City of Shoreline, Washington

2014 Proposed Budget
2014-2019 CIP

CITY OF SHORELINE

Cover photo features Boeing Creek.

WASHINGTON

2014 Proposed Budget

Keith McGlashan, Mayor
Chris Eggen, Deputy Mayor
Will Hall, Councilmember
Doris McConnell, Councilmember
Chris Roberts, Councilmember
Jesse Salomon, Councilmember
Shari Winstead, Councilmember

Debbie Tarry, Interim City Manager

Robert Hartwig, Administrative Services Director

Prepared by the Administrative Services Department

For Fiscal Year January 1, 2014 – December 31, 2014

For more detail, copies of the 2014 Budget are available on the City's website, at City Hall, Shoreline Library, Richmond Beach Library and at the Neighborhood Police Center.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Shoreline

Washington

Special Performance Measures Recognition

For the Fiscal Year Beginning

January 1, 2013

Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Shoreline for its annual budget for the 2013 fiscal year beginning January 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

2014 Proposed Budget

Table of Contents

Page

Introduction

Reader's Guide to the Budget 11
City Organization Chart 13
Shoreline Community Profile 14
Budget Procedures and Process 24
Budget Calendar 28
General Budget Policies 29

City Manager's Transmittal Letter

City Manager's 2014 Budget Message 33
2013–2015 City Council Goals and Workplan 42

Executive Summary

City Resources and Expenditures by Category 47
All Funds Resources/Expense Summary 48
2014 Budget Highlights 49
City Budget Summary 60
2014 Revenue Sources 61
Expenditures by Object Category 81
Ending Fund Balances 82
Change in Ending Fund Balances 83
Municipal Debt Capacity 85
Total Debt Capacity/Long Term Debt 86
Other Long-Term Debt 87
Schedule of Long-Term Debt 88
Debt Policies 89

Operating Budget

Operating Budget Six Year Forecast 93
Department/Fund Overview 94
2014 FTE Summary and Explanation of Changes..... 95
2014 Budgeted Positions and FTEs..... 96
City Council..... 101
City Manager's Office..... 109
Community Services..... 123
Administrative Services..... 137
City Attorney 155
Human Resources..... 163
Police 171
Criminal Justice 189
Parks, Recreation and Cultural Service..... 199
Planning and Community Development 217
Public Works 235

Table of Contents

Page

Budget By Fund

City Fund Structure 253
All Funds Historical Revenue/Expenditures Summary 256
General Fund Summary 257
Street Fund Summary 258
Code Abatement Fund Summary 259
State Drug Enforcement Forfeiture Fund Summary 260
Public Arts Fund Summary 261
Federal Drug Enforcement Forfeiture Fund Summary 262
Property Tax Equalization Fund Summary 263
Federal Criminal Forfeiture Fund Summary 264
Revenue Stabilization Fund Summary 265
General Obligation Bond Fund Summary 266
Limited Tax General Obligation Bond Fund Summary 267
General Capital Fund Summary 268
City Facility Major Maintenance Fund Summary 270
Roads Capital Fund Summary 269
Surface Water Utility Fund Summary 271
Vehicle Operations and Maintenance Fund Summary 272
Equipment Replacement Fund Summary 273
Unemployment Fund Summary 274

Capital Improvement Program

Readers Guide to the CIP 278
Capital Improvement Program Summary 279
CIP Introduction 281
Capital Improvement Fund Descriptions 283
Capital Budget Criteria 284
Advantages of Capital Planning 285
Capital Improvement Program Plan Policies 286
Steps in the Capital Improvement Process 292
Project Phase Definitions 294
Capital Project Criteria 295
CIP Summary 299
2014-2019 Capital Projects by Category 300
2014-2019 Capital Resources by Category 301
2014-2019 Capital Program Summary 302
Capital Improvement Program Impact upon Operating Budgets 306

General Capital Fund
- 2014-2019 Projects Map 312
- 2014-2019 Program Summary 313
- General Capital Fund Summary 314
- 2014-2019 Projects 317
  - Ballinger Neighborhood Parks Master Planning 320
  - Echo Lake Park Improvements 321
  - King Co. Parks, Trails and Open Space Replacement Levy 322
  - Paramount Open Space Acquisition 323

Table of Contents **Page**

Park at Town Center 324
Parks Repair and Replacement 325
Parks, Recreation, and Open Space Plan Update 326
Regional Trail Signage 327
Richmond Beach Saltwater Park Improvements 328
Saltwater Park Pedestrian Bridge Repairs 329
Sunset School Park Project 330
Trail Corridors 331
City Hall Generator 332
Police Station 333
Shoreline Pool Repair/Replacement Needs Analysis..... 334
General Capital Engineering 335
Civic Center / City Hall 337
Kruckeberg Botanic Garden 338
Maintenance Facility 339
Off Leash Dog Areas..... 340
Police Station Site Analysis 341

Facilities Major Maintenance Fund
2014-2019 Projects Map 346
2014-2019 Program Summary 347
Facilities Major Maintenance Fund Summary 348
2014-2019 Projects 351
Police Station Long-Term Maintenance 353
City Hall Parking Garage Long-Term Maintenance 354
Shoreline Pool Long-Term Maintenance 355
Richmond Highlands Community Center Long-Term Maintenance 356
Spartan Recreation Center 357

Roads Capital Fund
2014-2019 Projects Map 362
2014-2019 Program Summary 363
Roads Capital Fund Summary 364
2014-2019 Projects 369
Traffic Safety Improvements 372
Annual Road Surface Maintenance Program 373
Curb Ramp, Gutter & Sidewalk Maintenance Program 374
Hidden Lake Bridge 375
Traffic Signal Rehabilitation Program 376
25th Ave NE Sidewalks 377
1st Ave NE Sidewalks 378
Bike Systems Enhancements 379
Briarcrest Safe Routes to School 380
Einstein Safe Routes to School 381
Interurban Trail / Burke-Gilman Connectors 382
NE 195th Separated Trail 383
Aurora Corridor Improvement Project (N 165th St to N 205th St) 384
Aurora Ave N – 145th to 192nd Safety Improvements..... 386
Route Development Plan (RDP) for the 145th Corridor 387
Roads Capital Engineering..... 388

Table of Contents **Page**

Transportation Master Plan Update 389
Sidewalks – Priority Routes 391

Surface Water Utility Fund
2014-2019 Projects Map 396
2014-2019 Program Summary 397
Surface Water Utility Fund Summary 398
2014-2019 Projects 401
Ballinger Creek Drainage Study (Lyons Creek Basin) 404
McAleer Creek Basin Plan 405
Puget Sound Drainages Basin Plan 406
Culvert Replacement Near 14849 12th Ave NE 407
Goheen Revetment Repair 408
Hidden Lake Maintenance Study 409
Meridian Park Wetland Drainage Improvement 410
North Fork Thornton Creek LID Stormwater Retrofit 411
Stormwater Pipe Replacement Program 412
Surface Water Small Projects 413
Surface Water Management Green Works Projects 414
Surface Water Capital Engineering 415
Boeing Creek and Storm Creek Basin Plans 417
Hidden Lake Dredging 418
Pump station No. 25 419

Appendix

Financial Policies 423
2014 Salary Schedule 433
2014 Fee Schedule 439
Department Revenue Detail 454
Department Expenditure Detail 466
Expenditure Categories 484
Glossary of Budget Terms and Acronyms 487

INTRODUCTION

READER'S GUIDE TO THE BUDGET

The City of Shoreline must adopt a balanced budget each year. To be prudent a city may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Beyond these basic guidelines, budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by state law and governmental accounting practices. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader.

Organization of this Document

This budget document contains legally required budget information, descriptive background information and various illustrative graphs and tables that will be helpful to the readers' understanding. It is organized into seven sections to facilitate the reader's understanding of the City's 2014 budget and to help the reader to find information regarding the city and its budget. Those seven sections are: Introduction, Transmittal Letter, Executive Summary, Operating Budget, Budget by Fund, Capital Improvement Program, and Appendix.

Introduction – This section is designed to introduce the reader to the City of Shoreline and its budget process. It includes the following:

- Table of Contents
- Reader's Guide
- City Organization Chart
- Shoreline Community Profile
- Budget Procedures and Process
- Budget Calendar
- General Budget Policies

Transmittal Letter – This section includes the City Manager's 2014 budget message to the City Council and the 2013 – 2015 City Council Goals and Workplan.

Executive Summary – This section provides a high level view of the 2014 budget, an in depth look at the City's revenue sources, projected fund balances, and information about the City's debt. It includes the following:

- City Resources and Expenditures by Category
- All Funds Resources/Expense Summary
- 2014 Budget Highlights
- City Budget Summary
- 2014 Revenue Sources
- Expenditures by Object Category
- Ending Fund Balances
- Change in Ending Fund Balances
- Municipal Debt Capacity, City Long Term Debt, and City Debt Policy

Operating Budget – This section highlights the departmental budgets. It is organized to give the reader various levels of information by including department and program overviews. It also includes performance data for each program. This data includes actual results and projected results. Some programs may also have performance targets which are long-term in nature. This section includes:

- Operating Budget Forecast
- Department/Fund Overview
- 2014 FTE Summary
- 2014 Budgeted Positions

Department Budgets

- Mission Statement
- Organizational Chart
- Historical Comparison of Total Expenditures and Full-time Equivalents (FTE's)
- Staffing Summary by Program and Position
- 2013 Accomplishments
- 2014 Key Department Objectives
- Historical Comparison by Program
- Historical Comparison by Fund
- Historical Comparison by Expenditure/Revenue Type
- 2014 Budget Changes
- Program Performance Results

Budget by Fund – This section illustrates the financial condition and provides a historical comparison of each of the City's funds. It includes:

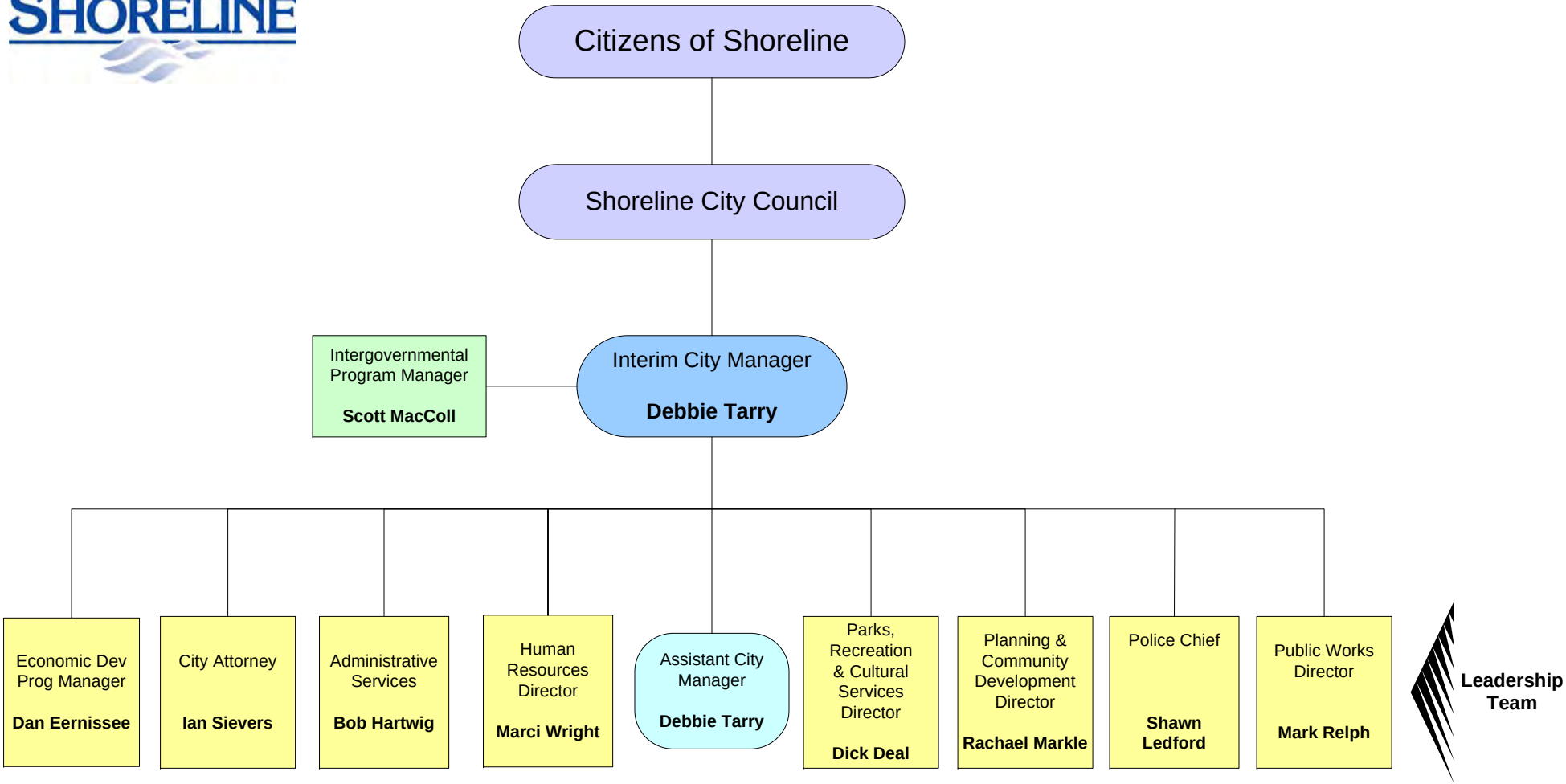
- City Fund Structure
- All Funds Historical Revenue/Expenditure Summary
- Fund Summaries

Capital Improvement Program – This section identifies the multi-year plan for the four Capital Funds; General Capital (improvements to Parks and Facilities), City Facilities-Major Maintenance (ongoing maintenance of City's major facilities), Roads Capital (street, sidewalk, and traffic improvements), and Surface Water Utility (drainage improvements). A summary of each fund's projects is included. This section includes:

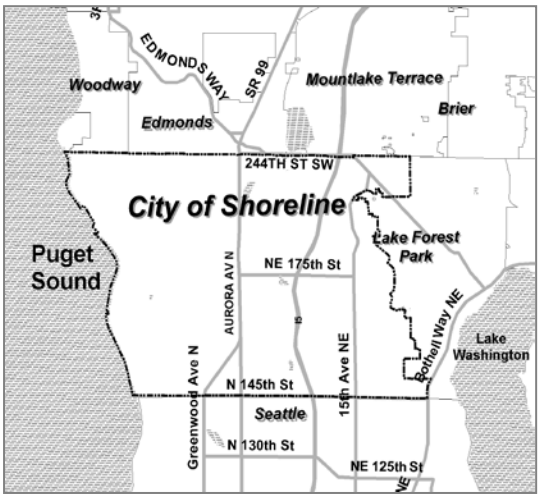
- Reader's Guide to the Capital Improvement Plan
- Impacts of Growth Management
- Capital Planning, Programming and Budget System
- Capital Improvement Fund Descriptions
- Capital Budget Criteria
- Advantages of Capital Planning
- Capital Improvement Program Plan Policies
- Steps in the Capital Improvement Process
- Project Phase Definitions
- Capital Project Criteria
- 2014– 2019 CIP Expenditures and Resources by Category
- 2014 Capital Program Summary
- Impact of CIP on Operating Budgets
- 2014– 2019 CIP Expenditures and Resources by Fund
- Project Detail

Appendix – This section includes:

- Financial Policies
- Salary Tables
- Fee Schedules
- Expenditure and Revenue Detail
- Expenditure Categories
- Glossary of Budget Terms


Citizens of Shoreline
Shoreline City Council
Intergovernmental Program Manager
Scott MacColl
Interim City Manager
Debbie Tarry
Economic Dev Prog Manager
Dan Eernissee
City Attorney
Ian Sievers
Administrative Services
Bob Hartwig
Human Resources Director
Marci Wright
Assistant City Manager
Debbie Tarry
Parks, Recreation & Cultural Services Director
Dick Deal
Planning & Community Development Director
Rachael Markle
Police Chief
Shawn Ledford
Public Works Director
Mark Relph
Leadership Team

SHORELINE COMMUNITY PROFILE



The City of Shoreline is located in the northwestern corner of King County along the shores of Puget Sound. Shoreline is generally bounded by the City of Lake Forest Park to the east, the City of Seattle to the south, Puget Sound to the west, and Snohomish County to the north (including the Cities of Mountlake Terrace and Edmonds, and the Town of Woodway).

The City of Shoreline was incorporated on August 31, 1995, and operates as a Council/Manager form of government. The Council is comprised of seven members, elected at large by citizens of Shoreline. They are part-time officials who exercise the legislative powers of the City and determine matters of policy.

The Mayor is a council member selected by the Council to chair meetings, authenticate documents and serves as the City's ceremonial head. The Council is supported by various advisory boards and commissions. The Council appoints a full-time City Manager who serves as the professional administrator of the organization, coordinating day-to-day activities.

DEMOGRAPHICS	
Population**	53,670
Male/Female+	48.7%/51.3%
Median Age+	42.1
% under 20+	21.6%
Educational Attainment (population 25 yrs. and over):	
High school degree or higher#	92.5%
Bachelor's degree or higher#	42.8%
Households+	21,561
Housing Units#	22,073
Owner Occupied Housing Units+	65.3%
Median Value of Unit#	$370,400
Median Household Income#	$67,076
Per Capita Income#	$33,819
Families in Poverty#	5.0%

*** WA State Office of Financial Management April 2013 estimate*
+ 2010 U.S. Census
 # U.S. Census Bureau, 2006-2010 American Community Survey

SHORELINE AT A GLANCE	
Elevation (average)	375 feet
Highest Elevation	536 feet
Land Area	7,500 acres (11.7 sq.mi.)
Ave. Temperature	52.4
Ave. Annual Precipitation	35.96 in.
Miles of City Streets*	191
City Retail Sales Tax	9.50%
City Employees (Full-time)	139.20
Assessed Valuation	$6,468,317,709

**Includes 36 mi. arterials, 4 mi. state roads, 3 mi. Interstate and 148 mi. residential streets*

Shoreline Yesterday

Before 1900: The area which is now Shoreline was once forested with deep woods, pockets of meadows, and bog areas. The area provided rich fishing, hunting, and gathering opportunities for local Native Americans, who occupied permanent settlements along Lake Washington, and temporary camps on Puget Sound. Homesteaders began arriving in the area in the 1880's, following the loggers and mill owners who had earlier set up operations along the waterways. Farmers cleared the fields and built modest homes. Richmond Beach is the site of the first village in the area. Located on the new Great Northern railroad line running along Puget Sound, this area gained its identity in 1890. By the turn of the 20th century, numerous businesses were clustered around Market Street, now known as N.W. 195th Place.

Early 1900s until World War I: By the early 1900s an additional community had developed up the hill known as the Richmond Highlands centered at the current intersection of Aurora and 185th. The Interurban Railroad increased access to the area upon its opening from Seattle to Halls Lake in 1906. The next year the Great Northern railroad depot opened, providing additional transportation facilities to the area. Around 1910, the Seattle Golf Club and the Highlands were established, and Greenwood, or Country Club Road, as it was known then, was the only good road into Seattle. The Interurban was completed to Everett that year, causing more development along its line, particularly in the Ronald area, located roughly along 175th. The North Trunk Road, now known as Aurora or highway 99, was bricked in 1914 and became the primary automobile corridor in the area.

Between World War I and World War II: In the 1920s, 30s and 40s residential development continued. The area that became known as North City developed in the late 1920s along 15th Ave. N.E., and Lago Vista was also developed during this period with its own clubhouse. During this time, the North Trunk Road was upgraded and became known as Aurora, and was designated as Highway 99 in 1930. Aurora served as the emerging center of commerce and by the mid-'20s was home to numerous businesses and roadhouses. Innis Arden was developed by the Boeing Family, and became a prime residential community in the 1940s.

Following World War II: The area which is now Shoreline experienced tremendous growth after World War II as the suburban lifestyle grew in popularity. The Shoreline School District was established in 1944, and in response to the growth, Shoreline High School was built in 1955. Shoreline Community College was founded in 1963 and the I-5 freeway was opened the next year. Commercial development thrived along Aurora in the mid-'60s with the opening of Aurora Village and Sears.

Through the 60s, 70s and 80s the community continued to grow. Additional parks and schools were developed including Shorewood and Shorecrest High Schools, and changes were made to reflect the needs of the community. Shoreline High became the Shoreline Center, and a site that had once been considered for a high school to be called Shoreview High became Shoreview Park. Richmond Beach Park,

Hamlin Park, and Ronald Bog Park were significant additions to the Parks system in the area.

In January of 1992, a citizen effort called “Vision Shoreline” organized to promote incorporation of Shoreline as a city. In September of 1994, the incorporation of Shoreline was approved by an overwhelming majority of voters. Following the election, a “Transition Team” was formed to organize the incorporation effort. This effort was successful and Shoreline officially incorporated on August 31, 1995.

Shoreline Today

Over the years, Shoreline has become a community distinguished by strong neighborhoods, excellent schools and parks. According to the Census 2010, Shoreline is home to 53,007. The State Office of Financial Management has estimated the 2013 population to be 53,670. The City is now substantially developed with less than 1% of its total area (about 12 square miles) remaining vacant or available for use. Shoreline is primarily residential in character and over 70% of the households are single-family homes. Commercial development stretches along Aurora Avenue with other neighborhood centers located at intersections of primary arterials such as N. 175th Street at 15th Avenue N.E. and N. 185th Street at 8th Avenue N.W. There is limited industrial development. There is a substantial number of institutional, public or tax exempt uses, including cemeteries, schools, public services and churches. Significant lands are devoted to open space, including regional parks, the Boeing creek ravine, and the Seattle Golf Course.

Shorelines

The City of Shoreline has several shorelines totaling 3.4 miles. Puget Sound, the primary shoreline, extends the length of the western edge of the City. It is the City’s only shoreline of statewide significance, as defined by the Washington State Shorelines Management Act. The City regulates these shorelines as a part of the Comprehensive Plan process. Designations are intended to reflect the character of land adjacent to the shorelines and guide and regulate development in these areas. The Washington State Department of Ecology reaffirms regulations, as determined by local governments, for shorelines of statewide significance.

In addition, the City has several lakes and ponds including Echo Lake, Ronald Bog and Twin Ponds. Finally, there are several creeks and streams that run through Shoreline. City regulations may also be set for these shorelines. The State does not have to affirm these regulations, but our regulations need to be consistent with State laws.

Neighborhoods

Upon incorporation, the City supported the concept of neighborhood organizations. Fourteen neighborhoods are recognized by the City. The following is a short description of each neighborhood.

Ballinger: This area was annexed into the City of Shoreline in two sections A-3 in 1998 and A-2 in 1999. This area is east of I-5, south of NE 205th St (north City limit), west of 30th Ave NE (east City limit) and generally north of NE 195th Street.

Briarcrest: The area commonly referred to as Briarcrest (or Annexation Area B) was annexed into the City of Shoreline in February of 1997. This area is east of the Ridgecrest neighborhood and extends to the western City limits of Lake Forest Park.

Echo Lake: Echo Lake Park is the natural landmark of this neighborhood located on the northern edge of the City and bounded by Aurora Avenue, N.E. 185th Street and I-5.

Highland Terrace: This neighborhood is located just to the east of the Highlands neighborhood and Shoreline Community College. It is also bounded by the Seattle Golf Club, Westminster Way and Aurora Avenue.

Hillwood: The Hillwood community is located along the northern edge of the City between Aurora Avenue and the Richmond Beach neighborhood, north of N. 185th Street and N.W. Richmond Beach Road and south of N.W. 205th Street.

Innis Arden: This neighborhood was developed in the 1940s and the neighborhood organization has been in existence since that time. Bordered in part by Shoreview Park, it is located on the western edge of the City along Puget Sound.

Meridian Park: Meridian Park contains portions of the historic Ronald community dating back to the early 1900s. It is located at the core of Shoreline and is bounded by N.E. 185th Street, I-5, N. 160th Street and Aurora Avenue.

North City: Founded around the late 1930s and early 1940s, this neighborhood is located in the northeastern portion of Shoreline and is bounded by I-5, N.E. 195th Street on the north and the eastern edge of the City.

Parkwood: Parkwood is located along the southern edge of the City between Aurora Avenue and I-5. This neighborhood dates back to the early 1900s.

Richmond Beach: This area was settled in the late 1800s and is located in the Northwest corner of the City along Puget Sound.

Richmond Highlands: The Richmond Highlands neighborhood was first settled around the turn of the 20th century. Bordered by N. 185th Street, Aurora Avenue, N. 165th Street and the Innis Arden neighborhood, the area is located in the core of Shoreline.

The Highlands: Designed by the Olmsted Brothers, this neighborhood dates back to 1910. It is located overlooking Puget Sound on the western edge of the City.

Westminster Triangle: This area is located at the southern gateway to the City along Westminster Way and Aurora Avenue.

Ridgecrest: Ridgecrest started developing around the end of World War II and is located in the southeastern section of the City. It is bordered by I-5, N.E. 15th Street, N.E. 175th Street and N.E. 145th Street.

Commercial Areas

The Aurora Corridor is a major north-south state route (Highway 99) corridor that runs through Shoreline. Highway 99 is one of three north-south state routes in the region and is also the primary non-freeway transportation corridor in the City of Shoreline.

The Aurora Avenue corridor has been primarily a commercial strip for thirty years, containing a wide variety of retail and service uses serving local and regional markets. Office uses are scattered throughout the corridor while residential uses (e.g. apartments, condos, and small pockets of single-family homes) are limited to the areas along or near Aurora Avenue.

A number of institutional uses, public uses and government uses are located in or near the Aurora Corridor. These uses include Shoreline City Hall, Shoreline Community College, CRISTA Schools, the fire station, Ronald Wastewater District, Shoreline Historical Museum, Washington State Department of Transportation, and METRO facilities (e.g. bus transfer center, park and ride lot).

Other commercial areas include North City, Ridgecrest, Ballinger and Richmond Beach. The North City business district is located on 15th Avenue N.E. between N. 170th and N. 185th Streets. This district serves the local community and neighboring communities. The Hillwood/Richmond Beach commercial area is located on N.W. 185th Street and extends to the east and west of 8th Avenue N.W. It serves the City's northwest neighborhoods including Hillwood, Richmond Beach, Richmond Highlands, and Innis Arden. The Ridgecrest Business District is located at 145th Avenue N.E. between 15th Avenue and Lake City Way N.E. It serves the City's southeast neighborhoods including Ridgecrest and Briarcrest. The Ballinger commercial district is located along Ballinger Way to the east of where it intersects Interstate 5.

Community Institutions

Located on an 80-acre site on 15th Avenue N.E. and N.E. 155th Street, the Fircrest Campus is Shoreline's largest public institution. It is owned by several state agencies that administer the site (in part as trust lands) for the State of Washington. Presently, the Fircrest Residential Habilitation Center, located on the campus, is home to approximately 200 developmentally disabled citizens and is run by the Department of Social and Health Services (DSHS). The Washington State Department of Health Laboratories are also located on the Fircrest Campus.

The City also has a significant number of private institutions including the Northwest School for Hearing Impaired Children, Shoreline Center, CRISTA Ministries, Food Lifeline (the wholesale distributor of food to the food banks), as well as several private elementary and secondary schools, churches and other religious facilities, group homes and cemeteries.

Employment

Approximately 26,798 jobs exist in the City (according to the 2010 U.S. Census). Most of these jobs are located along Aurora Avenue; however, other employment clusters include the Shoreline Community College, the Fircrest Campus and neighborhood business centers in North City, Richmond Village, 5th Avenue N.E. and N.E. 165th Street, and 15th Avenue N.E. and N.E. 145th Street.

Major employers within the community include:

- CRISTA Ministries
- Costco
- Fred Meyer
- Home Depot
- Northwest Security
- City of Shoreline
- Shoreline School District
- Shoreline Community College
- State Department of Transportation
- Fircrest Residential Habilitation Center

According to the U.S. Census Bureau 2006-2010 American Community Survey 5-Year Estimates, 27,515 City residents over age 16 were employed in the region, most in the management and professional sector (44.6%), followed by sales and office occupations (22.6%), service occupations (16.8%), production and transportation occupations (8.0%), construction and maintenance occupations (7.9%), and farming, fishing and forestry occupations (0.6%).

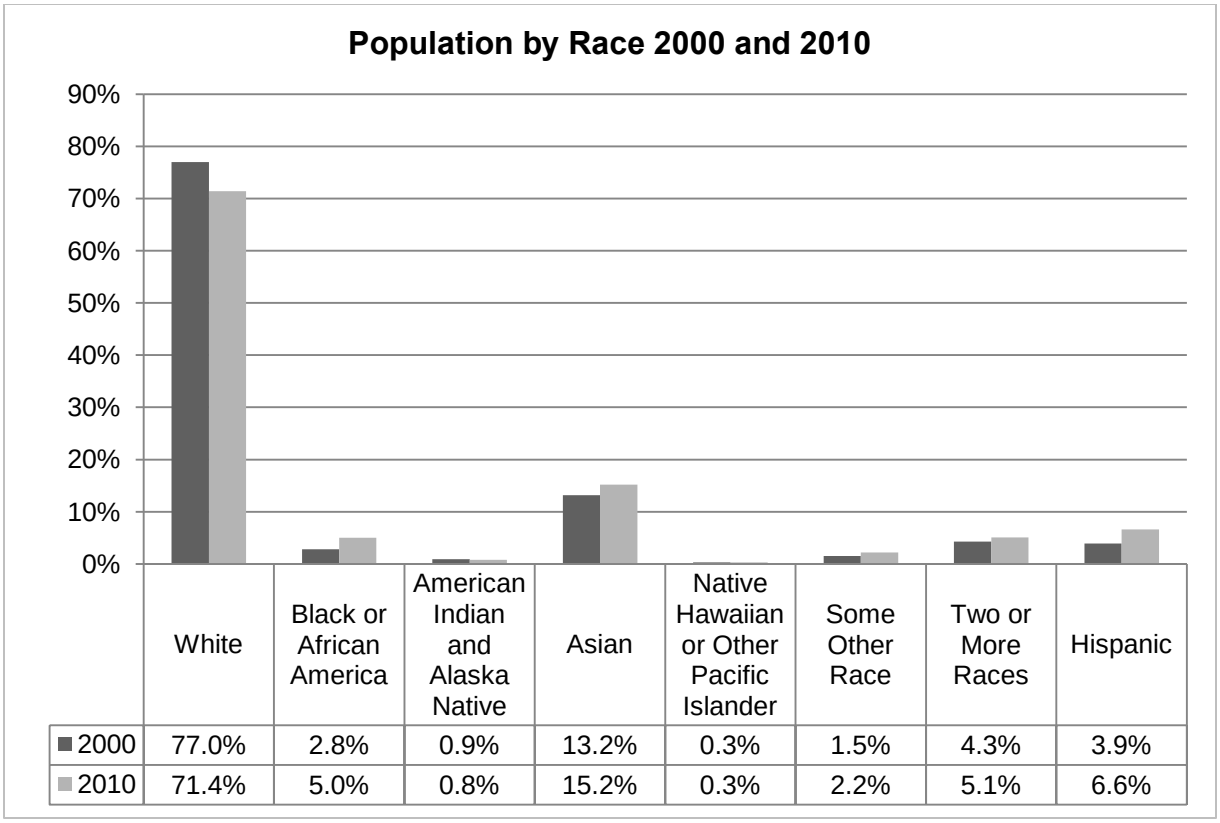
Demographics

EDUCATIONAL ATTAINMENT		
Population (25 years and over): 37,394		
Less than 9th grade	1,347	3.6%
9th-12th grade, no diploma	1,444	3.9%
High school grad. (incl. equiv.)	7,175	19.2%
Some college, no degree	8,234	22.0%
Associate's degree	3,182	8.5%
Bachelor's degree	10,625	28.4%
Grad. or professional degree	5,387	14.4%

Source: U.S. Census Bureau, 2006-2010 American Community Survey

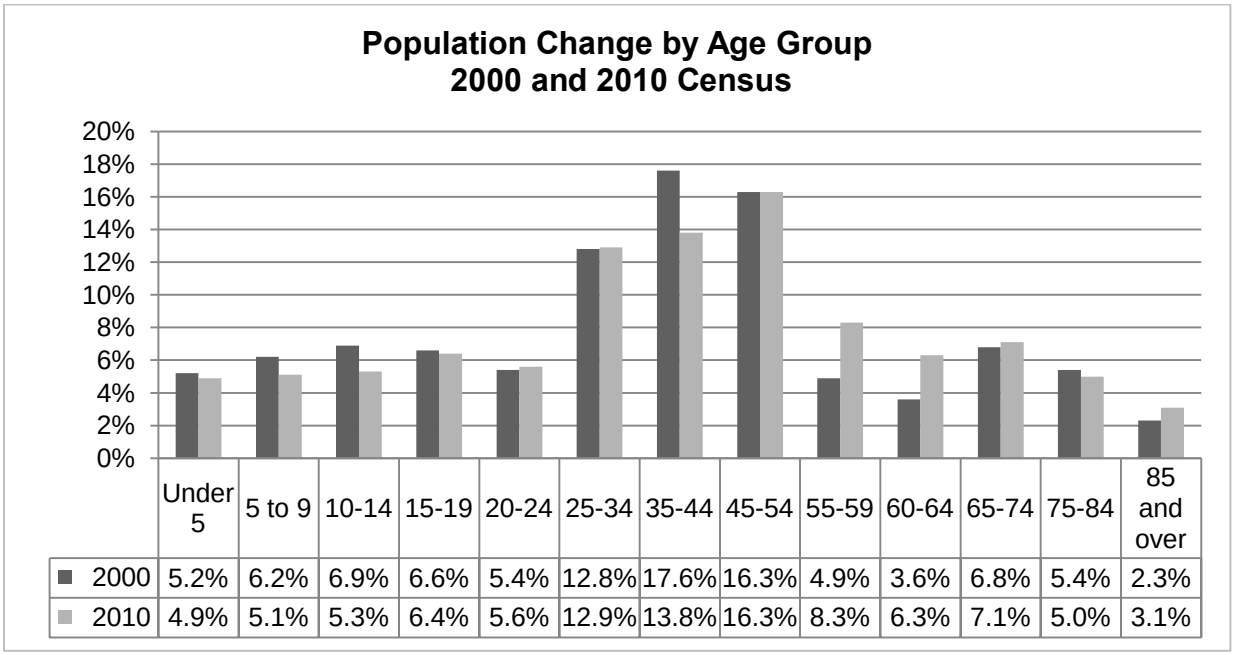
HOUSING: UNITS IN STRUCTURE		
Total housing units: 22,073		
Single family, detached	15,272	69.2%
Single family, attached	875	4.0%
2 units	250	1.1%
3 or 4 units	500	2.3%
5 to 9 units	906	4.1%
10 to 19 units	832	3.8%
20 or more units	3,259	14.8%
Mobile home	140	0.6%
Boat, RV, van, etc.	39	0.2%

Source: U.S. Census Bureau, 2006-2010 American Community Survey



	White	Black or African America	American Indian and Alaska Native	Asian	Native Hawaiian or Other Pacific Islander	Some Other Race	Two or More Races	Hispanic
2000	77.0%	2.8%	0.9%	13.2%	0.3%	1.5%	4.3%	3.9%
2010	71.4%	5.0%	0.8%	15.2%	0.3%	2.2%	5.1%	6.6%

The median age of Shoreline residents increased from 39.3 years in 2000 to 42.1 years in 2010. The under 18 population declined by 15% and the adult age population (18 and older) increased 4.3%. Slightly over 30% of the total population was born between 1946 and 1964. As the chart below indicates, the largest drop in population is the 35-44 age range and the largest growth is the 55-64 age range.



	Under 5	5 to 9	10-14	15-19	20-24	25-34	35-44	45-54	55-59	60-64	65-74	75-84	85 and over
2000	5.2%	6.2%	6.9%	6.6%	5.4%	12.8%	17.6%	16.3%	4.9%	3.6%	6.8%	5.4%	2.3%
2010	4.9%	5.1%	5.3%	6.4%	5.6%	12.9%	13.8%	16.3%	8.3%	6.3%	7.1%	5.0%	3.1%

COMMUNITY SERVICES

Police Services

- Shoreline Police Department (Contracted from King County Sheriff's Office)
- Shoreline Police Station
- Eastside Neighborhood Center

Fire Services

- Shoreline Fire District #4
- Fire District Headquarters/Station 61
- Fire Station 63
- Fire Station 64
- Fire Station 65

Court Services

- King County District Court – Shoreline Division

Recreation Facilities

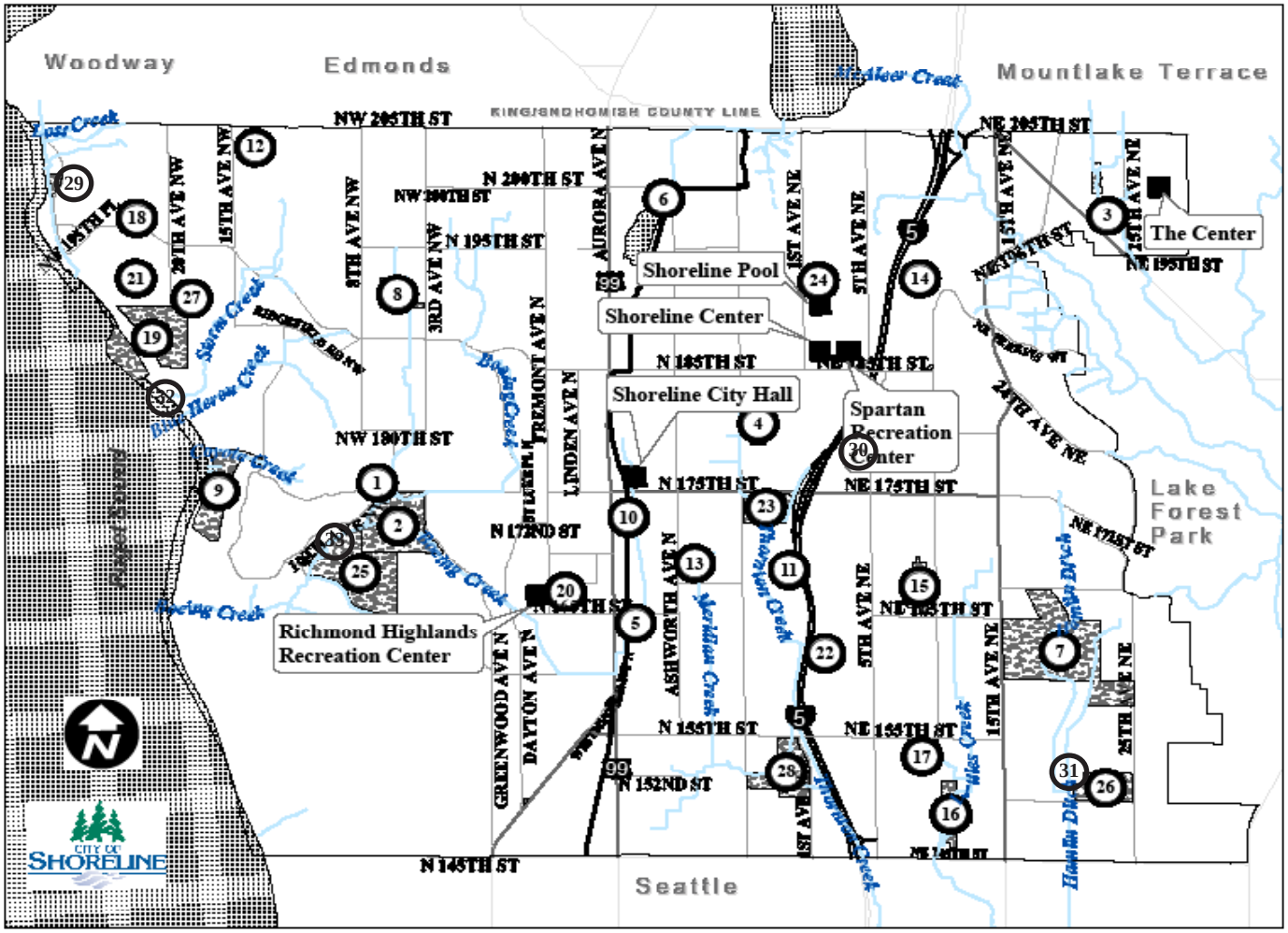
- Richmond Highlands Recreation Center
- Shoreline Pool
- Spartan Recreation Center
- Annex Teen Center

Library Services

- King County Library District
- Shoreline Library
- Richmond Beach Library

Utility Services	Provided by
Cable:	Comcast, Verizon
Electricity:	Seattle City Light
Garbage/Recycling:	CleanScapes
Natural Gas:	Puget Sound Energy
Sewer:	Ronald Wastewater District
Water:	Seattle Public Utilities, Shoreline Water District
Telephone/Cellular:	Various
Stormwater:	City of Shoreline

SHORELINE PARKS & PROGRAM FACILITIES



1 Boeing Creek Open Space - 601 NW 175th St
2 Boeing Creek Park - 17229 3rd Ave NW
3 Brugger's Bog Park - 19553 25th Ave NE
4 Cromwell Park - 18009 Corliss Ave N
5 Darnell Park - 1125 N 165th St
6 Echo Lake Park - 1521 N 200th St
7 Hamlin Park - 16006 15th Ave NE
8 Hillwood Park - 19001 3rd Ave NW
9 Innis Arden Reserve - 17601 14th Ave NW
10 Interurban Trail - N 145th St to N 205th St
11 James Keough Park - 2301 N 167th St
12 Kruckeberg Gardens - 20312 15th Ave W
13 Meridian Park Open Space - 16765 Wallingford Ave N
14 North City Park - 19201 10th Ave NE
15 Northcrest Park - 827 NE 170th St
16 Paramount Open Space - 946 NE 147th St
17 Paramount School Park - 15300 8th Ave NE
18 Richmond Beach Community Park - 2201 NW 197th St
19 Richmond Beach Saltwater Park - 2021 NW 190th S
20 Richmond Highlands Park - 16554 Fremont Ave N
21 Richmond Reserve Open Space - 19101 22nd Ave NW
22 Ridgecrest Park - 108 NE 161st St
23 Ronald Bog Park - 2301 N 175th St
24 Shoreline Park/Pool - 19030 1st Ave NE
25 Shoreview Park - 700 NW Innis Arden Way
26 South Woods - NE 150th St & 25th Ave NE
27 Strandberg Reserve - 19101 17th Ave NW
28 Twin Ponds Park - 15401 1st Ave NE
29 Kayu Kayu Ac Park - 19911 Richmond Beach Dr NW
30 Sunset School Park – 17800 10TH AVE NE
31 Eastside Off-leash Dog Area – 1902 NE 150TH ST
32 RBSP Seasonal Off-leash Dog Area (open 11/1-3/15)
33 Shoreview Off-leash Dog Area – 320 Innis Arden WY

City of Shoreline Park Amenities
Parks and recreation facilities are available for use by the public whenever possible. Special use permits or scheduling the use of facilities is required for any community, special or private event involving more that routine use of a park or facility.

Facilities can be reserved by calling (206) 801-2600.

Please note the following:
- Park hours are dawn to dusk.
- Opening and/or consumption of alcoholic beverages in Shoreline parks is prohibited.
- Pets must be on leashes in all Shoreline parks except where posted. Pets not permitted on turf fields, tennis courts, playgrounds or in any building unless specifically permitted by posting.
- Trails are open to all non-motorized users with the exception of motorized wheelchairs, unless otherwise designated and posted.

		BASEBALL/SOFTBALL	BASKETBALL	(X) FORMAL GARDEN (*)PEAPATCH	HANDBALL	HORSESHOE PIT	OPEN SPACE/NATURAL AREA	OPEN WATER ACCESS	PICNIC AREAS	PLAYGROUND	PUBLIC ART	(X) RESTROOM (^) SANI-CAN	SKATE PARK	SOCCER	TENNIS	TRAILS
1	Boeing Creek Open Space – 601 NW 175TH ST						x									x
2	Boeing Creek Park – 17229 3RD AVE NW						x		x							x
3	Brugger's Bog Park – 19533 25TH AVE NE								x	x						x
4	Cromwell Park – 18030 Meridian AVE N	x	x				x		x	x	x	x		x		x
5	Darnell Park – 1125 N 165TH ST						x									x
6	Echo Lake Park – 1521 N 200TH ST							x	x		x	x				x
7	Hamlin Park – 16006 15TH AVE NE	x				x	x		x	x	x	x				x
8	Hillwood Park – 19001 3RD AVE NW	x				x			x	x		x		x	x	
9	Innis Arden Reserve Open Space – 17701 15TH AVE NW						x									x
10	Interurban Trail – Adjacent to Aurora AVE N (145TH & 205TH ST)										x					x
11	James Keough Park – 2350 N 167TH ST		x							x				x		
12	Kruckeberg Botanic Garden – 20312 15th AVE NW			x					x		x	x				x
13	Meridian Park Open Space – 16765 Wallingford AVE N						x		x							x
14	North City Park – 19201 10TH AVE NE						x									x
15	Northcrest Park – 827 NE 170TH ST						x			x						x
16	Paramount Open Space – 946 NE 146TH ST						x									x
17	Paramount School Park – 15300 8TH AVE NE	x							x	x		x	x	x		x
18	Richmond Beach Community Park – 2201 NW 197TH ST								x	x		^		x	x	x
19	Richmond Beach Saltwater Park – 2021 NW 190TH ST						x	x	x	x	x	x				x
20	Richmond Highlands Park – 16554 Fremont AVE N	x							x	x		x		x		
21	Richmond Reserve Open Space – 19101 22ND AVE NW						x									
22	Ridgecrest Park – 108 NW 161ST ST	x			x							^				
23	Ronald Bog Park – 2301 N 175TH ST			x			x		x		x					x
24	Shoreline Park – 19030 1ST AVE NE								x	x	x	x		x	x	x
25	Shoreview Park – 700 NW Innis Arden WY	x					x		x	x		x		x	x	x
26	South Woods – 2210 NW 150TH ST						x									x
27	Strandberg Preserve Open Space – 19101 17TH AVE NW						x									x
28	Twin Ponds Park – 15401 1ST AVE NE			x *	x		x		x	x		x		x	x	x
29	Kayu Kayu Ac Park – 19911 Richmond Beach DR NW								x	x	x	x				x
30	Sunset School Park – 17800 10TH AVE NE	x	x						x	x		^				x
31	Eastside Off-leash Dog Area – 1902 NE 150TH ST											^				
32	RBSP Seasonal Off-leash Dog Area (open 11/1-3/15)							x				x				
33	Shoreview Off-leash Dog Area – 320 Innis Arden WY											^				

Operating Budget Procedures and Amendments Process

The City's budget procedures are mandated by Chapter 35A.33 of the Revised Code of Washington. The budget, as adopted annually by the City Council, constitutes the legal authority for expenditures. The budget covers the fiscal year from January 1st to December 31st. The City's budget is adopted at the fund level. Expenditures during the year may not legally exceed the total appropriation within any specific fund.

Budgets are appropriated and adopted for all of the City's funds. All fund budgets, with the exception of the capital funds, are adopted on an annual basis. Calendar year budgets are adopted by the City Council for the General Fund, Special Revenue, Debt Service, Capital, and Internal Service funds. Total project budgets are approved by the City Council when the six-year Capital Improvement Plan (CIP) is adopted. However, budgets for the capital funds are appropriated annually for that year's portion of each capital project. For operating funds, all appropriations lapse at year-end. Programs or projects that need to continue into the following year can be included in the annual re-appropriation process. This process allows budget authority to be carried forward into the new fiscal year for any commitments that have been made for purchases or contracts that were not completed in the prior year.

Budget Transfers and Amendments

The City Manager is authorized to transfer appropriations during the fiscal year, between department and programs within the same fund. However, any revisions that change the total expenditures of a fund or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council. The budget is typically only amended during the year to provide for new grant or other revenue sources or for program developments and new opportunities that occur outside of the timing of the typical budget process.

Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized, recorded and reported in the financial statements. The full accrual basis of accounting is used for proprietary or internal service funds. This includes the Surface Water Utility Fund, Vehicle & Operations Fund, Equipment Replacement Fund and the Unemployment Fund. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The modified accrual basis of accounting is used by governmental, expendable trust and agency funds. This includes all other city funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the period or soon enough thereafter to pay current liabilities. For example, property taxes and other taxpayer assessed revenues due for the current year are considered measurable and available and therefore as revenues even though a portion of the taxes may be collected in the subsequent year. Licenses, fines, and miscellaneous revenues are recorded as revenues when they are received in cash because this is when they can be accurately measured. Investment earnings are accrued as earned. Expenditures are considered as a liability when they are incurred. Interest on long-term debt, judgments and claims, and compensated absences are considered as a liability when they are paid.

Basis of Budgeting

In some cases, the City prepares the annual budget using a different basis than is used for accounting. The budgeting basis differs by fund type. Budgets are prepared for Governmental Funds (General Fund and Street Fund) on a modified accrual basis which coincides with the period that revenues are expected to be received and expenses are expected to be incurred. This allows the budget to be directly compared to the fund operating statements in the City's annual financial report. The Surface Water Utility Fund and the Internal Service Funds are also budgeted on a modified accrual basis, which is based upon when revenues are earned, but are depicted in the operating statements using an accrual basis; therefore these funds are not directly comparable.

The Annual Operating Budget Process

The budget process is a continuous cycle that includes the following phases of budget development and monitoring: City Council's Annual Planning Retreat, Leadership Team's Annual Planning Retreat, City Manager's Proposed Budget, City Council budget review and formal adoption, ongoing monitoring of expenditures and revenues, and any required budget adjustments/amendments due to additional revenues or new opportunities.

The City typically utilizes an incremental budgeting approach that assumes, for most functions of government, that the current year's budget is indicative of the base required for the following year. Any increases are incremental and based on need as defined by the organization's budget policies, emerging issues, Council goals, and available resources.

This incremental process recognizes that most mandated functions will not likely change from year to year. Therefore, the major emphasis of the budget analysis and decision-making is focused around Council priorities and requested increases in funding rather than ongoing mandated functions.

The budget development phase begins in March with the Council Planning Retreat. During the retreat, the City Council reviews the City's Long-term (six-year) Financial Plan to determine the City's financial condition. Every other year, the City surveys its citizens to gather their priorities. During the retreat, the Council establishes their priorities for the upcoming year using input from the citizen survey and various advisory boards. The City's strategic plan and the Council's annual work plan are updated to reflect the Council priorities.

In April, the Annual City Leadership Team Planning Retreat is held. During this retreat, the City's current financial condition is reviewed to determine the amount of available funding. Emerging issues are identified and prioritized based on the City's strategic plan and the Council's annual work plan.

During June, the Administrative Services Department (ASD) provides an update of the City's Six Year Financial Plan to Council which includes a preliminary forecast for the current year and the upcoming budget year.

In June ASD also conducts a formal training process for the departments to explain the budget instructions, the budget preparation system, and to answer any questions prior to the departments beginning their base budget development.

In June and July, the departments develop their base budgets and prepare requests for new staff, programs, or significant increases to their current year budget that will address emerging

issues and other operational needs. In their requests, the departments identify the problem that they are trying to address, the recommended solution, implementation plan, projected cost and expected outcomes. ASD conducts an analysis of the departmental base budgets and the revenue outlook for the coming year to determine the availability of funds for any new initiatives. These budget requests are submitted to ASD by the end of July.

In August, ASD meets with each of the departments to discuss their current budget, new Council goals, year-end projections, emerging issues and priorities, and their budget requests for the next fiscal year.

In August, the City Manager meets with each department to review their budget requests. In September, the City Manager develops preliminary budget recommendations and presents an update to the City Council of the status of the proposed budget.

The City Manager presents a preliminary view of the budget to Council in September for their review and input. Based on City Council policy and program input, the City Manager and ASD finalize the City Manager's Proposed Budget and it is formally presented to the City Council in mid October. Copies of the budget are made available to the public in the City's libraries, City Hall, and at Council meetings and workshops.

In November, the City Council holds workshops on the proposed budget to receive input from the public and budget presentations from City departments, to discuss priorities and options, and to make final adjustments and decisions on the budget.

Also in November, the City Council holds two formal public hearings, one on the setting of the annual property tax levy and one on the next year's budget. Following these hearings, the City Council adopts the property tax ordinance and the annual budget.

After the budget is adopted, the City enters the budget implementation and monitoring phase. Throughout the year, expenditures are monitored by ASD Department and department directors to ensure that funds are used as intended. ASD provides quarterly financial updates to the City Council to keep them current with the City's financial condition. Any budget amendments made during the year are adopted by a City Council ordinance.

Once the fiscal year begins, budget amendments may be required to increase adopted appropriation levels. In February, departments may request to carryover committed funds from the prior year to be used to complete operating or capital project work that is not included in the new fiscal year budget. These requests may be included in the re-appropriation budget ordinance that is presented to the City Council in March.

The Capital Improvement Plan is updated and adopted each year in November along with the operating budget. The plan can contain changes to project budgets in the current year. Therefore, a budget amendment may be presented to the City Council along with the CIP to revise the project appropriations.

Throughout the year, as circumstances requires, other budget amendments may be presented to the City Council to address issues that arise outside of the normal budget process.

The Annual Capital Improvement Plan Process

Each year the City Council adopts a six-year Capital Improvement Plan (CIP). The City has developed a Parks, Recreation and Open Space (PROS) Plan; a Transportation Master Plan (TMP); and a Surface Water Master Plan. These plans identify problems, prioritize needs and develop long-term solutions that are in line with community priorities and City resources. These plans are updated and formally adopted by Council every seven years. The City has also developed a Facility Maintenance Schedule for the city's major public buildings and a maintenance schedule for the repair and replacement of parks and recreation facilities. These plans and maintenance schedules guide the development of the CIP.

The annual CIP process begins in April. The status of current projects and funding sources is reviewed. Adjustments to estimated costs and project timing are made as necessary. Estimated project costs for future years are based upon current year cost plus estimated inflation. Future grant revenue estimates are based upon anticipated funding requests to granting agencies. Revenue estimates may be adjusted as more concrete information is received on specific grant awards.

In May, departments also begin to develop requests for new capital projects for inclusion in the upcoming Capital Improvement Plan. Proposed projects are developed in conjunction with the City Council priorities and input from citizens and City advisory boards.

In June and July, departments complete their CIP project updates and new requests and submit them to ASD for review. Once ASD completes its review, the proposed CIP is presented to the CIP Coordination Team. The CIP Coordination Team reviews and prioritizes the proposed CIP and submits a recommended CIP to the City Manager. The Team evaluates projects and selects those with the highest priority based on input from citizens, project stakeholders, advisory committees and City Council goals.

The City Manager finalizes the proposed CIP in September and provides a preliminary view to Council. The CIP is formally submitted to the City Council in October along with the operating budget. The Council holds a public hearing to receive public comment on the proposed CIP and adopts the CIP in November at the same time as the operating budget.

An appropriation for the first year of the adopted CIP is included in the proposed budget. This first year appropriation may be modified from what was included in the adopted CIP if changes occur in the City's financial condition during the interim period or as projections are finalized.

BUDGET PROCESS DESCRIPTION	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.
Carryover Process Begins										
Council Planning Retreat										
Leadership Team Budget Retreat										
Capital Improvement Process Begins										
Departments Submit CIP Project Updates and Requests for New Projects										
Administrative Services Department (ASD) Develops Initial 2014 Revenue Forecast										
ASD Staff Provides Budget Training Session and Delivers Base Budget Targets										
Departments Submit Current Year-End Projections, 2014 Budget Requests, and 2013 Budget Change Proposals										
ASD Reviews New CIP Project Requests and Potential CIP Funding Sources										
CIP Coordination Team Reviews CIP										
ASD Updates 2014 Revenue Estimates										
ASD Reviews Department Requests for Funding and Meets with Each Department										
City Manager Meets with Department Staff to Review Their Budget Proposals										
City Manager finalizes the Proposed CIP										
City Manager Makes Specified Adjustments to Department Submittals/Establishes Preliminary Budget										
2014 Proposed Budget and Proposed CIP Update to City Council										
Preliminary Budget Document Prepared, Printed and Filed With City Clerk and Presented to the City Council (at Least 60 Days Prior to the Ensuing Fiscal Year)										
City Council Conducts Workshops and Public Hearings on the Preliminary Budget										
Council Holds a Public Hearing on the 2014 Property Tax Levy and Adopts the 2014 Property Tax Levy										
Preliminary Budget Modified per Council Direction										
Final Budget and CIP Adoption										

GENERAL BUDGET POLICIES

(Excerpted from the City's Financial Policies, which can be found in the Appendix of this document.)

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- No Operating Deficit (*Balanced Budget*): Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
- Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
- Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.
- Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

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TRANSMITTAL LETTER

October 14, 2013

Honorable Mayor McGlashan and Members of City Council
Residents and Stakeholders of the City of Shoreline

Dear Mayor McGlashan and City Councilmembers:

We are pleased to present the City's 2014 Proposed Budget. This budget represents the results of thoughtful direction provided by the Mayor and Council along with the dedicated efforts of the City Manager, Department Directors, and City staff members. The 2014 Proposed Budget is scheduled for City Council review during several upcoming meetings in October and November, 2013, and will be presented for final adoption on November 25, 2013.

The City's budget is used as a planning document, estimating future City revenues and expenditures. It serves to guide the City's operations and capital programs from a numeric perspective for the upcoming year. The budget is prepared on a fund by fund basis. All information is organized by fund. Each fund accounts for different services and activities.

Shoreline adheres to generally accepted accounting principles (GAAP) applicable to governments. Shoreline uses proprietary funds to account for the surface water utility and certain internal service activities (fleet, information services, and unemployment management activities). Other activities are recorded in governmental funds (General Fund, Capital Services Funds, Debt Service Funds, etc). These funds are included in the 2014 Proposed Budget and each fund is described in more detail at the beginning of each fund section.

Total Budget: $71.9 million

Operating Budget: $37.9 million

Capital Budget: $25.0 million

Utility Budget: $5.2 million

Other Funds Budget: $3.8 million

Financial Reserves: $5.2 million

General Fund Balance: $9.5 million

AA+ Bond Rating

S&P Highest Financial Management Rating of "Stable"

18 years of Unqualified (clean) Audit Opinions

GFOA Budget Award for 14 consecutive years

92% of residents believe that Shoreline is an excellent or good place to live

SUMMARY OF THE 2014 BUDGET

Council Goals and Community Priorities

As a planning document, one fundamental purpose of the City's budget is to allocate resources that support the community's vision and priorities. The 2012 Shoreline citizen survey reported that 92% of residents believe that Shoreline is an excellent or good place to live and 72% say the City is heading in the right direction. This survey result was confirmed in November 2012, when over 70% of the voters supported spending over $40

million for the acquisition of Seattle Public Utilities (SPU) assets located in Shoreline.
As a result, City staff members strive to use resources to maintain and enhance this level of community satisfaction. The City is guided by seven key strategic objectives to create the desired community vision for Shoreline: (1) Safe and attractive neighborhoods and business districts; (2) Quality services, facilities, and infrastructure; (3) Safe, healthy, and sustainable environment; (4) Governmental excellence; (5) Economic vitality and financial stability; (6) Human services; and (7) Effective citizen communication and engagement.

In addition, each year the Council adopts goals identifying the most important items for the City to accomplish over the next 18 to 24 months. The 2014 Proposed Budget allocates resources that staff members use to successfully accomplish these key goals. Following is a list of the Council's 2013-2015 goals including specific items that are funded in the 2014 Proposed Budget.

Goal 1: Strengthen Shoreline's economic base.

- Implement the Aurora Square Community Renewal Plan, specifically complete the SEPA Planned Action and analyze the potential of a Sewer Energy System
- Complete the 10-year Financial Sustainability Plan
- Strategically market Shoreline to potential residents, investors, and businesses
- Review and analyze the competitiveness of the City's development regulations
- Supporting local businesses

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure.

- Construct the Aurora Corridor improvements from N 192nd to N 205th Streets
- Implement a transportation and CRA grant match program
- Complete the evaluation of impact fees for potential Council adoption
- Execute the water system Acquisition Agreement with SPU
- Initiate the development of the Water Comprehensive Plan
- Evaluate benefits for economic development and potential rate payer and taxpayer savings related to the consolidation of utilities with city operations
- Work with outside agencies to plan improvements to 145th Street
- Develop and adopt an urban tree strategy
- Complete Phase 1 of the Brugger's Bog Maintenance Facility Master Plan and construct related improvements.
- Implement asset management for road, traffic, fleet and facility asset classes

Goal 3: Prepare for two Shoreline light rail stations.

- Adopt subarea plans for the 145th and 185th station areas
- Review and respond to the Final Environmental Impact Statement (EIS) for the Lynwood Link extension
- Work with Sound Transit to determine redevelopment potential in station areas
- Continue community engagement by completing design processes for the 185th station and vision and design processes for the 145th station
- Develop a transportation strategy that delivers people to the stations in lieu of car trips

Goal 4: Enhance openness and opportunities for community engagement.

- Communicate and seek public input on key policies and initiatives
- Provide a community forum on housing choices and affordable housing integration

- Conduct the Transportation Corridor Study related to Point Wells
- Continue supporting neighborhood associations, volunteer initiatives, community forums, and workshops
- Improve website ease of use, and continue to make more documents available on line
- Implement the e311 System integrated with the City's asset management software
- Continue to expand the new "Shoreline Watch" program

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Implement process improvements for the City's code enforcement citation program.
- Maintain safe parks using crime prevention through environmental design (CPTED)
- Work with other agencies to use best practices in school safety
- Meet with senior groups to provide education on criminal activity and deceptive scams
- Consolidate police storefront operations at City Hall
- Implement Phase 1 City Hall renovations to build out the 3rd floor in preparation of relocating Police to City Hall
- Continue to address traffic safety concerns through Traffic Action Plans and the Neighborhood Traffic Safety Program

2014 Budget Highlights

CHALLENGES

The City of Shoreline, along with most cities throughout the nation, recently experienced an extended national recession. The recession reduced the City's sales tax collections by nearly 13%. Development revenue fell by 61% between the peak in 2007 and the end of 2010. Sales tax collections fell to levels last collected in 2005. Assessed valuations also declined significantly.

Locally these trends began to turn around in the last half of 2012. However, it will take time to recover back to previous levels of economic activity. Because of this, the recession and its aftermath profoundly affected the ability of cities to balance their budgets and maintain existing levels of service. In addition to these concerns are tight budgets at the federal and state levels. In an effort to balance their own budgets the federal and state governments have reduced revenues previously shared with cities. In our opinion this will most likely continue into the future.

STABLE FINANCIAL CONDITION

Despite these challenges Shoreline's staff and City Council continue to work together to maintain the City's positive and stable financial condition. The City has fully funded reserves that meet or exceed City policies. The City's Revenue Stabilization Fund ("rainy day reserve") totals $5.2 million, equal to approximately 37% of the City's economically sensitive operating revenues. This exceeds the 30% minimum established by the City Council. The 2014 Proposed Budget also provides a General Fund ending fund balance of $8.0 million. This is significantly above the City Council's minimum policy requirement of $3.9 million.

As a result of the Council's strong financial policies, diligent financial management, and conservative budget planning, the City continues to maintain its AA+ bond rating and Standard & Poor's (S&P) highest financial management rating of "stable." The City has a perfect record with 18 unqualified (clean) audit opinions, and has received 14 consecutive GFOA Budget Awards.

REVENUES

Budgeted 2014 revenues for all funds total $62.5* million. This is a $0.4 million (0.5%) increase from the current 2013 budget.

The City's proposed Operating Funds' revenues total $34.5* million. This is a $0.9 million (2.5%) increase over the current 2013 budget. This is primarily the result of a $0.8 million increase in property tax revenues after applying the voter approved inflationary property tax levy increase to the City's highest prior levy and the increased assessed valuation (AV).

Debt Service Funds' revenues are budgeted at $2.1* million. This is a $0.2 million (11%) increase from the current 2013 budget. These two funds are budgeted so that revenues are approximately equal to actual debt service principal and interest payments each year. The City repays the 2006 General Obligation Bond Fund (Parks Bonds) through a separate property tax levy. The City estimates that this portion of the property tax levy rate will go from $0.253 per $1,000 AV in 2013 to about $0.264 per $1,000 in 2014, resulting in about a $2-$3 increase in property taxes (based on an assessed value home of $251,000).

Capital Funds' revenues are budgeted at $21.7* million. This is a $0.3 million (1%) decrease from the current 2013 budget.

The Surface Water Utility Fund revenues are budgeted at $3.7* million. This fund is discussed in its own separate portion of this transmittal letter.

Internal Service Funds' revenues are budgeted at $0.5* million, unchanged from the current 2013 budget.

*Note: *Amounts shown exclude interfund transfers and use of fund balance.*

EXPENDITURES – OVERVIEW

Budgeted 2014 expenditures for all funds total $71.9 million. This is nearly a $1.2 million (1.64%) decrease from the current 2013 budget. The primary reason for this change is a $1.6 million decrease in Capital Services Fund expenditures.

The City's proposed Operating Funds budgets total $37.9 million. This is a $0.5 million (1.3%) increase over the current 2013 budget. As in prior years, the 2014 Proposed Budget is balanced and complies with the City's adopted budget and financial policies.

Debt Service Funds expenditures are budgeted at $3.4 million, unchanged from the current 2013 budget.

Capital Funds expenditures are budgeted at $25.0 million. This is a $1.6 million (5.9%) decrease from the current 2013 budget. The main reasons for this difference are a $1.9 million

decrease in General Capital Fund projects, a $0.2 million decrease in City Facility Major Maintenance Fund projects, and a $0.5 million increase in Roads Capital Fund projects.

The Surface Water Utility Fund expenditures are budgeted at $5.2 million. This fund is discussed in its own separate portion of this transmittal letter.

Internal Service Funds expenditures are budgeted at $0.4 million, down from the current 2013 budget of $0.5 million.

EXPENDITURES – STAFFING

Continuing the 2012 trend, management reviewed workloads, service delivery expectations, and optional service delivery methods again in 2013.

The 2014 Proposed Budget reflects long term community service level expectations, City Council goals, and the City's ongoing work plan. Due to the economic recovery City revenues began to recover in late 2012 (after the adoption of the 2013 budget), and continued a strong upward trend in 2013. As a result of this trend, and because of the pressing need to move forward on several vital needs (especially utility assumption and acquisition), the 2014 Proposed Budget recommends a few staffing changes. These proposed changes include:

- *Parks Maintenance Worker II* – This increase of 1.0 FTE in the Parks, Recreation, and Cultural Services Department is achieved through reductions in seasonal staffing as well as other operating savings. This position is needed to provide year round work at a higher skill level than can be achieved through seasonal staffing. There is no net increase to the budget.
- *Engineering Technician* - This is a new 1.0 FTE position in the Public Works Department. This position is needed to support the City's new asset management system and will specifically further the implementation for roads, traffic, fleet, and facility asset classes. The asset management system plays a critical role in preparation for the future assumption and acquisition of sewer and water utilities, as well as supporting current operational needs. This change will result in increased salary and benefit costs of $89,938 per year in the General Fund.
- *Senior Management Analyst* – This recommendation reclassifies the existing Public Works Management Analyst position to Senior Management Analyst. Earlier in 2013, staff identified that newly assigned duties including those relating to the assumption and acquisition of utilities require more advanced knowledge and skills than the Management Analyst level provides. As a result, this position has been receiving out-of-class pay pending approval of the reclassification. This reclassification will result in a net increase in salary and benefit costs of $8,913 per year in the General Fund.
- *Engineer II – Surface Water* – A new 1.0 FTE engineering position is recommended for the Surface Water Utility Fund to facilitate and manage the enhanced level of capital investments proposed in the 2014 – 2019 Capital Improvement Program (CIP). This fund is discussed in its own separate portion of this transmittal letter.
- *Utility/Operations Manage – The Public Works Operation Manager is currently vacant.* We are recommending a reclassification of this position to a Utilities/Operations Manager in order to add new duties and responsibilities related to the acquisition and assumption of utilities. It is likely that this change will have a neutral budget impact in 2014. The overall pay range increases by 5% as a result of the reclassification.

As a result of these changes the City will add 3.0 FTEs in the 2014 Proposed Budget (all funds), the first staffing increase since 2008. Management believes these positions are essential to provide services to our citizens, meet Council goals, complete the City's ambitious work plan, and prepare for the assumption and acquisition of future sewer and water utilities. Even with this change, staffing levels are below those that the City had in 2006.

In 2014, Shoreline will have 2.27 FTEs per 1,000 population for non-utility personnel, a slight increase from 2.26 in 2013. In 2013, the median FTEs per 1,000 of population for comparable cities is 2.26 and the average is 2.67.

EXPENDITURES – ADDITIONAL PROGRAM COSTS

Other significant 2014 Proposed Budget recommendations for the General and Street Funds include the following:

		Cost	
Department	**Program / Item**	**One-Time**	**On-going**
CMO - Economic Development	Planned Action for Aurora Square CRA	125,000	
Transfer to Roads Capital Fund	Grant/CRA Matching Funding	300,000	
PCD - City Planning	145th Street Station Subarea Plan	180,000	
PW - Street Operations	Skid Steer Tractor & Trailer w/Attachments	134,138	6,245
Various	22 Smaller Requests	330,643	34,337
	Total	**1,069,781**	**40,582**

These one-time items are being funded from year-end 2012 operating budget savings of approximately $3 million.

EXPENDITURES – CAPITAL OUTLAY

As discussed above, the 2014 Proposed Budget for Capital Services Funds totals $25.0 million. Significant projects making up this total include:

• Police Station	$ 1.9 million
• Echo Lake Park Improvements	0.3
• Saltwater Part Pedestrian Bridge Major Repair	0.3
• Trail Corridors	0.3
• Aurora Avenue North – 192nd to 205th	17.5
• Annual Road Surface Maintenance Program	1.0
• Einstein Safe Route to School	0.4
• Interurban Trail/Burke-Gilman Connectors	0.5
• NE 195th Separated Trail	0.4
• 24 Other Projects	2.4
Total	$ 25.0 million

SURFACE WATER UTILITY FUND

The Surface Water Utility is a complex operation providing sewerage operations related to maintaining the highest levels of surface water quality possible. Through a complex array of drainage ditches, detention structures, lift stations, underground collection and transmission

pipes, etc, the City has greatly improved its quality of water discharged to Puget Sound during normal flow, low flow, and storm flow events. In addition, before incorporation storm events could be expected to result in flooding conditions throughout large areas that became the City of Shoreline. Since incorporation, the City's efforts have minimized flooding to localized and rare occurrences.

As part of its work the City conducts rate studies and sets rates for various user classes. These Surface Water billings along with other sources are budgeted to generate $3.7 million in 2014 (net of transfers). This is a $0.4 million (10%) decrease from the current 2013 budget. The primary reason for this change is a $0.6 million decrease in intergovernmental revenues due to grants awarded during 2013.

As with other sewerage utilities the Surface Water Utility Fund expends money for both operating and capital needs. This makes the Surface Water Utility unique from other City operations, and similar to other utilities operated by cities and special districts throughout both the State of Washington and the nation.

The 2014 Proposed Budget appropriates $5.2 million in expenditures. Of this total $3.1 million are operating expenditures and $2.1 million are capital expenditures.

In the operating category, the $3.1 million budget is a $0.4 million (16%) increase from the current 2013 budget. The primary reason for this change is a $0.3 million increase in debt service costs which now include the Maintenance Facility debt.

The 2014 Proposed Budget for this Fund includes one new position. Total FTEs for the Surface Water Utility are proposed to increase from 12 to 13. The proposed position is as follows:

- *Engineer II- Surface Water* – A new 1.0 FTE professionally licensed engineering position is recommended to support the increased level of capital projects in this fund. This position will result in a net increase in salary and benefit costs of $129,660 per year in the Surface Water Utility.

In the capital area, the $2.1 million budget is a $0.4 million (17%) decrease from the current 2013 budget. The primary reason for this change is the completion of basin plans during 2013. Many of the recommended capital improvements in the basin plans have been included in the 2014 – 2019 CIP. Significant projects making up the $2.1 million budget include:

• McAleer Creek Basin Plan	$ 0.4 million
• Goheen Revetment Repair	0.3
• Stormwater Pipe Replacement Program	0.5
• 8 Other Projects	0.9
Total	$ 2.1 million

ONGOING EFFICIENCIES

Shoreline's Citizen Advisory Committee on Long-Range Financial Planning provided several recommendations to the City Council in 2010. The Committee stressed continued commitment to two concepts: finding efficiencies and delivering services cost effectively. City staff takes these recommendations seriously. In many ways ongoing efficiency efforts have allowed Shoreline to maintain services during times when other cities were making significant reductions.

These efficiencies include:

- A 2010 contract moving most jail services from King County to Snohomish County. This change will create total savings of approximately $2.0 million through the end of 2013, and is expected to create an additional $1.3 million in savings during 2014.
- A 2011 program instituting joint supervision between the City of Shoreline and City of Kenmore Police Departments. This change will generate cost savings of approximately $307,599 through 2013. The preliminary credit for 2014 is $155,145.
- The City of Shoreline received an additional credit of $119,027 on the 2012 police contract due to an audit of health insurance benefit costs. The effects of this audit will continue into future years.
- Between 2008 and 2013 the City reduced staffing levels by 9.34 FTEs (6.3%). As discussed elsewhere the 2014 Proposed Budget includes two new positions and two reclassified positions in the General Fund(as noted above, one of the new positions is funded from operating expenditure reductions and results in no increase in budget expenditures).

These are just a few examples of ongoing efficiencies realized in the past few years. City staff members will continue to seek out partnerships and other efficiencies during 2014 and beyond.

Outlook

City staff are proud to present a balanced 2014 Proposed Budget that addresses community priorities, Council goals, and the City's ambitious work plan. However, we also recognize that the City continues to face financial challenges in the future. The passage of Proposition No. 1 in 2010 was intended to stabilize property tax collections for six years. Unfortunately declining assessed valuation in 2012 and 2013 reduced the expected positive effect of this ballot issue, and also resulted in the City reaching legal property tax rate limitations. The actual property tax levy is now at the legal maximum. Due to the recent recovery of the housing market, the 2014 assessed valuation is up and the amount of property tax revenue in 2014 is expected to be 8.9% more than 2013 collections.

The State of Washington, like its city governments, also suffered from the recent recession. Falling revenues in the past resulted in budget gaps. The State Legislature closed these gaps in part by reducing amounts traditionally remitted to local jurisdictions. In addition the Washington Supreme Court decided that the State is inadequately funding education. As a result it is quite possible that future State budget efforts will continue to have a negative impact on local government budgets. As in the past, the City of Shoreline will continue to exercise its fiduciary responsibility to the citizens and we will make any budget adjustments necessary as a result of future State legislative actions.

The City government proactively addresses these budget issues throughout each year. The expected effects of these future events are accounted for in the six-year forecast (see page 93). Staff members are moving forward with a ten year financial sustainability strategy. This process started in October, 2012. The project considers what the future might look like based on a variety of budget scenarios. The goal is to develop an ongoing structural budget solution that City Council can use to set future priorities and make ongoing budget decisions. The City Council is scheduled to review staff's work on this project beginning early in 2014, with a goal that it will help to inform the City during its 2015 budget process.

2014 Proposed Budget: 1.6% decrease from the 2013 Current Budget

2014 Operating Budget: 1.0% Increase from the 2013 Current Budget

Staff Reductions since 2008: 4.3%

In addition, the City's staff members continue to strive to attract economic development opportunities. The 2012 citizen survey shows community support for these efforts, with 67% favoring or strongly favoring further development efforts. Economic development has the added benefit of improving the City's future financial sustainability.

Financial sustainability includes investing in infrastructure improvements. By attending to infrastructure today, the City avoids more costly deferred maintenance problems in the future.

Last year's budget included the comment that we are beginning to see the effects of economic improvement. This improvement accelerated during 2013. However, City staff will continue to monitor the situation closely. Staff members continue to believe that Shoreline needs to plan for a variety of possible situations and remain resilient to changing economic conditions.

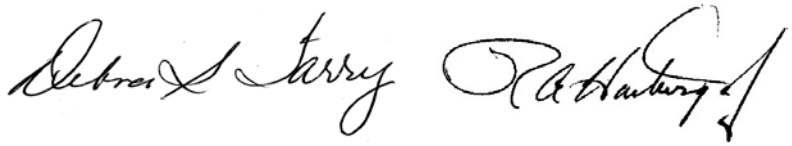
Conclusion

We believe that the 2014 Proposed Budget comprehensively addresses the City's service and capital investment needs for the coming year. It also addresses the top priorities of the City Council and the Shoreline community. This budget makes every effort to maintain existing levels of service while also preparing the City for future sewer and water utility operations in addition to the existing Surface Water Utility. Our citizens have expressed that desire based on past feedback, the 2012 Citizen Survey, as well as through their support of Proposition 1 in 2010.

Finally, it is important to acknowledge the contributions of everyone involved in this year's budget process. We would like to express our appreciation to the City's Leadership Team and to all staff members. These individuals worked to provide realistic budget requests and to develop ways to meet Council and community priorities.

It is also appropriate to thank several members of the Administrative Services Department for their tireless efforts to produce the 2014 Proposed Budget, while still performing day to day duties and keeping up with workflow demands. Special thanks go to Patti Rader, Rick Kirkwood, Susana Villamarin, and Sharon Oshima for their assistance in preparing this budget. Finally, many thanks are needed to the City Council for providing policy direction to the City of Shoreline over the years.

Respectfully submitted,



Debbie Tarry
Interim City Manager

Robert Hartwig CPA, MBA
Administrative Services Director

2013-2015 City Council Goals and Workplan

The Council is committed to fulfilling the community's long-term vision – Vision 2029 – and being a sustainable city in all respects:

- Sustainable neighborhoods—ensuring they are safe and attractive;
- Sustainable environment—preserving our environmental assets and enhancing our built environment so that it protects our natural resources; and
- Sustainable services—supporting quality services, facilities and infrastructure.

The City Council holds an annual strategic planning and goal setting retreat to monitor progress and determine priorities and action steps necessary to advance Vision 2029. This workplan, which is aimed at improving our ability to fulfill the community's vision, is then reflected in department workplans, the City's budget, capital improvement plan, and through special initiatives.

Goal 1: Strengthen Shoreline's economic base

Shoreline voters approved Proposition No. 1 in November 2010, which helped to maintain essential service levels through 2016. Whether or not Proposition No. 1 is renewed in 2016, it is vital to attract investment in Shoreline businesses and neighborhoods to enhance our economy and property values. Investment will strengthen our tax base while providing our residents with greater housing choices, local employment, retail opportunities, and lifestyle amenities.

ACTION STEPS:

1. Adopt and implement a Community Renewal Plan for Aurora Square
2. Implement efforts to make the permit process predictable, timely and competitive including the implementation of a new permit software system
3. Develop a 10-year Financial Sustainability Plan to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure
4. Develop and implement marketing strategies to promote Shoreline as a progressive and desirable community for new residents, investors, and businesses
5. Support local businesses through implementation of the business mini-grant program, promotion efforts such as grand openings, and by evaluating the competitiveness of regulations
6. Collaborate with the Shoreline Community College to launch the Shoreline Film Office

PROGRESS INDICATORS:	2011	2012	2013
a. Annual growth of assessed property value from new construction	0.17%	0.50%	
b. Ratio of commercial versus non-commercial valuation	.112	.115	
c. Retail sales tax per capita	$113	$130	
d. Number of licensed businesses	4,474	4,784	
e. Number of housing units	23,049	23,204	
f. Vacancy and rental rates of commercial and multi-family properties	C: 4-5%; $15-30/sf R: 4%; $1.18/sf	Retail: 4%; $17.50/sf; Office:4.5% ; $23.63/sf Resid: 3.2%; $1.24/sf	
g. Number of online permits submitted	N/A	N/A	
h. Number of business mini-grants awarded; number of grand openings supported	N/A	N/A	

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

Shoreline inherited an aging infrastructure when it incorporated in 1995. The City has identified needed improvements through our 20-year planning documents including the Surface Water Master Plan, Transportation Master Plan and Parks and Open Space Master Plan. Improvements are not limited to infrastructure investments – The City is also interested in improving coordination, planning, and overall information sharing among all service providers. As capital improvements are made, it is important to include efforts that will enhance Shoreline's natural environment, ultimately having a positive impact on the Puget Sound region.

ACTION STEPS:

1. Construct the Aurora Corridor improvements from N 192nd to N 205th Streets
2. Identify funding strategies to implement the City's transportation master plan including construction of new non-motorized improvements
3. Execute the Shoreline/Seattle Public Utility's water system Acquisition Agreement and develop a multi-year implementation plan for creating the City's water utility (70% voter approval in 2012)
4. Develop a plan to merge the Ronald Wastewater District into City operations as outlined in the 2002 Interlocal Operating Agreement
5. Work with the City of Seattle, King County and Washington State Department of Transportation on a plan that will improve safety, efficiency and modes of transportation for all users of 145th Street
6. Review the City's Environmental Sustainability Strategy and Climate Action Plan and develop an urban tree management strategy
7. Prepare for the consolidation of utilities by acquiring and developing the Brugger's Bog Maintenance Facility and implementing a comprehensive asset management system

PROGRESS INDICATORS:	2011	2012	2013
a. Number of redevelopment projects improving the treatment of surface water	6	0	
b. Number of linear feet of non-motorized facilities constructed	16,000	7,384	
c. Number of trees planted in the public right-of-way and on City property (net)	470	145	
d. Volume of paper purchased for City operations (letter reams)	1,760	2,008	
e. Percent of community garden plots reserved	N/A	100%	
f. Water quality average index score for:			
• Boeing Creek Basin (Boeing Creek)	60	60	
• McAleer Creek Basin (McAleer Creek & Cedarbrook Creek)	50	60	
• Thornton Creek Basin (Thornton Creek)	31	19	
• Puget Sound Basin (Storm Creek)	24	24	

Goal 3: Prepare for two Shoreline light rail stations

In 2008 Shoreline voters supported the Sound Transit 2 funding package by 61%. Our community looks forward to increasing mobility options and reducing environmental impacts through light rail service. Sound Transit estimates the light rail extension from Northgate to Lynnwood to be $1.4-1.6 billion, which includes investment in two stations in Shoreline, which are planned to open in 2023. Engaging our community on how this effort benefits Shoreline and the greater region needs to start now.

ACTION STEPS:

1. Adopt phase 1 of the subarea plans (boundary maps) for the two light rail station areas
2. Participate as a Cooperating Agency in Sound Transit's environmental process by providing early and continuous input into the development of the environmental impact statement (EIS)

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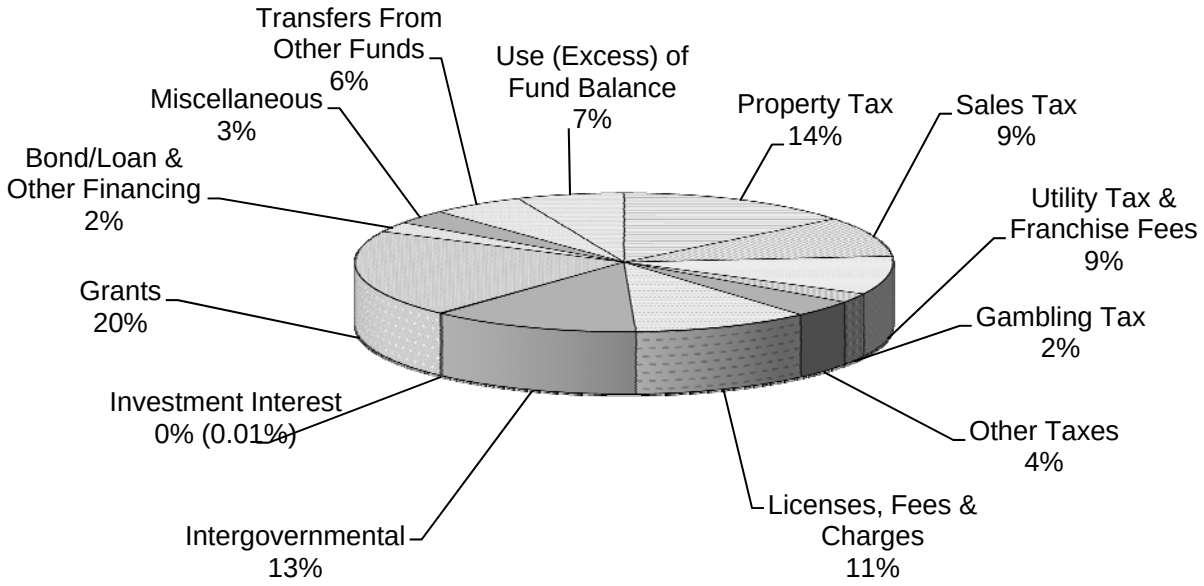
EXECUTIVE SUMMARY

The City Budget

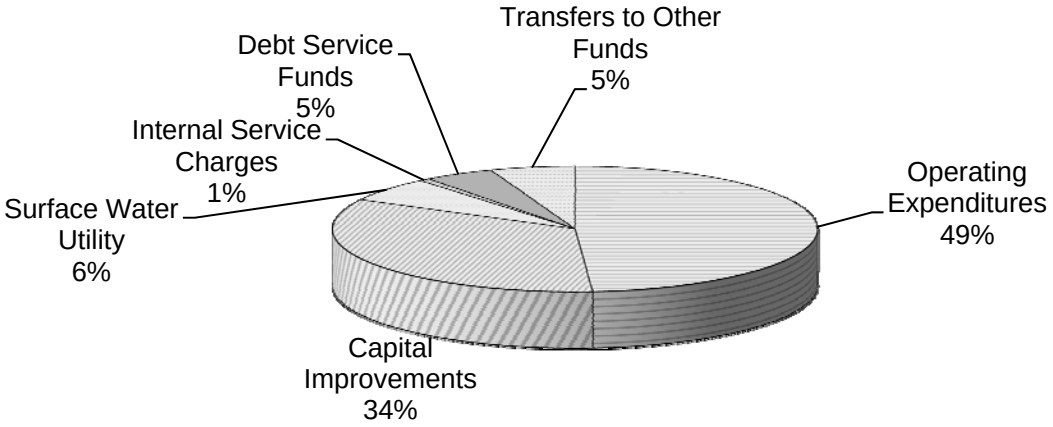
Where the money will come from …

2014 City Resources By Category
$71,900,115



How will the money be spent …

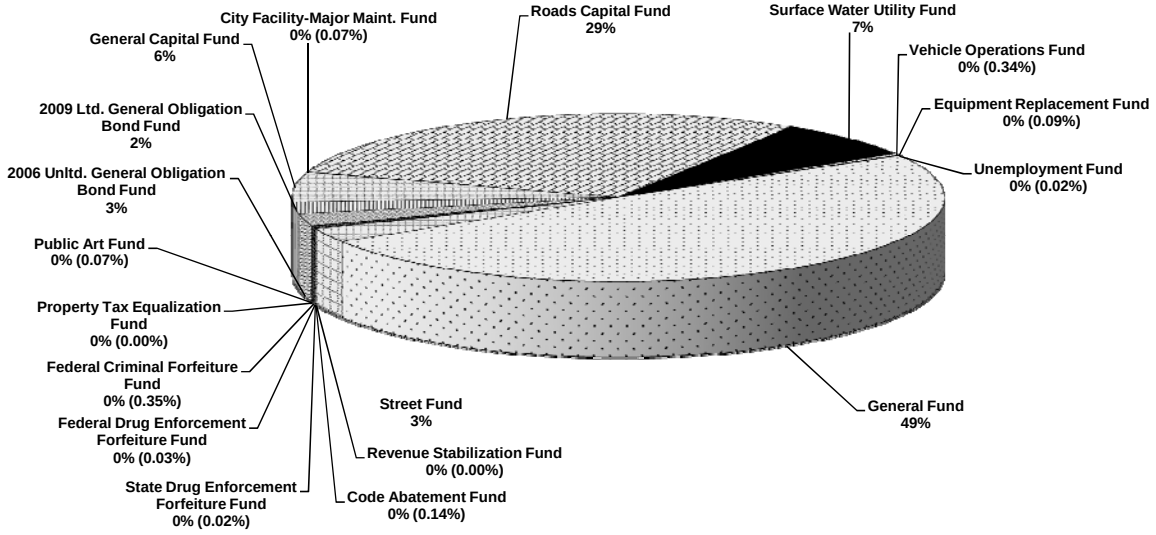
2014 City Expenditures By Category
$71,900,115



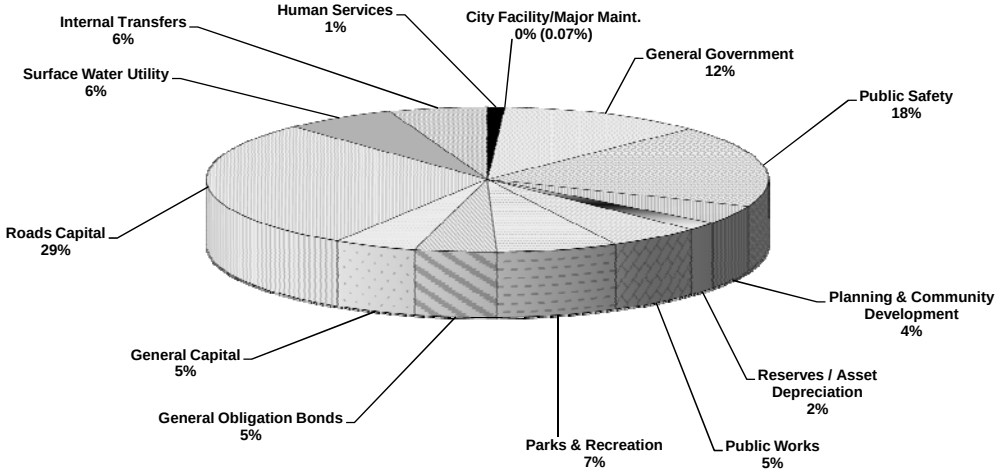
City of Shoreline
2014 All Funds Resources/Expenditures Summary

Fund	Beginning Fund Balance	2014 Revenue	2014 Transfers-In	2014 Total Resources	2014 Expenditures	2014 Transfers-Out	2014 Total Expenditures	Ending Fund Balance	Total 2014 Appropriation
General Fund	$ 9,390,143	$ 33,172,954	$ 969,100	$ 43,532,197	$ 33,266,894	$ 2,240,044	$ 35,506,938	$ 8,025,259	$ 35,506,938
Street Fund	695,237	1,099,868	715,721	2,510,826	1,690,471	308,566	$ 1,999,037	511,789	1,999,037
Revenue Stabilization Fund	5,151,397	-	-	5,151,397	-	-	$ -	5,151,397	-
Code Abatement Fund	154,370	80,550	-	234,920	100,000	-	$ 100,000	134,920	100,000
State Drug Enforcement Forfeiture Fund	140,016	13,800	-	153,816	13,800	-	$ 13,800	140,016	13,800
Federal Drug Enforcement Forfeiture Fund	154,205	20,750	-	174,955	20,750	-	$ 20,750	154,205	20,750
Federal Criminal Forfeiture Fund	1,717,137	79,845	-	1,796,982	54,845	200,000	$ 254,845	1,542,137	254,845
Property Tax Equalization Fund	1,189,150	-	-	1,189,150	-	-	$ -	1,189,150	-
Public Art Fund	203,606	500	-	204,106	49,408	-	$ 49,408	154,698	49,408
2006 Unltd. General Obligation Bond Fund	38,317	1,710,000	-	1,748,317	1,709,050	-	$ 1,709,050	39,267	1,709,050
2009 Ltd. General Obligation Bond Fund	302	386,370	1,276,197	1,662,869	1,662,567	-	$ 1,662,567	302	1,662,567
General Capital Fund	2,132,126	2,131,380	380,000	4,643,506	3,420,352	693,180	$ 4,113,532	529,974	4,113,532
City Facility-Major Maint. Fund	151,060	1,360	74,032	226,452	50,000	-	$ 50,000	176,452	50,000
Roads Capital Fund	2,882,527	20,322,884	589,045	23,794,456	20,829,470	43,381	$ 20,872,851	2,921,605	20,872,851
Surface Water Utility Fund	2,603,478	3,711,164	-	6,314,642	4,635,248	587,719	$ 5,222,967	1,091,675	5,222,967
Vehicle Operations Fund	50,117	230,523	-	280,640	245,273	-	$ 245,273	35,367	245,273
Equipment Replacement Fund	2,172,266	275,010	-	2,447,276	61,597	-	$ 61,597	2,385,679	61,597
Unemployment Fund	56,376	-	17,500	73,876	17,500	-	$ 17,500	56,376	17,500
Total City Funds	$ 28,881,830	$ 63,236,958	$ 4,021,595	$ 96,140,383	$ 67,827,225	$ 4,072,890	$ 71,900,115	$ 24,240,268	$ 71,900,115

2014 Appropriation By Fund
$71,900,115



2014 Appropriation By Type
$71,900,115



2014 BUDGET HIGHLIGHTS

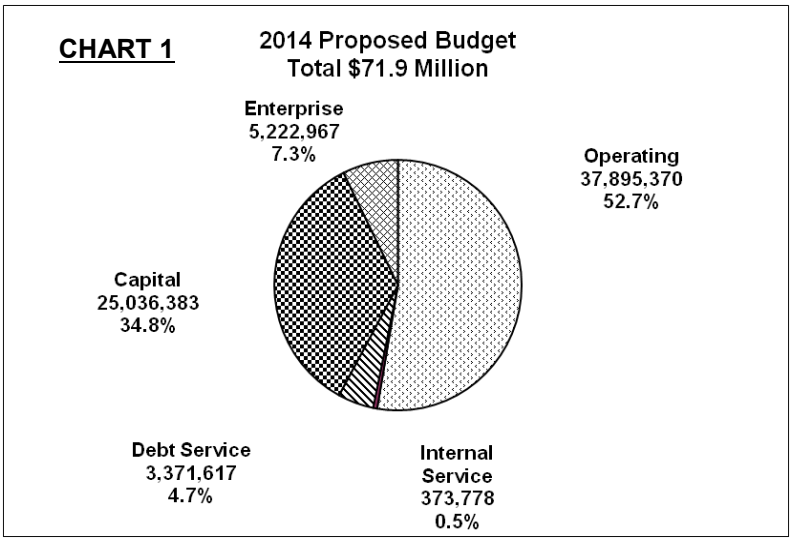
Budget Highlights

The City's 2014 budget is balanced in all funds and totals $71.9 million. The 2014 budget is $1.2 million or 1.6% less than the current 2013 Budget (2013 Proposed Budget plus all subsequent changes). This decrease can be linked to the $1.6 million decrease in the City's capital budget from 2013 to 2014. New major projects such as the purchase of the Maintenance Facility are included in the 2013 budget.

Table 1 summarizes the 2014 budget and provides a comparison to the 2013 budget by fund. The 2013 budgeted expenditures represent the adopted budget and any budget amendments, such as re-appropriations, that have been adopted by the City Council through September 2013.

TABLE 1

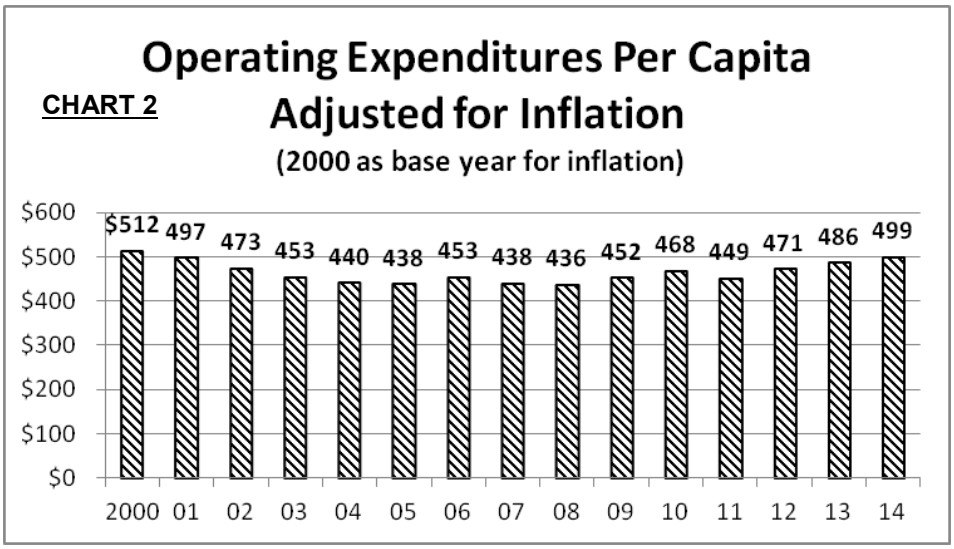
		2014 Proposed Budget			2013 Current	
Fund	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	Budget Expenditures	13-14 % Change
Operating Funds:						
General Fund	9,390,143	$ 34,142,054	$ 35,506,938	$ 8,025,259	$ 34,877,598	1.80%
Revenue Stabilization Fund	5,151,397	0	0	5,151,397	0	n/a
Property Tax Equalization Fund	1,189,150	0	0	1,189,150	0	n/a
Streets	695,237	1,815,589	1,999,037	511,789	2,217,696	-9.86%
Code Abatement	154,370	80,550	100,000	134,920	100,000	0.00%
State Drug Enforcement Forfeiture Fund	140,016	13,800	13,800	140,016	13,800	0.00%
Federal Drug Enforcement Forfeiture Fund	154,205	20,750	20,750	154,205	20,750	0.00%
Federal Criminal Forfeiture Fund	1,717,137	79,845	254,845	1,542,137	147,000	73.36%
Sub-Total Operating Funds	18,591,655	36,152,588	37,895,370	16,848,873	37,376,844	1.39%
Debt Service Funds:						
2006 General Obligation Bond	38,317	1,710,000	1,709,050	39,267	1,705,050	0.23%
2009 General Obligation Bond	302	1,662,567	1,662,567	302	1,660,567	0.12%
Sub-Total Debt Service Funds	38,619	3,372,567	3,371,617	39,569	3,365,617	0.18%
Capital Funds:						
General Capital	2,132,126	2,511,380	4,113,532	529,974	5,974,435	-31.15%
City Facility-Major Maintenance Fund	151,060	75,392	50,000	176,452	218,797	-77.15%
Roads Capital	2,882,527	20,911,929	20,872,851	2,921,605	20,410,625	2.26%
Sub-Total Capital Funds	5,165,713	23,498,701	25,036,383	3,628,031	26,603,857	-5.89%
Enterprise Funds:						
Surface Water Utility Fund	2,603,478	3,711,164	5,222,967	1,091,675	5,208,387	0.28%
Sub-Total Enterprise Funds	2,603,478	3,711,164	5,222,967	1,091,675	5,208,387	0.28%
Internal Service Funds:						
Equipment Replacement	2,172,266	275,010	61,597	2,385,679	244,090	-74.76%
Public Art Fund	203,606	500	49,408	154,698	70,000	-29.42%
Unemployment	56,376	17,500	17,500	56,376	17,500	0.00%
Vehicle Operations & Maintenance	50,117	230,523	245,273	35,367	213,635	14.81%
Sub-Total Internal Service Funds	2,482,365	523,533	373,778	2,632,120	545,225	-31.45%
Total City Budget	**$ 28,881,830**	**$ 67,258,553**	**$ 71,900,115**	**$ 24,240,268**	**$ 73,099,930**	**-1.64%**



The budget can be divided into five types of funds: Operating, Internal Service, Debt Service, Enterprise and Capital as shown in Chart 1. The City's operating budget totaling nearly $37.9 million represents the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, court, jail), park maintenance, recreation programming, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and administration. The operating budget also includes some special revenue funds that must be used for designated purposes such as police services. The debt service budget is the annual repayment of the 2006 voter approved park bonds and the 2009 councilmanic bonds issued to pay for a portion of City Hall. The enterprise budget consists of the operation and capital improvements of the surface water utility. The capital budget represents the cost of making improvements to the City's facilities, parks, and transportation systems. Internal service funds represent transfers between funds (Vehicle Operations, Equipment Replacement, and Unemployment Funds) to fund maintenance and replacement of City equipment and unemployment claims.

For discussion purposes within the Operating Budget, we will focus on the 2014 proposed budgets for the General Fund and the Street Fund which total $37.5 million; and are $410,681 or 1.1%, more than the 2013 current budget. The 2014 operating budget includes nearly $538,621 in one-time transfers to other funds. Excluding these transfers results in a 2014 operating budget of nearly $37 million, which is $127,940 less than the 2013 current budget. Table 1 reflects a $629,340, or 1.8%, increase in the General Fund budget for 2014.

Chart 2 shows the cost of providing City services on a per capita basis, adjusted for inflation, since 2000. In 2014 the projected cost per capita is $499, approximately $13 (2.5%) lower than in 2000.



The 2014 General Fund ending fund balance (reserves) is projected to be $8.025 million, with an additional $918,459 budgeted as a budget and insurance contingency. This complies with the City's adopted reserve policy, which requires that the General Fund maintain a reserve level of $3.9 million for cash flow and budget contingency purposes.

In addition to the General Fund reserves, the City's Revenue Stabilization Fund is projected to have an ending 2014 fund balance of $5.2 million. The projected ending 2014 balance equates to approximately 37% of budgeted 2014 economically sensitive revenues. This is above the City's reserve policy requiring that this fund be maintained at 30% of the budgeted economically sensitive revenues.

The 2014 Surface Water Utility budget is projected to increase by nearly $15,000, or 0.3%.

The City's 2014 capital budget, exclusive of projects budgeted within the Surface Water Utility Fund, will decrease by $1.6 million, or 5.9%, from 2013 to 2014. The primary reason for the decrease is the Maintenance Facility acquisition occurring in the General Capital Fund during 2013. The capital budget reflects the projects that are proposed in the 2014-2019 Capital Improvement Plan included in this book.

2014 Budget Highlights include the following:

- **Regular Property Tax Levy**: The 2014 regular property tax levy totals $10.3 million. Budgeted revenues equal 10.25 million which is 99% of the levy based on expected delinquencies. This is an increase of $836,538, or 8.9%, from 2013. Shoreline Proposition 1 included an annual escalator based upon the CPI-U index (1.4%).

  The assessed valuation estimates from the King County Assessor including new construction reflect a 6.9% increase in citywide valuation. This will cause the levy rate to remain at $1.60 per $1,000 of assessed valuation resulting in the higher 2014 property tax levy.

- **Fee Changes:** The 2014 budget reflects proposed inflationary fee increases of 1.4% for development fees and license and public record fees. Surface water fees are being increased by 3.0%.

- **Personnel Costs:** The 2014 budget reflects a 4.2% increase, $629,734, in personnel associated costs. Table 2 summarizes the changes with a more detailed explanation following.

TABLE 2

2014 Budget Changes

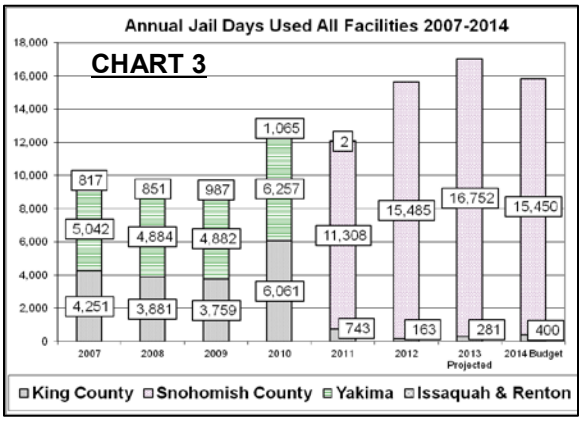
	2013 Current Budget	2013 Personnel Changes	Extra-Help , OT, Standby and Callback Pay Changes	Step Increases	Market Adjust.	Increase in Retirement (PERS)	Increase in Health Premium	New Positions / Reclass / Elimination	2014 Budget	2014/2013 Change	% Change
Salaries	$ 10,988,318	$ (31,161)	$ 77,648	$ 58,045	$ 126,978			$ 208,712	$ 11,428,540	$ 440,222	4.0%
Benefits	3,983,338	62,323	-	9,786	21,416	-	-	95,989	4,172,850	189,512	4.8%
Total	**$ 14,971,656**	**$ 31,162**	**$ 77,648**	**$ 67,831**	**$ 148,394**	**$ -**	**$ -**	**$ 304,701**	**$ 15,601,390**	**$ 629,734**	**4.2%**

- The major changes in personnel costs include a combination of the following:
  - The salaries budget is increasing by $440,222 or 4.0% in 2014. The salaries budget includes both regular (benefited) and extra-help personnel (non-benefited).

- Regular salaries: The budget for regular salaries will total $10.5 million in 2014. This is an increase of $362,574, or 3.4%, when compared to the 2013 budget. Approximately 24% of regular employees are eligible to receive a step increase in 2014, and $58,045 of the projected increase is linked to anticipated step increases. In calculating a recommended COLA for 2014 staff compared the change in CPI-U from June 2012 to June 2013 (1.4%). The City's policy has been to budget for a COLA of 90% of the change in inflation, resulting in a 2014 recommended COLA adjustment of 1.26%. The budget impact is $126,978. New positions and reclassifications increased salaries by $208,712. Additionally a net decrease of $31,161 was a result of changes in positions and staffing during 2013. In addition, $60,000 has been budgeted in the General Fund Contingency to cover the estimated cost of the annual salary survey.
- Extra-Help salaries: The extra-help salary budget is increasing by $33,508, or 4.4%, and totals $757,344 for 2014.
- Overtime, Callback, and Standby Pay: The City's overtime and special pay budget totals $137,690 including $23,200 for non-contract police overtime to be paid from seizure forfeiture funds. After removing this amount, the overtime/special pay budget increased by $20,940 and is approximately 1% of the total salary budget.
- The total cost for employee benefits is projected at nearly $4.2 million for 2014. This is an $189,512 (4.2%) increase compared to the 2013 budget. The changes are related to the following:
  - Benefit costs will increase by $93,523 in 2014 as a result of personnel changes made during 2013, cost of living increase, projected step increases, and the salary survey in 2014. These benefit changes primarily affect social security, Medicare, and retirement contributions.
  - Health benefit premiums will remain at the same rate as 2013.
  - Benefits increased by $95,989 due to requested new positions and reclassifications.

- **Police Contract:** The projected 2014 contract with King County for police services is $10.6 million. The 2014 contract is projected to increase by 2.5%, as compared to the 2013 contract. As negotiations for the Guild contract are still ongoing at this point the budget is based on a 2.5% increase.

  The contract with King County provides that the Sheriff's Office give an estimate of the 2014 costs by September 2013, and then reconcile this cost with the budget adopted by the County in March of 2014. Whichever cost is less is the amount that the City will actually pay via contract charges in 2014. As a result of this process, it is not unusual that the City's budget may be slightly different from the actual annual contract with King County.



- **Jail**: Projected jail costs for 2014 are $1.2 million. This is a 6.2% ($70,000) increase when compared to the 2013 budget. In 2010 jail usage was unusually high as a result of fewer misdemeanants being released on their personal recognizance. Jail activity is not cyclical or seasonal in nature; therefore it is difficult to project. However, a 12-month average of June 2012 through May 2013 has been used in developing the 2013 projected usage. Most jail days are now occurring in the Snohomish County jail where the rates are substantially lower for both booking and daily maintenance fees than those charged by King County.

- **Budgeted Contingency Expenditures:** The 2014 operating budget includes the required budget and insurance deductible contingencies. Per the City's financial policies, these contingencies total $918,459 and are funded by allocating a portion of the existing fund balance in the General Fund. The 2014 budget also includes an additional contingency of $76,500 for unanticipated needs.

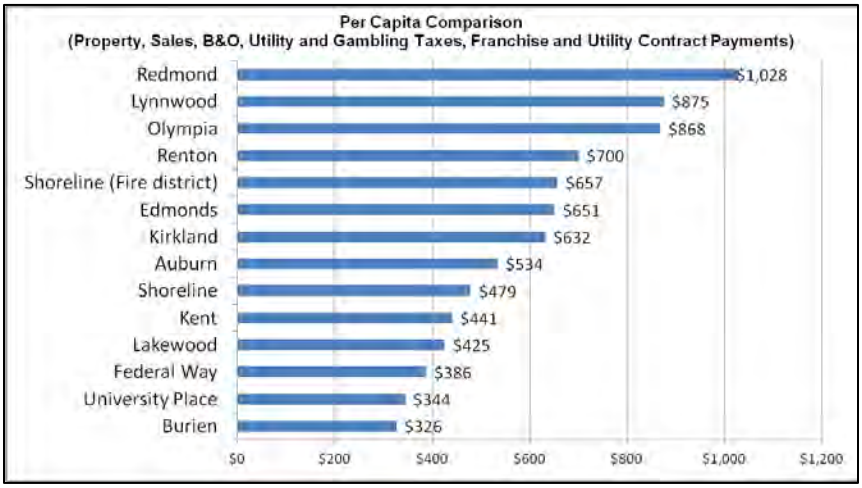
- **City Hall Debt Service Costs**: The 2014 budget includes $1.7 million in debt service costs for City Hall, of which $386,370 is paid directly by the Federal Government as the subsidy for the Build America Bonds (BABs). During 2013, the federal government reduced the amount of this subsidy by approximately 8% due to the sequestration, imposing additional costs upon the City. The remaining $1.275 million comes from two sources. The first from the General Fund, based on monies previously budgeted for lease payments for City Hall and Annex ($612,451) and Real Estate Excise Tax (REET) collected in the General Capital Fund ($663,746). The City Council authorized staff to use up to $750,000 of REET towards the City's debt service costs for City Hall. The 2014 budget does not include any anticipated lease revenue from the vacant space in City Hall.

- **Support for Contracted Services**: The 2014 budget includes funding for the operation of the Kruckeberg Botanic Garden, funding for the Shoreline-Lake Forest Park Arts Council, the Shoreline Historical Museum and additional funding for the Shoreline/Lake Forest Park Senior Center.
  - *Kruckeberg Botanic Garden*: The 2014 budget includes $40,000 to fund the long-term operational plan for the Gardens between the City and the Kruckeberg Botanical Garden Foundation.
  - *Shoreline-Lake Forest Park Arts Council and Shoreline Historical Museum*: The 2014 budget includes $60,000 in funding for each of these organizations to provide services to the Shoreline community and to partner with the City for special events.
  - *Senior Center*: The 2014 budget includes $18,000 in continued funding.

- **Capital Programs**: The City's 2014 capital budget reflects the first year of the City's proposed 2014-2019 capital improvement program (CIP).

More detailed information regarding changes within the 2014 budget can be found in the individual department sections of the budget.

CHART 4



Fiscal Capacity

As a City, we are challenged by currently limited fiscal capacity. Shoreline is primarily a residential community, with just under 90% of our City assessed valuation in residential properties. Chart 4 shows a comparison of tax per capita with comparable cities using 2012 data (the most recent year for audited financial data). Shoreline ranks 9th out of 13 comparable cities in per capita tax revenues. We also have relatively low sales tax revenue per capita, $130 in 2012, as compared

to many other jurisdictions of similar population. This is especially true with those jurisdictions that have much larger retail centers within their communities. Some of these jurisdictions operate their own fire departments. If the City of Shoreline per capita tax collections included the Fire District's property tax collections, the per capita tax collections would be $657, which would rank 5th out of the 13 comparable cities.

Economic Outlook & Revenue Growth

After an extended economic downturn affecting local, national, and global economies, the City is seeing a gradual upturn that started in 2012. Retail and other sales are up. Construction activity is rebounding. Economic forecasts for the Puget Sound area are positive. In addition the real estate market began to recover in 2013. This area directly impacts Shoreline's property tax revenues. Several trends in the Puget Sound area highlight this upturn as follows:

CATEGORY	REGION			
Annual Rate Between	Puget Sound	King County	United States	DISCUSSION
EMPLOYMENT				
2012-2015	2.5%	2.6%	1.8%	Between 2012 and 2015, employment will advance at annual rates of 2.5% throughout the Puget Sound, 2.6% throughout King County and 1.8% throughout the nation.
UNEMPLOYMENT				
2013-2014	(0.2%)	(0.2%)	(0.4%)	Between 2013 and 2014, unemployment will drop 0.2% to 6.0% for the Puget Sound and will drop 0.2% to 5.2% for King County.
ALL TAXABLE RETAIL SALES				
2012-2015	6.0%	6.0%	N/A	Between 2012 and 2015, retail sales will grow at annual rates of 6.0% throughout the Puget Sound and King County.
TOP RETAIL SALES CATEGORIES (2012-2015)				
Building Materials	9.0%	N/A	N/A	Between 2012 and 2015 throughout the Puget Sound, retail sales will grow at annual rates of 9.0% for building materials, 6.8% for motor vehicles and parts, and 4.1% for general merchandise.
Motor Vehicles	6.8%	N/A	N/A	
General Merchandise	4.1%	N/A	N/A	
HOUSING PERMITS (2012-2015)				
All Permits	15.2%	13.9%	20.2%	Between 2012 and 2015, the number of housing permits pulled will grow at annual rates of 15.2% throughout the Puget Sound, 13.9% throughout King County, and 20.2% throughout the nation.
Single-Family Permits	30.3%	N/A	N/A	Between 2012 and 2015, the number of single-family housing permits pulled will rise at a 30.3% annual rate and the number of multi-family housing permits will rise at a 7.8% annual rate.
Multi-Family Permits	7.8%	N/A	N/A	

PERSONAL INCOME PER CAPITA	2012	vs. Region	vs. King County	vs. National Average	2015	vs. Region	vs. King County	vs. National Average
Puget Sound	$ 52,071	N/A	(13.2%)	22.1%	$ 58,286	N/A	(13.8%)	22.5%
King County	$ 59,973	15.2%	N/A	40.6%	$ 67,584	16.0%	N/A	42.0%
United States	$ 42,655	(18.1%)	(28.9%)	N/A	$ 47,598	(18.3%)	(29.6%)	N/A

In King County, per capita income will climb from $59,973 (40.6% above the national average) in 2012 to $67,584 (42.0% above) in 2015.

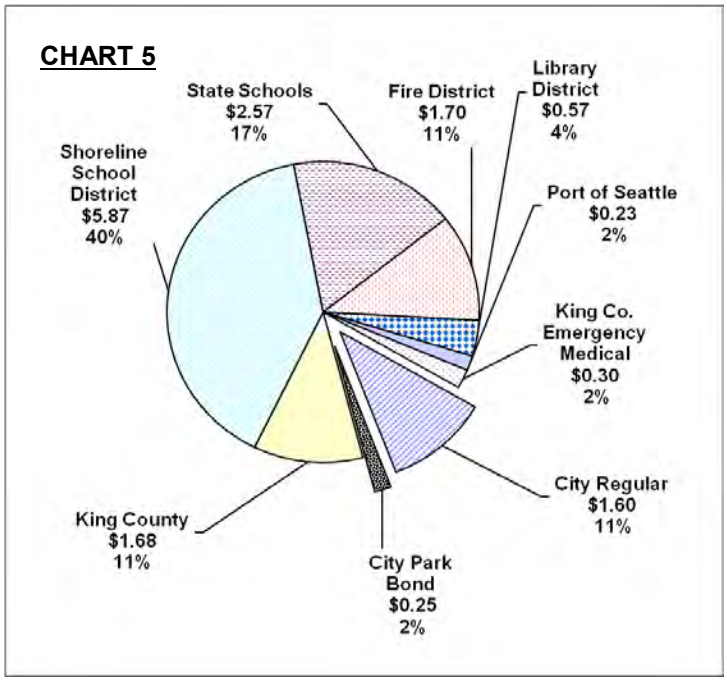
Source: The Puget Sound Economic Forecaster History and Ten-Year Forecast; June 2013

Despite these promising indicators, it is important to remember that the recovery started from historic lows. As a result, it takes time to return to activity levels existing before the recession. When adjusted for inflation, and considering revenue limitations imposed by the State legislature and statewide initiatives, we need to understand that Shoreline's recovery is not complete.

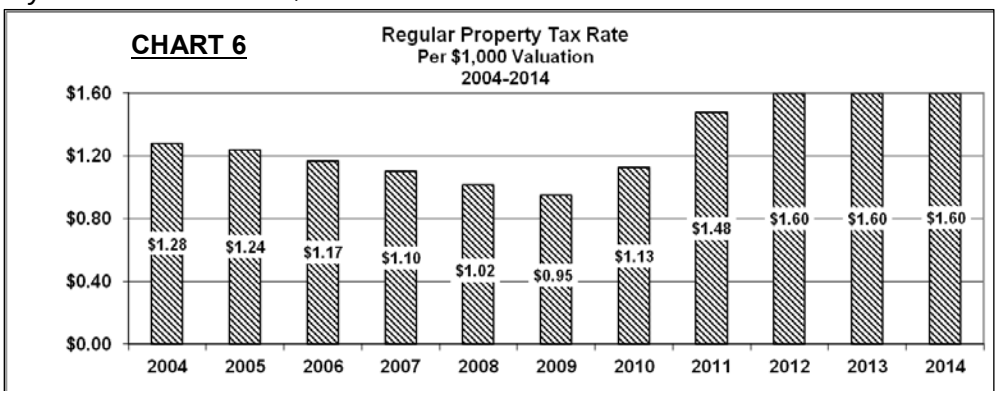
Overall revenues for the General Fund and Street Fund are budgeted at $34,272,822 for 2014. This is an $810,290 (2.4%) increase from the 2013 budget (amount excludes budgeted use of fund balance and transfer from General Fund to Street Fund).

Property Taxes

Property taxes represent 30.9% of the City's General Fund operating revenue. The City's 2014 budgeted regular property tax levy is $10.3 million. There are a number of taxing districts that collect property taxes from Shoreline property owners (Chart 5). The City of Shoreline receives 13% of the total property taxes paid, inclusive of the City's regular levy used to fund City services and the 2006 voter approved Park bonds. The bond proceeds were used to acquire open space and make a variety of park and trail improvements throughout the City.



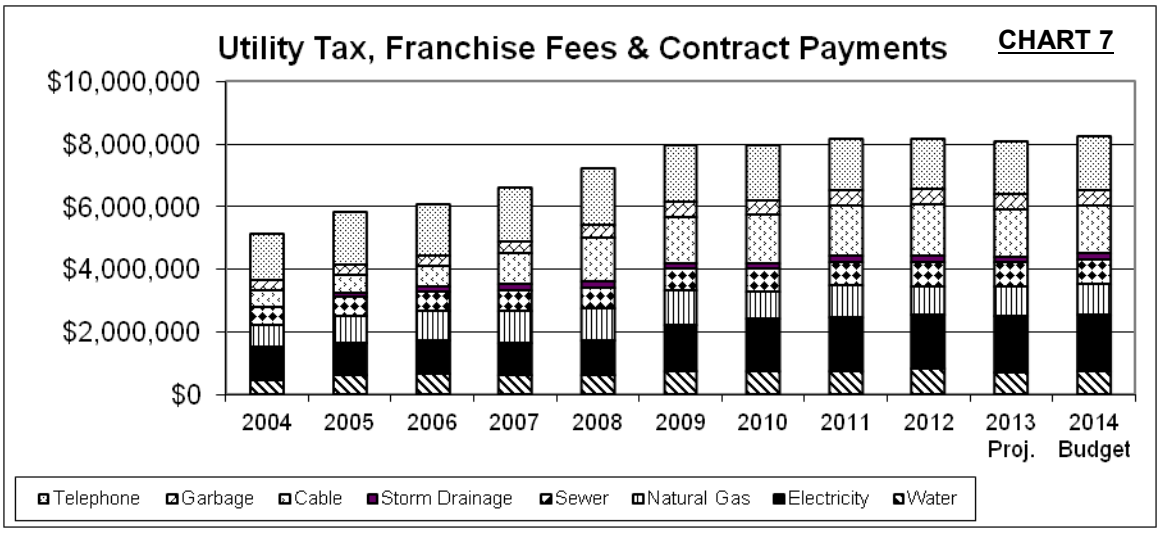
As a result of assessed valuation increases outpacing the increase in the property tax levy, the City's property tax rate dropped every year between 2003 and 2009 (Chart 6). This trend changed in 2010 when the City's assessed valuation fell by 15.1%, by 0.7% in 2011, by 4.9% in 2012, and by 5.0% in 2013. The King County Assessor's Office is projecting that the assessed valuation will increase by 6.9% in 2014. Shoreline Proposition 1 included a provision to increase the City's annual property tax levy by the percentage change in the June-to-June Consumer Price Index for All Urban Consumers for the Seattle Area (CPI-U) for years 2012 through 2016. This index increased by 1.4% between June 2012 and June 2013. Statutorily, the City's maximum property tax levy rate is $1.60 per $1,000 assessed valuation. Based on the assessed valuation increase of 6.9%, and assuming the 2013 levy was increased by 1.4%, the resulting property tax levy rate would exceed $1.60. Since this is not allowed, the 2014 tax levy rate will remain at $1.60.



The average home value assumed for 2013 was $251,000. Assuming a regular property tax rate of $1.60 per $1,000 assessed valuation, the average homeowner will pay $402 in property taxes for City services in 2013. Based on an average assessed valuation increase of 6.9%, this amount increases to $430 in 2014.

In May 2006 Shoreline voters authorized the issuance of $18.8 million in general obligation bonds for open space acquisition and park and recreation related improvements. Property owners are assessed a separate levy to repay the bonds. The 2014 debt service levy is projected to be $1.7 million which will result in a levy rate of approximately $0.264 per $1,000 assessed valuation. The owner of an average home will pay approximately $71 in 2014 toward the repayment of the park bonds, up by $8 from 2013.

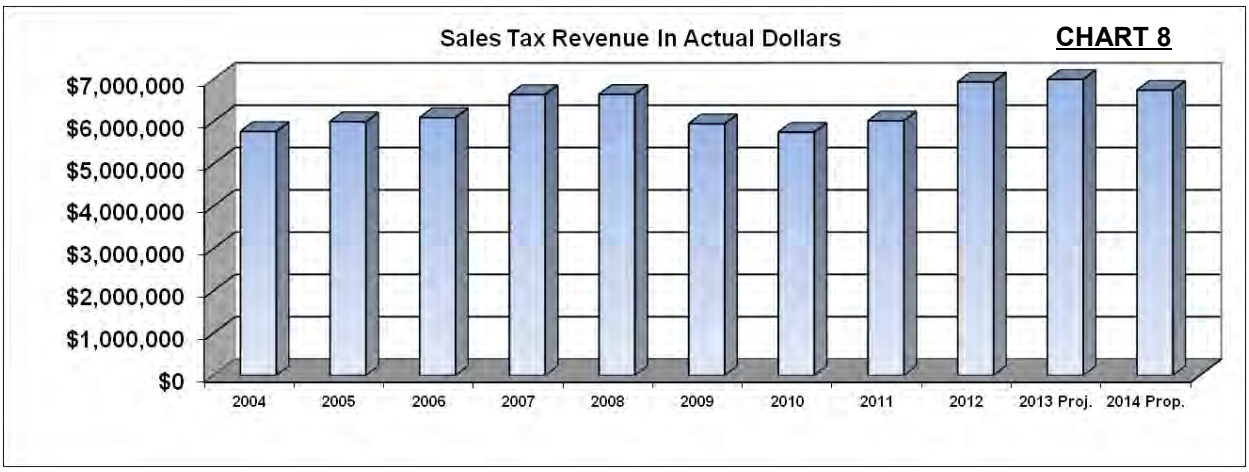
Utility Tax, Franchise Fees & Utility Contract Payments

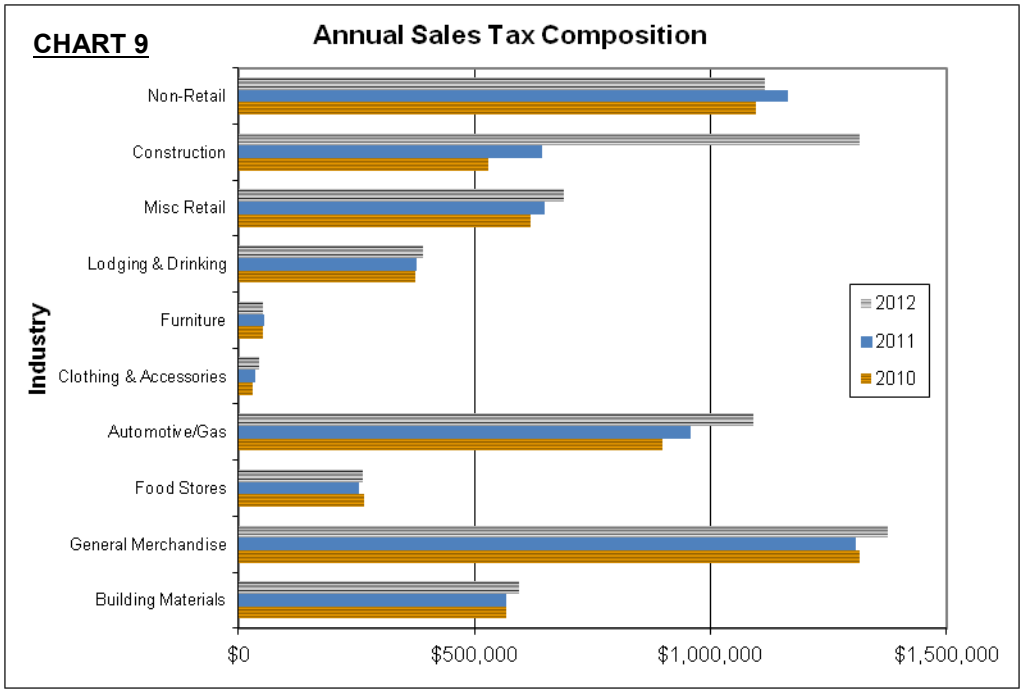


Utility taxes, franchise fees, and contract payments from utility providers (combined), are the second largest source of revenue (25.1%) for the City's General Fund. These revenues are projected to increase by approximately 1.8% when compared to projected 2013 collections (Chart 7). Utility tax and franchise fee revenue from the cable natural gas categories is expected to remain equal to the projection for 2013. Franchise fee revenue from water purveyors is expected to increase 3.8%. Utility taxes are projected to increase 2.0% from garbage services, based on projected rate increases, and remain equal to the 2013 projection for telephone providers. Contract payments from Ronald Wastewater (sewer) are projected to increase by 3.0%. Contract payments from Seattle City Light are expected to increase by 4.6% based on projected rate increases. Storm Drainage revenues are expected to increase by 3.0% due to a requested rate increase.

Sales Tax

General sales tax, the third largest revenue source for City operations (20.3%), totals $6.7 million for 2014. Between 2003 and 2011 the City's annual sales tax growth averaged 2.0% on an actual basis. As a result of the economic recession, sales tax collections fell by 9.4%, or $626,377, from 2008 to 2011, thus lowering the overall average for the entire period. Revenue collections turned around for 2012 and 2013, although it is important to note that the increase reflected in Charts 8 and 9 is mostly attributable to one-time revenue from the construction of two new high schools and the Ballinger Way Portal site's odor control facility for the Brightwater Conveyance System. Revenue collections in 2014 are projected to grow by $164,200 (2.5%), compared to the 2013 budget.



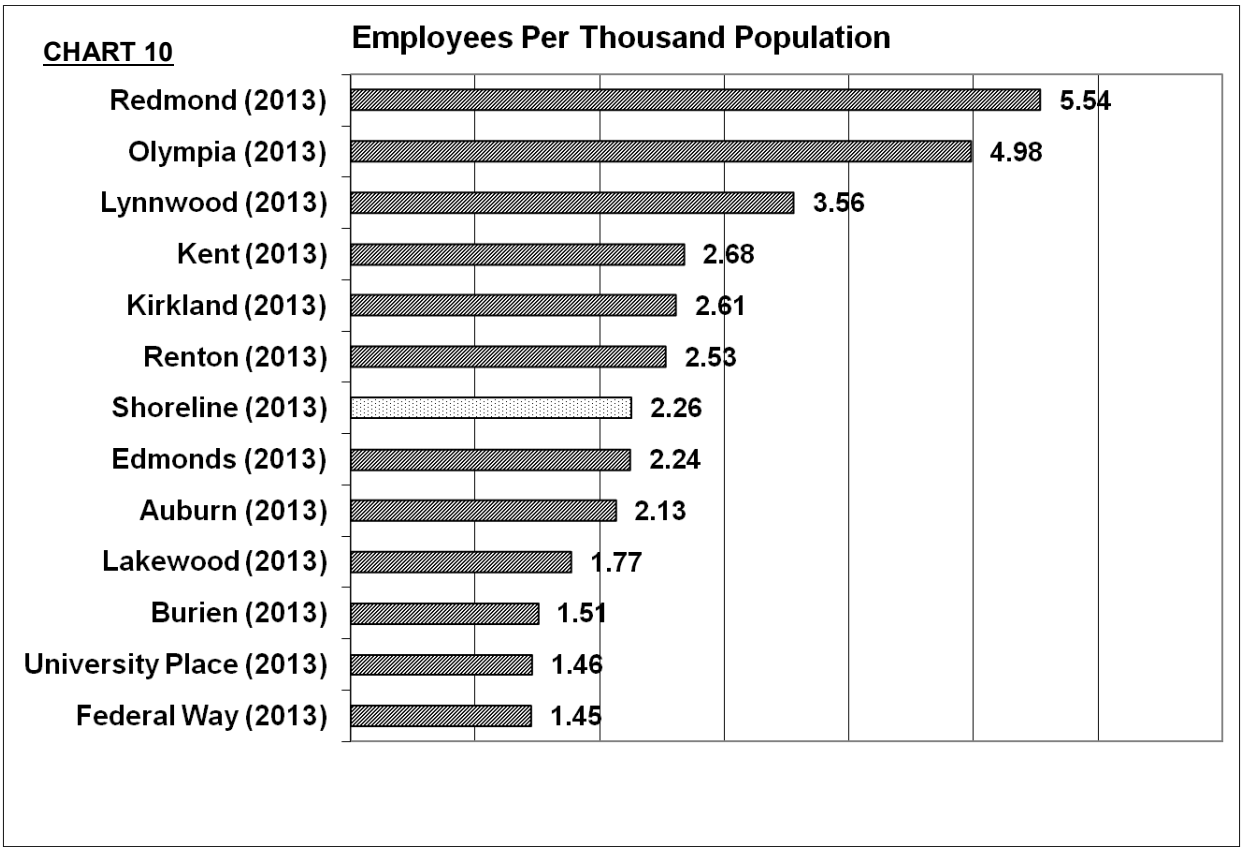


Shoreline's tax base consists largely of basic consumer goods and, therefore, sales tax collections were fairly consistent prior to the recession. Automobiles are among the highest valued items purchased in the Shoreline sales tax base. This sales category held fairly steady even during the height of the recession. There continues to be strong growth in automobile sales, which started back in 2011. Staff will continue to monitor receipts in the automobile and construction industries.

Staffing

The 2014 budget provides funding for 135.06 regular full-time equivalent (FTE) positions, excluding City Council members.

The City's 2013 ratio of employees per 1,000 population is 2.26. As chart 10 depicts, a comparison of staffing to population shows the City of Shoreline staffing levels significantly below many comparable cities and below the average of 2.67 for all cities. These ratios have been adjusted to exclude fire, police, special programs and utility personnel from comparable cities.

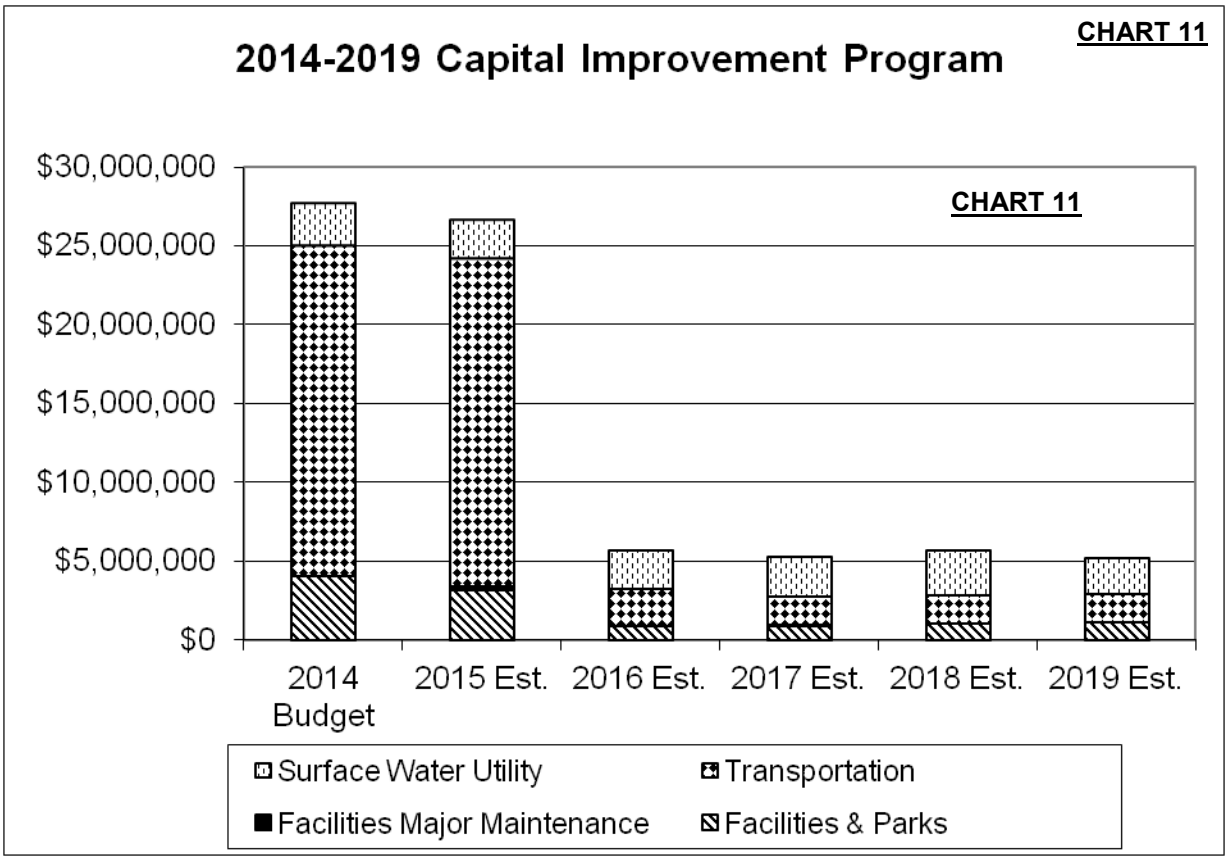


Capital Budget

The 2014-2019 Capital Improvement Program (CIP) is included with the budget and totals $76.5 million, while the 2014 capital budget, including surface water projects, totals $27.8 million.

The CIP covers projects over $10,000 and includes buildings, land acquisition, park facilities, road and transportation projects, and drainage system improvements. Much of the capital improvement activity is funded through contributions from the General Fund, real estate excise tax (REET), grants, and debt issuance.

Chart 11 provides a breakdown of the allocation of capital spending for 2014 through 2019. The change in spending can vary significantly from year to year based on available resources to complete projects and the impact of previously completed capital projects on the City's operating budget. Capital spending is expected to drop significantly beginning in 2016. This is mostly attributable to the completion of the Aurora Avenue North street improvement projects.



Detailed information on the CIP may be found in the Capital Improvement Program section of this budget document.

City Budget Summary

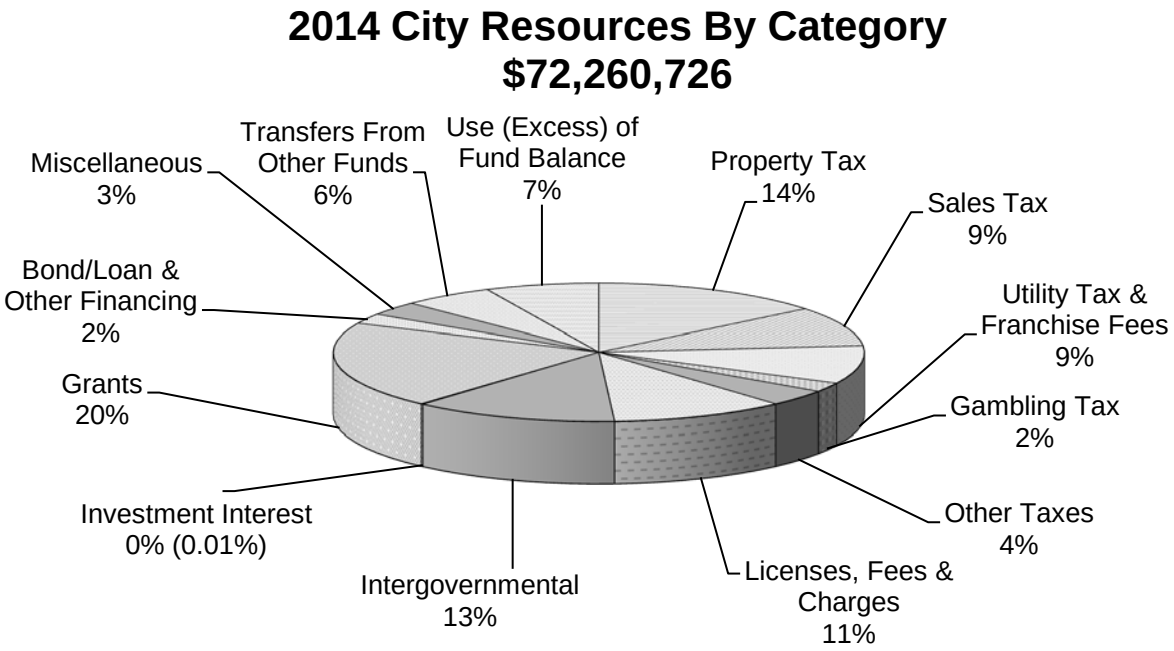
Listed below are the resources and expenditures for all City funds. City Resources shows all revenue by category. City Expenditures lists the operating uses by department and functional area. The Operating Budget represents expenses necessary to run the City government on a daily basis. Contingencies represent funding set aside for potential or unforeseen expenditures that may occur. Capital Improvements are the purchase land, construction of a building, major street construction or reconstruction, or drainage system improvements. Transfers to Other Funds represent transfers of appropriations from one City fund to another City fund for services or the transfer of funds for capital purposes from the operating funds to the capital funds. Revenue and expenditures are recorded in both funds. Ending Fund Balance represents the reserves that are available to the City at the end of any given year. These reserves represent both reserves for unanticipated events and reserves designated for future capital purposes.

	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	$ Change From 2013 Budget	% Change from 2013 Budget
Resources:							
Beginning Fund Balance	$26,967,455	$27,365,887	$29,973,214	$29,973,214	$28,881,830	($1,091,384)	(3.64%)
Revenues:							
Property Tax	9,846,551	10,096,971	9,409,277	9,409,277	10,245,815	$836,538	8.89%
Sales Tax	6,014,243	6,932,876	6,574,800	6,995,820	6,739,000	164,200	2.50%
Utility Tax & Franchise Fees	6,409,302	6,402,343	6,404,749	6,349,818	6,417,125	12,376	0.19%
Gambling Tax	1,649,911	2,057,959	1,755,451	1,835,982	1,569,125	(186,326)	(10.61%)
Other Taxes	1,929,750	2,409,714	2,340,061	2,560,509	2,799,068	459,007	19.62%
Licenses, Fees & Charges	7,163,695	7,024,076	6,659,600	6,832,176	7,674,648	1,015,048	15.24%
Intergovernmental	8,288,679	4,709,093	7,671,263	4,664,551	8,982,724	1,311,461	17.10%
Investment Interest	108,605	117,991	66,296	66,211	96,080	29,784	44.93%
Grants	19,560,626	8,121,622	15,568,345	4,129,230	14,630,966	(937,379)	(6.02%)
Bond/Loan & Other Financing	1,694,019	1,688,764	1,505,050	5,070,050	1,710,000	204,950	13.62%
Miscellaneous	1,684,974	1,597,090	4,126,585	2,491,304	2,372,407	(1,754,178)	(42.51%)
Sub-Total Revenues	64,350,355	51,158,499	62,081,477	50,404,928	63,236,958	1,155,481	1.86%
Transfers From Other Funds	5,994,789	5,402,053	5,066,958	5,065,503	4,021,595	(1,045,363)	(20.63%)
Total Revenues	$70,345,144	$56,560,552	$67,148,435	$55,470,431	67,258,553	$110,118	0.16%
Total Resources	$97,312,599	$83,926,439	$97,121,649	$85,443,645	96,140,383	($981,266)	(1.01%)
Uses:							
Operating Expenditures:							
City Council	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%
City Manager	1,347,076	1,829,804	2,023,137	1,986,544	2,198,228	175,091	8.65%
City Attorney	577,307	564,418	584,846	597,494	593,788	8,942	1.53%
Administrative Services & Citywide	4,062,770	4,076,074	5,133,172	5,509,576	4,980,970	(152,202)	(2.97%)
Human Resources	401,557	397,276	426,251	434,830	437,981	11,730	2.75%
Police	10,008,635	10,185,705	10,688,867	10,619,079	10,782,792	93,925	0.88%
Criminal Justice	1,781,966	2,090,849	2,099,743	2,196,935	2,075,451	(24,292)	(1.16%)
Parks & Recreation	4,193,590	4,367,595	4,867,252	4,853,439	4,865,975	(1,277)	(0.03%)
Planning & Community Development	2,631,408	2,154,439	2,647,561	2,625,840	2,636,412	(11,149)	(0.42%)
Public Works	3,103,352	3,607,728	3,507,974	3,532,331	3,712,664	204,690	5.83%
Community Services	1,469,686	1,489,270	1,509,892	1,569,249	1,482,251	(27,641)	(1.83%)
Contingencies	-	-	947,964	15,000	1,138,311	190,347	20.08%
Operating Expenditures	29,744,204	30,949,932	34,627,734	34,132,082	35,108,150	480,416	1.39%
Capital Improvements	28,180,839	11,180,246	25,992,617	10,105,345	24,347,735	(1,644,882)	(6.33%)
Surface Water Utility	2,853,936	3,224,825	4,555,855	4,309,648	4,505,787	(50,068)	(1.10%)
Internal Service Charges	416,745	433,553	460,139	460,293	498,936	38,797	8.43%
Debt Service Funds	3,355,421	3,357,617	3,364,617	3,364,617	3,366,617	2,000	0.06%
Transfers to Other Funds	5,395,567	4,807,052	4,098,968	4,189,830	4,072,890	(26,078)	(0.64%)
Total Expenditures	$69,946,712	$53,953,225	73,099,930	$56,561,815	71,900,115	(1,199,813)	(1.64%)
Ending Fund Balance	$27,365,887	$29,973,214	$24,021,719	$28,881,830	$24,240,268	$218,549	0.91%

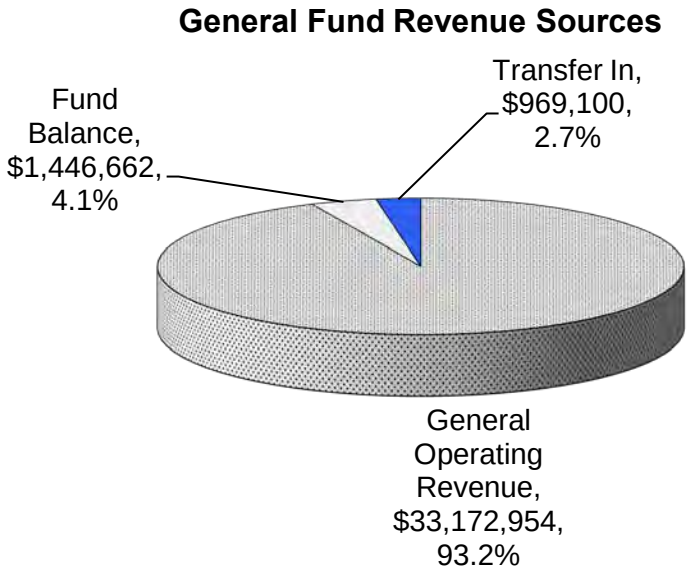
2014 City Revenue Sources

Introduction

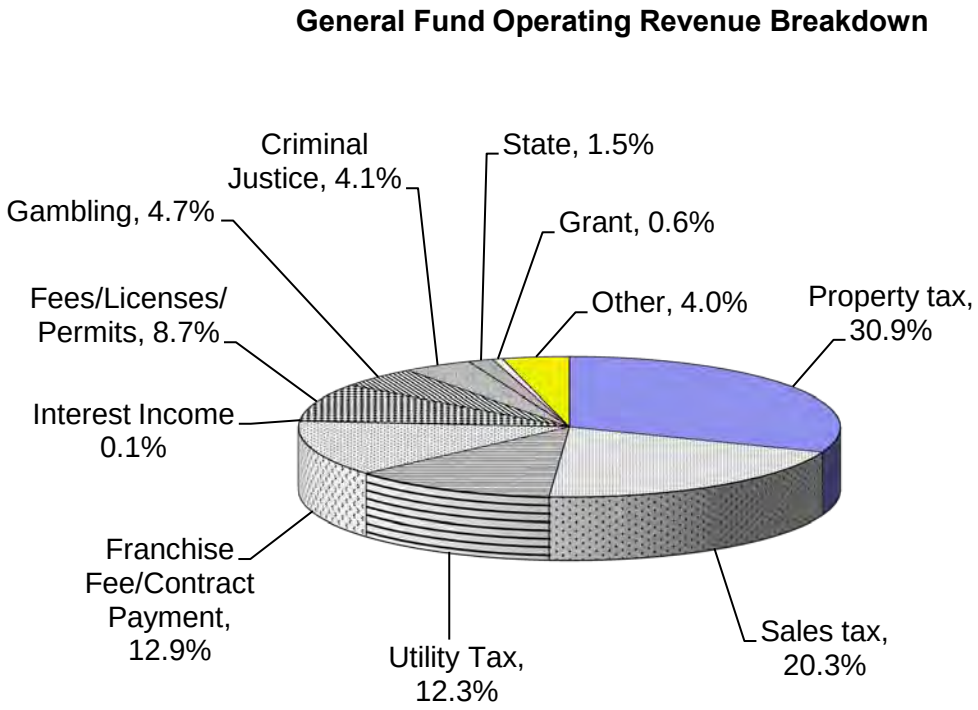
The City of Shoreline receives revenues from local property, sales, utility, and gambling taxes; a variety of population based state-shared revenues; user fees for development services and parks programs; and, grants, fines, and other miscellaneous revenues. In 2014, the total budgeted revenue for all of the City's funds is $72,260,726. The total revenue includes the budgeted use of beginning fund balances and transfers between funds. This is slightly higher than the total appropriations of $71,900,115. The excess revenues will remain in the fund balance until they are used at a later date.



General Fund



In 2014, the General Fund resource base is $35,588,716. This is made up of the budgeted use of fund balance ($1,446,662, 4.1%), operating revenues ($33,172,954, 93.2%), and transfers-in ($969,100, 2.7%) from other funds for their share of the General Fund overhead.



Property Tax

Property tax revenue for 2014 is budgeted at $10,245,815 and represents 30.89% of the General Fund operating revenues. The 2013 projected property tax is $9,409,277 and represents 28.45% of the projected General Fund operating revenues. Property tax revenue is projected to increase by $836,538, or 8.89%, as compared to the 2013 projection.

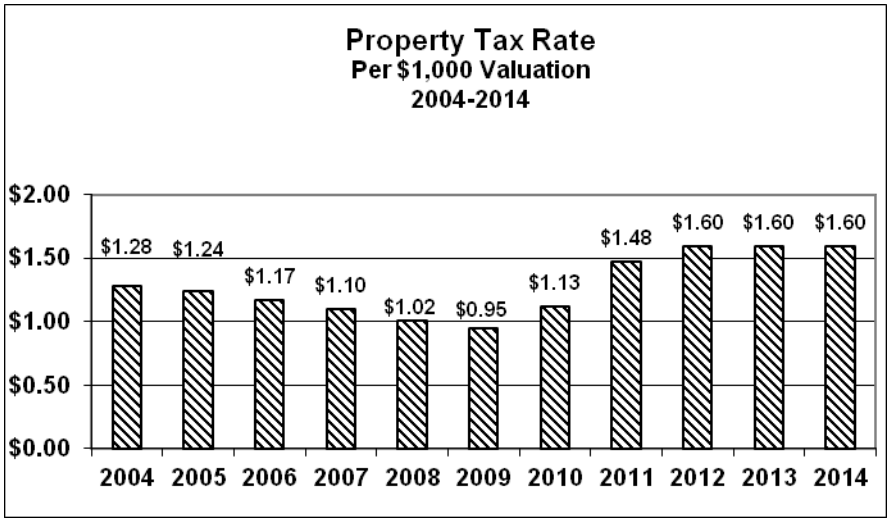
Shoreline voters approved Proposition 1 in November 2010 which set a property tax rate of $1.48 per $1,000 assessed value for 2011. It also included an annual escalator based upon the change in the June to June Consumer Price Index for All Urban Consumers for the Seattle Area (CPI-U) for years 2012 through 2016. At the time that Proposition 1 was before voters, staff assumed that the assessed valuation for 2012 taxes was projected to increase by approximately 2.3%. In fact, the assessed valuation actually dropped by 5.0%. This resulted in the levy increasing from the 2011 rate of $1.48 per $1,000 to the maximum levy rate of $1.60. This created a situation where the City's total property tax levy can only increase through new construction and growth in the City's assessed valuation.

The assessed valuation including new construction for 2014 is estimated to be $6,468,317,709 which is 6.87% more than the 2013 valuation of $6,052,253,379. This will cause the levy rate to remain at $1.60 per $1,000 of assessed valuation resulting in a 2014 property tax levy that is higher than the current 2013 levy. In future years, we expect to see assessed valuation increase again. For 2015, we are projecting AV growth of 7.3%; 3.4% growth in 2016; 2.3% growth in 2017; 2.4% growth in 2018; and 2.6% growth in 2019. Due to the drop in assessed valuation over the past few years, the City will not enjoy the full benefit of the expected increase in property tax due to the passage of Proposition 1 over the six year period.

The current 2013 City of Shoreline property tax levy rate is $1.60 per $1,000 of assessed property value (AV does not include levies for the school district, library district, fire district, County, Port, State or other agencies). When all the taxing jurisdictions levy rates are included the total levy rate is $14.77 per $1,000 AV. A homeowner of an average valued residence ($251,000) is currently paying a total of $3,706 per year in property taxes. The City receives 13% of the property tax levied, which would equate to $465. This includes both the regular and voted tax levies.

The projected excess voted levy rate for 2014 is projected to be $0.26 per $1,000 valuation.

The following charts provide information regarding the City's property tax levy rate and the allocation of the total levy rate for all taxing districts within Shoreline.

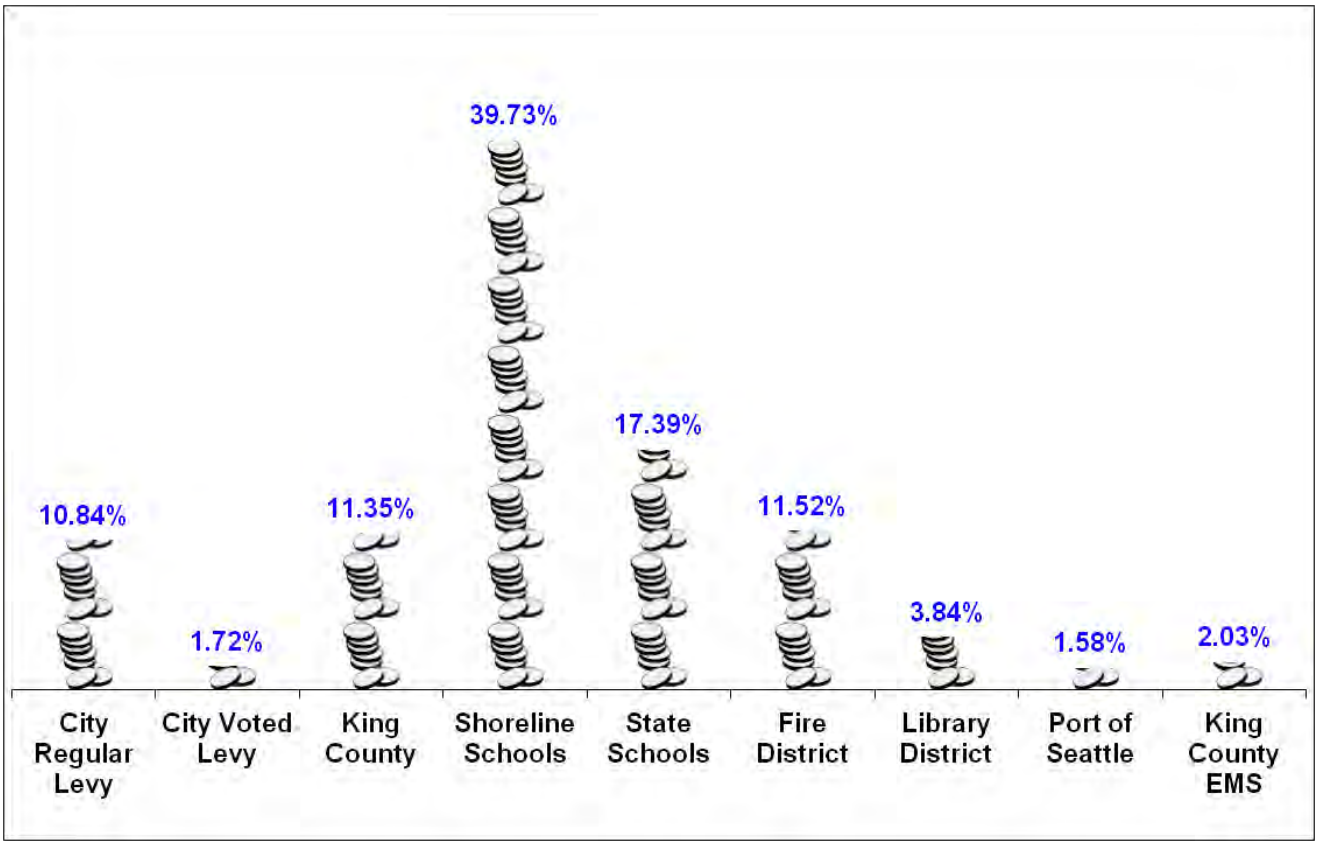


What a City Property Owner Pays in 2013

Property Tax Rate

	City Regular Levy	City Voted Levy	King County	Shoreline Schools	State Schools	Fire District	Library District	Port of Seattle	King County EMS	Total
Rate	1.60	0.25	1.68	5.87	2.57	1.70	0.57	0.23	0.30	14.76
%	10.84%	1.72%	11.35%	39.73%	17.39%	11.52%	3.84%	1.58%	2.03%	100.0%

Source: King County Department of Assessments; 2013 King County Taxing Districts Codes and Levies



The chart below illustrates the City property tax portion payable in 2013 by an individual owning an average home valued at $251,000. Based on the 2013 property tax rate, 13% of the homeowner's property tax will be distributed to the City. This includes both the regular and voted City levies.

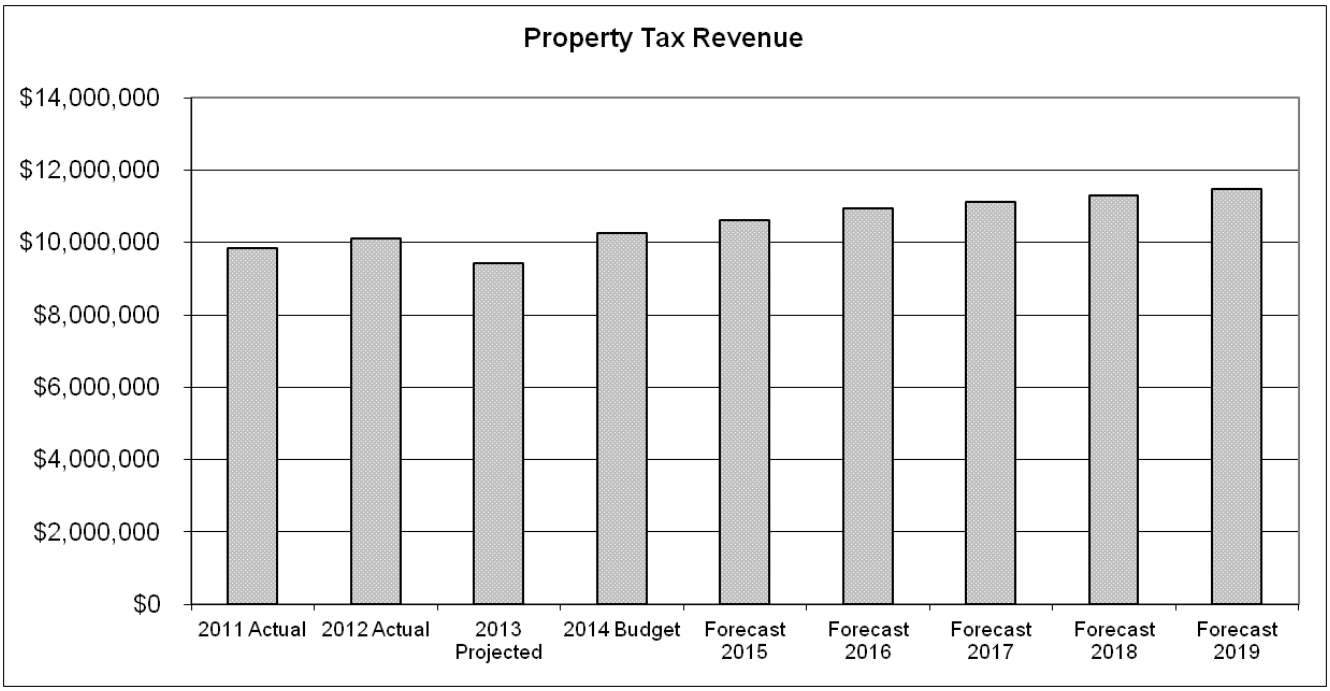
	Assessed Value	Per $1,000 (AV/$1,000)		Rate		Assessment	%
City	$ 251,000	251.00	X	$ 1.85	=	$ 465	13%
King County	$ 251,000	251.00	X	1.68	=	$ 421	11%
Shoreline School Dist.	$ 251,000	251.00	X	5.87	=	$ 1,472	40%
State Schools	$ 251,000	251.00	X	2.57	=	$ 644	17%
Fire District	$ 251,000	251.00	X	1.70	=	$ 427	12%
Library District	$ 251,000	251.00	X	0.57	=	$ 142	4%
Port of Seattle	$ 251,000	251.00	X	0.23	=	$ 59	2%
King Co. EMS	$ 251,000	251.00	X	0.30	=	$ 75	2%
TOTAL				**$ 14.76**		**$ 3,706**	**100%**

Source: King County Department of Assessments; 2013 Median Residence Value for Shoreline reported per Assessed Value and Taxes by City

Property Tax Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$9,846,551	$10,096,971	$9,409,277	$10,245,815	$10,610,028	$10,944,621	$11,122,968	$11,296,738	$11,464,549
$2,304,633	$250,420	($687,694)	$836,538	$364,213	$334,593	$178,347	$173,770	$167,811
30.56%	2.54%	(6.81%)	8.89%	3.55%	3.15%	1.63%	1.56%	1.49%

Sources: City of Shoreline; King County Department of Assessments



Sales Tax

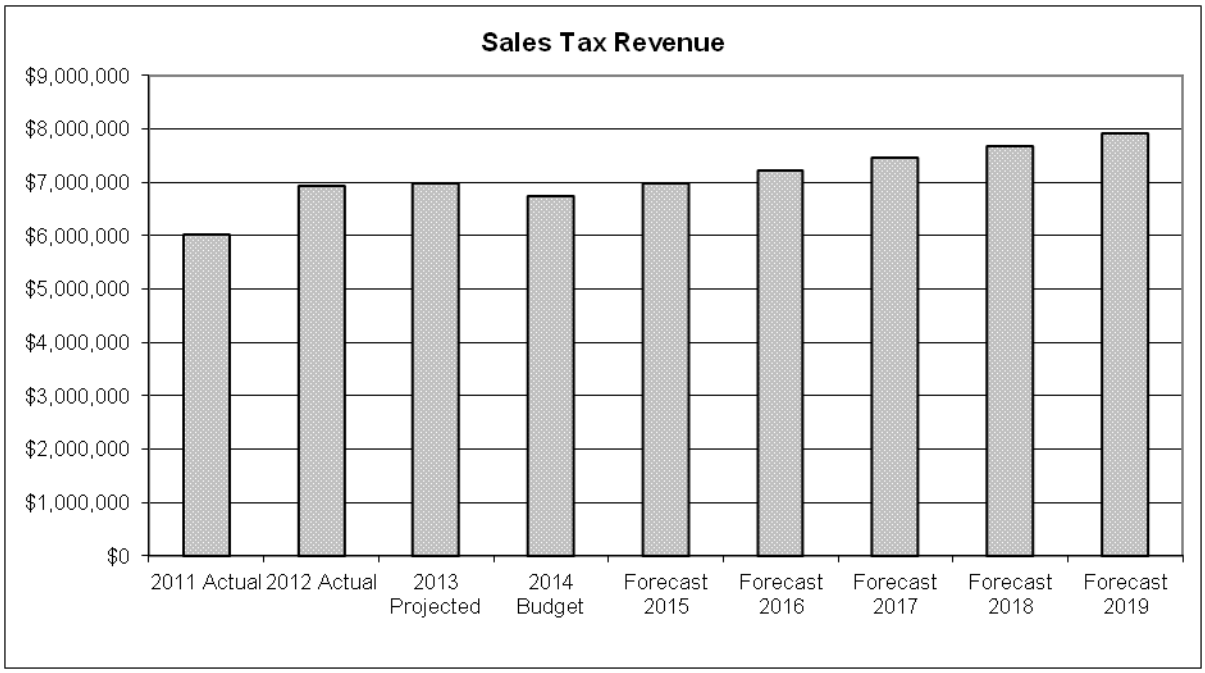
Sales tax revenue in 2014 will account for 20.31% of the total 2014 General Fund operating revenues. In 2014 sales tax revenue is expected to grow by $164,200, or 2.50% from the 2013 budgeted amount of $6,574,800. Revenue collections continue to increase in 2013, although it is important to note that the increased projection is mostly attributable to one-time revenue from the construction of two new high schools and the Ballinger Way Portal site's odor control facility for the Brightwater Conveyance System. Without receipts from those projects, we would anticipate a lower amount of growth in sales tax collections for 2013. Projected collections for 2013 total $6,995,820, which is an increase over 2012 of $62,944, or 0.91%. Actual collections in 2012 totaled $6,932,876 which was up from 2011 collections by $918,633, or 15.27%.

Shoreline's sales tax base consists largely of basic consumer goods, and, therefore, sales tax collections had been fairly consistent prior to the recession. The recession resulted in a significant reduction in construction and building material sales taxes prior to 2011. Automobiles are large ticket items in the Shoreline sales tax base, and these sales held fairly steady even during the height of the recession. There was some growth in automobile sales during 2011 and 2012 that continued into 2013. Staff will continue to be conservative in future projections and use a rate of growth of 3.56% in 2015, 3.35% in 2016, 3.40% in 2017, 3.14% in 2018, and 3.10% in 2019.

Sales Tax Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$6,014,243	$6,932,876	$6,995,820	$6,739,000	$6,978,935	$7,212,453	$7,457,914	$7,691,852	$7,930,292
$268,488	$918,633	$62,944	($256,820)	$239,935	$233,518	$245,461	$233,938	$238,440
4.67%	15.27%	0.91%	(3.67%)	3.56%	3.35%	3.40%	3.14%	3.10%

Source: The Puget Sound Economic Forecaster History and Ten-Year Forecast, June 2013



Gambling Tax

Gambling tax rate limits are set by the state and vary by game. In 1998, the State allowed the opening of "mini-casinos" and expanded the number of card rooms and the betting limits. This expansion resulted in 76% and 48% revenue increases in 1998 and 1999. For the next few years, gambling tax revenues stabilized at around $2.5 million. A new mini-casino was opened during the fourth quarter of 2003. This resulted in a total collection of $2.86 million in 2003. Actual revenue for 2004 totaled $3,321,060, which is an increase over the prior year of $465,779.

The City's gambling tax revenues come from card room and pull-tab activity. The City's tax rate has held at 10% since April 2007. Actual tax collections for 2008-2012 appear below.

For 2014, collections are projected to total $1,569,125 or 4.73% of the total 2014 General Fund operating revenues. Of this amount, tax collections will total $1,446,411 and payments on promissory notes will total $122,589. Tax collections will decline further as compared to 2013 by $179,854 largely due to the closure of a casino. Staff has assumed no growth in future years in tax collections so a baseline of $1,407,755 is assumed. In addition, promissory note payments are included in the projections for 2014 – 2017.

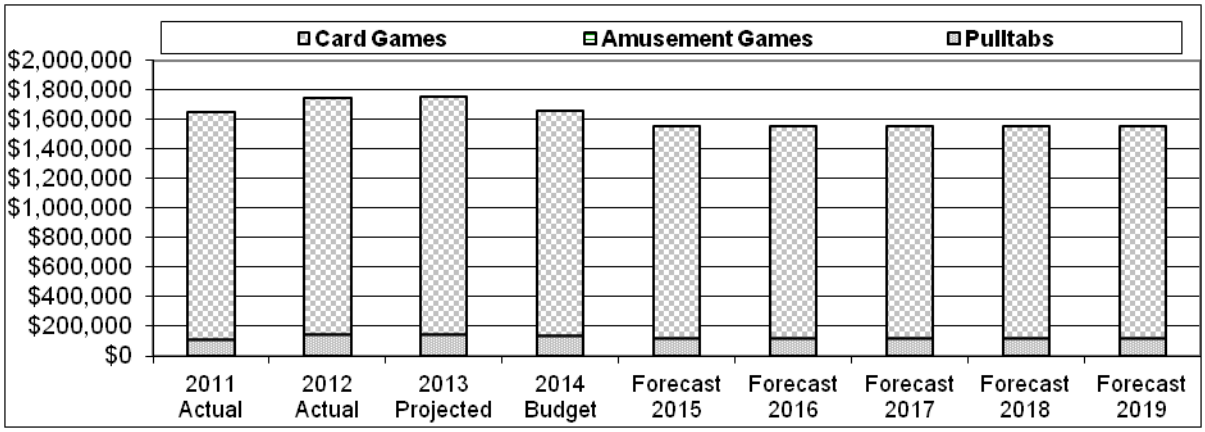
The City Council has a policy to retain only an amount equal to a 7% card room tax rate in the General Fund's on-going revenue base. The remaining 3% has been transferred to capital funds to be used for one-time capital improvements. This policy was adopted in response to several attempts by the State Legislature to lower the allowable City tax rate. The City Council policy limits the General Fund's reliance on this revenue source for general operations of the City. For 2014, staff proposes decreasing the transfer. This is because the Transportation Planning Program was moved, beginning in 2012, from the Roads Capital Fund to the General Capital Fund. The budget proposes lowering the transfer by the amount required to fund this program. The estimated transfer for 2014 is $136,528.

Gambling Tax Historical Comparison & Forecast

2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual
$1,916,451	$1,786,316	$1,339,859	$1,649,911	$2,057,959
$1,916,451	($130,135)	($446,457)	$310,052	$408,048
(4.08%)	(6.79%)	(24.99%)	23.14%	24.73%

2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$1,835,982	$1,569,125	$1,419,434	$1,419,434	$1,415,773	$1,407,755	$1,407,755
($221,977)	($266,857)	($149,691)	$0	($3,661)	($8,018)	$0
(10.79%)	(14.53%)	(9.54%)	0.00%	(0.26%)	(0.57%)	0.00%

Source: City of Shoreline



Utility Taxes

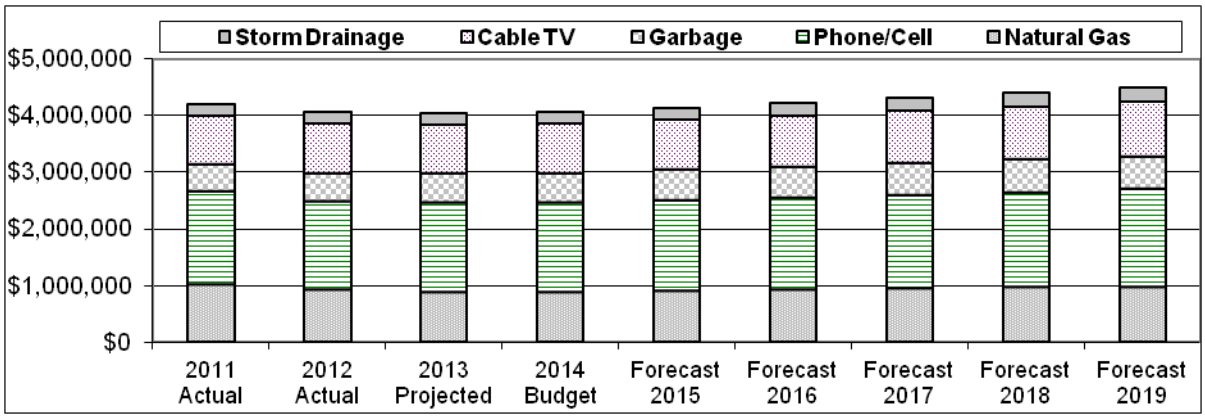
The Council enacted a 6% utility tax on natural gas, telephone, cellular telephone, pager services, and sanitation services along with a 1% utility tax on cable effective in 2000. In 2005 a 6% utility tax was applied to storm drainage and the tax rate for cable television was increased to 6% on July 1, 2007. Projected revenues in 2014 from utility taxes are $4,067,354, or 12.26% of the total General Fund operating revenues. This is an increase of $16,403, or 0.40%, when compared to projected 2013 utility tax revenues.

- In the natural gas category, 2014 revenues of $889,590 are projected to be equal to the 2013 projection.
- Revenues from telephone or communication services are also expected to remain equal to the 2013 projection. This category will be closely monitored as it has declined since 2010 possibly due to the recession, but most likely due to competition and the change in use of technology.
- Sanitation utility tax revenues for 2014 are projected to increase slightly when compared to the 2013 projection based upon current inflation rates as allowed under the contract.
- 2014 cable television utility tax revenues are expected to remain equal to the 2013 projection.
- Revenues from the storm drainage utility tax are projected to increase by 3.0% if the requested surface water fee rate increase is approved by Council. This will equate to collections in 2014 of $207,697. Future rates are estimated to increase by 3% for 2015, by 4.0% for 2016, and by 5.0% for 2017 through 2019.

Utility Tax Historical Comparison & Forecast

Revenue	2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
Natural Gas	$1,020,097	$924,083	$889,590	$889,590	$907,174	$925,290	$943,094	$961,034	$979,262
Annual Change	$144,275	($96,014)	($34,493)	$0	$17,584	$18,116	$17,804	$17,940	$18,228
% Change	16.47%	(9.41%)	(3.73%)	0.00%	1.98%	2.00%	1.92%	1.90%	1.90%
Phone/Cell	$1,642,159	$1,569,095	$1,569,095	$1,569,095	$1,600,110	$1,632,064	$1,663,468	$1,695,111	$1,727,263
Annual Change	($109,149)	($73,064)	$0	$0	$31,015	$31,954	$31,404	$31,643	$32,152
% Change	(6.23%)	(4.45%)	0.00%	0.00%	1.98%	2.00%	1.92%	1.90%	1.90%
Garbage	$482,823	$502,652	$517,732	$528,086	$538,524	$549,279	$559,848	$570,497	$581,318
Annual Change	($3,514)	$19,829	$15,080	$10,354	$10,438	$10,755	$10,569	$10,649	$10,821
% Change	(0.72%)	4.11%	3.00%	2.00%	1.98%	2.00%	1.92%	1.90%	1.90%
Cable TV	$863,935	$872,886	$872,886	$872,886	$890,139	$907,916	$925,386	$942,988	$960,874
Annual Change	$72,051	$8,951	$0	$0	$17,253	$17,777	$17,470	$17,602	$17,886
% Change	9.10%	1.04%	0.00%	0.00%	1.98%	2.00%	1.92%	1.90%	1.90%
Storm Drainage	$188,305	$192,509	$201,648	$207,697	$213,928	$222,485	$233,609	$245,290	$257,554
Annual Change	$1,083	$4,204	$9,139	$6,049	$6,231	$8,557	$11,124	$11,681	$12,264
% Change	0.58%	2.23%	4.75%	3.00%	3.00%	4.00%	5.00%	5.00%	5.00%
Total Revenue	$4,197,319	$4,061,225	$4,050,951	$4,067,354	$4,149,875	$4,237,034	$4,325,405	$4,414,920	$4,506,271
Annual Change	$104,746	($136,094)	($10,274)	$16,403	$82,521	$87,159	$88,371	$89,515	$91,351
% Change	2.56%	(3.24%)	(0.25%)	0.40%	2.03%	2.10%	2.09%	2.07%	2.07%

Source: City of Shoreline



Public Utility Contract Payments / Franchise Fees

The City has entered into agreements with many of the public utilities that provide services to our citizens. Agreements have been reached with Seattle City Light, Seattle Public Utilities (Water and Sewer), Shoreline Water District, and Ronald Wastewater District. With the exception of Seattle City Light, these utilities pay a contract fee to the City in an amount equal to six-percent of their revenues. Until April 1, 2008 Seattle City Light (SCL) paid six-percent of the "power" portion of the electric revenues. On April 1, 2008, SCL began to pay a 3% contract payment on the "distribution" revenues. That rate increased to 6% on January 1, 2009 which ultimately resulted in a 6% payment on total electrical revenues. For residential customers the power portion of charges for electricity is approximately 60% of the total. The remaining 40% is linked to the cost of distribution of electricity.

The total projected 2014 revenue from contract payments is $4,262,499, which equates to 12.86% of the total General Fund operating revenues. This is an increase of $134,131, or 3.25% from projected 2013 revenue.

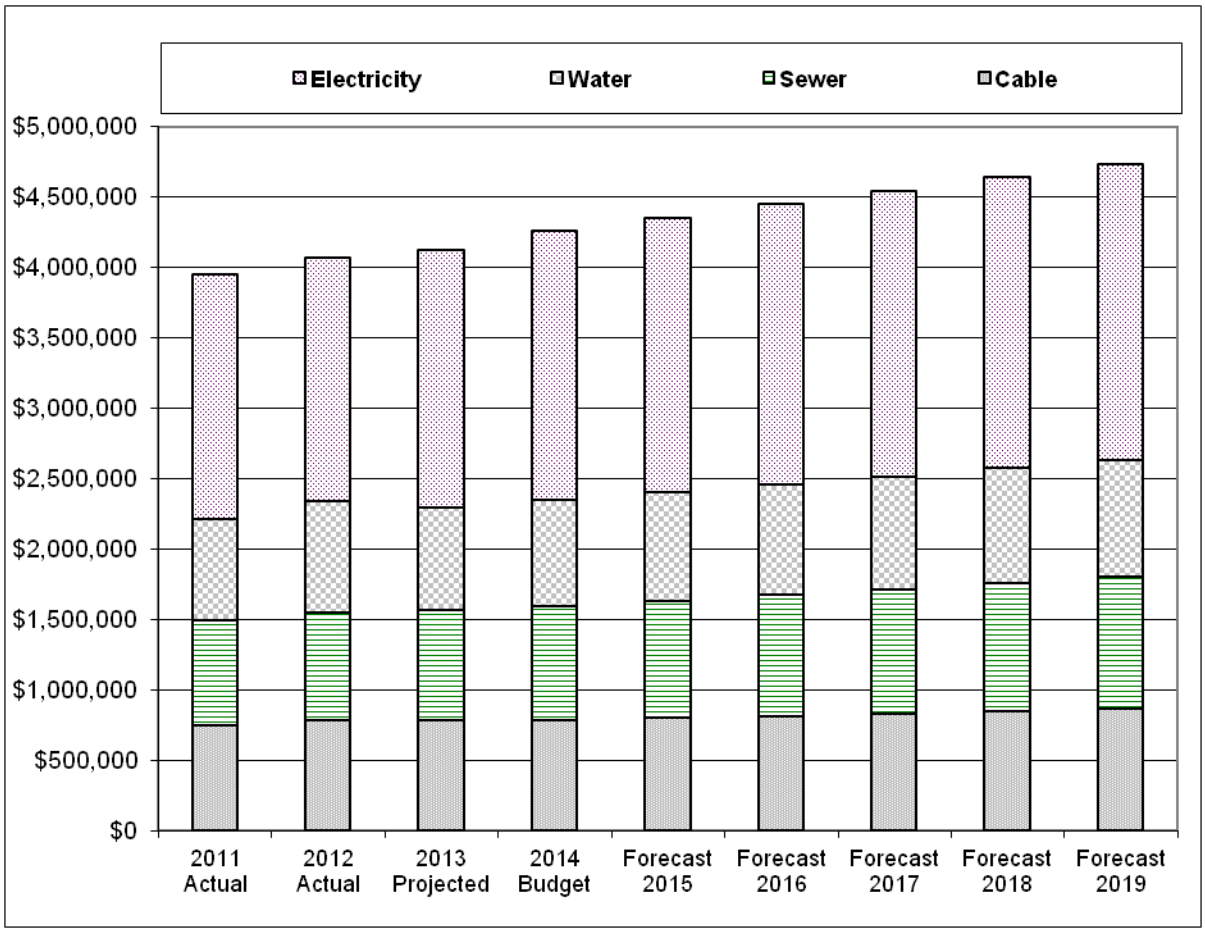
- Electricity contract payments from Seattle City Light (SCL) are expected to grow by $83,227, or 4.55% in 2014 due to a proposed rate increase. For future years the projection assumes modest annual growth between 1.90% and 2.00%.
- Projected sewer contract payments are $809,711 for 2014. This is based on the City's agreement with the Ronald Wastewater District for annual increases of 3%.
- Revenues from water contract payments for 2014 are expected to increase to $754,197. Annual future growth is projected to be between 1.90% and 2.00%, which is equal to 80% of projected inflation rates
- The cable television franchise fee is set at a rate equal to five-percent of gross cable service revenues. Projected revenues for 2014 are expected to remain equal to the 2013 projection. The projection for the period of 2015 through 2019 anticipates annual growth equal to 80% of projected inflation rates.

Public Utility Contract Payments / Franchise Fees Historical Comparison & Forecast

	2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
Cable TV	$753,461	$785,863	$785,863	$785,863	$801,396	$817,400	$833,129	$848,977	$865,079
Annual Increase	$21,722	$32,402	$0	$0	$15,533	$16,004	$15,729	$15,848	$16,102
% Increase	2.97%	4.30%	0.00%	0.00%	1.98%	2.00%	1.92%	1.90%	1.90%
Sewer	$742,000	$764,000	$786,127	$809,711	$834,002	$859,022	$884,793	$911,337	$938,677
Annual Increase	$22,000	$22,000	$22,127	$23,584	$24,291	$25,020	$25,771	$26,544	$27,340
% Increase	3.06%	2.96%	2.90%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Water	$716,522	$791,255	$726,877	$754,197	$769,104	$784,464	$799,558	$814,767	$830,221
Annual Increase	$4,287	$74,733	($64,378)	$27,320	$14,907	$15,360	$15,094	$15,209	$15,454
% Increase	0.60%	10.43%	(8.14%)	3.76%	1.98%	2.00%	1.92%	1.90%	1.90%
Electricity	$1,744,855	$1,734,957	$1,829,501	$1,912,728	$1,950,535	$1,989,488	$2,027,769	$2,066,341	$2,105,534
Annual Increase	$49,613	($9,898)	$94,544	$83,227	$37,807	$38,953	$38,281	$38,572	$39,193
% Increase	2.93%	(0.57%)	5.45%	4.55%	1.98%	2.00%	1.92%	1.90%	1.90%
Total Revenue	$3,956,838	$4,076,075	$4,128,368	$4,262,499	$4,355,037	$4,450,374	$4,545,249	$4,641,422	$4,739,511
Annual Change	$97,622	$119,237	$52,293	$134,131	$92,538	$95,337	$94,875	$96,173	$98,089
% Change	2.53%	3.01%	1.28%	3.25%	2.17%	2.19%	2.13%	2.12%	2.11%

Source: City of Shoreline

Public Utility Contract Payments / Franchise Fees Historical Comparison & Forecast (continued)



Recreation Fees

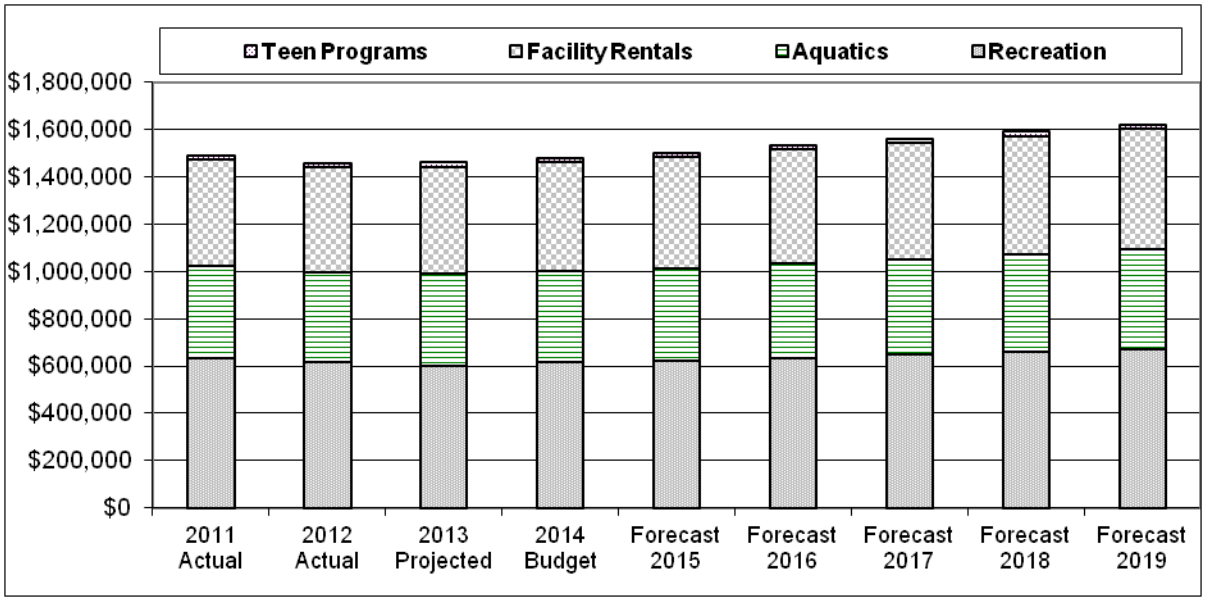
In 2011 revenues exceeded 2010 collections by $65,236 due to an increased level of activity and offering an additional week of summer activities due to a later than normal start to the school year. In 2012 revenues were impacted by lower levels of participation in aquatics lessons and a drop in admissions and the indoor playground.

For 2013, projected revenue of $1,461,151 is just slightly more than actual 2012 collections. Revenues from the Recreation and Teen programs are trending down, while revenues in Aquatics and Facility Rentals are trending up slightly. Projected 2014 revenue from parks and recreation fees total $1,480,300, or 4.46% of the total General Fund operating revenues. This is $19,149, or 1.31%, more than 2013 projected revenue. Revenue projections for 2014 are conservative since pool and facility rentals are currently at full capacity and there has been some decrease in usage for youth sports and adult programming. During 2014, revenue from the general recreation activities is projected to increase by $14,168, or 2.36%. Aquatics revenue is expected to decrease by $5,019, or 1.29%. Revenue from facility rentals is expected to increase by $11,000, or 2.43%. Teen Program revenue is expected to decrease by $1,000, or 5.99%. Overall, recreation fee revenue is projected to grow by 1.56% in 2015, 1.97% in 2016, 1.90% in 2017, and 1.88% in 2018 and 2019. These increases equate to 80% of the projected inflation rates.

Recreation Fee Historical Comparison & Forecast

	2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
Recreation	$636,839	$618,214	$601,457	$615,625	$623,845	$636,186	$648,314	$660,535	$672,952
Annual Increase	$36,835	($18,625)	($16,757)	$14,168	$8,220	$12,341	$12,128	$12,221	$12,417
% Increase	6.14%	(2.92%)	(2.71%)	2.36%	1.34%	1.98%	1.91%	1.89%	1.88%
Aquatics	$388,592	$380,924	$389,694	$384,675	$389,996	$397,564	$405,001	$412,495	$420,109
Annual Increase	$8,090	($7,668)	$8,770	($5,019)	$5,321	$7,568	$7,437	$7,494	$7,614
% Increase	2.13%	(1.97%)	2.30%	(1.29%)	1.38%	1.94%	1.87%	1.85%	1.85%
Facility Rentals	$451,224	$442,115	$453,300	$464,300	$473,471	$482,921	$492,207	$501,564	$511,072
Annual Increase	$30,616	($9,109)	$11,185	$11,000	$9,171	$9,450	$9,286	$9,357	$9,508
% Increase	7.28%	(2.02%)	2.53%	2.43%	1.98%	2.00%	1.92%	1.90%	1.90%
Teen	$12,561	$18,291	$16,700	$15,700	$16,010	$16,330	$16,644	$16,961	$17,283
Annual Increase	($9,795)	$5,730	($1,591)	($1,000)	$310	$320	$314	$317	$322
% Increase	(43.81%)	45.62%	(8.70%)	(5.99%)	1.97%	2.00%	1.92%	1.90%	1.90%
Total Recreation Fees	$1,489,216	$1,459,544	$1,461,151	$1,480,300	$1,503,322	$1,533,001	$1,562,166	$1,591,555	$1,621,416
Annual Change	$65,746	-$29,672	$1,607	$19,149	$23,022	$29,679	$29,165	$29,389	$29,861
% Change	4.62%	(1.99%)	0.11%	1.31%	1.56%	1.97%	1.90%	1.88%	1.88%

Source: City of Shoreline



Criminal Justice Funding

There are two sources of dedicated funding for local criminal justice programs: an optional County sales tax of 0.1% and State criminal justice funding. The State funding, prior to 2000, consisted of a combination of Motor Vehicle Excise Tax (MVET) and State General Fund dollars. Due to the repeal of the MVET by the State legislature, the MVET portion was eliminated, subsequently; the only state funding anticipated is from the State's General Fund.

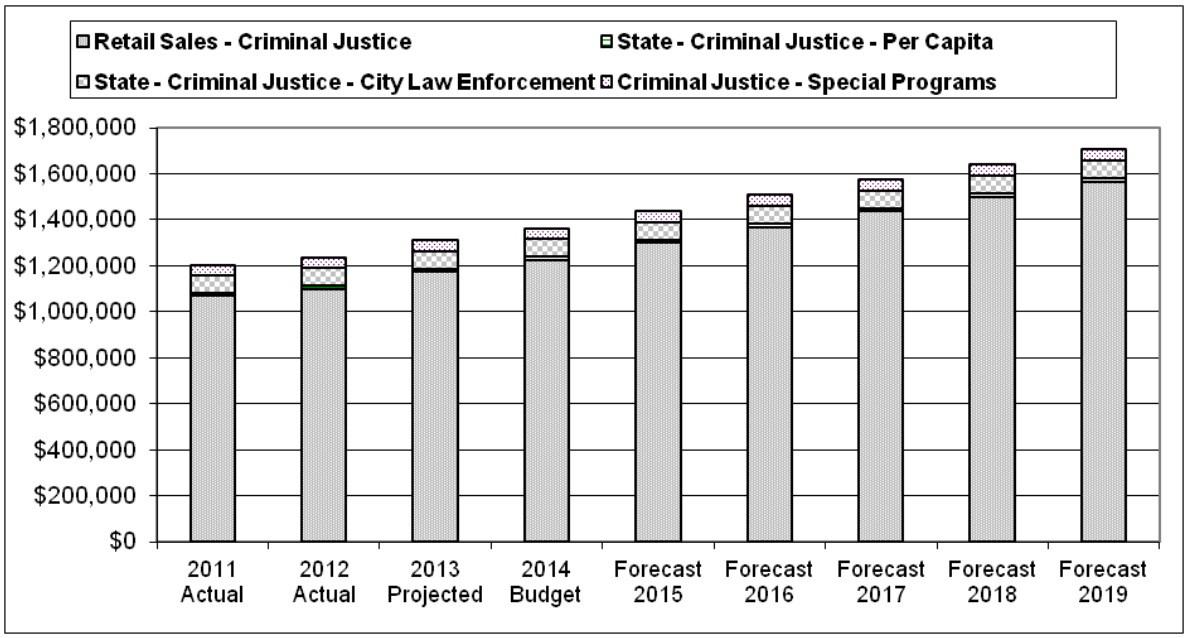
The projected 2014 revenue for Criminal Justice is $1,363,458, or 4.11% of the total General Fund operating revenues. This represents an increase of $52,809, or 4.03% over 2013 projected collections of $1,310,649.

The largest revenue source in this category is the Criminal Justice Retail Sales tax, which was negatively impacted by the recent recession. This tax is collected at the county level and distributed to the cities on a per capita basis. Total collections for 2012 were $1,099,931, which was up from 2011 collections of $1,070,172 and 2010 collections of $1,040,899 by 2.78% and 5.67%, respectively. For 2013, collections are projected to total $1,171,779. As the Puget Sound area continues to recover criminal justice sales tax is expected to grow by 5.40% in 2015, 4.98% in 2016, 4.47% in 2017, 4.15% in 2018, and 3.98% in 2019. The remainder of revenues in this category increase only slightly each year.

Criminal Justice Funding Historical Comparison & Forecast

	2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
Retail Sales - Criminal Justice	$1,070,172	$1,099,931	$1,171,779	$1,224,532	$1,298,537	$1,369,094	$1,435,400	$1,499,809	$1,564,001
State - Criminal Justice - Per Capita	$11,853	$11,989	$13,850	$13,954	$13,989	$14,024	$14,059	$14,094	$14,130
State - Criminal Justice - City Law Enforcement	$77,532	$78,759	$78,280	$78,280	$78,280	$78,280	$78,280	$78,280	$78,280
Criminal Justice - Special Programs	$44,749	$45,076	$46,740	$46,692	$46,272	$47,314	$48,345	$49,387	$50,450
Total Criminal Justice	$1,204,306	$1,235,755	$1,310,649	$1,363,458	$1,437,078	$1,508,712	$1,576,084	$1,641,570	$1,706,861
Annual Change	$26,079	$31,449	$74,894	$52,809	$73,620	$71,634	$67,372	$65,486	$65,291
% Change	2.21%	2.61%	6.06%	4.03%	5.40%	4.98%	4.47%	4.15%	3.98%

Sources: King County; Municipal Research and Services Center 2014 Budget Suggestions



Liquor Excise Tax & Board Profits

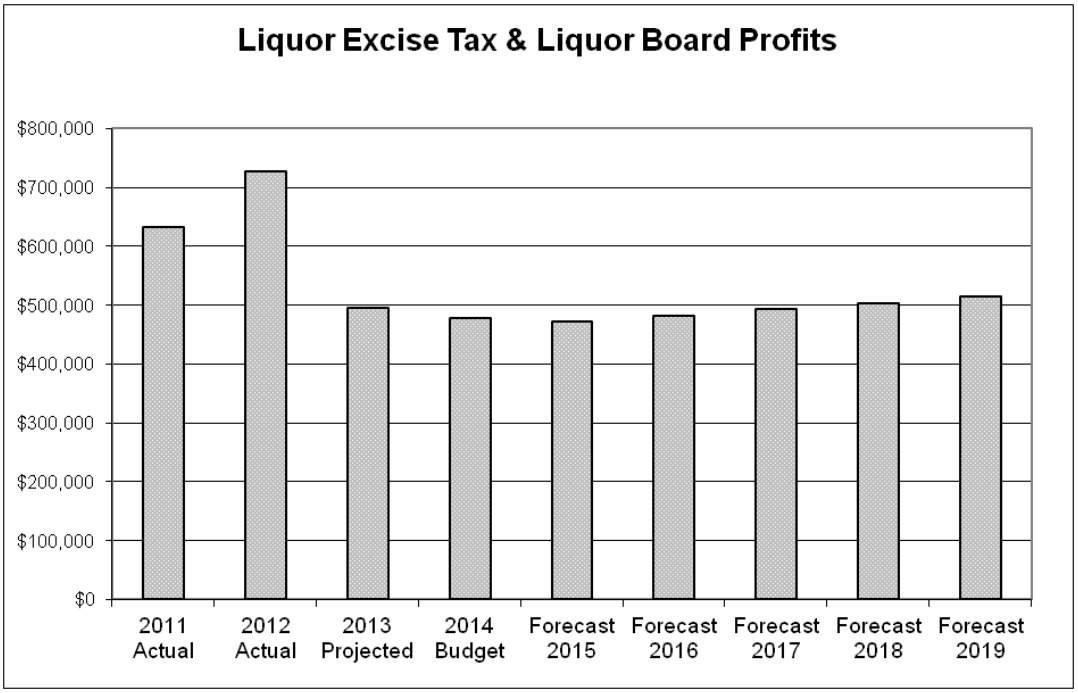
Revenue sources in this category used to be comprised of a portion of the Liquor Excise Tax receipts collected by the State of Washington and a portion of the markups on liquor, commonly referred to as Liquor Board Profits. Much has changed with the passage of Initiative 1183 in November 2011, which resulted in the privatization of the distribution and retail sale of liquor, effective June 1, 2012. The Liquor Board Profits have been replaced as a state revenue source by license fees that are paid to the state by retailers and distributors. In 2012, the legislature passed ESHB 2823, ch. 5, Laws of 2012, 2nd sp. Sess, which diverted all liquor excise tax revenue that would have been distributed to cities and counties to the State General Fund for one year beginning in October 2012. In addition to that one-time loss, beginning with the October 2013 distribution, the state treasurer began transferring $2.5 million per quarter from the Liquor Excise Tax Fund to the State General Fund before the distribution is made to cities and counties. The distribution to cities and counties was also affected by the State's adoption of its 2013-2015 budget, which increased the share of liquor taxes deposited into the state general fund from 65.0% to 82.5%, thereby reducing the share going to the liquor excise tax fund for distribution to cities and counties from 35.0% to 17.5%.

Projected 2013 revenue from these two sources totals $494,324, which is a decrease of $232,295, or 31.97%, as compared to 2012 actual revenue. This decrease is largely attributable to the State's actions under ESHB 2823 and adoption of the 2013-2015 budget. The 2014 budget assumes a permanent loss of funding from the liquor excise tax. Estimates provided by the Municipal Research and Services Center project revenue from the share of Liquor Board Profits will decline 1.22% in 2015; however, increases for 2016 through 2019 will range from 2.15% to 2.25%.

Liquor Tax Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$631,413	$726,619	$494,324	$477,127	$471,325	$481,939	$492,440	$503,062	$513,885
($72,260)	$95,206	($232,295)	($17,197)	($5,802)	$10,614	$10,501	$10,622	$10,823
-10.27%	15.08%	-31.97%	-3.48%	-1.22%	2.25%	2.18%	2.16%	2.15%

Source: Municipal Research and Services Center 2014 Budget Suggestions



Development Fees

Fees are charged for a variety of development permits obtained through the City's Planning and Development Services Department. These include building, structure, plumbing, electrical, and mechanical permits; land use permits; permit inspection fees; plan check fees; and fees for environmental reviews. In 2011 and 2012, revenues totaled $1,118,093 and $1,195,854 with a significant amount of one-time revenues each year from two major capital projects by the Shoreline School District to construct two new high schools. The projection for 2013 exhibits some recovery in the level of development activity; however, total collections are projected at $935,258 as revenue from any large one-time projects has not been included. The Puget Sound Economic Forecaster assumes that building permit activity will continue to increase during 2014 by 8.3%. Activity is projected to decrease during 2016 – 2019, therefore revenue projections have been reduced in the later years of the forecast.

Building permit revenue and the associated plan check revenue are significant portions of the development permit revenue. The following is information on the number of building permits and the valuation of the improvements that have been issued for residential, commercial and multi-family for 2004 through August 2013:

City of Shoreline
Residential and Commercial Building Permits

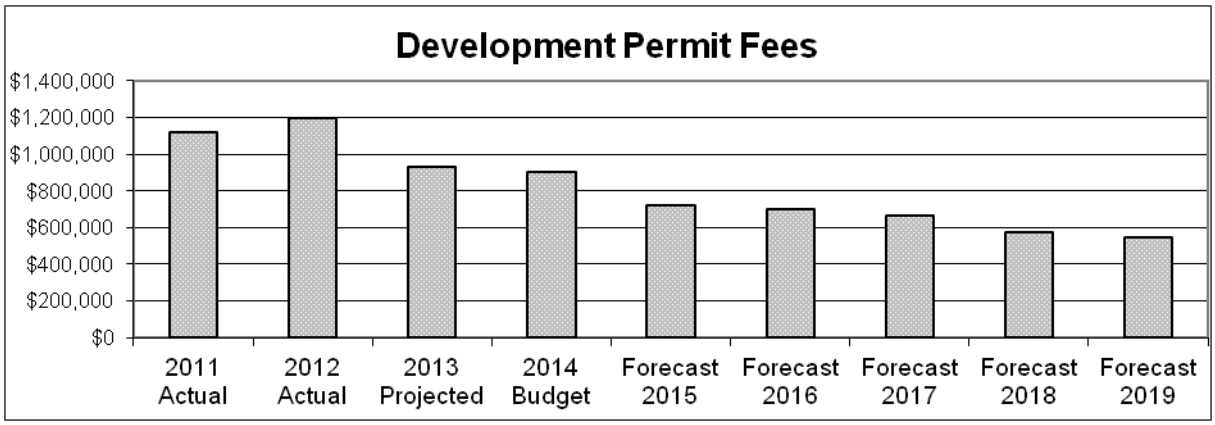
	Residential				Commercial				Multi-Family			
	New		Add/Remodel		New		Add/Remodel		New		Add/Remodel	
	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation	#	Valuation
2013*	43	11,336,195	97	3,668,591	3	3,707,298	23	6,962,758	1	2,000,000	13	640,627
2012	39	8,882,833	157	7,810,928	6	76,206,418	43	5,194,527	2	787,545	51	4,045,935
2011	29	5,941,298	141	5,926,189	6	64,508,846	48	13,459,131	1	433,728	10	1,238,186
2010	11	2,876,833	173	6,092,215	3	2,566,947	37	5,608,506	0	-	10	2,127,500
2009	24	4,486,564	152	6,000,820	10	794,814	41	16,274,132	3	19,057,081	5	801,222
2008	35	17,513,198	60	7,154,664	20	25,987,924	30	10,290,322	0	-	4	383,000
2007	73	20,148,056	201	8,199,607	9	11,615,850	62	5,605,906	9	40,602,076	10	387,000
2006	60	17,523,561	201	9,077,307	10	15,394,780	33	2,878,823	18	11,284,286	4	112,294
2005	64	18,632,605	190	9,106,623	12	19,499,583	63	11,662,368	19	14,646,526	16	372,975
2004	57	7,990,568	179	6,502,577	9	12,831,853	54	4,019,805	7	8,343,302	2	98,600

* Partial Year

Development Fee Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$1,118,093	$1,195,854	$935,258	$905,750	$723,401	$703,554	$666,035	$573,252	$546,143
$484,103	$77,761	($260,596)	($29,508)	($182,349)	($19,847)	($37,519)	($92,783)	($27,109)
76.36%	6.95%	-21.79%	-3.16%	-20.13%	-2.74%	-5.33%	-13.93%	-4.73%

Sources: City of Shoreline; The Puget Sound Economic Forecaster History and Ten-Year Forecast, June 2013



Right-of-Way Permit Fees

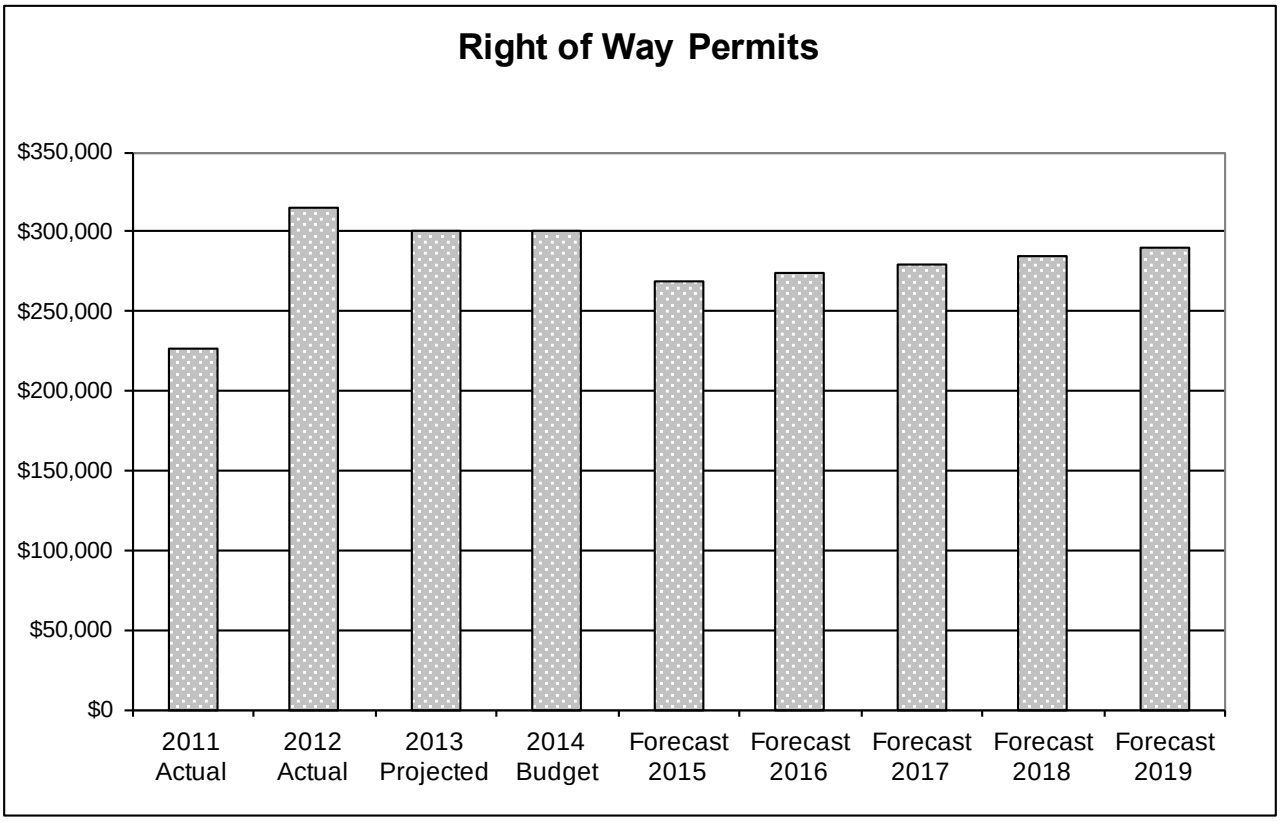
Fees are charged for the use of the City's right-of-way. Prior to 2002, these revenues were reported with other development fee revenue. All right-of-way activity was transferred to the City's Street Fund in 2002 but was moved back to the General Fund in 2012.

Collections totaled $225,864 in 2011. This revenue source was affected by the drop in the level of construction activity occurring within the City during the recession. As history shows, collections vary from year to year based on the level of activity. Many local utilities have begun to make significant upgrades to their infrastructure, resulting in the collection of fees totaling $315,400 in 2012. While these are one-time investments, the projections for 2013 and 2014 expect a similar level of activity to continue. Future revenues are expected to rise by 1.90% to 2.00%, which is equal to projected inflation rates, from the 2014 base of $265,000.

Right-of-Way Permit Fee Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$225,864	$315,400	$300,000	$300,000	$269,116	$274,491	$279,772	$285,094	$290,502
$36,824	$89,536	($15,400)	$0	($30,884)	$5,375	$5,281	$5,322	$5,408
19.48%	39.64%	(4.88%)	0.00%	(10.29%)	2.00%	1.92%	1.90%	1.90%

Source: City of Shoreline



Grants

In 2014, the General Fund is projected to receive $200,271 in grant funding from a variety of sources to support health and human services programs, traffic enforcement, and recycling programs. The City is projecting to receive $534,029 in grants during 2013. There are several grants that the City received this year that are not typically received each year. They included grants from the Washington State Department of Ecology totaling $37,132; Byrne Memorial Justice Grants from the U.S. Department of Justice totaling $28,175; a Traffic Safety Improvement Grant totaling $7,493; an Energy, Efficiency & Conservation Block Grant totaling $124,088; and, an Emergency Management Preparedness Grant (EMPG) from the U.S. Department of Homeland Security in the amount of $96,955. Typically, the City receives an annual EMPG of approximately $20,000 - $35,000. In a normal year, the largest grants received in the General Fund are for the Community Development Block Grant (CDBG) which funds various human services.

Street Fund

Fuel Tax

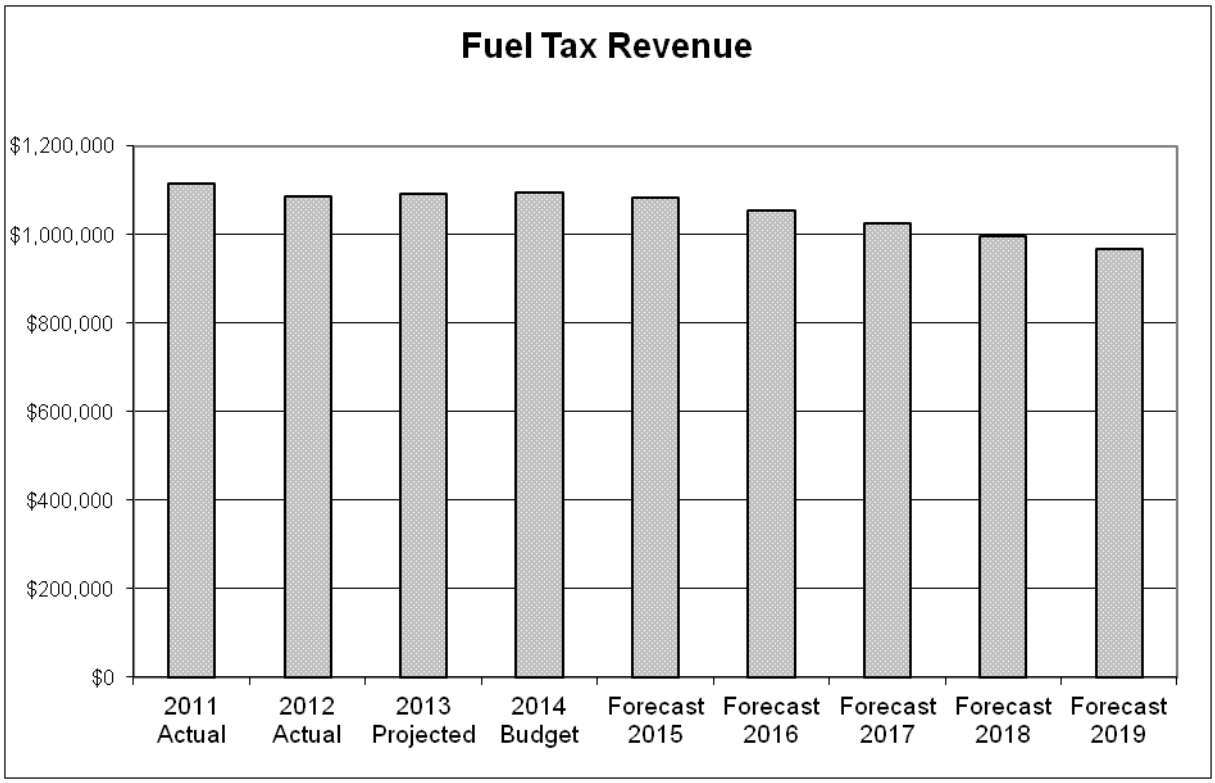
The major source of revenue for the City's Street Fund is fuel tax. State collected gasoline and diesel fuel tax is shared with cities and towns on a per capita basis. This revenue is to be used for street repairs and maintenance. The tax is a flat amount per gallon sold. Since receipts in this category are dependent on consumption, and not price, the significant increase in gas prices has decreased the amount of fuel sold.

2012 collections totaled $1,087,126, which were down from 2011 collections of $1,117,295 by $30,169, or 2.70%. Revenues are projected to increase slightly during 2013 to $1,092,035 and increase in 2014 due to expected growth in personal income as provided by the Washington State Department of Transportation. Due to the continued decline in consumption we are projecting annual revenue decreases of 2.76%.

Fuel Tax Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$1,117,295	$1,087,126	$1,092,035	$1,094,868	$1,083,616	$1,053,735	$1,024,679	$996,423	$968,947
($59,263)	($30,169)	$4,909	$2,833	($11,252)	($29,881)	($29,056)	($28,256)	($27,476)
(5.04%)	(2.70%)	0.45%	0.26%	(1.03%)	(2.76%)	(2.76%)	(2.76%)	(2.76%)

Source: Municipal Research and Services Center 2014 Budget Suggestions



Surface Water Utility Fund

The 2014 budget accounts for the surface water utility operations in a Surface Water Utility Fund. This complex utility fund includes revenue from storm drainage utility fees and investment interest. It serves in both an operating and capital capacity and operates much like a private business.

Surface Water Management Fee

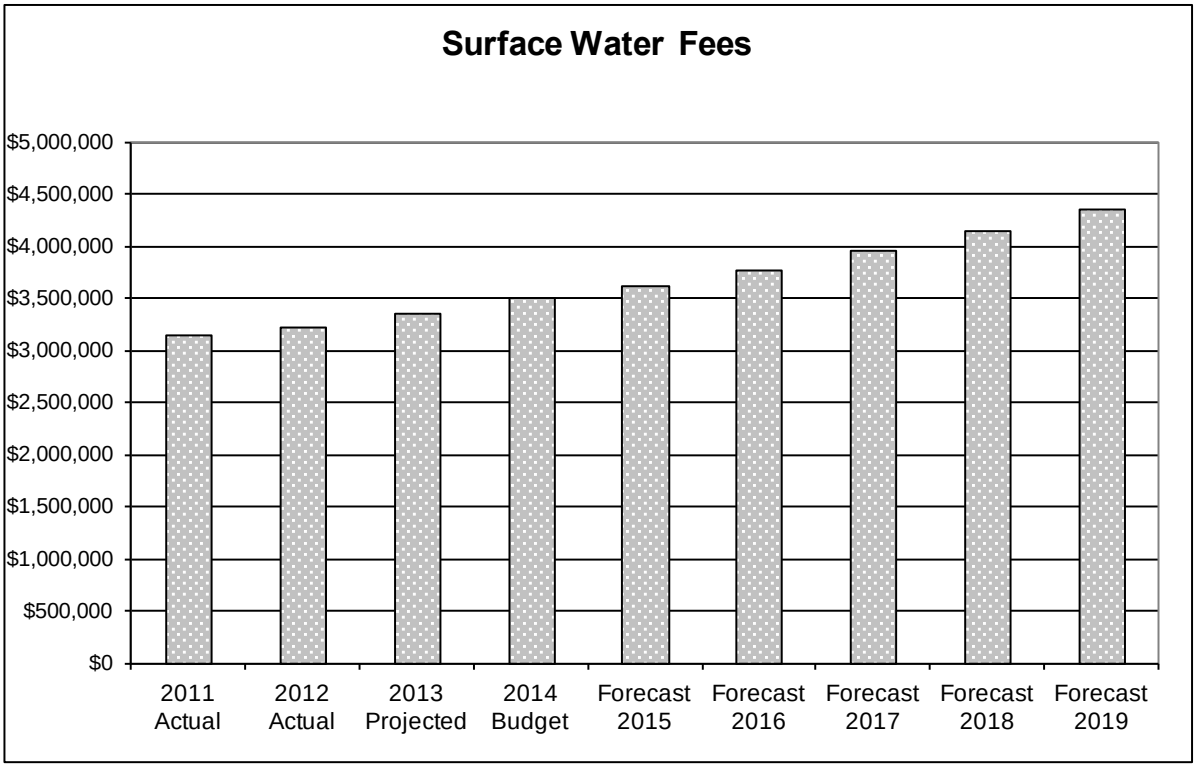
The City contracts with King County to collect the utility revenues via the annual property tax assessments. In 2005, the City Council adopted a Surface Water Master Plan. This plan includes operational needs and capital projects for the next twenty years to improve drainage, surface water facilities, and stream habitat within the City. This plan included a surface water utility fee structure that supports both the operational and capital needs of the utility. The annual rate for a single-family residence was $130 for the years 2009 through 2011. It increased by 2.5% for 2012 and will increase 3% in 2013. It will increase 3% in 2014 if approved by Council. Future year rate increases are expected to be 3% for 2015; 4% in 2016 and 5% each year for 2017 through 2019. Multi-family and commercial users are charged at a rate that reflects the area of impervious surface. These rates will be increased by the same percentages as those for a single-family residence.

Projected 2013 revenue totals $3,342,844. 2014 collections are expected to increase to $3,649,752 if the 3% rate increase is approved by Council. The 2014 estimate also includes the addition of fees from undeveloped parcels that have not been charged in the past.

Surface Water Utility Fund Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$3,134,589	$3,211,007	$3,342,844	$3,509,036	$3,614,307	$3,758,879	$3,946,823	$4,144,164	$4,351,373
$5,932	$76,418	$131,837	$166,192	$105,271	$144,572	$187,944	$197,341	$207,208
0.19%	2.44%	4.11%	4.97%	3.00%	4.00%	5.00%	5.00%	5.00%

Source: City of Shoreline



Capital Improvement Fund Revenues

Real Estate Excise Tax (REET)

All real estate property sales in the county are taxed at a rate of 1.28%. A portion of these revenues, equal to a 0.5% tax rate, is distributed to the cities by King County on a monthly basis. The use of REET funds is restricted by State law. The first 0.25% of the REET tax rate must be spent on capital projects listed in the City's Comprehensive Plan. These projects could include local capital improvements, including streets, parks, pools, municipal buildings, etc. The second 0.25% of the REET tax rate must be spent on public works projects for planning, acquisition, construction, reconstruction, repair, replacement, or improvement of streets roads, highways, sidewalks, street lighting, etc.

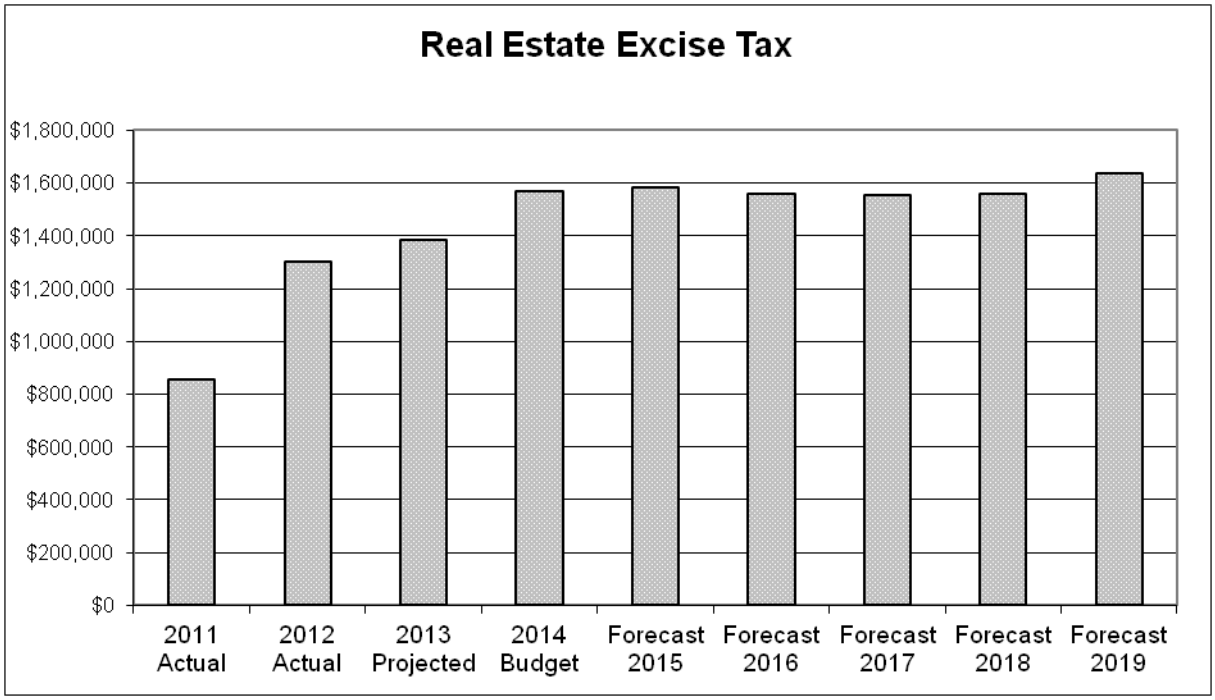
Collections fell during 2011 by $54,544, or 6.01%. Collections increased in 2012 by 52.57%, to a total of $1,302,282. 2013 revenues are projected to increase by $79,248, or 6.09%, to $1,381,530 as the real estate market continues to recover. Collections for 2014 are projected to increase by 13.45% to $1,567,336. Projected revenues for 2015 to 2019 are based on the projected increase in the average sales price and in the projected level of real estate sales.

Starting in 2009, a portion of the first 0.25% of the tax is being used for debt service payments for City Hall. During 2014, we expect to use $663,746 for this purpose. This is also projected to be the amount of REET required for the debt service in future years.

Real Estate Excise Tax (REET) Historical Comparison & Forecast

2011 Actual	2012 Actual	2013 Projected	2014 Budget	Forecast 2015	Forecast 2016	Forecast 2017	Forecast 2018	Forecast 2019
$853,538	$1,302,282	$1,381,530	$1,567,336	$1,581,788	$1,556,668	$1,551,422	$1,558,776	$1,634,036
($54,544)	$448,744	$79,248	$185,806	$14,452	($25,120)	($5,246)	$7,354	$75,260
(6.01%)	52.57%	6.09%	13.45%	0.92%	(1.59%)	(0.34%)	0.47%	4.83%

Sources: City of Shoreline; The Puget Sound Economic Forecaster History and Ten-Year Forecast, June 2013



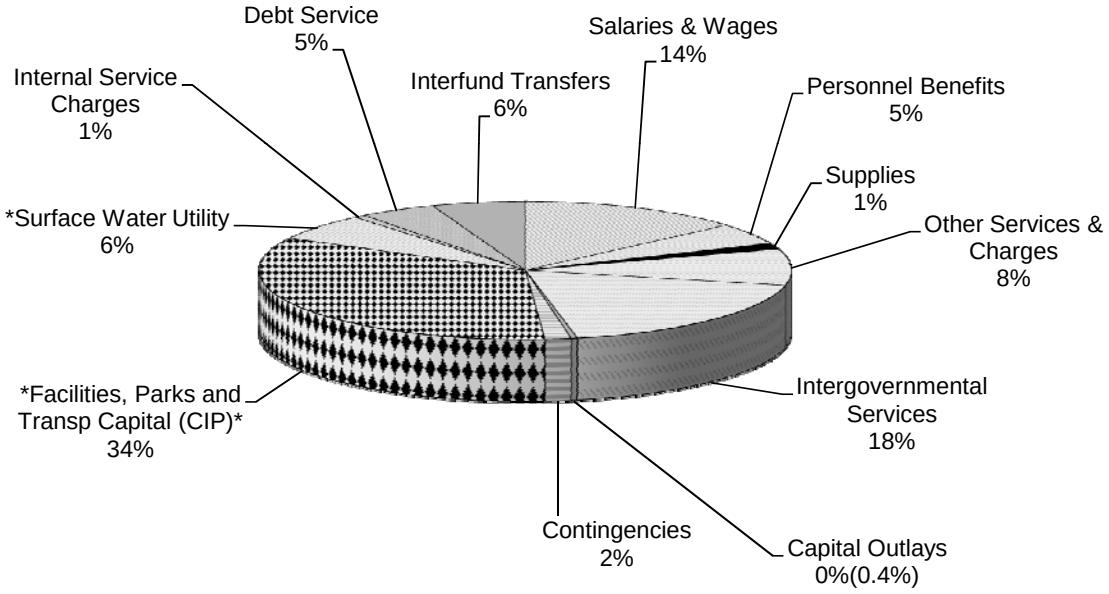
Capital Grants

In 2014, Shoreline is projected to receive over $14.1 million in grant funding from federal, state and local sources to fund a variety of capital projects. The majority of these grants are related to the Aurora Avenue North Improvements – 165th to 205th project. Grants are applied for and received for specific capital improvements. The amount of capital grants received in any given year can vary greatly depending on the number of projects, their cost and the amount of grant funding available. For more details, see the Capital Improvement Plan section of this document.

Expenditure by Object Category

	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2013 Current Budget vs. 2014 Proposed Budget
Expenditures by Object Category						
Operations:						
Salaries & Wages	$ 8,794,808	$ 8,856,485	$ 9,414,198	$ 9,420,624	$ 9,799,839	$ 385,641
Personnel Benefits	2,852,984	3,009,791	3,446,612	3,417,869	3,583,123	136,511
Supplies	853,688	837,151	1,167,638	1,194,400	990,815	(176,823)
Other Services & Charges	4,982,484	5,416,450	6,487,527	6,846,787	6,121,944	(365,583)
Intergovernmental Services	12,074,522	12,506,614	13,074,735	13,141,174	13,204,985	130,250
Capital Outlays	185,723	323,458	89,060	96,228	269,133	180,073
Contingencies	-	-	947,964	15,000	1,138,311	190,347
Subtotal Operations	$ 29,744,209	$ 30,949,949	$ 34,627,734	$ 34,132,082	$ 35,108,150	$ 480,416
Other Financing Uses:						
Facilities, Parks and Transp Capital (CIP)	$ 28,180,839	$ 11,180,246	$ 25,992,617	$ 10,105,345	$ 24,347,735	(1,644,882)
*Surface Water Utility	2,853,937	3,224,825	4,555,855	4,309,648	4,505,787	(50,068)
Internal Service Charges	416,751	433,547	460,139	460,293	498,936	38,797
Debt Service	3,355,421	3,357,617	3,364,617	3,364,617	3,366,617	2,000
Interfund Transfers	5,399,788	4,807,052	4,098,968	4,189,830	4,072,890	(26,078)
Subtotal Other Financing Uses	$ 40,206,736	$ 23,003,287	$ 38,472,196	$ 22,429,733	$ 36,791,965	$ (1,680,231)
Total Expenditures & Uses	$ 69,950,945	$ 53,953,236	$ 73,099,930	$ 56,561,815	$ 71,900,115	$ (1,199,813)

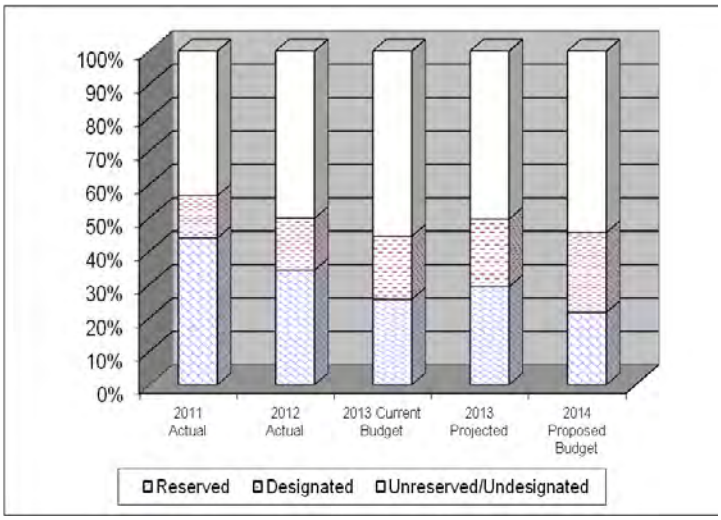
**These categories include salaries and benefits for City staff. In 2014, these total* $ 2,209,022



Ending Fund Balances

The following table and graphs illustrate the City's ending fund balance between 2011 and 2014. The fund balances are segregated into three major components: unreserved/undesignated, reserved, and designated.

	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget
Reserved:					
General Capital Fund	3,273,802	2,527,977	597,685	2,132,126	529,974
City Facility -Major Maintenance Fund	130,632	294,991	151,060	151,060	176,452
Roads Capital Fund	3,805,349	3,074,602	2,243,015	2,882,527	2,921,605
Street Fund	836,356	764,747	664,747	695,237	511,789
2006 General Obligation Bond Fund	252,155	238,317	38,317	38,317	39,267
2009 General Obligation Bond Fund	300	301	301	302	302
Surface Water Utility Fund	3,745,824	3,408,884	2,334,147	2,603,478	1,091,675
Subtotal Reserved	12,044,418	10,309,819	6,029,272	8,503,047	5,271,064
Designated:					
Equipment Replacement Fund	1,826,575	2,034,669	2,163,185	2,172,266	2,385,679
Vehicle Maintenance & Operations	52,313	65,117	50,117	50,117	35,367
Unemployment Fund	31,280	56,297	56,297	56,376	56,376
Code Abatement Fund	173,105	173,820	154,370	154,370	134,920
State Drug Enforcement Forfeiture Fund	26,376	84,036	84,036	140,016	140,016
Federal Drug Enforcement Forfeiture Fund	24,339	144,439	144,439	154,205	154,205
Federal Criminal Forfeiture Fund	253,774	632,484	510,484	1,717,137	1,542,137
Property Tax Equalization Fund	787,373	1,187,120	1,187,120	1,189,150	1,189,150
Public Art Fund	286,263	273,106	203,606	203,606	154,698
Subtotal Designated	3,461,398	4,651,088	4,553,654	5,837,243	5,792,548
Unreserved/Undesignated:					
General Fund	6,714,913	9,864,642	8,291,128	9,390,143	8,025,259
Revenue Stabilization Fund	5,145,158	5,147,665	5,147,665	5,151,397	5,151,397
Subtotal Unreserved/Undesignated	11,860,071	15,012,307	13,438,793	14,541,540	13,176,656
	27,365,881	**29,973,214**	**24,021,720**	**28,881,830**	**24,240,268**



Unreserved/Undesignated Fund Balances

The unreserved/undesignated fund balance is the balance of net financial resources that are available for discretionary appropriations. The 2014 proposed budget estimates unreserved/undesignated fund balance of $13,176,656 at the end of 2014.

Reserved Ending Fund Balances

The second component of ending fund balance is those funds reserved for a specific purpose. These funds are not available for appropriation because they are legally restricted. These reserves primarily represent monies allocated for capital and specific maintenance purposes. The reserved fund balances are estimated to be $5,271,064 at the end of 2014.

Designated Ending Fund Balances

The third component of ending fund balances, totaling $5,792,548 in 2014, is those moneys that have been earmarked for specific purposes (equipment replacement, unemployment, etc.). Although designated for specific purposes, there is the ability to appropriate some of these funds for other purposes since the original source of the funds was general revenues from the General Fund.

Change in Ending Fund Balance
2014 Budget Compared to 2013 Projected

	2013 Projected Ending Fund Balance	2014 Proposed Ending Fund Balance	Change in Fund Balance	% Change
General Fund	$ 9,390,143	$ 8,025,259	$ (1,364,884)	(15%)
Street Fund	695,237	511,789	(183,448)	(26%)
Revenue Stabilization Fund	5,151,397	5,151,397	-	0%
Property Tax Equalization Fund	1,189,150	1,189,150	-	0%
Code Abatement Fund	154,370	134,920	(19,450)	(13%)
State Drug Enforcement Forfeiture Fund	140,016	140,016	-	0%
Federal Drug Enforcement Forfeiture Fund	154,205	154,205	-	0%
Federal Criminal Forfeiture Fund	1,717,137	1,542,137	(175,000)	(10%)
Public Art Fund	203,606	154,698	(48,908)	(24%)
General Obligation Bond Fund	38,317	39,267	950	2%
Limited Tax General Obligation Bond Fund	302	302	-	0%
General Capital Fund	2,132,126	529,974	(1,602,152)	(75%)
City Facility -Major Maintenance Fund	151,060	176,452	25,392	17%
Roads Capital Fund	2,882,527	2,921,605	39,078	1%
Surface Water Utility Fund	2,603,478	1,091,675	(1,511,803)	(58%)
Vehicle Operations Fund	50,117	35,367	(14,750)	(29%)
Equipment Replacement Fund	2,172,266	2,385,679	213,413	10%
Unemployment Fund	56,376	56,376	-	0%
	$ 28,881,830	**$ 24,240,268**	**$ (4,641,562)**	**(16%)**

Explanation of Changes in Fund Balance Equal or Greater than 10%

General Fund – The 2014 ending fund balance is $1,364,884 less than the projected 2013 ending fund balance. Available fund balance is being used for the General Fund contingency of $663,459, the Insurance Reserve of $255,000, and $446,425 is being used to support a portion of supplemental requests.

Street Fund – The 2014 ending fund balance is $183,448 less than the projected 2013 fund balance. A total of $183,448 of accumulated funds from prior years is being appropriated to meet 2014 expenditure needs.

Code Abatement Fund – The 2014 ending fund balance is $19,450 less than the projected 2013 fund balance. Accumulated funds from prior years are being appropriated to meet 2014 expenditure needs.

Federal Criminal Forfeiture Fund – The 2014 ending balance is $175,000 less than the projected 2013 ending balance. Funds are required to be used within two years of receipt. Fund balance will be transferred to the General Capital Fund for a new police station.

Public Art Fund – The 2014 ending balance is $48,908 less than the projected 2013 ending balance. As capital projects have been constructed, funds have been accumulating in this fund. During 2014, work will continue on several public arts projects using the accumulated balance.

General Capital Fund – The 2014 ending balance is 1,602,152 less than the projected 2013 ending balance. The remaining bond proceeds totaling $333,450 will be used to complete the open space

and park improvement projects that were included in the 2006 parks bond issue. Remaining proceeds from the King County Trail Levy totaling $391,582 will be used to complete trail projects and fund balance that has accumulated in past years totaling $877,120 will be used to support various capital projects

City Facility – Major Maintenance Fund – The 2014 ending fund balance is $25,392 more than the 2013 projected ending balance. Funding will be allowed to accumulate to be used for future projects.

Surface Water Utility Fund – The 2014 ending fund balance is $1,511,803 less than the projected 2013 ending fund balance. Fund balance will be used to complete numerous flood protection and water quality improvements projects

Vehicle Operations Fund – The 2014 ending fund balance is $14,750 less than the projected 2013 ending fund balance. These funds will be used as a contingency for increases in fuel and repair costs.

Equipment Replacement Fund – The 2014 ending fund balance is $213,413 more than the projected 2013 ending fund balance as funds accumulate to be used for equipment purchases in future years.

Municipal Debt Capacity

There are four types of General Obligation Debt that the City is currently authorized to use for financing purposes. They each have statutory limitations and require approval by either the City Council or City voters.

1. General Purpose Voted Debt: As authorized by the Revised Code of Washington (RCW) 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. The debt would be repaid from an increase to the City's existing property tax levy. An amount up to 2.5% of the City's assessed value can be levied or an estimated $161,707,943 for 2013.

2. General Purpose Councilmanic Debt: The City Council may approve bond issues without voter approval up to 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, councilmanic debt was available for lease-purchase contracts only (RCW 35.43.200). This statutory authority can be used for any municipal purpose now, including using the entire 1.5% for bonds. Councilmanic debt must be approved by a majority of the City Council and must be repaid from existing operational revenue sources. In July of 2009, the City Council authorized the issuance of bonds totaling $22,145,000 to purchase the Civic Center/City Hall. The bonds will be repaid over the next 30 years. In 2013 the City Council can levy up to $76,194,766 or 1.5% of the City's estimated assessed value.

   The total General Purpose General Purpose Voted Debt and Councilmanic Debt cannot exceed 2.5% of the City's assessed value.

Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to no more than 2.5% of the City's assessed valuation.

3. Parks and Open Space Debt: The City is authorized to issue debt and increase the property tax levy for acquiring or developing open space and park facilities. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt is repaid from the increased property tax levy. In May of 2006, Shoreline voters approved a bond levy totaling $18,795,000 for open space acquisition and parks improvements. The bonds will be repaid over the next 15 years. An amount up to 2.5% of the City's estimated assessed value, less outstanding debt, can be levied or $149,072,943 for 2013. The projected rate for 2012 is 25 cents per $1,000 assessed valuation.

4. Utility Purpose Debt: The City is authorized to issue debt and increase the property tax levy for utility purposes if a utility is owned and controlled by the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt would be repaid from the increased property tax levy. An amount up to 2.5% of the City's estimated assessed value can be levied $161,707,943 for 2013.

CITY OF SHORELINE TOTAL DEBT CAPACITY

Assessed Valuation: $ 6,468,317,709

		General Purpose Debt		Parks & Open Space Debt	Utility Purpose Debt	
Legal Limits		Councilmanic (Non-Voted)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)	**TOTAL DEBT CAPACITY**
	1.50%	$ 97,024,766				$ 97,024,766
	2.50%		$ 161,707,943	$ 161,707,943	$ 161,707,943	$ 485,123,828
Debt Limit:		$ 97,024,766	$ 161,707,943	$ 161,707,943	$ 161,707,943	$ 582,148,594
Outstanding Debt:		$ (20,830,000)	$ -	$ (12,635,000)	$ -	$ (33,465,000)
Remaining Debt Capacity		$ 76,194,766	$ 161,707,943	$ 149,072,943	$ 161,707,943	$ 548,683,594

LONG-TERM DEBT

General obligation bonds have been issued for general government activities only and are being repaid from a voter-approved “excess” property tax levy, real estate excise tax and lease revenue. All principal and interest payments on the general obligation debts are recorded as expenditures in the City’s debt service funds. The City issued unlimited tax general obligation bonds in 2006 to finance the acquisition of open space and for the construction of improvements to parks and recreation facilities. The debt service for the 2006 bonds are funded by a voter approved property tax levy.

The City issued limited general obligation bonds of which a portion were direct pay taxable (BABS) Build America Bonds in 2009 to finance the lease pre-payment of the City’s administration building. As a result of the federal sequestration, the BABS subsidy was reduced during 2013. The General Fund provided support to offset the BABS reduction. The remaining debt service for these bonds is funded by the amount of former lease payments made by the City and with REET proceeds. During the recovery from the Great Recession REET collections fell below the required debt payments, which required the General Fund to temporarily subsidize the debt service. For 2014, we are projecting sufficient REET revenues to meet the debt service requirements.

General obligation bonds currently outstanding are as follows:

Purpose	Maturity Range	Interest Rate	Original Amount	Outstanding 12/31/2012
Unlimited Tax General Obligation Bonds, 2006 - Parks and Open Space	2007 - 2021	3.55% - 4.09%	$18,795,000	$12,635,000
Limited Tax General Obligation Bonds, 2009 Series A - City Hall	2010 - 2017	3.00% - 4.00%	$3,805,000	$2,490,000
Limited Tax General Obligation Bonds, 2009 Series B (Taxable Build America Bonds-Direct Pay)- City Hall	2019 - 2039	4.69% - 6.40%	$18,340,000	$18,340,000
Total			$40,940,000	$33,465,000

The annual debt service requirements to maturity for general obligation bonds are as follows:

Year Ending December 31, 2012	Governmental Activities Principal	Interest
2013	$ 1,665,000	$ 1,698,117
2014	1,730,000	1,636,167
2015	1,795,000	1,574,892
2016	1,860,000	1,508,292
2017	1,930,000	1,433,892
2018 - 2022	8,470,000	5,926,778
2023 - 2027	1,280,000	4,681,325
2028 - 2032	4,465,000	3,796,518
2033 - 2037	4,615,000	2,386,475
2038 - 2039	5,655,000	723,840
Total	$ 33,465,000	$ 25,366,295

Other Long Term Debt

In addition to general obligation debt, the City can utilize a number of other long-term debt instruments, including special assessment bonds and loans from the State of Washington's Public Works Trust Fund. Special assessment bonds are used to finance public improvements that benefit a specified group of property owners, and are funded from the collection of special assessment payments from property owners. Loans from the Public Works Trust Fund (PWTF) can be used for pre-construction and construction activities for the repair, replacement, rehabilitation, reconstruction, or improvement of eligible public works systems to meet current standards for existing users, and may include reasonable growth as part of the project.

Public Works Trust Fund Loan Debt

The City currently has two PWTF Loans, both of which are being used to fund improvements to the City's drainage facilities. These loans are the obligation of the Surface Water Fund and are backed by the surface water fees collected from property owners and are not considered in the City's general obligation debt and are not subject to the limitation of indebtedness calculation.

Ronald Bog Drainage Improvements This public works trust fund loan was approved for a total of $4,055,500 on 6/18/2001, but the City used only $3,852,725. The interest rate of the loan is 0.5%. This project is located in the Ronald Bog Basin whose boundaries are Stone Ave. N., N. 190th St., 15th Ave. N.E., and N.E. 167th St. Improvements will be made to the watercourse from the Ronald Bog outlet to N. 167th Street along Corliss Avenue N. and near Corliss Place. This project will reduce the potential for flooding and high maintenance requirements of the existing system by replacing the existing pipe along the west side of Corliss Avenue North. This will eliminate the reverse grade that has resulted in silt blocking the pipe and root intrusion issues with the existing system. The fish barriers that exist in the open channel section of the storm system west of Corliss Place will be replaced with fish friendly boxes. This step will significantly reduce the potential for debris dams to build up, blocking the flow and causing flooding. A Thornton Creek Basin Plan will also be initiated to develop a model of the basin and identify additional solutions to flooding and establish a floodplain elevation for Ronald Bog.

3rd Avenue N.W. Drainage Improvements This public works trust fund loan was approved for a total of $1,959,500 on 6/18/2001 with an interest rate of 0.5%. This project is located between 3rd and 6th Avenues N.W. from N.W. 176th Street to Richmond Beach Road. This project constructed drainage improvements to alleviate flooding impacts to approximately 20 homes. The existing North Pond facility was expanded to mitigate for the peak flows from the new conveyance system and prevent increased erosion in downstream Boeing Creek.

Year Ending December 31, 2012	Business-Type Activities Principal	Interest
2013	$ 326,475	$ 14,691
2014	326,475	13,059
2015	326,475	11,427
2016	326,475	9,794
2017 - 2021	1,632,374	24,486
Total	$ 2,938,272	$ 73,457

Schedule of All Long Term Debt

Fund	Fund Name	Type of Debt	Issue Date	Maturity Date	Total Amount Authorized	Interest Rate	Outstanding Debt 12/31/2012	Avg. Annual Debt Service
Fund 201	Unltd. Tax GO Bond Fund , 2006	Parks & Open Space Bonds	12/13/2006	12/1/2021	$ 18,795,000	3.55% - 4.09%	$ 12,635,000	$ 1,689,975
Fund 211	Ltd Tax GO Bond 2009	General Purpose Councilmanic Bonds - City Hall	8/10/2009	12/1/2039	$ 22,145,000	3.0% - 6.4%	$ 20,830,000	$ 1,282,472
N/A		General Purpose Voter Approved Bonds	N/A					
N/A		Utility Purpose Bonds	N/A					
N/A		Special Assessment Bonds	N/A					
		Public Works Trust Fund Loans						
Fund 401	Surface Water Utility Fund	Ronald Bog Drainage Improvements	6/18/2001	7/1/2021	$ 4,055,500	0.5%	$ 1,910,353	$ 212,261
Fund 401	Surface Water Utility Fund	3rd Avenue Drainage Improvements	6/18/2001	7/1/2021	$ 1,959,500	0.5%	$ 1,027,919	$ 114,213
		Total Public Works Trust Fund Loans			$ 6,015,000		$ 2,938,272	$ 326,474
		Total Long Term Debt			$ 46,955,000		$ 36,403,272	$ 3,298,921

City of Shoreline Debt Polices

The Objectives of the City's Debt Management Policy are:

A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.

B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:

1. Keeping a high credit rating (while making attempts to strengthen credit rating).
2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

A. Annual reports
B. Operating budget and Capital Facilities Plan
C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

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CITY OF SHORELINE

OPERATING BUDGET

OPERATING BUDGET FORECAST
SIX YEAR FORECAST

	2014 Proposed	2015 Forecast	2016 Forecast	2017 Forecast	2018 Forecast	2019 Forecast
Beginning Operating Funds Fund Balance	**$ 10,085,381**	**$ 9,455,508**	**$ 9,782,647**	**$ 10,056,966**	**$ 9,541,641**	**$ 8,347,048**
Revenues:						
Taxes						
Property	10,245,815	10,610,028	10,944,621	11,122,968	11,296,738	11,464,549
Sales and Use	7,963,532	8,277,472	8,581,547	8,893,314	9,191,661	9,494,293
Gambling	1,612,228	1,458,425	1,458,425	1,454,664	1,446,425	1,446,425
Utility	4,067,354	4,149,875	4,237,034	4,325,405	4,414,920	4,506,271
Other	7,200	7,200	7,200	7,200	7,200	7,200
Franchise/Utility Contract Payments	4,262,499	4,355,038	4,450,374	4,545,249	4,641,422	4,739,512
Licenses and Permits	1,388,700	1,175,368	1,160,794	1,128,457	1,040,895	1,019,090
Intergovernmental	2,126,174	1,980,382	1,962,193	1,944,704	1,928,148	1,912,592
Charges for Services	1,388,696	1,416,145	1,444,426	1,472,219	1,500,224	1,528,679
Fines and Forfeitures	604,000	604,000	604,000	604,000	604,000	604,000
Interest Income	35,000	74,577	166,748	275,122	304,224	260,470
Miscellaneous Revenues	571,624	575,650	579,797	583,873	587,980	592,153
Total Revenue	**34,272,822**	**34,684,159**	**35,597,159**	**36,357,174**	**36,963,836**	**37,575,236**
Operating Expenditures:						
Salaries & Benefits	13,359,762	13,885,740	14,245,309	14,756,748	15,407,403	15,968,612
Supplies	853,668	788,117	780,236	780,236	780,236	780,236
Services & Charges	5,857,623	5,569,553	5,668,608	5,760,435	5,915,158	6,011,085
Intergovernmental	13,187,485	13,762,264	14,080,551	14,550,368	15,035,590	15,537,096
Interfund	367,980	372,099	372,600	376,769	380,990	385,298
Budgeted Contingency	204,852	30,000	29,700	29,700	29,700	29,700
Capital Outlay	207,536	-	-	-	-	-
Total Operating Expenditures	**34,038,906**	**34,407,774**	**35,177,004**	**36,254,256**	**37,549,077**	**38,712,027**
Revenue Over (Under) Expenditures	**233,916**	**276,385**	**420,155**	**102,918**	**(585,241)**	**(1,136,791)**
Other Financing Sources (Uses):						
Operating Transfers In	1,684,821	2,274,191	2,055,366	1,582,960	1,690,851	1,698,907
Transfers Out	2,548,610	2,223,437	2,201,203	2,201,203	2,300,203	2,300,203
Gain / (Use) of Operating Funds Fund Balance	**(629,873)**	**327,139**	**274,319**	**(515,324)**	**(1,194,593)**	**(1,738,086)**
Ending Operating Funds Fund Balance	**$ 9,455,508**	**$ 9,782,647**	**$ 10,056,966**	**$ 9,541,641**	**$ 8,347,048**	**$ 6,608,962**
Required Operating Funds Fund Balance	**$ 4,115,615**	**$ 4,137,433**	**$ 4,143,521**	**$ 4,156,139**	**$ 4,165,800**	**$ 4,172,764**
Over (Under) Required Operating Funds Fund Balance	**$ 5,339,893**	**$ 5,645,215**	**$ 5,913,445**	**$ 5,385,502**	**$ 4,181,249**	**$ 2,436,198**
Assumptions:						
Inflation		2.47%	2.00%	2.00%	2.00%	2.00%
Annual Revenue Growth		1.20%	2.63%	2.14%	1.67%	1.65%
Annual Change in Assessed Valuation		7.31%	3.37%	2.31%	2.39%	2.62%
Annual Sales & Use Tax Change		4.40%	4.49%	4.03%	3.76%	3.59%
General Fees & Licenses Increases		1.98%	1.60%	1.60%	1.60%	1.60%
Investment Interest Rate		0.60%	1.55%	2.68%	3.20%	3.20%
Building Permit Charge		1.76%	-2.78%	-5.39%	-14.06%	-4.79%
Revenue Collection		100.00%	100.00%	100.00%	100.00%	100.00%
PERS Employer Contribution Rate		0.00%	0.00%	0.00%	0.00%	0.00%
Health Benefit Escalator		7.50%	7.50%	7.50%	7.50%	7.50%
Regular Salary Escalator		2.82%	2.85%	2.76%	2.74%	2.73%
Police Contract Escalator		3.50%	3.50%	3.50%	3.50%	3.50%
Expenditure Percentage		100.00%	99.00%	99.00%	99.00%	99.00%
Annual Expenditure Growth		1.08%	2.24%	3.06%	3.57%	3.10%
Contribution to / (Refund From) Revenue Stabilization Fund		$ -	$ -	$ -	$ -	$ -
New Maintenance Costs for Completed Capital Projects		$ 141,514	$ 218,166	$ 288,743	$ 271,719	$ 276,981
Property Tax Equalization Funds Used		$ 706,919	$ 480,201	$ -	$ -	$ -

DEPARTMENT/FUND OVERVIEW

The following charts provide an illustration of the relationship between the City's departments and funds. Most departments manage programs in the General Fund. Administrative Services, Police, Planning & Community Development and Public Works are also responsible for programs in other funds.

	City Council	City Manager	City Attorney	Administrative Services	Human Resources	Police	Criminal Justice	Parks & Recreation	Planning & Community Develop.	Public Works	Community Services	Transfers Out	Total
Operating Budget													
General Fund	$203,327	$2,198,878	$593,788	$5,714,285	$437,981	$10,693,397	$2,217,128	$4,980,352	$2,544,818	$2,184,884	$1,498,056	$2,240,044	$35,506,938
Street Fund										$1,690,471		$308,566	$1,999,037
Revenue Stabilization Fund													$0
Code Abatement Fund									$100,000				$100,000
State Drug Forfeiture Fund						13,800							$13,800
Federal Drug Forfeiture Fund						20,750							$20,750
Federal Criminal Forfeiture Fund						$54,845						$200,000	$254,845
Total Operating Budget	$203,327	$2,198,878	$593,788	$5,714,285	$437,981	$10,782,792	$2,217,128	$4,980,352	$2,644,818	$3,875,355	$1,498,056	$2,748,610	$37,895,370
Debt Service													
2006 General Obligation Bond Fund				1,709,050									$1,709,050
2009 General Obligation Bond Fund				$1,662,567									$1,662,567
Total Debt Service				$3,371,617									$3,371,617
Capital Budget													
General Capital Fund										3,420,352		693,180	$4,113,532
Facility Major Maint. Fund				50,000									$50,000
Roads Capital Fund										20,829,470		43,381	$20,872,851
Total Capital Budget				50,000						24,249,822		736,561	$25,036,383
Enterprise Funds													
Surface Water Utility Fund										$4,635,248		587,719	$5,222,967
Total Enterprise Funds										$4,635,248		587,719	$5,222,967
Internal Service Funds													
Public Arts Fund								49,408					$49,408
Vehicle Maint. & Ops. Fund										$245,273			$245,273
Equipment Replace. Fund				$61,597									$61,597
Unemployment Fund				$17,500									$17,500
Total Internal Service Budget				$79,097				$49,408		$245,273			$373,778
Total City Budget	$203,327	$2,198,878	$593,788	$9,214,999	$437,981	$10,782,792	$2,217,128	$5,029,760	$2,644,818	$33,005,698	$1,498,056	$4,072,890	$71,900,115

City of Shoreline 2014 FTE Summary

Department	2006	2007	2008	2009	2010	2011	2012	2013	2014	2014 Changes
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00
City Manager	9.50	10.50	9.50	9.50	9.50	8.75	8.75	13.00	13.00	0.00
City Clerk	3.80	3.80	3.80	3.80	4.00	4.00	0.00	0.00	0.00	
Community Services	7.80	7.80	9.20	9.18	8.18	8.18	9.68	8.18	8.18	0.00
City Attorney	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Services	17.82	18.10	18.10	18.20	18.70	18.70	21.20	21.20	21.20	0.00
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police	2.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning & Community Development	28.50	28.50	28.50	27.00	24.35	24.35	20.45	20.00	20.00 0.00	0.00
Parks, Recreation & Cultural Services	25.82	26.80	27.30	27.30	27.30	27.30	27.80	27.68	28.68	1.00 0.00
Public Works	37.00	37.00	38.00	39.00	39.00	39.00	41.50	36.00	38.00	2.00
Total FTE	145.24	146.50	148.40	147.98	144.03	143.28	142.38	139.06	142.05	3.00

Explanation of 2014 Changes in FTE

Parks, Recreation & Cultural Services

A 1.0 FTE Parks Maintenance Worker II was added to the 2014 budget. The cost is partially offset by reduction in extra help salaries and benefits. A Recreation Coordinator 1 position has been reduced from 1.0 FTE to

Public Works

A new 1.0 FTE Engineering Technician was included in the 2014 budget to support the new asset management system. A 1.0 FTE Management Analyst was reclassified to a Senior Management Analyst. A 1.0 FTE Engineer II was included to support Surface Water capital projects.

During 2013 the following changes occurred

City Manager's Office

The City Clerk's Office (4 FTE) was reorganized and moved from Administrative Services to City Manager's

Administrative Services

The City Clerk's Office (4 FTE) was reorganized and moved from Administrative Services to City Manager's Office. The GIS Specialist was transferred from Public Works to ASD. A Computer Network Specialist was reclassified to a Network Administrator

Parks, Recreation & Cultural Services

In the Teen & Youth Development Program, a 1.0 FTE Recreation Coordinator 1 was reduced to 0.825 FTE, a Teen Program Assistant was increased from 0.95 FTE to 1.0 FTE, another Teen Program Assistant was increased from 0.875 to 1.0 FTE for a net zero overall change in the total FTE. In the Aquatics program an 0.875 FTE Lifeguard 2 position was replaced by a Senior Lifeguard at 0.725 FTE.

Public Works

The GIS Specialist was transferred from Public Works to ASD. A Right of Way Inspector was reclassified to Construction Inspector.

2014 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
City Council	Mayor	1	1.00
City Council	Deputy Mayor	1	1.00
City Council	Councilmember	5	5.00
	Department Total	7	7.00
City Manager	City Manager	1	1.00
City Manager	Assistant City Manager	1	1.00
City Manager	CMO Management Analyst	2	2.00
City Manager	Executive Assistant to the City Manager	1	1.00
City Manager	Administrative Assistant II	2	2.00
City Manager	Administrative Assistant III	1	1.00
City Manager	City Clerk	1	1.00
City Manager	Deputy City Clerk	1	1.00
City Manager	Records Coordinator	1	1.00
City Manager	Economic Development Program Manager	1	1.00
City Manager	Intergovernmental Programs Manager	1	1.00
	Department Total	13	13.00
Community Services	Community Services Manager	1	1.00
Community Services	Grants Coordinator	0	0.18
Community Services	Neighborhoods Coordinator	2	1.00
Community Services	Human Services Planner (Associate Planner)	1	0.50
Community Services	Administrative Assistant II	2	1.50
Community Services	Emergency Management Coordinator	1	1.00
Community Services	Customer Response Team (CRT) Supervisor	1	1.00
Community Services	CRT Representative	2	2.00
	Department Total	10	8.18
City Attorney	City Attorney	1	1.00
City Attorney	Assistant City Attorney	1	1.00
City Attorney	Legal Assistant	1	1.00
	Department Total	3	3.00
Administrative Services	Administrative Services Director	1	1.00
Administrative Services	Finance Manager	1	1.00
Administrative Services	Information Systems Manager	1	1.00
Administrative Services	Administrative Assistant II	1	1.00
Administrative Services	Central Services Manager	1	1.00
Administrative Services	Finance Technician	1	0.63
Administrative Services	Buyer	1	0.75
Administrative Services	AP/Payroll Technician	1	1.00
Administrative Services	Payroll Officer	1	1.00
Administrative Services	Staff Accountant	1	1.00
Administrative Services	Budget Analyst	1	1.00

2014 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Administrative Services	Budget and Financial Systems Analyst	1	1.00
Administrative Services	Grants Coordinator	1	0.82
Administrative Services	Administrative Assistant III	1	1.00
Administrative Services	IT Systems Analyst	1	1.00
Administrative Services	Management Analyst	1	1.00
Administrative Services	Facilities Maint. Worker I	1	1.00
Administrative Services	Senior Facilities Maintenance Worker	1	1.00
Administrative Services	Web Developer	1	1.00
Administrative Services	GIS Specialist	1	1.00
Administrative Services	Network Administrator	1	1.00
Administrative Services	Computer/Network Specialist	1	1.00
	Department Total	22.00	21.20
Human Resources	Human Resource Director	1	1.00
Human Resources	Senior Human Resources Analyst	1	1.00
Human Resources	Administrative Assistant III	1	1.00
	Department Total	3	3.00
Parks & Recreation	Parks Director	1	1.00
Parks & Recreation	Recreation Superintendent	1	1.00
Parks & Recreation	Recreation Coordinator I	2	1.83
Parks & Recreation	Recreation Coordinator II	2	2.00
Parks & Recreation	Administrative Assistant I	1	0.50
Parks & Recreation	Administrative Assistant II	2	2.00
Parks & Recreation	Administrative Assistant III	1	1.00
Parks & Recreation	Recreation Assistant I	1	0.80
Parks & Recreation	Recreation Assistant II	2	1.60
Parks & Recreation	Recreation Assistant III	1	1.00
Parks & Recreation	Recreation and Class Program Assistant	1	1.00
Parks & Recreation	Parks Superintendent	1	1.00
Parks & Recreation	Senior Parks Maintenance Worker	1	1.00
Parks & Recreation	Parks Maintenance Worker I	2	2.00
Parks & Recreation	Parks Maintenance Worker II	4	4.00
Parks & Recreation	Parks and Recreation Project Coordinator	1	1.00
Parks & Recreation	Teen Program Assistant	3	2.88
Parks & Recreation	Senior Lifeguard	4	3.08
	Department Total	31	28.68
Planning & Community Development	Planning & Community Development Director	1	1.00
Planning & Community Development	Planning Manager	1	1.00
Planning & Community Development	Management Analyst	1	1.00
Planning & Community Development	Permit Services Manager	1	1.00
Planning & Community Development	Senior Planner	2	2.00
Planning & Community Development	Building Official	1	1.00
Planning & Community Development	Associate Planner	3	3.00

2014 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Planning & Community Development	Plans Examiner II	1	1.00
Planning & Community Development	Plans Examiner III	1	1.00
Planning & Community Development	Structural Review Plans Examiner	1	1.00
Planning & Community Development	Combination Inspector	2	2.00
Planning & Community Development	Code Enforcement Officer	1	1.00
Planning & Community Development	Technical Assistant	2	2.00
Planning & Community Development	Administrative Assistant II	1	1.00
Planning & Community Development	Administrative Assistant III	1	1.00
	Department Total	20	20.00
Public Works	Public Works Director	1	1.00
Public Works	City Engineer	1	1.00
Public Works	Senior Management Analyst	1	1.00
Public Works	Engineering Manager	1	1.00
Public Works	Transportation Planning Manager	1	1.00
Public Works	Capital Projects Manager II	1	2.00
Public Works	Engineer II: Surface Water	1	1.00
Public Works	Construction Inspector Supervisor	1	1.00
Public Works	Development Review Engineer I	1	1.00
Public Works	Development Review Engineer II	1	1.00
Public Works	Senior Planner	1	1.00
Public Works	Public Works Operations Manager	1	1.00
Public Works	Public Works Maintenance Supervisor	1	1.00
Public Works	Senior Public Works Maintenance Worker	1	1.00
Public Works	Public Works Maintenance Worker II	7	7.00
Public Works	Surface Water & Env. Svcs. Manager	1	1.00
Public Works	Administrative Assistant II	2	2.00
Public Works	Administrative Assistant III	1	1.00
Public Works	Engineering Technician	3	3.00
Public Works	Senior Engineering Technician	1	1.00
Public Works	Traffic Signal Technician	1	1.00
Public Works	City Traffic Engineer	1	1.00
Public Works	Engineer II: Traffic	1	1.00
Public Works	Environmental Educator	1	1.00
Public Works	Environmental Program Assistant	1	1.00
Public Works	Surface Water Quality Specialist	1	1.00
Public Works	Construction Inspector	2	2.00
	Department Total	37	38.00
	Total City Personnel	146	142.05

City Council

City Council
2014 Budget

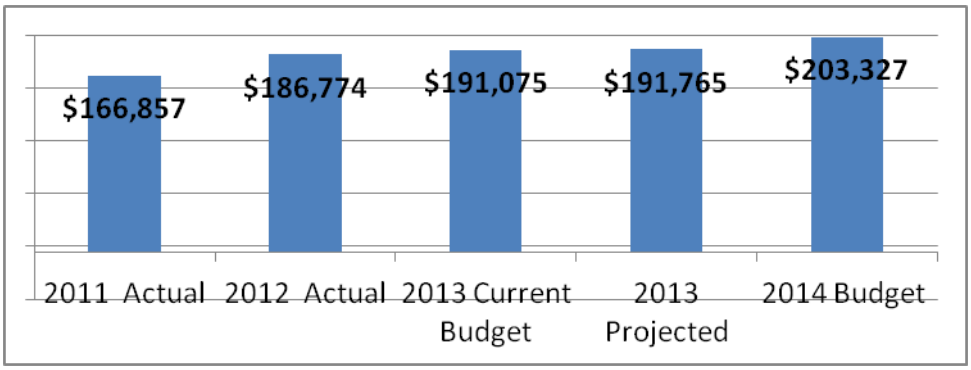
Department Mission Statement

"The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community."

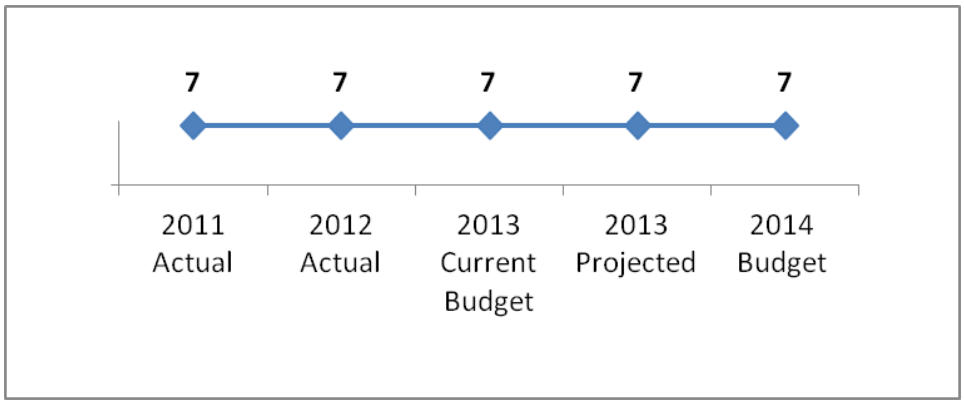
City Council

7 FTE

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



City Council
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
Total FTE	7.00	7.00	7.00	7.00	7.00	0.00	0.00%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE Count
Mayor	1	1.00
Deputy Mayor	1	1.00
Councilmember	5	5.00
Department Total	7	7.00

2013 – 2015 CITY COUNCIL WORKPLAN

Goal No. 1: Strengthen Shoreline's economic base

Goal No. 2: Improve Shoreline's utility, transportation, and environmental infrastructure

Goal No. 3: Prepare for two Shoreline light rail stations

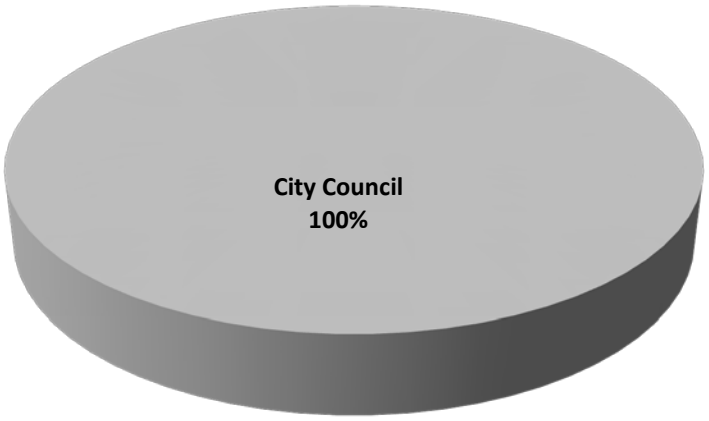
Goal No. 4: Enhance openness and opportunities for community engagement

Goal No. 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

City Council
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Council	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%
Total Program Budget	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%



Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Council	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%
Total Resources	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%

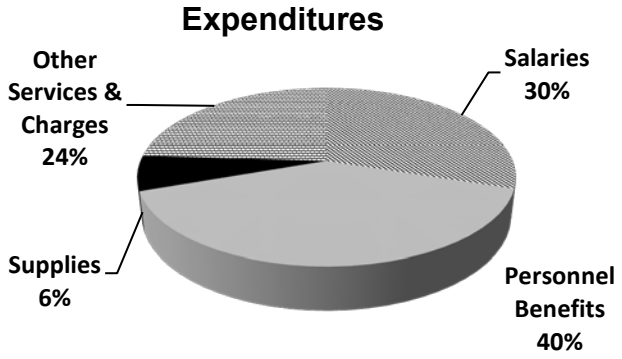
City Council
2014 Budget

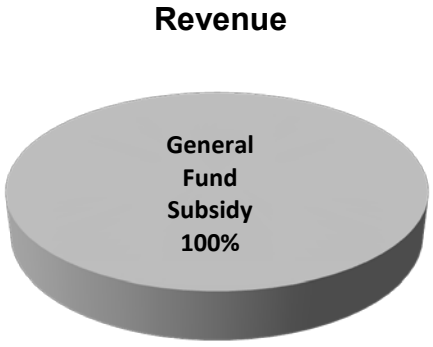
Expenditures by Type 2011- 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$60,900	$60,900	$60,900	$60,900	$60,900	$0	0.00%
Personnel Benefits	$68,421	$73,047	$80,275	$80,912	$80,576	$301	0.37%
Supplies	$1,213	$1,248	$1,500	$1,553	$12,951	$11,451	763.40%
Other Services & Charges	$36,303	$51,579	$48,400	$48,400	$48,900	$500	1.03%
Intergovernmental Services	$20	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Other Revenue	$0	$0	$0	$0	$0	$0	0.00%
General Fund Subsidy	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%
Total Resources	$166,857	$186,774	$191,075	$191,765	$203,327	$12,252	6.41%





Budget Changes

Expenditures

- ✓ Increased City Council's Supplies by a net amount of $11,451 for the new microphone system in the Council Chambers that will provide more efficient meeting management for Council, Board and Commission meetings.

CITY COUNCIL

PROGRAM PURPOSE:

The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of residents that are very/somewhat satisfied with the overall quality of leadership	**54%**	**54%**	**59%**	**59%**	**59%**
Percentage of residents who believe the City is moving in the right direction	**71%**	**71%**	**72%**	**72%**	**72%**

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City Manager's Office

City Manager's Office
2014 Budget

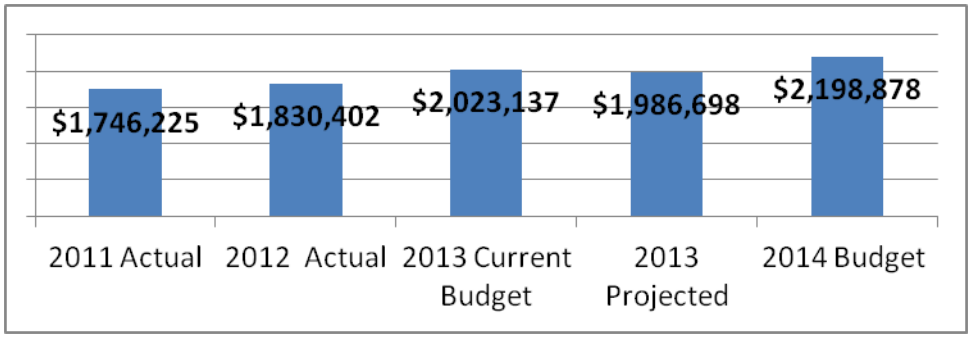
Department Mission Statement

"Implement Council goals and direction, provide organizational leadership, and ensure the delivery of efficient and effective public services."

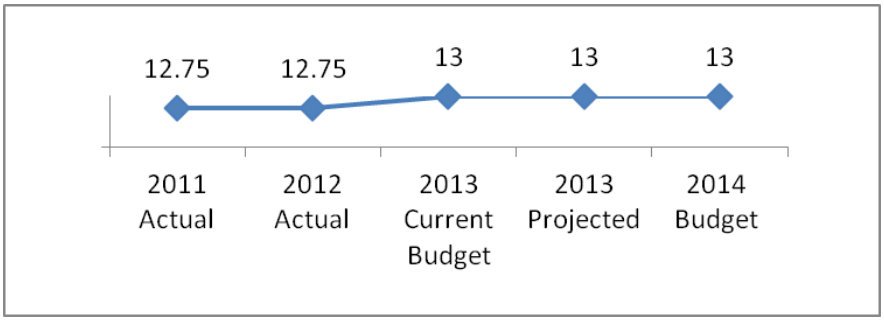
City Manager's Office
City Manager (206) 801-2213

City Manager's Office	City Clerk's Office	Communications Program	Intergovernmental Program	Economic Development Program
6.00 FTE	4.00 FTE	0.75 FTE	1.25 FTE	1.00 FTE

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



City Manager's Office
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Manager's Office	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
Public Records and City Council Meeting Management	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Communications Program	0.50	0.50	0.75	0.75	0.75	0.00	0.00%
Intergovernmental Program	1.25	1.25	1.25	1.25	1.25	0.00	0.00%
Economic Development Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Total FTE	12.75	12.75	13.00	13.00	13.00	0.00	0.00%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
City Manager	1	1.00
Assistant City Manager	1	1.00
City Clerk	1	1.00
Economic Development Program Manager	1	1.00
Intergovernmental Programs Manager	1	1.00
CMO Management Analyst	2	2.00
Executive Asst. to the City Manager	1	1.00
Deputy City Clerk	1	1.00
Administrative Assistant III	1	1.00
Records Coordinator	1	1.00
Communication Assistant	1	1.00
Administrative Assistant II	1	1.00
Department Total	13	13.00

2013 Council Goals and Workplan Accomplishments

Goal 1: Strengthen Shoreline's economic base

- Launched Shoreline Film Office.
- Developed Aurora Square Community Renewal Plan.
- Developed Business Mini-Grant Program.
- 10-year financial sustainability Plan to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities and infrastructure in progress.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Finalized purchase agreement with City of Seattle for purchase of SPU water system in Shoreline.

- Held initial discussions with Ronald Wastewater District on transition of District's operations into City operations.
- Negotiated an agreement with BSRE Point Wells, LP to conduct a comprehensive Transportation Corridor Study in conjunction with proposed Point Wells development.

Goal 3: Prepare for two Shoreline light rail stations

- Participated as a Cooperating Agency in Sound Transit's environmental process by providing comments on the draft environmental impact statement (EIS) and selection of the preferred station alternatives.

Goal 4: Enhance openness and opportunities for community engagement

- Launched Speak Up Shoreline! as a way for community members to engage in online discussions on different City topics.
- Began using new Shoreline Alert mass communication system allowing City to communicate with Shoreline community during an emergency and on day-to-day business.
- Made written public comments available online before Council meetings.
- Began audio recordings of Parks, Recreation and Cultural Services and Library Board meetings and placed them online.

2013 Operational Accomplishments

- Conducted Police Station Feasibility Study.

2014 Council Goals and Workplan Objectives

Goal 1: Strengthen Shoreline's economic base

- Work with Aurora Square property owners and developers in implementing the Community Renewal Plan.
- Develop a marketing strategy for Aurora Square.
- Implement Aurora Square Community Renewal Plan.
- Complete the 10-year financial sustainability plan.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Develop a plan to merge Ronald Wastewater District into City operations as outlined in the 2002 Interlocal Operating Agreement.

Goal 3: Prepare for two Shoreline light rail stations

- Continue to work with community in developing vision and plans for new light rail station areas.

Goal 4: Enhance openness and opportunities for community engagement

- Communicate and provide opportunities for public input on key policies and initiatives, including station area planning and other City projects.

- Expand the use of Shoreline Alert, online discussion boards and social media to reach more community members.
- Make public disclosure requests available for requesters to view online.
- Create an online bulletin board for legal notices.
- Continue to improve website to make more user friendly and provide more documents online.

Goal 5: Promote and enhance the City's safe community and neighborhood initiatives

- Work with community members and police in promoting neighborhood watch programs.
- Continue to communicate public safety and crime prevention tips through City's different communication channels.

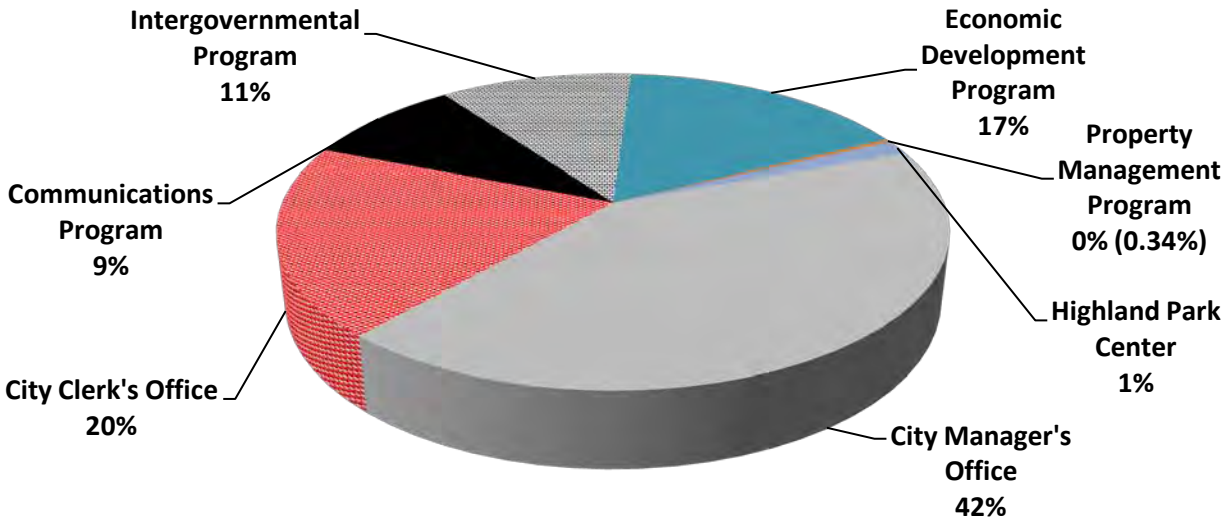
2014 Operational Objectives

- Conduct Employee Satisfaction Survey
- Conduct seventh Citizen Satisfaction Survey.

City Manager's Office
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Manager's Office	$801,469	$824,026	$871,624	$875,372	$924,036	$52,412	6.01%
City Clerk's Office	$392,054	$385,892	$409,245	$392,921	$428,467	$19,222	4.70%
Communications Program	$109,821	$157,593	$165,306	$165,321	$199,246	$33,940	20.53%
Intergovernmental Program	$229,317	$226,325	$238,386	$238,305	$242,383	$3,997	1.68%
Economic Development Program	$206,469	$225,188	$274,497	$272,575	$365,086	$90,589	33.00%
Property Management Program	$0	$0	$31,811	$26,936	$7,392	($24,419)	(76.76%)
Highland Park Center	$7,095	$11,378	$32,268	$15,268	$32,268	$0	0.00%
Total Program Budget	$1,746,225	$1,830,402	$2,023,137	$1,986,698	$2,198,878	$175,741	8.69%



Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
City Manager's Office	$4,246	$0	$0	$0	$0	$0	0.00%
City Clerk's Office	$196,551	$195,199	$168,650	$188,950	$191,150	$22,500	13.34%
Highland Park Center	$70,507	$71,975	$73,651	$73,384	$74,189	$538	0.73%
General Fund Subsidy	$1,474,921	$1,563,228	$1,780,836	$1,724,364	$1,933,539	$152,703	8.57%
Total Resources	$1,746,225	$1,830,402	$2,023,137	$1,986,698	$2,198,878	$175,741	8.69%

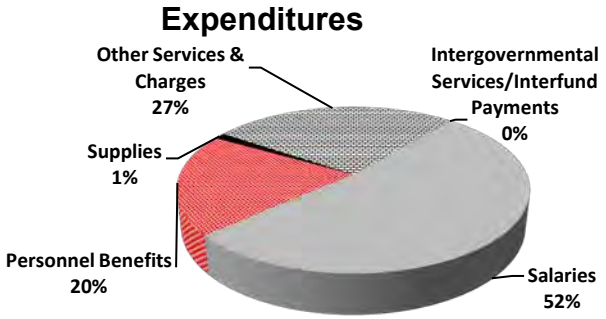
City Manager's Office
2014 Budget

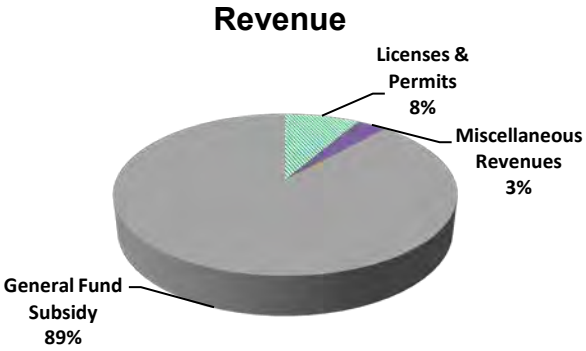
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$1,038,025	$1,073,045	$1,122,453	$1,108,063	$1,138,623	$16,170	1.44%
Personnel Benefits	$349,835	$365,970	$411,808	$409,997	$430,399	$18,591	4.51%
Supplies	$16,550	$25,950	$26,225	$29,631	$25,825	($400)	(1.53%)
Other Services & Charges	$339,704	$362,054	$462,001	$438,203	$602,231	$140,230	30.35%
Intergovernmental Services	$2,111	$2,785	$650	$650	$1,150	$500	76.92%
Interfund Payments for Service	$0	$598	$0	$154	$650	$650	0.00%
Total Expenditures	$1,746,225	$1,830,402	$2,023,137	$1,986,698	$2,198,878	$175,741	8.69%

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Licenses & Permits	$192,175	$195,199	$167,650	$187,950	$187,650	$20,000	11.93%
Intergovernmental Revenues	$4,246	$0	$0	$0	$0	$0	0.00%
Charges for Goods and Services	$4,376	$0	$1,000	$1,000	$3,500	$2,500	250.00%
Miscellaneous Revenues	$70,507	$71,975	$73,651	$73,384	$74,189	$538	0.73%
General Fund Subsidy	$1,545,428	$1,635,203	$1,854,487	$1,797,748	$2,007,728	$153,241	8.26%
Total Resources	$1,746,225	$1,830,402	$2,023,137	$1,986,698	$2,198,878	$175,741	8.69%





City Manager's Office
2014 Budget
Budget Changes

Expenditures

- ✓ Increased City Manager's Office's Professional Services by $65,930 for the E-Alert Everbridge System annual fee and utility-related activities.
- ✓ Increased City Clerks Office's Professional Services by $2,650 to enhance codification services and Advertising by $2,500.
- ✓ Added $31,000 to Communications' Professional Services for the citizen survey.
- ✓ Increased Governmental Relations' Professional Services by $604 for the federal lobbyist contract due to inflation.
- ✓ Economic Development Professional Services: Removed one-time 2013 allocations of $25,000 for Aurora Square Master Planning and $10,000 for the Business Mini-Grant Pilot Program. Added $125,000 to hire traffic, engineering and project management consultants that will guide a city-initiated Planned Action for the Aurora Square CRA.
- ✓ Decreased Property Management's Operating Rentals & Lease costs by $24,419 as a result of the closure and relocation to City Hall of the Police Eastside and Westside storefronts.

CITY MANAGER'S OFFICE

PROGRAM PURPOSE:

The City Manager's Office is accountable to the City Council for operational and financial results and organizational leadership.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percent of residents who are very/somewhat satisfied with the overall quality of services	72%	72%	75%	75%	75%
Percentage of employees who have a clear understanding of City's mission, goals, and organizational values	98%	90%	90%	90%	90%
Percentage of employees who rate the City as "one of the best" or "above average" as an organization to work for compared with other	80%	63%	63%	63%	63%
Percentage of residents that say they trust the City of Shoreline to spend their tax dollars responsibly.	73%	73%	72%	72%	72%
Percentage of residents who are satisfied or very satisfied with the effectiveness of the City Manager and appointed staff	57%	57%	59%	59%	59%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Number of regular City employees per 1,000 population	2.72	2.69	2.68	2.61	2.65
Operating expenditures per capita (actual $)	$591	$585	$599	$662	$679
Operating expenditures per capita adjusted for inflation	$468	$449	$448	$489	$499
Program budget as a percent of the City's operating budget	2.7%	2.7%	2.6%	2.5%	2.5%
Support service costs as a percentage of the City's operating expenditures	16.42%	15.78%	15.58%	15.66%	15.10%
Total average process time to respond to citizen letters or emails (calendar days).	9	15	8	13	12

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

PROGRAM PURPOSE:

The City Clerk's Office oversees the legal and efficient operation of City Council meetings and Hearing Examiner appeal hearings and manages the availability, protection and retention of City records to facilitate the democratic process for the citizens of Shoreline.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of City Council packets available to the public on the City website the day after receipt by City Councilmembers	95%	100%	100%	100%	100%
Percentage of external customers who rate the City Clerk's public discosure process as very good or excellent	94%	100%	100%	100%	100%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of boxes of records accessioned into the Records Center	393	188	125	120	125
Number of City Council packets and sets of minutes produced	44	45	47	45	45
Number of contracts and property records, agreements processed, recorded, and/or filed	416	415	420	400	400
Number of items uploaded to the web site or network	2,150	5,933	1,700	1,700	1,500
Number of pages of public records provided	5,000	8,941	4,000	8,000	6,000
Number of public records requests processed	132	161	150	190	150
Number of specialty business licenses issued	180	50	190	110	110

COMMUNICATIONS

PROGRAM PURPOSE:

The Communications program develops and uses two-way communication resources to deliver and elicit useful information to and from our residents and other key stakeholders.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of residents who are satisfied with the quality of the City's newsletter, "Currents"	**83%**	**83%**	**78%**	**78%**	**78%**
Percentage of residents who are satisfied with the quality of the City's website	**52%**	**52%**	**55%**	**55%**	**55%**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of website visits	**74,000**	**77,400**	**88,000**	**100,000**	**140,000**

INTERGOVERNMENTAL RELATIONS

PROGRAM PURPOSE:

The Intergovernmental Relations program provides staff support for legislative objectives and intergovernmental alliances and partnerships that further the City's goals and priorities.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: **EFFICIENCY**	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Intergovernmental Relations as a percentage of the City's operating budget	**0.71%**	**0.73%**	**0.71%**	**0.68%**	**0.66%**

ECONOMIC DEVELOPMENT: BUSINESS ATTRACTION AND RETENTION

PROGRAM PURPOSE:

To bring together public and private resources necessary to enhance the existing business environment in Shoreline and ensure the long-term viability of the City's economic base.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: **EFFECTIVENESS**	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of City assessed valuation that is classified commercial	**20.40%**	**21.26%**	**22.14%**	**22.71%**	**22.71%**
Sales Tax Per Capita	**$108.40**	**$113.05**	**$130.15**	**$131.33**	**$125.56**

Community Services

Community Services
2014 Budget

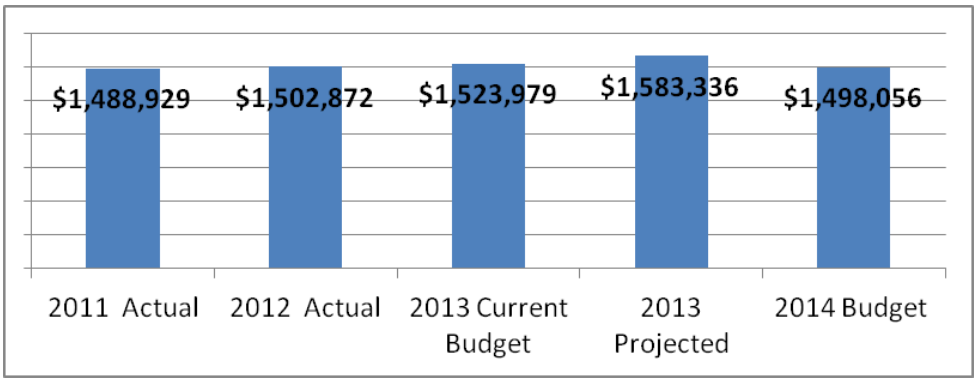
Department Mission Statement

The Community Services Division provides leadership, support and direct services which connect individuals, families, neighborhoods, businesses and non-profit organizations with the information and resources they need to enhance the community's quality of life.

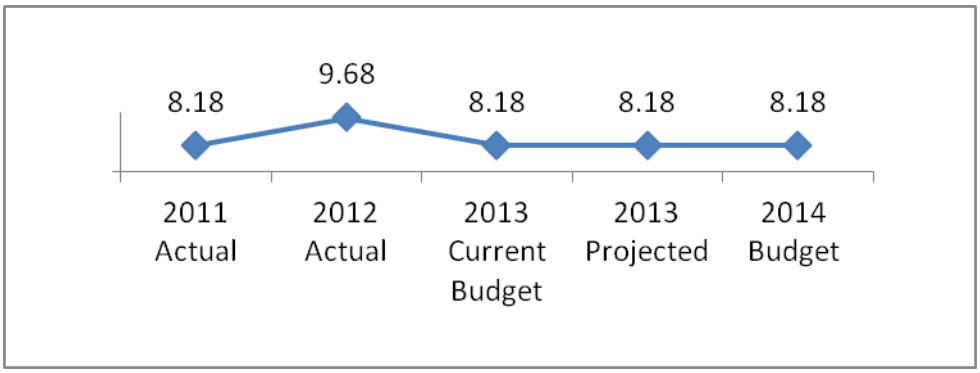
Community Services
Rob Beem - Community Services Manager (206) 801-2251

Human Services	Emergency Management Planning	Neighborhoods	24 Hour Customer Response Team	Code Enforcement Team
1.47 FTE	1.29 FTE	1.29 FTE	1.90 FTE	2.23 FTE

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



Community Services
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Neighborhoods	1.29	1.29	1.29	1.29	1.29	0.00	0.00%
24 Hour Customer Service	1.98	2.11	2.11	1.78	1.90	(0.21)	(9.95%)
Code Enforcement Team	2.15	2.02	2.02	2.35	2.23	0.21	10.40%
Emergency Management Planning	1.29	1.29	1.29	1.29	1.29	0.00	0.00%
Human Services	1.47	1.47	1.47	1.47	1.47	0.00	0.00%
Animal Control	0.00	1.50	0.00	0.00	0.00	0.00	0.00%
Total FTE	8.18	9.68	8.18	8.18	8.18	0.00	0.00%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Community Services Manager	1	1.00
Grants Coordinator	0	0.18
Neighborhoods Coordinator	2	1.00
Human Services Planner (Associate Planner)	1	0.50
Administrative Assistant II	2	1.50
Emergency Management Coordinator	1	1.00
Customer Response Team (CRT) Supervisor	1	1.00
CRT Representative	2	2.00
Department Total	10	8.18

2013 Council Goals and Workplan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Facilitated ongoing emergency preparedness planning and interaction with our regional utility and transportation partners.

Goal 3: Prepare for two Shoreline light rail stations

- Assisted neighborhood associations in securing funding to organize and publicize 185th and 145th Street station area planning meetings.
- Reviewed and commented on Sound Transit's Draft Environmental Impact Statement relating to human services and emergency management needs and opportunities.

Goal 4: Enhance openness and opportunities for community engagement

- Trained and promoted neighborhood associations' use of Nextdoor.com and other web based communication tools.
- Implemented e311 and mass communication tools to enhance citizens' awareness of city and community events and emergencies.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Provided leadership and coordination for National Night Out with a record number of 50+ registrations and estimated 1,900 participants.
- Supported development of Shoreline Watch activities and coordinated clear crime prevention and community safety messaging for National Night Out.

2013 Operational Accomplishments

- Led City-wide Healthy City strategy and earned medal status as a Let's Move City.
- Led partnership with North Urban Human Services Alliance and United Way to increase engagement of volunteers in Shoreline and north King County agencies' service delivery.
- Provided leadership at the local, county and state levels affecting funding and operation of local Emergency Management and Human Services programs.
- Led community response among agencies, Shoreline Schools and City to an increase in teen depression and attempted suicides.
- Facilitated revitalization of Hillwood and Parkwood neighborhood associations.
- Supported events in 7 neighborhoods and fully allocated Mini-Grants funding.
- Facilitated production of community-sponsored "World Dance Party".
- Supported Council of Neighborhoods update of its logo and its mission/vision/values.

2014 Council Goals and Workplan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Provide education and enforcement of single use plastic bag ban.
- Finalize and adopt the 2014–2019 Hazard Mitigation Plan.
- Improve coordination of emergency preparation and response among local agencies (e.g., Shoreline Water District, Ronald Wastewater District, Seattle Public Utilities, Seattle City Light, and Shoreline Fire) to ensure effective emergency response.

Goal 3: Prepare for two Shoreline light rail stations

- Promote, facilitate, and coordinate outreach activities to neighborhood associations and residents regarding station area planning.
- Host community conversations regarding the need for and desirability of affordably priced housing.

Goal 4: Enhance openness and opportunities for community engagement

- Continue broadening scope of neighborhood outreach efforts to engage new resident populations through events and activities.
- Create training and capacity-building opportunities to support community, human services, civic, volunteer, and neighborhood organizations.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Continue broadening scope of neighborhood outreach efforts to engage new resident populations through events and activities.

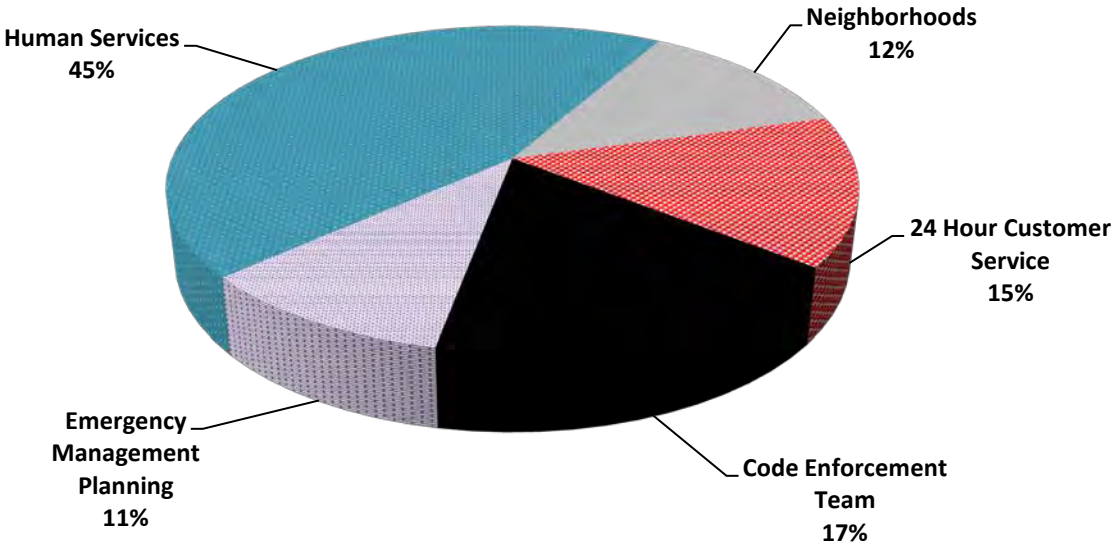
2014 Operational Objectives

- Support and facilitate effective communication and positive relationship-building between public, private, and faith-based partners regarding proposed housing developments.
- Sponsor one or more educational workshops for neighborhoods and community members on topics such as leadership development, youth development, building resiliency in individuals, and capacity-building in organizations.
- Enhance ability for City staff and community volunteers to assist people needing human services to access appropriate basic needs (food, shelter, economic assistance) and mental health services.
- Support development of affordable housing and human services agencies' community facilities.
- Expand community engagement in Shoreline4Health activities through active partnerships with *Let's Move*, schools, and community agencies.

Community Services
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Neighborhoods	$166,852	$163,395	$181,318	$181,233	$186,260	$4,942	2.73%
24 Hour Customer Service	$213,535	$232,950	$243,580	$204,808	$221,818	($21,762)	(8.93%)
Code Enforcement Team	$231,330	$223,815	234027.43	$271,489	$260,394	$26,367	11.27%
Emergency Management Planning	$231,105	$199,748	$189,475	$250,323	$156,375	($33,100)	(17.47%)
Human Services	$646,107	$682,964	$675,579	$675,483	$673,209	($2,370)	(0.35%)
Total Program Budget	$1,488,929	$1,502,872	$1,523,979	$1,583,336	$1,498,056	($25,923)	(1.70%)



Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Emergency Management Planning	$93,566	$62,588	$35,720	$96,955	$0	($35,720)	(100.00%)
Customer Response Team	$551	$3,057	$0	$0	$0	$0	0.00%
Human Services	$171,615	$164,261	$157,375	$174,518	$164,610	$7,235	4.60%
Total Program Revenue	$265,732	$229,906	$193,095	$271,473	$164,610	($28,485)	(14.75%)
General Fund Subsidy	$1,223,197	$1,272,966	$1,330,884	$1,311,863	$1,333,446	$2,562	0.19%
Total Resources	$1,488,929	$1,502,872	$1,523,979	$1,583,336	$1,498,056	($25,923)	(1.70%)

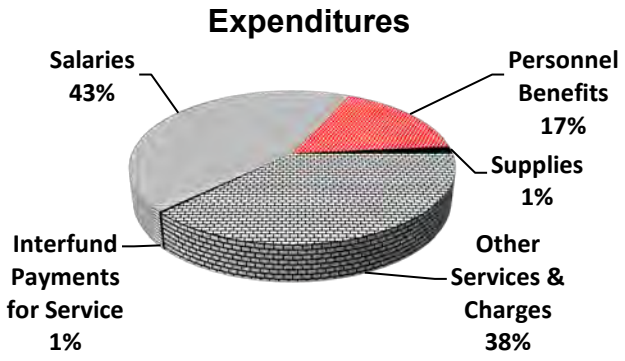
Community Services
2014 Budget

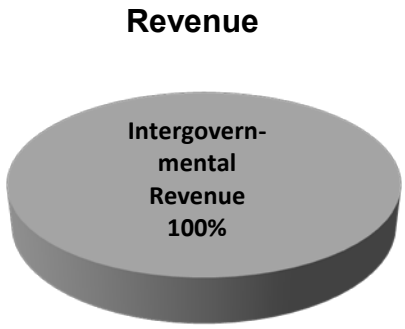
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$617,247	$643,555	$661,212	$689,248	$642,402	($18,810)	(2.84%)
Personnel Benefits	$211,868	$236,344	$256,559	$263,355	$249,917	($6,642)	(2.59%)
Supplies	$25,675	$30,312	$22,333	$45,266	$22,333	$0	0.00%
Other Services & Charges	$558,718	$574,884	$564,788	$566,380	$562,599	($2,189)	(0.39%)
Intergovernmental Services	$12,157	$4,175	$5,000	$5,000	$5,000	$0	0.00%
Capital Outlays	$44,021	$0	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$19,243	$13,602	$14,087	$14,087	$15,805	$1,718	12.20%
Total Expenditures	$1,488,929	$1,502,872	$1,523,979	$1,583,336	$1,498,056	($25,923)	(1.70%)

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Intergovernmental Revenues	$265,181	$229,906	$193,095	$271,473	$164,610	($28,485)	(14.75%)
Miscellaneous Revenues	$551	$0	$0	$0	$0	$0	0.00%
Total Revenue	$265,732	$229,906	$193,095	$271,473	$164,610	($28,485)	(14.75%)
General Fund Subsidy	$1,223,197	$1,272,966	$1,330,884	$1,311,863	$1,333,446	$2,562	0.19%
Total Resources	$1,488,929	$1,502,872	$1,523,979	$1,583,336	$1,498,056	($25,923)	(1.70%)





Budget Changes

Expenditures

- ✓ Increased Neighborhoods postage by $2,500 and printing by $1,500 to support the City Council's new Goal 5 with direct public outreach to accomplish crime prevention messaging and publicity about safe community and neighborhoods programs and initiatives (one-time).
- ✓ Increased Neighborhoods travel by $1,580 and training by $1,000 to allow for attendance at the Neighborhoods USA annual conference located on the west coast in 2014 (one-time).

NEIGHBORHOODS

PROGRAM PURPOSE:

The Council of Neighborhoods was created in 1996 by City Council Resolution No. 54 to provide a vehicle for two-way communication between the City and its residents. The Neighborhoods program provides support, advice and assistance to the Council of Neighborhoodsand neighborhood associations to build healthy, vibrant neighborhoods.

The Mini-Grant program was created in 1996 by City Council Resolution No. 54 to provide funding for neighborhood groups to make improvements that enhance the Shoreline community.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of residents rating the condition of their neighborhoods as excellent or good	**64%**	**64%**	**64%**	**64%**	**64%**
Percentage of residents who think Shoreline is an excellent or good place to live	**95%**	**95%**	**95%**	**95%**	**95%**
Percentage of residents who think that the overall quality of life in the City is excellent or good	**85%**	**85%**	**85%**	**85%**	**85%**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Dollar value of improvements funded through the mini-grant program	**$7,022**	**$14,301**	**$10,711**	**$20,000**	**$20,000**
Number of Neighborhoods/Grants	**2**	**6**	**5**	**5**	**5**

24 HOUR CUSTOMER RESPONSE TEAM

PROGRAM PURPOSE:

Responds to internal and external inquiries, concerns, suggestions and complaints and provide reliable resolution and follow up to guarantee customer satisfaction. Provide telephone and in-person problem resolution and follow-up.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of customer requests responded to within 24 hours	**92%**	**97%**	**96%**	**97%**	**97%**
Percentage of external customers giving CRT services a good or excellent rating	**97%**	**98%**	**98%**	**98%**	**98%**
Percentage of requests inspected within 5 working days.	**94%**	**97%**	**97%**	**98%**	**98%**

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Average cost per service request	**$108**	**$148**	**$122**	**$140**	**$143**
Average number of service requests per FTE	**940**	**725**	**906**	**822**	**848**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Adopt-A-Road Cleanups supported	**66**	**53**	**47**	**40**	**40**
Number of customer requests for service	**1,552**	**1,436**	**1,495**	**1,356**	**1,400**
Number of service requests for litter/garbage	**351**	**307**	**184**	**220**	**200**
Number of service requests for roads repair	**68**	**93**	**100**	**102**	**100**
Number of service requests for signs.	**191**	**190**	**190**	**180**	**185**
Number of service requests for vegetation	**205**	**131**	**268**	**258**	**260**

EMERGENCY MANAGEMENT PLANNING

PROGRAM PURPOSE:

Emergency Management - provides the ability for the city to prepare for, to respond to, to mitigate for, and recover from emergencies and disasters that impact the City of Shoreline. This is done by educating staff and community members in emergency management issues so that we can minimize the loss of life and injury, protect the economy, property and the environment and restore effective management to the city as quickly as possible after an event.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percent of Hazard Mitigation Plan completed	**21%**	**77%**	**92%**	**95%**	**98%**
Percent of regular staff trained in emergency planning and preparedness	**95%**	**95%**	**95%**	**95%**	**95%**
Percent of required staff who are trained to federal mandates in emergency management practices	**100%**	**100%**	**100%**	**100%**	**100%**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of classes and staff trained facilitated by EMC	**6:110**	**4:35**	**11:136**	**6:130**	**4:50**
Number of Community Emergency Response volunteers trained	**13**	**23**	**20**	**17**	**20**
Number of presentations and training provided to the community (block watches, neighborhoods, businesses, faith groups, civic groups and staff)	**75**	**63**	**30**	**11**	**10**
Number of table tops, functional and full scale excercises conducted	**1**	**1**	**1**	**1**	**1**

Measurement: INPUT	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Amount of Grant funds awarded to the City	**$145,858**	**$57,593**	**$57,720**	**$35,720**	**$61,235**

HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

PROGRAM PURPOSE:

Human Services fosters the development of an effective and accessible system of human services to meet the needs of Shoreline residents.

STRATEGIC OBJECTIVES:

Human Services

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Total loan value of major home repairs	**$58,386**	**$89,215**	**$95,000**	**$70,000**	**$70,000**

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Program cost per capita	**$12.06**	**$12.14**	**$12.84**	**$12.68**	**$12.54**
Program expenditures as a percentage of City's operating budget	**2.11%**	**2.06%**	**2.14%**	**1.92%**	**1.85%**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of community partnerships and collaborations supported	**8**	**8**	**9**	**8**	**8**
Number of individuals served at the Shoreline Senior Center	**1,591**	**1,645**	**1,400**	**1,400**	**1,400**
Number of major home repair projects completed	**5**	**4**	**7**	**6**	**6**
Number of minor home repairs households served.	**52**	**45**	**55**	**55**	**55**

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Administrative Services

Administrative Services
2014 Budget

Department Mission Statement

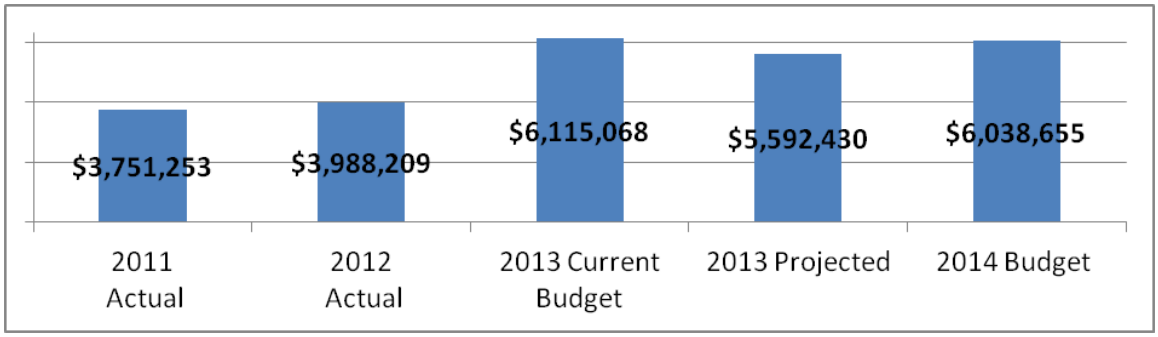
The Administrative Services Department provides excellent and innovative financial and technological services to city departments for the purpose of enhancing the community of Shoreline and supports open government and the democratic process by preserving and maximizing public access to the City's official records and by facilitating the legislative process.

Administrative Services Director's Office
2.00 FTE
Robert Hartwig- Administrative Services Director (206) 801-2301

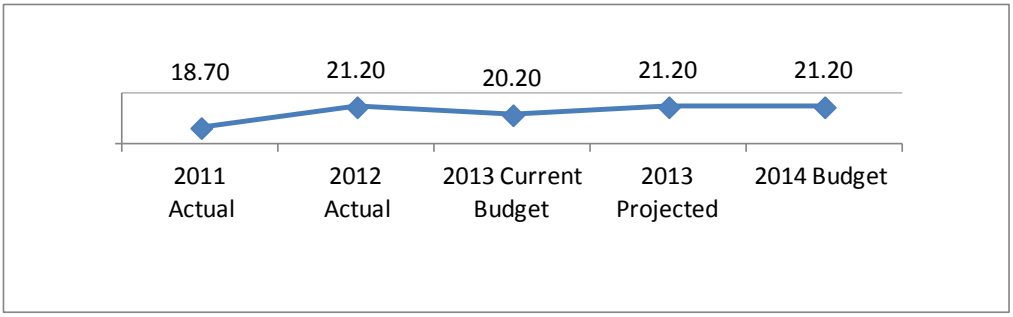
- Financial Planning and Accounting Services 6.63 FTE
- Grant Research & Development 0.70 FTE
- * CIP - Surface Water Utility Fund 0.12 FTE
- Purchasing 1.64 FTE
- Information Technology Operations 4.00 FTE
- Web Development 1.00 FTE
- Information Technology GIS 1.00 FTE
- Public Facility & Vehicle Maintenance & Operations 4.11 FTE

*Costs included in Public Works Surface Water Utility

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



Administrative Services
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration Services Director's Office	2.50	2.00	2.00	2.00	2.00	0.00	0.00%
Financial Planning & Accounting Services	6.63	5.63	6.63	6.63	6.63	0.00	0.00%
Purchasing	1.75	2.75	1.25	1.25	1.64	0.39	31.20%
Public Facility & Vehicle Maintenance & Operations			4.50	4.50	4.11	(0.39)	(8.67%)
Geographical Information Services	1.05	1.00	0.00	1.00	1.00	1.00	
Information Technology Operations	5.95	4.00	4.00	4.00	4.00	0.00	0.00%
Web Development		1.00	1.00	1.00	1.00	0.00	0.00%
Grant Research & Development	0.20	0.70	0.70	0.70	0.70	0.00	0.00%
Capital Projects	0.62	0.12	0.12	0.12	0.12	0.00	0.00%
Total FTE	18.70	17.20	20.20	21.20	21.20	1.00	4.95%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Administrative Services Director	1	1.00
Finance Manager	1	1.00
Central Services Manager	1	1.00
Information Systems Manager	1	1.00
Administrative Assistant III	1	1.00
Administrative Assistant II	1	1.00
Grants Coordinator	1	0.82
Budget and Financial Systems Analyst	1	1.00
Budget Analyst	1	1.00
Management Analyst	1	1.00
Staff Accountant	1	1.00
Payroll Officer	1	1.00
Buyer	1	0.75
AP/Payroll Technician	1	1.00
Finance Technician	1	0.63
Senior Facilities Maintenance Worker	1	1.00
Facilities Maint. Worker I	1	1.00
GIS Specialist	1	1.00
Web Developer	1	1.00
Network Administrator	1	1.00
IT Systems Analyst	1	1.00
Computer/Network Specialist	1	1.00
Department Total	22.00	21.20

Administrative Services
2014 Budget

2013 Council Goals and Workplan Accomplishments

Goal 1: Strengthen Shoreline's economic base

- Completed development of ten-year Financial Sustainability Plan in preparation for Council subcommittee review.
- Initiated upgrade of asset management software.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Assisted Public Works on proposal to develop Local Improvement Districts to fund neighborhood sidewalks.
- Completed gate and fueling station facility improvements at the new Brugger's Bog Maintenance Facility.
- Obtained long-term financing for the Brugger's Bog Maintenance Facility.

Goal 4: Enhance openness and opportunities for community engagement

- Produce a guide for doing business with City.
- Coordinate GIS Server with new asset management software and deploy map based information to public.

2013 Operational Accomplishments

- Implemented Financial System (IFAS) upgrade.
- Supported implementation of PW Asset Management System for the Surface Water Utility.
- Installed two Blink Electric Vehicle Charging Stations at City Parking Garage.
- Purchased new multi-purpose truck and equipment for the Street Operations Division.
- Trained City employees on upgraded fuel card system.
- Produced guide for doing business with City.
- Installed new flooring and upgraded kitchen at Richmond Highlands Recreation Facility.
- Purchased and installed new boiler for Shoreline Swimming Pool.

2014 Council Goals and Workplan Objectives

Goal 1: Strengthen Shoreline's economic base

- Assist Economic Development Director with Community Renewal Plan for Aurora Square.
- Analyze alternatives for a new permit software system.
- Complete Council review and implement recommendations of the 10-year financial sustainability plan.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Seek grants for any shortfalls relating to Aurora Corridor improvements.

Goal 4: Enhance openness and opportunities for community engagement

- Make more documents available on line.

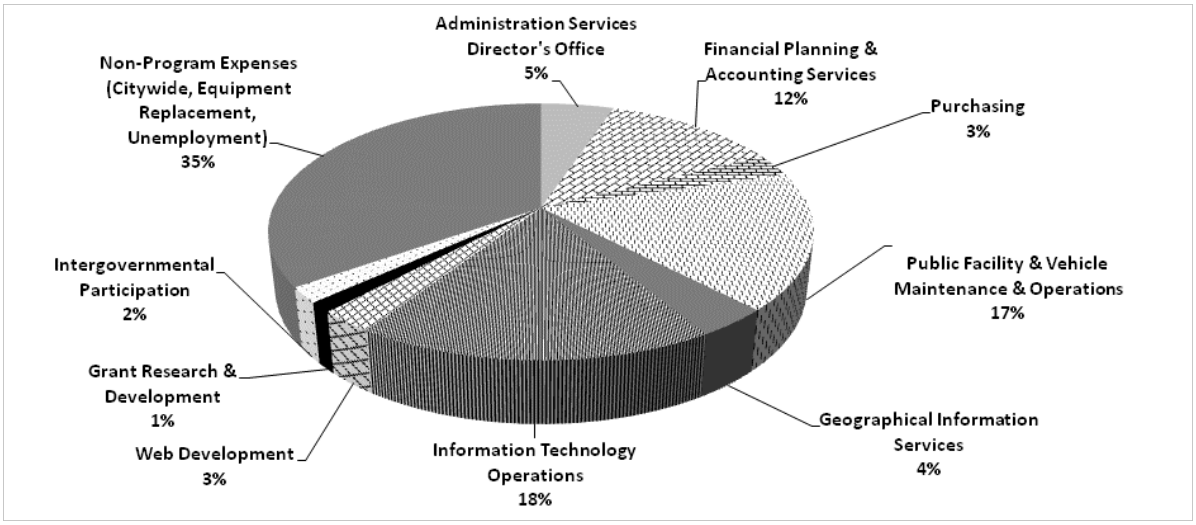
2014 Operational Objectives

- Implement electronic tracking for facilities work orders.
- Change vehicle light bars from high energy halogen to LED to reduce fuel usage and Shoreline's carbon footprint.
- Participate in one regional trade show to encourage doing business with the City of Shoreline.

Administrative Services
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration Services Director's Office	$239,379	$296,494	$307,583	$307,453	$312,220	$4,637	1.51%
Financial Planning & Accounting Services	$738,719	$658,595	$839,468	$832,974	$751,728	($87,740)	(10.45%)
Purchasing	$153,804	$197,066	$142,262	$143,345	$167,048	$24,786	17.42%
Public Facility & Vehicle Maintenance & Operations	$173,762	$183,166	$1,026,383	$990,354	$1,044,556	$18,173	1.77%
Geographical Information Services	$163,404	$187,779	$165,613	$175,700	$222,709	$57,096	34.48%
Information Technology Operations	$1,006,134	$962,882	$1,276,659	$1,211,121	$1,080,502	($196,157)	(15.36%)
Web Development	$144,110	$153,874	$184,061	$180,973	$169,440	($14,621)	(7.94%)
Grant Research & Development	$20,839	$71,196	$74,697	$74,640	$76,081	$1,384	1.85%
Intergovernmental Participation	$118,938	$118,831	$118,073	$118,073	$117,762	($311)	(0.26%)
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	$992,164	$1,158,326	$1,980,269	$1,557,797	$2,096,609	$116,340	5.87%
Total Program Budget	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($76,413)	(1.25%)



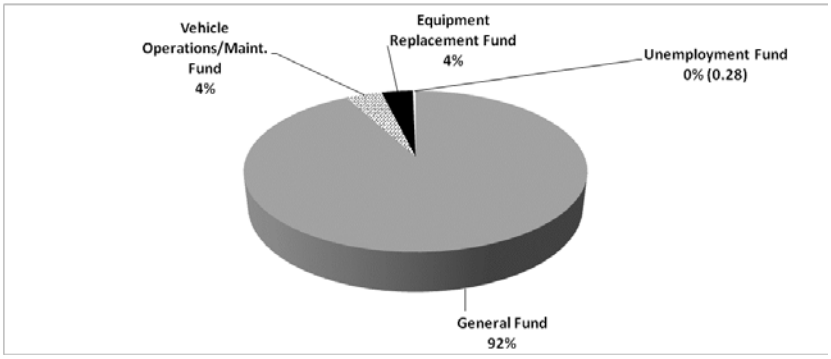
Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Finance Administration	$5,000	$6,744	$25,000	$25,000	$25,000	$0	0.00%
Financial Planning & Accounting Services	$1,800	$1,800	$1,800	$1,800	$1,800	$0	0.00%
Web Development	$320	$1,312	$1,826	$500	$1,826	$0	0.00%
Public Facility & Vehicle Maintenance & Operations	$174,714	$195,970	$198,635	$198,635	$230,523	$31,888	16.05%
Open Space - Street Vacation	$0	$0	$0	$19,656	$0	$0	0.00%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	$298,646	$297,658	$279,106	$288,266	$281,510	$2,404	0.86%
Total Program Revenue	$480,480	$503,484	$506,367	$533,857	$540,659	$34,292	6.77%
Use of Vehicle Operations/Maint. Fund Balance	($952)	($12,804)	$15,000	$15,000	$14,750	($250)	(1.67%)
Use of Equipment Replacement Fund Balance	($100,188)	($349,764)	($128,516)	($137,597)	($213,413)	($84,897)	66.06%
Use of Unemployment Fund Balance	$14,682	($25,017)	$0	($79)	$0	$0	0.00%
General Fund Subsidy	$3,357,231	$3,872,310	$5,722,217	$5,181,249	$5,696,659	($25,558)	(0.45%)
Total Resources	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($76,413)	(1.25%)

Administrative Services
2014 Budget

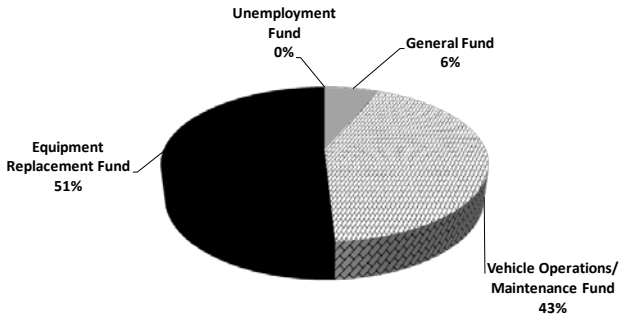
Expenditures by Fund 2011 – 2014

Expenditures By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$3,398,164	$3,587,165	$5,639,843	$5,117,205	$5,564,285	($75,558)	(1.34%)
Vehicle Operations/Maintenance Fund	$173,762	$183,166	$213,635	$213,635	$245,273	$31,638	14.81%
Equipment Replacement Fund	$154,571	$175,114	$244,090	$244,090	$211,597	($32,493)	(13.31%)
Unemployment Fund	$24,756	$42,764	$17,500	$17,500	$17,500	$0	0.00%
Total Fund Expenditures	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($76,413)	(1.25%)



Revenue by Fund 2011 - 2014

Revenue By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$50,933	$49,950	$35,126	$53,456	$35,126	$0	0.00%
Vehicle Operations/ Maintenance Fund	$174,714	$195,970	$198,635	$198,635	$230,523	$31,888	16.05%
Equipment Replacement Fund	$254,759	$257,515	$272,606	$281,687	$275,010	$2,404	0.88%
Unemployment Fund	$74	$49	$0	$79	$0	$0	0.00%
Total Program Revenue	$480,480	$503,484	$506,367	$533,857	$540,659	$34,292	6.77%
General Fund Subsidy	$3,357,231	$3,872,310	$5,722,217	$5,181,249	$5,546,659	($175,558)	(3.07%)
Use of Vehicle Operations/Maint. Fund Balance	($952)	($12,804)	$15,000	$15,000	$14,750	($250)	(1.67%)
Use of Equipment Replacement Fund Balance	($100,188)	($349,764)	($128,516)	($137,597)	($63,413)	$65,103	(50.66%)
Use of Unemployment Fund Balance	$14,682	($25,017)	$0	($79)	$0	$0	0.00%
Total Fund Revenue	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($106,974)	(1.75%)



Administrative Services
2014 Budget

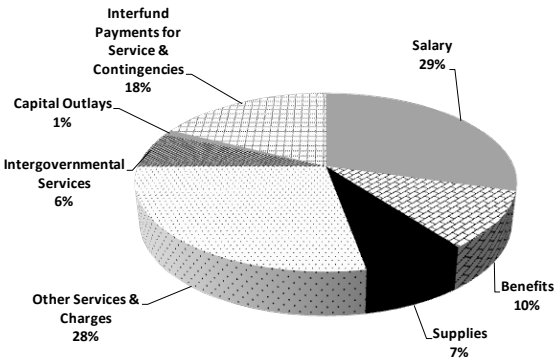
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salary	$1,316,536	$1,304,563	$1,660,700	$1,569,567	$1,775,962	$115,262	6.94%
Benefits	$407,410	$416,967	$591,597	$598,968	$622,526	$30,929	5.23%
Supplies	$253,804	$254,883	$452,534	$461,964	$449,365	($3,169)	(0.70%)
Other Services & Charges	$1,247,859	$1,453,744	$2,009,370	$2,410,592	$1,677,808	($331,562)	(16.50%)
Intergovernmental Services	$343,615	$355,744	$328,911	$378,425	$388,712	$59,801	18.18%
Capital Outlays	$7,150	$13,368	$89,060	$89,060	$61,597	($27,463)	(30.84%)
Interfund Payments for Service, Contingencies & Depreciation	$174,879	$188,940	$982,896	$83,854	$1,062,685	$79,789	8.12%
Total Expenditures	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($76,413)	(1.25%)

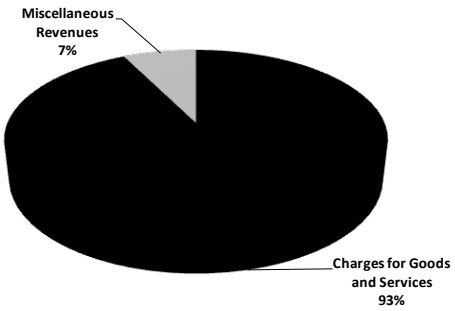
Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Licenses and Permits	$37,149	$34,723	$0	$0	$0	$0	0.00%
Intergovernmental Revenues	$0	$14,336	$0	$0	$0	$0	0.00%
Charges for Goods and Services	$2,120	$3,112	$3,626	$2,300	$500,909	$497,283	13714.37%
Miscellaneous Revenues	$439,156	$451,313	$502,741	$515,188	$39,750	($462,991)	(92.09%)
Other Financing Sources & Non-Revenues	$2,055	$0	$0	$16,369	$0	$0	0.00%
Total Revenue	$480,480	$503,484	$506,367	$533,857	$540,659	$34,292	6.77%
Use of Vehicle Operations/Maint. Fund Balance	-$952	($12,804)	$15,000	$15,000	$14,750	($250)	(1.67%)
Use of Equipment Replacement Fund Balance	($100,188)	($349,764)	($128,516)	($137,597)	($213,413)	($84,897)	66.06%
Use of Unemployment Fund Balance	$14,682	-$25,017	$0	-$79	$0	$0	0.00%
General Fund Subsidy	$3,357,231	$3,872,310	$5,722,217	$5,181,249	$5,696,659	($25,558)	(0.45%)
Total Resources	$3,751,253	$3,988,209	$6,115,068	$5,592,430	$6,038,655	($76,413)	(1.25%)

Expenditures



Revenue



Administrative Services
2014 Budget

Budget Changes

Expenditures

- ✓ Moved GIS function from Public Works (1.0 FTE) to ASD resulting in an increase of $122,091.
- ✓ Includes one-time expenditures of $50,000 for the software licenses to update to MS Windows 7/8.
- ✓ Includes one-time expenditures of $50,000 for servers & computer replacement program catch up.
- ✓ Includes one-time expenditures of $49,032 for extra help GIS technicians.

ADMINISTRATIVE SERVICES DIRECTOR'S OFFICE

PROGRAM PURPOSE:

Administration Services Administration is responsible for the overall leadership and management of the department. The division focuses on process and policy development and provides general administrative support to all Administrative Services divisions.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Received a clean audit opinion the the financial statements	YES	YES	YES	YES	YES

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Administrative Services FTE per 1,000 population	0.35	0.35	0.40	0.40	0.40

FINANCIAL PLANNING AND ACCOUNTING SERVICES

PROGRAM PURPOSE:

This program provides financial analysis, financial reporting, accounting services, and financial planning to support City departments making fiscal and organizational decisions resulting in the optimization of city resources.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Actual revenue collections compared to projected revenues.	99.12%	99.24%	103.3%	97% - 105%	97% - 105%
Basis points in which investment returns exceed the City's benchmark	60	30	35	50	50

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Financial planning and accounting services as a % of the City's operating budget.	2.5%	2.4%	2.1%	2.4%	2.1%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of accounts payable checks	3,650	3,272	3,305	3,325	3,325
Number of payroll checks processed	6,420	6,185	6,014	6,100	6,100

PURCHASING SERVICES

PROGRAM PURPOSE:

Purchasing Services provide City departments with the resources to obtain goods and services while complying with applicable Federal, State, and City regulations.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Number of protests filed per $25 million purchased	0	1	0	0	0
Percentage of awards and solicitations made without protest	100%	99%	100%	100%	100%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Dollar Amount of Central Purchasing Office Purchases per Central Purchasing Office FTE	$10.0 M	$11.4 M	$6.1M	$9.8M	$10.5M
Number of Purchasing transactions per FTE	300	281	325	325	350
Percentage of purchasing transactions conducted using procurement and credit cards	3.0%	3.4%	4.0%	4.0%	7.4%

Measurement: INPUT	2010	2011	2012	2013 Est.	2014 Proj.
Number of protests filed and sustained	0	0	0	0	0

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

The Facilities Program manages and maintains the City's owned and leased buildings and vehicles keeping them in good working order to provide services to citizens and to promote good stewardship of City of Shoreline's assets

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Cost per square foot to maintain	**$3.40**	**$3.17**	**$3.80**	**$3.90**	**$3.64**
Fleet maintenance cost per mile - vehicles and light trucks	**$0.51**	**$0..61**	**$0.53**	**$0.60**	**$0.83**
Fleet maintenance cost per mile -heavy-duty trucks and equipment	**$2.68**	**$3.20**	**$2.79**	**$3.04**	**$3.35**
Number of square feet maintained (facilities) per FTE	**86,963**	**86,963**	**86,963**	**86,963**	**86,963**

GEOGRAPHICAL INFORMATION SYSTEMS

PROGRAM PURPOSE:

Geographical Information Systems manages enterprise wide data so that it is readily available to City departments to support their decision-making and planning processes.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Number of Service Requests completed per FTE	160	215	165	200	200

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Service Requests	160	215	165	200	200

INFORMATION TECHNOLOGY OPERATIONS

PROGRAM PURPOSE:

IT Operations provides technology infrastructure that supports the daily operations of City departments in achieving their goals and objectives.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Help Desk calls resolved within 8 hours	62%	68%	39%	49%	60%
Number of Help Desk requests for service received	3,586	3,057	1,327	1,080	1,000
Percentage of Help Desk requests for service resolved within 4 hours	60%	64%	34%	42%	55%
Percentage of telephone system problems resolved within 24 hours	65%	72%	46%	56%	65%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Central info tech operating maintenance and capital expenditures per workstation.	$5,919	$5,144	$4,982	$6,424	$5,677
Central IT operating & maintenance expenditures per workstation (excluding telephone service & Tech Plan)	$3,612	$3,031	$3,164	$3,049	$5,091
Information technology operating and maintenance expenditures as a percentage of the City's operating budget	3.0%	2.7%	1.8%	1.6%	3.0%
Number of workstations per Central IT FTE	35	35	35	39	48

GRANT RESEARCH & DEVELOPMENT

PROGRAM PURPOSE:

The Grant Research and Development program coordinates and supports grant seeking efforts citywide to increase resources available for operating programs and capital projects and monitors grant activity for compliance with grant requirements including completion of required reporting.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of grant applications successfully awarded	**60%**	**67%**	**81%**	**60%**	**65%**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of Grant Applications Submitted	**15**	**15**	**16**	**15**	**16**

INTERGOVERNMENTAL PARTICIPATION

PROGRAM PURPOSE:

City participation in organizations that provide a forum for city staff and/or council members to address federal, state, and regional issues and that provide financial or legislative support to the City. Includes the following organizations: Seashore Transportation Forum, Suburban Cities, Association of Washington Cities, Economic Development Council of Seattle & King County, National League of Cities, Puget Sound Regional Council, Puget Sound Clean Air Agency, and the Shoreline Chamber of Commerce.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Program expenditures as a percentage of the City's total operating budget	**0.40%**	**0.40%**	**0.37%**	**0.33%**	**0.32%**

WEB DEVELOPMENT

PROGRAM PURPOSE:

The web development program coordinates the technology and staff resources used to maintain various web technologies throughout the City including the City's website, the internal portal, City on-line council meeting transmission, and technologies related to the Council chambers

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Web Development as a % of the City's operating budget	**N/A**	**0.50%**	**0.48%**	**0.51%**	**0.46%**

City Attorney

City Attorney
2014 Budget

Department Mission Statement

"The City Attorney provides accurate and timely legal advice to the Council, City Manager, City departments and boards and commissions to improve effectiveness and minimize risk of City operations. The City Attorney prosecutes misdemeanor and infraction violations of the Municipal Code"

City Attorney

Ian Sievers - City Attorney (206) 801- 2223

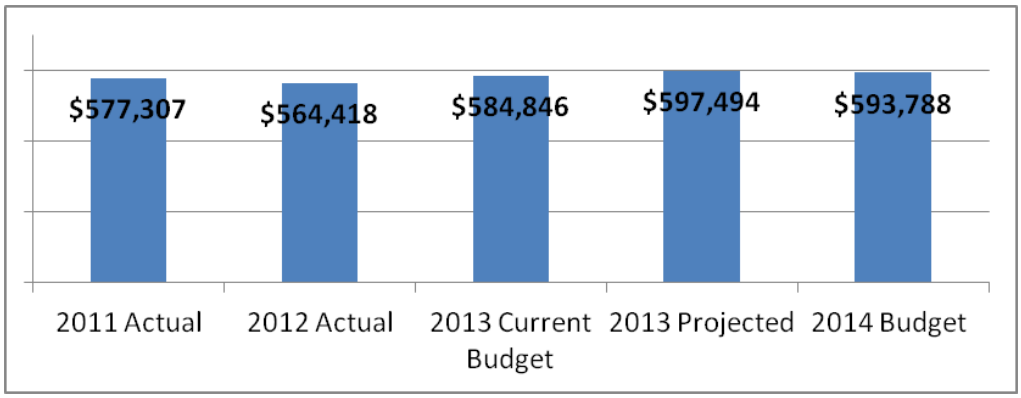
Legal Services

3.0 FTE

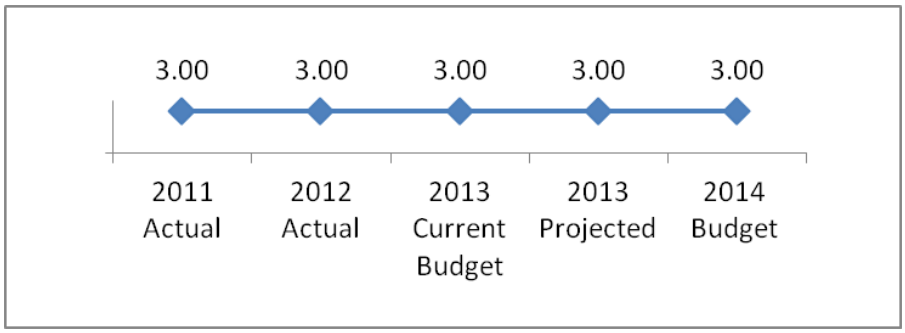
Prosecuting Attorney and Domestic Violence Victim Coordinator

(Contracted Service)

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



City Attorney
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Legal Services	3.00	3.00	3.00	3.00	3.00	0.00	0.00%
Total FTE	3.00	3.00	3.00	3.00	3.00	0.00	0.00%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
City Attorney	1	1.00
Assistant City Attorney	1	1.00
Legal Assistant	1	1.00
Department Total	3	3.00

2013 Council Goals and Workplan Accomplishments

Goal 1: Strengthen Shoreline's economic base

- Helped develop community Renewal Plan for Aurora Square and resulting programs (Westminster Street Vacation; Affordable Housing and Property Tax Exemption).

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Completed Aurora property condemnation settlements required for the completion of the Aurora Corridor Project from N 192nd to N 205th Streets.
- Prepared Transportation Impact Fees Ordinance for adoption by City Council.
- Supported purchase of Bruggers Bog maintenance facility from King County.
- Finalized utilities transfer agreement and process assumption with Seattle Public Utilities for acquisition of water system in Shoreline.

2014 Council Goals and Workplan Objectives

Goal 1: Strengthen Shoreline's economic base

- Help implement 10-Year Financial Sustainability Plan.

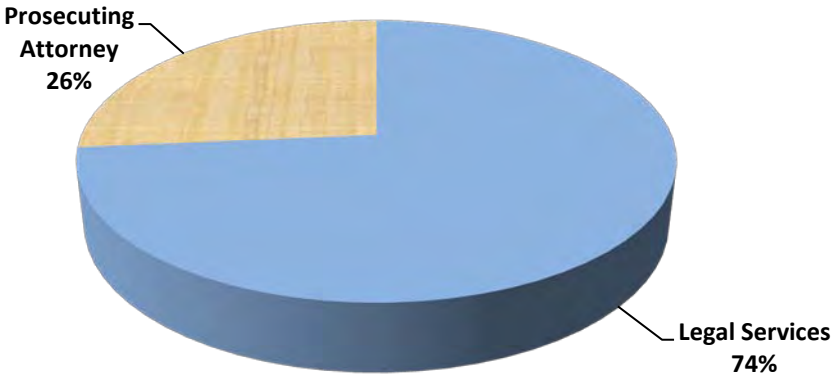
Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Complete Seattle City Light Franchise renewal.
- Complete negotiations of Point Wells Municipal Agreement.
- Implement plan to merge the Ronald Wastewater District into City operations as outlined in 2002 Interlocal Operating Agreement.

City Attorney
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Legal Services	$429,240	$412,987	$429,735	$442,383	$436,723	$6,988	1.63%
Prosecuting Attorney	$148,067	$151,431	$155,111	$155,111	$157,065	$1,954	1.26%
Total Expenditures	$577,307	$564,418	$584,846	$597,494	$593,788	$8,942	1.53%



Revenue by Program 2011 – 2014

Program Revenue	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Legal Services	$0	$0	$0	$11	$0	$0	0.00%
General Fund Subsidy	$577,307	$564,418	$584,846	$597,483	$593,788	$8,942	1.53%
Total Resources	$577,307	$564,418	$584,846	$597,494	$593,788	$8,942	1.53%

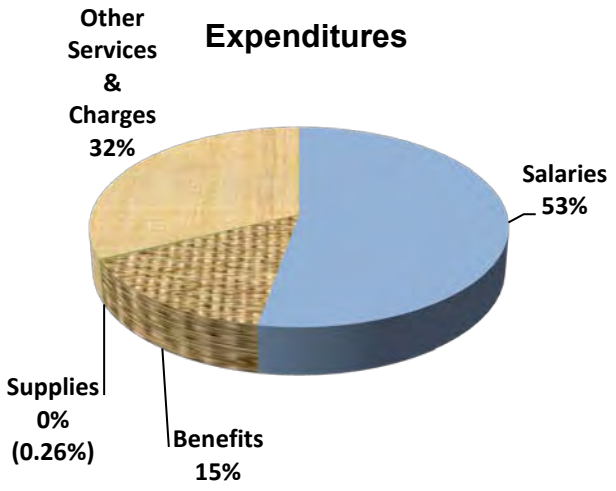
City Attorney
2014 Budget

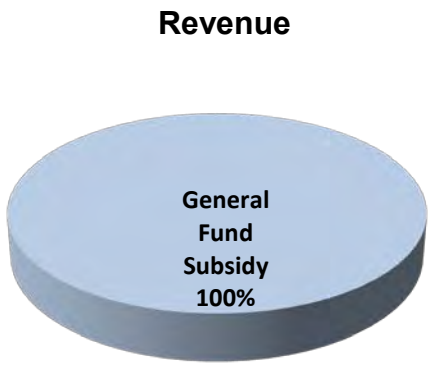
Expenditures by Type 2011 – 2014

Object Category	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$291,074	$309,469	$309,842	$314,166	$313,744	$3,902	1.26%
Benefits	$71,944	$76,946	$84,706	$82,056	$87,792	$3,085	3.64%
Supplies	$1,330	$2,563	$1,550	$1,550	$1,550	$0	0.00%
Other Services & Charges	$212,959	$175,414	$188,748	$199,709	$190,702	$1,954	1.04%
Intergovernmental Services	$0	$26	$0	$13	$0	$0	0.00%
Capital Outlays	$0	$0	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$0	$0	$0	$0	$0	$0	0.00%
Total Expenditures	$577,307	$564,418	$584,846	$597,494	$593,788	$8,942	1.53%

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Other Revenue	$0	$0	$0	$11	$0	$0	0.00%
General Fund Subsidy	$577,307	$564,418	$584,846	$597,483	$593,788	$8,942	1.53%
Total Resources	$577,307	$564,418	$584,846	$597,494	$593,788	$8,942	1.53%





Budget Changes

- ✓ Increased Prosecuting Attorney's Professional Services by $1,954 for the Prosecuting Attorney contract due to inflation.

LEGAL SERVICES

PROGRAM PURPOSE:

The City Attorney provides accurate and timely legal advice to the Council, City departments and advisory boards and commissions to improve effectiveness and minimize risk of City operations

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: **EFFICIENCY**	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Program budget as a percent of the City's operating budget	**1.23%**	**1.27%**	**1.30%**	**1.25%**	**1.20%**

PROSECUTING ATTORNEY

PROGRAM PURPOSE:

The Prosecuting Attorney prosecutes violations of the Shoreline Municipal Code.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Total Number of Criminal Cases	**1,158**	**1,273**	**1,091**	**993**	**1,000**

Human Resources

Human Resources
2014 Budget

Department Mission Statement

The mission of Human Resources is to foster and support our organizational values and goals to attract, retain and develop a professional and committed workforce that provides the highest quality and value in customer service

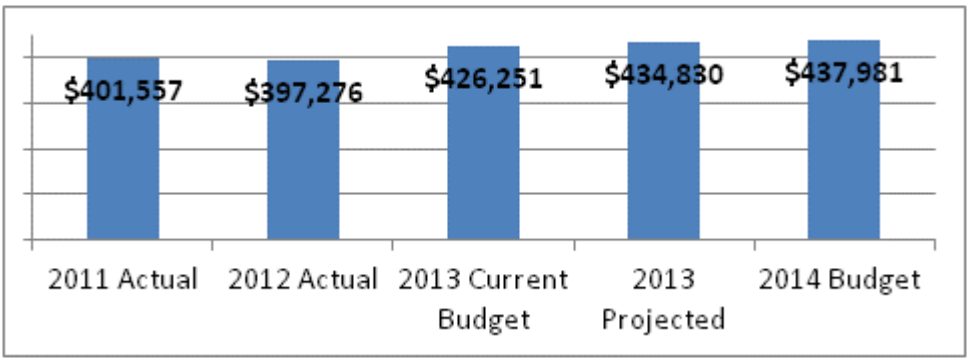
Human Resources

Marci Wright - Human Resources Director (206) 801-2241

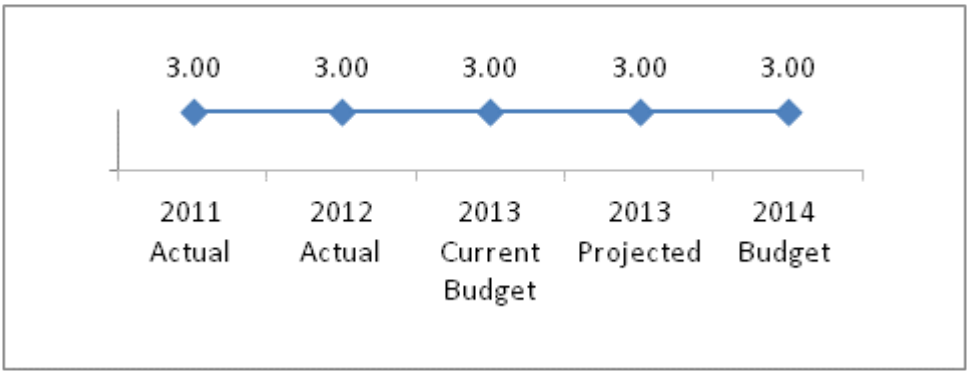
Employment Recruitment and Compensation Administration

3.00 FTE

Expenditures Comparison 2011 – 2014



Staffing Trend 2011 – 2014



Human Resources
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Employment Recruitment and Compensation Administration	3.00	3.00	3.00	3.00	3.00	0.00	0.00%
Total FTE	3.00	3.00	3.00	3.00	3.00	0.00	0.00%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Human Resource Director	1	1.00
Senior Human Resources Analyst	1	1.00
Administrative Assistant III	1	1.00
Department Total	3	3.00

2013 Council Goals and Workplan Accomplishments

2013 Operational Accomplishments

- Trained managers and employees on goal setting process in Halogen performance evaluation system.
- Developed and implemented competency training program for managers and supervisors.
- Performed organizational wide audit for required licenses and certifications.
- Assisted with 7i IFAS implementation.

2014 Council Goals and Workplan Objectives

2014 Operational Objectives

- Develop and implement Human Resources centralized role in hiring process.
- Participate in the ongoing planning, implementation and training associated with Timecard Online.
- Evaluation of first year using performance evaluation system.
- Develop and implement Manager training based on information received from evaluation system training.
- Implement 2014 requirements and prepare to implement Affordable Care Act provisions for 2015.

Human Resources
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Employment Recruitment and Compensation Administration	$401,557	$397,276	$426,251	$434,830	$437,981	$11,730	2.75%
Total Program Budget	$401,557	$397,276	$426,251	$434,830	$437,981	$11,730	2.75%

Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Employment Recruitment and Compensation Administration	$12,455	$11,305	$8,000	$494	$0	($8,000)	0.00%
General Fund Subsidy	$389,102	$385,971	$418,251	$434,336	$437,981	$19,730	4.72%
Total Resources	$401,557	$397,276	$426,251	$434,830	$437,981	$11,730	2.75%

Human Resources
2014 Budget

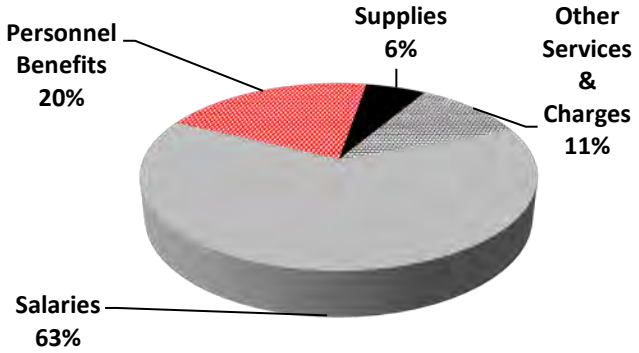
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$262,417	$268,533	$271,490	$271,490	$274,913	$3,423	1.26%
Personnel Benefits	$73,602	$78,746	$86,405	$86,405	$89,662	$3,257	3.77%
Supplies	$11,120	$13,719	$22,080	$24,385	$25,630	$3,550	16.08%
Other Services & Charges	$54,418	$36,252	$46,276	$52,550	$47,776	$1,500	3.24%
Intergovernmental Services	$0	$26	$0	$0	$0	$0	0.00%
Total Expenditures	$401,557	$397,276	$426,251	$434,830	$437,981	$11,730	2.75%

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Miscellaneous Revenue	$12,455	$11,305	$8,000	$494	$0	($8,000)	(100.00%)
General Fund Subsidy	$389,102	$385,971	$418,251	$434,336	$437,981	$19,730	4.72%
Total Resources	$401,557	$397,276	$426,251	$434,830	$437,981	$11,730	2.75%

Expenditures



Revenue

Budget Changes

Revenue

- ✓ Eliminated Worker's Compensation Retrospective Rating program reimbursement.

EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION & ORGANIZATIONAL DEVELOPMENT

PROGRAM PURPOSE:

This program creates an environment which attracts, retains and develops a professional and committed workforce to support delivery of the highest quality public services to Shoreline residents.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Benefits as a percentage of Salaries & Benefits	23.1%	24.3%	25.6%	26.7%	27.7%
Percentage of employees who rate the City of Shoreline as one of the best organizations to work for compared to other organizations	80%	63%	63%	63%	63%
Percentage of employees who would recommend Working for the City to a friend	89%	76%	76%	76%	76%
Percentage of regular staff who terminated employment during the year	5%	8.6%	7.1%	7.9%	8.6%
Salary and Benefits as a Percent of the Operating Budget	47.1%	47.8%	45.1%	42.8%	39.3%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Average number of working days for external recruitment (PT/FT)	30	33	52	65	70
Human resource budget as a percent of the operating budget	1.3%	1.3%	1.3%	1.2%	1.2%
Ratio of human resources FTE's to total benefitted FTE's	1:48.1	1:47.8	1:47.8	1:46.4	1:48.3

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of position recruitments conducted (FT, PT, EH)	15	22	34	40	40
Number of training sessions conducted or sponsored	25	26	20	36	36

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Police

Police
2014 Budget

Department Mission Statement

"The mission of the Shoreline Police Department is to prevent crime and create an environment where people feel safe, while providing quality, professional law enforcement services designed to improve public safety."

Police Administration
Police Chief (1), Captain (2), Professional Support Staff (2), Community Services Officer (1)
Shawn Ledford - Police Chief (206) 801-2711

Patrol
Patrol Sergeants (5), Patrol Officers (24)

Investigation Crimes Analysis
Detective Sergeant (1), Detectives (4)

Street Crime Investigations
Detective Sergeant (1), Detectives (4)

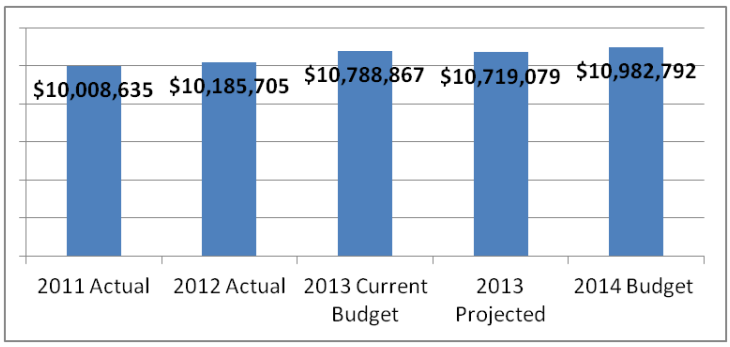
Traffic Enforcement
Traffic Sergeant (1), Traffic Officers (4)

Community Storefronts
Storefront Officers (1)

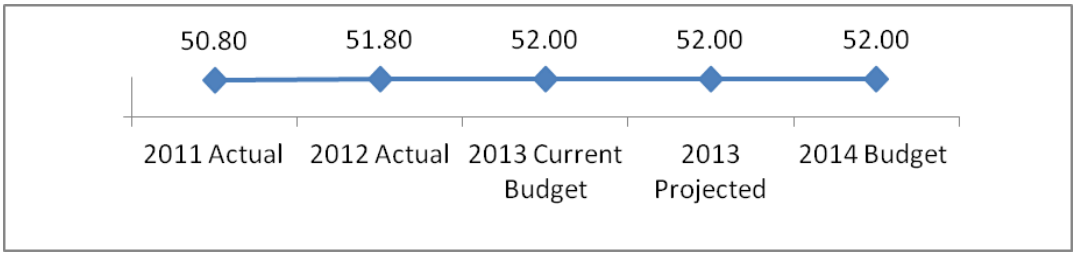
Special Support Services
0 Contracted FTE
Indirect Equivalent 10.59 FTE

School Resource Officer Program
School Resource Officer (1)

Expenditure Comparison 2011 – 2014



Contracted Position Trend 2011 – 2014



Police
2014 Budget

Contracted Position Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	5.8	6.0	6.0	6.0	6.0	-	0.00%
Police Community Storefronts	2.0	2.0	2.0	2.0	1.0	(1.0)	(50.00%)
Police Investigations Crime Analysis	5.0	5.0	5.0	5.0	5.0	-	0.00%
Street Crime Investigations	5.0	5.0	5.0	5.0	5.0	-	0.00%
Police Patrol	28.0	28.0	28.0	28.0	29.0	1.0	3.57%
School Resource Officer Program	1.0	1.0	1.0	1.0	1.0	-	0.00%
Police Support Services	-	-	-	-	-	-	0.00%
Police Traffic Enforcement	5.0	5.0	5.0	5.0	5.0	-	0.00%
Total Contracted FTE	51.8	52.0	52.0	52.0	52.0	-	0.00%

2014 Summary by Contract Positions

Position	Head Count
Police Chief	1.0
Captain	2.0
Sergeant	6.0
Detective Sergeant	1.0
Street Crime Sergeant	1.0
Officer	29.0
School Resource Officer	1.0
Detective	4.0
Street Crime Detective	4.0
Community Services Officer	1.0
Administrative Support II	2.0
Department Total	52.0

Police
2014 Budget

2013 Council Goals and Workplan Accomplishments

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Continued to develop joint training on incident management with Shoreline Fire Department.

2013 Operational Accomplishments

- Continued bicycle emphasis, patrols and visibility in City parks through grant funding.
- Initiated Request for Proposals process to study feasibility of constructing a new Shoreline Police Station.
- Worked with Emergency Management Coordinator to enhance response to major events.
- In cooperation with Public Works, identified high traffic accident areas and worked to reduce number of traffic collisions.
- Continued to respond to emergency calls for service within national average of five minutes.
- Attempted to reduce Part 1 crimes by focusing on high impact offenders and re-directing resources to address high crime activity and property crimes.

2014 Council Goals and Workplan Objectives

Goal 4: Enhance openness and opportunities for community engagement

- Promote City's new mass communication system Shoreline Alert, which will allow police to communicate with residents on public safety issues in a timely manner.
- Work with the community to focus on reducing property crimes, burglaries, car prowls and auto thefts.

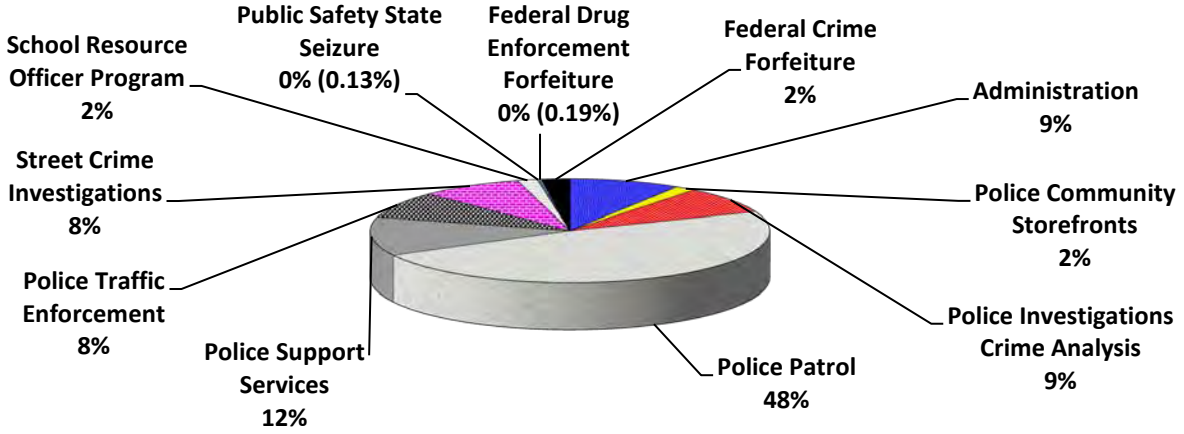
2014 Operational Objectives

- Educate residents on crime prevention and public safety efforts through increased police interaction.
- Improve crime prevention efforts and education via social media.
- Improve police presence, visibility and traffic safety efforts in neighborhoods.
- Work with the Parks Department on crime prevention through environmental design (CPTED) to make safety improvements and recommendations for City parks.
- Continue to work with Shoreline School District and other stakeholders on school safety, including providing active shooter training.
- Increase interaction with senior groups and discuss scams that focus on senior vulnerability.
- Improve cross department efforts on public safety and quality of life issues.

Police
2014 Budget

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	$897,548	$930,728	$976,494	$973,756	$991,073	$14,579	1.49%
Police Community Storefronts	$337,983	$348,902	$367,765	$362,074	$181,348	($186,417)	(50.69%)
Police Investigations Crime Analysis	$859,215	$871,553	$924,217	$908,481	$919,212	($5,005)	(0.54%)
Police Patrol	$4,809,386	$4,890,299	$5,149,596	$5,079,327	$5,289,395	$139,799	2.71%
Police Support Services	$1,299,442	$1,151,928	$1,169,577	$1,233,615	$1,313,442	$143,865	12.30%
Police Traffic Enforcement	$827,900	$875,963	$915,006	$903,356	$915,068	$62	0.01%
Street Crime Investigations	$792,347	$879,083	$924,533	$900,352	$906,628	($17,905)	(1.94%)
School Resource Officer Program	$168,221	$171,723	$180,129	$176,601	$177,231	($2,898)	(1.61%)
Public Safety State Seizure	$3,216	$19,322	$13,800	$13,800	$13,800	$0	0.00%
Federal Drug Enforcement Forfeiture	$9,986	$4,914	$20,750	$20,750	$20,750	$0	0.00%
Federal Crime Forfeiture	$3,391	$41,290	$147,000	$146,967	$254,845	$107,845	73.36%
Total Program Budget	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%



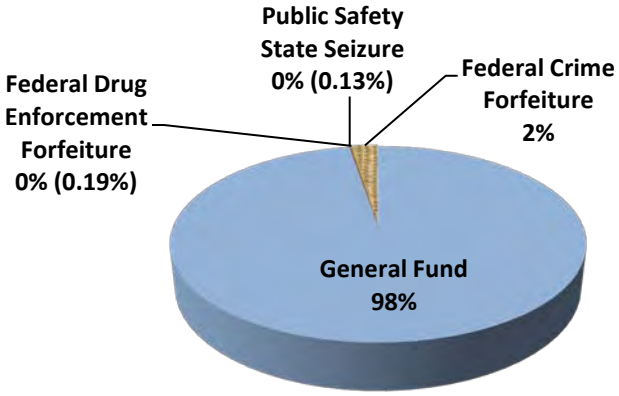
Revenue by Program 2011 – 2014

Program Revenue	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	$70,566	$67,237	$45,500	$46,006	$45,514	$14	0.03%
Police Community Storefronts	$359	$197	$0	$200	$500	$500	0.00%
Police Investigations Crime Analysis	$44,951	$23,506	$9,000	$28,811	$16,000	$7,000	77.78%
Public Safety Patrol	$1,166,858	$1,196,913	$1,269,409	$1,270,147	$1,323,036	$53,627	4.22%
Police Support Services	$6,173	$7,153	$18,240	$18,240	$0	($18,240)	(100.00%)
Police Traffic Enforcement	$19,884	$33,625	$27,428	$27,428	$10,000	($17,428)	(63.54%)
School Resource Officer Program	$52,144	$56,761	$66,357	$60,180	$60,270	($6,087)	(9.17%)
Public Safety State Seizure	$20,096	$76,982	$13,800	$69,780	$13,800	$0	0.00%
Federal Drug Enforcement Forfeiture	$16,124	$125,014	$20,750	$30,516	$20,750	$0	0.00%
Federal Crime Forfeiture	$257,165	$420,000	$25,000	$1,231,620	$79,845	$54,845	219.38%
Total Program Revenue	$1,654,320	$2,007,388	$1,495,484	$2,782,928	$1,569,715	$74,231	4.96%
Use of Asset Seizure Fund Balances	($276,792)	($556,470)	$122,000	($1,150,399)	$175,000	$53,000	43.44%
General Fund Subsidy	$8,631,107	$8,734,787	$9,171,383	$9,086,550	$9,238,077	$66,694	0.73%
Total Resources	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%

Police
2014 Budget

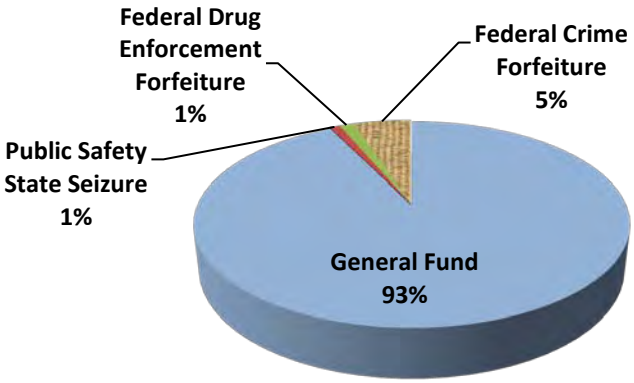
Expenditures by Fund 2011 – 2014

Expenditures By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$9,992,042	$10,120,179	$10,607,317	$10,537,562	$10,693,397	$86,080	0.81%
Public Safety State Seizure	$3,216	$19,322	$13,800	$13,800	$13,800	$0	0.00%
Federal Drug Enforcement Forfeiture	$9,986	$4,914	$20,750	$20,750	$20,750	$0	0.00%
Federal Crime Forfeiture	$3,391	$41,290	$147,000	$146,967	$254,845	$107,845	73.36%
Total Police Expenditures	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%



Revenue by Fund 2011 – 2014

Revenue By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$1,360,935	$1,385,392	$1,435,934	$1,451,012	$1,455,320	$19,386	1.35%
Public Safety State Seizure	$20,096	$76,982	$13,800	$69,780	$13,800	$0	0.00%
Federal Drug Enforcement Forfeiture	$16,124	$125,014	$20,750	$30,516	$20,750	$0	0.00%
Federal Crime Forfeiture	$257,165	$420,000	$25,000	$1,231,620	$79,845	$54,845	219.38%
Total Program Revenue	$1,654,320	$2,007,388	$1,495,484	$2,782,928	$1,569,715	$74,231	4.96%
Use of Fund Balances and General Fund Subsidy	$8,354,315	$8,178,317	$9,293,383	$7,936,151	$9,413,077	$119,694	1.29%
Total Police Resources	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%



Police
2014 Budget

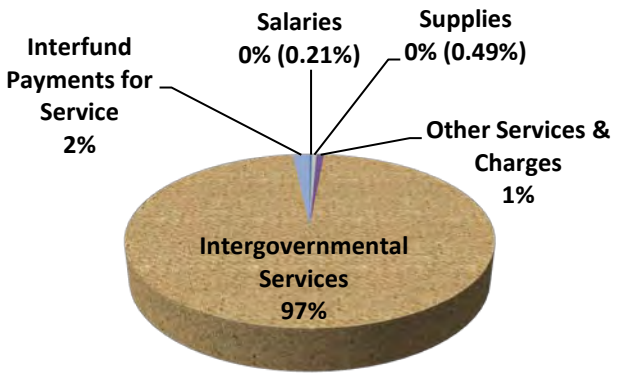
Expenditures by Type 2011 – 2014

Object Category	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$663	$0	$0	$27,250	$23,200	$23,200	0.00%
Personnel Benefits	$276	$309	$0	$131	$0	$0	0.00%
Supplies	$34,285	$94,410	$93,878	$67,152	$53,550	($40,328)	(42.96%)
Other Services & Charges	$72,793	$78,947	$86,564	$81,645	$87,686	$1,122	1.30%
Intergovernmental Services	$9,900,618	$10,012,039	$10,508,425	$10,442,901	$10,618,356	$109,931	1.05%
Capital Outlays	$0	$0	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$0	$0	$100,000	$100,000	$200,000	$100,000	100.00%
Total Expenditures	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%

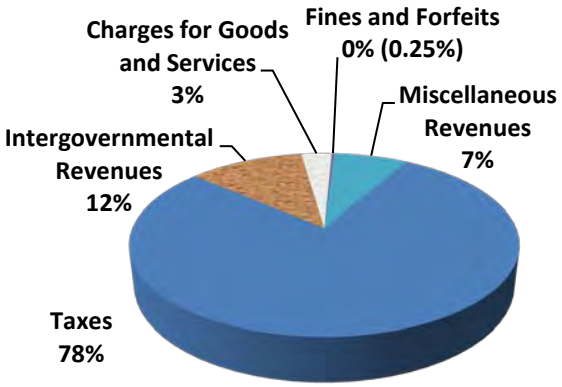
Revenue by Type 2011 – 2014

Revenue By Type	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Taxes	$1,070,172	$1,099,931	$1,171,779	$1,171,779	$1,224,532	$52,753	4.50%
Intergovernmental Revenues	$229,403	$230,235	$213,155	$226,789	$178,504	($34,651)	(16.26%)
Charges for Goods and Services	$55,001	$50,159	$47,000	$47,738	$47,270	$270	0.57%
Fines and Forfeits	$5,500	$4,375	$4,000	$4,000	$4,000	$0	0.00%
Miscellaneous Revenues	$294,244	$622,688	$59,550	$1,332,622	$115,409	$55,859	93.80%
Total Revenue	$1,654,320	$2,007,388	$1,495,484	$2,782,928	$1,569,715	$74,231	4.96%
Use of Asset Seizure Fund Balance	($276,792)	($556,470)	$122,000	($1,150,399)	$175,000	$53,000	43.44%
General Fund Subsidy	$8,631,107	$8,734,787	$9,171,383	$9,086,550	$9,238,077	$66,694	0.73%
Total Resources	$10,008,635	$10,185,705	$10,788,867	$10,719,079	$10,982,792	$193,925	1.80%

Expenditures



Revenues



Police
2014 Budget

Budget Changes

Revenues

- ✓ Local Criminal Justice Funding: Revenue is projected to increase 4.5% to a total of $1,224,532 based on taxable sales and population estimates for King County.

Expenditures

- ✓ Police Contract: 2014 contract charges are projected to increase by $258,319, or 2.5%, over the final 2013 contract charges, which were lower than originally budgeted for 2013. 2014 contract charges also reflect the conversion, of one Administrative Sergeant position to one Administrative Captain position and the shift of one Community Storefront Officer to Patrol.
- ✓ State Drug Enforcement Forfeiture Program: Funds have been budgeted for annual training, registration and travel expenditures.
- ✓ Federal Drug Enforcement Forfeiture Program: Funds have been budgeted for the purchase of equipment.
- ✓ Federal Criminal Forfeiture Program: Funds have been budgeted for a transfer to the General Capital Fund for the Police Station, overtime that will not be reimbursable by the U.S. Secret Service, Perlas Mestizas, equipment, training, registration, and travel.

POLICE ADMINISTRATION

PROGRAM PURPOSE:

Administration establishes policy and priorities in order to deliver police services in Shoreline based upon Council direction and community input

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Part I Crime Rates Per 1,000 Residents	**30**	**34**	**33**	**34**	**34**
Percentage of citizens very satisfied or somewhat satisfied with the overall quality of local police protection	**85%**	**85%**	**75%**	**75%**	**75%**

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Police Costs Per Capita	**$184.65**	**$188.13**	**$191.46**	**$201.22**	**$204.64**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Police Contacts	**22,150**	**22,272**	**23,558**	**23,000**	**23,000**

POLICE PATROL

PROGRAM PURPOSE:

Patrol responds to calls for service, enforces criminal laws and performs self-initiating activity to keep citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of citizens feeling safe in their neighborhood at night	85%	85%	90%	90%	90%
Percentage of citizens feeling safe in their neighborhood during the day	95%	95%	97%	97%	97%
Response Time to Priority 1 Calls (minutes)	7.36	6.91	6.01	7.50	6.41
Response Time to Priority 2 Calls (minutes)	11.24	10.35	9.20	12.00	9.15
Response time to Priority X Calls (minutes)	4.20	4.48	3.39	4.80	3.88

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Alternative Calls Handled	444	408	355	500	1,000
Number of dispatched calls for service.	10,981	11,343	12,045	11,300	11,500
Number of Self-initiated Police Activities	11,169	10,929	11,513	11,000	11,500

POLICE INVESTIGATIONS CRIME ANALYSIS

PROGRAM PURPOSE:

To investigate crime and solve cases in order to keep the community safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of cases closed and cleared by arrest (Part I and Part II Crimes)	**1,533**	**1,673**	**1,601**	**1,400**	**1,300**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of Adult Charges & Arrest	**1,444**	**1,423**	**996**	**1,400**	**1,200**
Number of Juvenile Charges & Arrest	**185**	**99**	**87**	**100**	**100**
Part I crime	**1,606**	**1,805**	**1,769**	**1,850**	**1,800**

POLICE TRAFFIC ENFORCEMENT

PROGRAM PURPOSE:

The Traffic Unit provides motorist education and enforces traffic laws, with the City of Shoreline in order to keep motorists and citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of citizens who are satisfied or very satisfied with the enforcement of local traffic laws.	75%	75%	65%	65%	65%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of collisions with police response.	377	425	425	400	425
Number of Traffic Citations	6,356	6,921	5,390	6,000	5,000

STREET CRIME INVESTIGATIONS

PROGRAM PURPOSE:

The Street Crimes Unit proactively responds to crimes such as narcotics activities, code violations in the adult entertainment industry and vice activities in the City; to investigate these crimes and solve cases in order to keep the community safe and improve the quality of life for residents.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Felony Charges Filed	**86**	**45**	**90**	**85**	**75**
Misdemeanor cases closed "Cleared by Arrest"	**69**	**21**	**70**	**60**	**50**
Number of Assigned Narcotic Activity Reports (neighborhood drug complaints)	**38**	**33**	**40**	**40**	**40**
Number of Narcotics Investigations	**282**	**267**	**250**	**275**	**200**
Number of Vice Arrests	**14**	**28**	**35**	**20**	**10**

POLICE SUPPORT SERVICES (911 CENTER, MAJOR CRIME INVESTIGATION, CANINE SERVICES, ETC.)

PROGRAM PURPOSE:

Support Services provides emergency communications and special investigation on major crimes in order to solve cases committed in Shoreline and apprehend offenders.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Dispatched calls for service	**10,981**	**11,343**	**12,045**	**11,300**	**11,500**
Number of Air Support (Helicopter) Flight Hours	**10**	**12**	**7**	**10**	**10**
Number of canine calls for service	**30**	**30**	**47**	**25**	**25**
Number of Hostage & Barricade Incidents	**4**	**1**	**2**	**2**	**2**
Number of major accident reconstruction incidents	**10**	**23**	**20**	**20**	**20**
Total number of canine hours of service	**75**	**65**	**54**	**75**	**75**

POLICE COMMUNITY STOREFRONTS

PROGRAM PURPOSE:

Community Storefronts work collaboratively with local residents, businesses, and schools in order to address issues that affect the community.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Number of active block watch groups	81	75	80	80	50

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Court reminder program contacts	8,000	7,606	7,500	7,500	7,500
Number of Citizen Contacts	3,074	2,758	4,500	4,000	4,000
Number of crime prevention vacation house checks performed	492	566	425	450	300
Storefront Volunteer Hours	5,000	4,239	4,500	4,600	4,500
Victim Call Back Calls made	746	596	600	700	600

SCHOOL RESOURCE OFFICER PROGRAM

PROGRAM PURPOSE:

The School Resource Officer (SRO) program facilitates a safe learning environment for students and staff; SRO's provide security, mentoring, and teach a variety of classes to students and staff in the Shoreline School District and some private schools in Shoreline.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of Classes Taught through the SRO program	**13**	**12**	**20**	**15**	**15**
Number of School Resource Officer Hours	**1,440**	**1,440**	**1,440**	**1,440**	**1,440**
Number of students taught	**325**	**312**	**600**	**375**	**375**

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CITY OF SHORELINE

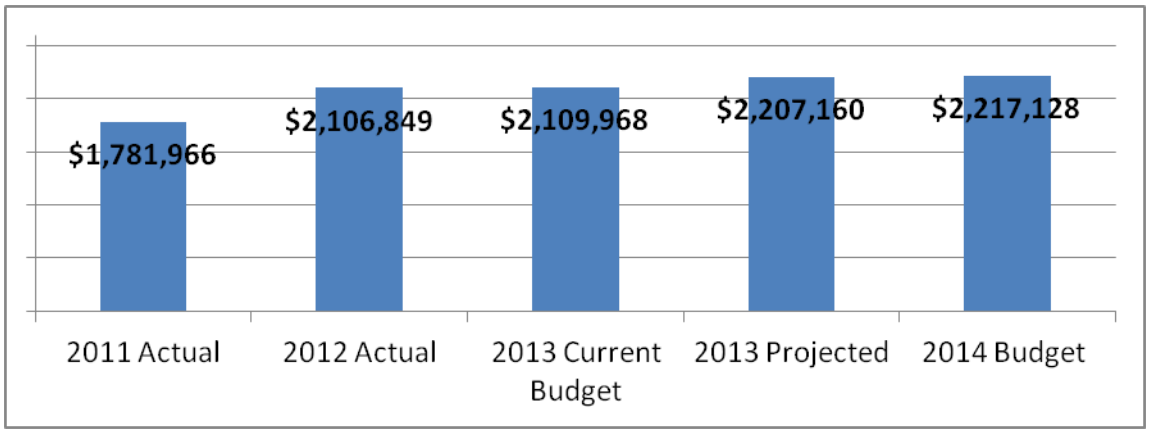
Criminal Justice

Criminal Justice
2014 Budget

Department Mission Statement

"The mission of the Criminal Justice program is to provide for the fair and timely adjudication of misdemeanant cases and develop cost effective alternatives to effect the resulting judicial decisions and sentencing requirements."

Expenditures Comparison 2011 – 2014



Criminal Justice
2014 Budget

2013 Council Goals and Workplan Accomplishments

2013 Operational Accomplishments

- Continued tracking City's use of Snohomish County Jail to ensure there is adequate capacity for Shoreline defendants, and ensure those defendants are processed expeditiously.
- Implemented service contract with new Conflict Public Defender.

2014 Council Goals and Workplan Objectives

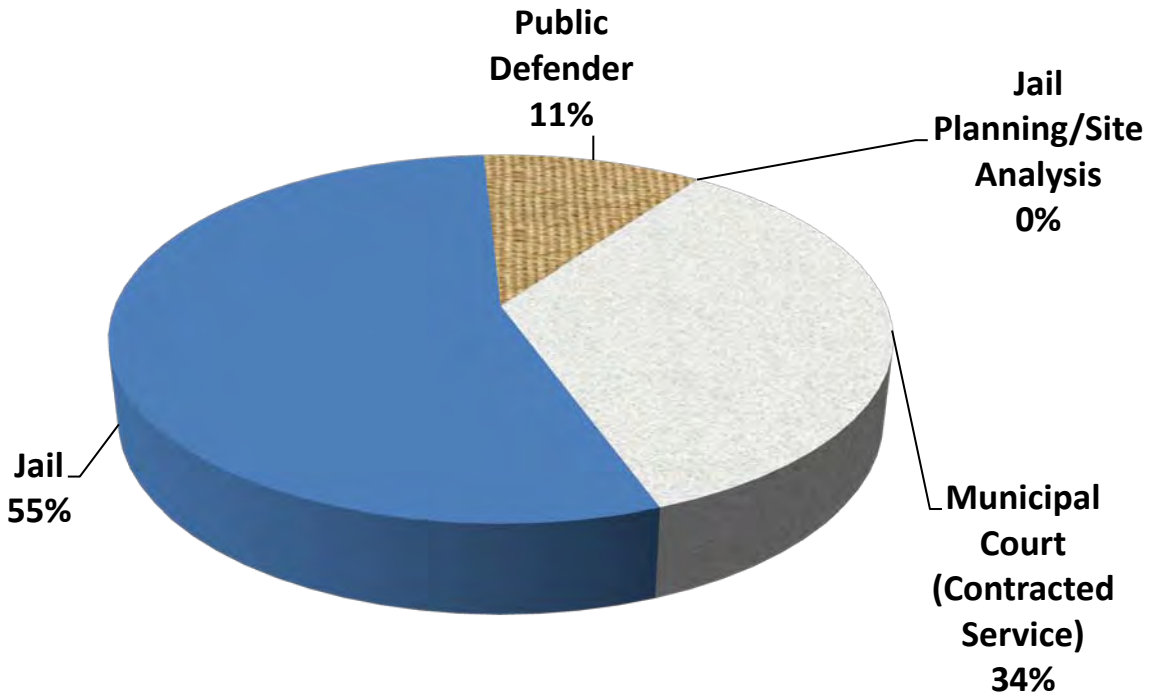
2014 Operational Objectives

- Continue tracking City's use of King County District Court to ensure high quality court services are provided for all City cases.
- Ensure compliance with State Supreme Court mandated case load limits for public defense services.
- Issue Request for Proposal and enter into new contract for Primary Public Defense Services to account for likely increased costs resulting from Supreme Court mandated case load limits.
- Increase use of e-filings for infraction notices provided to King County District Court.
- Contain jail costs by tracking Shoreline's inmate population, increasing use of alternative sentencing methods, and minimizing number of warranted bookings into King County Jail.

Criminal Justice
2014 Budget

Expenditures by Program 2011 – 2014

Expenditures by Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Jail	$934,932	$1,128,741	$1,140,225	$1,207,696	$1,213,325	$73,100	6.41%
Public Defender	$214,607	$212,839	$219,743	$234,067	$238,803	$19,060	8.67%
Jail Planning/Site Analysis	$0	$0	$0	$0	$0	$0	0.00%
Municipal Court (Contracted Service)	$632,427	$765,269	$750,000	$765,397	$765,000	$15,000	2.00%
Total Program Budget	$1,781,966	$2,106,849	$2,109,968	$2,207,160	$2,217,128	$107,160	5.08%



Revenue by Program 2011 – 2014

Revenue By Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Jail	$41,955	$10,688	$0	$0	$128,352	$128,352	0.00%
Jail Planning/Site Analysis	$0	$0	$100,000	$100,000	$0	($100,000)	(100.00%)
Municipal Court (Contracted Service)	$599,840	$599,126	$625,000	$597,919	$600,000	($25,000)	(4.00%)
Total Resources	$641,795	$609,814	$725,000	$697,919	$728,352	$3,352	0.46%
General Fund Subsidy	$1,140,171	$1,497,035	$1,384,968	$1,509,241	$1,488,776	$103,808	7.50%
Total Resources	$1,781,966	$2,106,849	$2,109,968	$2,207,160	$2,217,128	$107,160	5.08%

Criminal Justice
2014 Budget

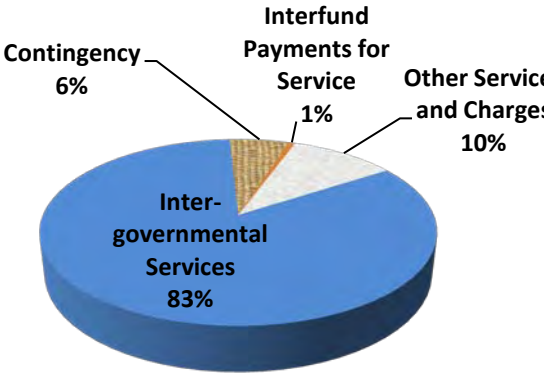
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Supplies	$0	$0	$0	$0	$0	$0	0.00%
Other Services and Charges	$210,112	$208,266	$211,743	$223,543	$227,303	$15,560	7.35%
Intergovernmental Services	$1,529,899	$1,868,439	$1,888,000	$1,973,392	$1,848,148	($39,852)	(2.11%)
Capital Outlays	$41,955	$14,144	$0	$0	$0	$0	0.00%
Contingency	$0	$0	$0	$0	$128,352	$128,352	0.00%
Interfund Payments for Service	$0	$16,000	$10,225	$10,225	$13,325	$3,100	30.32%
Total Expenditures	$1,781,966	$2,106,849	$2,109,968	$2,207,160	$2,217,128	$107,160	5.08%

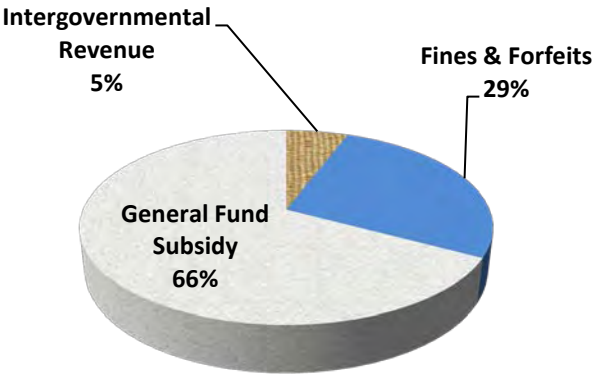
Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Intergovernmental Revenues	$41,955	$10,688	$100,000	$100,000	$128,352	$28,352	28.35%
Charges for Goods and Services	$0	$0	$0	$0	$0	$0	0.00%
Fines & Forfeits	$599,840	$599,126	$625,000	$597,919	$600,000	($25,000)	(4.00%)
Total Revenue	$641,795	$609,814	$725,000	$697,919	$728,352	$3,352	0.46%
General Fund Subsidy	$1,140,171	$1,497,035	$1,384,968	$1,509,241	$1,488,776	$103,808	7.50%
Total Resources	$1,781,966	$2,106,849	$2,109,968	$2,207,160	$2,217,128	$107,160	5.08%

Expenditures



Revenue



Criminal Justice
2014 Budget

Budget Changes

Revenues

- ✓ Jail contingency funding: Given the unpredictable nature of determining how many jail beds the City will use in any given year, $128,352 of funds the City received from King County for jail planning and optimization is budgeted to cover unanticipated expenditures discussed below.

Expenditures

- ✓ Increased Jail's Intergovernmental Services and Contingency by a net amount of $88,500 due to a projected increase in the amount of jail days required to house Shoreline misdemeanant prisoners. Despite this increase, continued use of the Snohomish County Jail in 2014 will result in costs that are lower than if the City used King County Jail.
- ✓ Increased Public Defense Professional Services budget by $10,000 for conflict public defense services due to increased demand for such services.
- ✓ Increased Public Defense Intergovernmental Professional Services by $3,500 due to an increase in the King County Office of Public Defense screening rates and a decrease in cost reimbursement.

JAIL

PROGRAM PURPOSE:

The Jail program accounts for the costs of screening, booking and imprisonment of misdemeanant offenders. This service is provided through interlocal agreements with the King County and Yakima County jails.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Average cost per jail day used	**$96.50**	**$68.03**	**$72.34**	**$73.28**	**$79.20**
Percentage of days held at Snohomish County Jail. (Before 2011 the jail facility was Yakima County)	**60%**	**89%**	**99%**	**98%**	**97%**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Total Jail Days Used	**13,383**	**10,917**	**14,764**	**15,885**	**15,150**

PUBLIC DEFENDER

PROGRAM PURPOSE:

The Public Defender provides legal representation for indigent criminal defendants

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of cases represented	**935**	**1,018**	**830**	**800**	**800**

MUNICIPAL COURT

PROGRAM PURPOSE:

The City contracts with King County to provide municipal court services for the City of Shoreline

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of days held at Snohomish County County Jail. (Before 2011 the jail facility was Yakima County)	**60%**	**89%**	**99%**	**98%**	**97%**

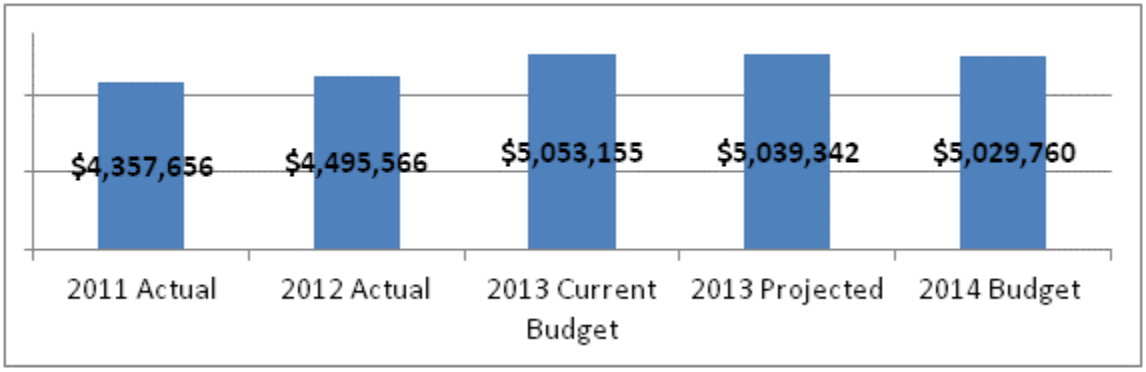
Parks, Recreation and Cultural Services

Parks, Recreation and Cultural Services
2014 Budget

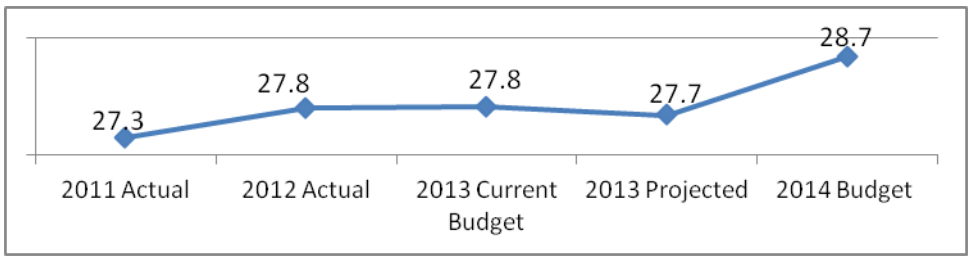
Department Mission Statement

"Provide life-enhancing experiences and promote a healthy community, and to bring our culture to life and transfer it to the next generation"

Expenditure Comparison 2011 – 2014



Staffing Trend 2011 – 2014



Parks, Recreation and Cultural Services
2014 Budget

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	3.50	3.50	4.00	4.00	4.00	0.00	0.00%
Athletic Field Maintenance	2.10	2.10	1.95	1.95	2.10	0.15	7.69%
Parks & Open Space	5.50	5.50	5.53	5.53	6.38	0.86	15.57%
Aquatics	5.70	5.70	5.58	5.43	5.43	(0.15)	(2.69%)
Recreation Facilty Rental	0.40	0.40	0.33	0.33	0.33	0.00	0.00%
General Recreation	4.30	4.80	4.50	4.50	4.50	0.00	0.00%
Teen Recreation	4.10	4.10	4.05	4.05	4.05	0.00	0.00%
Parks Arts & Special Events	0.70	0.70	1.40	1.40	1.40	0.00	0.00%
Capital Projects	1.00	1.00	0.50	0.50	0.50	0.00	0.00%
Total FTE	27.30	27.80	27.83	27.68	28.68	0.86	3.09%

2014 Summary by Positions and FTEs

Position	Head Count	FTE
Parks Director	1	1.00
Recreation Superintendent	1	1.00
Recreation Coordinator I	2	1.83
Recreation Coordinator II	2	2.00
Administrative Assistant I	1	0.50
Administrative Assistant II	2	2.00
Administrative Assistant III	1	1.00
Recreation Assistant I	1	0.80
Recreation Assistant II	2	1.60
Recreation Assistant III	1	1.00
Recreation and Class Program Assistant	1	1.00
Parks Superintendent	1	1.00
Senior Parks Maintenance Worker	1	1.00
Parks Maintenance Worker I	2	2.00
Parks Maintenance Worker II	4	4.00
Parks and Recreation Project Coordinator	1	1.00
Teen Program Assistant	3	2.88
Senior Lifeguard	4	3.08
Department Total	31	28.68

Parks, Recreation and Cultural Services
2014 Budget

2013 Council Goals and Workplan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Completed strategy for creating wayfinding signs for bikes and pedestrians along Interurban Trail and bike routes and around public facilities.
- Completed development of an Urban Tree Management Strategy.
- Adopted Echo Lake Park Master Plan and completed construction drawings.

Goal 4: Enhance openness and opportunities for community engagement

- Conducted public meetings for community involvement in selection of improvements at Sunset School Park
- Conducted public workshops for creation of Urban Forest Management Strategy
- Worked with citizens group to improve Celebrate Shoreline and moved festival to Cromwell Park.

Goal 5: Promote and enhance safe community and neighborhood initiative and programs

- Completed Crime Prevention Through Environmental Design (CPTED) review of two parks and worked with neighborhood associations to begin implementing suggested improvements.

2013 Operational Accomplishments

- Replaced boiler at Shoreline Pool that failed after 42 years of service.
- Remodeled kitchen and replaced flooring at Richmond Highlands Recreation Center.
- Replaced play equipment at Richmond Beach Saltwater Park.
- Assisted Echo Lake Neighborhood in painting of new mural at 1st NE and 205th.
- Reformatted Recreation Guide with additional pages and community information
- Created new Specialized Recreation summer camp for teens

2014 Council Goals and Work plan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Adopt the Urban Tree Management Strategy
- Construct Phase II of Sunset School Park
- Construct Phase I of Echo Lake Park improvements
- Complete installation of Phase I of wayfinding signage strategy for bikes/pedestrians along Interurban Trail, bike routes, and community public facilities
- Complete Shoreline Pool Repair and Replacement Assessment

Goal 3: Prepare for two Shoreline light rail stations

- Work with Sound Transit on mitigation for their purchase of a portion of Ridgecrest Park for light rail alignment

Goal 4: Enhance openness and opportunities for community engagement

- Work with PRCS/Tree Board and the community to determine Phase I efforts from Urban Tree Management Strategy.

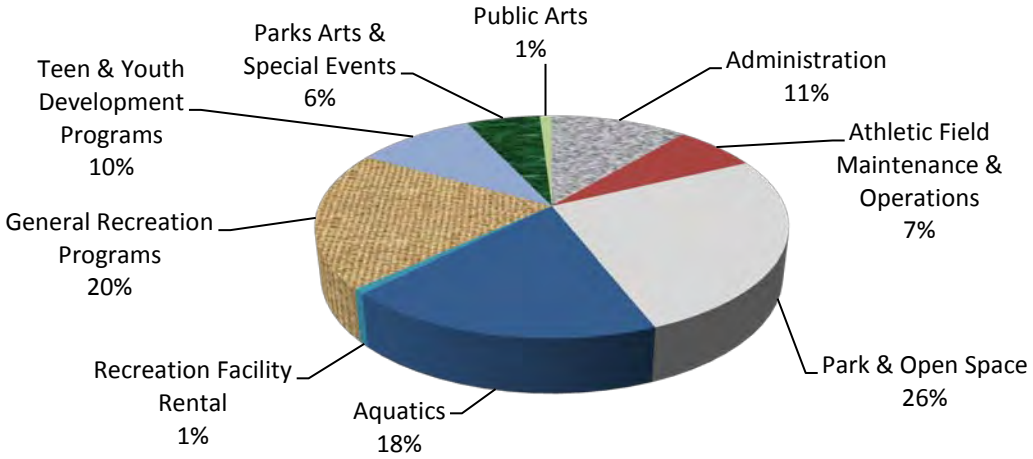
Goal 5: Promote and enhance the City's safe community and neighborhood initiatives and programs

- Complete CPTED analysis for a minimum of two more parks and partner with neighborhood associations and volunteers to begin implementing suggested improvements

Parks, Recreation and Cultural Services
2014 Budget

Expenditure by Program 2011 – 2014

Expenditures By Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	$436,462	$456,349	$550,261	$553,966	$560,475	$10,214	1.86%
Athletic Field Maintenance & Operations	$302,828	$316,555	$337,579	$341,812	$339,540	$1,961	0.58%
Park & Open Space	$1,088,111	$1,151,578	$1,307,222	$1,332,193	$1,314,547	$7,325	0.56%
Aquatics	$841,476	$853,498	$926,711	$908,626	$928,149	$1,438	0.16%
Recreation Facility Rental	$36,936	$37,779	$35,631	$35,573	$35,854	$223	0.63%
General Recreation Programs	$918,416	$917,189	$1,016,367	$1,000,374	$1,011,026	($5,341)	(0.53%)
Teen & Youth Development Programs	$437,132	$454,792	$510,273	$503,393	$489,179	($21,094)	(4.13%)
Parks Arts & Special Events	$230,938	$281,394	$299,111	$293,405	$301,582	$2,471	0.83%
Public Arts	$65,357	$26,432	$70,000	$70,000	$49,408	($20,592)	(29.42%)
Total Expenditure	$4,357,656	$4,495,566	$5,053,155	$5,039,342	$5,029,760	($23,395)	(0.46%)



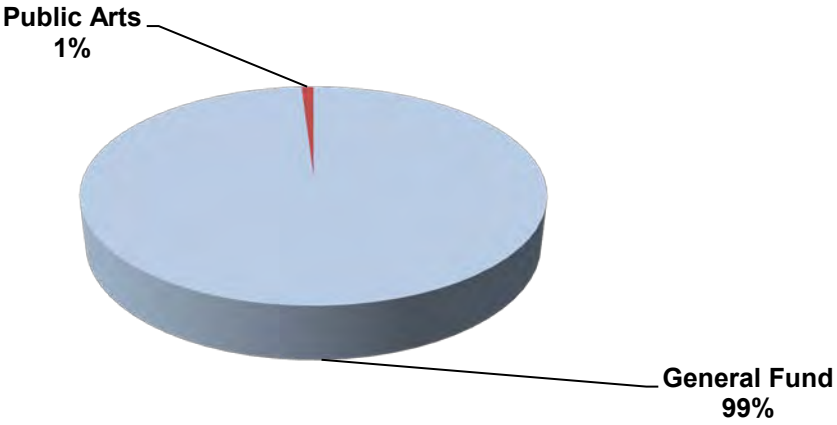
Revenue by Program 2011 – 2014

Revenues By Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Administration	($41,101)	($42,387)	($45,000)	($45,000)	($45,000)	$0	0.00%
Athletic Field Maintenance & Operations	$347,161	$345,062	$340,029	$353,696	$362,181	$22,152	6.51%
Park & Open Space	$49,542	$76,362	$76,806	$77,750	$79,585	$2,779	3.62%
Aquatics	$388,592	$380,924	$387,000	$389,694	$384,675	($2,325)	(0.60%)
Recreation Facility Rental	$112,806	$110,529	$108,825	$113,325	$116,075	$7,250	6.66%
General Recreation Programs	$636,839	$618,214	$608,500	$601,457	$615,625	$7,125	1.17%
Teen & Youth Development Programs	$34,118	$39,969	$32,431	$33,848	$32,976	$545	1.68%
Parks Arts & Special Events	$19,196	$20,499	$23,700	$23,800	$23,800	$100	0.42%
Public Arts	$7,772	$13,276	$500	$500	$500	$0	0.00%
Total Operations Revenue	$1,554,925	$1,562,448	$1,532,791	$1,549,069	$1,570,417	$37,626	2.45%
General Fund Subsidy	$2,745,146	$2,919,962	$3,450,864	$3,420,773	$3,410,435	($40,429)	(1.17%)
Use of Public Arts Fund Balance	$57,585	$13,156	$69,500	$69,500	$48,908	($20,592)	0.00%
Total Resources	$4,357,656	$4,495,566	$5,053,155	$5,039,342	$5,029,760	($23,395)	(0.46%)

Parks, Recreation and Cultural Services
2014 Budget

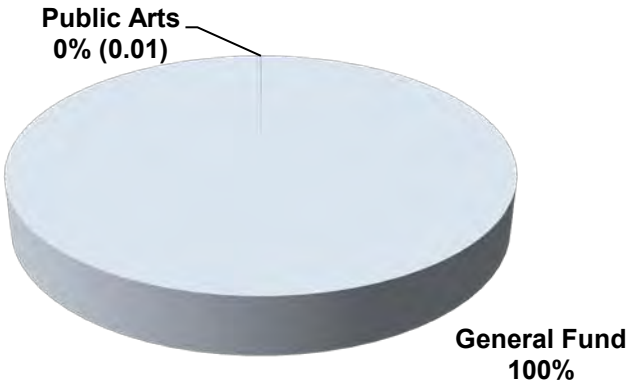
Expenditures by Fund 2011 – 2014

Expenditures By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$4,292,299	$4,469,134	$4,983,155	$4,969,342	$4,980,352	($2,803)	(0.06%)
Public Arts	$65,357	$26,432	$70,000	$70,000	$49,408	($20,592)	(29.42%)
Total Parks Budget	$4,357,656	$4,495,566	$5,053,155	$5,039,342	$5,029,760	($23,395)	(0.46%)



Revenue by Fund 2011 – 2014

Revenues By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$1,547,153	$1,549,172	$1,532,291	$1,548,569	$1,569,917	$37,626	2.46%
Public Arts	$7,772	$13,276	$500	$500	$500	$0	0.00%
General Fund Subsidy	$2,745,146	$2,919,962	$3,450,864	$3,420,773	$3,410,435	$204,071	6.66%
Use of Public Arts Fund Balance	$57,585	$13,156	$69,500	$69,500	$48,908	($60,716)	0.00%
Total Parks Revenue	$4,357,656	$4,495,566	$5,053,155	$5,039,342	$5,029,760	$180,981	3.58%



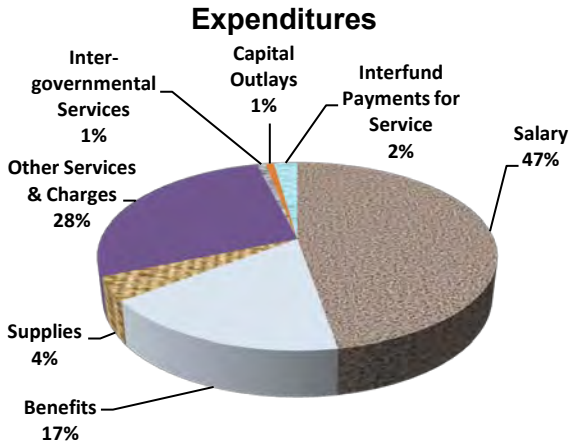
Parks, Recreation and Cultural Services
2014 Budget

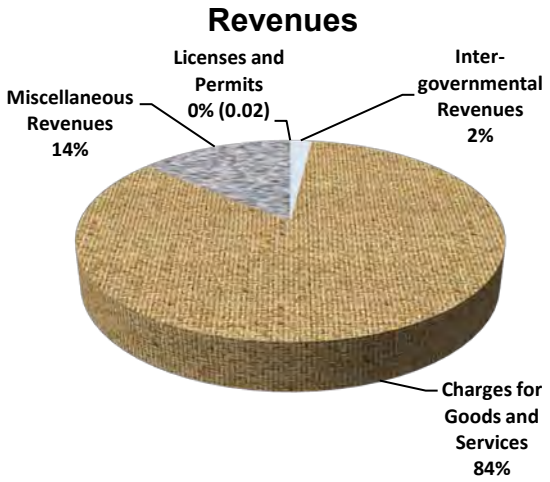
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salary	$2,138,955	$2,203,208	$2,353,995	$2,353,695	$2,379,245	$25,250	1.07%
Benefits	$696,298	$749,792	$879,514	$836,286	$867,083	($12,431)	(1.41%)
Supplies	$192,742	$221,369	$212,195	$210,395	$207,597	($4,598)	(2.17%)
Other Services & Charges	$1,161,508	$1,189,518	$1,386,822	$1,412,300	$1,377,779	($9,043)	(0.65%)
Intergovernmental Services	$32,862	$30,140	$43,809	$43,747	$43,679	($130)	(0.30%)
Capital Outlays	$36,582	$0	$60,917	$67,016	$40,000	($20,917)	(34.34%)
Interfund Payments for Service	$98,709	$101,539	$115,903	$115,903	$114,377	($1,526)	(1.32%)
Total Parks Expenditures	$4,357,656	$4,495,566	$5,053,155	$5,039,342	$5,029,760	($23,395)	(0.46%)

Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Licenses and Permits	$412	$110	$300	$300	$300	$0	0.00%
Intergovernmental Revenues	$32,390	$34,364	$16,731	$26,111	$29,776	$13,045	77.97%
Charges for Goods and Services	$1,347,513	$1,305,310	$1,325,300	$1,309,593	$1,324,300	($1,000)	(0.08%)
Fines	$2,052	$368	$0	$0	$0	$0	0.00%
Miscellaneous Revenues	$167,874	$214,755	$190,460	$213,065	$216,041	$25,581	13.43%
Other Financing Sources	$4,684	$7,541	$0	$0	$0	$0	0.00%
Total Parks Revenue	**$1,554,925**	**$1,562,448**	**$1,532,791**	**$1,549,069**	**$1,570,417**	**$37,626**	**2.45%**
General Fund Subsidy	$2,745,146	$2,919,962	$3,450,864	$3,420,773	$3,410,435	($40,429)	(1.17%)
Use of Public Arts Fund Balance	$57,585	$13,156	$69,500	$69,500	$48,908	($20,592)	(29.63%)
Total Parks Resources	**$4,357,656**	**$4,495,566**	**$5,053,155**	**$5,039,342**	**$5,029,760**	**($23,395)**	**(0.46%)**





Budget Changes

Expenditures

- ✓ Includes the addition of a Parks Maintenance Worker II (1 FTE) to replace 4,443 hours of Extra Help labor resulting in an increase of $26,790.
- ✓ Includes the elimination of the Parks gate closing contract since Police will take over these duties resulting in a decrease of $16,000.
- ✓ Includes a reduction in Parks irrigation of $15,000.

Revenues

- ✓ Includes the implementation of a $1 per transaction fee for credit/debit card usage estimating an increase of $1,500.

PARKS ADMINISTRATION

PROGRAM PURPOSE:

Administer a full service Parks, Recreation and Cultural Services Department and provide long term planning and capital project oversight of park projects to support community use and meet public recreation needs of the community and provides support to the Shoreline Library Board.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Park acreage per thousand population	**7.19**	**7.16**	**7.16**	**7.16**	**7.16**
Percentage of citizens satisfied with Parks, Recreation and Cultural Services	**85%**	**85%**	**85%**	**85%**	**85%**

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Parks Administration as a percent of the total Parks budget	**10.95%**	**10.17%**	**10.21%**	**11.15%**	**11.25%**
Parks and Recreation FTE per 1,000 population	**.52**	**.51**	**.52**	**.52**	**.53**
Recreation and athletic programming cost recovery percentage	**66.8%**	**69.3%**	**67.4%**	**60.1%**	**60.9%**

Measurement: INPUT	2010	2011	2012	2013 Est.	2014 Proj.
Number of volunteer hours	**3,840**	**4,189**	**8,600**	**9,000**	**9,000**

ATHLETIC FIELD MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

Provide stewardship for the City's athletic fields and to create safe recreational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Program Revenue as a percent of program expense	**112.90%**	**114.49%**	**105.59%**	**103.65%**	**107.28%**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of baseball fields	**14**	**14**	**14**	**14**	**14**
Number of baseball/soccer game field preps provided	**1,290**	**1,310**	**1,310**	**1,300**	**1,290**
Number of baseball/soccer practice field preps provided	**1,300**	**1,300**	**1,300**	**1,300**	**1,300**
Number of hours of adult field rentals	**5,677**	**5,078**	**5,600**	**5,600**	**5,600**
Number of hours of youth field rentals	**10,935**	**13,624**	**11,000**	**12,000**	**12,500**
Number of soccer fields	**10**	**10**	**10**	**10**	**10**

PARKS AND OPEN SPACE MAINTENANCE PROGRAM

PROGRAM PURPOSE:

Provide stewardship for the City's parks and open space system, including the preservation of important natural areas, the enhancement of quality parks, and to create safe recreational and educational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Average Annual cost per acre of park property maintained	**$3,124**	**$3,360**	**$3,567**	**$3,568**	**$3,717**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of acres of park and open space maintained	**381**	**381**	**404**	**413**	**413**

Measurement: INPUT	2010	2011	2012	2013 Est.	2014 Proj.
Total Cost of Contracted Maintenance Services	**$192,503**	**$233,775**	**$263,314**	**$266,769**	**$324,841**

AQUATICS

PROGRAM PURPOSE:

Provide safe, healthy, accessible and affordable programs and services for the Shoreline community. Provide diverse, life-long activities that meet evolving community needs in the areas of water safety, swimming skills, athletics, health, fitness, psychological well-being, certifications and recreational aquatics.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Drop-in participants per hour of drop-in opportunity.	**16.1**	**14.09**	**14.01**	**14.07**	**14.5**
Program Revenue as a percentage of program costs (added utilities in 2005).	**47.1%**	**46.7%**	**44.5%**	**41.5%**	**46%**
Revenue per hour of Shoreline Pool operation	**$73.9**	**$77.4**	**$75.9**	**$77.5**	**$76.0**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of course participants	**4,900**	**4,982**	**4,731**	**4,252**	**4,950**
Number of drop-in participants	**41,702**	**36,412**	**36,203**	**32,426**	**38,000**
Number of hours of course instruction	**4,481**	**4,453**	**4,197**	**4,100**	**4,200**
Number of hours of drop-in opportunities (Lap & Rec Swim, Aerobic)	**2,584**	**2,584**	**2,584**	**2,303**	**2,584**
Number of pool rental hours.	**4,133**	**4,210**	**4,53.4**	**3,952**	**4,220**
Resident Course Participants	**78%**	**81%**	**84%**	**82.5%**	**83%**
Total Number of hours of pool operation	**5,018**	**5,018**	**5,018**	**4,466**	**5,018**

RECREATION FACILITY RENTAL PROGRAM

PROGRAM PURPOSE:

Provide opportunities for Shoreline residents to use recreational facilities and picnic shelters for special events.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: **WORKLOAD**	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Hours of Baseball/Softball Field Rentals	**10,000**	**9,000**	**9,000**	**9,000**	**9,000**
Hours of Football Field Rentals	**800**	**850**	**800**	**800**	**800**
Hours of Picnic Shelter Rentals	**1,700**	**1,900**	**2,000**	**2,000**	**2,150**
Hours of Rentals of Richmond Highlands Recreation Center	**300**	**300**	**300**	**280**	**280**
Hours of Rentals of Spartan Recreation Center	**3,300**	**3,000**	**3,000**	**3,100**	**3,300**
Hours of Soccer Field Rentals	**8,400**	**8,500**	**8,500**	**8,500**	**8,700**
Total Hours of facility rentals	**25,000**	**23,550**	**25,000**	**25,000**	**26,000**

GENERAL RECREATION PROGRAMS

PROGRAM PURPOSE:

Develop and implement comprehensive recreation programs, services, and events targeting all ages and abilities, and a variety of special interests throughout the year to meet the needs of the community.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of class sessions, ie pre-ballet has 10 sessions = 10 classes, that were held that were offered	80%	80%	80%	80%	80%
Percentage of customers rating the quality of the programs as good or excellent	95%	95%	95%	95%	95%
Percentage of residents who participated in recreational programming offered by the City	75%	75%	75%	77%	78%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Percent of general recreation program budget supported by fees.	66.8%	64.7%	58.8%	62.0%	62.0%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of adult participants	30,000	35,000	35,000	35,000	35,000
Number of adult recreational classes held	180	180	185	185	185
Number of preschool participants	8,000	8,500	9,000	9,300	9,300
Number of preschool recreational classes held	100	125	125	135	135
Number of youth participants	6,500	7,000	7,000	7,500	7,500
Number of youth recreational classes held	350	350	350	350	350

ARTS AND SPECIAL EVENTS PROGRAM

PROGRAM PURPOSE:

The Arts and Special Events Program provides a variety of community services and events: Celebrate Shoreline, Summer Lunchtime Music Series, Swingin' Summer Eve, Hamlin Haunt, Healthy City, and financial contributions to the Arts Council and Shoreline Museum.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Shoreline Historical Museum contribution per capita	**$1.13**	**$1.13**	**$1.13**	**$1.13**	**$1.13**
Shoreline/Lake Forest Park Arts Council contribution per capita	**$1.13**	**$1.13**	**$1.13**	**$1.13**	**$1.13**

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Hamlin Haunt attendance (2009 haunt did not take place due to Park construction)	**1,000**	**1,200**	**1,000**	**1,200**	**1,200**
Healthy City Partners			**15**	**20**	**20**
Monster Mash Dash			**250**	**400**	**400**
Number of Events Held During Celebrate Shoreline: Teen Event, Parade, Festival, Jazz Walk, Sand Castle Contest, Car Show, and Dog	**6**	**6**	**6**	**6**	**6**
Number of Sponsors of Celebrate Shoreline Events	**22**	**19**	**14**	**15**	**15**
Number of summer lunchtime events	**6**	**6**	**6**	**6**	**6**
Shoreline Eats for Health Participation			**200**	**300**	**300**
Summer lunchtime event attendance	**2,450**	**2,500**	**2,400**	**2,500**	**2,500**
Swingin' Summer Eve attendance	**1,200**	**1,500**	**1,000**	**1,400**	**1,400**

ARTS AND SPECIAL EVENTS PROGRAM

Measurement: INPUT	2010	2011	2012	2013 Est.	2014 Proj.
Amount of sponsorship dollars for Celebrate Shoreline	**$20,065**	**$14,171**	**$14,000**	**$16,000**	**$16,000**
Total Cost for Swingin' Summer Eve Events	**$800**	**$800**	**$1,225**	**$1,600**	**$1,600**
Total Cost of Hamlin Haunt	**$2,000**	**$2,000**	**$2,750**	**$3,300**	**$3,300**
Total Cost of Healthy City			**$3,000**	**$8,000**	**$8,000**
Total Cost of Summer Lunchtime Events	**$3,900**	**$4,000**	**$4,000**	**$4,000**	**$4,000**

TEEN AND YOUTH DEVELOPMENT PROGRAMS

PROGRAM PURPOSE:

The Teen and Youth Development Program helps youth in the community make successful life choices by being positive role models and offering diverse, challenging, safe and innovative programs. As a means of gauging progress toward this goal, the program uses the assessment tool of the David P. Weikert Center for Youth Program Quality, a division of the Forum for Youth Investment. This Youth Program Quality Assessment (YPQA) is a nationally recognized and empirically based tool that focuses staff on creating safe and supportive program environments while providing the opportunity for peer interaction and youth engagement

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of Assessed Items receiving a grade of 3 or higher on 4 main YPQA scales for all assessed program offerings		**80%**	**70%**	**85%**	**85%**

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Net cost per hour of teen recreation programs (net of revenue)	**$135**	**$141**	**$146**	**$165**	**$160**
Net Cost per Visit (net of revenues)	**$16.62**	**$15.42**	**$13.23**	**$15.39**	**$14.72**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of program hours	**2,850**	**2,850**	**2,850**	**2,850**	**2,850**
Number of visits in the Teen Late Night Programs	**10,260**	**5,397**	**12,468**	**10,500**	**11,000**
Number of visits to all Youth and Teen Development Programs excluding Late Night	**12,488**	**20,740**	**18,884**	**20,000**	**20,000**
Total number of all visits	**23,136**	**26,137**	**31,352**	**30,500**	**31,000**

CITY OF SHORELINE

Planning and Community Development

Planning and Community Development
2014 Budget

Department Mission Statement

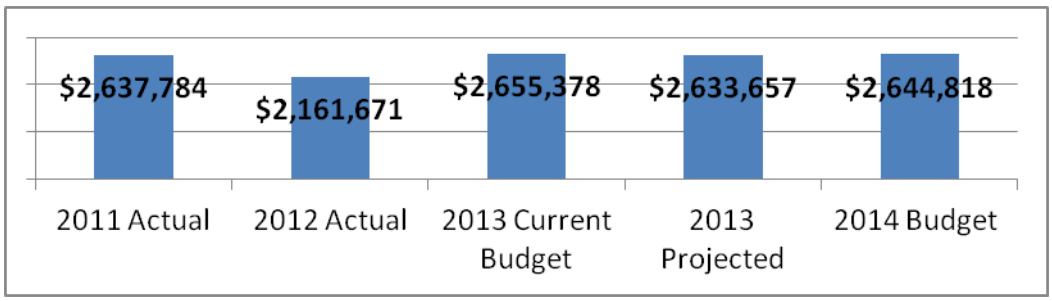
"Our mission is to ensure that the natural and built environments are healthy, safe, and reflect the community's vision by providing exceptional customer service, listening to our customers and citizens, and proactively solving problems."

Planning and Community Development

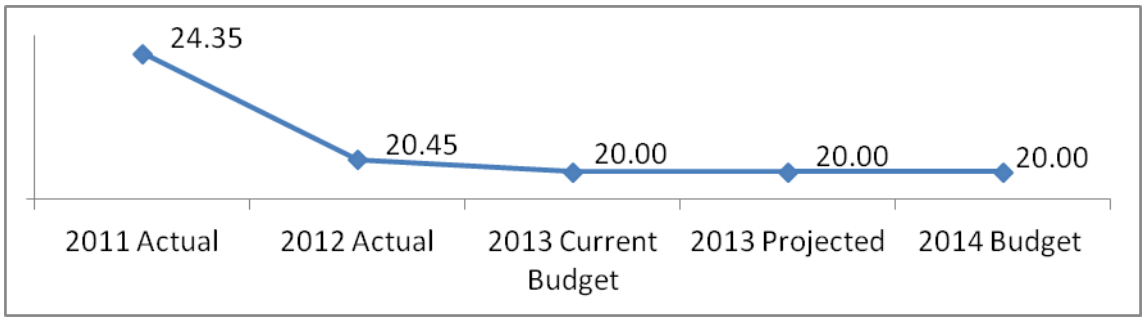
Rachael Markle - Planning and Community Development Director (206) 801-2531

Permit Services	Code Enforcement	City Planning	Building and Inspections	P&CD Administrative Services
4.97 FTE	1.50 FTE	6.36 FTE	5.35 FTE	1.82 FTE

Expenditure Comparison 2011-2014



Staffing Trend 2011 – 2014



Planning and Community Development
2014 Budget

Position Summary by Program 2011 – 2014

Programs	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Permit Services	7.15	4.98	4.97	4.97	4.97	0.00	0.0%
Code Enforcement	2.27	1.35	1.40	1.40	1.50	0.10	7.1%
City Planning	8.32	6.91	6.41	6.41	6.36	(0.05)	(0.8%)
Building & Inspections	4.68	5.35	5.35	5.35	5.35	0.00	0.0%
P&CD Administrative Services	1.93	1.86	1.87	1.87	1.82	(0.05)	(2.7%)
Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total FTE	24.35	20.45	20.00	20.00	20.00	0.00	0.0%

2014 Summary by Positions and FTEs

Position	Head Count	FTE
Planning & Community Development Director	1	1.00
Planning Manager	1	1.00
Management Analyst	1	1.00
Permit Services Manager	1	1.00
Senior Planner	2	2.00
Building Official	1	1.00
Associate Planner	3	3.00
Plans Examiner II	1	1.00
Plans Examiner III	1	1.00
Structural Review Plans Examiner	1	1.00
Combination Inspector	2	2.00
Code Enforcement Officer	1	1.00
Technical Assistant	2	2.00
Administrative Assistant II	1	1.00
Administrative Assistant III	1	1.00
Department Total	20	20.00

Planning and Community Development
2014 Budget

2013 Council Goals and Workplan Accomplishments

Goal 1: Strengthen Shoreline's economic base

- Streamlined regulations and processes and marketed services to help increase the number of development applications submitted.
- Amended environmental review procedures to reduce redundancies in the permit process.
- Conducted “how-to” development workshops.
- Adopted “green” code amendments as part of the King County Regional Code Collaboration effort.
- Developed express permitting for demolitions outside of critical areas.
- Completed the street vacation for Aurora Square Community Renewal Area.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Contributed to development of the Climate Action Plan.

Goal 3: Prepare for two Shoreline light rail stations

- Completed advanced planning for two light rail stations at 185th and 145th Streets at I-5.
- Coordinated with Sound Transit’s light rail project and reviewed the related Environmental Impact Statement (EIS).
- Conducted extensive light rail outreach at multiple events and venues.
- Participated in or facilitated five visioning meetings for the station area.
- Hosted a series of Community Design Dialogue workshops to develop the concepts for the 185th Street Station Subarea Plan.
- Assisted with the organization of a citizen committee for 145th or 155th Street stations.
- Adopted Phase I of the 185th and 145th Streets subarea plans and boundary maps.

Goal 4: Enhance openness and opportunities for community engagement

- Updated the Forevergreen website and co-hosted Climate Action Plan community meeting.

Goal 5: Promote and enhance the City’s safe community and neighborhood programs and initiatives

- Amended the Shoreline Municipal Code to create a chronic nuisance ordinance.
- Assembled a cross-departmental code enforcement team.
- Developed a process to abate violations through Superior Court.

2013 Operational Accomplishments

- Completed update of City’s historic inventory update.
- Adopted 2012 construction codes.

2014 Council Goals and Workplan Objectives

Goal 1: Strengthen Shoreline's economic base

- Select a new permit and code enforcement violation tracking system.
- Develop online permitting for mechanical, plumbing, and re-roofing permits.
- Update all permit checklists.
- Prepare planned action SEPA for Aurora Square Community Renewal Area.
- Evaluate the competitiveness of the City’s development regulations.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Study sustainable utility development as part of the 145th Street Station subarea and Aurora Square redevelopment.
- Host a sustainability forum.

Goal 3: Prepare for two Shoreline light rail stations

- Adopt the 185th Street Station Subarea Plan and zoning regulations.
- Complete the majority of the planning for the 145th Street station area.

Goal 4: Enhance openness and opportunities for community engagement

- Design and hold two home improvement workshops.
- Improve department webpages to translate planning projects and operations to citizen quality of life issues and Vision 2029.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

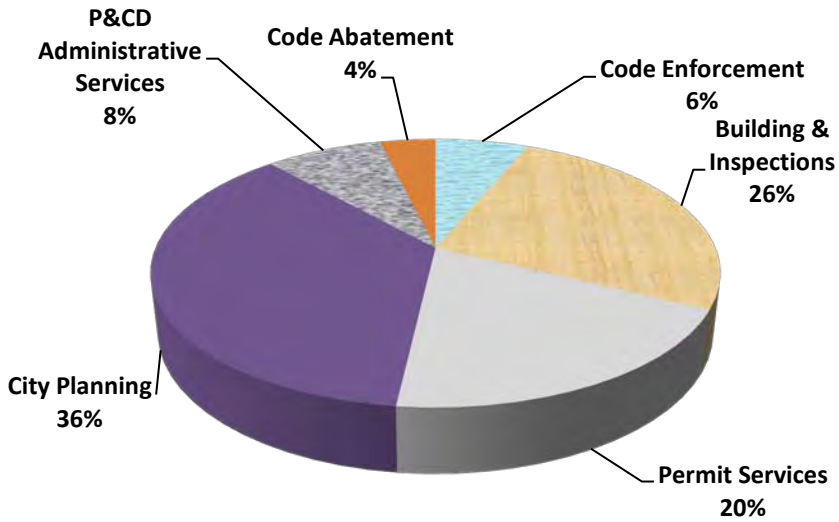
- Enhance the City's safe community initiatives by identifying methods to proactively seek resolution and reduce the backlog of code violations.

Planning and Community Development
2014 Budget

Expenditure by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Code Enforcement	$246,824	$140,258	$156,353	$154,913	$167,452	$11,099	7.10%
Building & Inspections	$535,282	$617,789	$670,641	$665,723	$686,295	$15,654	2.33%
Permit Services	$694,295	$475,191	$505,373	$504,528	$517,196	$11,823	2.34%
City Planning	$947,481	$748,574	$1,006,381	$998,938	$964,109	($42,272)	(4.20%)
P&CD Administrative Services	$205,968	$177,405	$216,630	$209,555	$209,766	($6,864)	(3.17%)
Code Abatement	$7,934	$2,454	$100,000	$100,000	$100,000	$0	0.00%
Total Program Budget	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)

*The Code Enforcement Program is also supported by 54% of the Customer Response Team.



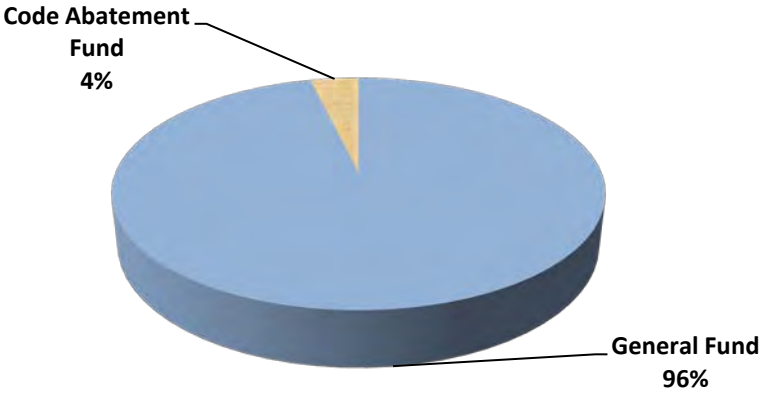
Revenue by Program 2011 – 2014

Program Revenue	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Building & Inspections	$626,687	$667,555	$494,290	$524,060	$507,450	$13,160	2.66%
Permit Services	$418,081	$445,772	$329,526	$349,835	$338,300	$8,774	2.66%
City Planning	$118,872	$95,747	$50,239	$68,529	$65,000	$14,761	29.38%
Code Abatement	$19,008	$3,169	$80,550	$80,550	$80,550	$0	0.00%
Total Program Revenue	$1,182,648	$1,212,243	$954,605	$1,022,974	$991,300	$36,695	3.84%
General Fund Subsidy	$1,466,210	$950,143	$1,681,323	$1,591,233	$1,634,068	($47,255)	(2.81%)
Use of Code Abatement Fund Balance	($11,074)	($715)	$19,450	$19,450	$19,450	$0	0.00%
Total Resources	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)

Planning and Community Development
2014 Budget

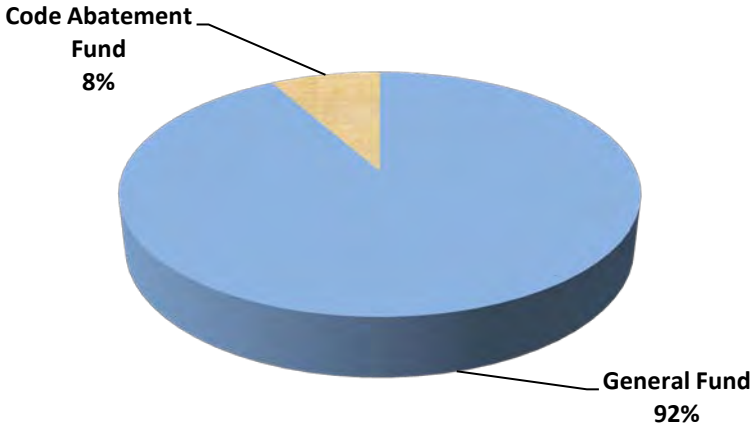
Expenditures by Fund 2011 – 2014

Expenditures By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$2,629,850	$2,159,217	$2,555,378	$2,533,657	$2,544,818	($10,560)	(0.41%)
Code Abatement Fund	$7,934	$2,454	$100,000	$100,000	$100,000	$0	0.00%
Total Fund Expenditures	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)



Revenue by Fund 2011 – 2014

Revenue By Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$1,163,640	$1,209,074	$874,055	$942,424	$910,750	$36,695	4.20%
Code Abatement Fund	$19,008	$3,169	$80,550	$80,550	$80,550	$0	0.00%
Total Fund Revenues	$1,182,648	$1,212,243	$954,605	$1,022,974	$991,300	$36,695	3.84%
General Fund Subsidy	$1,466,210	$950,143	$1,681,323	$1,591,233	$1,634,068	($47,255)	(2.81%)
Use of Code Abatement Fund Balance	($11,074)	($715)	$19,450	$19,450	$19,450	$0	0.00%
Total Fund Resources	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)



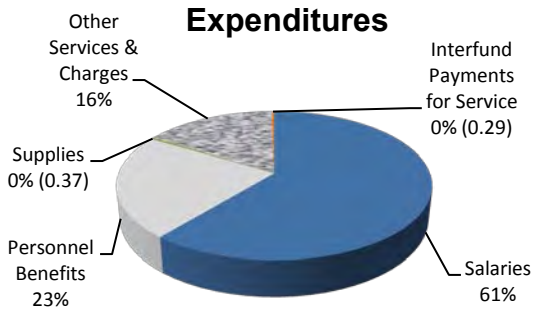
Planning and Community Development
2014 Budget

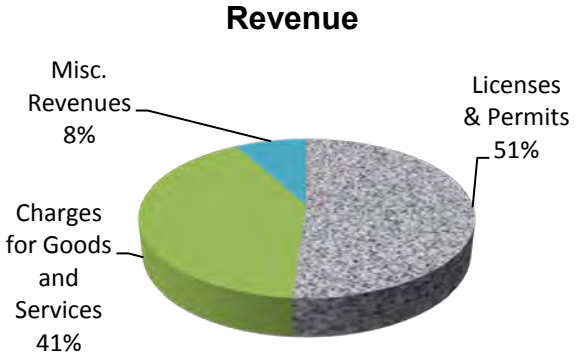
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$1,904,750	$1,513,277	$1,581,268	$1,578,430	$1,612,981	$31,713	2.01%
Personnel Benefits	$602,250	$519,499	$579,204	$570,647	$595,342	$16,138	2.79%
Supplies	$7,234	$10,145	$9,761	$12,763	$9,761	$0	0.00%
Other Services & Charges	$117,154	$111,096	$477,328	$464,000	$418,328	($59,000)	(12.36%)
Intergovernmental Services	$20	$422	$0	$0	$0	$0	0.00%
Interfund Payments for Service	$6,376	$7,232	$7,817	$7,817	$8,406	$589	7.53%
Total Expenditures	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)

Revenue by Type 2011 – 2014

Revenue	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Licenses & Permits	$659,528	$777,622	$484,381	$495,252	$506,250	$21,869	4.51%
Intergovernmental Revenues	$45,111	$12,904	$0	$1,984	$0	$0	0.00%
Charges for Goods and Services	$458,997	$418,548	$389,674	$445,187	$404,500	$14,826	3.80%
Fines and Forfeits	$1,125	$0	$0	$1,221	$0	$0	0.00%
Miscellaneous Revenues	$17,887	$3,169	$80,550	$79,330	$80,550	$0	0.00%
Total Revenue	$1,182,648	$1,212,243	$954,605	$1,022,974	$991,300	$36,695	3.84%
General Fund Subsidy	$1,466,210	$950,143	$1,681,323	$1,591,233	$1,634,068	($47,255)	(2.81%)
Use of Code Abatement Fund Balance	($11,074)	($715)	$19,450	$19,450	$19,450	$0	0.00%
Total Resources	$2,637,784	$2,161,671	$2,655,378	$2,633,657	$2,644,818	($10,560)	(0.40%)





Budget Changes

- ✓ City Planning Professional Services: Removed one-time 2013 allocation of $250,000 for 185th Street station area planning. Added $180,000 for *145th Street Station Subarea Plan* (Council Goal No. 3) at 145th and I-5. In addition, funding is included for a study of a potential alternative energy district for the subarea in coordination with the potential 145th Street annexation and improvements (one-time). Added $8,000 for *SEPA Analysis for Point Wells* (Council Goal No. 5). Funding is for consultant fees to assist staff in the SEPA analysis to review the 2013-2014 Comprehensive Plan docket (one-time).

CITY PLANNING

PROGRAM PURPOSE:

City Planning assists the community with the implementation of the adopted Vision through the creation and maintenance of city-wide plans, subarea plans, policies, regulations and programs. This team also processes a variety of land use and development permits, undertakes special studies, coordinates cross-departmental teams, provides planning services to other city departments, and supports community outreach and citizen engagement.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percent of customers who rated services as good or excellent.	95%	98%	93%	95%	95%
Percent of customers who said they were treated courteously by employees.	95%	99%	98%	100%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status.	90%	94%	79%	90%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process.	85%	94%	83%	91%	92%
Percentage of permits issued on or before target dates identified in SMC (data includes days waiting for Information)	80%	86%	91%	86%	88%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Clearing and Grading Permits	11	6	20	16	15
Number of Development Code interpretations and administrative orders submitted	36	25	11	11	12
Number of Planning Commission meetings staffed	26	28	25	26	26
Number of Preliminary Short Plats submitted	3	1	3	3	3
Number of Sign Permits submitted	59	36	44	22	22

BUILDING AND INSPECTIONS

PROGRAM PURPOSE:

Building & Inspections performs reviews and make decisions on building permits; to provide comprehensive inspections and approval of conditions for all permitted work; and to provide enforcement and education of the adopted codes and ordinances

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percent of building permits issued on or before the target dates identified in SMC 20.30.040 (including days waiting for information)	97%	96%	95%	93%	93%
Percent of customers who rated services as good or excellent.	86%	98%	93%	95%	95%
Percent of customers who said they were treated courteously by employees.	95%	99%	98%	100%	100%
Percent of customers who were satisfied with the clarity of inspection correction forms.	94%	100%	88%	92%	92%
Percent of customers who were satisfied with the timeliness of building inspections.	95%	100%	97%	95%	95%
Percent of customers who were satisfied with the updates they received regarding their project's status.	90%	94%	79%	90%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process.	85%	94%	83%	91%	92%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Average number of Inspections Completed Per Inspector per day	7	7	8	8	7

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of Addition/Remodel Commercial Permits submitted	50	65	97	50	50
Number of Addition/Remodel Single Family Residential Permits Submitted	189	172	170	153	160
Number of Demolition Permits submitted	17	33	55	32	32

BUILDING AND INSPECTIONS

	2010	2011	2012	2013 Est.	2014 Proj.
Number of Electrical Permits Processed Through City	**39**	**46**	**22**	**35**	**30**
Number of Fire Systems Permits submitted	**66**	**73**	**81**	**66**	**60**
Number of inspections completed annually	**3,433**	**3,584**	**4,081**	**4,000**	**4,000**
Number of Mechanical Permits submitted	**301**	**425**	**463**	**390**	**380**
Number of Miscellaneous Structures (retaining walls/rockeries, wireless facilities)	**14**	**18**	**20**	**14**	**14**
Number of New Construction Commercial Permits Submitted	**3**	**8**	**9**	**9**	**9**
Number of New Construction Single-family Residential Permits submitted	**17**	**35**	**44**	**50**	**50**
Number of Plumbing Permits submitted	**148**	**140**	**142**	**160**	**160**
Number of Site Development/Construction Permits submitted	**15**	**15**	**4**	**9**	**9**

PERMIT SERVICES

PROGRAM PURPOSE:

Permit Services provides accurate information and referral services; intake and issuance of all building and land use related permits.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percent of customers who rated services as good or excellent	86%	98%	93%	95%	95%
Percent of customers who said they were treated courteously by employees	93%	99%	98%	100%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status	90%	94%	79%	90%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process	85%	94%	83%	91%	92%
Percentage of permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	95%	90%	95%	90%	90%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Average number of days to approve addition/remodel permits	21	18	14	20	20
Average number of days to approve mechanical permits	2	1	1	1	1
Average number of days to approve miscellaneous structure permits	10	23	31	20	20
Average number of days to approve new construction permits	29	36	34	36	34
Average number of permit applications submitted per Technical Assistant	681	787	819	738	763
Average number of permits issued per Technical Assistant	650	778	774	708	730

PERMIT SERVICES

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of walk-in customers served	**5,000**	**3,634**	**3,800**	**4,000**	**4,000**
Number Right-of-Way Permits submitted	**379**	**443**	**464**	**420**	**450**
Total Number of Applications submitted	**1,361**	**1,574**	**1,638**	**1,475**	**1,525**

CODE ENFORCEMENT

PROGRAM PURPOSE:

The Code Enforcement Team enforces the City's codes and regulations to implement community values and to sustain a safe and attractive City.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Average number of calendar days from request initiation to compliance (Abandoned Vehicles)	5	6	5	5	5
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	45	38	38	30	30
Percent of abandoned vehicles tagged within 24 hours of notification	94%	95%	97%	97%	97%
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	96%	96%	98%	96%	96%
Percentage of cases closed by induced compliance (Strike 3) annually	48%	63%	37%	33%	40%
Percentage of cases open beyond 365 days (Strike 3)	76%	82%	85%	85%	68%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Code Enforcement expenditures per capita (Strike 3)	$2.89	$4.64	$2.64	$2.91	$3.12
Number of Active Cases per FTE (Strike 3)	140	139	153	167	145
Number of code enforcement actions (Strike 1&2) per FTE	924	723	562	705	665
Number of Proactive CE Program actions	294	164	167	350	250

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of code enforcement requests for action	2,334	1,573	1,421	1,780	1,650

CODE ENFORCEMENT

	2010	2011	2012	2013 Est.	2014 Proj.
Number of service requests for parking/abandoned	**887**	**859**	**848**	**870**	**850**
Number of service requests for vandalism/graffiti	**743**	**194**	**87**	**200**	**150**
Total number of code enforcement actions resolved (Strike 1&2)	**2,262**	**1,544**	**1,387**	**1,700**	**1,600**

P&CD - ADMINISTRATIVE SERVICES

PROGRAM PURPOSE:

P&CD Administrative Services provides Planning Commission and general administrative support; performs maintenance on the web page, portal and permit tracking system; manages fiscal resources; oversees records and archiving services and provides performance measures data.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percent of customers who rated services as good or excellent.	86%	98%	93%	95%	95%
Percent of customers who said they were treated courteously by employees.	95%	99%	98%	100%	100%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Administrative Services budget as a percent of the Planning and Community Development budget.	9.4%	7.8%	8.2%	8.0%	7.9%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of archival requests retrieved annually	165	137	155	70	70
Number of public disclsure requests processed	64	108	95	100	70

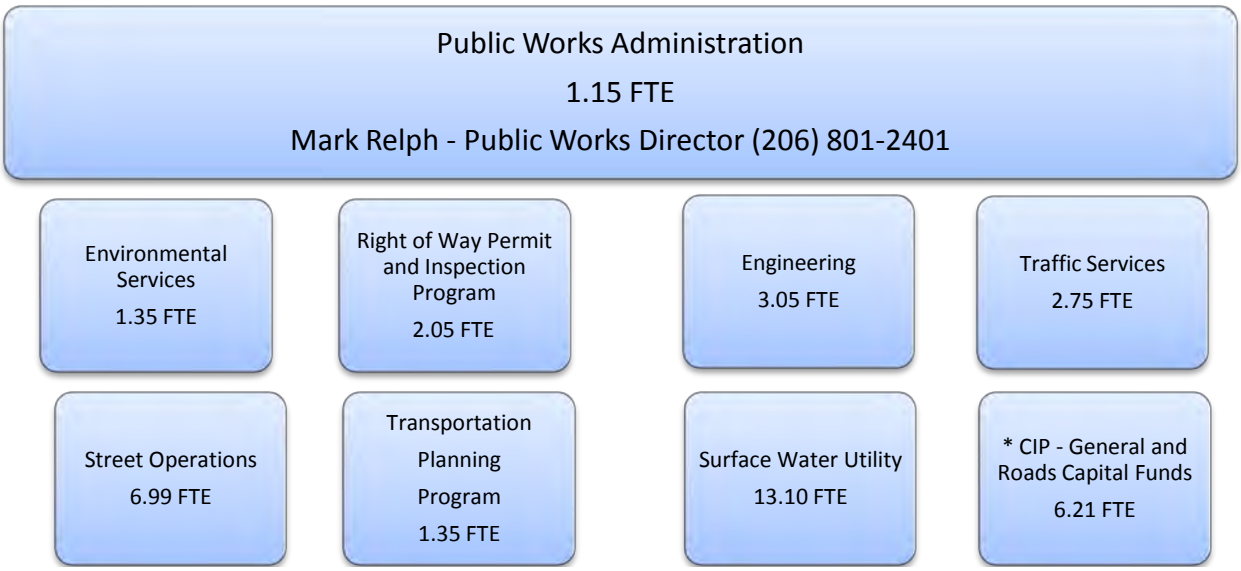
CITY OF SHORELINE

Public Works

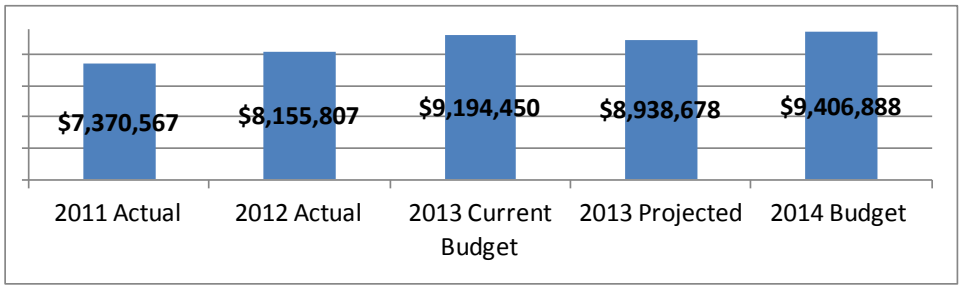
Public Works
2014

Department Mission Statement

Public Works employees are guided by the principles of integrity, respect and partnerships combined with innovation, hard work and customer responsiveness. We, as a team are dedicated to maintaining and improving our City's infrastructure through positive and proactive leadership, education, planning and the delivery of quality projects on time, on target and on budget while being strong stewards of the environment, public safety, and fiscal resources.

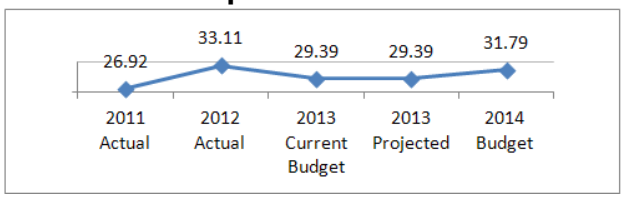


Expenditures Comparison 2011 – 2014

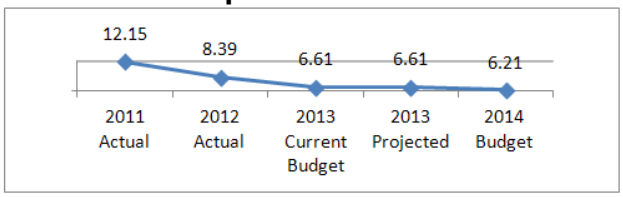


Staffing Trend 2011 – 2014

Operations FTEs



Capital FTEs



Public Works
2014

Staffing Summary by Program 2011 – 2014

Program	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Environmental Services	1.35	1.35	1.35	1.35	1.35	0.00	0.00%
Right-of-Way Permit & Inspection	1.85	1.90	2.05	2.05	2.05	0.00	0.00%
Street Operation	7.91	7.76	7.19	7.19	6.99	(0.20)	(2.78%)
Surface Water Utility	10.71	12.00	11.88	11.88	13.10	1.22	10.27%
Traffic Services	1.50	1.50	1.47	1.47	2.75	1.28	87.07%
Public Facility & Vehicle Maintenance & Operations	2.45	3.35	0.00	0.00	0.00	0.00	0.00%
Public Works Administration	1.15	1.15	1.15	1.15	1.15	0.00	0.00%
Engineering		3.00	3.05	3.05	3.05	0.00	0.00%
Transportation Planning Program		1.10	1.25	1.25	1.35	0.10	8.00%
Capital Projects	12.15	8.39	6.61	6.61	6.21	(0.40)	(6.05%)
Total FTE	39.07	41.50	36.00	36.00	38.00	2.00	5.56%

2014 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Public Works Director	1	1.00
City Engineer	1	1.00
Senior Management Analyst	1	1.00
Engineering Manager	1	1.00
Transportation Planning Manager	1	1.00
Capital Projects Manager II	2	2.00
Engineer II: Surface Water	1	1.00
Construction Inspector Supervisor	1	1.00
Development Review Engineer I	1	1.00
Development Review Engineer II	1	1.00
Senior Planner	1	1.00
Public Works Operations Manager	1	1.00
Public Works Maintenance Supervisor	1	1.00
Senior Public Works Maintenance Worker	1	1.00
Public Works Maintenance Worker II	7	7.00
Surface Water & Env. Svcs. Manager	1	1.00
Administrative Assistant II	2	2.00
Administrative Assistant III	1	1.00
Engineering Technician	3	3.00
Senior Engineering Technician	1	1.00
Traffic Signal Technician	1	1.00
City Traffic Engineer	1	1.00
Engineer II: Traffic	1	1.00
Environmental Educator	1	1.00
Environmental Program Assistant	1	1.00
Surface Water Quality Specialist	1	1.00
Construction Inspector	2	2.00
Department Total	38	38.00

Public Works
2014

2013 Council Goals and Workplan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Completed design, acquired all property rights, secured all funding, with award in the Fall for the construction of the Aurora project from 192nd to 205th Streets
- Successfully submitted and received funding for four projects: N 195th Safe Routes to Schools from 3rd to 8th NW, Interurban Burke Gilman Connector Implementation, N 195th bicycle trail from 1st to 5th NE, HSIP Aurora Safety Improvements.
- Completed sidewalks at Briarcrest Elementary and on 15th Avenue NE
- The City purchased Brugger's Bog maintenance property from King County

Goal 3: Prepare for two Shoreline light rail stations

- Coordinated the review of the participating agency preliminary draft EIS and provided over 250 comments to Sound Transit.

Goal 4: Enhance openness and opportunities for community engagement

- Held over ten separate pre-Transportation Corridor Study meetings with Richmond Beach residents to prepare them for the TCS workshops. Held six official community workshops on the TCS.

2014 Council Goals and Workplan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Negotiate the Seattle Public Utility water acquisition agreement and develop the multi-year implementation plan for creating the City's water utility
- Construct the Aurora Corridor improvements from N 192nd to N 205th Streets
- Work with the City of Seattle, King County and WSDOT on a plan that will improve safety, efficiency and modes of transportation for all users of 145th Street
- The fourth annual Bituminous Surface Treatment (BST) Program will resurface 15 lane miles of streets

Goal 3: Prepare for two Shoreline light rail stations

- Participate as a Cooperating Agency in Sound Transit's environmental process by providing early and continuous input into the development of the environmental impact statement (EIS)
- Develop a multi-modal transportation strategy to deliver people to the future light rail stations, as an alternative to single-occupancy vehicles

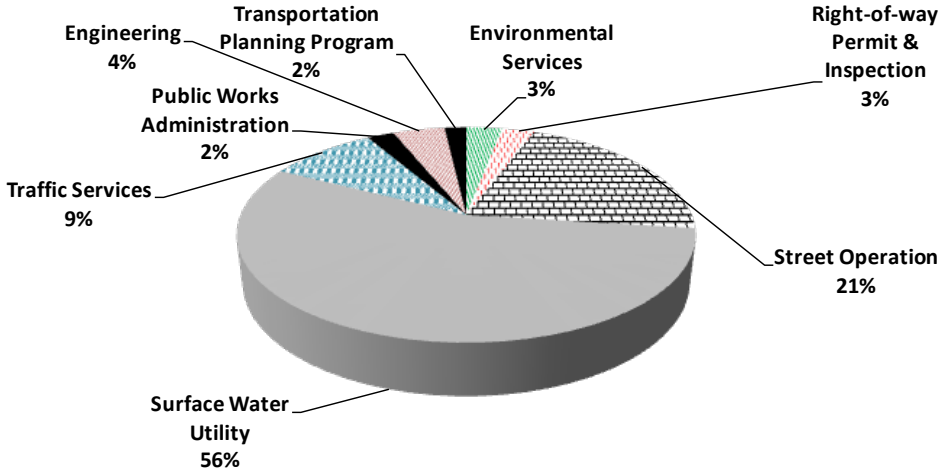
Goal 4: Enhance openness and opportunities for community engagement

- Communicate and provide opportunities for public input on key policies, including light rail station planning, safe community initiatives, the Point Wells Transportation Corridor Study, and other City projects

Public Works
2014

Expenditures by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Environmental Services	$339,142	$231,285	$471,102	$471,102	$282,080	($189,022)	(40.12%)
Right-of-way Permit & Inspection	$191,446	$206,937	$217,251	$301,404	$258,290	$41,039	18.89%
Street Operation	$2,047,412	$2,093,899	$2,217,696	$2,125,451	$1,999,037	($218,659)	(9.86%)
Surface Water Utility	$3,689,103	$3,967,373	$5,208,387	$4,962,180	$5,222,967	$14,580	0.28%
Traffic Services	$286,837	$178,905	$284,717	$283,545	$849,648	$564,931	198.42%
Public Facility & Vehicle Maintenance & Operations	$586,666	$666,650	$0	$0	$0	$0	0.00%
Public Works Administration	$221,989	$358,739	$218,358	$218,284	$211,973	($6,385)	(2.92%)
Engineering	$7,972	$334,210	$392,744	$392,669	$411,685	$18,941	4.82%
Transportation Planning Program	$0	$117,809	$184,195	$184,043	$171,208	($12,987)	(7.05%)
Total Program Budget	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%



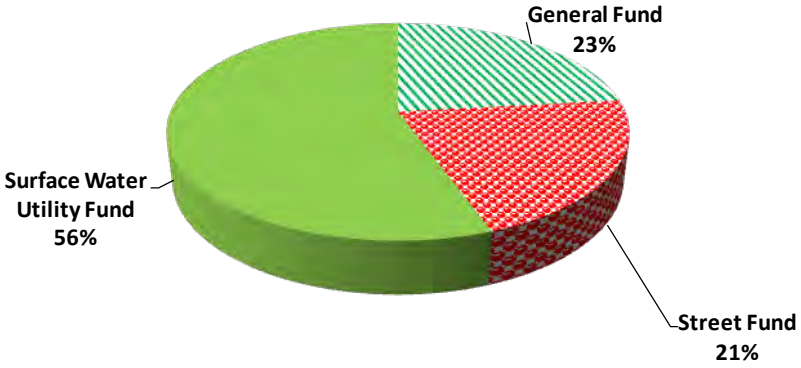
Revenue by Program 2011 – 2014

Program Budget	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Environmental Services	$393,065	$294,978	$465,760	$466,884	$294,360	($171,400)	(36.80%)
Right-of-way Permit & Inspection	$226,154	$331,105	$230,000	$315,000	$315,000	$85,000	36.96%
Street Operation	$1,127,115	$1,103,290	$1,104,493	$1,097,728	$1,099,868	($4,625)	(0.42%)
Surface Water Utility	$3,366,907	$3,630,433	$4,133,650	$4,156,774	$3,711,164	($422,486)	(10.22%)
Traffic Services	$91,162	$15,728	$0	$0	$0	$0	0.00%
Total Program Revenue	$5,204,403	$5,375,534	$5,933,903	$6,036,386	$5,420,392	($513,511)	(8.65%)
General Fund Subsidy	$1,363,928	$2,020,430	$1,072,607	$1,069,163	$1,575,524	$502,917	46.89%
Use of Streets Fund Balance	$480,040	$422,903	$1,113,203	$1,027,723	$899,169	($214,034)	(19.23%)
Use of Surface Water Utility Fund Balance	$322,196	$336,940	$1,074,737	$805,406	$1,511,803	$437,066	40.67%
Total Resources	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%

Public Works
2014

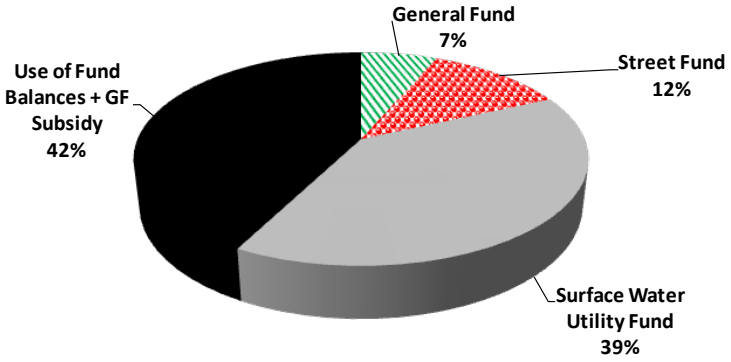
Expenditures by Fund 2011 – 2014

Public Works Expenditures by Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$1,156,438	$2,095,315	$1,768,367	$1,851,047	$2,184,884	$416,517	23.55%
Street Fund	$2,525,026	$2,093,119	$2,217,696	$2,125,451	$1,999,037	($218,659)	(9.86%)
Surface Water Utility Fund	$3,689,103	$3,967,373	$5,208,387	$4,962,180	$5,222,967	$14,580	0.28%
Total Public Works Expenditures	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%



Revenue by Fund 2011 – 2014

Public Works Revenues by Fund	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
General Fund	$393,065	$641,811	$695,760	$781,884	$609,360	($86,400)	(12.42%)
Street Fund	$1,444,431	$1,103,290	$1,104,493	$1,097,728	$1,099,868	($4,625)	(0.42%)
Surface Water Utility Fund	$3,366,907	$3,630,433	$4,133,650	$4,156,774	$3,711,164	($422,486)	(10.22%)
Use of Fund Balances + GF Subsidy	$2,166,164	$2,780,273	$3,260,547	$2,902,292	$3,986,496	$725,949	22.26%
Total Public Works Revenue	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%



Public Works
2014

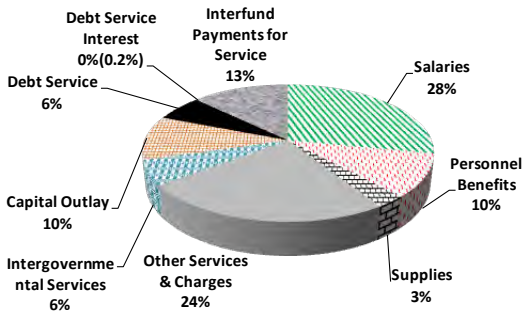
Expenditures by Type 2011 – 2014

Object Category Name	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Salaries	$1,885,956	$2,211,276	$2,333,474	$2,368,917	$2,639,965	$306,491	13.13%
Personnel Benefits	$598,803	$734,850	$802,510	$802,866	$949,363	$146,853	18.30%
Supplies	$390,045	$312,144	$418,382	$440,296	$259,416	($158,966)	(38.00%)
Other Services & Charges	$1,576,437	$2,127,679	$3,344,983	$3,086,759	$2,236,401	($1,108,582)	(33.14%)
Intergovernmental Services	$422,560	$392,737	$500,563	$498,009	$538,154	$37,591	7.51%
Capital Outlay	$739,873	$711,884	$319,486	$300,701	$989,898	$670,412	209.84%
Debt Service	$326,475	$326,475	$326,475	$326,475	$587,298	$260,823	79.89%
Debt Service Interest	$17,140	$15,508	$17,956	$17,956	$17,956	$0	0.00%
Interfund Payments for Service	$1,413,278	$1,323,254	$1,130,621	$1,096,699	$1,188,437	$57,816	5.11%
Total Public Works Expenditures	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%

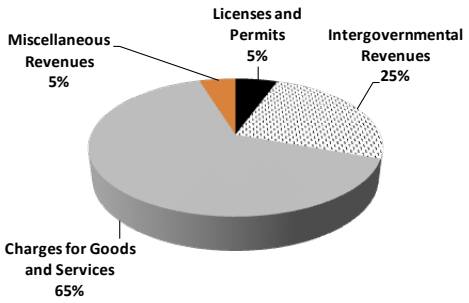
Revenue by Type 2011 – 2014

Revenue Source	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Budget	2013 Current Budget versus 2014 Budget	Percentage Change
Licenses and Permits	$226,154	$315,400	$215,000	$300,000	$300,000	$85,000	39.53%
Intergovernmental Revenues	$1,603,156	$1,555,932	$2,157,794	$2,138,064	$1,353,421	($804,373)	(37.28%)
Charges for Goods and Services	$3,134,689	$3,214,657	$3,306,374	$3,342,894	$3,509,036	$202,662	6.13%
Fines & Forfeits	$30	$28	$0	$13	$0	$0	0.00%
Other Financing Sources	$2,968	$0	$0	$0	$0	$0	0.00%
Miscellaneous Revenues	$237,406	$289,517	$254,735	$255,415	$257,935	$3,200	1.26%
Total Revenue	$5,204,403	$5,375,534	$5,933,903	$6,036,386	$5,420,392	($513,511)	(8.65%)
General Fund Subsidy	$1,363,928	$2,020,430	$1,072,607	$1,069,163	$1,575,524	$502,917	46.89%
Use of Streets Fund Balance	$480,040	$422,903	$1,113,203	$1,027,723	$899,169	($214,034)	(19.23%)
Use of Surface Water Utility Fund Balance	$322,196	$336,940	$1,074,737	$805,406	$1,511,803	$437,066	40.67%
Total Resources	$7,370,567	$8,155,807	$9,194,450	$8,938,678	$9,406,888	$212,438	2.31%

Expenditures



Revenue



Public Works
2014

Budget Changes

Expenditures

- ✓ Includes the addition of an Engineering Technician for Asset Management (1.0 FTE) specifically for Traffic Services and Street Maintenance resulting in an increase of $92,338.
- ✓ Includes the addition of an Engineer II: Surface Water (1.0 FTE) resulting in an increase of $124,959.
- ✓ Includes the reclassification of the Management Analyst position based on the increased needs for the future to manage projects, programs and policy and procedure development resulting in an increase of $8,943.
- ✓ Includes the one-time purchase of a skid steer tractor and trailer with 24" grinder/planner, grading blade, clam bucket, broom, collection pan and forks ($134,138), and the ongoing maintenance and operation cost of the equipment ($6,245).
- ✓ Includes the one-time purchase of a sidewalk grinder, drums, cart, vacuum and trailer ($25,636) and the ongoing maintenance and operations costs of the equipment ($3,100). This will allow the City to mitigate possible trip hazards on existing sidewalks and paved walkway locations as well as scheduled routes throughout the City.
- ✓ Includes the ongoing reduction of slope mowing ($6,750).
- ✓ Includes the one-time replacement and upgrade of the streets sign truck ($46,184) and the ongoing increase of the maintenance and operations costs of the equipment ($13,800).
- ✓ Includes the one-time replacement and upgrade of a streets program truck ($46,184) and the ongoing increase of the maintenance and operations costs of the equipment ($3,780).
- ✓ Includes the addition of the Street Light Program to install 10 new street lights on existing poles per year resulting in an increase of $3,000.
- ✓ Includes the addition of $10,000 in engineering professional services to fund basic items that are currently unbudgeted.
- ✓ Includes one-time extra help costs ($36,100) for a Right-of-Way Construction Inspector to allow the Construction Services team to maintain the existing level of service.

PUBLIC WORKS ADMINISTRATION

PROGRAM PURPOSE:

Public Works Administration provides the department with overall management, leadership, grants and contract administration, process and policy development.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of invoices processed on time	100%	100%	100%	99%	100%

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Public Works Administration as a percent of the total Public Works Budget	2.8%	3.1%	4.0%	3.7%	3.7%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of grant reimbursements processed	100	164	170	50	100
Number of vendor invoices processed	3,394	2,915	2,664	1,800	2,900
Total number of contracts processed	215	170	189	108	190

ENVIRONMENTAL SERVICES

PROGRAM PURPOSE:

Provide events, workshops, mini-grants and educational materials that assist residents, schools, businesses and government increase actions that protect our environment for current and future generations. Manage the solid waste contract and provide customer service support for other utilities in the City.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Tons recycled at City recycling events	100	168	160	188	190

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Percentage of solid waste stream recycled from curbside residential collection	59%	60%	60%	60%	60%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Pounds of household batteries recycled	8,514	7,428	9,511	11,000	11,000

Measurement: INPUT	2010	2011	2012	2013 Est.	2014 Proj.
Number of households participating in annual recycling opportunities	4,884	4,020	3,548	3,800	3,800

RIGHT-OF-WAY PERMIT AND INSPECTION PROGRAM

PROGRAM PURPOSE:

Review planned work and inspect construction/work taking place in the public right-of-way, manage City franchises in the right-of-way, and provide plan review services on planning and development project applications submitted to the City's Planning and Development Services Department.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFICIENCY	2010	2011	2012	2013 Est.	2014 Proj.
Number of ROW inspections completed per FTE	690	610	775	823	823

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of inspections performed	965	1,037	1,320	1,400	1,400
Number of right-of-way permits issued	365	445	694	500	500

TRANSPORTATION PLANNING PROGRAM

PROGRAM PURPOSE:

This program focuses on representing Shoreline's interest in the regional transportation arena which includes transit. Equally important is that Transportation Planning facilitates coordination between Capital Improvement Projects (CIP), development review, the engineering standards, and between land use and transportation as well as pursuing grants and other funding sources for transportation projects and system improvements. Additionally, this program supports all transportation planning and implementation of the City's Transportation Master Plan.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Completion of the Transportation Master Plan			**100%**	**N/A**	**N/A**
Development and Adoption of a Transportation Impact Fee			**100%**	**100%**	**N/A**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Council presentations made			**10**	**10**	**10**
Regional Transportation Coordination meetings attended			**100**	**100**	**100**

TRAFFIC SERVICES

PROGRAM PURPOSE:

Responsible for plan review, design and approval of all traffic control devices including streetlights, crosswalks, signals, signs, striping, etc; maintenance of traffic-related records including accident reports and signage/crosswalk inventories; preparation and documentation of city traffic standards; traffic counts and investigations and community education.

Provide traffic counts and investigations, community education, and management of the City's Neighborhood Traffic Safety Program (NTSP). Design traffic calming solutions that enhance the quality of life for Shoreline residents. Provide funding for special emphasis police traffic enforcement.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Percentage of citizens surveyed who are very satisfied or somewhat satisfied with the flow of traffic and congestion.	**46%**	**46%**	**52%**	**52%**	**52%**

Measurement: WORKLOAD	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Number of active residential areas involved in the NTSP Program	**29**	**30**	**25**	**27**	**25**
Number of residential area traffic projects completed per year	**10**	**7**	**7**	**3**	**3**
Number of service requests received	**30**	**49**	**50**	**50**	**50**
Number of targeted law enforcement hours in a NTSP residential area.	**333**	**148**	**0**	**0**	**0**
Number of traffic counts completed each year	**370**	**328**	**241**	**350**	**350**
Number of work orders issued	**140**	**178**	**200**	**250**	**250**

STREET OPERATION

PROGRAM PURPOSE:

Vegetation & Tree Maintenance in Right-of-Way: Maintains public rights-of-way by tree trimming, controlling vegetation, grading and other methods.

Street Maintenance & Operations: Manages the city's road overlay, curb ramp, and sidewalk programs. Provides maintenance and upkeep of city streets and roads. This service includes pothole patching, crack sealing, street sweeping, and snow and ice removal. Provides general maintenance support for the City including signing, striping, fence/barricade repair, parking lot maintenance, and other odd jobs.

Street Lighting: Provides funding for street lights on arterial streets and traffic signalization. Maintains inventory data on all streetlights, through a GPS network mapping system.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Average pavement rating for arterials/collectors.	**65**	**65**	**65**	**65**	**65**
Average pavement rating for residential streets.	**71**	**71**	**71**	**71**	**71**
Average weighted pavement rating for all City streets.	**70**	**70**	**70**	**70**	**70**
Percentage of citizens surveyed that are satisfied with the adequacy of city street lighting on arterial streets	**52%**	**53%**	**53%**	**53%**	**53%**

Measurement: EFFICIENCY	**2010**	**2011**	**2012**	**2013 Est.**	**2014 Proj.**
Annual operating and maintenance costs per City traffic signal	**$3,858**	**$3,362**	**$3,478**	**$3,521**	**$3,550**
Annual street operation expenditures per paved lane mile in the City	**$4,897**	**$4,594**	**$4,788**	**$4,992**	**$5,196**
Cost per lane mile for asphalt overlay	**$212,171**	**$248,762**	**$0**	**$168,580**	**$0**
Cost per lane mile for BST (Bituminous Surface Treatment)		**$32,626**	**$51,078**	**$44,094**	**$47,000**
Cost per lane mile of street sweeping	**$44.90**	**$56.26**	**$46.68**	**$31.80**	**$49.00**

STREET OPERATION

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Number of lane miles resurfaced with asphalt overlay	**2.38**	**1.20**	**0**	**3.17**	**0**
Number of lane miles resurfaced with BST (Bituminous Surface Treatment)		**16.2**	**13.5**	**9.2**	**15.0**
Number of lane miles swept	**2,180**	**2,053**	**1,734**	**1,800**	**2,180**
Number of potholes repaired	**77**	**21**	**22**	**20**	**20**
Number of traffic signs maintained	**567**	**560**	**428**	**450**	**450**

SURFACE WATER UTILITY

PROGRAM PURPOSE:

The Surface Water Management Program manages, operates and maintains the City's surface water infrastructure and natural channels to promote flood protection, comply with regulatory requirements, and to protect and enhance water quality and habitat through the practice and promotion of sound environmental stewardship.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2010	2011	2012	2013 Est.	2014 Proj.
Number of storm drains adopted (total)			59	71	90
Percentage of Catch Basins Inspected			35%	51%	14%
Percentage of catch basins routinely cleaned annually	21%	25%	25%	34%	34%
Percentage of citizens who are very satisfied or satisfied with the adequacy of storm drainage services in their neighborhood	63%	63%	63%	63%	63%
Percentage of citizens who are very satisfied or satisfied with the overall quality of the City's stormwater system	69%	69%	69%	69%	69%
Percentage of drainage channels cleaned	10%	10%	10%	10%	14%
Percentage of privately owned stormwater facilities passing maintenance	93%	90%	90%	90%	90%

Measurement: WORKLOAD	2010	2011	2012	2013 Est.	2014 Proj.
Approximate linear feet of stormwater pipes to maintain	640,000	640,000	640,000	640,000	640,000
Approximate total linear feet of ditches to maintain	150,000	150,000	150,000	150,000	150,000
Number of City owned Storm Water Facilites to inspect and maintain	33	34	34	34	34
Number of City owned water quality facilities to inspect and mantain	21	37	37	37	37
Number of dams to inspect and maintain	5	5	5	5	5

SURFACE WATER UTILITY

	2010	2011	2012	2013 Est.	2014 Proj.
Number of drainage or flooding service requests	**157**	**100**	**100**	**100**	**100**
Number of privately owned stormwater facilities to inspect	**263**	**263**	**263**	**263**	**263**
Number of pump stations to inspect and maintain	**7**	**8**	**8**	**8**	**8**
Number of water quality services requests	**10**	**5**	**12**	**25**	**25**

BUDGET BY FUND

City Fund Structure

Fund Structure

The City has established a variety of funds that are used to collect revenues and hold funds in reserve for specified purposes. The City has five categories of funds; operating, capital, enterprise, internal service and agency. Operating funds collect a variety of revenues to support the City's various functions. Capital funds receive designated revenues and transfers-in from other funds to be used for specific capital projects. Enterprise funds are used to report activity related to the collection of an external fee for service. Internal service funds account for the goods and services provided internally on a cost-reimbursement basis. The City provides fiscal agency services to the Northshore/Shoreline Community Network. These transactions are reflected in an agency fund. In 2014, the City's funds breakdown is as follows:

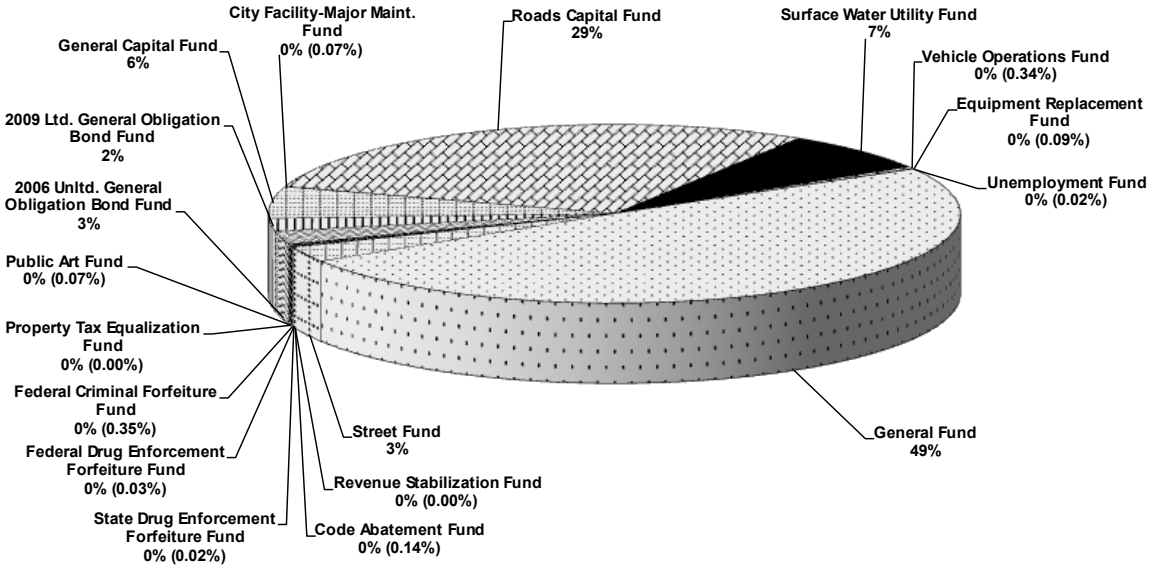
	Fund	Proposed 2014 Budget	Percent of City's total budget
MAJOR FUND	General Fund	$35,506,938	49.38%
MAJOR FUND	Roads Capital Fund	20,872,851	29.03%
MAJOR FUND	Surface Water Utility Fund	5,222,967	7.26%
MAJOR FUND	General Capital Fund	4,113,532	5.72%
	Street Fund	1,999,037	2.78%
	2006 General Obligation Bond Fund	1,709,050	2.38%
	2009 General Obligation Bond Fund	1,662,567	2.31%
	Federal Criminal Forfeiture Fund	254,845	0.35%
	Vehicle Maintenance and Operations Fund	245,273	0.34%
	Code Abatement Fund	100,000	0.14%
	Equipment Replacement Fund	61,597	0.09%
	City Facility Major Maintenance and Public Art Fund	99,408	0.07% each
	Federal Drug Enforcement Forfeiture Fund	20,750	0.03%
	Unemployment Fund and State Drug Enforcement Forfeiture Fund	31,300	0.02% each
	Revenue Stabilization Fund and Property Tax Equalization Fund	0	0.00%
	TOTAL	**$71,900,115**	**100.00%**

Fund Name	Description
	Operating Funds
Fund 001 General Fund	The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are local taxes. Property tax and sales tax combined provide approximately 48% of the General Fund operating revenues.
	Special Revenue Funds
	Funds that include dedicated revenues for a specific purpose (e.g. roads, enforcement of drug laws, etc.), that require an additional level of accountability and are collected in a separate account.
Funds 101 Street Fund	The Street Fund is used to support street and right of way maintenance and street lighting. Fuel tax and a subsidy from the General Fund are the two sources of on-going support.
Fund 107 Code Abatement Fund	The purpose of this fund is to provide resources for city code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts.
Fund 108 State Drug Enforcement Forfeiture Fund	The purpose of this fund is to account for monies received by the City from the State of Washington through King County representing the City's share of assets seized and forfeited during the joint investigations of illegal drug activity with state agencies.

Fund Name	Description
Fund 109 Public Arts Fund	The purpose of this fund is to account for the 1% for Arts program. An amount equal to 1% of capital construction contracts will be transferred from each capital fund. Funding will be utilized for public art projects.
Fund 112 Federal Drug Enforcement Forfeiture Fund	The purpose of this fund is to account for monies received by the City representing the City's share of assets seized and forfeited during the joint investigations of illegal drug activity with federal agencies.
Fund 115 Property Tax Equalization Fund	The purpose of the Property Tax Equalization Fund is to accumulate and disburse proceeds from the City's maintenance and operations levy over the six year levy period. The City will collect revenues in excess of those needed to sustain current operating services in years 2011-2012, but will collect less than needed in 2013-2016.
Fund 116 Federal Criminal Forfeiture Fund	The purpose of this fund is to account for seizure funds received by the City due to staff participation in a federal task force being led by the United States Treasury.
Fund 190 Revenue Stabilization Fund	The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.
	Debt Service Fund
	A fund established to account for the accumulation of resources for; and the payment of, general long-term debt principal and interest.
Fund 201 2006 General Obligation Bond Fund	This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements**.**
Fund 211 2009 Limited Tax General Obligation Bond Fund	This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.
	Capital Funds
	Funds that are specifically designated for major capital improvements.
Fund 301 General Capital Fund	The General Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and General Fund transfers. These funds are used for facility, recreation, parks and open space projects.
Fund 312 City Facility-Major Maintenance Fund	This fund was established in 2005. This capital fund will account for the long-term maintenance of City Facilities.
Fund 330 Roads Capital Fund	The Roads Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and federal, state, and local grant sources. These funds are used for street and transportation related projects.
	Enterprise Fund
	A proprietary fund type is used to report an activity for which a fee is charged to external users for goods or services. Usually an activity accounted for in an enterprise fund indicates that the fees charged should cover both operational and capital activities of the activity.

Fund 401 Surface Water Utility Fund	This fund includes all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.
	Internal Service Funds
	A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing the services.
Fund 501 Vehicle Operations and Maintenance Fund	The Vehicle Operations and Maintenance Fund accounts for the costs of operating and maintaining city vehicles and auxiliary equipment. An annual charge is made to department budgets using City vehicles and other equpment to support this purpose.
Fund 503 Equipment Replacement Fund	The Equipment Replacement Fund is used to account for the future replacement of all City assets, including purchased vehicles, computer equipment, furniture, buildings, other equipment, etc. An annual allocation is charged to departments for the replacement of vehicles and other equipment.
Fund 505 Unemployment Fund	An annual allocation is made to this fund in lieu of making contributions to the state unemployment insurance.
	Agency Fund
	Used to account for assets held by a government as an agent for individuals, private organizations, other government agencies and/or other funds.
Fund 651 Northshore / Shoreline Community Network	The city provides fiscal agency services through an interlocal agreement to the Northshore/Shoreline Community Network. The network's Executive Board retains complete control over the day-to-day administrative activities. This fund is custodial in nature and does not involve the measurement of results of operations. Therefore, the City does not appropriate a budget for this fund.

2014 Budget by Fund



All Funds Historical Revenue/Expenditure Summary

	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2013 Current Budget vs. 2014 Proposed Budget
RESOURCES						
Beginning Fund Balance	**$ 26,967,455**	**$ 27,365,887**	**$ 29,973,214**	**$ 29,973,214**	**$ 28,881,830**	**$ (1,091,384)**
Revenues & Transfers-In						
General Fund **(Major Fund)**	$ 33,087,565	$ 35,051,246	$ 33,304,084	$ 34,016,686	$ 34,142,054	837,970
Street Fund	2,516,767	2,021,508	2,117,696	2,055,941	1,815,589	(302,107)
Revenue Stabilzation Fund	219,801	2,507	-	3,732	-	-
Property Tax Equalization Fund	787,373	399,747	-	2,030	-	-
Code Abatement Fund	19,007	3,169	80,550	80,550	80,550	-
State Drug Enforcement Forfeiture Fund	20,096	76,982	13,800	69,780	13,800	-
Federal Drug Enforcement Forfeiture Fund	16,124	125,014	20,750	30,516	20,750	-
Federal Criminal Forfeiture Fund	257,165	420,000	25,000	1,231,620	79,845	54,845
Public Art Fund	7,772	13,276	500	500	500	-
2006 General Obligation Bond Fund	1,694,280	1,688,764	1,505,050	1,505,050	1,710,000	204,950
2009 General Obligation Bond Fund	1,661,729	1,660,023	1,660,567	1,660,568	1,662,567	2,000
General Capital Fund **(Major Fund)**	688,387	884,712	4,044,143	4,768,945	2,511,380	(1,532,763)
City Facility -Major Maintenance Fund	98,230	164,359	74,866	74,866	75,392	526
Roads Capital Fund **(Major Fund)**	25,464,394	9,630,183	19,579,038	5,214,972	20,911,929	1,332,891
Surface Water Utility Fund **(Major Fund)**	3,366,907	3,630,433	4,133,650	4,156,774	3,711,164	(422,486)
Vehicle Operations Fund	174,714	195,970	198,635	198,635	230,523	31,888
Equipment Replacement Fund	254,759	524,878	372,606	381,687	275,010	(97,596)
Unemployment Fund	10,074	67,781	17,500	17,579	17,500	-
Total Revenues & Transfers-In	$ 70,345,144	$ 56,560,552	$ 67,148,435	$ 55,470,431	$ 67,258,553	$ 110,118
Total Resources	**$ 97,312,599**	**$ 83,926,439**	**$ 97,121,649**	**$ 85,443,645**	**$ 96,140,383**	**$ (981,266)**
USES						
Expenditures & Transfers Out						
General Fund **(Major Fund)**	$ 31,291,632	$ 31,901,517	$ 34,877,598	$ 34,491,185	$ 35,506,938	$ 629,340
Street Fund	2,525,020	2,093,117	2,217,696	2,125,451	1,999,037	(218,659)
Revenue Stabilzation Fund	-	-	-	-	-	-
Property Tax Equalization Fund	-	-	-	-	-	-
Code Abatement Fund	7,934	2,454	100,000	100,000	100,000	-
State Drug Enforcement Forfeiture Fund	3,216	19,322	13,800	13,800	13,800	-
Federal Drug Enforcement Forfeiture Fund	9,986	4,914	20,750	20,750	20,750	-
Federal Criminal Forfeiture Fund	3,391	41,290	147,000	146,967	254,845	107,845
Public Art Fund	65,357	26,433	70,000	70,000	49,408	(20,592)
2006 Unltd. General Obligation Bond Fund	1,694,352	1,702,603	1,705,050	1,705,050	1,709,050	4,000
2009 Ltd. General Obligation Bond Fund	1,661,729	1,660,022	1,660,567	1,660,567	1,662,567	2,000
General Capital Fund	1,577,750	1,630,537	5,974,435	5,164,796	4,113,532	(1,860,903)
City Facility -Major Maintenance Fund	155,149	-	218,797	218,797	50,000	(168,797)
Roads Capital Fund **(Major Fund)**	26,937,697	10,360,930	20,410,625	5,407,047	20,872,851	462,226
Surface Water Utility Fund	3,689,104	3,967,373	5,208,387	4,962,180	5,222,967	14,580
Vehicle Operations Fund	173,762	183,166	213,635	213,635	245,273	31,638
Equipment Replacement Fund	125,878	316,784	244,090	244,090	61,597	(182,493)
Unemployment Fund	24,756	42,764	17,500	17,500	17,500	-
Total Expenditures & Transfers Out	$ 69,946,713	$ 53,953,226	$ 73,099,930	$ 56,561,815	$ 71,900,115	$ (1,199,815)
Ending Fund Balance	**$ 27,365,887**	**$ 29,973,214**	**$ 24,021,719**	**$ 28,881,830**	**$ 24,240,268**	**$ 218,549**
Total Uses	**$ 97,312,600**	**$ 83,926,440**	**$ 97,121,649**	**$ 85,443,645**	**$ 96,140,383**	**$ (981,266)**

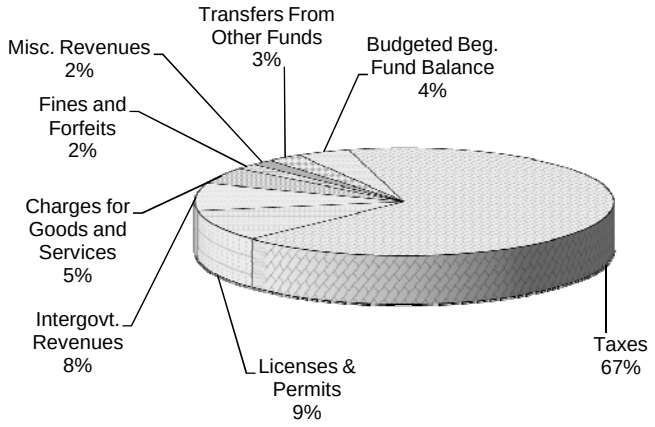
General Fund (001) Summary

The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are general purpose State and local taxes.

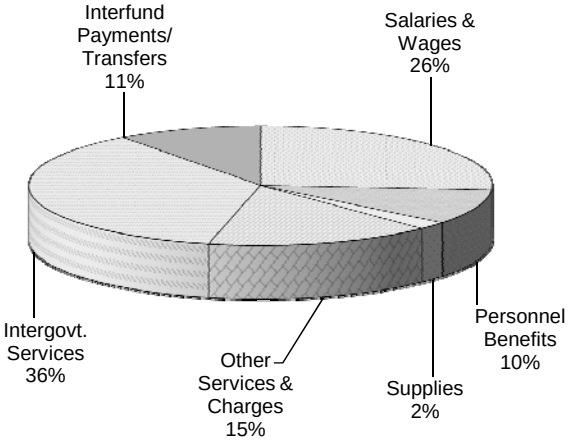
Department: Various
Program: Various

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 4,681,743**	**$ 4,918,980**	**$ 6,714,913**	**$ 9,864,642**	**$ 9,864,642**	**$ 9,390,143**	**$ (474,499)**	**(5%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 1,573,515	$ -	$ 1,446,662	$ (126,853)	(8%)
Taxes	19,764,011	22,841,515	24,356,913	23,189,432	23,471,009	23,896,129	706,697	3%
Licenses & Permits	2,745,766	3,101,248	3,664,170	3,091,450	3,282,369	3,343,971	252,521	8%
Intergovt. Revenues	2,935,764	3,160,034	3,032,332	3,103,613	3,179,817	2,944,034	(159,579)	(5%)
Charges for Goods and Services	1,578,606	1,869,036	1,783,227	1,766,600	1,812,394	1,783,196	16,596	1%
Fines and Forfeits	634,891	615,752	606,040	629,000	692,214	604,000	(25,000)	(4%)
Misc. Revenues	553,276	535,509	609,475	577,944	593,526	601,624	23,680	4%
Prior Year Adjustment	109,537	-	-	-	-	-	-	0%
Total Revenue	$ 28,321,851	$ 32,123,094	$ 34,052,157	$ 33,931,554	$ 33,031,329	$ 34,619,616	$ 688,062	2%
Proceeds from Street Vacation	$ -							
Transfers From Other Funds	2,168,613	964,471	999,089	946,045	985,357	969,100	23,055	2%
Total Funding Sources	$ 30,490,464	$ 33,087,565	$ 35,051,246	$ 34,877,599	$ 34,016,686	$ 35,588,716	$ 711,117	2%
Use of Funds								
Salaries & Wages	$ 8,000,189	$ 8,064,716	$ 8,380,651	$ 8,945,675	$ 8,924,851	$ 9,294,656	$ 348,981	4%
Personnel Benefits	2,413,207	2,608,274	2,830,719	3,266,383	3,240,973	3,380,199	113,816	3%
Supplies	577,682	617,358	599,138	745,594	796,679	745,835	241	0%
Other Services & Charges	4,230,919	4,250,992	4,679,718	5,561,391	5,977,103	5,601,787	40,396	1%
Intergovt. Services	12,245,289	11,799,560	12,256,431	12,757,295	12,826,301	12,887,545	130,250	1%
Capital Outlays	46,835	99,120	51,644	-	6,099	-	-	0%
Debt Service-Int/Related Cost	-	-	-	-	-	-	-	0%
Interfund Payments/Transfers	2,739,106	3,851,612	3,103,219	3,601,260	2,719,179	3,596,916	(4,344)	(0%)
Total Expenditures	$ 30,253,227	$ 31,291,632	$ 31,901,517	$ 34,877,598	$ 34,491,185	$ 35,506,938	$ 629,340	2%
Ending Fund Balance	**$ 4,918,980**	**$ 6,714,913**	**$ 9,864,642**	**$ 8,291,128**	**$ 9,390,143**	**$ 8,025,259**	**$ (265,869)**	**(3%)**
Total FTE's	**108.26**	**107.51**	**111.61**	**112.90**	**112.75**	**115.13**	**2.23**	**2%**

2014 Funding Sources



2014 Use of Funds



Street Fund (101) Summary

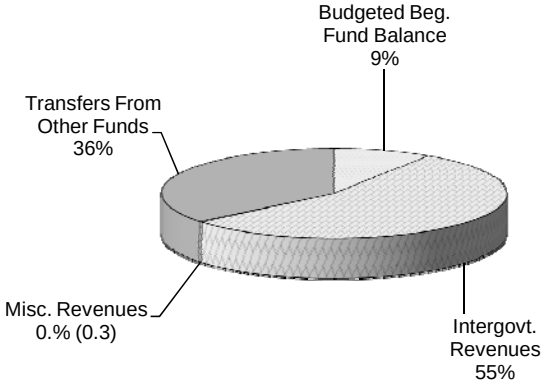
The Street Fund provides support for street Fuel tax is the major source of revenue. Funds are transferred from the General Fund to subsidize the Street Operations .

Department: Public Works

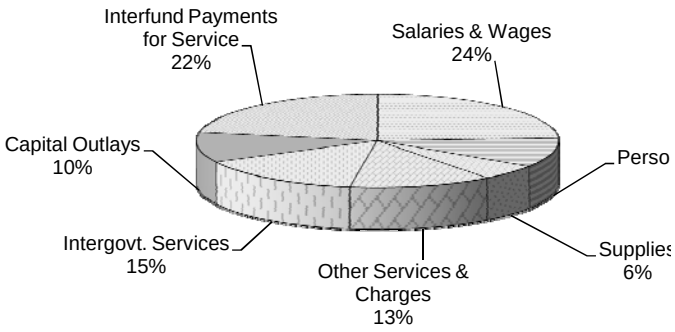
Programs: Right of Way Permit & Inspection (through 2011)
Street Operations
Traffic Services (through 2011)

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginnning Fund Balance	**$ 944,687**	**$ 844,609**	**$ 836,356**	**$ 764,747**	**$ 764,747**	**$ 695,237**	**$ (69,510)**	**(9%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 100,000	$ -	$ 183,448	$ 83,448	83%
Licenses & Permits	173,386	226,154	-	-	-	-	-	0%
Intergovt. Revenues	1,176,558	1,208,457	1,100,239	1,099,493	1,092,035	1,094,868	(4,625)	(0%)
Charges for Goods and Services	-	-	-	-	-	-	-	0%
Fines and Forfeits	46	30	28	-	13	-	-	0%
Misc. Revenues	15,012	9,790	3,023	5,000	5,680	5,000	-	0%
Prior Year Adjustment	-	-	-	-	-	-	-	0%
Total Revenue	$ 1,365,002	$ 1,444,431	$ 1,103,290	$ 1,204,493	$ 1,097,728	$ 1,283,316	$ 78,823	7%
Transfers From Other Funds	1,023,492	1,072,336	918,218	1,013,203	958,213	715,721	(297,482)	(29%)
Total Funding Sources	$ 2,388,494	$ 2,516,767	$ 2,021,508	$ 2,217,696	$ 2,055,941	$ 1,999,037	$ (218,659)	(10%)
Use of Funds								
Salaries & Wages	$ 733,362	$ 729,429	$ 475,834	$ 468,523	$ 468,523	$ 481,983	$ 13,460	3%
Personnel Benefits	230,258	244,710	179,072	180,229	176,896	202,924	22,695	13%
Supplies	129,541	106,610	78,554	118,788	118,788	107,833	(10,955)	(9%)
Other Services & Charges	575,955	623,651	595,134	693,177	640,025	255,836	(437,341)	(63%)
Intergovt. Services	160,506	250,206	207,352	299,940	297,373	299,940	-	0%
Capital Outlays	139,031	-	-	-	729	207,536	207,536	0%
Interfund Payments for Service	519,919	570,414	557,171	457,039	423,117	442,985	(14,054)	(3%)
Total Expenditures	$ 2,488,572	$ 2,525,020	$ 2,093,117	$ 2,217,696	$ 2,125,451	$ 1,999,037	$ (218,659)	(10%)
Ending Fund Balance	**$ 844,609**	**$ 836,356**	**$ 764,747**	**$ 664,747**	**$ 695,237**	**$ 511,789**	**$ (152,958)**	**(23%)**
Total FTE's	**11.21**	**11.26**	**7.76**	**7.76**	**7.19**	**6.99**	**(0.77)**	**(10%)**

2014 Funding Sources



2014 Use of Funds



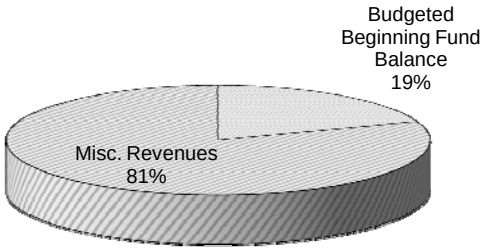
Code Abatement Fund (107) Summary

The Code Abatement Fund provides funding for City code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts. This fund was established in 2002 by a transfer from the General Fund.

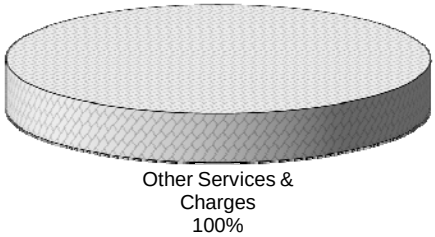
Department: Planning & Community Development
Program: Code Abatement Operations

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 156,758**	**$ 162,032**	**$ 173,105**	**$ 173,820**	**$ 173,820**	**$ 154,370**	**$ (19,450)**	**(11%)**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ 19,450	$ -	$ 19,450	$ -	0%
Fines and Forfeits	4,352	1,125	-	-	1,221	-	-	0%
Misc. Revenues	12,839	17,882	3,169	80,550	79,329	80,550	-	0%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	$ 17,191	$ 19,007	$ 3,169	$ 100,000	$ 80,550	$ 100,000	$ -	0%
Other Financing/Transfers In	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 17,191	$ 19,007	$ 3,169	$ 100,000	$ 80,550	$ 100,000	$ -	0%
Use of Funds								
Supplies	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Other Services & Charges	11,917	7,934	2,387	100,000	100,000	100,000	-	0%
Intergovernmental Services			67					0%
Total Expenditures	$ 11,917	$ 7,934	$ 2,454	$ 100,000	$ 100,000	$ 100,000	$ -	0%
Ending Fund Balance	**$ 162,032**	**$ 173,105**	**$ 173,820**	**$ 154,370**	**$ 154,370**	**$ 134,920**	**$ (19,450)**	**(13%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



State Drug Enforcement Forfeiture Fund (108) Summary

The purpose of the State Drug Enforcement Forfeiture Fund is to account for Satate seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

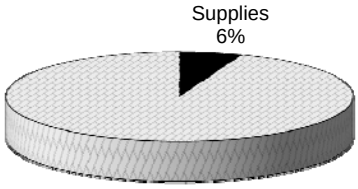
Department: Police
Program: State Seizures

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 14,675**	**$ 9,496**	**$ 26,376**	**$ 84,036**	**$ 84,036**	**$ 140,016**	**$ 55,980**	**67%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Fines & Forfeits	-	-	-	-	-	-	-	0%
Misc. Revenues	9,927	20,096	76,982	13,800	69,780	13,800	-	0%
Prior Year Adjustment	-	-	-	-	-	-	-	0%
Total Revenue	$ 9,927	$ 20,096	$ 76,982	$ 13,800	$ 69,780	$ 13,800	$ -	0%
Transfers From Other Funds							-	0%
Total Funding Sources	$ 9,927	$ 20,096	$ 76,982	$ 13,800	$ 69,780	$ 13,800	$ -	0%
Use of Funds								
Salaries & Wages*	$ -	$ 663	$ -	$ -	$ -	$ -	$ -	0%
Supplies	6,813	203	2,537	800	800	800	-	0%
Other Services & Charges	4,447	2,350	16,785	13,000	13,000	13,000	-	0%
Intergovernmental Services	3,845	-	-	-	-	-	-	0%
Capital Outlays	-	-	-	-	-	-	-	0%
Total Expenditures	$ 15,105	$ 3,216	$ 19,322	$ 13,800	$ 13,800	$ 13,800	$ -	0%
Ending Fund Balance	**$ 9,496**	**$ 26,376**	**$ 84,036**	**$ 84,036**	**$ 140,016**	**$ 140,016**	**$ 55,980**	**67%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

* Salaries and wages expenditures represent Payments for Overtime

2014 Funding Sources

2014 Use of Funds



Public Arts Fund (109) Summary

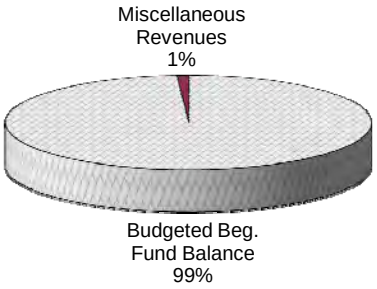
The Public Arts Fund accounts for the 1% for Arts Program. An amount equal to 1% of annual capital construction is transferred from each capital fund into this fund. Funding will be utilized to support public art projects.

Department: Parks, Recreation, and Cultural Services
Program: Public Arts Administration

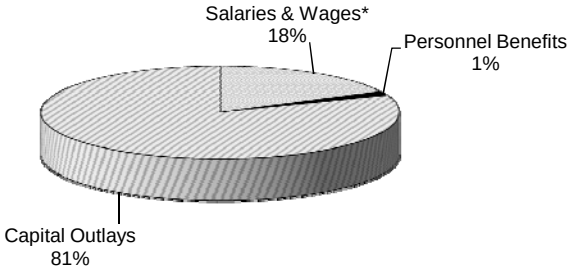
	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 326,777**	**$ 343,848**	**$ 286,263**	**$ 273,106**	**$ 273,106**	**$ 203,606**	**$ (69,500)**	**(25%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 69,500	$ -	$ 48,908	$ (20,592)	(30%)
Intergovt. Revenues		2,500	$ 4,000	$ -	$ -	$ -		0%
Miscellaneous Revenues	869	588	1,735	500	500	500	-	0%
Transfers From Other Funds	95,183	4,684	7,541	-	-	-	-	0%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 96,052	$ 7,772	$ 13,276	$ 70,000	$ 500	$ 49,408	$ (20,592)	(29%)
Use of Funds								
Salaries & Wages*	$ 5,520	$ 7,162	$ 8,647	$ 8,370	$ 8,370	$ 8,680	$ 310	4%
Personnel Benefits	461	607	735	713	713	728	15	2%
Supplies	-	4,000	1,451	-	-	-	-	0%
Other Services & Charges	33,000	23,000	15,599	-	-	-	-	0%
Capital Outlays	40,000	30,588	-	60,917	60,917	40,000	(20,917)	(34%)
Interfund Payments for Service	-	-	-	-	-	-	-	0%
Total Expenditures	$ 78,981	$ 65,357	$ 26,433	$ 70,000	$ 70,000	$ 49,408	$ (20,592)	(29%)
Ending Fund Balance	**$ 343,848**	**$ 286,263**	**$ 273,106**	**$ 203,606**	**$ 203,606**	**$ 154,698**	**$ (48,908)**	**(24%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

* Salaries and wages expenditures represent Payments for Extra Help staff

2014 Funding Sources



2014 Use of Funds



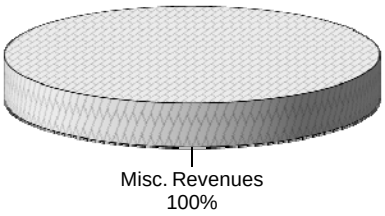
Federal Drug Enforcement Forfeiture Fund (112) Summary

The purpose of the Federal Drug enforcement Forfeiture Fund is to account for Federal seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

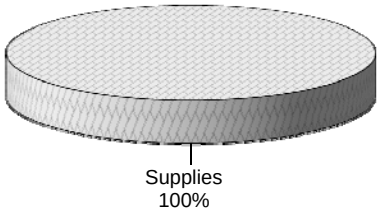
Department: Police
Program: Federal Seizures

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 27,935**	**$ 18,201**	**$ 24,339**	**$ 144,439**	**$ 144,439**	**$ 154,205**	**$ 9,766**	**7%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Misc. Revenues	70	16,124	125,014	20,750	30,516	20,750	-	0%
Total Revenue	$ 70	$ 16,124	$ 125,014	$ 20,750	$ 30,516	$ 20,750	$ -	0%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 70	$ 16,124	$ 125,014	$ 20,750	$ 30,516	$ 20,750	$ -	0%
Use of Funds								
Supplies	$ 9,204	$ 500	$ 4,585	$ 20,750	$ 20,750	$ 20,750	$ -	0%
Other Services & Charges	600	9,486	329	-	-	-	-	0%
Capital Outlays	-	-	-	-	-	-	-	0%
Total Expenditures	$ 9,804	$ 9,986	$ 4,914	$ 20,750	$ 20,750	$ 20,750	$ -	0%
Ending Fund Balance	**$ 18,201**	**$ 24,339**	**$ 144,439**	**$ 144,439**	**$ 154,205**	**$ 154,205**	**$ 9,766**	**7%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



Property Tax Equalization Fund (115) Summary

The purpose of the Property Tax Equalization Fund is to accumulate and disburse proceeds from the City's maintenance and operations levy over the six year levy period. The City will collect revenues in excess of those needed to sustain current operating services in years 2011-2013 but will collect less than needed in 2015-2016

Department: Administrative Services
Program: Reserves

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ -**	**$ 787,373**	**$ 1,187,120**	**$ 1,187,120**	**$ 1,189,150**	**$ 2,030**	**0%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Misc. Revenues	-	373	1,747	-	2,030	-	-	0%
Total Revenue	$ -	$ 373	$ 1,747	$ -	$ 2,030	$ -	$ -	0%
Transfers From Other Funds	-	787,000	398,000	-	-	-	-	0%
Total Funding Sources	$ -	$ 787,373	$ 399,747	$ -	$ 2,030	$ -	$ -	0%
Use of Funds								
Other Services & Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Interfund Payments for Service	-	-	-	-	-	-	-	0%
Total Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Ending Fund Balance	**$ -**	**$ 787,373**	**$ 1,187,120**	**$ 1,187,120**	**$ 1,189,150**	**$ 1,189,150**	**$ 2,030**	**0%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources

No revenues will be proposed in the future.

2014 Use of Funds

No expenditures will be proposed until 2015 .

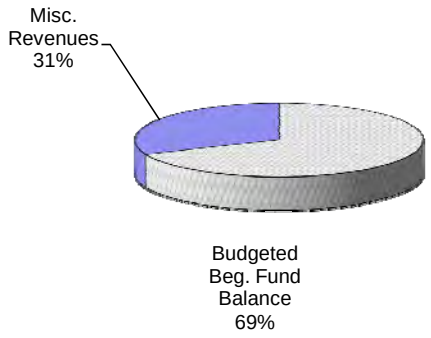
Federal Criminal Forfeiture Fund (116) Summary

The purpose of the Federal Criminal Forfeiture Fund is to account for seizure funds received by the City due to staff participation in a federal task force being led by the United States Treasury. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate criminal related crimes and incidents.

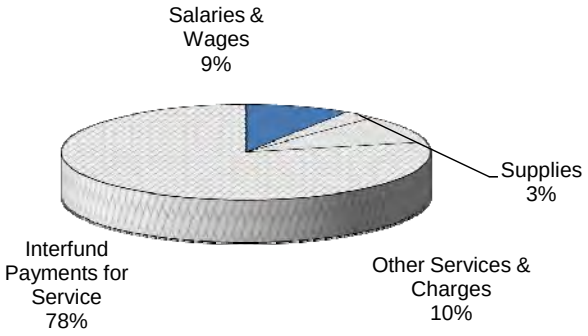
Department: Police
Program: Federal Seizures

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ -**	**$ 253,774**	**$ 632,484**	**$ 632,484**	**$ 1,717,137**	**$ 1,084,653**	**171%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 122,000	$ -	$ 175,000	$ 53,000	43%
Misc. Revenues	-	257,165	420,000	25,000	1,231,620	79,845	54,845	219%
Total Revenue	$ -	$ 257,165	$ 420,000	$ 147,000	$ 1,231,620	$ 254,845	$ 107,845	73%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	$ -	$ 257,165	$ 420,000	$ 147,000	$ 1,231,620	$ 254,845	$ 107,845	73%
Use of Funds								
Salaries & Wages	$ -	$ -	$ -	$ -	$ 27,250	$ 23,200	$ -	0%
Personnel Benefits								0%
Supplies	$ -	$ -	$ 33,706	$ 30,000	$ 4,677	$ 7,450	$ (22,550)	(75%)
Other Services & Charges	-	3,391	7,584	17,000	14,700	24,195	7,195	42%
Capital Outlays	-	-	-	-	340	-	-	0%
Interfund Payments for Service	-	-	-	100,000	100,000	200,000	100,000	100%
Total Expenditures	$ -	$ 3,391	$ 41,290	$ 147,000	$ 146,967	$ 254,845	$ 84,645	58%
Ending Fund Balance	**$ -**	**$ 253,774**	**$ 632,484**	**$ 510,484**	**$ 1,717,137**	**$ 1,542,137**	**$ 1,031,653**	**202%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



Revenue Stabilization Fund (190) Summary

The Revenue Stabilization Fund was created in late 2007 as an outcome of the revised reserve policy adopted by the City Council earlier in 2007. The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods. The minimum reserve level to meet this requirement for 2014 is approximately $4.2 million Investment interest from these funds will be allocated to the General Fund.

Department: Administrative Services
Program: Reserves

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 6,125,357**	**$ 4,925,357**	**$ 5,145,158**	**$ 5,147,665**	**$ 5,147,665**	**$ 5,151,397**	**$ 3,732**	**0%**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**0%**
Miscellaneous Revenues	-	6,750	2,507	-	3,732	-	-	0%
Total Revenue	$ -	$ 6,750	$ 2,507	$ -	$ 3,732	$ -	$ -	0%
Transfers From Other Funds	-	213,051	-	-	-	-	-	0%
Total Funding Sources	$ -	$ 219,801	$ 2,507	$ -	$ 3,732	$ -	$ -	0%
Use of Funds								
Salaries & Wages								
Personnel Benefits								
Supplies								
Other Services & Charges								
Transfers to Other Funds	$ 1,200,000	$ -	$ -	$ -	$ -	$ -	$ -	0%
Total Expenditures	$ 1,200,000	$ -	$ -	$ -	$ -	$ -	$ -	0%
Ending Fund Balance	**$ 4,925,357**	**$ 5,145,158**	**$ 5,147,665**	**$ 5,147,665**	**$ 5,151,397**	**$ 5,151,397**	**$ 3,732**	**0%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Revenue Sources

No revenue will be proposed

2014 Use of Funds

No expenditures will be proposed

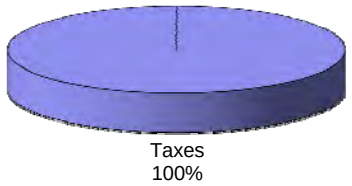
General Obligation Bond Fund (201)

This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements.

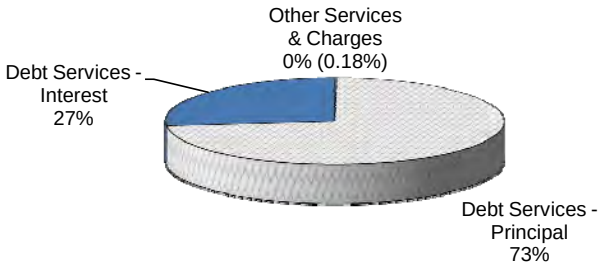
Department: Debt Services Department
Program: Unlimited Tax GO Bond

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 247,882**	**$ 252,227**	**$ 252,155**	**$ 238,317**	**$ 238,317**	**$ 38,317**	**$ (200,000)**	**(84%)**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ (200,000)	(100%)
Taxes	1,687,999	1,694,019	1,688,764	1,505,050	1,505,050	1,710,000	204,950	14%
Miscellaneous Revenues	-	261	-	-	-	-	-	0%
Total Revenue	$ 1,687,999	$ 1,694,280	$ 1,688,764	$ 1,705,050	$ 1,505,050	$ 1,710,000	$ 4,950	0%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 1,687,999	$ 1,694,280	$ 1,688,764	$ 1,705,050	$ 1,505,050	$ 1,710,000	$ 4,950	0%
Use of Funds								
Other Services & Charges	$ 2,804	$ 302	$ 2,553	$ 1,000	$ 1,000	$ 3,000	$ 2,000	200%
Debt Services - Principal	1,045,000	1,100,000	1,150,000	1,200,000	1,200,000	1,250,000	50,000	4%
Debt Services - Interest	635,850	594,050	550,050	504,050	504,050	456,050	(48,000)	(10%)
Total Expenditures	$ 1,683,654	$ 1,694,352	$ 1,702,603	$ 1,705,050	$ 1,705,050	$ 1,709,050	$ 4,000	0%
Ending Fund Balance	**$ 252,227**	**$ 252,155**	**$ 238,317**	**$ 38,317**	**$ 38,317**	**$ 39,267**	**$ 950**	**2%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



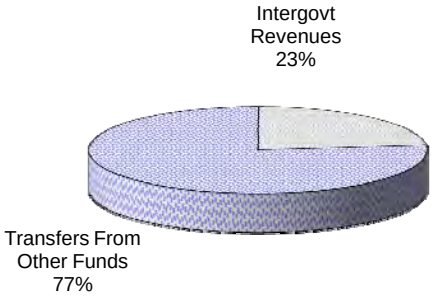
Limited Tax General Obligation Bond Fund (211)

This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.

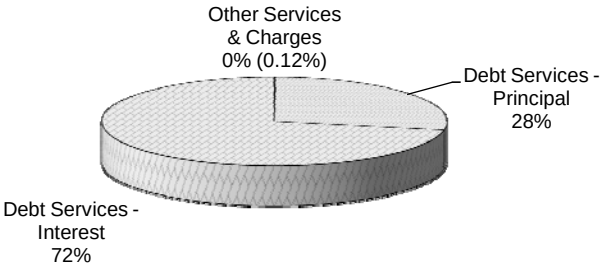
Department: Debt Services Department
Program: Limited Tax GO Bond

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ -**	**$ 300**	**$ 300**	**$ 301**	**$ 301**	**$ 302**	**$ 1**	**0%**
Funding Sources								
Budgeted Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Intergovernmental Revenues	386,371	386,371	386,371	386,370	369,564	386,370	-	0%
Miscellaneous Revenues	-	343	-	-	-	-	-	0%
Total Revenue	$ 386,371	$ 386,714	$ 386,371	$ 386,370	$ 369,564	$ 386,370	$ -	0%
Transfers From Other Funds	1,272,446	1,275,015	1,273,652	1,274,197	1,291,004	1,276,197	2,000	0%
Total Funding Sources	$ 1,658,817	$ 1,661,729	$ 1,660,023	$ 1,660,567	$ 1,660,568	$ 1,662,567	$ 2,000	0%
Use of Funds								
Other Services & Charges	$ -	$ 358	$ 2,455	$ -	$ -	$ 2,000	2,000	0%
Debt Services - Principal	425,000	440,000	450,000	465,000	465,000	465,000	-	0%
Debt Services - Interest	1,233,517	1,221,371	1,207,567	1,195,567	1,195,567	1,195,567	$ -	0%
Total Expenditures	$ 1,658,517	$ 1,661,729	$ 1,660,022	$ 1,660,567	$ 1,660,567	$ 1,662,567	$ 2,000	0%
Ending Fund Balance	**$ 300**	**$ 300**	**$ 301**	**$ 301**	**$ 302**	**$ 302**	**$ 1**	**0%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



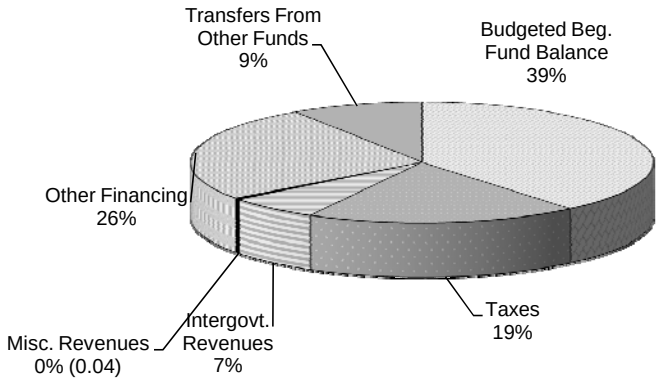
General Capital Fund (301) Summary

The General Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other revenue sources include General Fund support and dedicated project grants. Projects in the General Capital Fund are divided into three major categories: facilities projects, parks projects and open space projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

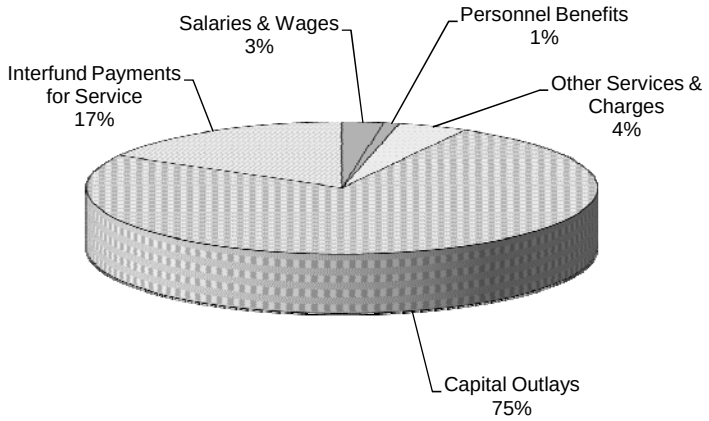
Department: Public Works
Programs: General Capital Engineering
General Capital Projects

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 8,609,255**	**$ 4,163,165**	**$ 3,273,802**	**$ 2,527,977**	**$ 2,527,977**	**$ 2,132,126**	**$ (395,851)**	**(16%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 1,930,292	$ -	$ 1,602,152	$ (328,140)	(17%)
Taxes	454,192	426,756	651,138	580,541	690,765	783,668	203,127	35%
Intergovt. Revenues	808,822	167,886	152,541	282,140	229,563	265,320	(16,820)	(6%)
Misc. Revenues	51,959	33,745	31,033	3,617	3,617	17,392	13,775	381%
Total Revenue	$ 1,314,973	$ 628,387	$ 834,712	$ 2,796,590	$ 923,945	$ 2,668,532	$ (128,058)	(5%)
Other Financing	-	-	-	2,980,000	3,565,000	1,065,000	(1,915,000)	(64%)
Transfers From Other Funds	205,000	60,000	50,000	197,845	280,000	380,000	182,155	92%
Total Funding Sources	$ 1,519,973	$ 688,387	$ 884,712	$ 5,974,435	$ 4,768,945	$ 4,113,532	$ (1,860,903)	(31%)
Use of Funds								
Salaries & Wages	$ 298,315	$ 235,368	$ 166,446	$ 131,838	$ 131,838	$ 108,268	$ (23,570)	(18%)
Personnel Benefits	89,025	76,050	56,224	46,701	46,701	40,249	(6,452)	(14%)
Supplies	31,427	14,954	24,447	1,000	31,000	785	(215)	(22%)
Other Services & Charges	634,545	473,369	149,425	1,376,361	375,249	179,691	(1,196,670)	(87%)
Intergovt. Services	1,892	4,754	1,718	-	-	-	-	0%
Capital Outlays	4,417,503	272,581	451,040	3,793,374	3,880,792	3,091,359	(702,015)	(19%)
Debt Services	-	-	-	-	-	-	-	0%
Interfund Payments for Service	493,361	500,674	781,237	625,161	699,216	693,180	68,019	11%
Total Expenditures	$ 5,966,068	$ 1,577,750	$ 1,630,537	$ 5,974,435	$ 5,164,796	$ 4,113,532	$ (1,860,903)	(31%)
Ending Fund Balance	**$ 4,163,165**	**$ 3,273,802**	**$ 2,527,977**	**$ 597,685**	**$ 2,132,126**	**$ 529,974**	**$ (67,711)**	**(11%)**
Total FTE's	**4.94**	**3.47**	**3.54**	**2.52**	**2.52**	**1.40**	**-1.12**	**(44%)**

2014 Funding Sources



2014 Use of Funds



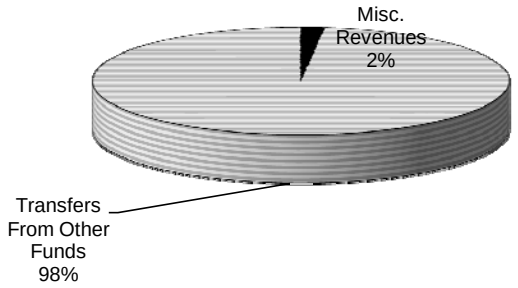
City Facility - Major Maintenance Fund (312) Summary

This fund was established in 2005. Projects in this capital fund will include major repairs and replacement of City facilities such as the police station, recreation centers and pool. The allocation of resources in this fund will be done through the City's capital improvement program.

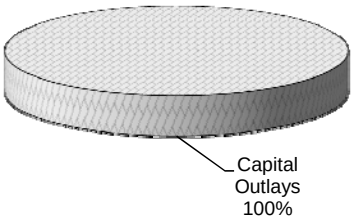
Department: Public Works
Program: Major Maintenance Projects

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 182,927**	**$ 187,551**	**$ 130,632**	**$ 294,991**	**$ 294,991**	**$ 151,060**	**$ (143,931)**	**(49%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 143,931	$ -	$ -	$ (143,931)	(100%)
Misc. Revenues	563	330	327	834	834	1,360	526	63%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	$ 563	$ 330	$ 327	$ 144,765	$ 834	$ 1,360	$ (143,405)	(99%)
Transfers From Other Funds	44,032	97,900	164,032	74,032	74,032	74,032	-	0%
Total Funding Sources	$ 44,595	$ 98,230	$ 164,359	$ 218,797	$ 74,866	$ 75,392	$ (143,405)	(66%)
Use of Funds								
Salaries & Wages	$ -	$ 722	$ -	$ -	$ -	$ -	$ -	0%
Personnel Benefits	-	181	-	-	-	-	-	0%
Supplies	-	4,609	-	-	-	-	-	0%
Other Services & Charges	16,447	24,470	-	95,797	8,797	-	(95,797)	(100%)
Capital Outlays	23,380	123,023	-	123,000	210,000	50,000	(73,000)	(59%)
Interfund Payments for Service	145	2,144	-	-	-	-	-	0%
Total Expenditures	$ 39,972	$ 155,149	$ -	$ 218,797	$ 218,797	$ 50,000	$ (168,797)	(77%)
Ending Fund Balance	**$ 187,551**	**$ 130,632**	**$ 294,991**	**$ 151,060**	**$ 151,060**	**$ 176,452**	**$ 25,392**	**17%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



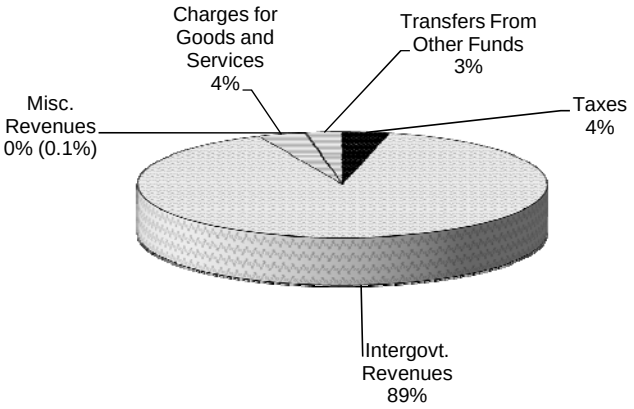
Roads Capital Fund (330) Summary

The Roads Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other dedicated sources include fuel tax which is collected in the Arterial Street Fund and transferred to this fund and various project grants. Projects in the Roads Capital Fund are divided into three major categories: pedestrian/non-motorized projects, system preservation projects, and safety/operational projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

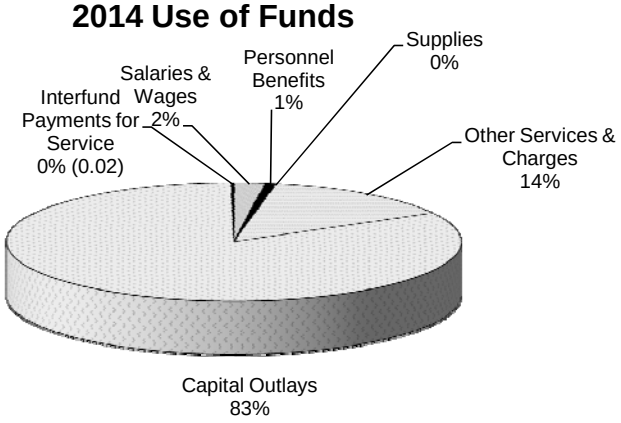
Department: Public Works
Programs: Roads Capital Engineering
Roads Capital Projects

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 6,189,290**	**$ 5,278,652**	**$ 3,805,349**	**$ 3,074,602**	**$ 3,074,602**	**$ 2,882,527**	**$ (192,075)**	**(6%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 831,587	$ -	$ -	$ (831,587)	(100%)
Taxes	454,192	426,756	651,137	580,541	690,765	783,668	203,127	35%
Licenses & Permits	298	298	298	-	-	-	-	0%
Intergovt. Revenues	19,407,247	22,706,916	7,756,989	17,548,118	3,116,274	18,727,025	1,178,907	7%
Charges for Goods and Services	89,204	370,371	-	-	-	786,113	786,113	0%
Misc. Revenues	25,422	449,721	18,110	6,243	9,224	26,078	19,835	318%
Prior Year Adjustments	-	-	(52,777)	-	-	-	-	0%
Total Revenue	$ 19,976,363	$ 23,954,062	$ 8,373,757	$ 18,966,489	$ 3,816,263	$ 20,322,884	$ 1,356,395	7%
Transfers From Other Funds	2,056,984	1,510,332	1,256,426	1,444,136	1,398,709	589,045	(855,091)	(59%)
Total Funding Sources	$ 22,033,347	$ 25,464,394	$ 9,630,183	$ 20,410,625	$ 5,214,972	$ 20,911,929	$ 501,304	2%
Use of Funds								
Salaries & Wages	$ 913,015	$ 934,382	$ 605,745	$ 501,363	$ 538,893	$ 458,337	$ (43,026)	(9%)
Personnel Benefits	251,457	256,450	178,662	163,842	162,471	159,943	(3,899)	(2%)
Supplies	23,873	60,137	59,614	3,050	3,050	3,050	-	0%
Other Services & Charges	4,810,801	5,716,238	2,483,622	5,045,778	2,630,542	2,914,726	(2,131,052)	(42%)
Intergovt. Services	47,536	250,707	152,466	29,698	25,798	-	(29,698)	(100%)
Capital Outlays	16,703,820	19,660,737	6,821,897	14,610,815	1,990,214	17,291,919	2,681,104	18%
Debt Service	-	6,750	2,507	-	-	-	-	0%
Interfund Payments for Service	193,482	52,296	56,417	56,079	56,079	44,876	(11,203)	(20%)
Total Expenditures	$ 22,943,984	$ 26,937,697	$ 10,360,930	$ 20,410,625	$ 5,407,047	$ 20,872,851	$ 462,226	2%
Ending Fund Balance	**$ 5,278,652**	**$ 3,805,349**	**$ 3,074,602**	**$ 2,243,015**	**$ 2,882,527**	**$ 2,921,605**	**$ 678,590**	**30%**
Total FTE's	**10.28**	**10.53**	**10.11**	**6.87**	**6.87**	**5.43**	**-1.45**	**(21%)**

2014 Funding Sources



2014 Use of Funds



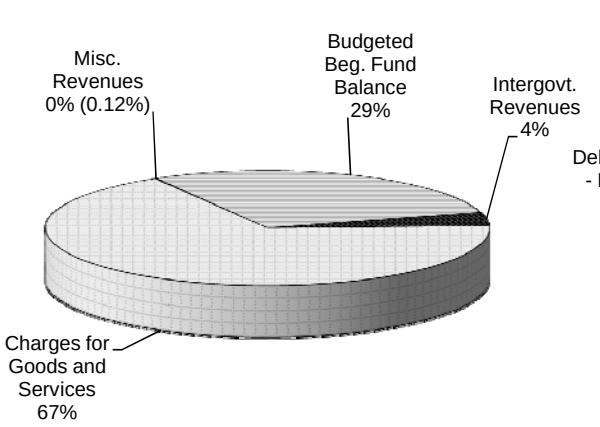
Surface Water Utility Fund (401) Summary

This fund is used to account for all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.

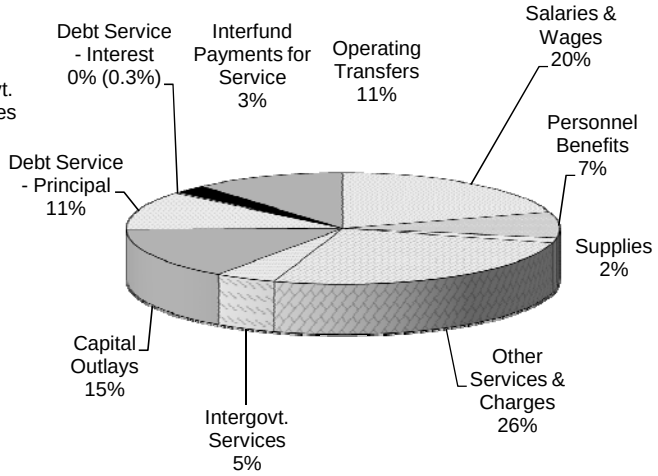
Department: Public Works
Programs: Surface Water Management
Various Surface Water Capital Projects

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**5,287,394**	**$ 4,068,021**	**$ 3,745,824**	**$ 3,408,884**	**$ 3,408,884**	**$ 2,603,478**	**$ (805,406)**	**(24%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 1,074,734	$ -	$ 1,511,803	$ 437,069	41%
Intergovt. Revenues	296,001	214,089	385,456	819,874	806,528	196,073	(623,801)	(76%)
Charges for Goods and Services	3,128,657	3,134,589	3,211,007	3,306,374	3,342,844	3,509,036	202,662	6%
Misc. Revenues	35,703	18,229	33,970	7,402	7,402	6,055	(1,347)	(18%)
Capital Contributions	-	-	-	-	-	-	-	0%
Total Revenue	$ 3,460,361	$ 3,366,907	$ 3,630,433	$ 5,208,384	$ 4,156,774	$ 5,222,967	$ 14,583	0%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 3,460,361	$ 3,366,907	$ 3,630,433	$ 5,208,384	$ 4,156,774	$ 5,222,967	$ 14,583	0%
Use of Funds								
Salaries & Wages	$ 808,135	$ 714,545	$ 722,694	$ 932,766	$ 912,732	$ 1,053,416	$ 120,650	13%
Personnel Benefits	245,339	227,116	241,944	325,253	313,041	388,809	63,556	20%
Supplies	100,120	76,310	128,141	92,800	100,555	77,163	(15,637)	(17%)
Other Services & Charges	608,319	583,143	942,392	2,340,496	2,138,294	1,360,569	(979,927)	(42%)
Intergovt. Services	154,568	169,334	159,919	200,623	200,623	238,214	37,591	19%
Capital Outlays	994,497	739,873	687,752	319,486	299,972	782,362	462,876	145%
Debt Service - Principal	326,475	326,475	326,475	326,475	326,475	587,298	260,823	80%
Debt Service - Interest	18,772	17,140	15,508	17,956	17,956	17,956	-	0%
Interfund Payments for Service	28,441	108,549	104,086	114,357	114,357	129,461	15,104	13%
Operating Transfers	1,395,068	726,618	638,462	538,175	538,175	587,719	49,544	9%
Total Expenditures	$ 4,679,734	$ 3,689,104	$ 3,967,373	$ 5,208,387	$ 4,962,180	$ 5,222,967	$ 14,580	0%
Ending Fund Balance	**$ 4,068,021**	**$ 3,745,824**	**$ 3,408,884**	**$ 2,334,147**	**$ 2,603,478**	**$ 1,091,675**	**$ (1,242,472)**	**(53%)**
Total FTE's	**10.71**	**10.86**	**11.12**	**12.00**	**12.00**	**13.10**	**1.10**	**9%**

2014 Funding Sources



2014 Use of Funds



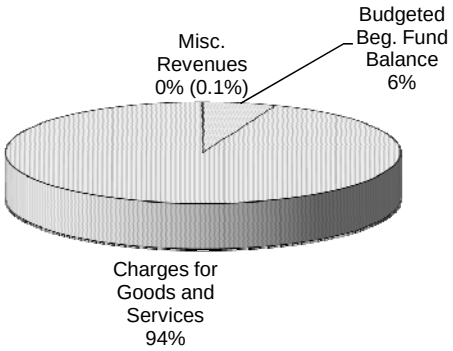
Vehicle Operations Fund (501) Summary

The Vehicle Operations and Maintenance Fund is used to account for the costs of operating and maintaining City vehicles and auxiliary equipment. Departments are assessed an annual charge for the estimated cost of the repair and maintenence of their vehicles along with projected fuel costs.

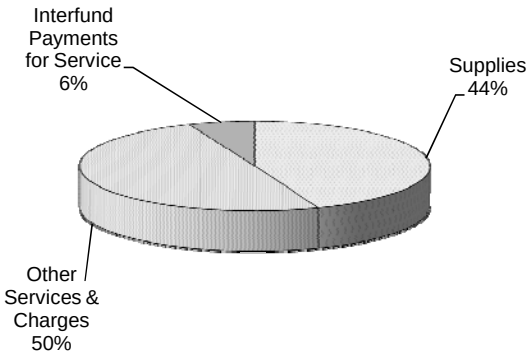
Department: Administrative Services
Program: Vehicle Operations & Maintenance

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 63,517**	**$ 51,361**	**$ 52,313**	**$ 65,117**	**$ 65,117**	**$ 50,117**	**$ (15,000)**	**(23%)**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 15,000	$ -	$ 14,750	$ (250)	(2%)
Intergovernmental Revenues	-	-	14,336	-	-	-	-	0%
Charges for Goods and Services				-		230,273	230,273	0%
Misc. Revenues	142,477	174,714	181,634	198,635	198,635	250	(198,385)	(100%)
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	$ 142,477	$ 174,714	$ 195,970	$ 213,635	$ 198,635	$ 245,273	$ 31,638	15%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 142,477	$ 174,714	$ 195,970	$ 213,635	$ 198,635	$ 245,273	$ 31,638	15%
Use of Funds								
Supplies	$ 72,933	$ 89,761	$ 92,381	$ 96,676	$ 97,676	$ 108,147	$ 11,471	12%
Other Services & Charges	81,700	84,001	90,785	101,959	100,959	122,126	20,167	20%
Capital Layouts	-	-	-	-	-	-	-	0%
Interfund Payments for Service	-	-	-	15,000	15,000	15,000	-	0%
Total Expenditures	$ 154,633	$ 173,762	$ 183,166	$ 213,635	$ 213,635	$ 245,273	$ 31,638	15%
Ending Fund Balance	**$ 51,361**	**$ 52,313**	**$ 65,117**	**$ 50,117**	**$ 50,117**	**$ 35,367**	**$ (14,750)**	**(29%)**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



Equipment Replacement Fund (503) Summary

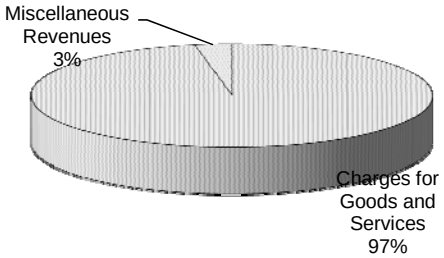
The Equipment Replacement Fund is used to account for the future replacement of City property. In the past this fund included the replacement of vehicles, computers, servers and other related equipment. An annual transfer was made from the General Fund to support the replacement of all computer related equipment. In 2014, the replacement of computers, servers, and other related IT equipment will occur in the General Fund. The fund will be use only for the replacement of vehicles and other non-IT equipment. Based upon the vehicle replacement schedule, departments are assessed an annual charge to cover the anticipated replacement cost for their vehicles.

Department: Administrative Services

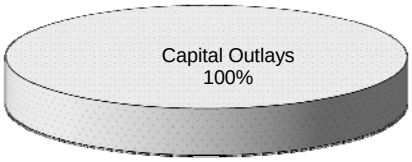
Programs: Operational Equipment Replacement
Technical

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 1,831,072**	**$ 1,697,694**	**$ 1,826,575**	**$ 2,034,669**	**$ 2,034,669**	**$ 2,172,266**	**$ 137,597**	**7%**
Funding Sources								
Budgeted Beg. Fund Balance	$ -	$ -	$ -	$ 144,090	$ -	$ -	$ (144,090)	(100%)
Charges for Goods and Services						267,010	267,010	0%
Miscellaneous Revenues	71,113	252,704	257,515	272,606	265,318	8,000	(264,606)	(97%)
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	$ 71,113	$ 252,704	$ 257,515	$ 416,696	$ 265,318	$ 275,010	$ (141,686)	(34%)
Transfers From Other Funds	35,366	2,055	267,363	100,000	116,369	-	(100,000)	(100%)
Total Funding Sources	$ 106,479	$ 254,759	$ 524,878	$ 516,696	$ 381,687	$ 275,010	$ (241,686)	(47%)
Use of Funds								
Supplies	$ 56,087	$ 39,256	$ 26,250	$ 155,030	$ 155,030	$ -	$ (155,030)	(100%)
Other Services & Charges	-	19	18,720	-	-	-	-	0%
Capital Outlays	183,095	86,603	271,814	89,060	89,060	61,597	(27,463)	(31%)
Intergovernmental Services	675	-	-	-	-	-	-	0%
Total Expenditures	$ 239,857	$ 125,878	$ 316,784	$ 244,090	$ 244,090	$ 61,597	$ (182,493)	(75%)
Ending Fund Balance	**$ 1,697,694**	**$ 1,826,575**	**$ 2,034,669**	**$ 2,163,185**	**$ 2,172,266**	**$ 2,385,679**	**$ 222,494**	**10%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014 Funding Sources



2014 Use of Funds



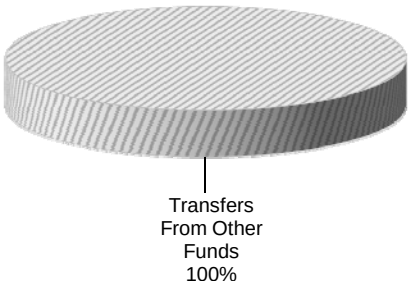
Unemployment Fund (505) Summary

An annual allocation is made to the Unemployment Fund in lieu of making contributions to state unemployment insurance. These funds are used to pay unemployment benefits for qualified City employees that leave City employment.

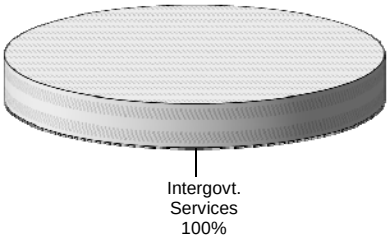
Department: Administrative Services
Program: Unemployment Administration

	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected	2014 Proposed Budget	2014 Proposed Budget vs. 2013 Current Budget	Percent Change
Beginning Fund Balance	**$ 48,325**	**$ 45,961**	**$ 31,280**	**$ 56,297**	**$ 56,297**	**$ 56,376**	**$ 79**	**0%**
Funding Sources								
Budgeted Beginning Fund Balar	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0%
Miscellaneous Revenues	153	74	49	-	79	-	-	0%
Transfers From Other Funds	10,000	10,000	67,732	17,500	17,500	17,500	-	0%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Funding Sources	$ 10,153	$ 10,074	$ 67,781	$ 17,500	$ 17,579	$ 17,500	$ -	0%
Use of Funds								
Intergovt. Services	$ 12,517	$ 24,756	$ 42,764	$ 17,500	$ 17,500	$ 17,500	$ -	0%
Total Expenditures	$ 12,517	$ 24,756	$ 42,764	$ 17,500	$ 17,500	$ 17,500	$ -	0%
Ending Fund Balance	**$ 45,961**	**$ 31,280**	**$ 56,297**	**$ 56,297**	**$ 56,376**	**$ 56,376**	**$ 79**	**0%**
Total FTE's	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0%**

2014Funding Sources



2014 Use of Funds



CITY OF SHORELINE

CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PLAN

2014 – 2019

INTRODUCTION

Reader's Guide to the Capital Improvement Plan (CIP)

The Capital Improvement Plan is divided into six sections: Introduction, CIP Summary, General Capital Projects, City Facilities-Major Maintenance Projects, Roads Capital Projects and Surface Water Utility Projects. The following is a brief explanation of the major items included in each section.

Introduction

Impacts of Growth Management – A brief overview of the impact of the State of Washington's Growth Management Act on the City's capital planning process.

Capital Planning, Programming and Budget System - Graphical representation of the City's capital planning process.

Capital Improvement Fund Descriptions – Detailed descriptions of each capital fund.

Capital Budget Criteria – Criteria used as guidelines during the development of the capital budget.

Advantages of Capital Planning – Discussion of the advantages provided by the development of a long-range capital plan.

Capital Improvement Program Plan Policies – Capital policies adopted by the City Council.

Steps in the Capital Improvement Process – Steps used in the capital planning process.

Project Phase Definition – A brief description of the three project phases that may occur in each project.

Capital Project Criteria – A set of criteria used to determine if a project should be included in the Capital Improvement Plan.

Capital Improvement Program Summary

Capital Projects by Category – Graphic of the distribution of the projects by category.

Capital Resources by Category – Graphic of all of the resources available to fund the CIP.

Program Summary – listing of each project within the three capital funds – General Capital, City Facilities – Major Maintenance and Roads Capital. Also, the capital portion of the Surface Water Utility is included.

Capital Improvement Program Impact Upon Operating Budget – listing the anticipated future annual costs as a result of completion of capital projects.

General, City Facilities, Roads, and Surface Water Utility Projects

Capital Fund Summary – A summary is included for each capital fund. The summary includes a map highlighting the locations of each project; a list of all projects and their costs; a discussion of the projected current year project costs; a comparison of changes from the prior CIP; and list of significant projects that have been identified in each fund that have not been included in the CIP due to funding constraints.

Capital Project Detail – A project sheet is included for each capital project included in the CIP. Each sheet may contain the following sections as appropriate:

- Fund – The associated capital fund (General Capital, City Facilities, Roads Capital, or Surface Water Utility Fund).
- Project Category – Each fund has several project categories. This section identifies the appropriate category for the particular project. These categories are also used in the CIP Summary and the Capital Fund Summary.
- Strategic Objectives - Each project (where applicable) is linked with a strategic objective from the City's Strategic Plan. Currently, the City has seven strategic objectives:
  - Safe and attractive neighborhoods and business districts
  - Quality services, facilities and infrastructure
  - Human Services
  - Safe, healthy and sustainable environment
  - Economic vitality and financial stability
  - Governmental excellence
  - Effective citizen communication and engagement
- Desired Community Condition – if linked with a Strategic Objective - the appropriate desired community condition from the City's Strategic Plan is displayed.
- Strategy – If linked with a Strategic Objective – the appropriate strategy from the City's Strategic Plan is displayed.
- Council Goal – Each project (where applicable) is linked with a City Council Goal.

- Project Map – The map reflects the location of the project. If the project location is unknown at this time or affects the city in general, a city-wide map has been included.
- Project Description – A brief description of the project.
- Comprehensive Plan Goal – Each project (where applicable) is linked with a comprehensive plan goal.
- Service Impact – A brief description of the project's impact on Shoreline citizens or others that use the public facility and any impact to maintenance and operating costs.
- Total Project Budget - This includes all costs associated with the project. This will include prior expenditures, current year estimates and projected costs included in the six-year plan.
- Funding Source – This displays all of the anticipated revenue sources for the project.
- Critical Milestones – A list of all of the most important project milestones with their expected completion dates.
- Project Costs – This spreadsheet displays actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project. Funding for the Public Art program is displayed. It should be noted that these costs are included in the construction budget of eligible projects. Any impact on the operating budget is also displayed.
- Project Time Line – The projected timing for each phase of a project is displayed.

Introduction

The Capital Improvement Plan provides a multi-year list of proposed major capital expenditures and associated operating costs for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Shoreline. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

Impacts of Growth Management

Capital facilities planning and financing is now subject to the State of Washington Growth Management Act of 1990 (GMA). The GMA requires communities to adopt comprehensive plans designed to guide the orderly development of growth over the next twenty years.

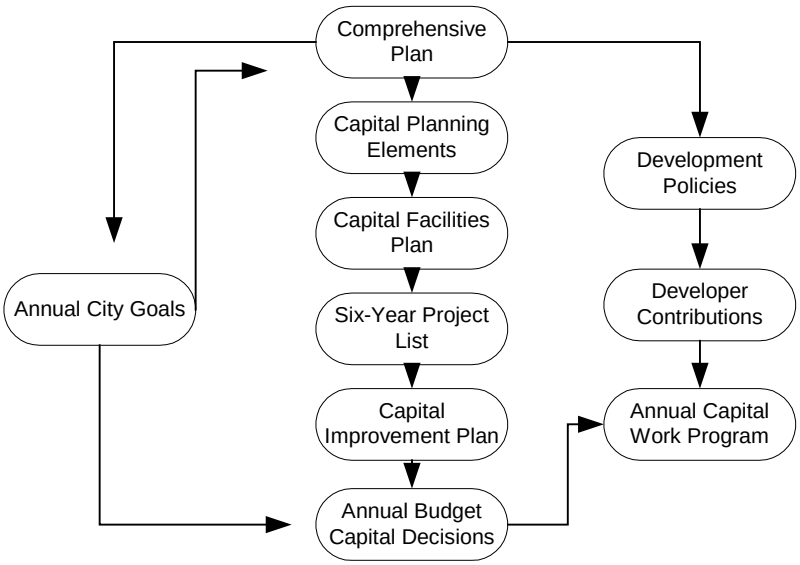
To comply with GMA, the City prepared a comprehensive Capital Facilities Plan (CFP). The CFP provides long range policy guidance for the development of capital improvements. The purpose of a CFP is to identify and coordinate those capital improvements deemed necessary to accommodate orderly growth, set policy direction for capital improvements and ensure that needed capital facilities are provided in a timely manner.

The GMA requires that the CFP contain the following elements:

1. An inventory of existing public owned capital facilities showing locations and capacities.
2. A forecast of the future needs for such capital facilities.
3. The proposed locations and capacities of expanded or new capital facilities.
4. A minimum six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes.
5. A requirement to reassess the land-use element if probable funding falls short of meeting existing needs.

Capital facilities are defined as mandatory elements for inclusion in the comprehensive plan.

Capital Planning, Programming and Budget System



Capital Improvement Fund Descriptions

The City's Capital Improvement Plan includes four capital funds. They are:

GENERAL CAPITAL FUND: In the General Capital Fund projects are categorized as Facilities Projects, Parks Projects, and Open Space Projects. Funding for these projects is primarily a result of the allocation of one-time General Fund revenues, Real Estate Excise Tax, municipal financing, and grants.

FACILITIES MAJOR MAINTENANCE FUND: In the Facilities Maintenance fund, projects are categorized as either General Facilities or Parks Facilities. Funding for these projects is provided by an annual transfer of monies from the City's General Fund.

ROADS CAPITAL FUND: In the Roads Capital fund, projects are categorized as either Repair and Replacement or Capacity Construction. Within those two categories they are subcategorized into Pedestrian/Non-Motorized Projects, System Preservation Projects, or Safety/Operations Projects. Funding for these projects is provided as a result of allocations from the General Fund, Real Estate Excise Tax (REET), Transportation Benefit District (TBD) and grants.

The City's Capital Improvement Plan also includes the capital portion of the Surface Water Utility fund.

SURFACE WATER UTILITY FUND: In the Surface Water Utility Fund, projects are categorized as either Repair and Replacement or Capacity Construction. Within those two categories they are subcategorized into Basin Planning, Flood Protection Projects, Water Quality Facilities, or Stream and Habitat Restoration Projects. Funding for these projects is provided from an allocation of surface water fees and grants. Any debt, which is used to finance projects, must be repaid by allocating a portion of surface water fees for this purpose.

Capital Budget Criteria

Capital improvement programming and budgeting involves the development of a long-term plan for capital expenditures for the City of Shoreline. Capital expenditures include expenditures for buildings, land, major equipment, and other commodities which are of significant value (greater than $10,000) and have a useful life of at least five years.

The capital improvement plan (CIP) lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements such as amounts of general obligation bonds to be issued, amounts of general operation funds required and any anticipated intergovernmental support, etc.

The capital improvement budget is enacted annually based on the capital improvement plan. It encompasses enacting appropriations for the projects in the first year of the capital improvement plan.

Flexibility is built into the capital improvement plan to allow for delay of projects when financing constraints make it impossible to allow for funding of the entire array of projects and to move future projects forward when financial availability makes it possible. The point is that the CIP is required to be updated at a minimum annually to:

- Make any adjustments in future program years when changes occur in funding or cost.
- Add a year of programming to replace the current year funded.

Advantages of Capital Planning

In addition to the Growth Management Act (GMA) which requires communities to establish a long-range capital plan, there are several advantages to the community from capital planning.

- Capital planning facilitates repair or replacement of existing facilities before they fail. Failure is almost always costly, time consuming and more disruptive than planned repair or replacement.

- It focuses the community and City Council's attention to priority goals, needs and capabilities. There are always more needs and competing projects than the available funds. A good capital plan forces the City to consciously set priorities between competing projects and interests. New projects and good ideas can then be ranked against the established project priority array.

- A CIP provides a framework for decisions about community growth and development. Long-range planning for infrastructure needs allows the community to accommodate reasonable growth without being overwhelmed.

- A CIP promotes a more efficient government operation. Coordination of capital projects can reduce scheduling problems and conflicts between several projects. Related projects such as sidewalks, drainage and roads can be planned simultaneously.

- A CIP enhances opportunities for outside financial assistance. Adequate lead-time allows for all avenues of outside grant funding of government agency assistance to be explored.

- A CIP serves as an effective community education tool, which conveys to the public that the City Council has made decisions that affect the future of the City and is guiding the development of the community.

Capital project activity is funded with cash made available by the issuance of General Obligation debt, by grants, by general tax allocation, vehicle license and utility fees and by transfers from other funds as may be approved by the City Council.

Annual contributions may be used in whole or in part to fund capital projects as cash assets are accumulated, or the annual contributions may be allowed to remain in reserve until funds, along with accrued interest have grown sufficiently to permit larger projects to be undertaken and paid for with cash.

Capital Improvement Program Plan Policies

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Administrative Services Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The City has divided its CIP projects into the following program areas: General and Parks Capital Projects, Major Facilities Maintenance, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Administrative Services Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.

4. A Preliminary CIP Plan is developed by the Administrative Services Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of $10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project; and,
4. Involves skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of $25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds $25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Pre-design Study:

For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only

for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the pre-design study process.

F. **Required Project Features and Financial Responsibility:** If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. **Predictability of Project Timing, Cost and Scope:**
The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of projects schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. **CIP Maintenance and Operating Costs:**
CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. **Local Improvement Districts (LID)**
Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his/her conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Administrative Services Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

J. Preserve Existing Capital Infrastructure Before Building New Facilities:

The City's policy is to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.

K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost:

The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.

L. Public Input at All Phases of Projects:

The City is committed to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.

M. Basis for Project Appropriations:

During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.

N. Balanced CIP Plan:

The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.

O. Use of Debt in the CIP:

The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Administrative Services Director's Authority to Borrow:

The Administrative Services Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment:

The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Formalization of Monetary Agreements:

All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

S. <u>Applicable Project Charges:</u>

CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

Steps in the Capital Improvement Process

The capital improvement process is built around the following eight steps:

1. **Establishment of the administrative and policy framework for capital programming and budgeting.** The first step in implementing an effective capital improvement planning and budget process is to establish the underlying organizational and policy framework within which the process operates.

2. **Prepare inventory of existing facilities.** Each governmental unit should compile an inventory of its own physical plant. This will help to indicate the eventual need for renewal, replacement, expansion or retirement of some of the physical plant. This can be accomplished through a master plan process.

3. **Determine by review the status of previously approved projects.** Prepare a report showing the status of previously approved programs. The estimated costs of these projects should be reviewed to ensure accuracy and the funding sources which would be needed to finance the completion of the project. This status review also allows the legislative body the opportunity to stay informed of projects approved in previous years.

4. **Perform financial analysis and financial programming.** Financial analysis involves the determination of the City of Shoreline's financial capability for major expenditures by examining past, present and future revenue, expenditures and municipal debt. The selection and scheduling of funding sources of these major expenditures is known as financial programming. Some of the important objectives of financial programming include:

   - Smoothing out the tax rate
   - Maintaining a preferred balance of debt service and current expenditures
   - Determination of debt capacity and appropriate debt service levels
   - Maximizing intergovernmental aid relative to local expenditures

The intent is to come up with a level of capital expenditures by fund, which the municipality can safely afford over the next several years while maintaining a minimal impact of the property tax rate and other municipal revenues.

5. **Compile and evaluate project requests.** Once the Administrative Services Department has completed reviewing and summarizing the CIP requests, the CIP Review Committee will review and prioritize each project based on the criteria contained in the Capital Project Criteria Section. A draft CIP is then developed and submitted to the City Manager for review. The City Council then reviews, modifies and adopts the CIP.

6. **Adoption of the capital program and budget.** The City Council, which has been involved in the CIP process from the beginning by establishing policy guidelines under which the CIP was developed, has the final responsibility to adopt the CIP.

7. **Monitoring the CIP.** Lead departments are responsible to monitor the actual development of a project against the approved budget to complete the project.

8. **Modifications.** Significant changes in project scope, time or costs, requires a CIP amendment by the City Council.

PROJECT PHASE DEFINITIONS

Projects incur costs from a variety of sources throughout a project life from design through completion of construction, including the costs of acquiring land or easements. The type and size of costs incurred can vary widely from project to project but it is essential to track and manage these costs consistently. A common method for both developing and evaluating project costs is the Engineering Costs as they compare to Construction Costs. For example, engineering costs, sometimes referred to as soft costs, are often 20-25% of the construction costs, often referred to as hard costs. The percentage can vary based on project complexities and size; small projects often carry a higher percentage than large projects. In order to utilize this method, project budgets will be developed and tracked according to the following components of a project budget:

Project Administration: Costs required to design and manage the project from scoping through construction close-out. This category accounts for both internal and contracted project management staffing. Basic tasks or activities that occur in this component include surveying, development of plans, specifications, and cost estimates, project management, public involvement, construction management and inspection. This would also include any studies or work necessary for environmental review and permits.

Real Estate Acquisition: Not all projects require the acquisition of right of way, property or easements. When property or right of way is needed it is important to track the costs associated with acquisition separately from other project costs. This is often a requirement of our funding partners. Costs may include direct city costs of expenses, consultant costs and the cost of acquisition. The cost of land or easement costs are included in this component as are tasks such as title reports, appraisals, negotiations and recording that are directly associated with the acquisition.

Construction: Construction costs are more narrowly defined as direct construction costs for work performed by a Contractor. Other activities that apply within this component include costs for utility relocations such as new power or water supply or other activities that are not covered by utility franchise agreements. At times, the City contracts with King County to perform construction work which would also be included. In general, costs from a consultant or other direct city costs such as salaries are not included in this component of a project budget.

Defining costs into these categories will facilitate the development of project budgets and the review and comparison of project costs against other projects by breaking out direct construction costs from those costs necessary to design and administer the project. Similarly real estate acquisition is pulled out separately as a means of maintaining consistency across project reporting and tracking of engineering costs against construction costs. All costs will be tracked and reported in a manner that meets the requirements and expectations of our funding partners.

Note: The phases in the Aurora Avenue North 165th - 205th Improvements project were expanded to detail the engineering and project contingency costs.

Capital Project Criteria

Legal	State or Federal mandate may require that a particular project be implemented. Court orders and judgments concerning annexation, property owner's rights, environmental protection, etc. are also legal requirements that may affect how projects are prioritized.
Safety	The benefit to the environment, safety or public health of the community should be evaluated. For example, all street projects concern public safety, but streets for which documented evidence of safety hazards exists should be given higher priority treatment.
Comp Plan	Consistency with the City's Comprehensive Plan is important. Capital projects may directly or indirectly implement the comprehensive plan. Projects should not be inconsistent with the comprehensive plan.
Funds	The extent to which outside funding is available for the project or purchase should be evaluated.
Need	The project should alleviate identified problems or deficiencies.
Related Project	Often projects in one category are essential to the success of those in others. Related projects proposed by other departments or governmental jurisdictions may even effect a savings to a particular project.
Efficiency	Projects which substantially improve the quality of service at the same operating cost, or eliminate obsolete and inefficient facilities should be identified using this category.
Economic Impact	A project may affect the local economy. Increases or decreases in property valuations may occur. Rapid growth in the area may increase the City's land acquisition costs if the project is deferred.
Public	Projects are generally more easily implemented if there is public demand and support for them. Such public support should be gauged in terms of its strength and the depth of understanding it represents.

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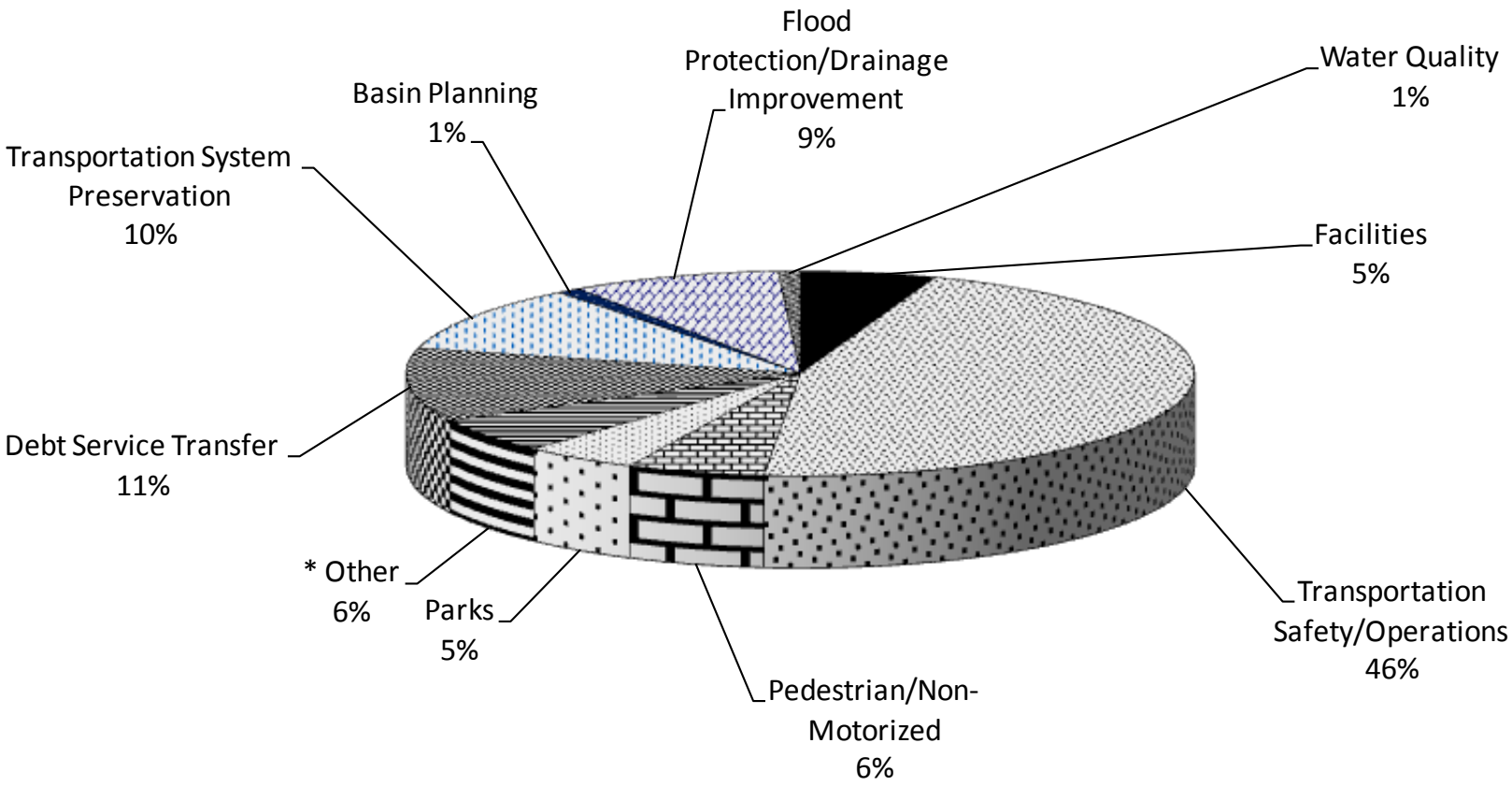
CIP SUMMARY

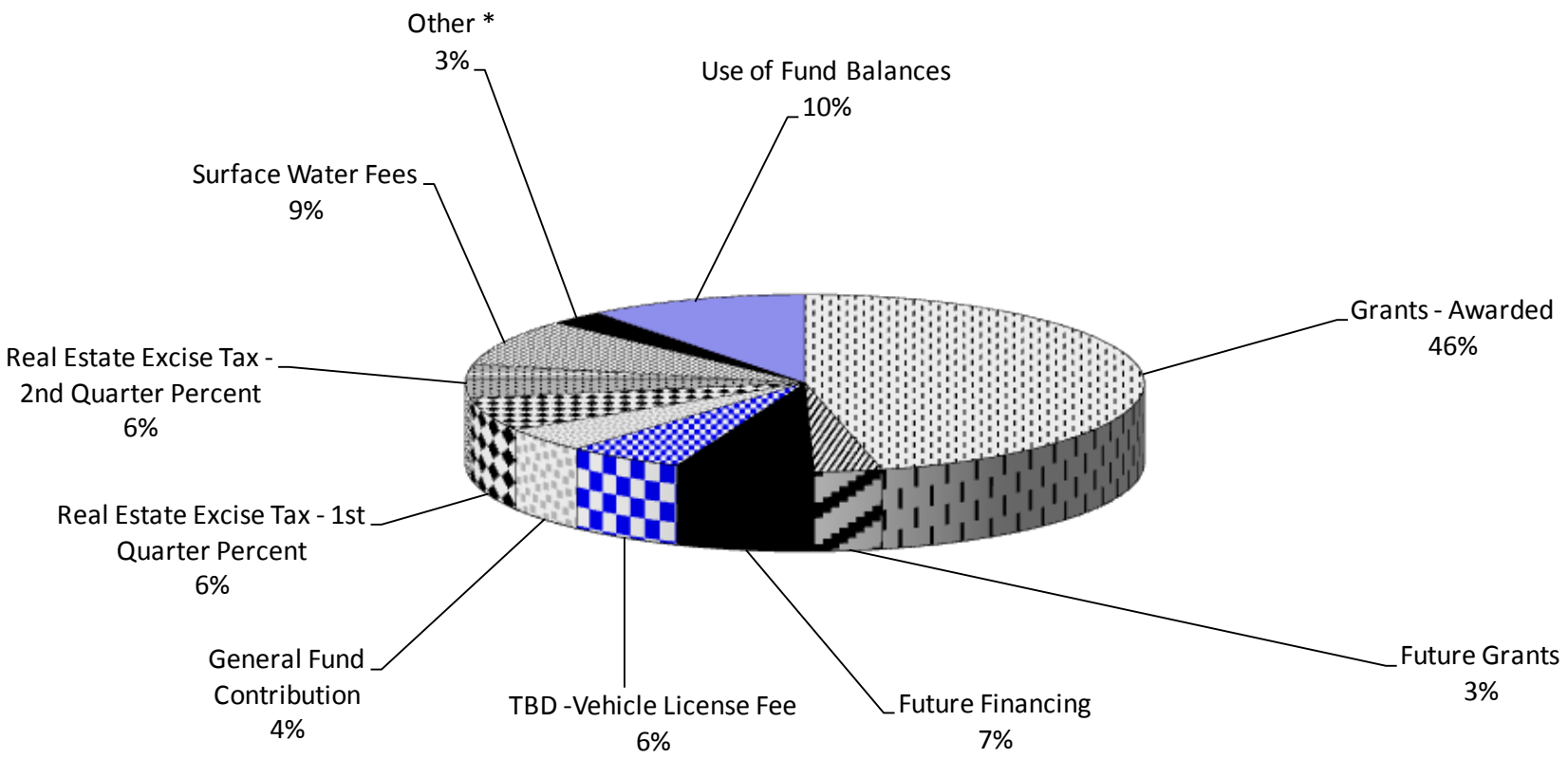
CAPITAL IMPROVEMENT PROGRAM SUMMARY

2014-2019
Capital Projects by Category
$77.0 Million



* Other includes Non-Project Specific work and the General Fund Overhead Charge

2014-2019
Capital Resources by Category
$77.0 Million



* Other includes Investment Interest Income, City Vacation Fund contribution to Roads Capital and Treasury Seizure Fund contribution

City of Shoreline 2014 - 2019 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Total 2014-2019
General Capital							
Parks Projects							
Ballinger Neighborhood Parks Master Planning	$0	$0	$0	$0	$150,000	$0	$150,000
Echo Lake Park Improvements	$269,411	$0	$0	$0	$0	$0	$269,411
King County Parks, Trails and Open Space Replacement Levy	$25,000	$93,000	$59,000	$59,000	$59,000	$59,000	$354,000
Paramount Open Space Acquisition	$100,000	$0	$0	$0	$0	$0	$100,000
Park at Town Center	$0	$0	$0	$0	$0	$200,000	$200,000
Parks Repair and Replacement	$200,000	$210,000	$220,500	$231,525	$243,101	$255,256	$1,360,383
PROS Plan Update	$0	$0	$23,000	$27,000	$0	$0	$50,000
Regional Trail Signage	$122,171	$0	$0	$0	$0	$0	$122,171
Richmond Beach Saltwater Park Improvements	$10,330	$0	$0	$0	$0	$0	$10,330
Saltwater Park Pedestrian Bridge Major Repair	$275,000	$0	$0	$0	$0	$0	$275,000
Sunset School Park Project	$154,990	$0	$0	$0	$0	$0	$154,990
Trail Corridors	$333,450	$0	$0	$0	$0	$0	$333,450
Facilities Projects							
City Hall Generator	$0	$700,000	$0	$0	$0	$0	$700,000
Police Station	$1,865,000	$1,584,876	$0	$0	$0	$0	$3,449,876
Shoreline Pool Repair/Replacement Needs Analysis	$10,000	$0	$0	$0	$0	$0	$10,000
Non-Project Specific							
General Capital Engineering	$55,000	$0	$0	$0	$0	$0	$55,000
General Fund Cost Allocation Charge	$29,434	$0	$0	$0	$0	$0	$29,434
City Hall Debt Service Payment	$663,746	$664,346	$664,546	$663,946	$664,547	$664,547	$3,985,678
General Capital Fund Total	**$4,113,532**	**$3,252,222**	**$967,046**	**$981,471**	**$1,116,648**	**$1,178,803**	**$11,609,723**
City Facilities - Major Maintenance							
General Facilities Projects							
Police Station Long-Term Maintenance	$0	$0	$0	$0	$0	$0	$0
City Hall Parking Garage Long-Term Maintenance	$0	$100,000	$20,160	$0	$0	$0	$120,160
Parks Projects							
Pool Long-Term Maintenance	$50,000	$79,000	$0	$20,000	$0	$0	$149,000
Richmond Highlands Community Center Long-Term Maintenance	$0	$25,000	$0	$50,000	$0	$0	$75,000
City Facilities - Major Maintenance Fund Total	**$50,000**	**$204,000**	**$20,160**	**$70,000**	**$0**	**$0**	**$344,160**

City of Shoreline 2014 - 2019 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Total 2014-2019
Roads Capital Fund							
Pedestrian / Non-Motorized Projects							
25 Ave. - 195th to 200th Sidewalk	$40,000	$465,000	$0	$0	$0	$0	$505,000
1st Ave. NE Sidewalk	$0	$917,000	$0	$0	$0	$0	$917,000
Bike System Enhancement	$0	$640,000	$0	$0	$0	$0	$640,000
Briarcrest Safe Routes to School	$3,901	$0	$0	$0	$0	$0	$3,901
Einstein Safe Route to School	$415,000	$7,800	$0	$0	$0	$0	$422,800
Interurban Trail / Burke-Gilman Connectors	$529,500	$0	$0	$0	$0	$0	$529,500
NE 195th Separated Trail	$420,050	$0	$0	$0	$0	$0	$420,050
Traffic Safety Improvements	$130,000	$132,500	$155,125	$157,881	$160,775	$163,814	$900,095
System Preservation Projects							
Annual Road Surface Maintenance Program	$1,500,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$6,500,000
Curb Ramp, Gutter and Sidewalk Maintenance Program	$152,517	$152,517	$152,517	$152,517	$152,517	$152,517	$915,102
Hidden Lake Bridge	$50,000	$0	$0	$0	$0	$0	$50,000
Traffic Signal Rehabilitation Program	$100,000	$105,000	$110,250	$115,763	$121,551	$127,628	$680,192
Safety / Operations Projects							
Aurora Avenue North 192nd - 205th	$17,494,633	$17,017,111	$568,317	$0	$0	$0	$35,080,061
Aurora Ave. 145th-192nd Safety Improvement	$35,250	$0	$0	$0	$0	$0	$35,250
Route Development Plan for the 145th Corridor	$200,000	$50,000	$0	$0	$0	$0	$250,000
							$0
Non-Project Specific							$0
General Fund Cost Allocation Overhead Charge	$43,381	$50,000	$50,000	$50,000	$50,000	$50,000	$293,381
Roads Capital Engineering	$249,120	$266,959	$291,014	$300,639	$300,639	$300,639	$1,709,010
Transportation Master Plan Update	$9,500	$0	$0	$0	$0	$0	$9,500
Roads Capital Fund Total	**$21,372,852**	**$20,803,887**	**$2,327,223**	**$1,776,800**	**$1,785,482**	**$1,794,598**	**$49,860,842**

PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Total 2014-2019
Surface Water Capital							
Basin Planning Projects							
Ballinger Creek Drainage Study (Lyons Creek Basin)	$130,000	$0	$0	$0	$0	$0	$130,000
McAleer Creek Basin Plan	$400,000	$0	$0	$0	$0	$0	$400,000
Puget Sound Drainages Basin Plan	$0	$200,000	$0	$0	$0	$0	$200,000
Flood Protection/Drainage Improvement Projects							
Culvert Replacement Near 14849 12th Ave NE	$0	$0	$0	$0	$320,000	$0	$320,000
Goheen Revetment Repair	$291,305	$9,672	$0	$0	$0	$0	$300,977
Hidden Lake Maintenance Study	$100,000	$0	$0	$0	$0	$0	$100,000
Meridian Park Wetland Drainage Improvement	$24,000	$0	$0	$0	$0	$0	$24,000
North Fork Thornton Creek LID Stormwater Retrofit	$16,097	$0	$0	$0	$0	$0	$16,097
Stormwater Pipe Replacement Program	$479,000	$888,000	$1,093,380	$955,000	$979,000	$887,000	$5,281,380
Surface Water Small Projects	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000
Water Quality							
Surface Water Management Green Works Projects	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000	$700,000
Non-Project Specific							
General Fund Cost Allocation Overhead Charge	$166,868	$125,000	$125,000	$125,000	$125,000	$125,000	$791,868
Public Works Trust Fund Debt Service	$344,431	$341,166	$339,534	$337,902	$336,269	$334,637	$2,033,939
Maintenance Facility Debt Service	$260,823	$260,313	$260,438	$260,375	$260,125	$129,844	$1,431,918
Stormwater Pipe Replacement Program - Debt Service	$0	$182,391	$182,391	$364,783	$364,783	$364,783	$1,459,131
Surface Water Capital Engineering	$205,000	$217,000	$230,000	$244,000	$258,000	$258,000	$1,412,000
Surface Water Capital Fund Total	**$2,717,524**	**$2,423,542**	**$2,430,743**	**$2,487,060**	**$2,843,177**	**$2,299,264**	**$15,201,310**
TOTAL EXPENDITURES	**$28,253,908**	**$26,683,651**	**$5,745,172**	**$5,315,331**	**$5,745,307**	**$5,272,665**	**$77,016,034**

City of Shoreline 2014 - 2019 Capital Improvement Plan
PROGRAM SUMMARY

EXPENDITURES Fund *Project*	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Total 2014-2019
RESOURCES							
General Fund Contribution	$1,293,077	$445,747	$435,463	$424,870	$413,960	$402,722	$3,415,839
Treasury Seizure Fund Contribution to General Cap Fund	$200,000	$1,500,000	$0	$0	$0	$0	$1,700,000
City Vacation Fund	$50,000	$0	$0	$0	$0	$0	$50,000
Transportation Benefit District	$786,113	$701,140	$701,140	$701,140	$701,140	$701,140	$4,291,813
Real Estate Excise Tax - 1st Quarter Percent	$783,668	$790,894	$778,334	$775,711	$779,388	$817,018	$4,725,013
Real Estate Excise Tax - 2nd Quarter Percent	$783,668	$790,894	$778,334	$775,711	$779,388	$817,018	$4,725,013
Surface Water Fees	$703,162	$702,813	$1,045,980	$1,200,321	$1,368,323	$1,528,736	$6,549,335
Investment Interest Income	$50,750	$71,792	$44,433	$25,905	$31,687	$22,181	$246,748
King County Flood Zone District Opportunity Fund	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$480,000
Grants - Awarded	$18,799,098	$15,589,141	$172,860	$0	$0	$0	$34,561,099
Future Grants	$125,000	$2,066,000	$0	$0	$75,000	$200,000	$2,466,000
Future Financing	$1,065,000	$2,000,000	$0	$2,000,000	$0	$0	$5,065,000
King County Voter Approved Trail Funding	$75,000	$143,000	$109,000	$109,000	$109,000	$109,000	$654,000
Use of Accumulated Fund Balance	$3,459,372	$1,802,231	$1,599,628	($777,328)	$1,407,421	$594,850	$8,086,174
TOTAL RESOURCES	**$28,253,908**	**$26,683,651**	**$5,745,172**	**$5,315,331**	**$5,745,307**	**$5,272,665**	**$77,016,034**

Capital Improvement Program Impact Upon Operating Budgets

When certain types of capital projects are developed and completed, they also have ongoing financial impacts upon the City's operating budgets. For example, when a new park or ball field is developed, the Parks Department will need to add the ongoing maintenance of the new facility to the annual maintenance budget. Also, the addition of new sidewalks with planting strips or street trees require ongoing trimming and maintenance costs to be included in the City's maintenance budget.

In the 2014-2019 CIP, the individual projects include an estimated future operating budget impact, if it is possible to identify that cost at this time. These costs are estimates at this time, based on the known design elements of the various projects. Changes to these projects will likely result in changes to the projected operating budget impacts.

Anticipated future annual operational costs anticipated as a result of completion of capital projects in 2013 and beyond are included in CIP Table 1 (next page). The additional operational costs are related to increases for professional landscape maintenance services, janitorial services, utilities and operating supplies.

The projects that will have an impact on future maintenance costs include:

- Aurora Avenue North 165th to 205th
- Echo Lake Park Improvements
- Einstein Safe Route to School
- Goheen Revetment Repair
- Maintenance Facility
- North Fork Thornton Creek LID Stormwater Projects
- Saltwater Park Pedestrian Bridge Major Repair
- Surface Water Green Works Projects
- Surface Water Small Projects

CIP Table 1
City of Shoreline 2014 - 2019 Capital Improvement Plan
IMPACT ON OPERATING BUDGET

EXPENDITURES	Proposed 2014	Proposed 2015	Proposed 2016	Proposed 2017	Proposed 2018	Proposed 2019	Total 2014-2019
Project							
General Capital							
Parks Projects							
Saltwater Park Pedestrian Bridge Major Repair	$ -	$ 500	$ 500	$ 500	$ 500	$ 500	$ 2,500
Echo Lake Park Improvements	$ -	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 40,000
Facilities Projects							
Maintenance Facility	$ -	$ 8,100	$ 8,303	$ 8,510	$ 8,510	$ 8,723	$ 42,146
General Capital Fund Total	**$ -**	**$ 16,600**	**$ 16,803**	**$ 17,010**	**$ 17,010**	**$ 17,223**	**$ 84,646**
Roads Capital Fund							
Pedestrian / Non-Motorized Projects							
Einstein Safe Route to School	-	-	8,824	9,054	9,054	9,054	$ 35,986
Safety / Operations Projects							
Aurora Avenue North 192nd - 205th	$ -	$ -	$ 70,759	$ 114,841	$ 114,964	$ 115,009	$ 415,573
Roads Capital Fund Total	**$ -**	**$ -**	**$ 79,583**	**$ 123,895**	**$ 124,018**	**$ 124,063**	**$ 451,559**
Surface Water Capital							
Flood Protection/Drainage Improvement Projects							
Goheen Revetment Repair	$ -	$ 3,118	$ 3,181	$ 2,968	$ 2,999	$ 3,034	$ 15,300
Surface Water Small Projects	$ 1,342	$ 1,393	$ 1,454	$ 1,515	$ 1,588	$ 1,601	$ 8,893
Water Quality Projects							
Aurora Ave. N 165th - 205th	$ -	$ -	$ -	$ 2,364	$ -	$ 15,000	$ 17,364
Surface Water Management Green Works Projects	$ 2,136	$ 2,218	$ 2,310	$ 2,408	$ 2,521	$ 2,601	$ 14,194
Surface Water Capital Fund Total	**$ 3,478**	**$ 6,729**	**$ 6,945**	**$ 9,255**	**$ 7,108**	**$ 22,236**	**$ 55,751**
TOTAL IMPACT FROM 2014-2019 PROJECTS	**$ 3,478**	**$ 23,329**	**$ 103,331**	**$ 150,160**	**$ 148,136**	**$ 163,522**	**$ 591,956**
Projects scheduled to be completed during 2013							
Surface Water Utility Fund							
North Fork Thornton Creek LID Stormwater Retrofit	$ -	$ 19,101	$ -	$ -	$ -	$ -	$ 19,101
Surface Water Utility Fund Total	**$ -**	**$ 19,101**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,101**
TOTAL IMPACT FROM 2013 PROJECTS	**$ -**	**$ 19,101**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 19,101**
TOTAL OPERATING BUDGET IMPACT	**$ 3,478**	**$ 42,430**	**$ 103,331**	**$ 150,160**	**$ 148,136**	**$ 163,522**	**$ 611,057**

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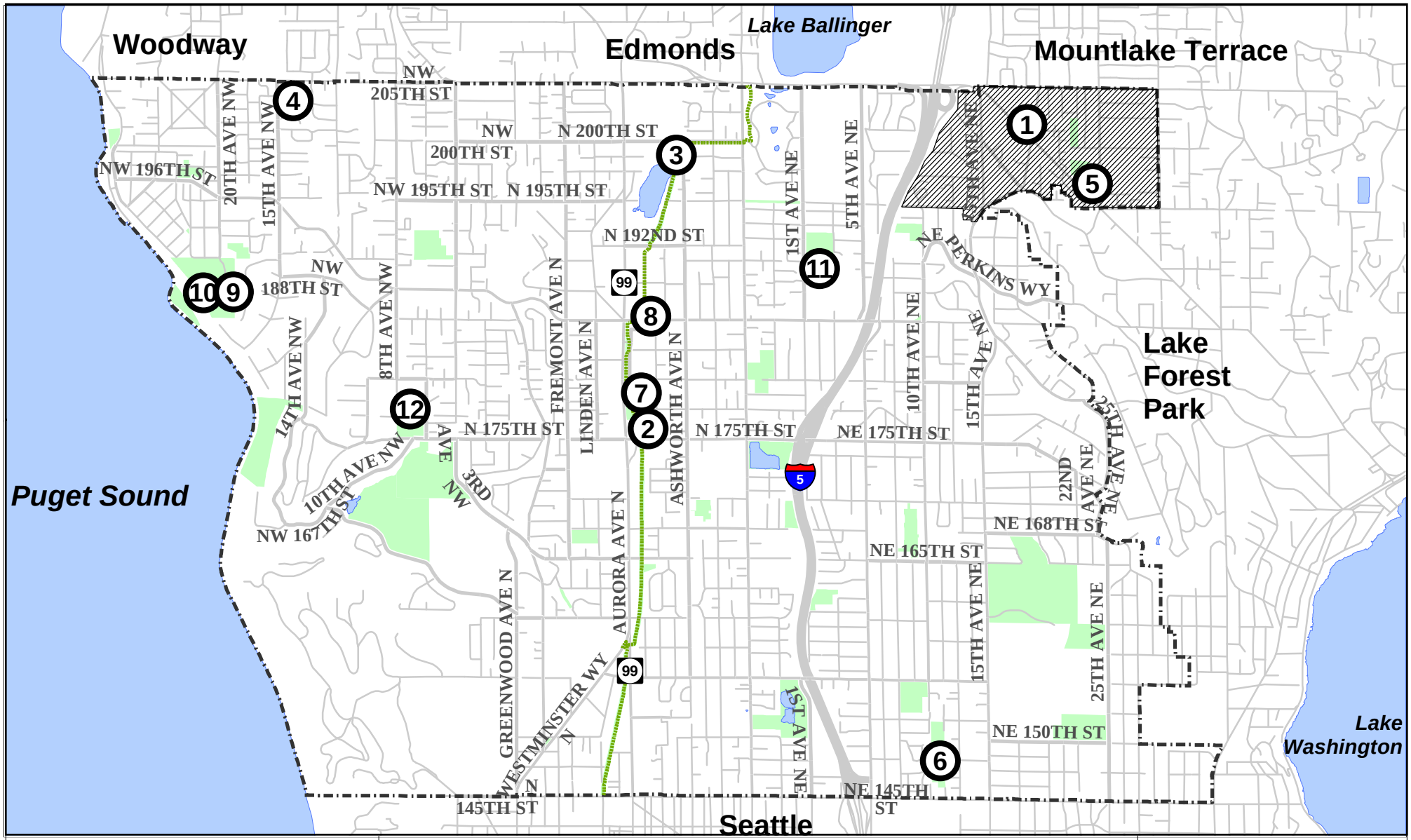
GENERAL CAPITAL FUND

GENERAL CAPITAL FUND SUMMARY



City of Shoreline
2013-2019 General
Capital Improvement Plan

Date: 10/9/2013

Ballinger Neighborhood

Interurban Trail

Park

1: Ballinger Neighborhood Parks Master Planning
2: Civic Center/City Hall; City Hall Generator
3: Echo Lake Park Improvements
4: Kruckeberg Garden
5: Maintenance Facility
6: Paramount Open Space Acquisition
7: Park at Town Center
8: Police Station Site Analysis; Police Station
9: Richmond Beach Saltwater Park Imp.
10. Saltwater Park Pedestrian Bridge Repair
11. Shoreline Pool Repair/Replacement Needs Analysis
12. Sunset School Park Project

CITYWIDE IMPROVEMENTS

KC Parks, Trails and Open Space Replacement Levy
Off Leash Dog Areas
Parks Repair and Replacement
Regional Trail Signage
PROS Plan Update
Trail Corridors

City of Shoreline 2014 - 2019 Capital Improvement Plan
Program Summary
General Capital Fund

Project	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Expenditures											
Parks Projects											
Ballinger Neighborhood Parks Master Planning								*$150,000*		***$150,000***	***$150,000***
Echo Lake Park Improvements	$28,586	$326,229	$50,000	$269,411						**$269,411**	**$347,997**
King County Parks, Trails and Open Space Replacement Levy				$25,000	$93,000	$59,000	$59,000	$59,000	$59,000	**$354,000**	**$354,000**
Paramount Open Space Acquisition				*$100,000*						***$100,000***	***$100,000***
Park at Town Center	$121,430								$200,000	***$200,000***	***$321,430***
Parks Repair and Replacement	$1,479,046	$201,654	$201,654	$200,000	$210,000	$220,500	$231,525	$243,101	$255,256	**$1,360,383**	**$3,041,083**
PROS Plan Update						$23,000	$27,000			**$50,000**	**$50,000**
Regional Trail Signage	$1,320	$173,680	$45,000	$122,171						**$122,171**	**$168,491**
Richmond Beach Saltwater Park Improvements	$2,892,280	$16,502	$16,502	$10,330						**$10,330**	**$2,919,112**
Saltwater Park Pedestrian Bridge Major Repair	$5,584	$25,000	$25,000	$275,000						**$275,000**	**$305,584**
Sunset School Park Project	$10	$204,990	$150,000	$154,990						**$154,990**	**$305,000**
Trail Corridors	$2,274,345	$409,858	$76,408	$333,450						**$333,450**	**$2,684,203**
Facilities Projects											
City Hall Generator					*$700,000*					***$700,000***	***$700,000***
Police Station				$1,865,000	$1,584,876					**$3,449,876**	**$3,449,876**
Shoreline Pool Repair/Replacement Needs Analysis		$50,000	$40,000	$10,000						**$10,000**	**$50,000**
Non-Project Specific											
General Capital Engineering	$466,920	$59,130	$59,130	$55,000						**$55,000**	**$581,050**
General Fund Cost Allocation Charge	$87,295	$36,520	$36,520	$29,434						**$29,434**	**$153,249**
City Hall Debt Service Payment	$1,142,939	$580,541	$662,696	$663,746	$664,346	$664,546	$663,946	$664,547	$664,547	**$3,985,678**	**$5,791,313**
Projects to be completed in Current Year (2013)											
Civic Center/City Hall	$38,719,384	$784,876	$100,000								**$38,819,384**
Kruckeberg Botanic Garden	$1,531,801		$19,531								**$1,551,332**
Maintenance Facility	$20,069	$2,984,931	$3,569,931								**$3,590,000**
Off Leash Dog Areas	$147,576	$12,424	$12,424								**$160,000**
Police Station Site Analysis		$100,000	$100,000								**$100,000**
Total Expenditures by Year	**$48,918,585**	**$5,966,335**	**$5,164,796**	**$4,113,532**	**$3,252,222**	**$967,046**	**$981,471**	**$1,116,648**	**$1,178,803**	**$11,609,723**	**$65,693,104**
Revenues											
General Fund Contribution - Parks Facilities		$50,000	$50,000								**$50,000**
Real Estate Excise Tax (1st Quarter)		$580,541	$690,765	$783,668	$790,894	$778,334	$775,711	$779,388	$817,018	**$4,725,013**	**$5,415,778**
Interest Income		$3,617	$3,617	$17,392	$4,086	$5,062	$5,584	$5,249	$3,208	**$40,581**	**$44,198**
Soccer Field Rental Contribution		$47,845	$130,000	$130,000	$130,000	$130,000	$130,000	$130,000	$130,000	**$780,000**	**$910,000**
King County Voter Approved Trail Funding		$117,140	$109,000	$75,000	$143,000	$109,000	$109,000	$109,000	$109,000	**$654,000**	**$763,000**
King County Conservation District			$120,563								**$120,563**
Treasury Seizure Fund		$100,000	$100,000	$200,000	$1,500,000					**$1,700,000**	**$1,800,000**
City Vacation Fund				$50,000						**$50,000**	**$50,000**
Future Funding					*$700,000*					***$700,000***	***$700,000***
Future Financing				*$1,065,000*						***$1,065,000***	***$1,065,000***
Limited Tax General Obligation Bond 2013		$2,980,000	$3,565,000								**$3,565,000**
Private Donations (*)									*$200,000*	***$200,000***	***$200,000***
Conservation Futures Tax Grants (*)				*$50,000*						***$50,000***	***$50,000***
Future Grants (*)				*$75,000*				*$75,000*		***$150,000***	***$150,000***
Total Revenues by Year		**$ 3,879,143**	**$ 4,768,945**	**$ 2,446,060**	**$ 3,267,980**	**$ 1,022,396**	**$ 1,020,295**	**$ 1,098,637**	**$ 1,259,226**	**$ 10,114,594**	**$ 14,883,539**
Beginning Fund Balance		**$2,378,349**	**$2,378,349**	**$1,932,498**	**$215,026**	**$180,784**	**$186,134**	**$174,958**	**$106,946**	**$1,932,498**	
Total Revenues		**$3,879,143**	**$4,768,945**	**$2,446,060**	**$3,267,980**	**$1,022,396**	**$1,020,295**	**$1,098,637**	**$1,259,226**	**$10,114,594**	
Amount restricted for future turf replacement	**$149,627**		**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$300,000**	
Total Expenditures		**$5,966,335**	**$5,164,796**	**$4,113,532**	**$3,252,222**	**$967,046**	**$981,471**	**$1,116,648**	**$1,178,803**	**$11,609,723**	
Ending Fund Balance		**$291,157**	**$1,932,498**	**$215,026**	**$180,784**	**$186,134**	**$174,958**	**$106,946**	**$137,370**	**$137,370**	
Impact on Operating Budget					**16,600**	**16,803**	**17,010**	**17,010**	**17,223**		

(*)Future anticipated revenue sources dependant on award and funding availability

GENERAL CAPITAL FUND SUMMARY

Types of Projects

In the General Capital Fund projects are categorized as Facilities Projects and Parks Projects. Funding for these projects is primarily a result of monies from the 2006 Park's Bond issue, one-time General Fund revenues, Real Estate Excise Tax, municipal financing, and grants.

2014-2019 CIP Summary

The 2014-2019 General Capital CIP totals $11.6 million. There are 16 projects for funding over this period.

Project	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019
Expenditures							
Facilities Projects	$1,875,000	$2,284,876					$4,159,876
Parks Projects	$1,490,352	$303,000	$302,500	$317,525	$452,101	$514,256	$3,379,735
Non-Project Specific	$748,180	$664,346	$664,546	$663,946	$664,547	$664,547	$4,070,112
Total Expenditures by Year	**$4,113,532**	**$3,252,222**	**$967,046**	**$981,471**	**$1,116,648**	**$1,178,803**	**$11,609,723**
Revenues by Year	**$2,446,060**	**$3,267,980**	**$1,022,396**	**$1,020,295**	**$1,098,637**	**$1,259,226**	**$10,114,594**
Beginning Fund Balance	**$1,932,498**	**$215,026**	**$180,784**	**$186,134**	**$174,958**	**$106,946**	**$1,932,498**
Total Revenues	**$2,446,060**	**$3,267,980**	**$1,022,396**	**$1,020,295**	**$1,098,637**	**$1,259,226**	**$10,114,594**
Amount restricted for future turf replacement	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$300,000**
Total Expenditures	**$4,113,532**	**$3,252,222**	**$967,046**	**$981,471**	**$1,116,648**	**$1,178,803**	**$11,609,723**
Ending Fund Balance	**$215,026**	**$180,784**	**$186,134**	**$174,958**	**$106,946**	**$137,370**	**$137,370**
Impact on Operating Budget		**$16,600**	**$16,803**	**$17,010**	**$17,010**	**$17,223**	

Policy Issues

Use of Real Estate Excise Tax: A primary revenue source in the General Capital Fund is real estate excise tax (REET). Since 2005 the City has seen a dramatic decrease in the amount of tax collected. Historically, staff estimated that the annual REET baseline collection was $1.3 to $1.5 million per year. When real estate activity increased for example in 2005, the highest year of collections, the City received more than $2.6 million in REET. Staff is projecting that both home prices and real estate activity will continue to improve and collections will increase in 2014. The City Council authorized the use of up to $750,000 of REET annually towards the debt service costs of City Hall.

Master Plan: All of the parks and open space projects included in the capital improvement plan are recommended in the Parks and Open Space Master Plan.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. Maintenance projects are excluded from the Arts Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
Underfunded Projects			
Police Station	Acquire, plan, design and construct a new Police Station	$2.1 million	$6.8 million
Significant Projects Beyond 6 year CIP			
Aquatic Center	Demolish existing pool, construct aquatic center adjacent to Spartan Gym	$20 million	$27 million
Spartan Recreation Center Expansion	Complete at same time as aquatic center – convert north locker rooms into classroom spaces	$1.5 million	$2 million
Saltwater Pedestrian Bridge Replacement	Plan, design and construct a new bridge to Richmond Beach	$2 million	$3 million
Acquire BNSF property along Puget Sound	Purchase shoreline property from BNSF Railroad	$1 million	$2 million

General Capital Fund

Projects

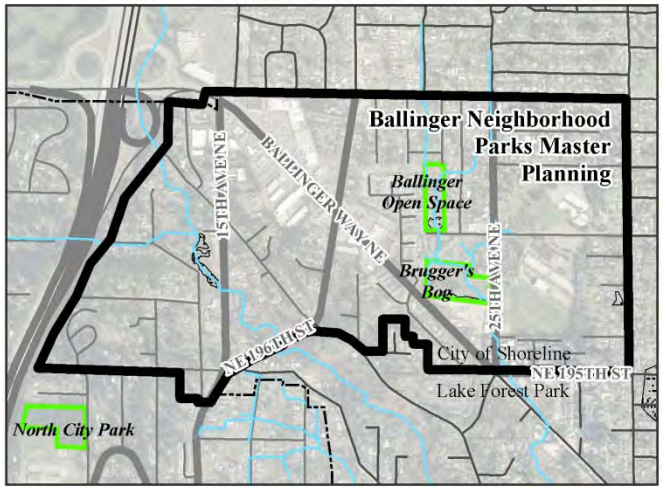
2014-2019 Capital Improvement Plan

Category	Strategic Objective	Desired Community Condition	Project	Comp Plan Goal	Strategy
Facilities Projects	Quality Services, Facilities and Infrastructure	City Services are delivered effectively and efficiently	Civic Center / City Hall City Hall Generator Maintenance Facility Police Station Police Station Site Analysis Pool Repair/Replacement Needs Assessment	CF 1	none
Parks Projects	Quality Services, Facilities and Infrastructure	Quality Parks, open space trails and recreational activities are available to all residents	Boeing Creek Park Improvements Kruckeberg Botanic Garden Off Leash Dog Areas	PR 1	Complete 2006 parks bond:acquire properties; complete masterplans; construct improvements
			Richmond Beach Saltwater Park Improvements	PR 3	
			Trail Corridors	PR 5	
			Sunset School Park Project Echo Lake Park Improvements Regional Trail Signage	PR 5	Conduct strategic planning to design and construct trail improvements
			Ballinger Neighborhood Parks Master Planning	PR 5	Conduct strategic planning to design future park improvements
			Parks Repair and Replacement	PR 2	This project provides minor repair and replacement improvements in parks such as: Americans with Disability Act (ADA) access modifications; playground safety enhancements; replacement of fencing, backstops, park fixtures and equipment; irrigation system upgrades; tennis court resurfacing, etc.
			Parks, Recreation and Open Space Plan Update	PR 31	Update Strategic Plans for future parks and recreational needs
			Paramount Open Space Acquisition Park at Town Center	PR 1	none
			King County Parks, Trails & Open Space Replacement Levy Saltwater Park Pedestrian Bridge Repairs	T IV	none
Non-Project Specific	Quality Services, Facilities and Infrastructure	none	General Capital Engineering	CF 1	none

2014-2019 Capital Improvement Plan

Comprehensive Plan Goal	Description
CF 1	To provide adequate public facilities that address past deficiencies and anticipate the needs of growth through acceptable levels of service, prudent use of fiscal resources, and realistic timelines.
PR 1	Enrich the quality of life for all Shoreline residents by ensuring that a broad range of high quality parks, recreation and cultural opportunities are readily available, by preserving open spaces and maintaining a quality parks and recreation system.
PR 2	Monitor and evaluate maintenance of parks and recreational facilities with joint-use agreements, and develop measurable standards for enhancing maintenance efficiency and effectiveness.
PR 3	Seek increased opportunities for Shoreline citizens to enjoy parks, recreation, and cultural resources, through improving accessibility and usability of existing facilities and pursue opportunities and partnerships for new indoor and outdoor facilities for year-round programming.
PR 5	Coordinate park planning and land acquisitions with those of other agencies providing similar services and with City plans for streets, utilities and development in order to maximize the benefits from public lands for parks and programs.
PR 31	Monitor, evaluate and adjust recreation and cultural offerings on a routine basis to correspond with needs assessment findings and respond to changes in citizen needs and desires.
T IV	Provide a pedestrian system that is safe, connects to destinations, accesses transit, and is accessible by all.

BALLINGER NEIGHBORHOOD PARKS MASTER PLANNING



Project Description:

A project to plan for future park improvements in the Ballinger neighborhood including the existing park sites of Brugger's Bog Park and Ballinger Open Space. Other sites would also be considered during the master plan process. There is no design or construction funding available.

Service Impact: Provide more neighborhood level park upgrades in the Ballinger neighborhood to better meet the target level of service for Neighborhood Parks.

Orgkey: NEW L.# NEW Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration								*$150,000*		*$150,000*	*$150,000*
Real Estate Acquisition											
Construction											
Total Project Expenditures								***$150,000***		***$150,000***	***$150,000***
Revenue Sources:											
General Capital Fund								$75,000		$75,000	$75,000
Future Grants								*$75,000*		*$75,000*	*$75,000*
Total Project Revenues								***$150,000***		***$150,000***	***$150,000***
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration							Q1 Q2 Q3 Q4	
Real Estate Acquisition								
Construction								

- *Changes from the 2013-2018 CIP:* The timing of the project has been moved from 2015 to 2018.

ECHO LAKE PARK IMPROVEMENTS

Project Description:

A project funded by the 2007 King County voter approved trail levy, this project will create a master site plan and implement trailhead improvements at Echo Lake Park in the northern section of the Interurban Trail through Shoreline. The master plan was adopted in early 2013. Design has begun in 2013 and the project is anticipated to be constructed in the summer of 2014.

Service Impact:

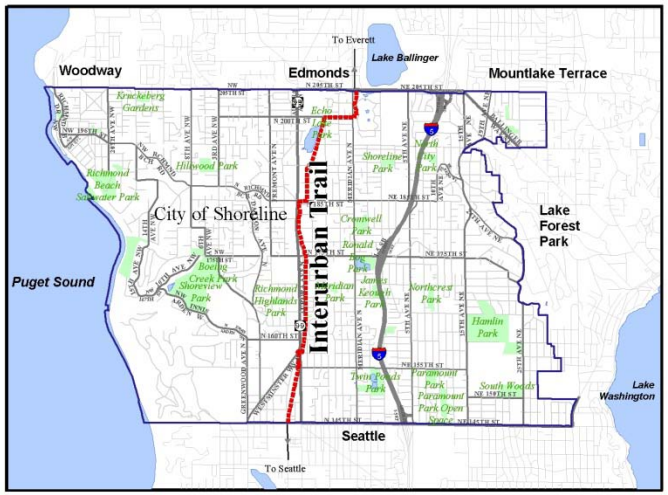
Provide improvements along the Interurban Trail – a regional trail link through Shoreline.

Orgkey: 2820293 J.L.# GN257938 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$28,586	23,414	25,000	10,000						10,000	$63,586
Real Estate Acquisition											
Construction		302,815	25,000	259,411						259,411	$284,411
Total Project Expenditures	**$28,586**	**$326,229**	**$50,000**	**$269,411**						**$269,411**	**$347,997**
Revenue Sources:											
KC Trail Levy Voter Approved Trail Funding **(*)**	$28,586	$326,229	$50,000	$269,411						269,411	$347,997
Total Project Revenues	**$28,586**	**$326,229**	**$50,000**	**$269,411**						**$269,411**	**$347,997**
Impact on Operating Budget					**$ 8,000**	**$ 8,000**	**$ 8,000**	**$ 8,000**	**$ 8,000**		

Project Time Line:		**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2					
Real Estate Acquisition								
Construction		Q4	Q3 Q4					

- *<u>Changes from the 2013-2018 CIP</u>:* Total project cost increased slightly ($997) but completion was delayed from 2013 to 2014 due to time required for coordination with Seattle City Light.

KING COUNTY PARKS, TRAILS AND OPEN SPACE REPLACEMENT LEVY



Project Description:

The 6-year funding from the 2013 voter approved renewed King County Voter Approved Trail Levy will allow the City to identify and prioritize trail linkages that provide better connections to other citywide and regional trail systems. After an approved list of trail project(s) are identified and prioritized, the City will plan and design these project(s) for construction.

Service Impact:

Project will identify, design and construct trail linkages within the city and, to other citywide and regional trail systems.

Orgkey: 2820270 LI# GN255438 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration				$25,000	$4,000	$4,000	$4,000	$4,000	$4,000	$45,000	$45,000
Real Estate Acquisition											
Construction					$89,000	$55,000	$55,000	$55,000	$55,000	$309,000	$309,000
Total Project Expenditures				**$25,000**	**$93,000**	**$59,000**	**$59,000**	**$59,000**	**$59,000**	**$354,000**	**$354,000**
Revenue Sources:											
KC Trail Levy Voter Approved Trail Funding				$25,000	$93,000	$59,000	$59,000	$59,000	$59,000	$354,000	$354,000
Total Project Revenues				**$25,000**	**$93,000**	**$59,000**	**$59,000**	**$59,000**	**$59,000**	**$354,000**	**$354,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration			Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4

➢ *Changes from the 2013-2018 CIP:* New project.

PARAMOUNT OPEN SPACE ACQUISITION

Project Description:

This project will acquire a 0.4 acre property (parcel number 663290-0591 and formerly known as the Lim Property) adjacent to Paramount Open Space Park located at 946 NE 147th Street. This parcel is one of the few available undeveloped properties adjacent to the park that has potential environmental resources to enhance passive recreation value at the park. With a possible willing seller, this project has been brought back into the CIP after being removed previously when the previous property owner was not willing to sell to the City of Shoreline.

Service Impact:

Acquisition of environmentally sensitive wetland areas.

Orgkey: 2822083 LJ# GN263032 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition				$100,000						$100,000	$100,000
Construction											
Total Project Expenditures				**$100,000**						**$100,000**	**$100,000**
Revenue Sources:											
King County Conservations Futures Tax				$50,000						$50,000	$50,000
City Vacation Fund				$50,000						$50,000	$50,000
Total Project Revenues				**$100,000**						**$100,000**	**$100,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition			Q1 Q2 Q3 Q4					
Construction								

➢ *<u>Changes from the 2013-2018 CIP</u>:* New project

PARK AT TOWN CENTER

Project Description:

This project will design the first phase improvements for a public park in the area between N. 178th St. and North 185th St. and bounded by Aurora Avenue North and Midvale Avenue North adjacent to the new civic center. The master plan for the Park at Town Center was adopted by City Council in January 2012. In the fall of 2012, the City of Shoreline planted approximately 25 trees in the Phase I project area. The City will seek future funding for a Phase I park design.

Service Impact:

Provide a public gathering place along the Interurban Trail with possible historical interpretive elements in the heart of the City's center where substantial commercial development and transit connections exist now and into the future.

Orgkey: 2820234 .U.# GN251800 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$115,730								*$200,000*	*$200,000*	$315,730
Real Estate Acquisition											
Construction	$5,700										$5,700
Total Project Expenditures	**$121,430**								***$200,000***	***$200,000***	**$321,430**
Revenue Sources:											
Private Donations									*$200,000*	*$200,000*	*$200,000*
KC Trail Levy voters approved **(*)**	$121,430										$121,430
Total Project Revenues	**$121,430**								***$200,000***	***$200,000***	**$321,430**
Impact on Operating Budget											

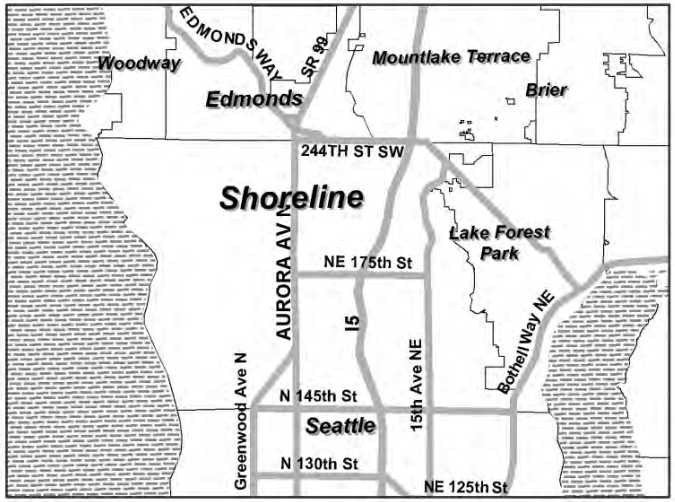
The operation and maintenance impact to the operating budget cannot be accurately determined until this project is fully defined.

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction								

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

- *Changes from the 2013-2018 CIP:* The total cost for this project has decreased from $1,129,245 to $321,430 to include design costs only until a funding source is identified. The timing of this project has changed with design beginning in 2019.

PARKS REPAIR AND REPLACEMENT



Project Description:

This project provides minor repair and replacement improvements in parks such as: Americans with Disability Act (ADA) access modifications; playground safety enhancements; parking lot, trail and pathway improvements, replacement of fencing, backstops, park fixtures and equipment such as outdoor restrooms; irrigation system upgrades; tennis court resurfacing, etc.

2014-2019 Goals:

- Repair and replace assets as necessary
- Create minor repair/replacement improvements to at least one selected park.

Service Impact:

This project provides on-going and preventative repair and replacement of amenities at park facilities to address aging infrastructure, improve safety and comply with legal mandates such as Americans with Disabilities Act (ADA) requirements.

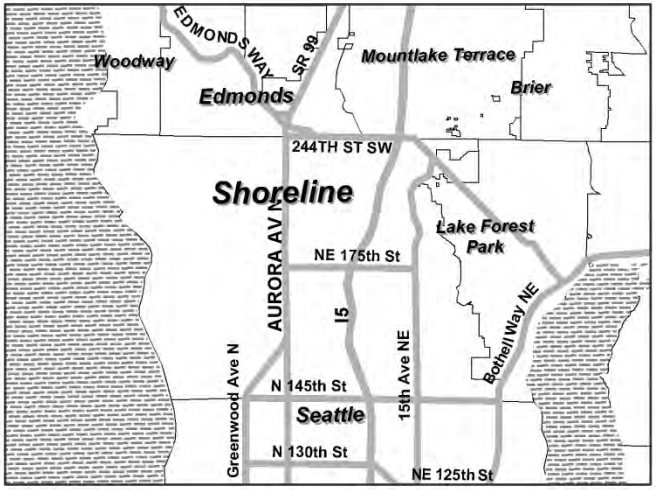
Orgkey: 2820122 .U.# GN106800 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$239,032	$50,000	$50,000	$50,000	$52,500	$55,125	$57,881	$60,775	$63,814	$340,096	$629,128
Real Estate Acquisition	$56,189										$56,189
Construction	$1,183,825	$151,654	$151,654	$150,000	$157,500	$165,375	$173,644	$182,326	$191,442	$1,020,287	$2,355,766
Total Project Expenditures	**$1,479,046**	**$201,654**	**$201,654**	**$200,000**	**$210,000**	**$220,500**	**$231,525**	**$243,101**	**$255,256**	**$1,360,383**	**$3,041,083**
Revenue Sources:											
General Fund Contribution	$300,000	$50,000	$50,000								$350,000
KC Trail Levy Voter Approved Trail Funding				$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$300,000	$300,000
Other Agency Participation (Library Mitigation)	$10,414										$10,414
General Capital Fund	$1,168,632	$151,654	$151,654	$150,000	$160,000	$170,500	$181,525	$193,101	$205,256	$1,060,383	$2,380,669
Total Project Revenues	**$1,479,046**	**$201,654**	**$201,654**	**$200,000**	**$210,000**	**$220,500**	**$231,525**	**$243,101**	**$255,256**	**$1,360,383**	**$3,041,083**
Impact on Operating Budget											

This project is responsible for providing operation and maintenance support for park facilities.

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4

- *Changes from the 2013-2018 CIP:* The cost of this project has increased from $2,635,700 to $3,041,083 to include funding in 2019 and slight increase for inflation.

PARKS, RECREATION AND OPEN SPACE PLAN UPDATE



Project Description:

This project will update the Parks, Recreation and Open Space Plan (PROS) Plan to meet Washington State Growth Management Act (GMA) 36.70A 130(4) and Comprehensive Plan Goals to provide updates to this plan very six years. It was last updated by Council Adoption on July 25, 2011.

Service Impact:

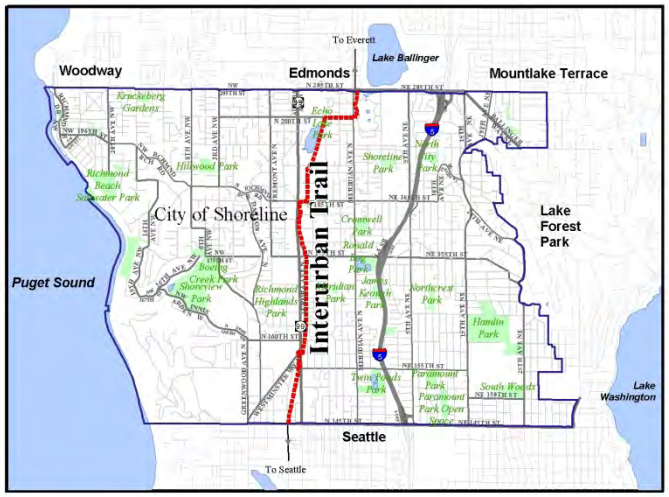
Project will include an update vision for future parks and recreation needs for Shoreline.

Orgkey: 2822273 U.# GN255600 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration						$23,000	$27,000			$50,000	$50,000
Real Estate Acquisition											
Construction											
Total Project Expenditures						**$23,000**	**$27,000**			**$50,000**	**$50,000**
Revenue Sources:											
General Capital Fund						$23,000	$27,000			$50,000	$50,000
Total Project Revenues						**$23,000**	**$27,000**			**$50,000**	**$50,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration					Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4		
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* New project

REGIONAL TRAIL SIGNAGE



Project Description:

A project funded by the 2007 6-year King County voter approved trail levy, this project will create trail signage to the Interurban Trail and to other local and regional trail linkages. Planning has begun to create a comprehensive signage strategy. The signage plan is anticipated to be complete in 2013 and signs constructed in 2014.

Service Impact:

Provide better signage to and from local and regional trails.

Orgkey: 2820294 J.L.# GN258038 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		25,433	45,000	5,000						5,000	$50,000
Real Estate Acquisition											
Construction	$1,320	148,247		117,171						117,171	$118,491
Total Project Expenditures	**$1,320**	**$173,680**	**$45,000**	**$122,171**						**$122,171**	**$168,491**
Revenue Sources:											
KC Trail Levy Voter Approved Trail Funding **(*)**	$1,320	$173,680	$45,000	$122,171						122,171	$168,491
Total Project Revenues	**$1,320**	**$173,680**	**$45,000**	**$122,171**						**$122,171**	**$168,491**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2					
Real Estate Acquisition								
Construction			Q3 Q4					

(*) Some part of this revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

- *<u>Changes from the 2013-2018 CIP</u>:* The total cost has decreased from $175,000 to $168,491 and the project completion has moved from 2013 to 2014.

RICHMOND BEACH SALTWATER PARK IMPROVEMENTS

Project Description:

This project constructed improvements identified in the park master plan. Improvements completed in 2009 included an improved configuration of the entry road-curb, gutter, sidewalk; new drainage and erosion control measures; newly expanded parking; improved picnic areas and gathering spaces, trail improvements and landscape upgrades; a program for natural area enhancements; and directional and interpretive signage. New lights were added along the park entry drive in 2010. Work continues in 2013 and 2014 for the wetland mitigation monitoring requirements and native vegetation management of steep slopes.

Service Impact:

This project improves the environmental quality of the park and increases the usability of the park.

Orgkey: 2820233 IL# GN251737 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$544,119	$16,502	$16,502	$10,330						$10,330	$570,951
Real Estate Acquisition											
Construction	$2,348,161										$2,348,161
Total Project Expenditures	**$2,892,280**	**$16,502**	**$16,502**	**$10,330**						**$10,330**	**$2,919,112**
Revenue Sources:											
Bond Issue **(*)**	$2,506,855										$2,506,855
Private Donations	$24,000										$24,000
Recreation & Conservation Office	$300,057										$300,057
KC Hidden Lake Mitigation **(*)**	$33,910	$16,502	$16,502	$10,330						$10,330	$60,742
KC Easement	$27,458										$27,458
Total Project Revenues	**$2,892,280**	**$16,502**	**$16,502**	**$10,330**						**$10,330**	**$2,919,112**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

➢ *Changes from the 2013-2018 CIP:* No changes.

SALTWATER PARK PEDESTRIAN BRIDGE REPAIRS

Project Description:

This project will make repairs to the existing pedestrian bridge over the Burlington Northern Railroad leading to the beach at Richmond Beach Saltwater Park to extend its life cycle from 5-10 years to 20+ years. Repairs primarily include replacement of the bridge deck and railings which are deteriorating and minor repairs to the substructure. An assessment and cost estimate of needed repairs was conducted in 2011. A full replacement was estimated at approximately $3 million in the Parks Recreation and Open Space Plan adopted in 2011. This project will extend the life of the existing bridge.

Service Impact:

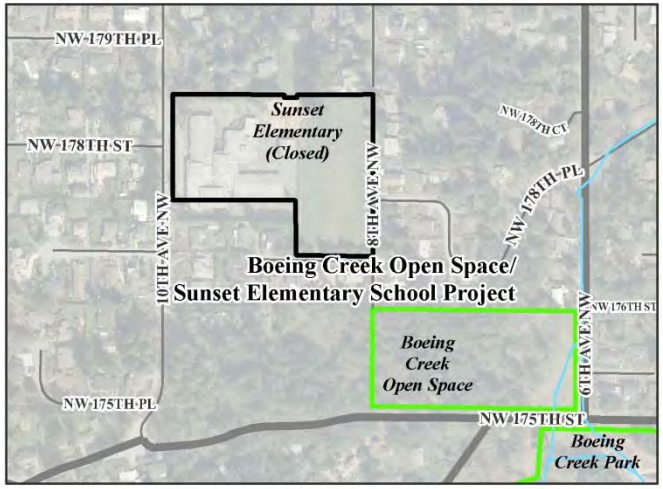
The project will reduce the frequency of inspections and increase the life span of the bridge. The maintenance is necessary to maintain a safe bridge and allow the bridge to continue to be used by vehicles for maintenance and/or emergencies.

Orgkey: 2820174 UJ#GN107100 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$5,584	$25,000	$25,000	$25,000						$25,000	$55,584
Real Estate Acquisition											
Construction				$250,000						$250,000	$250,000
Total Project Expenditures	**$5,584**	**$25,000**	**$25,000**	**$275,000**						**$275,000**	**$305,584**
Revenue Sources:											
General Capital Fund	$5,584	$25,000	$25,000	$275,000						$275,000	$305,584
Total Project Revenues	**$5,584**	**$25,000**	**$25,000**	**$275,000**						**$275,000**	**$305,584**
Impact on Operating Budget					**$ 500**	**$ 500**	**$ 500**	**$ 500**	**$ 500**		

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction			Q4					

➢ *Changes from the 2013-2018 CIP:* No changes

SUNSET SCHOOL PARK PROJECT



Project Description:

This project will help fund park improvements identified in the 2010 community visioning master plan for the closed Sunset Elementary School site. The master site plan identifies the following improvements: an open lawn area, community garden, pathways and trails, new play equipment, parking and drop off area, restroom, entry gateway features, signage, grading, landscaping and irrigation. An agreement with the Shoreline School District is being developed that would allow the City of Shoreline to make improvements and maintain this site as a new park. This funding will help convert this school site into a park by constructing necessary improvements that create a more park-like setting.

Service Impact:

Project will create a new park at the Sunset Elementary School site that will maximize the benefits from public lands.

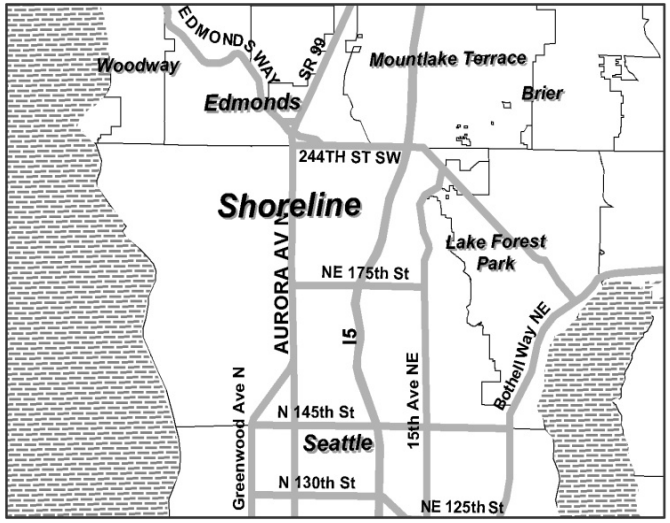
Orgkey: 2820292 JL# GN257897 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$10	$29,990	$30,000	$9,990						$9,990	$40,000
Real Estate Acquisition											
Construction		$175,000	$120,000	$145,000						$145,000	$265,000
Total Project Expenditures	**$10**	**$204,990**	**$150,000**	**$154,990**						**$154,990**	**$305,000**
Revenue Sources:											
General Capital Fund				$25,000						$25,000	$25,000
King County Mitigation **(*)**	$10	$204,990	$150,000	$54,990						$54,990	$205,000
King County Youth Sports Facility Grant				*$75,000*						$75,000	$75,000
Total Project Revenues	**$10**	**$204,990**	**$150,000**	**$154,990**						**$154,990**	**$305,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction		Q3 Q4	Q1 Q2 Q3					

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

- *Changes from the 2013-2018 CIP:* The project cost has increased from $205,000 to $305,000 to add new playground equipment, play field improvement, an ADA ramp, and loop pathway. The additional cost will be funded primarily with grants. The completion of this project has been moved from 2013 to 2014 due to a delay in negotiations of the joint use agreement with Shoreline Public Schools.

TRAIL CORRIDORS



Project Description:

This project identifies and constructs trail corridors throughout the city for connectivity and recreation purposes. Trails within Shoreline's wooded parks will be restored and improved. Trail connectors on streets will be created. Improvements were determined through an active public process. A pedestrian walkway and frontage improvements were constructed at Kruckeberg Botanic Garden in 2012. In 2013, trail maintenance improvements were made system-wide and planning and design began on the Interurban Trail to Burke-Gilman Trail connectors project. In 2014, these connectors will be constructed along with the design and construction of the 195th Street separated trail project and the completion of system-wide trail maintenance improvements.

Service Impact:

Improve access and safety for walkers, hikers and cyclists in parks and connections to other trails.

Orgkey: 2820240 J.L.# Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$865,367	$86,000	$11,408	$37,485						$37,485	$914,260
Real Estate Acquisition											
Construction	$1,408,978	$323,858	$65,000	$295,965						$295,965	$1,769,943
Total Project Expenditures	**$2,274,345**	**$409,858**	**$76,408**	**$333,450**						**$333,450**	**$2,684,203**
Revenue Sources:											
Recreation & Conservation Office	$177,320										$177,320
Grants from Private Sources	$6,600										$6,600
Miscellaneous	$283										$283
Bond Issue **(*)**	$2,090,142	$409,858	$76,408	$333,450						$333,450	$2,500,000
Total Project Revenues	**$2,274,345**	**$409,858**	**$76,408**	**$333,450**						**$333,450**	**$2,684,203**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4					

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

- *Changes from the 2013-2018 CIP:* The cost of this project has not increased but completion was delayed into 2014 to coincide with the completion of the 195th Separated Trail project.

CITY HALL GENERATOR

Project Description:

This project is for the purchase and installation of a diesel generator (1000KW) and transfer switch for the Shoreline City Hall building to provide backup power to ensure the continued operation of City services for residents. The generator is necessary to support the proposed relocation of the Police Department to City Hall. The generator would also improve safety conditions especially during an emergency situation. It would entail purchasing a new generator and installing the generator on site in the lower level of the parking garage. A protection fence with gate will also be included to prohibit vandalism to the generator.

Service Impact:

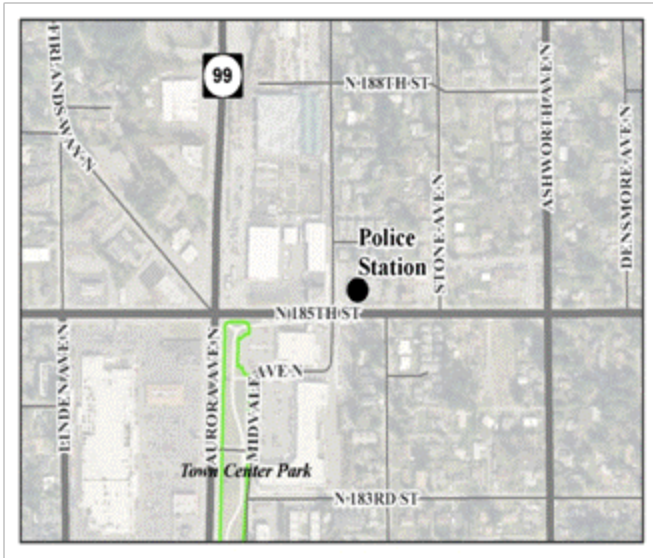
This project provides a fully operational City Hall during an emergency situation allowing to provide critical services.

Orgkey: NEW Phase	Ll.# NEW	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:												
Project Administration												
Real Estate Acquisition												
Construction						*$700,000*					*$700,000*	*$700,000*
Total Project Expenditures						***$700,000***					***$700,000***	***$700,000***
Revenue Sources:												
General Capital Fund												
Future Funding						*$700,000*					*$700,000*	*$700,000*
Total Project Revenues						**$700,000**					***$700,000***	***$700,000***
Impact on Operating Budget												

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction				Q3 Q4				

- *Changes from the 2013-2018 CIP:* The cost of this project has not increased but completion was moved from 2018 to 2015 to coincide with the Police Station project completion.

POLICE STATION



Project Description:

In 2013 an analysis was conducted on potential sites for a new Police Station to replace the existing facility that has reached the end of its lifecycle and does not meet current space needs or any future growth needs. The recommendation is to locate a new police station in the existing City Hall. This will require build out of the existing third floor, and remodeling of the first floor and additional site improvements for use as the police station.

Service Impact:

Project will include an update vision for future parks and recreation needs for Shoreline.

Orgkey: 2819298 Phase	LJ# GN258440	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:												
Project Administration					$165,000	$184,876					$349,876	$349,876
Real Estate Acquisition					$1,500,000						$1,500,000	$1,500,000
Construction					$200,000	$1,400,000					$1,600,000	$1,600,000
Total Project Expenditures					**$1,865,000**	**$1,584,876**					**$3,449,876**	**$3,449,876**
Revenue Sources:												
General Capital Fund					$600,000	$84,876					$684,876	$684,876
Treasury Seizure Fund					$200,000	$1,500,000					$1,700,000	$1,700,000
Future Financing (Sale of Current Police Station)					*$1,065,000*						$1,065,000	$1,065,000
Total Project Revenues					**$1,865,000**	**$1,584,876**					**$3,449,876**	**$3,449,876**
Impact on Operating Budget												

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration			Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4				
Real Estate Acquisition			Q3					
Construction			Q4	Q1 Q2 Q3 Q4				

➢ *Changes from the 2013-2018 CIP:* New project.

SHORELINE POOL REPAIR/REPLACEMENT NEEDS ANALYSIS

Project Description: The current Shoreline Pool was constructed in 1971 as part of the King County Forward Thrust Bond Issue. The cost to maintain and operate the pool continues to rise. A full assessment of the building and its systems are necessary to understand the buildings physical and operational condition. This project will assess the buildings condition; identify any short term and long term deficiencies; provide cost estimates for necessary major repairs; access the end life cycle for the pool; and analyze the costs of repair and when to develop a long-term strategic maintenance and operations plan.

Service Impact:

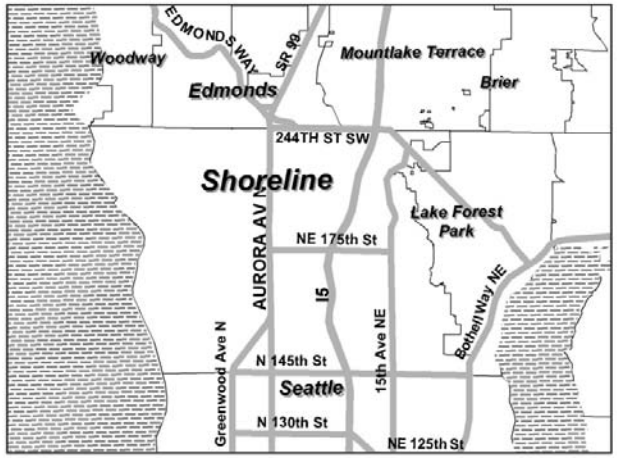
The project will preserve the City's investment in the Shoreline Pool by performing a full assessment of the building and its systems.

Orgkey: 2821307 .U.# GN261400 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$50,000	$40,000	$10,000						$10,000	$50,000
Real Estate Acquisition											
Construction											
Total Project Expenditures		**$50,000**	**$40,000**	**$10,000**						**$10,000**	**$50,000**
Revenue Sources:											
General Capital Fund		$50,000	$40,000	$10,000						$10,000	$50,000
Total Project Revenues		**$50,000**	**$40,000**	**$10,000**						**$10,000**	**$50,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1					
Real Estate Acquisition								
Construction								

- *<u>Changes from the 2013-2018 CIP</u>:* The cost of this project has not changed but the project was delayed to 2014 due to the boiler replacement emergency experienced in 2013.

GENERAL CAPITAL ENGINEERING



Project Description:

This program provides non-project specific support for parks and other general capital fund projects including staff and other resources.

Service Impact:

Improve City facilities, open space, recreational facilities for the citizens of Shoreline.

Orgkey: 2713065 LJ# n/a Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$466,920	$59,130	$59,130	$55,000						$55,000	$581,050
Real Estate Acquisition											
Construction											
Total Project Expenditures	**$466,920**	**$59,130**	**$59,130**	**$55,000**						**$55,000**	**$581,050**
Revenue Sources:											
General Capital Fund	$466,920	$59,130	$59,130	$55,000						$55,000	$581,050
Total Project Revenues	**$466,920**	**$59,130**	**$59,130**	**$55,000**						**$55,000**	**$581,050**
Impact on Operating Budget											

This project is used to support other projects in the Capital Improvement Program.

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

Projects to be completed in current year

(2013)

CIVIC CENTER / CITY HALL

Project Description:

The new Civic Center/City Hall was completed in 2009 with the parking structure completed in 2010. The building achieved a LEED Gold designation. The City utilizes remaining funding for improvements to City Hall, such as increase storage needs for records management installed in 2013. Remaining funds will support the build out of the 3rd floor of the building as part of the Police Station project.

Service Impact:

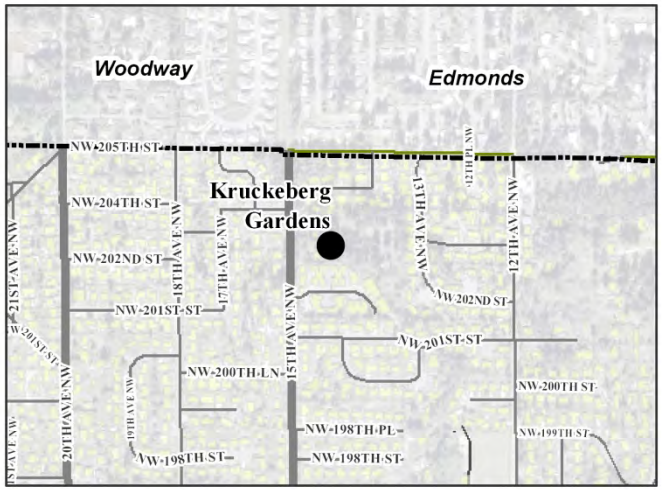
This project provides a Civic Center complex to meet the needs of the community as a center for public services and essential functions.

Orgkey: 2819148 Ll.# GN107900 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$1,460,368										$1,460,368
Real Estate Acquisition	$5,772,342										$5,772,342
Construction	$31,486,674	$784,876	$100,000							$0	$31,586,674
Total Project Expenditures	**$38,719,384**	**$784,876**	**$100,000**							**$0**	**$38,819,384**
Revenue Sources:											
General Capital Fund	$15,075,334	$784,876	$100,000							$0	$15,175,334
General Fund Contribution - Annex Lease Savings	$150,000										$150,000
General Fund Contribution - Annex Lease Revenue	$88,000										$88,000
Surface Water Utility Contribution	$300,000										$300,000
Seattle City Light Grant	$124,675										$124,675
King Conservation District Grant	$194,460										$194,460
King County Green Building Grant - Recovery	$20,000										$20,000
Energy Efficiency and Conservation Block Grant	$386,732										$386,732
Cable Education and Government Access (EG) Fee	$9,284										$9,284
Municipal Financing **(*)**	$22,145,000										$22,145,000
Premiums on Bond Proceeds	$225,899										$225,899
Total Project Revenues	**$38,719,384**	**$784,876**	**$100,000**							**$0**	**$38,819,384**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction		Q3 Q4						

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received.

KRUCKEBERG BOTANIC GARDEN



Project Description:

In 2008, this project purchased this four-acre site which is home to a collection of rare and native plants protected by a conservation easement. The City has an agreement with the non-profit Kruckeberg Botanic Garden Foundation to maintain and operate the garden. A master plan was completed in 2010. The building received renovations in 2011. Construction for sidewalk, entry pathways and on-site parking was completed in 2012. In 2013, a King Conservation District grant was received. Final work to complete signage is expected to be complete in fall 2013.

Service Impact:

Preserve a four acre botanical garden/arboretum for the community with minor site improvements.

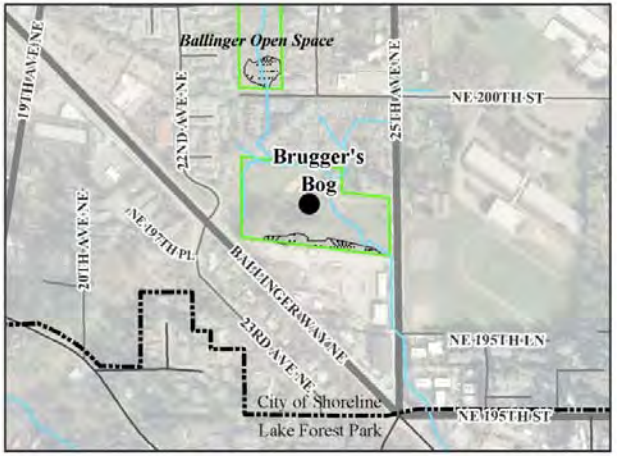
Orgkey: 2820237 J.L.# GN252137 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$442,325		19,531								$461,856
Real Estate Acquisition	$917,472										$917,472
Construction	$172,004										$172,004
Total Project Expenditures	**$1,531,801**		**$19,531**								**$1,551,332**
Revenue Sources:											
General Capital Fund	$117,855		-$101,032								$16,823
King County Conservation District			$120,563								$120,563
Conservation Futures Tax Grant	$452,236										$452,236
Brightwater Mitigation Funding **(*)**	$30,501										$30,501
State of Washington Local Community Project	$148,125										$148,125
Bond Issue **(*)**	$783,084										$783,084
Total Project Revenues	**$1,531,801**		**$19,531**								**$1,551,332**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3						
Real Estate Acquisition								
Construction								

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

- *Changes from the 2013-2018 CIP:* The cost of this project has increased from 1,430,769 to $1,551,332. We received a retroactive grant from King County Conservation District which required the completion of signage.

MAINTENANCE FACILITY



Project Description:

On July 26, the City of Shoreline purchased the Brugger's Bog Maintenance Facility, located at 19547 25th Avenue NE. The facility will be used by the City's Public Works Department as a maintenance facility to help meet present and future growth needs and will serve as a fueling station for City and Shoreline Police vehicles. The City will be making the initial improvements to the site starting in 2013, including creating a draft site plan for the facility, improving site access and appearance, activating fueling services for city vehicles, analyzing short and long-term stormwater decant service needs, installing a maintenance operations building on site, and relocating Public Works Street Maintenance and Surface Water Utility staff and operations to the site.

Service Impact:

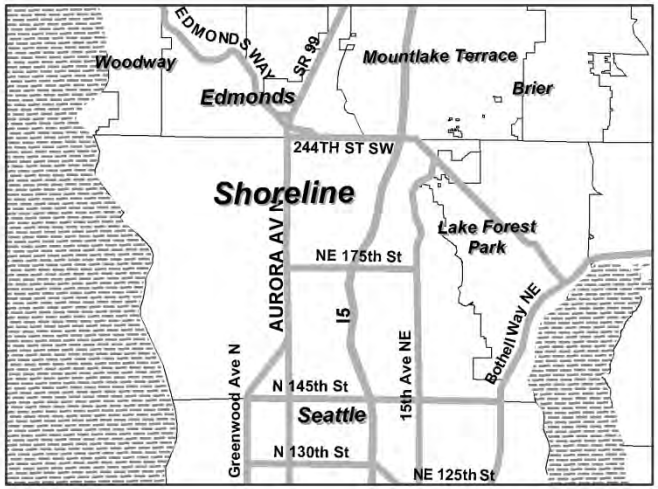
This location for a maintenance facility will allow our Public Works crews to respond quickly to requests for services. This location is ideal due to the close proximity to the freeway and other major arterials in the City. A facility that accommodates and provides for growth and the space needs of the employees would allow crews to respond to customer requests more efficiently.

Orgkey: 2819299 JL# GN258500 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$20,069	$104,931	$128,812								$148,881
Real Estate Acquisition		$2,880,000	$2,908,119								$2,908,119
Construction			$533,000								$533,000
Total Project Expenditures	**$20,069**	**$2,984,931**	**$3,569,931**								**$3,590,000**
Revenue Sources:											
Limited Tax General Obligation Bond 2013		$2,980,000	$3,565,000								$3,565,000
General Capital Fund	$20,069	$4,931	$4,931								$25,000
Total Project Revenues	**$20,069**	**$2,984,931**	**$3,569,931**								**$3,590,000**
Impact on Operating Budget					**$ 8,100**	**$ 8,303**	**$ 8,510**	**$ 8,510**	**$ 8,723**		

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q3 Q4						
Real Estate Acquisition		Q3						
Construction		Q3 Q4						

- *Changes from the 2013-2018 CIP:* The cost of this project has increased from $3,373,000 to $3,590,000 consistent with previous City Council actions.

OFF LEASH DOG AREAS



Project Description: This project has identified a system-wide approach for providing off-leash dog areas in Shoreline. City Council approved two sites for permanent use in March 2010 after one year of monitoring. Shoreview Park, a traditional year round site, and Richmond Beach Saltwater Park, a seasonal use site from November – March, are both located west of Aurora Avenue. To expand the system of sites, a planning process began in 2012 to identify a site for off-leash use in east Shoreline. The Eastside Off-Leash Dog Area located at 1760 NE 150th Street in the southeast corner of the Fircrest Campus was identified and approved by City Council along with a five-year lease agreement with the State to operate and maintain this site as a traditional off-leash area. Construction was completed and the site open for use in July 2013.

Service Impact:

Increase level of service to meet the need for off-leash areas within Shoreline.

Orgkey: 2820238 .ID.# GN252237 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$109,916		$1,600								$111,516
Real Estate Acquisition											
Construction	$37,660	$12,424	$10,824								$48,484
Total Project Expenditures	**$147,576**	**$12,424**	**$12,424**								**$160,000**
Revenue Sources:											
Bond Issue **(*)**	$147,576	$2,424	$2,424								$150,000
General Capital Fund		$10,000	$10,000								$10,000
Total Project Revenues	**$147,576**	**$12,424**	**$12,424**								**$160,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition								
Construction		Q3						

(*) This revenue source is included within the beginning fund balance shown in the fund summary sheet because revenues have already been received

➢ *Changes from the 2013-2018 CIP:* No changes.

POLICE STATION SITE ANALYSIS

Project Description:

The City of Shoreline's Police station, currently located at 1206 N 185 Street, was purchased shortly after the City of Shoreline's incorporation in August 1995. The building is approximately 5,481 sq. ft. with a total lot size of 30,451 sq. ft. The building is of stick frame construction, built in 1956. The current building configuration supports a total of 51.5 FTEs including non-commissioned staff. The building has reached the end of its life cycle and does not have adequate space to meet its current space needs or any future growth needs. An analysis of potential sites which will include City Hall, recommended to determine the most suitable location for new proposed Shoreline Police Station. This will also include project construction cost implications of a new facility.

Service Impact:

This project will identify and recommend a site for a new police facility that will meet and support the space and growth needs of its police force. This site will also be a location that will assist the Police Department in providing accessible and efficient services to the public.

Orgkey: 2819298 IJ# GN258440 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$100,000	$100,000								$100,000
Real Estate Acquisition											
Construction											
Total Project Expenditures		**$100,000**	**$100,000**								**$100,000**
Revenue Sources:											
General Capital Fund											
Treasury Seizure Fund		$100,000	$100,000								$100,000
Total Project Revenues		**$100,000**	**$100,000**								**$100,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* No changes.

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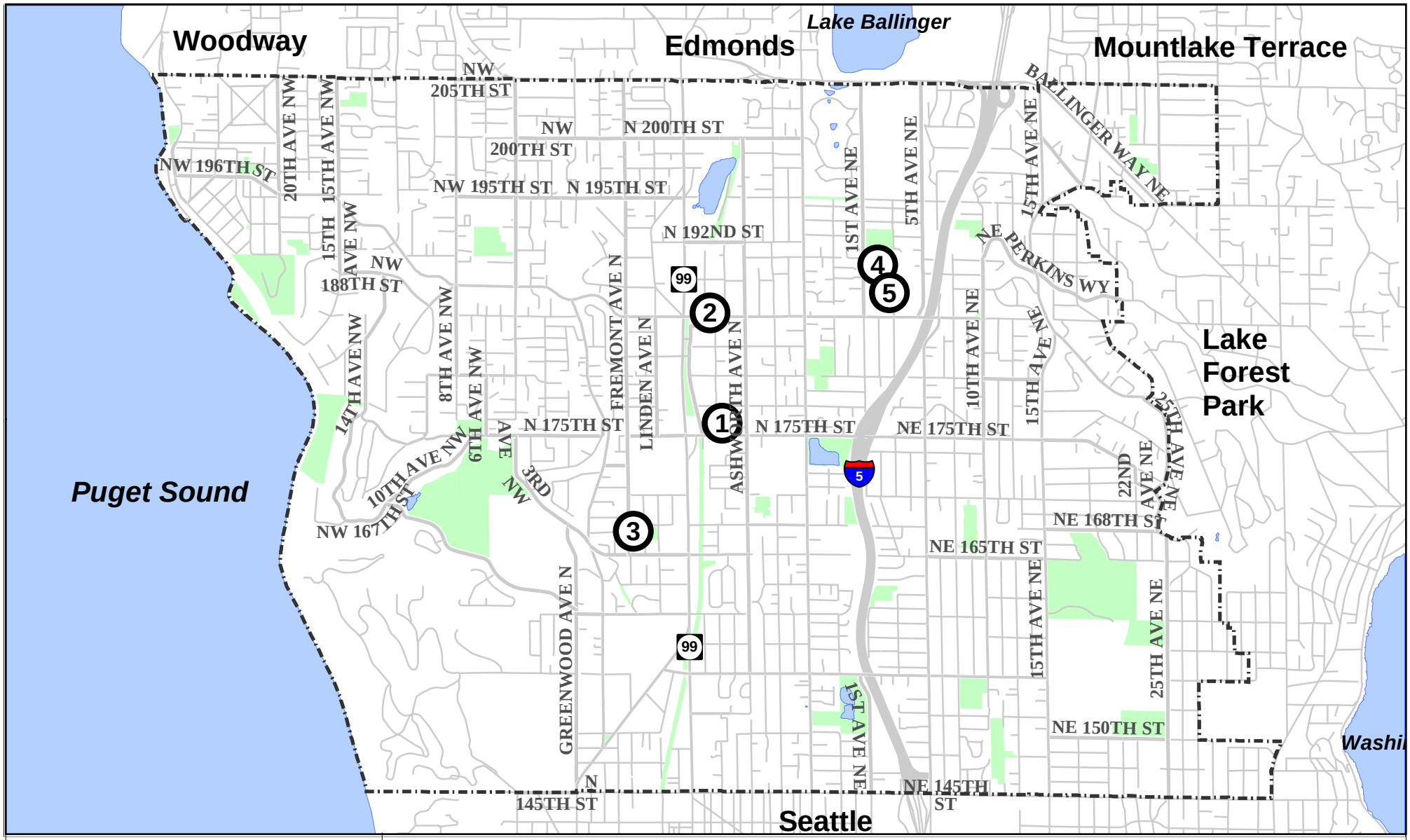
FACILITIES – MAJOR MAINTENANCE FUND

FACILITIES – MAJOR MAINTENANCE FUND SUMMARY



City of Shoreline

2013-2019 Facilities
Capital Improvement Plan

N W E S

0 550 1,100 2,200 3,300 4,400 Feet

Date: 9/24/2013

Park

1: City Hall Parking Garage
Long Term Maintenance

2: Police Station
Long-Term Maintenance

3: Richmond Highlands Community Center
Long-Term Maintenance

4: Shoreline Pool
Long-Term Maintenance

5: Spartan Recreation Center

City of Shoreline 2014 - 2019 Capital Improvement Plan
Program Summary
City Facility-Major Maintenance Fund

Project	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Expenditures											
General Facilities											
Police Station Long-Term Maintenance	$123,726	$33,797	$13,797								$137,523
City Hall Parking Garage Long-Term Maintenance					$100,000	$20,160				$120,160	$120,160
Parks Facilities											
Pool Long-Term Maintenance	$124,546	$120,000	$140,000	$50,000	$79,000		$20,000			$149,000	$413,546
Richmond Highlands Community Center Long-Term Maintenance	$189,663	$50,000	$50,000		$25,000		$50,000			$75,000	$314,663
Spartan Recreation Center		$15,000	$15,000								$15,000
Total Expenditures by Year	**$437,935**	**$218,797**	**$218,797**	**$50,000**	**$204,000**	**$20,160**	**$70,000**			**$344,160**	**$1,000,892**
Revenues											
Operating Transfer - General Fund		$74,032	$74,032	$74,032	$74,032	$74,032	$74,032	$74,032	$74,032	$444,192	$518,224
Interest Income		$834	$834	$1,360	$3,353	$1,395	$3,153		$5,590	$14,850	$15,684
Total Revenues by Year		**$ 74,866**	**$ 74,866**	**$ 75,392**	**$ 77,385**	**$ 75,427**	**$ 77,185**	**$ 74,032**	**$ 79,622**	**$ 459,042**	**$ 533,908**
Beginning Fund Balance		**$277,864**	**$294,991**	**$151,060**	**$176,452**	**$49,836**	**$105,104**	**$112,289**	**$186,321**	**$151,060**	
Total Revenues		**$74,866**	**$74,866**	**$75,392**	**$77,385**	**$75,427**	**$77,185**	**$74,032**	**$79,622**	**$459,042**	
Total Expenditures		**$218,797**	**$218,797**	**$50,000**	**$204,000**	**$20,160**	**$70,000**			**$344,160**	
Ending Fund Balance		**$133,933**	**$151,060**	**$176,452**	**$49,836**	**$105,104**	**$112,289**	**$186,321**	**$265,942**	**$265,942**	
Impact on Operating Budget											

CITY FACILITIES – MAJOR MAINTENANCE FUND SUMMARY

Types of Projects

In the City Facilities-Major Maintenance Fund projects are categorized as General Facilities or Parks Facilities. Funding for these projects comes from General Fund contributions.

2014-2019 CIP Summary

The 2014-2019 City Facilities-Major Maintenance CIP totals $344,160. There are 3 projects proposed for funding over this period.

Project	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019
Expenditures							
General Facilities		$100,000	$20,160				$120,160
Parks Facilities	$50,000	$104,000		$70,000			$224,000
Total Expenditures by Year	**$50,000**	**$204,000**	**$20,160**	**$70,000**			**$344,160**
Revenues	**$75,392**	**$77,385**	**$75,427**	**$77,185**	**$74,032**	**$79,622**	**$459,042**
Beginning Fund Balance	$151,060	$176,452	$49,836	$105,104	$112,289	$186,321	$151,060
Total Revenues	$75,392	$77,385	$75,427	$77,185	$74,032	$79,622	$459,042
Total Expenditures	$50,000	$204,000	$20,160	$70,000			$344,160
Ending Fund Balance	$176,452	$49,836	$105,104	$112,289	$186,321	$265,942	$265,942
Impact on Operating Budget							

Policy Issues

General Fund Support: The 2014-2019 CIP includes annual contributions from the General Fund. When this fund was established in 2004, the annual contribution was $70,000. As part of the long term financial plan the annual contribution was reduced in 2007 to $30,000 with the intent to increase the contribution by $10,000 per year starting in 2010 through 2013 to reach the original contribution amount of $70,000 in 2014.

In 2009, Ordinance No. 538 eliminated the General Fund contribution for 2009 as a result of the impacts of the economic recession.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. Maintenance projects are excluded from the Arts Program. All projects in this fund are considered to be maintenance projects and are therefore ineligible for the Arts Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
UNFUNDED			
Shoreline Pool Facility	Relocate existing overhead pool lights to the sides to allow accessibility for easier maintenance	$25,000	$35,000
	Replace the underground fuel tank located on the northwesterly side of the pool facility	$25,000	$35,000
	Replacement of Bulkhead	$60,000	$70,000

Facilities-Major Maintenance Fund

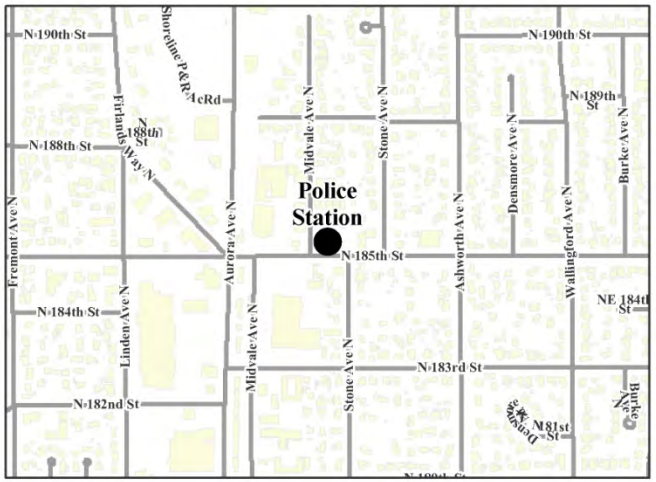
Projects

2014-2019 Capital Improvement Plan

Category	Strategic Objective	Desired Community Condition	Project	Comp Plan Goal	Strategy
General Facilities	Quality Services, Facilities and Infrastructure	City Services are delivered effectively and efficiently	Police Station Long-Term Maintenance City Hall Parking Garage Long-Term Maintenance	CF 1	none
Parks Facilities	Quality Services, Facilities and Infrastructure	Quality Parks, open space trails and recreational activities are available to all residents	Shoreline Pool Long-Term Maintenance Richmond Highlands Community Center Long-Term Maintenance Spartan Recreation Center	CF 1	none

Comprehensive Plan Goal	Description
CF 1	To provide adequate public facilities that address past deficiencies and anticipate the needs of growth through acceptable levels of service, prudent use of fiscal resources, and realistic timelines.

POLICE STATION LONG-TERM MAINTENANCE



Project Description:

This project includes completing major long-term preventative maintenance needs at the Shoreline Police Station that are required to keep the facility safe and in proper operating condition. The 2014-2019 CIP does not include any programmed projects at this facility pending the completion of the police site feasibility study.

Service Impact:

This project will preserve the City's investment in the Police Station facility by performing scheduled and preventative maintenance.

Orgkey: 3119200 J.L. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition											
Construction	$123,726	$33,797	$13,797								$137,523
Total Project Expenditures	**$123,726**	**$33,797**	**$13,797**								**$137,523**
Revenue Sources:											
City Facilities-Major Maintenance Fund	$123,726	$33,797	$13,797								$137,523
Total Project Revenues	**$123,726**	**$33,797**	**$13,797**								**$137,523**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction		Q2 Q3						

- *<u>Changes from the 2013-2018 CIP</u>*: The project has been decreased by $48,203. The 2013 budget included $25,000 to install lighting. The lighting project was reduced to $5,000 to make funds available for the emergency pool boiler replacement. The current CIP included $20,000 in 2015 for exterior painting. This has been removed as the City moves forward with planning for a new police facility.

CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE

Project Description:

The project scheduled for year 2015 is to remove and replace the sealant from the top floor of the City Hall Parking Garage facility. The project to be completed in year 2016 is to re-stripe the parking stalls and ground level signage on levels 1 and 2 of the City Hall Parking Garage. Re-striping of the parking garage is performed every five years.

Service Impact:

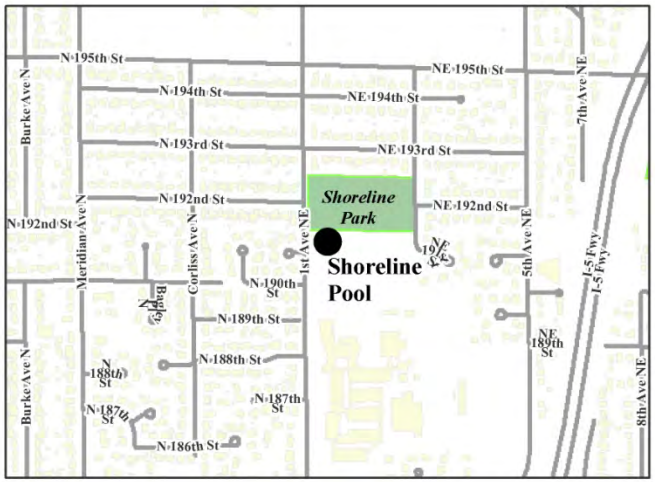
This project will preserve the City's investment in the City Hall Parking Garage facility by performing scheduled and preventative maintenance

Orgkey: NEW J.L. # NEW Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition											
Construction					$100,000	$20,160				$120,160	$120,160
Total Project Expenditures					**$100,000**	**$20,160**				**$120,160**	**$120,160**
Revenue Sources:											
City Facilities-Major Maintenance Fund					$100,000	$20,160				$120,160	$120,160
Total Project Revenues					**$100,000**	**$20,160**				**$120,160**	**$120,160**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction				Q3	Q3			

➢ *Changes from the 2013-2018 CIP*: No changes

SHORELINE POOL LONG-TERM MAINTENANCE



Project Description:

This project includes completing major long-term maintenance needs at the Shoreline Swimming Pool that are required to keep the facility safe and in proper operating condition. A systems assessment study was initiated for completion in 2013 to evaluate the Heating, Ventilation and Air Conditioning (HVAC), building structural aspects and any other key systems to enhance efficiencies and the overall integrity of the Pool facility. At the completion of the assessment study, the CIP will be updated to reflect any recommendations. It includes the following repair/maintenance projects to be determined from the Assessment Study:

- 2014 – Miscellaneous Improvements
- 2015 - Pool Floor Replacement, Repainting Pool & Reconstructing ceiling finishes
- 2017 - Replacement of Pool Windows

Service Impact:

This project will preserve the City's investment in the pool facility and allow the facility to continue to be open and available to serve the needs of Shoreline's citizens.

Orgkey: 3121180 J.L. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition											
Construction	$124,546	$120,000	$140,000	$50,000	$79,000		$20,000			$149,000	$413,546
Total Project Expenditures	**$124,546**	**$120,000**	**$140,000**	**$50,000**	**$79,000**		**$20,000**			**$149,000**	**$413,546**
Revenue Sources:											
City Facilities-Major Maintenance Fund	$124,546	$120,000	$140,000	$50,000	$79,000		$20,000			$149,000	$413,546
Total Project Revenues	**$124,546**	**$120,000**	**$140,000**	**$50,000**	**$79,000**		**$20,000**			**$149,000**	**$413,546**
Impact on Operating Budget											

Project Time Line:			2013	2014	2015	2016	2017	2018	2019
Project Administration									
Real Estate Acquisition									
Construction			Q1 Q2	Q1 Q2	Q1 Q2		Q1 Q2		

➢ *Changes from the 2013-2018 CIP:* The total project cost has remained the same as no projects have been added for 2019 pending the outcome of the Repair/Replacement Needs Analysis.

RICHMOND HIGHLANDS COMMUNITY CENTER LONG-TERM MAINTENANCE

Project Description:

This project includes completing major long-term maintenance needs at the Richmond Highlands Community Center that are required to keep the facility safe and in proper operating condition. Included in the 2014-2019 CIP are the following repair/maintenance projects:

- 2015-Completion of the exterior painting of building
- 2017-Completion of the re-finishing of gym floors

Service Impact:

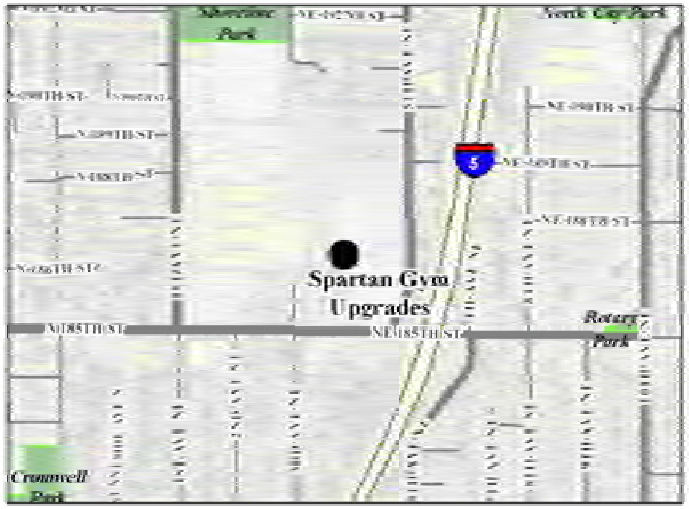
This project will preserve the City's investment in this facility and allow the facility to continue to be open and available to serve the needs of Shoreline's citizens.

Orgkey: 3121180 J.L. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition											
Construction	$189,663	$50,000	$50,000		$25,000		$50,000			$75,000	$314,663
Total Project Expenditures	**$189,663**	**$50,000**	**$50,000**		**$25,000**		**$50,000**			**$75,000**	**$314,663**
Revenue Sources:											
City Facilities-Major Maintenance Fund	$189,663	$50,000	$50,000		$25,000		$50,000			$75,000	$314,663
Total Project Revenues	**$189,663**	**$50,000**	**$50,000**		**$25,000**		**$50,000**			**$75,000**	**$314,663**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction		Q2 Q3		Q2		Q3		

➢ *Changes from the 2013-2018 CIP*: No changes

SPARTAN RECREATION CENTER



Project Description:

The 2014-2019 CIP includes the Spartan Recreation Center Facility. This facility is used by visitors who participate in a variety of recreational programs and activities.

Service Impact:

This project will preserve the City's investment in this facility and allow the facility to continue to be open and available to serve the needs of Shoreline's citizens.

Orgkey: 3121297 J.L. # MA258300 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration											
Real Estate Acquisition											
Construction		$15,000	$15,000								$15,000
Total Project Expenditures		**$15,000**	**$15,000**								**$15,000**
Revenue Sources:											
City Facilities-Major Maintenance Fund		$15,000	$15,000								$15,000
Total Project Revenues		**$15,000**	**$15,000**								**$15,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration								
Real Estate Acquisition								
Construction		Q3 Q4						

➢ *<u>Changes from the 2013-2018 CIP</u>:* No changes.

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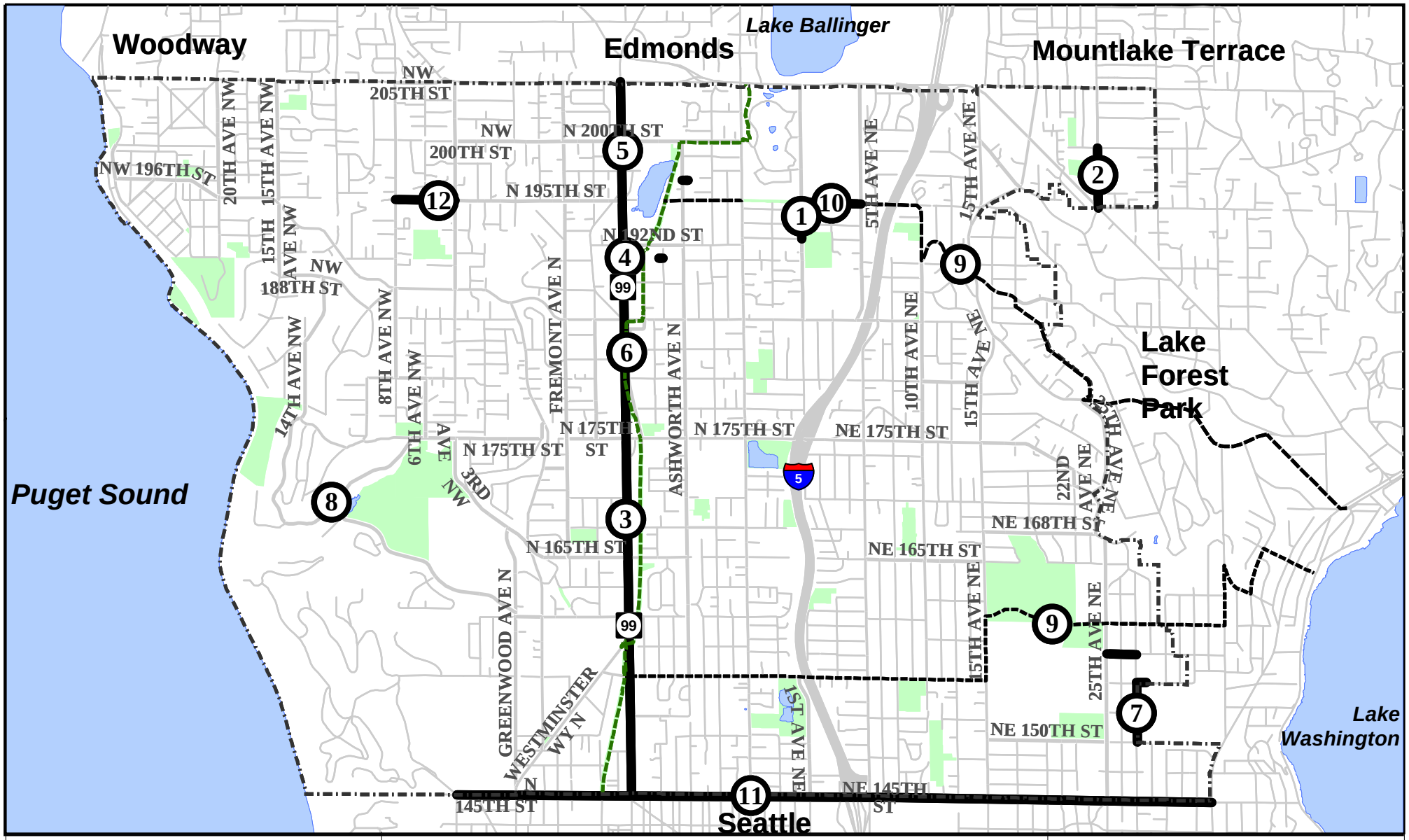
ROADS CAPITAL FUND

ROADS CAPITAL FUND SUMMARY



City of Shoreline

2013-2019 Roads
Capital Improvement Plan

Date: 9/24/2013

Interurban Trail

Park

1: 1st Ave NE Sidewalks
2: 25th Ave NE 195th to 200th Sidewalks
3: Aurora Ave N 165th to 185th
4: Aurora Ave N 185th to 192nd
5: Aurora Ave N 192nd to 205th
6: Aurora Ave N 145th to 192nd Safety Improvements
7: Briarcrest Safe Routes to School
8: Hidden Lake Bridge
9: Interurban Trail Burke Gilman Connectors
10: NE 195th Separated Trail
11: Route Development Plan for the 145th Corridor
12: Einstein Safe Routes to School

CITYWIDE IMPROVEMENTS

- Annual Road Surface Maintenance Program
- Bike System Enhancement
- Curb Ramp, Gutter & Sidewalk Program
- Sidewalks-Priority Routes
- Transportation Master Plan Update
- Traffic Safety Improvements
- Traffic Signal Rehabilitation

City of Shoreline 2014 - 2019 Capital Improvement Plan
Program Summary
Roads Capital Fund

Project	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	2014-2019 Total	Total Project
Expenditures											
REPAIR AND REPLACEMENT											
Pedestrian / Non-Motorized Projects											
Traffic Safety Improvements	$1,066,974	$282,186	$282,186	$130,000	$132,500	$155,125	$157,881	$160,775	$163,814	$900,095	$2,249,255
System Preservation Projects											
Annual Road Surface Maintenance Program	$9,983,606	$1,354,283	$1,016,116	$1,500,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$6,500,000	$17,499,722
Curb Ramp, Gutter and Sidewalk Maintenance Program	$1,933,191	$140,000	$152,517	$152,517	$152,517	$152,517	$152,517	$152,517	$152,517	$915,102	$3,000,810
Hidden Lake Bridge		$100,000	$100,000	$50,000						$50,000	$150,000
Traffic Signal Rehabilitation Program	$752,798	$487,829	$487,829	$100,000	$105,000	$110,250	$115,763	$121,551	$127,628	$680,192	$1,920,819
CAPACITY CONSTRUCTION											
Pedestrian / Non-Motorized Projects											
25 Ave. - 195th to 200th Sidewalk				$40,000	$465,000					$505,000	$505,000
1st Ave. NE Sidewalk					*$917,000*					*$917,000*	*$917,000*
Bike System Enhancement					*$640,000*					*$640,000*	*$640,000*
Briarcrest Safe Routes to School	$454,411	$60,257	$56,356	$3,901						$3,901	$514,668
Einstein Safe Route to School		$15,000	$15,000	$415,000	$7,800					$422,800	$437,800
Interurban Trail / Burke-Gilman Connectors			$15,000	$529,500						$529,500	$544,500
NE 195th Separated Trail		$60,000	$51,900	$420,050						$420,050	$471,950
Safety / Operations Projects											
Aurora Avenue North 192nd - 205th	$8,132,095	$15,586,666	$964,031	$17,494,633	$17,017,111	$568,317				$35,080,061	$44,176,187
Aurora Ave. 145th-192nd Safety Improvement		$402,491	$391,867	$35,250						$35,250	$427,117
Route Development Plan for the 145th Corridor		$150,000		$200,000	$50,000					$250,000	$250,000
NON-PROJECT SPECIFIC											
General Fund Cost Allocation Overhead Charge	$221,088	$54,719	$54,719	$43,381	$50,000	$50,000	$50,000	$50,000	$50,000	$293,381	$569,188
Roads Capital Engineering	$1,340,244	$181,226	$181,226	$249,120	$266,959	$291,014	$300,639	$300,639	$300,639	$1,709,010	$3,230,480
Transportation Master Plan Update	$304,255	$19,393	$19,393	$9,500						$9,500	$333,148
Projects to be completed in Current Year (2013)											
Aurora Avenue North 165th - 185th	$47,354,808	$1,312,194	$1,449,176								$48,803,984
Aurora Avenue North 185th - 192nd	$15,958,341	$112,381	$73,291								$16,031,632
Sidewalks - Priority Routes	$2,588,130	$92,000	$96,439								$2,684,569
Total Expenditures by Year	**$76,353,372**	**$20,410,625**	**$5,407,046**	**$21,372,852**	**$20,803,887**	**$2,327,223**	**$1,776,800**	**$1,785,482**	**$1,794,598**	**$49,860,842**	**$145,357,829**
Revenues											
Real Estate Excise Tax (2nd Quarter)	$6,849,843	$580,541	$690,765	$783,668	$790,894	$778,334	$775,711	$779,388	$817,018	$4,725,013	$12,265,621
Transportation Benefit District		$913,000	$825,887	$786,113	$701,140	$701,140	$701,140	$701,140	$701,140	$4,291,813	$5,117,700
General Fund Support	$2,011,710	$523,036	$572,822	$789,045	$241,715	$231,431	$220,838	$209,928	$198,690	$1,891,647	$4,476,179
General Fund Contribution For Grant Matching				$300,000						$300,000	$300,000
Investment Interest	$2,231,598	$6,243	$9,224	$25,943	$53,437	$19,345	$8,004	$5,871	$3,196	$115,796	$2,356,618
Awarded Grants	$936,655	$1,213,774	$956,995	$1,274,875	$7,800					$1,282,675	$3,176,325
Future Grants					*$1,366,000*					*$1,366,000*	*$1,366,000*
Aurora Avenue North 165th - 185th Awarded Grants/Reimb.	$44,046,590	$801,775	$1,513,664								$45,560,254
Aurora Avenue North 185th - 192nd Awarded Grants/Reimb.	$12,126,715										$12,126,715
Aurora Avenue North 192nd - 205th Awarded Grants/Reimb.	$7,750,283	$15,510,986	$645,615	$17,452,150	$15,521,341	$172,860				$33,146,351	$41,542,249
Aurora Avenue North 165th - 185th Surface Water Funds	$1,000,000										$1,000,000
Aurora Avenue North 185th - 192nd Surface Water Funds	$300,000										$300,000
Total Revenues by Year	**$77,253,394**	**$19,549,355**	**$5,214,972**	**$21,411,794**	**$18,682,327**	**$1,903,110**	**$1,705,693**	**$1,696,327**	**$1,720,044**	**$47,119,295**	**$129,587,661**
Beginning Fund Balance		**$2,080,901**	**$3,074,602**	**$2,882,528**	**$2,812,470**	**$690,910**	**$266,797**	**$195,690**	**$106,535**	**$2,882,528**	
Total Revenues		**$19,549,355**	**$5,214,972**	**$21,411,794**	**$18,682,327**	**$1,903,110**	**$1,705,693**	**$1,696,327**	**$1,720,044**	**$47,119,295**	
Amount Restricted for Grant matching				**$109,000**						**$109,000**	
Total Expenditures		**$20,410,625**	**$5,407,046**	**$21,372,852**	**$20,803,887**	**$2,327,223**	**$1,776,800**	**$1,785,482**	**$1,794,598**	**$49,860,842**	
Ending Fund Balance		**$1,219,631**	**$2,882,528**	**$2,812,470**	**$690,910**	**$266,797**	**$195,690**	**$106,535**	**$31,981**	**$31,981**	
Impact on Operating Budget						**$79,583**	**$123,895**	**$124,018**	**$124,063**		

ROADS CAPITAL FUND SUMMARY

Types of Projects

In the Roads Capital Fund, projects are categorized Repair and Replacement or Capacity Construction. Within those two categories they are categorized as Pedestrian/Non-Motorized Projects, System Preservation Projects, and Safety/Operations Projects. Funding for these projects is provided as a result of an allocation from the General Fund, Fuel Tax, Real Estate Excise Tax (REET), and grants.

2014-2019 CIP Summary

The 2014-2019 Roads Capital CIP totals $49.4 million. There are 16 projects approved for funding over this period.

Project	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	2014-2019 Total
Expenditures							
Pedestrian / Non-Motorized Projects	$1,538,451	$2,162,300	$155,125	$157,881	$160,775	$163,814	$4,338,346
System Preservation Projects	$1,802,517	$1,257,517	$1,262,767	$1,268,280	$1,274,068	$1,280,145	$8,145,294
Safety / Operations Projects	$17,729,883	$17,067,111	$568,317				$35,365,311
Non-Project Specific	$302,001	$316,959	$341,014	$350,639	$350,639	$350,639	$2,011,891
Total Expenditures by Year	**$21,372,852**	**$20,803,887**	**$2,327,223**	**$1,776,800**	**$1,785,482**	**$1,794,598**	**$49,860,842**
Total Revenues by Year	**$21,411,794**	**$18,682,327**	**$1,903,110**	**$1,705,693**	**$1,696,327**	**$1,720,044**	**$47,119,295**
Beginning Fund Balance	**$2,882,528**	**$2,812,470**	**$690,910**	**$266,797**	**$195,690**	**$106,535**	**$2,882,528**
Total Revenues	**$21,411,794**	**$18,682,327**	**$1,903,110**	**$1,705,693**	**$1,696,327**	**$1,720,044**	**$47,119,295**
Amount Restricted for Grant Matchin	**$109,000**						**$109,000**
Total Expenditures	**$21,372,852**	**$20,803,887**	**$2,327,223**	**$1,776,800**	**$1,785,482**	**$1,794,598**	**$49,860,842**
Ending Fund Balance	**$2,921,470**	**$690,910**	**$266,797**	**$195,690**	**$106,535**	**$31,981**	**$31,981**
Impact on Operating Budget			**$79,583**	**$123,895**	**$124,018**	**$124,063**	

Policy Issues

Master Plans: This capital improvement plan includes transportation projects included in the Transportation Master Plan.

General Fund Contribution: One of the primary funding resources for the transportation capital projects has been an allocation of General Fund revenues. The level of general fund contribution has been determined by allocating the amount of gambling tax revenue in excess of a 7% tax rate for capital purposes. The current tax rate is 10% therefore 30% of the tax had been allocated for capital needs. In the 2012-2017 CIP the General Fund gambling tax contribution was reduced by the cost of the Transportation Planning Program move to the City's operating budget. This year, the Traffic Services Program is proposing to reallocate some FTEs from the Roads Capital Fund to the City operating budget. The General Fund gambling tax contribution will be reduced by the Traffic Services estimated costs. The proposed change would again reduce the level of gambling tax support for capital.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. Maintenance projects are excluded from the Arts Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
UNDERFUNDED			
Annual Road Surface Maintenance	The road surface maintenance program maintains the City's roadways through asphalt overlays and surface seals. Currently, there is not adequate funding to maintain the desired pavement condition.	$850,000/year	$1,500,000/year
Pedestrian Improvements	Sidewalks are a high priority for the residents of the community. Additional funding is necessary to install sidewalks and pedestrian facilities throughout the City.	$750,000/year	$1,000,000/year
Annual Sidewalk Maintenance (Curb Ramp, Gutter and Sidewalk Program)	Annual Sidewalk Maintenance addresses pedestrian safety through the repair and replacement of sidewalk, curb ramps and gutter in compliance with ADA requirements.	$500,000/year	$750,000/year
UNFUNDED			
Richmond Beach Rd at 3rd Ave NW	This project will design and construct left-turn lanes on Richmond Beach Road at the intersection with 3rd Ave NW and install signal modifications. The improvements will also include storm drainage, pavement widening, curb-and-gutter and sidewalks, retaining walls and street lighting. NW Richmond Beach Road is a high-volume arterial street at this location and this project will improve safety and traffic flow.	$1,900,000	$2,500,000

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
145th Street – 3rd Ave NW to Bothell Way NE (SR 522)	Perform a multi-modal corridor study of 145th Street (SR 523) from Bothell Way NE (SR 522) to 3rd Ave NW. Work in conjunction with the City of Seattle, the Washington State Department of Transportation, King County, Metro Transit and Sound Transit to evaluate the future transportation needs for this corridor. Include an examination of safety, traffic, transit and non-motorized needs resulting from anticipated changes in the area such as growth, location of light rail station(s) and regional tolling. The southern half (eastbound lanes) of the street is within the City of Seattle; Seattle classifies 145th St as Collector Arterial from 3rd Ave NW to Greenwood Ave N and a Primary Arterial from Greenwood Ave N to Bothell Way NE.	$500,000	$600,000
10th Ave NW Hidden Lake bridge replacement	Rehabilitate or replace the existing bridge to ensure safe vehicle crossing.	$2,500,000	To be determined
NW 160th Street and Greenwood Ave N/Innis Arden Way	This project will improve the operations and safety of this five-way intersection at N 160th St. Greenwood Ave N and Innis Arden Way. Design will be coordinated with Shoreline Community College (SCC) Master Planning and with Metro Transit. Illumination and landscaping will be provided through the realignment area. Bus zone and layover improvements will be included. This project also includes the construction of a new sidewalk on the north side of N 160th Street from Dayton Ave N to Greenwood Ave N. Prior to construction, a study will be performed to identify a preferred solution to the current traffic operating problems at this intersection.	$1,750,000	$2,000,000

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Roads Capital Fund

Projects

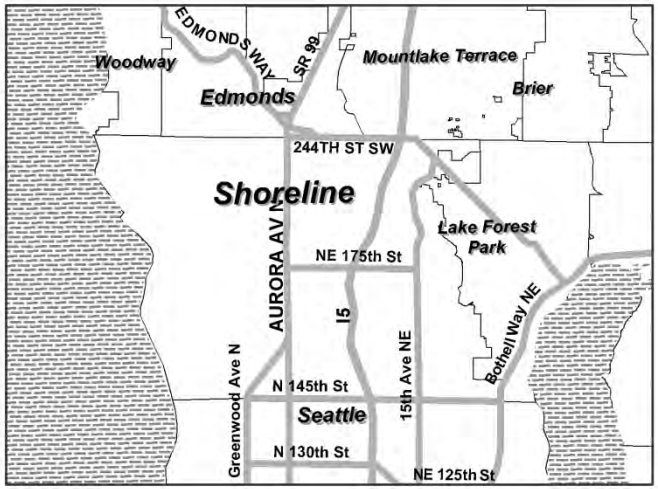
2014-2019 Capital Improvement Plan

Category	Strategic Objective	Desired Community Condition	Project	Comp Plan Goal	Strategy
REPAIR & REPLACEMENT					
Pedestrian /Non-Motorized Projects	Safe and Attractive Neighborhoods and Business Districts	Residents and visitors are safe to travel on streets and walkways	Traffic Safety Improvements	T I	Implement neighborhood traffic action plans, neighborhood traffic calming, and respond to emergent safety and mobility issues.
System Preservation Projects			Curb Ramp, Gutter & Sidewalk Program Hidden Lake Bridge Traffic Signal Rehabilitation Program	T 18 T V	none
	Quality Services, Facilities and Infrastructure	The street system is well maintained	Annual Road Surface Maintenance Program	T V	Complete pavement projects
CAPACITY CONSTRUCTION					
Pedestrian /Non-Motorized Projects	Safe and Attractive Neighborhoods and Business Districts	Residents and visitors are safe to travel on streets and walkways	25 Ave. - 195th to 200th Sidewalk 1st Ave. NE Sidewalk Bike System Enhancement Briarcrest Safe Routes to School Einstein Safe Routes to School Interurban Trail / Burke-Gilman Connectors NE 195th Separated Trail Sidewalks - Priority Routes	T 18 TII T VIII	none
Safety/Operations Projects	Quality Services, Facilities and Infrastructure	Aurora Avenue provides improved safety and mobility for vehicles and pedestrians, Bus Rapid Transit, business access, and improved economic vitality	Aurora Corridor Improvement Project Aurora Ave. 145th-192nd Safety Improvement RDP for the 145th Corridor	TII TX TIX TVIII TI	Complete construction
Non-Project Specific	Safe and Attractive Neighborhoods and Business Districts	Residents and visitors are safe to travel on streets and walkways	Roads Capital Engineering Transportation Master Plan Update	FG 13, T IV	none

2014-2019 Capital Improvement Plan

Comprehensive Plan Goal	Description
FG 13	Encourage a variety of transportation options that provide better connectivity within Shoreline and throughout the region.
T I	Provide safe and friendly streets for Shoreline residents.
T II	Work with transportation providers to develop a safe, efficient and effective multimodal transportation system to address overall mobility and accessibility. Maximize the people carrying capacity of the surface transportation system.
T IV	Encourage alternative modes of transportation to reduce the number of automobiles on the road.
T V	Maintain the transportation infrastructure so that it is safe and functional.
T VIII	Develop a bicycle system that is connective, safe, and encourages bicycling as a viable alternative method of transportation.
T IX	Provide a pedestrian system that is safe, connects to destinations, accesses transit and is accessible by all.
T X	Support and encourage increased transit coverage and service that connects local and regional destinations to improve mobility options for all Shoreline residents.
T 18	When identifying transportation improvements, prioritize construction of sidewalks, walkways and trails. Pedestrian facilities should connect to destinations, access transit and be accessible by all.

TRAFFIC SAFETY IMPROVEMENTS



Project Description: The primary purpose of this program is to investigate traffic and pedestrian safety concerns, evaluate possible alternatives, and implement spot improvement projects to improve safety and enhance the livability of neighborhoods. The program works closely with neighborhoods to address cut-through traffic and neighborhood safety issues, and implement priority projects as identified in the Neighborhood Traffic Action Plans.

Service Impact:

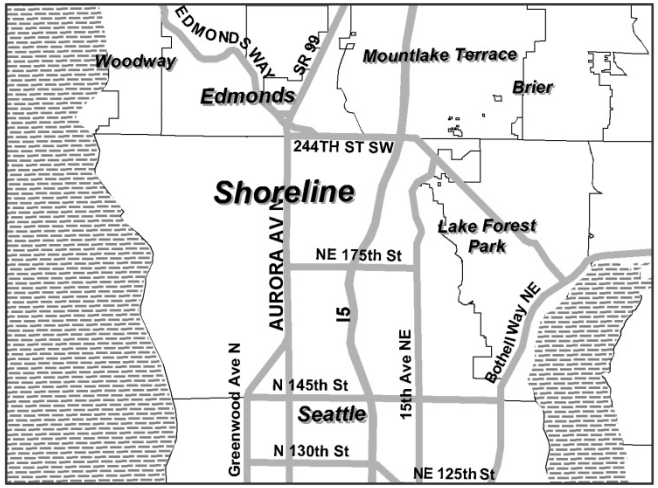
Provide the ability to mobilize and address unplanned small projects, make enhancements along principal, minor and collector arterials, and local streets and manage traffic issues on local streets through coordination and education, as well as minor capital projects that can include speed humps, traffic circles, signing, and channelization.

Org Key: 2914179 IL # ST108500 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$610,801	$148,633	$148,633	$50,000	$52,500	$55,125	$57,881	$60,775	$63,814	$340,095	$1,099,529
Real Estate Acquisition	$3,163										$3,163
Construction	$453,010	$133,553	$133,553	$80,000	$80,000	$100,000	$100,000	$100,000	$100,000	$560,000	$1,146,563
Total Project Expenditures	**$1,066,974**	**$282,186**	**$282,186**	**$130,000**	**$132,500**	**$155,125**	**$157,881**	**$160,775**	**$163,814**	**$900,095**	**$2,249,255**
Revenue Sources:											
Roads Capital Fund	$1,066,974	$282,186	$282,186	$130,000	$132,500	$155,125	$157,881	$160,775	$163,814	$900,095	$2,249,255
Total Project Revenues	**$1,066,974**	**$282,186**	**$282,186**	**$130,000**	**$132,500**	**$155,125**	**$157,881**	**$160,775**	**$163,814**	**$900,095**	**$2,249,255**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4

- *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019. The annual funding level has been reduced to include design and construction costs for traffic safety improvements only. Prior operating expenditures in this program have been moved to the operating budget.

ANNUAL ROAD SURFACE MAINTENANCE PROGRAM



Project Description:

The City's long-term road surface maintenance program is designed to maintain the City's road system to the highest condition rating with the funds available using various thicknesses of asphalt overlay and bituminous surface treatments (BST). Currently, the asphalt overlays are done in conjunction with King County's overlay projects. King County provides engineering and inspection for the project. The City's Public Works Operations Division will provide project administration, construction oversight, quality review, and final acceptance. Additionally, other accepted BST treatments are provided through private contracting.

Service Impact:

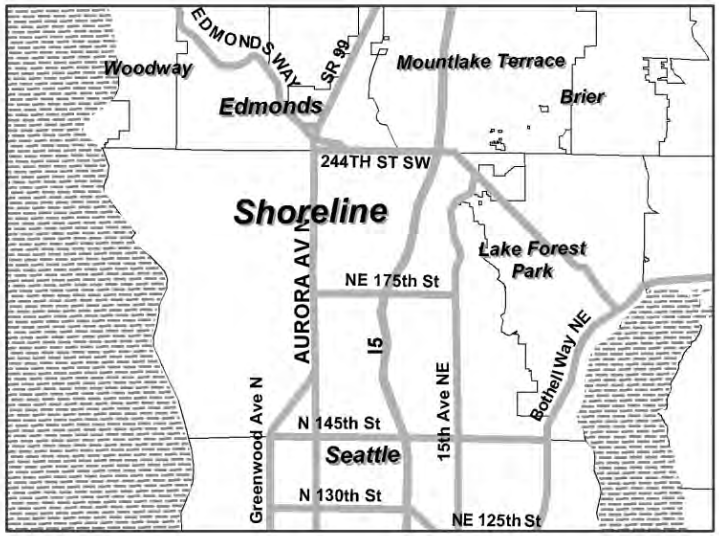
This project will extend the useful life of City streets by 10-12 years, increase skid resistance of the street surface, and improve ride quality.

Org Key: 2918151 JL # ST107400 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$1,493,654	$70,000	$70,000	$80,000	$100,000	$100,000	$100,000	$100,000	$100,000	$580,000	$2,143,654
Real Estate Acquisition											
Construction	$8,489,952	$1,284,283	$946,116	$1,420,000	$900,000	$900,000	$900,000	$900,000	$900,000	$5,920,000	$15,356,068
Total Project Expenditures	**$9,983,606**	**$1,354,283**	**$1,016,116**	**$1,500,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$6,500,000**	**$17,499,722**
Revenue Sources:											
City General Fund	$2,239,888			$500,000							$2,739,888
STP Grant		$436,283	$190,229	$0							$190,229
Transportation Benefit District		$913,000	$825,887	$786,113	$701,140	$701,140	$701,140	$701,140	$701,140	$4,291,813	$5,117,700
Roads Capital Fund	$7,743,718	$5,000		$213,887	$298,860	$298,860	$298,860	$298,860	$298,860	$1,708,187	$9,451,905
Total Project Revenues	**$9,983,606**	**$1,354,283**	**$1,016,116**	**$1,500,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$1,000,000**	**$6,000,000**	**$17,499,722**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4

- *Changes from the 2013-2018 CIP:* Increased the 2014 budget by $500,000 per Council amendment and includes the addition of funding for projects in 2019.

CURB RAMP, GUTTER & SIDEWALK MAINTENANCE PROGRAM



Project Description:

The ongoing Curb Ramp, Gutter and Sidewalk Program includes:

- Repairing and replacing existing cement concrete gutters and sidewalks damaged by tree roots, cracking or settlement
- Design and construction of curb ramps in compliance with the Americans with Disabilities Act (ADA) standards

Service Impact:

This project addresses locations throughout the City where improvements are needed to increase the safety of the users of the City's sidewalk system by:

- Removing barriers and increasing/enhancing accessibility in the community
- Eliminating damaged sections and completing missing links in the existing system

Org Key: 2914096 J.L. # ST100600, ST100612 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$446,768	$31,500	$35,751	$37,272	$38,023	$38,805	$38,805	$38,805	$38,805	$230,515	$713,034
Real Estate Acquisition											
Construction	$1,486,423	$108,500	$116,766	$115,245	$114,494	$113,712	$113,712	$113,712	$113,712	$684,587	$2,287,776
Total Project Expenditures	**$1,933,191**	**$140,000**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$915,102**	**$3,000,810**
Revenue Sources:											
Congestion Mitigation & Air Quality (CMAQ)	$80,440										$80,440
Metro King County	$6,060										$6,060
Community Development Block Grant	$960,026										$960,026
Community Development Block Grant - Recovery	$100,168										$100,168
In-Lieu Payment	$11,063										$11,063
Roads Capital Fund - General Fund Contribution	$775,434	$140,000	$152,517	$152,517	$152,517	$152,517	$152,517	$152,517	$152,517	$915,102	$1,843,053
Total Project Revenues	**$1,933,191**	**$140,000**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$152,517**	**$915,102**	**$3,000,810**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4

➢ *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019 and a slight increase to match the General Fund contribution for sidewalks. The Community Development Block Grant has been removed as a revenue.

HIDDEN LAKE BRIDGE

Project Description:

Hidden Lake Bridge No. 167 C, located on 10th Ave NW at Innis Arden Way was built in 1931 and is showing signs of deterioration and is in need of rehabilitation or replacement. The Bridge Sufficiency Rating from the 2010 inspection is 51.3 which should make the bridge eligible for bridge repair/rehabilitation funding through WSDOT. This project is to conduct an evaluation and alternative analysis including cost estimates that could be used to apply for a grant in 2014.

Service Impact:

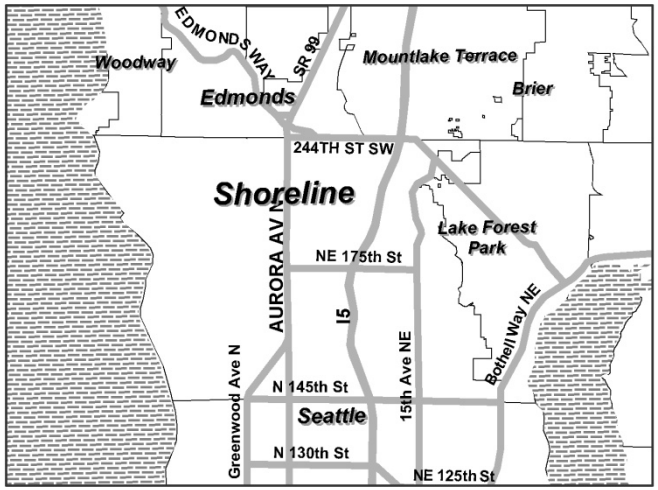
This project will result in eventual rehabilitation or replacement of the bridge and protect the use of 10th Ave NW for pedestrian and vehicular use.

Org Key: 2914301 JL # ST260800 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$100,000	$100,000	$50,000						$50,000	$150,000
Real Estate Acquisition											
Construction											
Total Project Expenditures		**$100,000**	**$100,000**	**$50,000**						**$50,000**	**$150,000**
Revenue Sources:											
Roads Capital Fund		$100,000	$100,000	$50,000						$50,000	$150,000
Total Project Revenues		**$100,000**	**$100,000**	**$50,000**						**$50,000**	**$150,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q2 Q3 Q4	Q1 Q2					
Real Estate Acquisition								
Construction								

- <u>Changes from the 2013-2018 CIP</u>: No changes.

TRAFFIC SIGNAL REHABILITATION PROGRAM



Project Description:

There are currently 46 traffic signals in operation in Shoreline. The typical life span of the electronic hardware is 20 years. This annual program updates and replaces existing traffic signal controllers and related accessories. This enables implementation of new technology or additional features that improve signal operations including installation of rechargeable battery packs, installation of fire truck pre-emption and transit signal priority.

Service Impact:

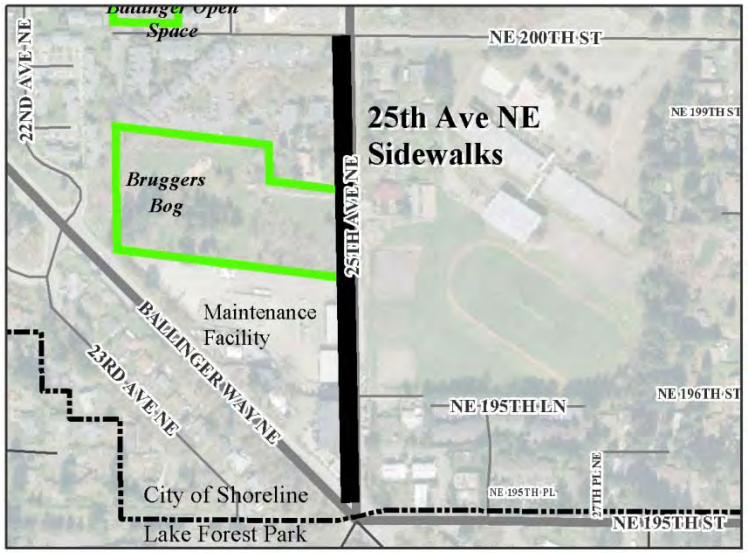
This program reduces annual maintenance costs of each signal. Improved signal operation reduces driver delay, and can also improve the level of service.

Org Key: 2915228 J.L. # ST111400 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$114,594	$57,893	$57,893	$30,050	$31,553	$33,130	$34,787	$36,526	$38,352	$204,398	$376,885
Real Estate Acquisition											
Construction	$638,204	$429,936	$429,936	$69,950	$73,447	$77,120	$80,976	$85,025	$89,276	$475,794	$1,543,934
Total Project Expenditures	**$752,798**	**$487,829**	**$487,829**	**$100,000**	**$105,000**	**$110,250**	**$115,763**	**$121,551**	**$127,628**	**$680,192**	**$1,920,819**
Revenue Sources:											
Highway Safety Improvements Program		$350,000	$350,000								$350,000
Roads Capital Fund	$752,798	$137,829	$137,829	$100,000	$105,000	$110,250	$115,763	$121,551	$127,628	$680,192	$1,570,819
Total Project Revenues	**$752,798**	**$487,829**	**$487,829**	**$100,000**	**$105,000**	**$110,250**	**$115,763**	**$121,551**	**$127,628**	**$680,192**	**$1,920,819**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4

- *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019 and a slight increase in the annual budget.

25th AVE. NE SIDEWALKS



Project Description:

This project will extend sidewalks along the west side of 25th Ave NE from NE 195th Place to NE 200th St. Sidewalk will be installed in front of the proposed Public Works Maintenance Facility and Bruggers Bog Park. Intermittent on-street parking will also be installed.

Service Impact:

Improve access and safety for walkers, hikers and cyclists near parks and bus lines.

Org Key: 2914315 JL # ST263300 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration				$40,000	$25,000					$65,000	$65,000
Real Estate Acquisition											
Construction					$440,000					$440,000	$440,000
Total Project Expenditures				**$40,000**	**$465,000**					**$505,000**	**$505,000**
Revenue Sources:											
Roads Capital Fund				$40,000	$465,000					$505,000	$505,000
Total Project Revenues				**$40,000**	**$465,000**					**$505,000**	**$505,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration			Q3 Q4	Q1 Q2				
Real Estate Acquisition								
Construction				Q1 Q2				

➢ *Changes from the 2013-2018 CIP:* New project

1st AVE. NE SIDEWALKS

Project Description:

This project will fill a 2-3 block sidewalk gap on a 2-lane collector arterial creating a complete sidewalk system on the east side and/or on the west side of 1st Ave NE from 185th to 195th funded mainly by a Transportation Improvement Board grant. This project will provide a connection to the E-W Interurban/Burke Gilman connector on 195th to north.

Service Impact:

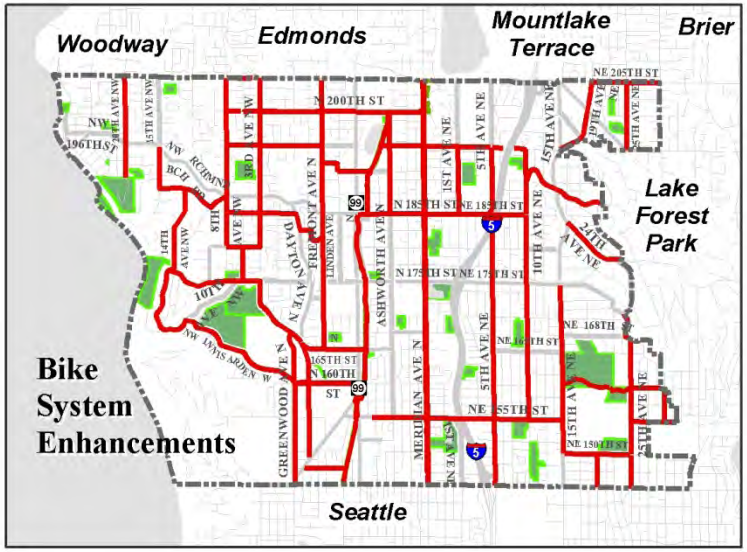
Improve access and safety for walkers, hikers and cyclists to multi-county and multi-jurisdictional trail system network.

Org Key: NEW J.L. # NEW Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration					*$100,000*					*$100,000*	*$100,000*
Real Estate Acquisition											
Construction					*$817,000*					*$817,000*	*$817,000*
Total Project Expenditures					***$917,000***					***$917,000***	***$917,000***
Revenue Sources:											
Roads Capital Fund					$191,000					$191,000	$191,000
Transportation Improvement Board					*$726,000*					*$726,000*	*$726,000*
Total Project Revenues					***$917,000***					***$917,000***	***$917,000***
Impact on Operating Budget											

Project ime Line		2013	2014	2015	2016	2017	2018	2019
Project Administration				Q1 Q2 Q3 Q4				
Real Estate Acquisition								
Construction				Q3 Q4				

➢ *Changes from the 2013-2018 CIP*: New project

BIKE SYSTEM ENHANCEMENTS



Project Description:

This project will implement the majority of the City of Shoreline's adopted Bicycle System Plan and Wayfinding Program. The City's Bicycle System Plan includes a combination of bicycle lanes, sharrows and route signage. The City's wayfinding program identifies the type and location of bicycle and pedestrian oriented wayfinding signs throughout the City to help guide nonmotorized travelers to destinations throughout Shoreline and in neighboring jurisdictions. Implementation will include the design of facilities, minor roadway repair such as pothole filling (where needed), procurement of materials, construction and project management.

Service Impact:

Improve access and safety for walkers, hikers and cyclists to multi-county and multi-jurisdictional trail system network.

Org Key: NEW J.L. # NEW Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration					*$100,000*					*$100,000*	*$100,000*
Real Estate Acquisition											
Construction					*$540,000*					*$540,000*	*$540,000*
Total Project Expenditures					***$640,000***					***$640,000***	***$640,000***
Revenue Sources:											
Transportation Alternatives Program (TAP)					*$640,000*					*$640,000*	*$640,000*
Total Project Revenues					***$640,000***					***$640,000***	***$640,000***
Impact on Operating Budget											

Project Time Line		**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Project Administration				Q1 Q2 Q3 Q4				
Real Estate Acquisition								
Construction				Q3 Q4				

*** An additional $100,000 match for the grant is accounted in the General Capital Fund under the Regional Trail Signage project**

➢ *Changes from the 2013-2018 CIP*: New project

BRIARCREST SAFE ROUTES TO SCHOOL

Project Description:

Utilizing a state grant for Safe Routes to Schools, sidewalks will be constructed serving Briarcrest Elementary. More specifically, a sidewalk will be constructed on the south side of NE 158th from 25th Ave NE to the school. This section also serves Shorecrest High School and Kellogg Middle School. Sidewalks will also be installed on the east side of 27th Ave NE from NE 150th to NE 155th and on NE 155th from 27th Ave NE to the backside of the school. This project will work in cooperation with the Shoreline School District.

Service Impact:

Enhance pedestrian safety near schools, parks, and bus lines.

Org Key: 2914290 JL # ST257700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$89,679	$27,059	$31,199	$1,831						$1,831	$122,709
Real Estate Acquisition											
Construction	$364,732	$33,198	$25,157	$2,070						$2,070	$391,959
Total Project Expenditures	**$454,411**	**$60,257**	**$56,356**	**$3,901**						**$3,901**	**$514,668**
Revenue Sources:											
Safe Routes to School	$384,622										$384,622
Shoreline School District	$23,000										$23,000
Roads Capital Fund	$46,789	$60,257	$56,356	$3,901						$3,901	$107,046
Total Project Revenues	**$454,411**	**$60,257**	**$56,356**	**$3,901**						**$3,901**	**$514,668**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1					
Real Estate Acquisition								
Construction		Q3 Q4	Q1					

- *Changes from the 2013-2018 CIP:* The project has decreased from $557,500 to $514,668 to reflect actual cost. The project completion has been extended from 2013 to 2014 to reflect the one-year plant establishment period.

EINSTEIN SAFE ROUTES TO SCHOOL

Project Description:

This project will construct sidewalks on the south side of NW 195th from 3rd Ave NW to 8th Ave NW, utilizing a state grant. The project will install or replace curb ramps at the intersections with 3rd NW, 5th NW and 8th NW. There is an existing sidewalk adjacent to the school and 2 other intermittent sections constructed as part of private development. Additionally, the project will install 4 School Zone Flashing Signs on all 4 legs of the NW 195th to 3rd Ave NW intersection approaching the school from all 4 directions.

Service Impact:

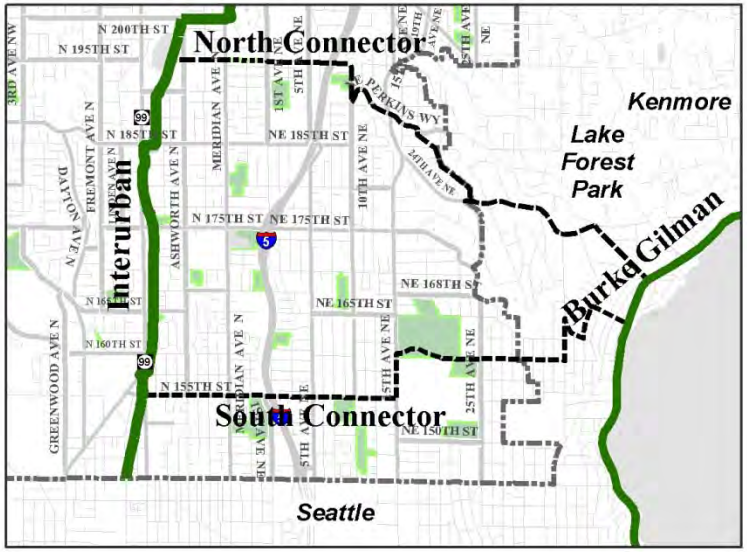
This project will enhance pedestrian safety near schools, parks and bus lines.

Org Key: 2914303 JL # ST261000 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		*$15,000*	$15,000	$118,198	$5,800					$123,998	$138,998
Real Estate Acquisition										$0	$0
Construction				$296,802	$2,000					$298,802	$298,802
Total Project Expenditures		***$15,000***	**$15,000**	**$415,000**	**$7,800**					**$422,800**	**$437,800**
Revenue Sources:											
Safe Routes To School		*$15,000*	$15,000	$412,200	$7,800					$420,000	$435,000
Roads Capital Fund				$2,800						$2,800	$2,800
Total Project Revenues		***$15,000***	**$15,000**	**$415,000**	**$7,800**					**$422,800**	**$437,800**
Impact on Operating Budget						**$ 8,824**	**$ 9,054**	**$ 9,054**	**$ 9,054**		

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4				
Real Estate Acquisition			Q1 Q2					
Construction			Q3 Q4	Q1 Q2 Q3 Q4				

➢ Changes from the 2013-2018 CIP: *New project*

INTERURBAN TRAIL / BURKE-GILMAN CONNECTORS



Project Description:

This project provides two routes (north and south) to connect Shoreline's section of the regional Interurban Trail to Lake Forest Park and the Burke-Gilman Trail, utilizing a state grant. Specific work includes: Bike lanes and sharrows along the two routes, wayfinding signage indicating connection between the Interurban and Burke Gilman trails, sidewalk improvements along NE 150th and construction of 12 ft multi-purpose trails on unimproved city rights-of-way to provide neighborhood connections.

Service Impact:

Improve access and safety for walkers, hikers and cyclists to multi-county and multi-jurisdictional trail system network.

Org Key: 2914313 J.L. # ST263102 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration			$15,000	$79,500						$79,500	$94,500
Real Estate Acquisition											
Construction				$450,000						$450,000	$450,000
Total Project Expenditures			**$15,000**	**$529,500**						**$529,500**	**$544,500**
Revenue Sources:											
WSDOT - Pedestrian & Bicycle Safety Program			$15,000	$525,000						$525,000	$540,000
Roads Capital Fund				$4,500						$4,500	$4,500
Total Project Revenues			**$15,000**	**$529,500**						**$529,500**	**$544,500**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction			Q3 Q4					

➢ *Changes from the 2013-2018 CIP*: New project

NE 195th SEPARATED TRAIL

Project Description:

This project will complete the final segment of separated trail that is a piece of the northern connection between Shoreline's Interurban Trail and the Burke Gilman Trail in Lake Forest Park. This trail will also be located on the undeveloped right-of-way of NE 195th Street, between 1st Avenue NE and 5th Avenue NE and will provide a connection to the pedestrian/bicycle bridge crossing I-5. The scope of this project includes a 12' wide trail for pedestrian and bicyclist use.

Service Impact:

Improve access and safety for walkers, hikers and cyclists to multi-county and multi-jurisdictional trail system network.

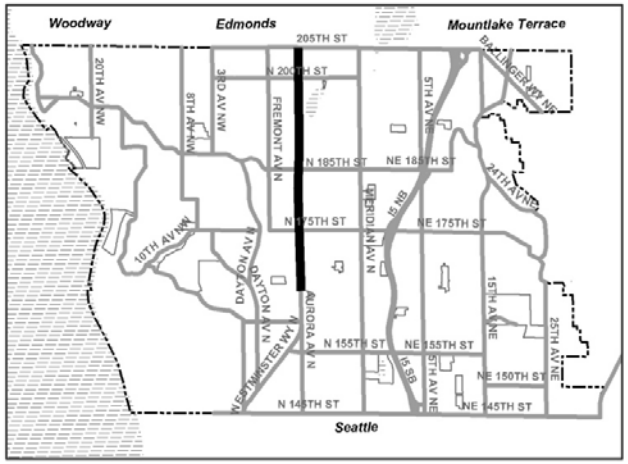
Org Key: 2914306 J.L. # ST261337 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$60,000	$51,900	$46,960						$46,960	$98,860
Real Estate Acquisition											
Construction				$373,090						$373,090	$373,090
Total Project Expenditures		**$60,000**	**$51,900**	**$420,050**						**$420,050**	**$471,950**
Revenue Sources:											
CMAQ		$60,000	$51,900	$320,050						$320,050	$371,950
Roads Capital Fund				$100,000						$100,000	$100,000
Total Project Revenues		**$60,000**	**$51,900**	**$420,050**						**$420,050**	**$471,950**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction			Q2 Q3					

*** An additional $150,100 match for the grant is accounted in the General Capital Fund under the Trail Corridor project**

- *<u>Changes from the 2013-2018 CIP</u>:* Total project cost increased from $430,000 to $471,950.

AURORA CORRIDOR IMPROVEMENT PROJECT (N 165TH Street to N 205th Street)



Project Description: The project scope of work includes adding Business Access and Transit (BAT) lanes, curbs, gutters, landscaping/street furnishings, sidewalks on both sides. The project adds a landscaped center median safety zone with left turn and U-turn provisions, interconnects traffic signals which also include pedestrian crosswalks, improves transit stops with new shelters and new street lighting, places overhead utility lines underground and improves the existing storm water drainage system. This project has been broken down into 3 different segments: Aurora Ave. N 165th to 185th, Aurora Ave. N 185th to 192nd and Aurora Ave. N 192nd to 205th.

Service Impact:

This project will improve the safety and mobility of pedestrians, transit users, people with disabilities, and drivers. The project also supports economic development potential and enhances the livability of adjacent neighborhoods.

Aurora Avenue North 192nd - 205th

Org Key: 2918161 J.L. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$4,201,656	$1,771,400	$476,993	$2,582,119	$2,451,987	$360,568				$5,394,674	$10,073,323
Real Estate Acquisition	$3,930,439		$487,038								$4,417,477
Construction		$11,657,392		$12,662,630	$12,315,240	$207,749				$25,185,619	$25,185,619
Contingency		$2,157,874		$2,249,884	$2,249,884					$4,499,768	$4,499,768
Total Project Expenditures	**$8,132,095**	**$15,586,666**	**$964,031**	**$17,494,633**	**$17,017,111**	**$568,317**				**$35,080,061**	**$44,176,187**
Revenue Sources:											
Roads Capital Fund	$381,812	$75,680	$318,416	$42,483	$1,495,770	$395,457				$1,933,710	$2,633,938
Federal - STP	$1,509,096	$438,113	$155,832		$385,000					$385,000	$2,049,928
King County Metro	$86,430					$172,860				$172,860	$259,290
CMAQ	$839,849	$2,836,740	$446,454	$4,078,074	$2,558,178					$6,636,252	$7,922,555
Federal Transit Administration (FTA)	$16,620									$0	$16,620
Transportation Improvement Board	$1,140,247	$3,330,386		$4,721,158	$2,638,595					$7,359,753	$8,500,000
Utility Reimbursements	$200,024	$3,062,864	$18,601	$4,583,403	$3,861,831					$8,445,234	$8,663,859
Regional Mobility	$3,945,832	$1,562,007	$15,805	$1,093,773	$1,302,428					$2,396,201	$6,357,838
FTA - Rapid Ride		$3,659,666	$8,923	$2,575,742	$2,215,334					$4,791,076	$4,799,999
DOE				$400,000	$381,386					$781,386	$781,386
Highway Safety Improvement Program (HSIP)		$621,210			$2,178,589					$2,178,589	$2,178,589
Rent from Construction Projects	$12,185										$12,185
Total Project Revenues	**$8,132,095**	**$15,586,666**	**$964,031**	**$17,494,633**	**$17,017,111**	**$568,317**				**$35,080,061**	**$44,176,187**
Impact on Operating Budget						**$ 70,759**	**$ 114,841**	**$ 114,964**	**$ 115,009**		

Project Time Line:	2013	2014	2015	2016	2017	2018	2019
Project Administration	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4			
Real Estate Acquisition	Q1 Q2 Q3 Q4						
Construction		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1			

- *Changes from the 2013-2018 CIP:* The estimated cost of this project has increased from $41.5 million to $44.1million to reflect revised engineering estimates. The completion of the project has been moved from 2015 to 2016.

Aurora Avenue North 165th - 185th

Org Key: 2918161 Ul. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$11,583,782	$201,119	$288,485								$11,872,267
Real Estate Acquisition	$13,121,926		$2,131								$13,124,057
Construction	$22,649,100	$1,111,075	$1,158,560								$23,807,660
Total Project Expenditures	**$47,354,808**	**$1,312,194**	**$1,449,176**								**$48,803,984**
Revenue Sources:											
Roads Capital Fund	$2,308,218	$510,419	-$64,488								$2,243,730
Federal - STP	$12,470,677	$612,269	$591,405								$13,062,082
New Transportation Partnership Act (TPA) Funds	$9,996,130										$9,996,130
Surface Water Funds	$1,000,000										$1,000,000
Nickel Fund	$2,100,000										$2,100,000
In-Lieu Funds	$223,048										$223,048
Transportation Improvement Board	$4,719,155		$597,259								$5,316,414
King County Metro	$2,014,774										$2,014,774
Federal - Safetea-Lu	$1,439,839										$1,439,839
State Regional Mobility Transit Grant	$2,500,000										$2,500,000
Highway Safety Improvement Program (HSIP)	$1,000,000										$1,000,000
Urban Vitality	$999,989										$999,989
Transportation and Community System Preservatior	$444,600										$444,600
Federal Transit Administration (FTA)	$133,480										$133,480
Utility Reimbursements	$6,004,898	$189,506	$325,000								$6,329,898
Total Project Revenues	**$47,354,808**	**$1,312,194**	**$1,449,176**								**$48,803,984**

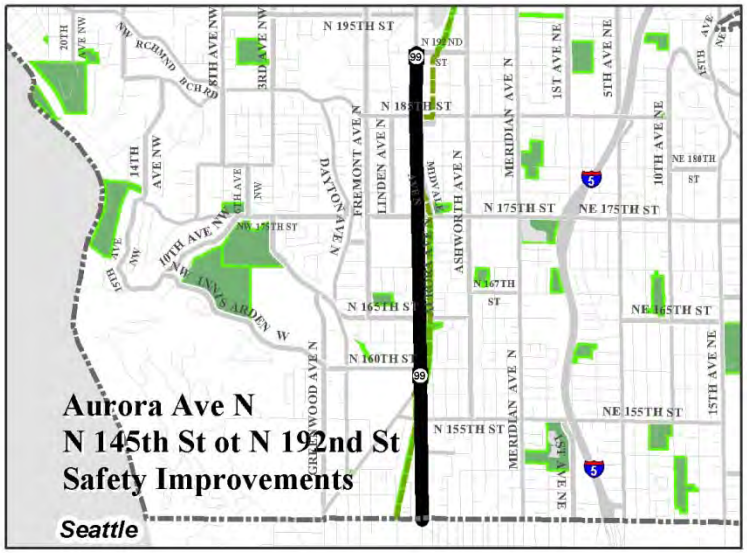
Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition		Q2						
Construction		Q1 Q2						

Aurora Avenue North 185th - 192nd

Org Key: 2918161 .Ul. # Multiple Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$5,451,643	$52,757	$54,284								$5,505,927
Real Estate Acquisition	$566,019										$566,019
Construction	$9,940,679	$59,624	$19,007								$9,959,686
Contingency											
Total Project Expenditures	**$15,958,341**	**$112,381**	**$73,291**								**$16,031,632**
Revenue Sources:											
Roads Capital Fund	$3,531,626	$112,381	$73,291								$3,604,917
Federal - STP	$1,132,283										$1,132,283
New Transportation Partnership Act (TPA) Funds	$3,871										$3,871
Surface Water Funds	$300,000										$300,000
Transportation Improvement Board	$5,499,988										$5,499,988
King County Metro	$166,217										$166,217
Federal - Safetea-Lu	$899,899										$899,899
State Regional Mobility Transit Grant	$1,000,000										$1,000,000
Federal Transit Administration (FTA)	$284,525										$284,525
CMAQ	$1,000,000										$1,000,000
DOE Grant	$624,243										$624,243
Utility Reimbursements	$1,515,689										$1,515,689
Total Project Revenues	**$15,958,341**	**$112,381**	**$73,291**								**$16,031,632**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition								
Construction		Q1 Q2 Q3						

AURORA AVENUE NORTH – 145TH TO 192ND SAFETY IMPROVEMENTS



Project Description: This grant funded project begins at N 145th Street and extends to N 192nd Street. The project scope of work includes upgrades to elements along this section of the Aurora Corridor to improve safety. These elements include: 1) Changing hand hole lids to meet ADA requirements for skid resistance; 2) Adding side-mounted signal heads at intersections to improve visibility; 3) Adding pedestrian push button poles at certain curb ramps per the current WSDOT Design Manual; 4) Revising illuminated signs at 4 intersections and 5) Relocating/updating other signs to comply with the Manual of Uniform Traffic Control Devices (MUTCD) standards and provide better advance information.

Service Impact:

This project will improve the safety and mobility of pedestrians, transit users, people with disabilities, and drivers along Aurora Avenue from N 145th Street to N 192nd Street

Org Key: 2916311 JL # ST262042 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$50,000	$92,879	$4,888						$4,888	$97,767
Real Estate Acquisition											
Construction		$352,491	$298,988	$30,362						$30,362	$329,350
Total Project Expenditures		**$402,491**	**$391,867**	**$35,250**						**$35,250**	**$427,117**
Revenue Sources:											
HSIP		$352,491	$334,866	$17,625						$17,625	$352,491
Roads Capital Fund		$50,000	$57,001	$17,625						$17,625	$74,626
Total Project Revenues		**$402,491**	**$391,867**	**$35,250**						**$35,250**	**$427,117**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					

➢ *Changes from the 2013-2018 CIP:* New project.

ROUTE DEVELOPMENT PLAN (RDP) for the 145TH CORRIDOR

Project Description:
This project is to perform a multi-modal corridor study of 145th Street (SR 523) from Bothell Way NE (SR 522) to 3rd Ave NW. This work will be in conjunction with the City of Seattle, the Washington State Department of Transportation, King County, Metro Transit and Sound Transit to evaluate the future transportation needs for this corridor. The study will include an examination of safety, traffic, transit and non-motorized needs resulting from anticipated changes in the area such as growth, location of light rail station(s) and regional tolling. The City of Shoreline will lead the study. The process will include traffic analysis, developing a base map, guiding the five agencies and public toward a design proposal, costing the various sections of the corridor and helping to generate priorities for funding and implementation.

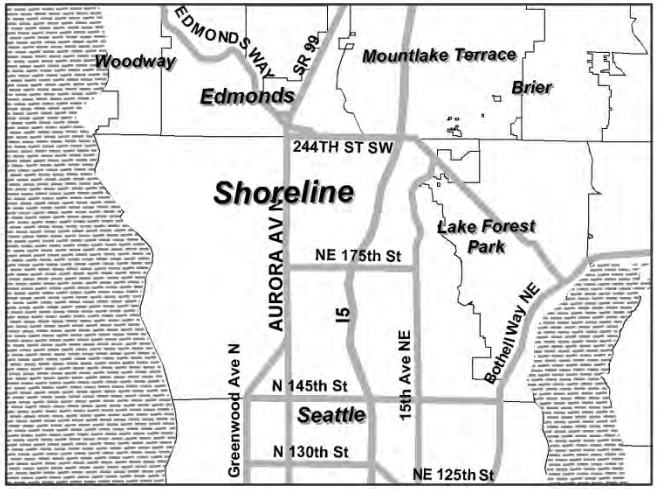
Service Impact:
This project will bring together the City of Seattle; WSDOT; King County; Metro; Sound Transit; and the City of Shoreline to identify and evaluate the future transportation needs for the 145th Corridor to provide a safe, efficient and effective infrastructure.

Org Key: 2913302 Phase	IL. # ST260900	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:												
Project Administration			$150,000		$200,000	$50,000					$250,000	$250,000
Real Estate Acquisition												
Construction												
Total Project Expenditures			**$150,000**		**$200,000**	**$50,000**					**$250,000**	**$250,000**
Revenue Sources:												
Roads Capital Fund			$150,000		$200,000	$50,000					$250,000	$250,000
Total Project Revenues			**$150,000**		**$200,000**	**$50,000**					**$250,000**	**$250,000**
Impact on Operating Budget												

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration			Q1 Q2 Q3 Q4	Q1 Q2				
Real Estate Acquisition								
Construction								

- *Changes from the 2013-2018 CIP:* Project commencement was delayed to 2014 by Council direction until the Sound Transit Board identifies the light rail stations in Shoreline.

ROADS CAPITAL ENGINEERING



Project Description:

This program will support transportation capital projects and respond to engineering related concerns and problems identified throughout the City.

Service Impact:

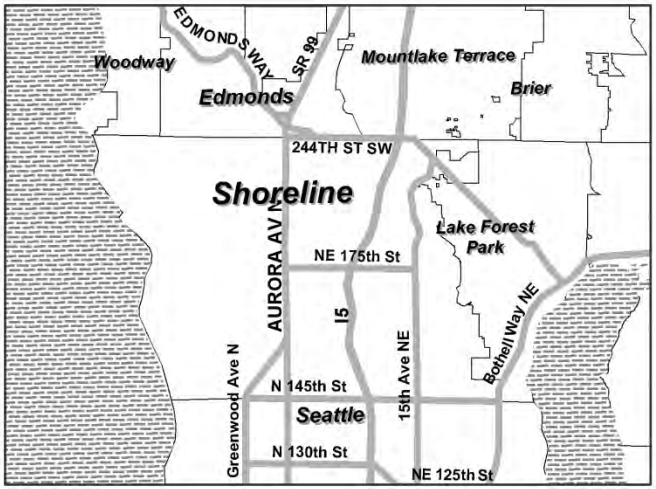
This project will allow internal and external customers to receive faster service with transportation related operations and engineering services.

Org Key: 2913063 JL # n/a Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$1,340,244	$181,226	$181,226	$249,120	$266,959	$291,014	$300,639	$300,639	$300,639	$1,709,010	$3,230,480
Real Estate Acquisition											
Construction											
Total Project Expenditures	**$1,340,244**	**$181,226**	**$181,226**	**$249,120**	**$266,959**	**$291,014**	**$300,639**	**$300,639**	**$300,639**	**$1,709,010**	**$3,230,480**
Revenue Sources:											
Roads Capital Fund	$1,340,244	$181,226	$181,226	$249,120	$266,959	$291,014	$300,639	$300,639	$300,639	$1,709,010	$3,230,480
Total Project Revenues	**$1,340,244**	**$181,226**	**$181,226**	**$249,120**	**$266,959**	**$291,014**	**$300,639**	**$300,639**	**$300,639**	**$1,709,010**	**$3,230,480**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019.

TRANSPORTATION MASTER PLAN UPDATE



Project Description:

This project will undertake a comprehensive analysis and update of the Transportation Master Plan. The update will include: developing stand-alone pedestrian and bicycle system plans with implementation priorities; a transit plan for working with Metro, Community Transit and Sound Transit to define and implement a transit system that serves Shoreline residents locally and regionally; development of a transportation model/forecasting system to ensure adequate capacity at intersections; and integration of all transportation and design needs into a master street and right-of-way plan.

Service Impact:

This project will improve development review, project design, and maintenance programs.

Org Key: 2915164 J.L. # ST106100 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$304,255	$19,393	$19,393	$9,500						$9,500	$333,148
Real Estate Acquisition											
Construction											
Total Project Expenditures	**$304,255**	**$19,393**	**$19,393**	**$9,500**						**$9,500**	**$333,148**
Revenue Sources:											
Roads Capital Fund	$304,255	$19,393	$19,393	$9,500						$9,500	$333,148
Total Project Revenues	**$304,255**	**$19,393**	**$19,393**	**$9,500**						**$9,500**	**$333,148**
Impact on Operating Budget											

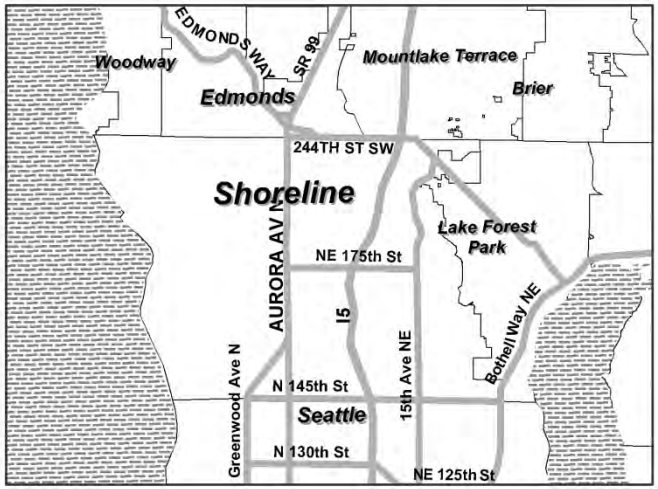
Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

- *Changes from the 2013-2018 CIP:* Total project cost increased by $7,527 to develop an implementation guide and training plan for the transportation impact fee. The completion has been extended to 2014 when the impact fee will be adopted.

Projects to be completed in current year

(2013)

SIDEWALKS – PRIORITY ROUTES



Project Description:

In 2006, a 6-year program was established to construct pedestrian enhancements along priority routes identified in the Transportation Master Plan (TMP). In 2011, the Transportation Master Plan and the sidewalk network was re-evaluated and priorities re-established. Priorities continue to primarily provide access to schools, parks and other community type facilities. The TMP also identified "gaps" between existing sidewalks that should be constructed to fill-in and connect the larger transportation network.

Service Impact:

Enhance pedestrian safety near schools, parks, and bus lines.

Org Key: 2914221 JL # ST110700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$1,196,763		$11,900								$1,208,663
Real Estate Acquisition	$1,143										$1,143
Construction	$1,390,224	$92,000	$84,539								$1,474,763
Total Project Expenditures	**$2,588,130**	**$92,000**	**$96,439**								**$2,684,569**
Revenue Sources:											
In-Lieu of Sidewalk Fees	$640,114										$640,114
Roads Capital Fund	$1,948,016	$92,000	$96,439								$2,044,455
Total Project Revenues	**$2,588,130**	**$92,000**	**$96,439**								**$2,684,569**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2						
Real Estate Acquisition								
Construction		Q1						

➢ *Changes from the 2013-2018 CIP:* Project completed.

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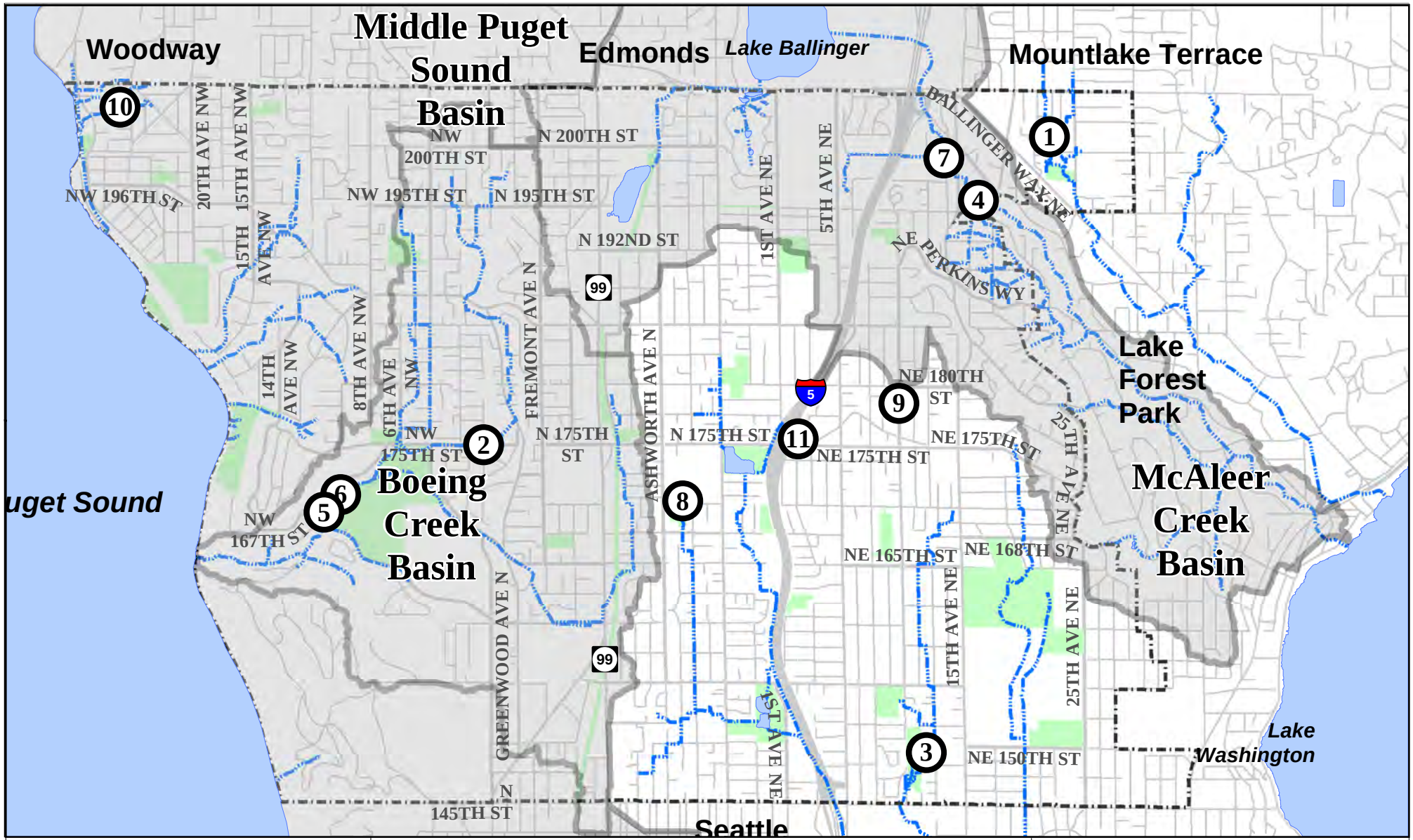
SURFACE WATER UTILITY FUND

SURFACE WATER UTILITY FUND SUMMARY



City of Shoreline
2013-2019 Surface Water Capital Improvement Plan

N W E S

0 500 1,000 2,000 3,000 4,000 Feet

Date: 9/24/2013

City Project
Basin Plan
City Limits
Stream
Park

1: Ballinger Creek Drainage Study
2: Boeing Creek Basin Plan
3: Culvert Replacement near 14849 12th Ave NE
4: Goheen Revetment Repair
5: Hidden Lake Dredging
6: Hidden Lake Maintenance Study
7: McAleer Creek Basin Plan
8: Meridian Park Wetland Drainage Improvement
9: North Fork Thornton Creek LID Stormwater Retrofit
10: Puget Sound Basin Drainage Plan
11: Pump Station 25

CITYWIDE IMPROVEMENTS

Stormwater Pipe Replacement Program
Surface Water Management Greenworks Projects
Surface Water Small Projects

City of Shoreline 2014 - 2019 Capital Improvement Plan
Program Summary
Surface Water Utility Fund

Creek Basin	Project	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
	Proposed Utility Rate Increase		**3.0%**	**3.0%**	**3.0%**	**3.0%**	**4.0%**	**5.0%**	**5.0%**	**5.0%**		
	SWM Rate - Residential-Single Family Home Annual Fee		**$137**	**$137**	**$141**	**$146**	**$152**	**$160**	**$168**	**$176**		
	Expenditures											
	REPAIR AND REPLACEMENT											
	Basin Planning											
Lyons	Ballinger Creek Drainage Study (Lyons Creek Basin)		$80,000	$80,000	$130,000						$130,000	$210,000
MacAleer	McAleer Creek Basin Plan		$50,000	$50,000	$400,000						$400,000	$450,000
	Puget Sound Drainages Basin Plan					$200,000					$200,000	$200,000
	Flood Protection/Drainage Improvement											
Thornton	Culvert Replacement Near 14849 12th Ave NE								$320,000		$320,000	$320,000
	Goheen Revetment Repair		$100,000	$99,023	$291,305	$9,672					$300,977	$400,000
	Hidden Lake Maintenance Study				$100,000						$100,000	$100,000
	Meridian Park Wetland Drainage Improvement	$93,424	$249,476	$208,000	$24,000						$24,000	$325,424
Thornton	North Fork Thornton Creek LID Stormwater Retrofit	$72,473	$767,527	$751,430	$16,097						$16,097	$840,000
	Stormwater Pipe Replacement Program		$300,000	$15,000	$479,000	$888,000	$1,093,380	$955,000	$979,000	$887,000	$5,281,380	$5,296,380
Multiple	Surface Water Small Projects	$2,150,831	$200,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000	$2,950,831
	Water Quality											
Multiple	Surface Water Management Green Works Projects	$184,481	$200,000	$180,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000	$700,000	$1,064,481
	NON-PROJECT SPECIFIC											
	General Fund Cost Allocation Overhead Charge	$812,119	$150,000	$150,000	$166,868	$125,000	$125,000	$125,000	$125,000	$125,000	$791,868	$1,753,987
	Public Works Trust Fund Debt Service		$344,431	$344,431	$344,431	$341,166	$339,534	$337,902	$336,269	$334,637	$2,033,939	$2,378,370
	Maintenance Facility Debt Service				$260,823	$260,313	$260,438	$260,375	$260,125	$129,844	$1,431,918	$1,431,918
	Stormwater Pipe Replacement Program - Debt Service					$182,391	$182,391	$364,783	$364,783	$364,783	$1,459,131	$1,459,131
	Surface Water Capital Engineering	$1,604,657	$194,100	$194,100	$205,000	$217,000	$230,000	$244,000	$258,000	$258,000	$1,412,000	$3,210,757
	Projects to be completed in Current Year (2013)											
Boeing	Boeing Creek and Storm Creek Basin Plans	$318,928	$61,072	$50,000								$368,928
	Hidden Lake Dredging			$175,000								$175,000
Thornton	Pump Station No. 25	$421,528	$128,881	$137,881								$559,409
	Total Expenditures by Year	**$5,658,441**	**$2,825,487**	**$2,634,865**	**$2,717,524**	**$2,423,542**	**$2,430,743**	**$2,487,060**	**$2,843,177**	**$2,299,264**	**$15,201,310**	**$23,494,616**
	Revenues											
	Interest Income		$7,402	$7,402	$6,055	$10,917	$18,630	$9,164	$20,568	$10,187	$75,521	$82,923
	Future Funding- BONDS					*$2,000,000*		*$2,000,000*			*$4,000,000*	*$4,000,000*
	Department of Ecology Stormwater Retrofit Grant		$576,918	$563,572	$12,073						$12,073	$575,645
	Department of Ecology - Biennial Stormwater Capacity Grant				$60,000	$60,000					$120,000	$120,000
	King County Flood Zone District Opportunity Fund		$80,000	$133,954	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$480,000	$613,954
	Total Revenues by Year		**$664,320**	**$704,928**	**$158,128**	**$2,150,917**	**$98,630**	**$2,089,164**	**$100,568**	**$90,187**	**$4,687,594**	**$5,392,522**
	Beginning Fund Balance		**$2,467,280**	**$3,408,884**	**$2,603,478**	**$1,091,675**	**$1,863,028**	**$916,430**	**$2,056,758**	**$1,018,740**	**$2,603,478**	
	Total Capital Revenues		**$664,320**	**$704,928**	**$158,128**	**$2,150,917**	**$98,630**	**$2,089,164**	**$100,568**	**$90,187**	**$4,687,594**	
	Total Operating Revenues		**$3,306,374**	**$3,451,846**	**$3,553,036**	**$3,614,307**	**$3,758,879**	**$3,946,823**	**$4,144,164**	**$4,351,373**	**$23,368,583**	
	Additional Operating Revenue (School District)						**$221,335**	**$232,402**	**$244,022**	**$256,223**	**$953,981**	
	Total Capital Expenditures		**$2,825,487**	**$2,634,865**	**$2,717,524**	**$2,423,542**	**$2,430,743**	**$2,487,060**	**$2,843,177**	**$2,299,264**	**$15,201,310**	
	Total Operating Expenditures		**$2,331,756**	**$2,327,315**	**$2,505,443**	**$2,570,328**	**$2,594,700**	**$2,641,002**	**$2,683,594**	**$2,744,223**	**$15,739,290**	
	Ending Fund Balance		**$1,280,731**	**$2,603,478**	**$1,091,675**	**$1,863,028**	**$916,430**	**$2,056,758**	**$1,018,740**	**$673,036**	**$673,036**	
	Minimum Required Reserve		**$466,351**	**$534,349**	**$569,975**	**$582,299**	**$586,847**	**$595,781**	**$603,973**	**$615,772**		
	Variance above Minimum Required Reserve		**$814,380**	**$2,069,129**	**$521,700**	**$1,280,730**	**$329,583**	**$1,460,977**	**$414,767**	**$57,264**		

SURFACE WATER UTILITY FUND SUMMARY

Types of Projects

In the Surface Water Utility Fund, projects are categorized as Basin Planning Projects, Flood Protection/Drainage Improvement Projects, Water Quality Projects or Stream and Habitat Restoration Projects. Funding for these projects is provided from an allocation of surface water fees or grants such as King County Flood Zone District Opportunity or Department of Ecology Stormwater Retrofit.

The 2014-2019 Surface Water Utility CIP totals $15.2 million. There are 12 projects approved for funding over this period.

Project	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019
Expenditures							
Basin Planning	$530,000	$200,000					$730,000
Flood Protection/Drainage Improvement	$1,010,402	$997,672	$1,193,380	$1,055,000	$1,399,000	$987,000	$6,642,454
Water Quality	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000	$700,000
Non-Project Specific	$977,122	$1,125,870	$1,137,363	$1,332,060	$1,344,177	$1,212,264	$7,128,856
Total Expenditures by Year	**$2,717,524**	**$2,423,542**	**$2,430,743**	**$2,487,060**	**$2,843,177**	**$2,299,264**	**$15,201,310**
Revenues	**$158,128**	**$2,150,917**	**$98,630**	**$2,089,164**	**$100,568**	**$90,187**	**$4,687,594**
Beginning Fund Balance	**$2,603,478**	**$1,091,675**	**$1,863,028**	**$916,430**	**$2,056,758**	**$1,018,740**	**$2,603,478**
Total Capital Revenues	**$158,128**	**$2,150,917**	**$98,630**	**$2,089,164**	**$100,568**	**$90,187**	**$4,687,594**
Total Operating Revenues	**$3,553,036**	**$3,614,307**	**$3,758,879**	**$3,946,823**	**$4,144,164**	**$4,351,373**	**$23,368,583**
Total Capital Expenditures	**$2,373,093**	**$2,082,376**	**$2,091,209**	**$2,149,158**	**$2,506,908**	**$1,964,627**	**$13,167,371**
Total Operating Expenditures	**$2,849,874**	**$2,911,494**	**$2,934,234**	**$2,978,904**	**$3,019,863**	**$3,078,860**	**$17,773,229**
Ending Fund Balance	**$1,091,675**	**$1,863,028**	**$916,430**	**$2,056,758**	**$1,018,740**	**$673,036**	**$673,036**
Impact on Operating Budget	**$3,478**	**$25,830**	**$6,945**	**$9,255**	**$7,108**	**$22,236**	

Policy Issues

Minimum Working Capital: Fund Balance reserve needs to be maintained at 15% to 25% of operating expenditures. The proposed 2014-2019 CIP meets that goal.

Master Plans: This Capital Improvement Plan includes surface water projects recommended in the Surface Water Master Plan based on available funding.

Surface Water Fees: The 2014-2019 CIP assumes that surface water rates will be increased in 2014 by 3%, and will increase 3% in 2015, 4% in 2016 and 5% annually from 2017 through 2018. This equates to an annual increase of $4.00 for a single family residential home in 2014. Future rate analysis will be required as basin plans are completed and the City Council makes policy decisions regarding the level of capital improvements implemented.

King County Flood Zone Taxes: In 2008, King County began assessing a $0.05 per $1,000 assessed valuation property tax for the purpose of addressing flooding issues throughout the County. There has been a recommendation from King County Flood Control District Advisory Committee to the King County Council to distribute these funds back to cities based on a distribution formula. The annual distribution is estimated at $80,000.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED
UNFUNDED		
Thornton Creek Basin Plan (2009) Project. F3 Residential flooding on 5th Ave NE	Flooding due to maximum capacity at the Serpentine Pump Station is not capable of handling the 25-yr storm and pipe system on 5ht Ave NE is insufficient.	$880,000
Storm Creek Basin Plan (2013) (high ranked medium priority) Project ST-CIP-2 Convert roadside ditches to bioinfiltration swales	Conversion of 1775 feet of roadside ditches in Storm Creek basin into bioinfiltration facilities	$617,000
Boeing Creek Basin Plan (2013) (high ranked medium priority) Project BC-CIP-8 Interurban trail bioinfiltration swales	Conversion of approximately 1,300 linear feet of existing stormwater conveyance system located in the Seattle City Light right-of-way (ROW) along the Interurban trail to bioinfiltration swales.	$745,416

Surface Water Utility Fund

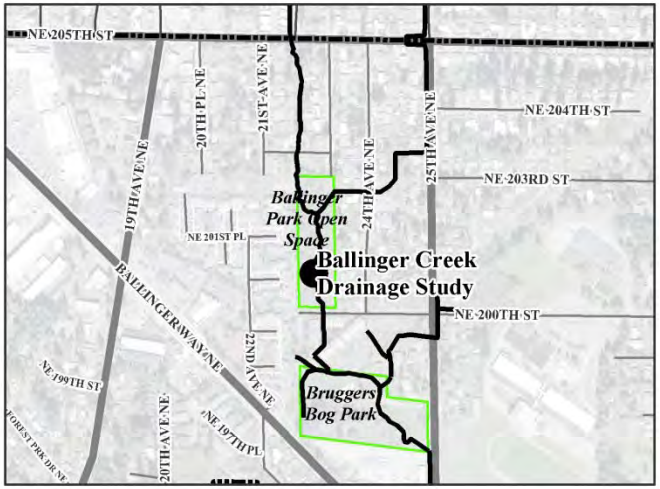
Projects

2014-2019 Capital Improvement Plan

Category	Strategic Objective	Desired Community Condition	Project	Comp Plan Goal	Master Plan Project ID
REPAIR & REPLACEMENT					
Basin Planning	Quality Services, Facilities and Infrastructure and Safe, Healthy, and Sustainable Environment	Residents and businesses are safe from flooding and surface water quality meets/exceeds state and federal standards	Ballinger Creek Drainage Study (Lyons Creek Basin)	LU XVII	n/a
			Boeing Creek and Storm Creek Basin Plans	LU XVIII	F-2b
			McAleer Creek Basin Plan Puget Sound Drainages Basin Plan	LU XVII	n/a
Flood Protection / Drainage Improvement			Culvert Replacement Near 14849 12th Ave NE	LU XVIII	
			Goheen Revetment Repair	LU XVIII	
			Hidden Lake Dredging Hidden Lake Maintenance Study Meridian Park Wetland Drainage Improvement	LU XVII	
			Pump Station No. 25	U II	F-2e
			Surface Water Small Projects	CF I	F-15
			Stormwater Pipe Replacement Program	LU XVII	n/a
		Residents and businesses are safe from flooding and surface water quality meets/exceeds state and federal standards	North Fork Thornton Creek LID Stormwater Retrofit	LU XVII	n/a
Water Quality	Safe, Healthy and Sustainable Environment	Surface Water quality meets/exceeds state and federal standards	Surface Water Management Green Works Projects	CF I	
Non-Project Specific	Quality Services, Facilities and Infrastructure and Safe, Healthy, and Sustainable Environment	Residents and businesses are safe from flooding and surface water quality meets/exceeds state and federal standards	SWM Infrastructure Inventory and Assessment	LU XVII	n/a
	Quality Services, Facilities and Infrastructure	Residents and businesses are safe from flooding	Ssurface Water CapitalEngineering	U II	F-14

Comprehensive Plan Goal	Description
CF I	Provide adequate public facilities that address past deficiencies and anticipate the needs of growth through acceptable levels of service, prudent use of fiscal resources, and realistic timelines.
LU XVII	Manage the storm and surface water system through a combination of engineered solutions and the preservation of natural systems in order to: • Provide for public safety • Prevent property damage • Protect water quality • Preserve and enhance fish and wildlife habitat, and critical areas • Maintain a hydrologic balance
LU XVIII	Preserve, protect, and, where feasible, restore wetlands, shorelines, surface water, and ground water for wildlife, appropriate human use, and the maintenance of hydrological and ecological processes.
U II	To facilitate the provision of appropriate, reliable utility services whether through City-owned and operated services, or other providers.

BALLINGER CREEK DRAINAGE STUDY (LYONS CREEK BASIN)



Project Description:

The goal of this drainage study is to develop policies and a set of actions to be completed in the watershed that will address flooding, fish habitat, and water quality problems in a comprehensive and affordable manner. This study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement and a flood plain delineation (where appropriate). The project area extends from the north at the City of Shoreline-Snohomish County border to the south at Ballinger Way NE (the Lake Forest Park Boundary). The primary goal will be to reduce creek flows in Ballinger Creek north of Ballinger Way that cause routine flooding on 25th Ave NE.

Service Impact:

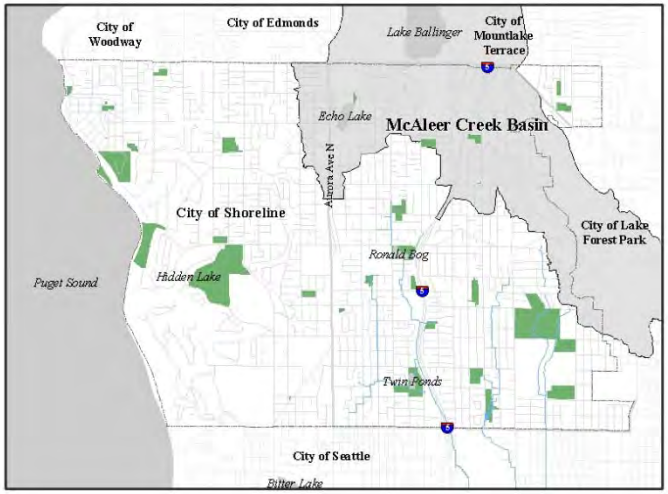
Increase the service level to residents in the vicinity of Ballinger Creek.

Orgkey: 3023308 JL.# SW115200 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$80,000	$80,000	$130,000						$130,000	$210,000
Real Estate Acquisition											
Construction											
Total Project Expenditures		**$80,000**	**$80,000**	**$130,000**						**$130,000**	**$210,000**
Revenue Sources:											
Surface Water Capital Fund		$80,000	$80,000	$130,000						$130,000	$210,000
Total Project Revenues		**$80,000**	**$80,000**	**$130,000**						**$130,000**	**$210,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* No changes.

MCALEER CREEK BASIN PLAN



Project Description:

The goal of the basin plan is to develop policies and a set of actions to be completed in the watershed that will address flooding, fish habitat, and water quality problems in a comprehensive and affordable manner. This study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement and a flood plain delineation (where appropriate). The project area extends from the Echo Lake Drainage down McAleer Creek to the City of Lake Forest Park boundary on McAleer Creek. The completion of this plan will coincide with the completion of the Ballinger Creek basin plan.

Service Impact:

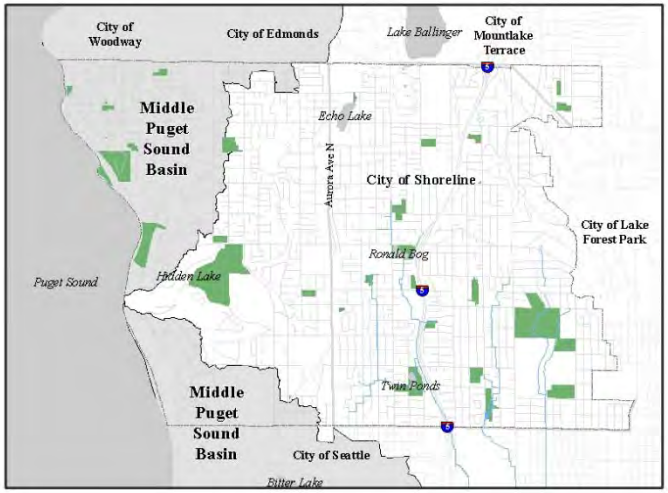
Increase the service level to residents within the vicinity of Echo Lake and those Shoreline residents that live between Lake Ballinger and the Lake Forest Park city boundary.

Orgkey: 3023309 JL.# SW115300 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$50,000	$50,000	$400,000						$400,000	$450,000
Real Estate Acquisition											
Construction											
Total Project Expenditures		**$50,000**	**$50,000**	**$400,000**						**$400,000**	**$450,000**
Revenue Sources:											
Surface Water Capital Fund		$50,000	$50,000	$400,000						$400,000	$450,000
Total Project Revenues		**$50,000**	**$50,000**	**$400,000**						**$400,000**	**$450,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* No changes.

PUGET SOUND DRAINAGES BASIN PLAN



Project Description:

The goal of the basin plan is to assess existing hydrologic, water quality, and habitat conditions; identify projects, programs and regulatory measures to improve drainage, water quality, stream and wetland habitat for the Puget Sound Drainages Basin. The study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement and flood plain delineation (where appropriate).

Service Impact:

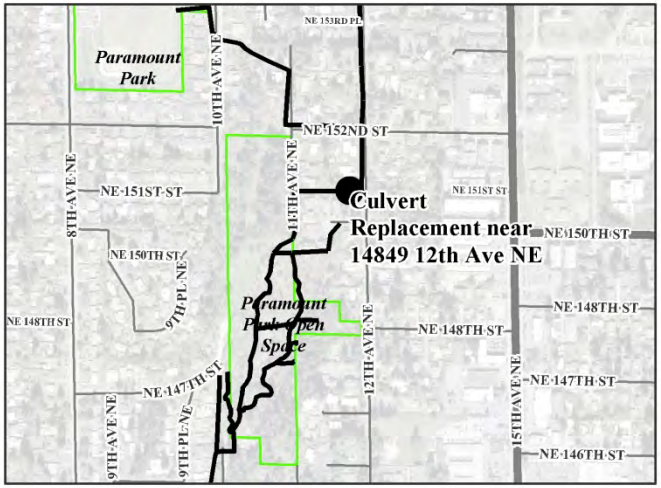
Increase the service level to residents that live within the smaller drainages on the west side of the City that discharge directly into Puget Sound.

Orgkey: NEW LJ# NEW Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration					$200,000					$200,000	$200,000
Real Estate Acquisition											
Construction											
Total Project Expenditures					**$200,000**					**$200,000**	**$200,000**
Revenue Sources:											
Surface Water Capital Fund					$200,000					$200,000	$200,000
Total Project Revenues					**$200,000**					**$200,000**	**$200,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration				Q1 Q2 Q3 Q4				
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* No changes.

CULVERT REPLACEMENT NEAR 14849 12th AVENUE NE



Project Description:

The proposed solution for this flooding problem is to excavate the channel to improve capacity, using the recommendations in Alternative 2 of the *Preliminary Study of Flooding Problems at 14849 12th Avenue NE* (Otak 2001). Currently, the average channel slope is approximately 0 percent between 12th Avenue NE and the upstream end of the surface water management facility in Paramount Park. By regarding, the channel slope could be increased to an average of 0.1 percent. Although this is not a salmonid-bearing stream reach, the improvements would include habitat-friendly improvements. This project may require land acquisition or easements, as well as cooperation with the property owners.

Service Impact:

Reduce the flooding and drainage problems that require continual monitoring and maintenance. In addition, there will be water quality benefits as a result of the stream enhancement.

Orgkey: 3023284 J.L.# SW256800 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration								$160,000		$160,000	$160,000
Real Estate Acquisition											
Construction								$160,000		$160,000	$160,000
Total Project Expenditures								**$320,000**		**$320,000**	**$320,000**
Revenue Sources:											
Surface Water Capital Fund								$320,000		$320,000	$320,000
Total Project Revenues								**$320,000**		**$320,000**	**$320,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration							Q1 Q2 Q3 Q4	
Real Estate Acquisition								
Construction							Q1 Q2 Q3 Q4	

- *<u>Changes from the 2013-2018 CIP</u>:* The cost of this project has increased from $212,000 to $320,000 based on updated cost estimates.

GOHEEN REVETMENT REPAIR AND STREAM ENHANCEMENT

Project Description:

This project will repair over 60-ft of a failing bank protection revetment located in a City drainage easement on the Goheen property. The revetment is located on McAleer Creek.

Service Impact:

Maintain existing storm facility infrastructure associated with drainage easements.

Orgkey: 3023304 J.L.# SW261100 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$100,000	$99,023	$116,113	$2,372					$118,485	$217,508
Real Estate Acquisition											
Construction				$175,192	$7,300					$182,492	$182,492
Total Project Expenditures		**$100,000**	**$99,023**	**$291,305**	**$9,672**					$300,977	$400,000
Revenue Sources:											
Surface Water Capital Fund		$100,000	$99,023	$291,305	$9,672					$300,977	$400,000
Total Project Revenues		**$100,000**	**$99,023**	**$291,305**	**$9,672**					$300,977	**$400,000**
Impact on Operating Budget					**$ 3,118**	**$ 3,181**	**$ 2,968**	**$ 2,999**	**$ 3,034**		

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3				
Real Estate Acquisition								
Construction			Q2 Q3	Q2 Q3				

- *<u>Changes from the 2013-2018 CIP</u>:* The project completion has been extended from 2014 to 2015 to reflect the one-year plant establishment period.

HIDDEN LAKE MAINTENANCE STUDY

Project Description:

The study was identified as Project BC-Hab 1 in the 2013 Boeing Creek Basin Plan and is a feasibility study for multi-functional restoration in Shoreview and Boeing Creek Parks that encompasses Hidden Lake, Boeing Creek, and the recreational trail adjacent to the creek (See Attachment C). The goal of the study is to identify a preferred habitat and trail restoration alternative or suite of alternatives to address multiple issues within this reach of Boeing Creek, including Hidden Lake, specifically development of alternatives that reduce the long-term maintenance costs of the Hidden Lake facility. This feasibility study would include a public outreach component for multiple stakeholders, including residents, park users, and other interested parties.

Service Impact:

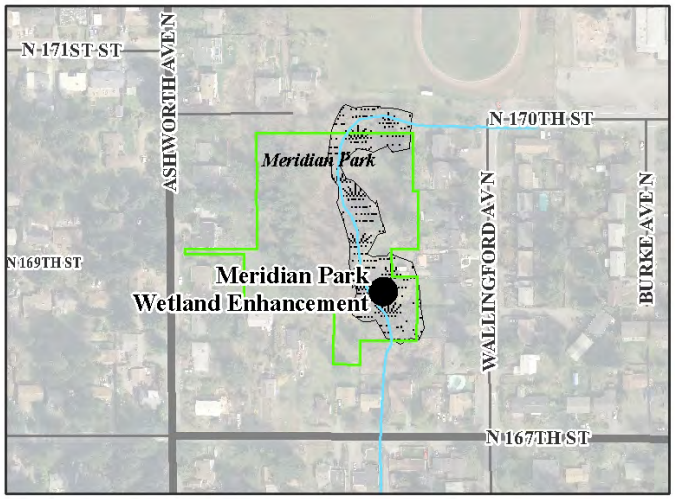
Reduce long-term maintenance costs of the Hidden Lake facility that improves aquatic habitat and water quality.

Orgkey: 3009314 J.L.# SW263200 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration				$100,000						$100,000	$100,000
Real Estate Acquisition											
Construction											
Total Project Expenditures				**$100,000**						**$100,000**	**$100,000**
Revenue Sources:											
Surface Water Capital Fund				$100,000						$100,000	$100,000
Total Project Revenues				**$100,000**						**$100,000**	**$100,000**
Impact on Operating Budget											

Project Time Line:	[redacted]	2013	2014	2015	2016	2017	2018	2019
Project Administration			Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction								

- *Changes from the 2013-2018 CIP:* New project.

MERIDIAN PARK WETLAND DRAINAGE IMPROVEMENT



Project Description:

The Meridian Park Wetland Enhancement/Drainage Improvement project is to provide flood reduction to downstream properties, wetland enhancement, and passive park recreational improvements. This project addresses neighborhood drainage issues surrounding the Meridian Park wetland, specifically downstream residents.

Service Impact:

This project will benefit the residents in the Meridian Park neighborhood by addressing flooding, improving habitat, and improving park amenities.

Orgkey: 3023285 J.L.# SW256900 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$93,424	$12,412	$8,000	$2,000						$2,000	$103,424
Real Estate Acquisition											
Construction		$237,064	$200,000	$22,000						$22,000	$222,000
Total Project Expenditures	**$93,424**	**$249,476**	**$208,000**	**$24,000**						**$24,000**	**$325,424**
Revenue Sources:											
King County Flood Zone District Opportunity	$54,588	$53,426	$53,426							$0	$108,014
Surface Water Capital Fund	$38,836	$196,050	$154,574	$24,000						$24,000	$217,410
Total Project Revenues	**$93,424**	**$249,476**	**$208,000**	**$24,000**						**$24,000**	**$325,424**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2					
Real Estate Acquisition								
Construction		Q3 Q4	Q1					

- *<u>Changes from the 2013-2018 CIP</u>:* The project cost has been reduced from $343,000 to 325,424 but completion is now slated for 2014.

NORTH FORK THORNTON CREEK LID STORMWATER RETROFIT

Project Description:

Installation of 700 lineal feet of bioretention swales and 250 lineal feet of infiltration trenches in the City's right-of-way in a residential sub-basin in the North Fork Thornton Creek watershed. The bioretention facilities will provide flow retention and water quality treatment for approximately 21 acres of the 158 acre sub-basin.

Service Impact:

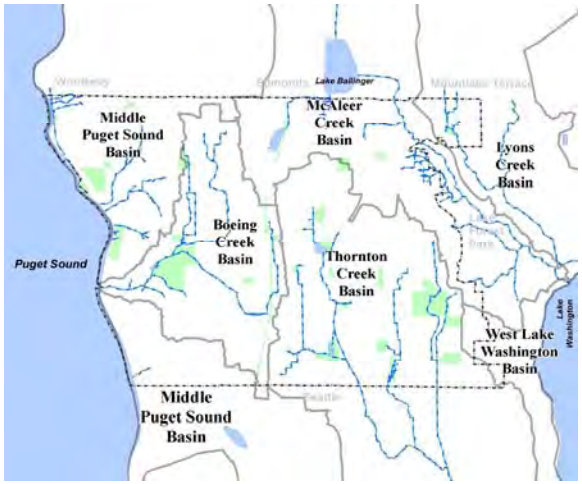
Increase the service level to residents in the North City neighborhood

Orgkey: 3023295 IL# SW258115 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$72,473	$174,527	$170,669	$3,325						$3,325	$246,467
Real Estate Acquisition											
Construction		$593,000	$580,761	$12,772						$12,772	$593,533
Total Project Expenditures	**$72,473**	**$767,527**	**$751,430**	**$16,097**						**$16,097**	**$840,000**
Revenue Sources:											
Department of Ecology Stormwater Retrofit Grant	$54,405	$576,918	$563,572	$12,073						$12,073	$630,050
Surface Water Capital Fund	$18,068	$190,609	$187,858	$4,024						$4,024	$209,950
Total Project Revenues	**$72,473**	**$767,527**	**$751,430**	**$16,097**						**$16,097**	**$840,000**
Impact on Operating Budget					**$ 19,101**						

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
Real Estate Acquisition								
Construction		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					

- *<u>Changes from the 2013-2018 CIP</u>:* The project cost remains the same, but project completion has been extended from 2013 to 2014 to reflect the one-year plant establishment period.

STORMWATER PIPE REPLACEMENT PROGRAM



Project Description:

This program will replace failing infrastructure identified in the asset inventory and condition assessment program of the City's basins. This would replace pipes that have been determined to have major structural or maintenance deficiencies.

Service Impact:

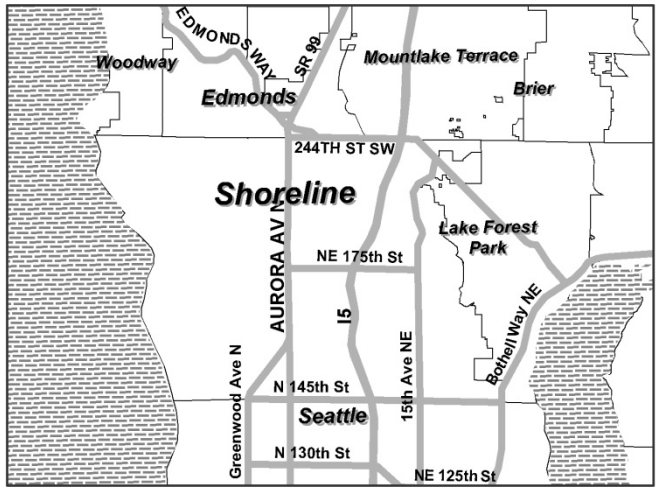
Increase the service level to residents in the drainage basins where condition assessments have been completed as part of the basin planning program.

Orgkey: 3023305 J.L.# SW261200 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration		$90,000	$15,000	$60,000	$60,000	$60,000	$60,000	$67,500	$67,500	$375,000	$390,000
Real Estate Acquisition											
Construction		$210,000		$419,000	$828,000	$1,033,380	$895,000	$911,500	$819,500	$4,906,380	$4,906,380
Total Project Expenditures		**$300,000**	**$15,000**	**$479,000**	**$888,000**	**$1,093,380**	**$955,000**	**$979,000**	**$887,000**	**$5,281,380**	**$5,296,380**
Revenue Sources:											
Surface Water Capital Fund		$300,000	$15,000	$479,000	$888,000	$1,093,380	$955,000	$979,000	$887,000	$5,281,380	$5,296,380
Total Project Revenues		**$300,000**	**$15,000**	**$479,000**	**$888,000**	**$1,093,380**	**$955,000**	**$979,000**	**$887,000**	**$5,281,380**	**$5,296,380**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction			Q2 Q3 Q4	Q2 Q3 Q4	Q2 Q3 Q4	Q2 Q3 Q4	Q2 Q3 Q4	Q2 Q3 Q4

- *Changes from the 2013-2018 CIP:* This project has been significantly increased as a result of direction to utilize bond revenue for completion of priority projects. It also includes the addition of funding for projects in 2019.

SURFACE WATER SMALL PROJECTS



Project Description:

Small works drainage projects will be identified that provide for the construction of minor drainage improvements to reduce localized flooding or surface water-related problems at various locations throughout the city. Projects are identified through the City's customer request system and issues found in the field by City staff. Specific projects are identified by December 31st of any given year and are implemented in the following calendar year to the extent the resources are available.

Service Impact:

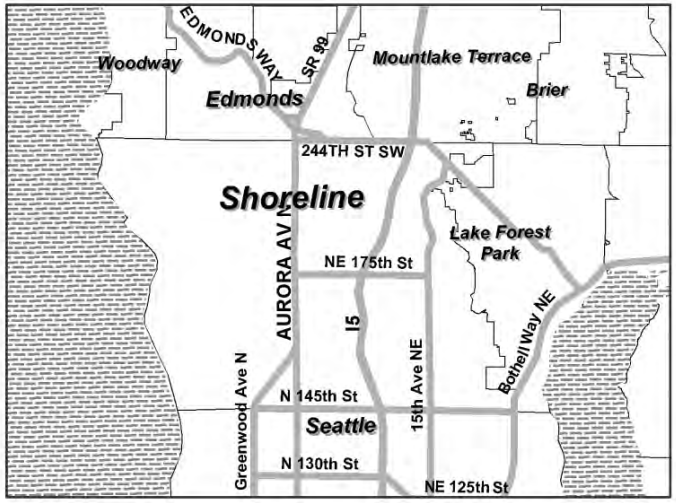
This project will alleviate localized flooding of private and public properties by making improvements to storm drainage systems where a small works project can be cost-effective in resolving the problem.

Orgkey: 3017105 J.L.# SW100700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$654,485	$60,000	$60,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$180,000	$894,485
Real Estate Acquisition											
Construction	$1,496,346	$140,000	$140,000	$70,000	$70,000	$70,000	$70,000	$70,000	$70,000	$420,000	$2,056,346
Total Project Expenditures	**$2,150,831**	**$200,000**	**$200,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$600,000**	**$2,950,831**
Revenue Sources:											
King County Flood Zone District Opportunity	$136,902										$136,902
Surface Water Capital Fund	$2,073,256	$200,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$600,000	$2,873,256
Total Project Revenues	**$2,073,256**	**$200,000**	**$200,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$600,000**	**$3,010,158**
Impact on Operating Budget				**$ 1,342**	**$ 1,393**	**$ 1,454**	**$ 1,515**	**$ 1,588**	**$ 1,601**		

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q4	Q1 Q4	Q1 Q4	Q1 Q4	Q1 Q4	Q1 Q4	Q1 Q4
Real Estate Acquisition								
Construction		Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3

➢ *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019.

SURFACE WATER MANAGEMENT GREEN WORKS PROJECTS



Project Description:

Green Works is an innovative approach to storm water management. These are small works projects directed at improving water quality and aquatic habitat. The water quality projects include the design and construction of low-impact development bio-retention facilities (i.e. rain gardens) that remove pollutants from stormwater through retention and infiltration. The aquatic habitat projects include those to improve and enhance aquatic habitats such as stream, wetland, and riparian corridors; these projects include culvert replacement, bank stabilization, riparian planting/invasive removal, etc.

Service Impact:

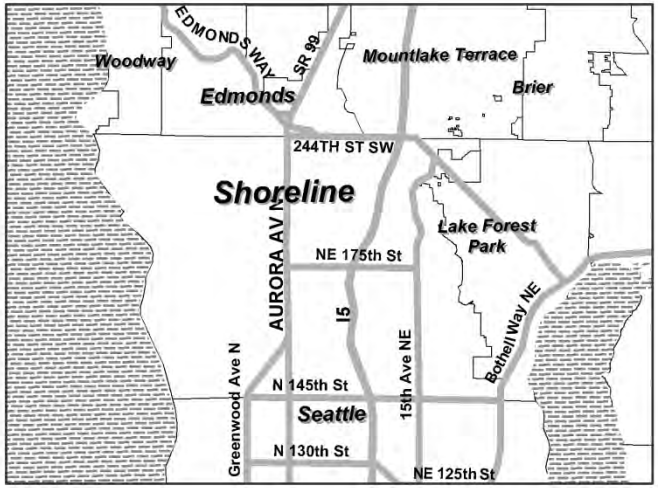
Enhance water quality by removing pollutants from stormwater and creating new water quality facilities where none currently exist. In addition, the aquatic enhancements improve aquatic and riparian conditions for fish and wildlife in Shoreline's creeks and wetlands.

Orgkey: 3018277 J.L.# SW255900 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$63,488	$50,000	$50,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$180,000	$293,488
Real Estate Acquisition											
Construction	$120,993	$150,000	$130,000	$170,000	$70,000	$70,000	$70,000	$70,000	$70,000	$520,000	$770,993
Total Project Expenditures	**$184,481**	**$200,000**	**$180,000**	**$200,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$700,000**	**$1,064,481**
Revenue Sources:											
Department of Ecology - Biennial Stormwater Capacity Grant				$60,000	$60,000					$120,000	$120,000
Surface Water Capital Fund	$184,481	$200,000	$180,000	$140,000	$40,000	$100,000	$100,000	$100,000	$100,000	$580,000	$944,481
Total Project Revenues	**$184,481**	**$200,000**	**$180,000**	**$200,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$700,000**	**$1,064,481**
Impact on Operating Budget				**$ 2,136**	**$ 2,218**	**$ 2,310**	**$ 2,408**	**$ 2,521**	**$ 2,601**		

Project Time Line:		**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**
Project Administration		Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2
Real Estate Acquisition								
Construction		Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4

- *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019.

SURFACE WATER CAPITAL ENGINEERING



Project Description:

This ongoing project includes the administrative costs of capital engineering for surface water projects. The project supports the capital programming and project development to achieve the goals of the Surface Water Utility, including flood reduction, water quality improvement, and aquatic habitat enhancement.

Service Impact:

This project will provide more accurate and timely information on upcoming projects for use in developing and updating each year's Capital Improvement Plan and completing applications for grant funding.

Orgkey: 3013064 J.L.# SW107700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$1,604,657	$194,100	$194,100	$205,000	$217,000	$230,000	$244,000	$258,000	$258,000	$1,412,000	$3,210,757
Real Estate Acquisition											
Construction											
Total Project Expenditures	**$1,604,657**	**$194,100**	**$194,100**	**$205,000**	**$217,000**	**$230,000**	**$244,000**	**$258,000**	**$258,000**	**$1,412,000**	**$3,210,757**
Revenue Sources:											
Surface Water Capital Fund	$1,604,657	$194,100	$194,100	$205,000	$217,000	$230,000	$244,000	$258,000	$258,000	$1,412,000	$3,210,757
Total Project Revenues	**$1,604,657**	**$194,100**	**$194,100**	**$205,000**	**$217,000**	**$230,000**	**$244,000**	**$258,000**	**$258,000**	**$1,412,000**	**$3,210,757**
Impact on Operating Budget											

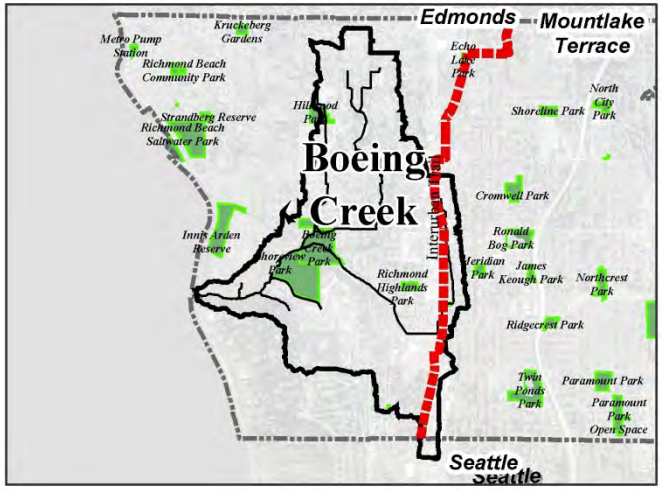
Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4
Real Estate Acquisition								
Construction								

➢ *Changes from the 2013-2018 CIP:* Includes the addition of funding for projects in 2019.

CITY OF SHORELINE

Projects to be completed in current year (2013)

BOEING CREEK AND STORM CREEK BASIN PLANS



Project Description:

The Storm Creek Basin Plan will study the hydrology and geomorphology north and upstream of Storm Creek reach 1, to develop policies and a set of actions to be completed in the watershed addressing erosion and flooding issues, water quality, and fish habitat conditions in a comprehensive and affordable manner. The project area extends from the open channel at Greenwood Ave N and Carlyle Hall Road to the mouth of the creek in Puget Sound.

Service Impact:

Increase the service level to residents within the lower Boeing Creek Basin.

Orgkey: 3023274 J.L.# SW255700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$318,928	$61,072	$50,000								$368,928
Real Estate Acquisition											
Construction											
Total Project Expenditures	**$318,928**	**$61,072**	**$50,000**								**$368,928**
Revenue Sources:											
Surface Water Capital Fund	$318,928	$61,072	$50,000								$368,928
Total Project Revenues	**$318,928**	**$61,072**	**$50,000**								**$368,928**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition								
Construction								

- *<u>Changes from the 2013-2018 CIP</u>:* The project cost has been reduced from $380,000 to 368,928 but completion has been moved to 2013.

HIDDEN LAKE DREDGING

Project Description:

This annual maintenance project was moved into the 2013 CIP because of the high cost of maintenance associated with large volume of sedimentation (over 5000 cubic yards) in the facility from historic storm events in November and December 2012. This project is the semi-annual (once every two years (on average)) sediment removal from the Hidden Lake surface water facility in Boeing Creek. The purpose of the sediment removal is to maintain the Hidden Lake habitat functions to the design specifications.

Service Impact:

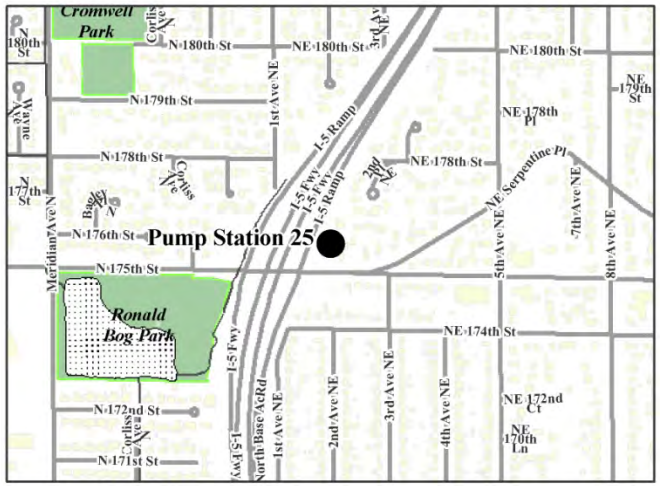
This project maintains the facility per the City's access easement with residents adjacent to the facility.

Orgkey: 3009312 JL# SW262700 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration			$175,000								$175,000
Real Estate Acquisition											
Construction											
Total Project Expenditures			**$175,000**								**$175,000**
Revenue Sources:											
Surface Water Capital Fund			$175,000								$175,000
Total Project Revenues			**$175,000**								**$175,000**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q3 Q4						
Real Estate Acquisition								
Construction		Q3						

➢ *Changes from the 2013-2018 CIP:* New project.

PUMP STATION NO. 25



Project Description:

Replace pump and force main to provide additional pumping capacity. Property must be acquired from homeowners association before improvements can be made.

Service Impact:

Promotes public safety and mobility by alleviating roadway flooding. Reduces property damage by alleviating structure, yard, driveway, and roadway flooding.

Orgkey: 3017224 J.L.# SW111000 Phase	Prior Years' Expenditures	2013 Budget	2013 Projected	2014 Estimate	2015 Estimate	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate	Total 2014-2019	Total Project Cost
Project Expenditures:											
Project Administration	$177,765	$10,817	$19,817								$197,582
Real Estate Acquisition											
Construction	$243,763	$118,064	$118,064								$361,827
Total Project Expenditures	**$421,528**	**$128,881**	**$137,881**								**$559,409**
Revenue Sources:											
King County Flood Zone District Opportunity	$74,118	$528	$23,334								$97,452
Surface Water Capital Fund	$347,410	$128,353	$114,547								$461,957
Total Project Revenues	**$421,528**	**$128,881**	**$137,881**								**$559,409**
Impact on Operating Budget											

Project Time Line:		2013	2014	2015	2016	2017	2018	2019
Project Administration		Q1 Q2 Q3 Q4						
Real Estate Acquisition								
Construction		Q1 Q2						

➢ *<u>Changes from the 2013-2018 CIP</u>:* The project cost has remained the same but the project was completed in 2013 instead of 2012.

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CITY OF SHORELINE

APPENDIX

Financial Policies

I. Financial Planning Policies

II. General Budget Policies
- A. No Operating Deficit
- B. Resources Greater than Estimates
- C. Budget Adoption Level
- D. Necessary to Implement City Council Goals Identified in Annual Workplan
- E. Public Safety Protection
- F. Degradation of Current Service Levels
- G. Investments that are Primarily funded by Additional Fees or Grants
- H. Investments that delay Future Cost Increases
- I. Investments that Forestall Adding Permanent Staff
- J. Commitments that can Reasonably be Maintained over the Long Term
- K. Overhead and Full Cost Allocation
- L. Maintenance of Quality Service Programs
- M. Distinguished Budget Presentation

III. Formulation and Approval of Budgets

IV. Budget Adjustment and Amendment Process
- A. Adjustment
- B. Amendment

V. Reserve and Contingency Fund Policies
- A. General Policy
- B. Revenue Stabilization Fund
- C. General Fund Operating Reserves
- D. Equipment and Vehicle Replacement Reserves
- E. City Street Fund Reserve
- F. Surface Water Utility Fund Reserve

VI. Capital Improvement Program Plan Policies
- A. Relationship of Long-Range Plans to the CIP
- B. Capital Improvement Plan Coordination Team
- C. Establishing CIP Priorities
- D. Types of Projects Included in the CIP
- E. Scoping and Costing Based on Predesign Study
- F. Required Project Features and Financial Responsibility
- G. Predictability of Project Timing, Cost and Scope
- H. CIP Maintenance and Operating Costs
- I. Local Improvement Districts (LID)
- J. Preserve Existing Capital Infrastructure Before Building New Facilities
- K. New Facilities Should be of High Quality, Low Maintenance, Least Cost
- L. Public Input at All Phases of Projects
- M. Basis for Project Appropriations
- N. Balanced CIP Plan
- O. Use of Debt in the CIP
- P. Finance Director's Authority to Borrow
- Q. CIP Plan Update and Amendment
- R. Formalization of Monetary Agreements
- S. Applicable Project Charges

VII. Debt Policy

I. FINANCIAL PLANNING POLICY

The City shall develop and maintain a 6-year financial forecast that estimates resource and expenditure behavior for the five years beyond the current budget period. This forecast will provide the City's decision makers with an indication of the long-term fiscal impact of current policy and budget decisions. This planning tool must recognize the effects of economic cycles on the demand for services and the City's resources. To this end, the forecast should differentiate between revenue associated with one-time economic activities and revenues derived as a result of base economic growth. City financial planning should ensure the delivery of needed services (many of which become more critical during economic downturns) by assuring adequate reliance on ongoing resources in order to support continued City services during economic downturns.

II. GENERAL BUDGET POLICIES

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

A. No Operating Deficit: Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
B. Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
C. Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
D. Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
E. Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
F. Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
G. Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
H. Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
I. Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
J. Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
K. Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
L. Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.

M. Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

III. FORMULATION AND APPROVAL OF BUDGETS

In accordance with RCW 35A.33, departments shall be requested by the Finance Director to prepare detailed estimates of revenues and expenditures for the next fiscal year by no later than the second Monday of September. Responses will be due by no later than the fourth Monday in September, and by no later than the first business day in October, the Finance Director will present to the City Manager a proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each program is proposed to be financed.

Although the schedule outlined above meets the requirements of the Revised Code of Washington, the Shoreline budget process usually follows an accelerated time schedule. The Finance Director typically requests departments to prepare their detailed estimates of revenues and expenditures for the next fiscal year in July, with those responses due in August.

By no later than the first Monday in October, the City Manager will provide the City Council with current information on estimates of revenues from all sources as adopted in the budget for the current year. The City complies with this requirement by providing the City Council with a quarterly report and a comprehensive overview of the City's current financial position at a summer Budget Retreat.

The administration will analyze program priorities and needs and recommend funding levels for each program in a proposed operating budget and six-year capital improvement program, which will be submitted to the Council by no later than 60 days prior to the end of the fiscal year. The City Manager typically presents the proposed budget to the City Council in late October.

As part of the budget document, a budget message will be prepared that contains the following:

- An explanation of the budget document.
- An outline of the recommended financial policies and programs of the City for the ensuing fiscal year.
- A statement of the relation of the recommended appropriation to such policies and programs.
- A statement of the reason for salient changes from the previous year in appropriation and revenue items.
- An explanation of any recommended major changes in financial policy.

The operating budget proposal for the general fund will include a financial plan that shows projected revenues and expenditures for at least the next five fiscal years. The financial plan will provide an explanation of the assumptions used in projecting future year expenditure and revenue levels, such as growth in tax revenues, inflation, cost of services, and other factors that may impact the financial condition of the City.

The operating budget will be classified and segregated according to a standard classification of accounts as prescribed by the State Auditor.

The Council will hold public hearings as required and approve operating and capital budgets prior to the end of the fiscal year in accordance with State law.

IV. BUDGET ADJUSTMENT & AMENDMENT PROCESSES

Under the provisions of State law and the City's operating procedures, the operating budget may be adjusted or amended in two different ways. Adjustment of the budget involves a reallocation of existing appropriations and does not change the budget “bottom line.” Amendment of the budget involves an addition to or reduction of existing appropriations.

A. Adjustment

The City departmental expenditures and program goals are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the budget, while other departments may unexpectedly not require their full budget authorizations. The Finance Department reviews and analyzes all department and/or fund budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits and within the City Council and Departmental goals as provided in the budget. Necessary adjustments are then reviewed with the affected department and/or fund managers. When an adjustment is needed, the Finance staff will look first to savings within the department and then consider budget transfers between departments. The Finance Director, in conjunction with the Department Directors and the City Manager, reviews and decides if any specific budget reductions are needed. No City Council action is needed as State law allows budget adjustments to be done administratively and approved by the City Manager. As a matter of practice, staff will include any adjustments made between departments with the quarterly financial information provided to the City Council.

B. Amendment

Amending the City's budget occurs whenever the requested changes from departments and/or funds will cause the existing appropriation level for the fund to change. This situation generally occurs when the City Council authorizes additional appropriation. This is done by an ordinance that amends the original budget and states the sources of funding for the incremental appropriations.

V. RESERVE AND CONTINGENCY FUND POLICIES

Adequate fund balance and reserve levels are a necessary component of the City’s overall financial management strategy and a key factor in external agencies’ measurement of the City’s financial strength.

Maintenance of fund balance for each accounting fund assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in condition.

A. General Policy

The City shall maintain reserves required by law, ordinance and/or bond covenants.

All expenditures drawn from reserve accounts shall require prior Council approval unless previously authorized by the City Council for expenditure within the City’s annual budget.

If reserves and/or fund balances fall below required levels as set by this policy, the City shall include within its annual budget a plan to restore reserves and/or fund balance to the required levels.

All reserves will be presented in the City’s annual budget.

B. Revenue Stabilization Fund

The City will establish a Revenue Stabilization Fund and shall accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.

C. General Fund Operating Reserves

The City shall maintain a General Fund Operating Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The General Fund Operating Reserves will be determined as follows:

1. Cash Flow Reserve: The City shall maintain a cash flow reserve within the General Fund in an amount equal to $3,000,000. This is approximately equal to 1.5 months of operating expenditures. The City will review annually the required cash flow reserve level that is necessary to meet the City's cash flow needs. If it is determined than $3,000,000 is not adequate, the Finance Director shall propose an amendment to these policies.
2. Budget Contingency: The City shall maintain a budget contingency reserve within the General Fund equal to 2% of budgeted operating revenues.
3. Insurance Deductible Reserve: The City shall maintain an insurance reserve within the General Fund to be used for potential substantial events that cause damage to the City's fixed assets and/or infrastructure.

D. Equipment and Vehicle Replacement Reserves

The City will maintain fully funded reserves for the replacement of vehicles, computer equipment, and equipment identified on the City's fixed asset listing. Contributions will be made through assessments to the using funds and maintained on a per asset basis.

E. City Street Fund Reserve

The City shall maintain an operating reserve within the City's Street Fund an amount equal to 20% of annually budgeted operating revenues.

F. Surface Water Utility Fund Reserve

The City shall maintain an operating reserve within the Surface Water Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

VI. CAPITAL IMPROVEMENT PROGRAM PLAN POLICIES

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are

exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Finance Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The criteria are identified in the City's budget document. The City has divided its CIP projects into the following program areas: General Facilities & Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Operating and Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of $10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.

4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of $25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds $25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Predesign Study
For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the predesign study process.

F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope: The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of project schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs: CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City’s long-term financial planning.

I. Local Improvement Districts (LID)
Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The

Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

J. Preserve Existing Capital Infrastructure Before Building New Facilities: It is the City's policy to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.

K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost: The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.

L. Public Input at All Phases of Projects: The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.

M. Basis for Project Appropriations: During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.

N. Balanced CIP Plan: The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.

O. Use of Debt in the CIP: The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt

should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Finance Director's Authority to Borrow: The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment: The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Formalization of Monetary Agreements: All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

S. Applicable Project Charges: CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

VII. DEBT POLICY

The Objectives of the City's Debt Management Policy are:

A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:

   1. Keeping a high credit rating (while making attempts to strengthen credit rating).
   2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
   3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City’s credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

A. Annual reports
B. Operating budget and Capital Facilities Plan
C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City’s best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

City of Shoreline
Range Placement Table Mkt Adj: 1.26%
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective: January 1, 2014

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	19,795	20,587	21,410	22,266	23,157	24,083
2		Annual	20,317	21,130	21,975	22,854	23,768	24,719
3		Annual	20,782	21,613	22,477	23,377	24,312	25,284
4		Annual	21,304	22,156	23,043	23,964	24,923	25,920
5		Annual	21,856	22,730	23,639	24,585	25,568	26,591
6		Annual	22,407	23,303	24,235	25,205	26,213	27,262
7		Annual	22,988	23,907	24,863	25,858	26,892	27,968
8		Annual	23,568	24,511	25,491	26,511	27,571	28,674
9		Annual	24,119	25,084	26,088	27,131	28,216	29,345
10		Annual	24,758	25,748	26,778	27,849	28,963	30,122
11		Annual	25,339	26,352	27,406	28,502	29,642	30,828
12		Annual	25,977	27,016	28,097	29,221	30,389	31,605
13		Annual	26,645	27,710	28,819	29,972	31,170	32,417
14		Annual	27,312	28,405	29,541	30,723	31,951	33,229
15		Annual	27,980	29,099	30,263	31,473	32,732	34,042
16		Annual	28,705	29,854	31,048	32,290	33,581	34,924
17		Annual	29,431	30,608	31,833	33,106	34,430	35,807
18		Annual	30,128	31,333	32,586	33,889	35,245	36,655
19		Annual	30,882	32,118	33,402	34,738	36,128	37,573
20		Annual	31,666	32,933	34,250	35,620	37,045	38,526
21		Annual	32,450	33,748	35,097	36,501	37,961	39,480
22		Annual	33,291	34,623	36,008	37,448	38,946	40,504
23		Annual	34,104	35,468	36,887	38,362	39,897	41,493
24		Annual	34,975	36,374	37,829	39,342	40,915	42,552
25		Annual	35,816	37,249	38,739	40,289	41,900	43,576
26		Annual	36,716	38,185	39,712	41,301	42,953	44,671
27		Annual	37,645	39,151	40,717	42,345	44,039	45,801
28		Annual	38,603	40,147	41,753	43,423	45,160	46,966
29		Annual	39,561	41,143	42,789	44,500	46,280	48,132
30		Annual	40,547	42,169	43,856	45,610	47,435	49,332
31		Annual	41,563	43,226	44,955	46,753	48,623	50,568
32		Annual	42,608	44,313	46,085	47,928	49,846	51,839

City of Shoreline
Range Placement Table Mkt Adj: 1.26%
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective: January 1, 2014

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
33		Annual	43,682	45,429	47,247	49,136	51,102	53,146
34		Annual	44,756	46,546	48,408	50,344	52,358	54,453
35		Annual	45,859	47,693	49,601	51,585	53,648	55,794
36		Annual	47,049	48,931	50,888	52,924	55,041	57,242
37		Annual	48,181	50,108	52,112	54,197	56,365	58,619
38		Annual	49,371	51,346	53,400	55,536	57,757	60,067
39		Annual	50,619	52,644	54,750	56,939	59,217	61,586
40		Annual	51,896	53,972	56,131	58,376	60,711	63,140
41		Annual	53,202	55,330	57,543	59,845	62,239	64,729
42		Annual	54,537	56,719	58,988	61,347	63,801	66,353
43	Assistant Planner	Annual	55,901	58,138	60,463	62,882	65,397	68,013
44		Annual	57,295	59,586	61,970	64,449	67,027	69,708
45	Executive Assistant to the City Manager	Annual	58,717	61,066	63,508	66,048	68,690	71,438
46	Staff Accountant	Annual	60,168	62,575	65,078	67,681	70,388	73,204
47	Associate Planner	Annual	61,735	64,205	66,773	69,444	72,222	75,111
48	Budget Analyst Management Analyst Recreation Coordinator I	Annual	63,245	65,775	68,405	71,142	73,987	76,947
49	Parks & Rec Project Coordinator Emergency Management Coordinator Neighborhoods Coordinator	Annual	64,841	67,435	70,132	72,937	75,855	78,889
50		Annual	66,437	69,095	71,859	74,733	77,722	80,831
51	Web Developer Senior Planner	Annual	68,092	70,816	73,648	76,594	79,658	82,844
52	Customer Response Team Supervisor Development Review Engineer I Grants Coordinator Recreation Coordinator II CMO Management Analyst Senior Human Resources Analyst Senior Management Analyst Senior Budget Analyst	Annual	69,833	72,627	75,532	78,553	81,695	84,963
53	Network Administrator Construction Inspection Supervisor	Annual	71,575	74,438	77,415	80,512	83,732	87,082
54	PW Maintenance Supervisor	Annual	73,345	76,279	79,330	82,503	85,804	89,236
55	Capital Projects Manager I City Clerk	Annual	75,174	78,181	81,308	84,560	87,943	91,460
56	Engineer I: Traffic	Annual	77,089	80,173	83,380	86,715	90,184	93,791

City of Shoreline
Range Placement Table Mkt Adj: 1.26%
2.5% Between Ranges; 4% Between Steps **Salary Table 01 - EXEMPT** Effective: January 1, 2014

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
57	GIS Specialist	Annual	79,005	82,165	85,452	88,870	92,425	96,122
58		Annual	80,979	84,218	87,587	91,090	94,734	98,523
59	Recreation Superintendent Finance Manager Capital Projects Manager II Community Services Manager Intergovernmental Prog Manager Development Review Engineer II Permit Services Manager Parks Superintendent Planning Manager Central Services Manager Structural Plans Examiner Engineer II: Traffic Engineer II: Surface Water IT Systems Analyst	Annual	83,011	86,331	89,784	93,376	97,111	100,995
60		Annual	85,071	88,474	92,013	95,694	99,521	103,502
61	Building Official	Annual	87,219	90,708	94,336	98,110	102,034	106,115
62	Assistant City Attorney Economic Development Program Mgr	Annual	89,396	92,972	96,691	100,558	104,581	108,764
63	City Traffic Engineer SW & Environmental Svcs Manager	Annual	91,602	95,266	99,077	103,040	107,161	111,448
64		Annual	93,924	97,681	101,588	105,651	109,878	114,273
65	Engineering Manager Transportation Planning Manager	Annual	96,246	100,096	104,099	108,263	112,594	117,098
66	Information Systems Manager	Annual	98,655	102,601	106,705	110,973	115,412	120,029
67		Annual	101,151	105,197	109,405	113,781	118,332	123,066
68		Annual	103,647	107,793	112,105	116,589	121,252	126,102
69		Annual	106,259	110,510	114,930	119,527	124,308	129,281
70	Human Resources Director	Annual	108,901	113,257	117,787	122,498	127,398	132,494
71	City Engineer Utility and Operations Manager	Annual	111,629	116,094	120,738	125,567	130,590	135,814
72		Annual	114,444	119,022	123,783	128,734	133,884	139,239
73		Annual	117,289	121,980	126,859	131,934	137,211	142,700
74	Assistant City Manager Administrative Services Director Parks, Rec & Cultural Svcs Director Planning & Community Dev Director Public Works Director City Attorney	Annual	120,220	125,029	130,030	135,231	140,641	146,266
75		Annual	123,239	128,168	133,295	138,627	144,172	149,939

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT**

Mkt Adj: 1.26%
Effective: January 1, 2014

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Hourly	9.52	9.90	10.29	10.71	11.13	11.58
2		Hourly	9.77	10.16	10.56	10.99	11.43	11.88
3		Hourly	9.99	10.39	10.81	11.24	11.69	12.16
4		Hourly	10.24	10.65	11.08	11.52	11.98	12.46
5		Hourly	10.51	10.93	11.36	11.82	12.29	12.78
6		Hourly	10.77	11.20	11.65	12.12	12.60	13.11
7		Hourly	11.05	11.49	11.95	12.43	12.93	13.45
8		Hourly	11.33	11.78	12.26	12.75	13.26	13.79
9		Hourly	11.60	12.06	12.54	13.04	13.57	14.11
10		Hourly	11.90	12.38	12.87	13.39	13.92	14.48
11		Hourly	12.18	12.67	13.18	13.70	14.25	14.82
12		Hourly	12.49	12.99	13.51	14.05	14.61	15.19
13	Lifeguard/Instructor II	Hourly	12.81	13.32	13.86	14.41	14.99	15.59
14		Hourly	13.13	13.66	14.20	14.77	15.36	15.98
15		Hourly	13.45	13.99	14.55	15.13	15.74	16.37
16		Hourly	13.80	14.35	14.93	15.52	16.14	16.79
17		Hourly	14.15	14.72	15.30	15.92	16.55	17.22
18		Hourly	14.48	15.06	15.67	16.29	16.94	17.62
19		Hourly	14.85	15.44	16.06	16.70	17.37	18.06
20		Hourly	15.22	15.83	16.47	17.12	17.81	18.52
21		Hourly	15.60	16.22	16.87	17.55	18.25	18.98
22		Hourly	16.01	16.65	17.31	18.00	18.72	19.47
23		Hourly	16.40	17.05	17.73	18.44	19.18	19.95
24	Senior Lifeguard	Hourly	16.81	17.49	18.19	18.91	19.67	20.46
25		Hourly	17.22	17.91	18.62	19.37	20.14	20.95
26		Hourly	17.65	18.36	19.09	19.86	20.65	21.48
27		Hourly	18.10	18.82	19.58	20.36	21.17	22.02
28		Hourly	18.56	19.30	20.07	20.88	21.71	22.58
29		Hourly	19.02	19.78	20.57	21.39	22.25	23.14
30		Hourly	19.49	20.27	21.08	21.93	22.81	23.72
31	Teen Program Assistant Administrative Assistant I Recreation Assistant I	Hourly	19.98	20.78	21.61	22.48	23.38	24.31
32		Hourly	20.48	21.30	22.16	23.04	23.96	24.92
33		Hourly	21.00	21.84	22.71	23.62	24.57	25.55

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT**

Mkt Adj: 1.26%
Effective: January 1, 2014

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
34	Public Works Maintenance Worker I Parks Maintenance Worker I	Hourly	21.52	22.38	23.27	24.20	25.17	26.18
35	Finance Technician Administrative Assistant II Recreation Assistant II	Hourly	22.05	22.93	23.85	24.80	25.79	26.82
36		Hourly	22.62	23.52	24.47	25.44	26.46	27.52
37	Accounts Payable/Payroll Technician Legal Assistant Communication Assistant	Hourly	23.16	24.09	25.05	26.06	27.10	28.18
38	Technical Assistant Facilities Maintenance Worker I	Hourly	23.74	24.69	25.67	26.70	27.77	28.88
39	Environmental Programs Assistant Payroll Officer Administrative Assistant III Recreation and Class Prog Assistant Records Coordinator Recreation Assistant III Buyer Parks Maintenance Worker II Public Works Maintenance Worker II	Hourly	24.34	25.31	26.32	27.37	28.47	29.61
40	Engineering Technician	Hourly	24.95	25.95	26.99	28.07	29.19	30.36
41	Surface Water Quality Specialist	Hourly	25.58	26.60	27.67	28.77	29.92	31.12
42	Deputy City Clerk Facilities Maintenance Worker II	Hourly	26.22	27.27	28.36	29.49	30.67	31.90
43	Environmental Educator CRT Representative	Hourly	26.88	27.95	29.07	30.23	31.44	32.70
44	Senior Engineering Technician Traffic Signal Technician Senior Facilities Maintenance Worker Sr. Public Works Maintenance Worker Senior Parks Maintenance Worker	Hourly	27.55	28.65	29.79	30.98	32.22	33.51
45		Hourly	28.23	29.36	30.54	31.76	33.03	34.35
46	Code Enforcement Officer Computer Network Specialist Plans Examiner I	Hourly	28.93	30.08	31.29	32.54	33.84	35.19
47	Associate Planner Construction Inspector	Hourly	29.68	30.87	32.10	33.39	34.72	36.11
48		Hourly	30.41	31.62	32.89	34.20	35.57	36.99
49	Neighborhoods Coordinator	Hourly	31.17	32.42	33.72	35.07	36.47	37.93
50	Plans Examiner II Combination Inspector	Hourly	31.94	33.22	34.55	35.93	37.37	38.86
51		Hourly	32.74	34.05	35.41	36.82	38.30	39.83
52		Hourly	33.57	34.92	36.31	37.77	39.28	40.85
53		Hourly	34.41	35.79	37.22	38.71	40.26	41.87
54	Plans Examiner III	Hourly	35.26	36.67	38.14	39.67	41.25	42.90
55		Hourly	36.14	37.59	39.09	40.65	42.28	43.97

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps **Salary Table 02 - NON-EXEMPT**

Mkt Adj: 1.26%
Effective: January 1, 2014

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
56		Hourly	37.06	38.54	40.09	41.69	43.36	45.09
57		Hourly	37.98	39.50	41.08	42.73	44.44	46.21
58		Hourly	38.93	40.49	42.11	43.79	45.55	47.37
59		Hourly	39.91	41.51	43.17	44.89	46.69	48.56
60		Hourly	40.90	42.54	44.24	46.01	47.85	49.76
61		Hourly	41.93	43.61	45.35	47.17	49.05	51.02
62		Hourly	42.98	44.70	46.49	48.35	50.28	52.29
63		Hourly	44.04	45.80	47.63	49.54	51.52	53.58
64		Hourly	45.16	46.96	48.84	50.79	52.83	54.94
65		Hourly	46.27	48.12	50.05	52.05	54.13	56.30
66		Hourly	47.43	49.33	51.30	53.35	55.49	57.71
67		Hourly	48.63	50.58	52.60	54.70	56.89	59.17
68		Hourly	49.83	51.82	53.90	56.05	58.29	60.63
69		Hourly	51.09	53.13	55.25	57.47	59.76	62.15
70		Hourly	52.36	54.45	56.63	58.89	61.25	63.70
71		Hourly	53.67	55.81	58.05	60.37	62.78	65.29
72		Hourly	55.02	57.22	59.51	61.89	64.37	66.94
73		Hourly	56.39	58.64	60.99	63.43	65.97	68.61
74		Hourly	57.80	60.11	62.51	65.02	67.62	70.32
75		Hourly	59.25	61.62	64.08	66.65	69.31	72.09

City of Shoreline
Fee Schedules

3.01.010 Planning and Community Development

Type of Permit Application	2014 Fee Schedule Fee Based on $155.75 Per Hour
A. BUILDING	
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code.	
1. $0 - $7,000	1 hour minimum ($155.75 per hour)
2. $7,001 - $25,000	$75 for the first $2,000.00 + $14 for each additional 1,000.00, or fraction thereof, to and including $25,000.00 (1 hour minimum)
3. $25,001 - $50,000	$397 for the first $25,000.00 + $11 for each additional $1,000.00, or fraction thereof, to and including $50,000.00.
4. $50,001 - $100,000	$672 for the first $50,000.00 + $9 for each additional $1,000.00, or fraction thereof, to and including $100,000.00.
5. $100,001 - $500,000	$1,122 for the first $100,000.00 + $7 for each additional $1,000.00, or fraction thereof, to and including $500,000.00.
6. $500,001 - $1,000,000	$3,922 for the first $500,000.00 + $5 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00.
7. $1,000.001 +	$6,422 for the first $1,000,000.00 + $3.15 for each additional $1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 5 Hour Minimum $778.75
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 3 Hour Minimum $467.25
11. Floodplain Permit	Hourly rate, 1-hour minimum $155.75
12. Floodplain Variance	Hourly rate, 3 Hour Minimum $467.25
13. Demolition, Commercial	Hourly rate, 3 Hour Minimum $467.25
14. Demolition, Residential	Hourly rate, 1-hour minimum $155.75
B. ELECTRICAL	
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION	
1. Automatic Fire Alarm System:	
a. Existing System	
New or relocated devices up to 5	Hourly rate, 1-hour minimum $155.75
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum $467.25
Each additional new or relocated device over 12	$6.50 per device
b. New System	Hourly rate, 4-hour minimum $623
c. Each additional new or relocated device over 30	$6.50 per device
2. Fire Extinguishing Systems:	
a. Commercial Cooking Hoods	
1 to 12 flow points	Hourly rate, 3-hour minimum $467.25
More than 12	Hourly rate, 4-hour minimum $623
Other Fixed System Locations	Hourly rate, 4-hour minimum $623
3 Fire Pumps:	
a. Commercial Systems	Hourly rate, 4-hour minimum $623

City of Shoreline
Fee Schedules

Type of Permit Application	2014 Fee Schedule Fee Based on $155.75 Per Hour
4. Commercial Flammable/Combustible Liquids:	
a. Aboveground Tank Installations	
First tank	Hourly rate, 2-hour minimum $311.50
Additional	Hourly rate, 1-hour minimum $155.75
b. Underground Tank Installations	
First tank	Hourly rate, 2-hour minimum $311.50
Additional	Hourly rate, 1-hour minimum $155.75
c. Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum $311.50
d. Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum $467.25
e. Underground Tank Removal	
First tank	Hourly rate, 2-hour minimum $311.50
Additional Tank	Hourly rate, 0.5 Hours $78 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing	
a. Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum $311.50
6. High-Piled Storage:	
a. Class I – IV Commodities:	
501 – 2,500 square feet	Hourly rate, 2-hour minimum $311.50
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum $467.25
Over 12,000 square feet	Hourly rate, 4-hour minimum $623
b. High Hazard Commodities:	
501 – 2,500 square feet	Hourly rate, 3-hour minimum $467.25
Over 2,501 square feet	Hourly rate, 5-hour minimum $778.75
7. Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum $467.25
8. Industrial Ovens:	
Class A or B Furnaces	Hourly rate, 2-hour minimum $311.50
Class C or D Furnaces	Hourly rate, 4-hour minimum $623
9. LPG (Propane) Tanks:	
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum $311.50
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum $467.25
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum $155.75
Spray Booth	Hourly rate, 4-hour minimum $623
10. Sprinkler Systems (each riser):	
a. New Systems	Hourly rate, 5-hour minimum $778.75, plus $3.00 per head
b. Existing Systems	
1 – 10 heads	Hourly rate, 3-hour minimum $467.25
11 – 20 heads	Hourly rate, 4-hour minimum $623
More than 20 heads	Hourly rate, 5-hour minimum $778.75, plus $3.00 per head
c. Residential (R-3) 13-D System	
1 – 30 heads	Hourly rate, 3-hour minimum $467.25
More than 30 heads	Hourly rate, 3-hour minimum $467.25, plus $3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	Hourly rate, 1-hour minimum $155.75
11. Standpipe Systems	Hourly rate, 4-hour minimum $623
12. Emergency Power Supply Systems:	
10 kW - 50 kW	Hourly rate, 3-hour minimum $467.25
> 50 kW	Hourly rate, 5-hour minimum $778.75
13. Temporary Tents and Canopies	Hourly rate, 1-hour minimum $155.75

City of Shoreline
Fee Schedules

Type of Permit Application	2014 Fee Schedule Fee Based on $155.75 Per Hour
D. MECHANICAL	
1. Residential Mechanical System	Hourly rate, 1-hour minimum ($155.75) (including 4 pieces of equipment), $11.50 per piece of equipment over 4
2. Commercial Mechanical System	Hourly rate, 3-hour minimum ($467.25) (including 4 pieces of equipment), $11.50 per piece of equipment over 4
3. All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum $155.75
E. PLUMBING	
1. Plumbing System	Hourly rate, 1-hour minimum ($155.75) (including 4 fixtures), $11.50 per fixture over 4
2. Gas Piping System standalone permit	Hourly rate, 1-hour minimum ($155.75) (including 4 outlets), $11.50 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	$11.50 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	Hourly rate, 1-hour minimum ($155.75) (including 4 devices), $11.50 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	$11.50 per device (when included in fixture count)
F. ENVIRONMENTAL REVIEW	
Environmental Checklist (SEPA):	
1. Single-Family	Hourly rate, 10-hour minimum $1,557.50
2. Multifamily/Commercial	Hourly rate, 15-hour minimum $2,336.25
3. Environmental Impact Statement Review	Hourly rate, 35-hour minimum $5,451.25
G. LAND USE	
1. Accessory Dwelling Unit	Hourly rate, 1-hour minimum $155.75
2. Administrative Design Review	Hourly rate, 1-hour minimum $155.75
3. Adult Family Home	Hourly rate, 2-1/2-hour minimum $389.38
4. Comprehensive Plan Amendment – Site Specific	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
5. Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum $4,672.5
6. Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
7. Critical Areas Special Use Permit (CASUP)	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
8. Historic Landmark Review	Hourly rate, 1-hour minimum $155.75
9. Bed and Breakfast, Boarding House	Hourly rate, 1-hour minimum $155.75
10. Interpretation of Development Code	Hourly rate, 1-hour minimum $155.75
11. Master Plan	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
12. Planned Action Determination	Hourly rate, 1-hour minimum $155.75
13. Rezone	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
14. SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,357)
15. Sign Permit	Hourly rate, 2-hour minimum $311.5
16. Special Use Permit	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,390)
17. Street Vacation	Hourly rate, 60-hour minimum ($9,345), plus public hearing ($2,390)
18. Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum $311.50
19. Variance - Engineering Standards	Hourly rate, 3-hour minimum $467.25
20. Variances - Zoning	Hourly rate, 30-hour minimum $4,672.50

City of Shoreline
Fee Schedules

Type of Permit Application	2014 Fee Schedule Fee Based on $155.75 Per Hour
H. MISCELLANEOUS FEES	
1. Critical area field signs	$6.50 per sign
2. Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee
3. Expedited Review – Building or Site Development Permits	Twice the applicable plan review fee(s)
4. All Other Fees Per Hour	Hourly rate, 1-hour minimum $155.75
5. Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum ($467.25) for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program
6. Extension of the Conditional Certificate for the Multiple Family Tax Exemption	$155.75
I. RIGHT-OF-WAY	
1. Right-of-Way Use	Hourly rate, 1-hour minimum $155.75
2. Right-of-Way Site	Hourly rate, 2-hour minimum $311.50
J. SHORELINE SUBSTANTIAL DEVELOPMENT	
1. Shoreline Conditional Permit Use	Hourly rate, 30-hour minimum $4,672.50
2. Shoreline Exemption	Hourly rate, 2-hour minimum $311.50
3. Shoreline Variance	Hourly rate, 30-hour minimum ($4,672.50), plus public hearing if required ($2,390)
Substantial Development Permit (based on valuation):	
1. up to $10,000	Hourly rate, 15-hour minimum $2,336.25
2. $10,000 to $500,000	Hourly rate, 34-hour minimum $5,295.50
3. over $500,000	Hourly rate, 60-hour minimum $9,345
K. SITE DEVELOPMENT	
1. Grading	Hourly rate, 3-hour minimum $467.25
2. Clearing	Hourly rate, 3-hour minimum $467.25
3. Tree Removal	Hourly rate, 1-hour minimum $155.75
4. Landscaping	Hourly rate, 3-hour minimum $467.25
5. Parking Lot	Hourly rate, 3-hour minimum $467.25
6. Subdivision Construction	Hourly rate, 12-hour minimum $1,869
L. SUBDIVISIONS	
1. Binding Site Plan	Hourly rate, 6-hour minimum $934.50
2. Lot Line Adjustment	Hourly rate, 3-hour minimum $467.25
3. Preliminary Short Subdivision	Hourly rate, 30-hour minimum ($4,672.50) for two-lot short subdivision plus 3-hour minimum ($467.25) for each additional lot
4. Final Short Subdivision	Hourly rate, 8-hour minimum $1,246
5. Preliminary Subdivision	Hourly rate, 39-hour minimum ($6,074.25) for five-lot subdivision plus 3-hour minimum ($467.25) for each additional lot, plus public hearing ($2,390)
6. Final Subdivision	Hourly rate, 30-hour minimum $4,672.50
7. Changes to Preliminary Short or Formal Subdivision	Hourly rate, 12-hour minimum $1,869

City of Shoreline
Fee Schedules

Type of Permit Application	2014 Fee Schedule
	Fee Based on $155.75 Per Hour
M. SUPPLEMENTAL FEES	
1. Supplemental building permit fees	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at $155.75 per hour, minimum of one hour.
2. Reinspection fees	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at $155.75 per hour, minimum one hour.

N. FEE REFUNDS

The city manager or designee may authorize the refunding of:

1. One hundred percent of any fee erroneously paid or collected.
2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.
3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done.
4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

[Ord. 650 § 1, 2013; Ord. 646 § 2, 2012; Ord. 641 § 1, 2012; Ord. 629 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 1, 2006; Ord. 426 § 4, 2006]

City of Shoreline
Fee Schedules

3.01.020 Fire - Operational

Type of Permit Application	2014 Fee Schedule Fee Based on $155.75 Per Hour
A. FIRE - OPERATIONAL	
1. Aerosol Products	Hourly rate, 1-hour minimum $155.75
2. Amusement Buildings	Hourly rate, 1-hour minimum $155.75
3. Carnivals and Fairs	Hourly rate, 1-hour minimum $155.75
4. Combustible Dust-Producing Operations	Hourly rate, 1-hour minimum $155.75
5. Combustible Fibers	Hourly rate, 1-hour minimum $155.75
6. Compressed Gases	Hourly rate, 1-hour minimum $155.75
7. Cryogenic Fluids	Hourly rate, 1-hour minimum $155.75
8. Cutting and Welding	Hourly rate, 1-hour minimum $155.75
9. Dry Cleaning (hazardous solvent)	Hourly rate, 1-hour minimum $155.75
10. Flammable/Combustible Liquid Storage/Handle/Use	Hourly rate, 1-hour minimum $155.75
11. Flammable/Combustible Liquid Storage/Handle/Use - (add'l specs)	Add'l fee based on site specs
12. Floor Finishing	Hourly rate, 1-hour minimum $155.75
13. Garages, Repair or Servicing - 1 to 5 Bays	Hourly rate, 1-hour minimum $155.75
14. Garages, Repair or Servicing - (add'l 5 Bays)	$88.50
15. Hazardous Materials	Hourly rate, 3-hour minimum $467.25
16. Hazardous Materials (including Battery Systems 55 gal>)	Hourly rate, 1-hour minimum $155.75
17. High-Piled Storage	Hourly rate, 1-hour minimum $155.75
18. Hot Work Operations	Hourly rate, 1-hour minimum $155.75
19. Indoor Fueled Vehicles	Hourly rate, 1-hour minimum $155.75
20. Industrial Ovens	Hourly rate, 1-hour minimum $155.75
21. LP Gas-Consumer Cylinder Exchange	$88.50
22. LP Gas-Retail Sale of 2.5 lb or less	$88.50
23. LP Gas-Commercial Containers (Tanks)	Hourly rate, 1-hour minimum $155.75
24. LP Gas-Commercial Containers, Temporary (Tanks)	Hourly rate, 1-hour minimum $155.75
25. Lumber Yard	Hourly rate, 1-hour minimum $155.75
26. Misc Comb Material	Hourly rate, 1-hour minimum $155.75
27. Open Flames and Candles	Hourly rate, 1-hour minimum $155.75
28. Open Flames and Torches	Hourly rate, 1-hour minimum $155.75
29. Places of Assembly 50 to 100	$88.50
30. Places of Assembly up to 500	Hourly rate, 1-hour minimum $155.75
31. Places of Assembly 501>	Hourly rate, 2-hour minimum $311.50
32. Places of Assembly (addt'l assembly areas)	$88.50
33. Places of Assembly - A-5 Outdoor	$88.50
34. Places of Assembly - Outdoor Pools	$88.50
35. Places of Assembly - Open Air Stadiums	Hourly rate, 1-hour minimum $155.75
36. Pyrotechnic Special Effects Material	Hourly rate, 1-hour minimum $155.75
37. Pyrotechnic Special Effects Material (addt'l specs)	Add'l fee based on site specs
38. Refrigeration Equipment	Hourly rate, 1-hour minimum $155.75
39. Scrap Tire Storage	Hourly rate, 1-hour minimum $155.75
40. Spraying or Dipping	Hourly rate, 1-hour minimum $155.75
41. Waste Handling	Hourly rate, 1-hour minimum $155.75
42. Wood Products	Hourly rate, 1-hour minimum $155.75

3.01.100 Animal Licensing and Service Fees

Annual License	2014 Fee Schedule
A. PET - DOG OR CAT	
1. Unaltered	$60.00
2. Altered	$30.00
3. Juvenile pet	$15.00
4. Discounted pet	$15.00
5. Replacement tag	$5.00
6. Transfer fee	$3.00
7. License renewal late fee – received 45 to 90 days following license expiration	$15.00
8. License renewal late fee – received 90 to 135 days following license expiration	$20.00
9. License renewal late fee – received more than 135 days following license expiration	$30.00
10. License renewal late fee – received more than 365 days following license expiration	$30.00 plus license fee(s) for any year(s) that the pet was unlicensed
Service Animal Dogs and Cats and K-9 Police Dogs:Service animal dogs and cats and K-9 police dogs must be licensed, but there is no charge for the license.	
B. GUARD DOG	
1. Guard dog registration	$100.00
C. ANIMAL RELATED BUSINESS	
1. Hobby kennel and hobby cattery	$50.00
2. Guard dog trainer	$50.00
3. Guard dog purveyor	$250.00
D. GUARD DOG PURVEYOR 1. If the guard dog purveyor is in possession of a valid animal shelter, kennel or pet shop license, the fee for the guard dog purveyor license shall be reduced by the amount of the animal shelter, kennel or pet shop license.	

E. FEE WAIVER

1. The director of the animal care and control authority may waive or provide periods of amnesty for payment of outstanding licensing fees and late licensing penalty fees, in whole or in part, when to do so would further the goals of the animal care and control authority and be in the public interest.
   In determining whether a waiver should apply, the director of the animal care and control authority must take into consideration the total amount of the fees charged as compared with the gravity of the violation and the effect on the owner, the animal's welfare and the animal care and control authority if the fee or fees or penalties are not waived and no payment is received.

[Ord. 650 § 3 (Exh. A),, 2012; Ord. 595 § 3 (Att. B), 2011]

3.01.200 Business License Fees

License	2014 Fee Schedule
A. BUSINESS LICENSE FEES - GENERAL	
1. Annual business license fee	$40.00 Annual
The annual business license fee may be prorated as necessary to conform to SMC 5.05.060	
2. Penalty for late renewal as described in SMC 5.05.080	$21.50 Annual
B. REGULATORY LICENSE FEES	
1. Regulated massage business	$195.25 Per Year
2. Massage manager	$42.50 Per Year
3. Public dance	$134.00 Per Dance
4. Pawnbroker	$624.50 Per Year
5. Secondhand Dealer	$59.75 Per Year
6. Master solicitor	$122.50 Per Year
7. Solicitor	$30.75 Per Year
8. Collective Garden	$624.50 Per Year/plus additional $12.50 fee for background checks for each operator
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than $50.00, two percent of the required fee. * For a license requiring a fee of more than $50.00, ten percent of the required fee.	
9. Adult cabaret operator	$624.25 Per Year
10. Adult cabaret manager	$134.00 Per Year
11. Adult cabaret entertainer	$134.00 Per Year
Late fees for the above cabaret licenses: There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date as follows:	
Days Past Due	
7 - 30	10%
31 - 60	25%
61 and over	100%
12. Panoram	$604.75 per year/plus additional $12.50 fee for background checks for each operator
13. Panoram premise	$256.50 Per Year
14. Panoram device	$73.25 Per Year Per Device
Renewals for panoram licenses: On renewals for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows: * If application is more than six but less than 31 days late, the additional charge is 10 percent of the renewal fee. * If application is more than 31 but less than 61 days late, the additional charge is 25 percent of the renewal fee.	
15. Duplicate Regulatory License	$6.00

[Ord. 650 § 3 (Exh. A), 2012; Ord. 625 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

3.01.210 Hearing Examiner Fees

	Proposed 2014 Fee
A. HEARING EXAMINER FEES	$475.25

[Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 2, 2006]

3.01.220 Public Records

1. Black and white photocopies or scanned copies from paper up to 11 by 17 inches - if more than five pages	$0.15 Per Page
2. Black and white photocopies larger than 11 by 17 inches - City Produced	$3.50 Per Page
3. Black and white photocopies larger than 11 by 17 inches - Vendor Produced	Cost charged by vendor, depending on size and process
4. Color photocopies up to 11 by 17 inches - if more than one page	$0.70 Per Page
5. CD or DVD.	$0.50 each
6. Photographic prints and slides	Cost charged by vendor, depending on size and process
7. GIS maps smaller than 11 by 17 inches	$0.50 Per Page
8. GIS maps larger than 11 by 17 inches	$1.70 Per Square Foot
9. Mylar Sheets	$6.40 Per Sheet
10. Clerk Certification	$1.10 Per Document
11. City of Shoreline Budget Book CD Version	$2.10 Per CD
12. Custom GIS Mapping and Data Requests	$86.75 Per Hour (1 Hour Minimum)

[Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 6, 2006; Ord. 435 § 7, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 3, 2001; Ord. 256 § 3, 2000]

3.01.230 Vehicle Impound Fees

Individuals redeeming vehicles impounded under SMC 10.05.030 (A)(3) shall pay an administrative fee	$156.25

[Ord. 650 § 3 (Exh. A), 2012; Ord. 585 § 5 (Exh. D), 2010]

3.01.300 Parks, Recreation and Cultural Services

Fee	2014 Adopted Resident Rate	2014 Adopted Non-Resident Rate
A. OUTDOOR RENTAL FEES		
1. **Picnic Shelters – (same for all groups)**		
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	$50.00	$60.00
b. Full Day (9:00am - Dusk)	$75.00	$90.00
2. **Cromwell Park Amphitheater**		
a. Half Day	$50.00	$60.00
b. Full Day	$75.00	$90.00
c. Plus Supervisor Fee	$18.50	$18.50
3. **Alcohol Use**		
a. Per hour, 4 hour minimum (includes shelter rental)	$85.00	$95.00
4. **Athletic Fields**		
	Per Hour	**Per Hour**
a. Lights (determined by dusk schedule)	$17.00	$17.00
b. Non-Profit Youth Organization Game and/or Practice	$4.50	$7.00
c. Non-Profit Youth Organization Tournament	$9.00	$12.00
d. Adult and For-Profit Youth Organizations and Private Rentals Practice	$16.00	$20.00
e. Adult and For-Profit Youth Organizations and Private Rentals Games	$30.00	$36.00
f. Adult and For-Profit Youth Organizations and Private Rentals Tournament *	$36.00	$43.00
g. *Additional field prep fee may be added	$45.00	$54.00
5. **Synthetic Fields**		
a. Non-Profit Youth Organizations	$18.00	$26.00
b. Adult and For-Profit Youth Organizations and Private Rentals	$62.00	$76.00
c. Discount Field Rate **	$18.00	$26.00
**Offered during hours of low usage as established and posted by the PRSC Director		
B. INDOOR RENTAL FEES		
1. **Richmond Highlands (same for all groups) Maximum Attendance 214**		
	Per Hour (2 Hour Minimum)	**Per Hour** (2 Hour Minimum)
a. Entire Building (including building monitor)	$58.00	$70.00
2. **Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups**		
a. Multi-Purpose Room 1 or 2	$12.00	$16.00
b. Multi-Purpose Room 1 or 2 w/Kitchen	$20.00	$25.00
c. Gymnastics Room	$12.00	$16.00
d. Dance Room	$12.00	$16.00
e. Gym-One Court	$20.00	$25.00
f. Entire Gym	$35.00	$45.00
g. Entire Facility	$95.00	$120.00
3. **Spartan Recreation Center Fees for All Other Organizations/Groups**		
a. Multi-Purpose Room 1 or 2	$24.00	$29.00
b. Multi-Purpose Room 1 or 2 w/Kitchen	$34.00	$41.00
c. Gymnastics Room	$24.00	$29.00
d. Dance Room	$24.00	$29.00
e. Gym-One Court	$34.00	$41.00
f. Entire Gym	$64.00	$76.00

Fee	2014 Adopted Resident Rate	2014 Adopted Non-Resident Rate
g. Entire Facility	$125.00	$145.00
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.		
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)		
4. **Other Indoor Rental Fees:**		
a-1. Damage Deposit (1-125 people): (refundable)	$200.00	$200.00
a-2. Damage Deposit (126+ people): (refundable)	$400.00	$400.00
b. Supervision Fee (if applicable)	$18.50/hour	$18.50/hour
c. Daily Rates (shall not exceed)	$850.00	$850.00
d. Spartan Recreation Center Tarp Installation	$100.00	$100.00
C. CONCESSIONAIRE PERMIT		
1. One-time concessions or small events (under 300 people)	$33.00	$33.00
2. One-time Major Event (over 300 people)	$77.00	$77.00
3. Seasonal (anything more than five days)	$150.00	$150.00
4. Instructor Permit	$33.00	$33.00
Concession Permit fees are waived for Non-Profit Youth Organizations Concession/Admission/Sales Fees may be modified at the discretion of the PRCS Director		
D. INDOOR DROP-IN FEES		
1. Showers Only (Spartan Gym)	$1.00	$1.00
2. Youth Drop-In	$1.00	$1.00
3. Youth Drop-In Ten Punch Card	$9.00	$9.00
4. Youth Drop-In Three Month Pass	$23.00	$23.00
5. Adult Drop-In	$2.00	$3.00
6. Adult Drop-In Ten Punch Card	$19.00	$29.00
7. Adult Drop-In Three Month Pass	$53.00	$63.00
E. AQUATICS DROP-IN FEES		
1. Adult	$3.50	$4.50
2. Child/Senior/Disabled	$2.50	$3.00
3. Family	$8.75	$11.50
4. Adult - Real Deal	$1.50	$2.50
5. Child/Senior/Disabled - Real Deal	$1.00	$1.50
6. **10 Punch**		
a. Adult	$29.00	$36.00
b. Child/Senior/Disabled	$20.00	$24.00
c. Family	$71.00	$100.00
7. **1 Month**		
a. Adult	$47.50	$61.50
b. Child/Senior/Disabled	$30.00	$36.00
c. Family	$117.00	$140.00
8. **3 Month**		
a. Adult	$134.00	$165.00
b. Child/Senior/Disabled	$89.00	$113.00
c. Family	$267.00	$320.00
9. **6 Month**		
a. Adult	$216.00	$265.00
b. Child/Senior/Disabled	$154.00	$184.00
c. Family	$431.00	$517.00
10 **1 Year Pass**		

Fee	2014 Adopted Resident Rate	2014 Adopted Non-Resident Rate
a. Adult	$377.00	$477.00
b. Child/Senior/Disabled	$269.00	$322.00
c. Family	$754.00	$904.00
F. AQUATICS LESSON AND RECREATION FEES		
1. **Lesson Program**		
a. Parent & Tot	$5.50	$6.50
b. Preschool (1-5)	$5.50	$6.50
c. Youth (1&2)	$5.50	$6.50
d. Youth (3-7)	$5.50	$6.50
e. Adult	$5.50	$6.50
f. Water Fitness - Adults	$4.50	$5.50
g. Water Fitness - Adults10x	$37.00	$45.00
h. Water Fitness Senior	$3.25	$4.00
i. Water Fitness Seniors10x	$26.00	$32.00
j. Arthritis - Adults	$3.50	$4.00
k. Arthritis - Adults 10x	$35.00	$40.00
l. Arthritis-Seniors	$3.50	$4.00
m. Arthritis - Seniors 10x	$35.00	$40.00
2. **Other Programs**		
a. Swim Day Camp	$115.00	$125.00
b. Gators Swim /Dive 7 Wks	$140.00	$160.00
3. **Rentals**		
a. School Dist: Per 60 Kids/per Hour (non-agreement)	$50.00	$50.00
b. Rentals On-Going (non-swim team)	$75.00	$75.00
c. Swim Team Per/ Lane/Hr	$11.00	$11.00
4. **Public Rentals per Hour**		
a. 1-60	$115.00	$130.00
b. 61-150	$150.00	$175.00
G. FEE IN LIEU OF STREET TREE REPLACEMENT	$285.00	

[Ord. 650 § 3 (Exh. A), 2012; Ord. 647 § 2, 2012; Ord. 627 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 602 § 1, 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. A), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 3, 2006; Ord. 428 § 1, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 2, 2001; Ord. 256 § 2, 2000]

3.01.310 City Hall Rental Fees

1. City Hall Rental - Third Floor Conference Room	$35 Per Hour	$35 Per Hour
2. City Hall Rental - Council Chambers	$100 Per Hour	$100 Per Hour
3. AV Set-up Fee - Per Room	$15.00	$15.00
4. Damage Deposit (refundable)	$200.00	$200.00

[Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 570 § 1 (Exh. A), 2

3.01.400 Surface Water Management Rate Table

Rate Category	Percent Impervious Surface	2014 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
A. Rate Table					
1. Residential: Single-family home		$141.59	Parcel	$8.50	$150.09
a. Very Light	Less than or equal to 10%	$141.59	Parcel	$8.50	$150.09
b. Light	More than 10%, less than or equal to 20%	$328.84	Acre	$19.73	$348.58
c. Moderate	More than 20%, less than or equal to 45%	$679.37	Acre	$40.76	$720.13
d. Moderately Heavy	More than 45%, less than or equal to 65%	$1,317.63	Acre	$79.06	$1,396.69
e. Heavy	More than 65%, less than or equal to 85%	$1,669.30	Acre	$100.16	$1,769.46
f. Very Heavy	More than 85%, less than or equal to 100%	$2,186.54	Acre	$131.19	$2,317.73
g. Minimum Rate		$141.58		$8.50	$150.08

There are two types of service charges: The flat rate and the sliding rate.

The flat rate service charge applies to single family homes and parcels with less than 10% impervious surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage.

B. CREDITS

Several special rate categories will automatically be assigned to those who qualify

1. An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.
2. A discount for any parcel served by a City approved retention/detention (R/D) facility maintained by the owner.

   Categories with Retention/Detention Facilities The following categories are eligible for reduced rates if they have an approved retention/detention facility.

Rate Category	Percent Impervious Surface	2014 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-Family Home	50%	$70.79	Parcel	$4.25	$75.04
a. Very Light	50%	$70.79	Parcel	$4.25	$75.04
b. Light	50%	$164.42	Acre	$9.87	$174.28
c. All other categories will be discounted to the fee and tax applicable to the preceding rate category in the Rate Table in subsection A of this section					

3. A public school district shall be elegible for a discount of up to 100% of its standard rates until July 1, 2015 based on the value of an approved curricullum which benefits surface water utility programs. The curriculum costs shall be approved annually by the City.
4. Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.

C. RATE ADJUSTMENTS

Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period).

Property owners should file a request for a change in the rate assessed if:

1. The property acreage is incorrect;
2. The measured impervious surface is incorrect;
3. The property is charged a sliding fee when the fee should be flat;
4. The person or property qualifies for an exemption or discount; or
5. The property is wholly or in part outside the service area.

D. REBATE

Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of $2.00 per square foot not to exceed $1,600 for any parcel.

[Ord. 659 § 2, 2013; Ord. 650 § 3 (Exh. A), 2012; Ord. 642 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 7, 14, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002. Formerly 3.01.070.]

3.01.500 Solid Waste Rate Schedule

Solid Waste Rate Schedule from CleanScapes				
Service Level	**Pounds Per Unit**	**Disposal Fee**	**Collection Fee**	**2014 Total Fee**
A. MONTHLY				
1. One 10-gallon Garbage Micro-Can	15.00	$ 0.90	$ 3.30	$ 4.21
2. One 32-gallon Garbage Cart	32.00	$ 1.92	$ 3.96	$ 5.88
B. WEEKLY RESIDENTIAL CURBSIDE SERVICE				
1. One 10-gallon Garbage Micro-Can	10.00	$ 2.60	$ 4.43	$ 7.03
2. One 20-gallon Garbage Cart	20.00	$ 5.21	$ 7.16	$ 12.37
3. 1 32-gallon Garbage Cart	21.71	$ 5.66	$ 11.87	$ 17.53
4. 1 45-gallon Garbage Cart	30.53	$ 7.95	$ 17.44	$ 25.40
5. 1 64-gallon Garbage Cart	43.41	$ 11.31	$ 18.62	$ 29.94
6. 1 96-gallon Garbage Cart	65.12	$ 16.97	$ 23.66	$ 40.63
7. Additional 32 Gallon Cart (weekly svc)	21.71	$ 5.66	$ 6.75	$ 12.41
8. Additional 64 Gallon Cart (weekly svc)	43.41	$ 11.31	$ 9.91	$ 21.22
9. Additional 96 Gallon Cart (weekly svc)	65.12	$ 16.97	$ 11.88	$ 28.84
10. Extras (32 gallon equivalent)				$ 4.08
11. Miscellaneous Fees:				
a. EoW Yard Debris/FW service (includes 32 gallon cart)				$ 8.53
b. EoW Yard Debris/FW service (includes 64 gallon cart)				$ 9.40
c. EoW Yard Debris/FW service (includes 96 gallon cart)				$ 10.29
d. Extra Yardwaste (per 32 gallon)				$ 2.33
e. Return Trip				$ 8.17
f. Carry-out Charge, per 25 ft, per month				$ 3.50
g. Drive-in Charge, per month				$ 4.67
h. Overweight/Oversize container (per p/u)				$ 3.50
i. Redelivery of containers				$ 11.67
j. Cart Cleaning (per cart per event)				$ 8.75
k. Sunken Can Surcharge per month				$ 8.75
C. ON-CALL BULKY WASTE COLLECTION				
1. White Goods, except refrigerators & freezers		$ 20.00	$ 75.83	$ 95.83
2. Refrigerators, Freezers		$ 40.00	$ 75.83	$ 115.83
3. Sofas, Chairs		$ 35.00	$ 75.83	$ 110.83
4. Mattresses		$ 35.00	$ 75.83	$ 110.83
D. WEEKLY COMMERCIAL & MULTIFAMILY CAN AND CART				
1. 1 10-gallon Garbage Micro-Can	10.00	$ 2.60	$ 5.99	$ 8.59
2. 1 20-gallon Garbage Cart	20.00	$ 5.21	$ 9.93	$ 15.14
3. 1 32-gallon Garbage Cart	21.39	$ 5.57	$ 15.79	$ 21.36
4. 1 45-gallon Garbage Cart	30.07	$ 7.84	$ 22.24	$ 30.08
5. 1 64-gallon Garbage Cart	42.77	$ 11.15	$ 24.70	$ 35.85
6. 1 96-gallon Garbage Cart	64.16	$ 16.72	$ 31.91	$ 48.62
7. Additional 32 Gallon Cart (weekly svc)	21.39	$ 5.57	$ 15.79	$ 21.36
8. Additional 64 Gallon Cart (weekly svc)	42.77	$ 11.15	$ 24.70	$ 35.85
9. Additional 96 Gallon Cart (weekly svc)	64.16	$ 16.72	$ 31.91	$ 48.62
10. Extras (32 gallon equivalent)				$ 4.08
11. Miscellaneous Fees:				
a. Weekly Yard Debris/FW (incl 32 gallon cart)				$ 21.58

Solid Waste Rate Schedule from CleanScapes				
Service Level	**Pounds Per Unit**	**Disposal Fee**	**Collection Fee**	**2014 Total Fee**
b. Weekly Yard Debris/FW (incl 64 gallon cart)				$ 23.77
c. Weekly Yard Debris/FW (incl 96 gallon cart)				$ 26.01
d. Return Trip (same day, before 2:00)				$ 8.17
e. Carry-out Charge, per 25 ft, per month				$ 3.50
f. Drive-in Charge, per month				$ 4.67
g. Overweight/Oversize container (per p/u)				$ 3.50
h. Redelivery of containers				$ 11.67
i. Cart Cleaning (per cart per event)				$ 8.75
E. COMMERCIAL DETACHABLE CONTAINER (LOOSE)				
1. 1 Cubic Yard, 1 pickup/week	135.00	$ 35.18	$ 64.29	$ 99.47
2. 1 Cubic Yard, 2 pickups/week	135.00	$ 70.36	$ 128.59	$ 198.94
3. 1 Cubic Yard, 3 pickups/week	135.00	$ 105.54	$ 192.88	$ 298.42
4. 1 Cubic Yard, 4 pickups/week	135.00	$ 140.73	$ 257.17	$ 397.90
5. 1 Cubic Yard, 5 pickups/week	135.00	$ 175.91	$ 321.46	$ 497.38
6. 1.5 Cubic Yard, 1 pickup/week	202.50	$ 52.77	$ 93.02	$ 145.79
7. 1.5 Cubic Yard, 2 pickups/week	202.50	$ 105.54	$ 186.04	$ 291.58
8. 1.5 Cubic Yard, 3 pickups/week	202.50	$ 158.32	$ 279.07	$ 437.39
9. 1.5 Cubic Yard, 4 pickups/week	202.50	$ 211.09	$ 372.09	$ 583.18
10. 1.5 Cubic Yard, 5 pickups/week	202.50	$ 263.86	$ 465.11	$ 728.97
11. 2 Cubic Yard, 1 pickups/week	270.00	$ 70.36	$ 121.30	$ 191.66
12. 2 Cubic Yard, 2 pickups/week	270.00	$ 140.73	$ 242.59	$ 383.32
13. 2 Cubic Yard, 3 pickups/week	270.00	$ 211.09	$ 363.89	$ 574.98
14. 2 Cubic Yard, 4 pickups/week	270.00	$ 281.45	$ 485.19	$ 766.64
15. 2 Cubic Yard, 5 pickups/week	270.00	$ 351.81	$ 606.48	$ 958.30
16. 3 Cubic Yard, 1 pickup/week	405.00	$ 105.54	$ 172.38	$ 277.92
17. 3 Cubic Yard, 2 pickups/week	405.00	$ 211.09	$ 344.76	$ 555.84
18. 3 Cubic Yard, 3 pickups/week	405.00	$ 316.63	$ 517.13	$ 833.76
19. 3 Cubic Yard, 4 pickups/week	405.00	$ 422.18	$ 689.51	$ 1,111.69
20. 3 Cubic Yard, 5 pickups/week	405.00	$ 527.72	$ 861.89	$ 1,389.61
21. 4 Cubic Yard, 1 pickup/week	540.00	$ 140.73	$ 211.62	$ 352.34
22. 4 Cubic Yard, 2 pickups/week	540.00	$ 281.45	$ 423.23	$ 704.68
23. 4 Cubic Yard, 3 pickups/week	540.00	$ 422.18	$ 634.85	$ 1,057.02
24. 4 Cubic Yard, 4 pickups/week	540.00	$ 562.90	$ 846.46	$ 1,409.36
25. 4 Cubic Yard, 5 pickups/week	540.00	$ 703.63	$ 1,058.08	$ 1,761.70
26. 6 Cubic Yard, 1 pickup/week	810.00	$ 211.09	$ 290.09	$ 501.18
27. 6 Cubic Yard, 2 pickups/week	810.00	$ 422.18	$ 580.18	$ 1,002.36
28. 6 Cubic Yard, 3 pickups/week	810.00	$ 633.27	$ 870.27	$ 1,503.53
29. 6 Cubic Yard, 4 pickups/week	810.00	$ 844.35	$ 1,160.36	$ 2,004.71
30. 6 Cubic Yard, 5 pickups/week	810.00	$1,055.44	$ 1,450.45	$ 2,505.89
31. 8 Cubic Yard, 1 pickup/week	1,080.00	$ 281.45	$ 350.34	$ 631.79
32. 8 Cubic Yard, 2 pickups/week	1,080.00	$ 562.90	$ 700.68	$ 1,263.59
33. 8 Cubic Yard, 3 pickups/week	1,080.00	$ 844.35	$ 1,051.02	$ 1,895.38
34. 8 Cubic Yard, 4 pickups/week	1,080.00	$1,125.81	$ 1,401.37	$ 2,527.17
35. 8 Cubic Yard, 5 pickups/week	1,080.00	$1,407.26	$ 1,751.71	$ 3,158.97
36. Extra loose cubic yard, per pickup				$ 14.00
F. WEEKLY COMMERCIAL DETACHABLE CONTAINER (COMPACTED)				
1. 1 Cubic Yard Container	405.00	$ 105.54	$ 128.59	$ 234.12

Solid Waste Rate Schedule from CleanScapes				
Service Level	**Pounds Per Unit**	**Disposal Fee**	**Collection Fee**	**2014 Total Fee**
2. 1.5 Cubic Yard Container	607.50	$ 158.32	$ 162.79	$ 321.11
3. 2 Cubic Yard Container	810.00	$ 211.09	$ 194.07	$ 405.16
4. 3 Cubic Yard Container	1,215.00	$ 316.63	$ 258.57	$ 575.20
5. 4 Cubic Yard Container	1,620.00	$ 422.18	$ 296.26	$ 718.44
6. 6 Cubic Yard Container	2,430.00	$ 633.27	$ 377.12	$ 1,010.38
7. Detachable Container Miscellaneous Fees (per occurance):				
a. Return Trip				$ 11.67
b. Roll-out Container over 15 feet (per p/u)				$ 2.33
c. Unlock Container (per p/u)				$ 1.75
d. Gate Opening (per p/u)				$ 1.75
G. UNSCHEDULED GARBAGE COLLECTION SERVICES				
1. 1 45 gallon cart		$ 1.81	$ 65.06	$ 66.87
2. 1 64 gallon cart		$ 2.57	$ 65.60	$ 68.17
3. 1 96 gallon cart		$ 3.86	$ 67.17	$ 71.03
4. 1 cubic yard container		$ 8.12	$ 74.19	$ 82.31
5. 1.5 cubic yard container		$ 12.19	$ 80.42	$ 92.61
6. 2 cubic yard container		$ 16.26	$ 86.54	$ 102.81
7. 3 cubic yard container		$ 24.38	$ 97.63	$ 122.01
8. 4 cubic yard container		$ 32.50	$ 106.13	$ 138.63
9. 6 cubic yard container		$ 48.76	$ 123.15	$ 171.91
10. 8 cubic yard container		$ 65.00	$ 136.22	$ 201.21
H. COMMERCIAL UNSCHEDULED RECYCLING COLLECTION SERVICES				
1. 1 32 gallon cart			$ 63.66	$ 63.66
2. 1 45 gallon cart			$ 65.06	$ 65.06
3. 1 64 gallon cart			$ 65.60	$ 65.60
4. 1 96 gallon cart			$ 67.17	$ 67.17
5. 1 cubic yard container			$ 74.19	$ 74.19
6. 1.5 cubic yard container			$ 80.42	$ 80.42
7. 2 cubic yard container			$ 86.54	$ 86.54
8. 3 cubic yard container			$ 97.63	$ 97.63
9. 4 cubic yard container			$ 106.13	$ 106.13
10. 6 cubic yard container			$ 123.15	$ 123.15
11. 8 cubic yard container			$ 136.22	$ 136.22
I. TEMPORARY COLLECTION HAULING				
1. 4 Yard detachable container	540.00	$ 32.50	$ 104.99	$ 137.49
2. 6 Yard detachable container	810.00	$ 48.75	$ 104.99	$ 153.74
3. 8 Yard detachable container	1,080.00	$ 65.00	$ 104.99	$ 169.99
4. Non-compacted 10 cubic yard Drop-box				$ 151.65
5. Non-compacted 20 cubic yard Drop-box				$ 174.98
6. Non-compacted 30 cubic yard Drop-box				$ 198.31
7. Non-compacted 40 cubic yard Drop-box				$ 209.98

Solid Waste Rate Schedule from CleanScapes			
Service Level	**2014 Delivery Fee**	**2014 Daily Rental**	**2014 Monthly Rental**
J. TEMPORARY COLLECTION CONTAINER RENTAL AND DELIVERY			
1. 4 Yard detachable container	$ 81.66	$ 4.67	$ 55.99
2. 6 Yard detachable container	$ 81.66	$ 4.67	$ 55.99
3. 8 Yard detachable container	$ 81.66	$ 4.67	$ 55.99
4. Non-compacted 10 cubic yard Drop-box	$ 104.99	$ 7.00	$ 83.99
5. Non-compacted 20 cubic yard Drop-box	$ 104.99	$ 7.00	$ 83.99
6. Non-compacted 30 cubic yard Drop-box	$ 104.99	$ 7.00	$ 83.99
7. Non-compacted 40 cubic yard Drop-box	$ 104.99	$ 7.00	$ 83.99
8. Miscellaneous Fees:			**Per Event**
a. Return Trip			$ 29.16
b. Stand-by Time (per minute)			$ 1.46
c. Drop-box turn around charge			$ 11.67

Service Level (based on pick ups)	2014 Rent	2014 Monthly Rent	2014 Delivery Charge	2014 Haul Charge
K. COMMERCIAL & MULTIFAMILY DROP-BOX COLLECTION				
1. Non-compacted 15 cubic yard Drop-box	$ 5.83	$ 69.99	$ 104.99	$ 164.08
2. Non-compacted 20 cubic yard Drop-box	$ 5.83	$ 81.66	$ 104.99	$ 179.88
3. Non-compacted 25 cubic yard Drop-box	$ 5.83	$ 93.32	$ 104.99	$ 195.69
4. Non-compacted 30 cubic yard Drop-box	$ 5.83	$ 104.99	$ 104.99	$ 211.50
5. Non-compacted 40 cubic yard Drop-box	$ 5.83	$ 116.66	$ 104.99	$ 243.11
6. Compacted 15 cubic yard Drop-box	$ -	$ -	$ 116.66	$ 187.41
7. Compacted 20 cubic yard Drop-box	$ -	$ -	$ 116.66	$ 203.21
8. Compacted 25 cubic yard Drop-box	$ -	$ -	$ 116.66	$ 219.02
9. Compacted 30 cubic yard Drop-box	$ -	$ -	$ 116.66	$ 234.83
10. Compacted 40 cubic yard Drop-box	$ -	$ -	$ 116.66	$ 266.44

Service Level	Pounds Per Unit	2014 Disposal Fee	2014 Collection Fee	2014 Total Service Fee
L. ON-STREET CANS				
1. Can collection 30-50 gallons, per p/u	30.00	$ 1.80	$ 2.17	$ 3.97
M. CITY FACILITIES				
1. City facilities, flat rate, per month		$ 275.97	$ 494.04	$ 770.01
N. SWEEPING SOLIDS				
1. Disposal/Recycling flat rate, per month				$ 933.25
O. HOURLY RATES				
1. Rear/Side-load packer + driver				$ 128.32
2. Front-load packer + driver				$ 128.32
3. Drop-box Truck + driver				$ 104.99
4. Additional Labor (per person)				$ 46.66
P. COMMERCIAL FLUORESCENT TUBE RECYCLING		**Rate/tube**		
1. Collection, first tube		$ 23.33		
2. Collection, additional tubes		$ 2.33		

[Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

3.01.800 Fee Waiver

The city manager or designee is authorized to waive use fees for right-of-way permits (SMC 3.01.010), facility use fees and concessionaire permits (SMC 3.01.030), and meeting rooms (SMC 3.01.032) as a city contribution toward events which serve the community and are consistent with adopted city programs. The city manager is authorized to designate collection points in the City Hall lobby, pool, or Spartan Recreation Center for any charitable organization without charge to be used for the donation of food or goods that will benefit Shoreline residents in need.

[Ord. 650 § 3 (Exh. A), 2012; Ord. 602 § 2, 2011; Ord. 570 § 2, 2010; Ord. 243 § 1, 2000]

3.01.810 Collection Fees (Financial)

	2014 Fee Schedule
The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee	$29.25

[Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 5, 14, 2006; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 1, 2001. Formerly 3.01.040.]

3.01.820 Annual Adjustments

The fee schedules in this chapter shall be automatically updated on an annual basis on January 1st of each year by the Seattle Consumer Price Index for all urban consumers (CPI-U). The adjustment shall be calculated each year and included in the city manager's proposed budget. The annual adjustment shall be based on the CPI-U average for the period that includes the last six months of the previous budget year and the first six months of the current budget year. The city manager may choose to not include annual CPI-U adjustments in the city manager's proposed budget and the city council may choose to not include annual CPI-U adjustments in the adopted budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years. The annual adjustments to the fees in this chapter shall be rounded to the nearest quarter-dollar.

[Ord. 650 § 3 (Exh. A), 2012; Ord. 451 § 15, 2006]

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Department 11 City Manager											
Revenue Accounts											
3210000 - Master License	160,000	160,000	0	0	0	0	0	0	0	-160,000.00	-100.00
3216000 - Buss Lic-Professional/Occuptnl	7,600	7,600	2,557	7,600	7,600	0	7,600	7,600	7,600	0.00	0.00
3216003 - Buss Lic-WATCH Program	0	0	413	300	0	0	0	0	0	0.00	0.00
3218000 - Buss Lic - Penalties	50	50	0	50	50	0	50	50	50	0.00	0.00
3219900 - Business Licensing	0	0	136,513	180,000	180,000	0	180,000	180,000	180,000	180,000.00	0.00
3417520 - Franchise Reimbursements-Cable	0	0	0	0	0	0	0	0	0	0.00	0.00
3417521 - Franchise Reimbursements-Phone	0	0	0	0	2,500	0	2,500	2,500	2,500	2,500.00	0.00
3458900 - Hearing Examiner Appeal Fee	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
3625020 - Lease Rev Highland Park Center	73,651	73,651	47,715	63,753	64,558	0	64,558	64,558	64,558	-9,093.00	-12.34
3625021 - CAM Highland Park Center	0	0	5,497	7,371	7,371	0	7,371	7,371	7,371	7,371.00	0.00
3625022 - Lease Revenue Admin Fee	0	0	1,726	2,260	2,260	0	2,260	2,260	2,260	2,260.00	0.00
Total Revenue Accounts:	242,301	242,301	194,421	262,334	265,339	0	265,339	265,339	265,339	23,038.00	9.50
Department 15 City Attorney											
Revenue Accounts											
3417500 - Sales of Nontaxable Merchandis	0	0	11	11	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	11	11	0	0	0	0	0	0.00	0.00
Department 16 Administrative Services											
Revenue Accounts											
3223000 - Animal Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
3414300 - Financial/Accounting Services	1,800	1,800	900	1,800	1,800	0	1,800	1,800	1,800	0.00	0.00
3457001 - Video and Audio Taping Service	1,826	1,826	272	500	1,826	0	1,826	1,826	1,826	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	0	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	25,000	25,000	15,000	25,000	25,000	0	25,000	25,000	25,000	0.00	0.00
3699003 - Credit Card Rebate	6,500	6,500	6,305	6,500	6,500	0	6,500	6,500	6,500	0.00	0.00
3951000 - Proceeds from Street Vacation	0	0	19,656	19,656	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	35,126	35,126	42,133	53,456	35,126	0	35,126	35,126	35,126	0.00	0.00
Department 17 City Wide											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	1,137,413	1,573,515	0	0	808,459	638,203	1,446,662	787,208	1,446,662	-126,853.00	-8.06
3111000 - Property Tax	9,409,277	9,409,277	5,155,373	9,409,277	10,245,815	0	10,245,815	9,409,277	10,245,815	836,538.00	8.89
3131000 - Local Sales & Use Taxes	6,574,800	6,574,800	0	0	0	0	0	6,574,800	0	-6,574,800.00	-100.00
3131100 - Sales & Use Tax, Repl 3131000	0	0	4,223,058	6,995,820	6,739,000	0	6,739,000	0	6,739,000	6,739,000.00	0.00
3136200 - Utility Tax-Storm Drainage	0	0	110,755	0	0	0	0	0	0	0.00	0.00
3164300 - Private Utility, Tax-Gas	966,946	966,946	571,723	889,590	889,590	0	889,590	966,946	889,590	-77,356.00	-8.00
3164500 - Private Utility, Tax-Garbage	497,977	497,977	259,012	517,732	528,086	0	528,086	497,977	528,086	30,109.00	6.04
3164600 - Private Utility, Tax-Cable	809,181	809,181	527,575	872,886	872,886	0	872,886	809,181	872,886	63,705.00	7.87
3164701 - Priv Util Tax-Tele,Cell,Pager	1,704,878	1,704,878	880,583	1,569,095	1,569,095	0	1,569,095	1,704,878	1,569,095	-135,783.00	-7.96

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3167800 - Utility Tax-Storm Drainage	201,648	201,648	0	201,648	207,697	0	207,697	201,648	207,697	6,049.00	3.00
3168100 - Gambling Tax-Punch & Pull Tabs	0	0	96,249	142,822	129,000	0	129,000	0	129,000	129,000.00	0.00
3168300 - Gambling-Amusement Games	0	0	123	125	125	0	125	0	125	125.00	0.00
3168400 - Gambling-Card Games	0	0	1,027,252	1,693,035	1,440,000	0	1,440,000	0	1,440,000	1,440,000.00	0.00
3172000 - Leasehold Excise Tax	7,200	7,200	5,974	7,200	7,200	0	7,200	7,200	7,200	0.00	0.00
3175100 - Punch Boards/Pull Tabs	142,822	142,822	0	0	0	0	0	142,822	0	-142,822.00	-100.00
3175300 - Amusement Games	125	125	0	0	0	0	0	125	0	-125.00	-100.00
3175400 - Card Games	1,612,504	1,612,504	0	0	0	0	0	1,612,504	0	-1,612,504.00	-100.00
3198010 - Penalties & Int, Gambling Tax	90,295	90,295	0	0	43,103	0	43,103	90,295	43,103	-47,192.00	-52.26
3210000 - Master License	0	0	0	0	0	0	0	0	0	0.00	0.00
3219101 - Franchise Fee - Cable	722,665	722,665	390,626	785,863	785,863	0	785,863	722,665	785,863	63,198.00	8.74
3219103 - Franchise Fee - Water	715,327	715,327	369,430	726,877	754,197	0	754,197	715,327	754,197	38,870.00	5.43
3219104 - Franchise Fee - Sewage	786,127	786,127	588,000	786,127	809,711	0	809,711	786,127	809,711	23,584.00	3.00
3223000 - Animal Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
3339701 - FEMA INDIRECT WA ST MIL DEPT	0	0	250	0	0	0	0	0	0	0.00	0.00
3360694 - Liquor Excise Tax	43,852	43,852	0	15,139	62,590	-62,590	0	43,852	0	-43,852.00	-100.00
3360695 - Liquor Board Profits	468,852	468,852	234,625	469,319	467,584	0	467,584	468,852	467,584	-1,268.00	-0.27
3377100 - City of Seattle-Cty Light Cont	1,829,501	1,829,501	1,121,244	1,829,501	1,912,728	0	1,912,728	1,829,501	1,912,728	83,227.00	4.54
3417500 - Sales of Nontaxable Merchandis	0	0	1,670	1,515	0	0	0	0	0	0.00	0.00
3417520 - Franchise Reimbursements-Cable	0	0	5,000	5,000	0	0	0	0	0	0.00	0.00
3490003 - Interfund Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3575100 - Superior Court Restitution	0	0	318	0	0	0	0	0	0	0.00	0.00
3599003 - Fine/Penalties-Gambling Tax	0	0	47,163	90,295	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	20,000	20,000	3,246	20,000	20,000	0	20,000	20,000	20,000	0.00	0.00
3611110 - LGIP Investment Interest	6,500	6,500	13,067	6,500	6,500	0	6,500	6,500	6,500	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-2,219	0	0	0	0	0	0	0.00	0.00
3614000 - Local Sales Interest	3,500	3,500	1,092	3,500	3,500	0	3,500	3,500	3,500	0.00	0.00
3614001 - SWM Interest_Delin Utlty Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3614002 - Interest-Cont,Note,Loan, A/R	0	0	15,623	0	0	0	0	0	0	0.00	0.00
3614004 - Interfund Loan Interest	0	0	592	0	0	0	0	0	0	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	0	0	41	0	0	0	0	0	0	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	-1	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	2,500	2,500	3,402	2,500	2,500	0	2,500	2,500	2,500	0.00	0.00
3699001 - Misc Rev-Recovery of NSF Fees	0	0	142	0	0	0	0	0	0	0.00	0.00
3951000 - Proceeds from Street Vacation	0	0	19,656	19,656	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	946,045	0	0	0	0	0	0	0	0	0.00	0.00
3970001 - Trans In GF Overhead	0	946,045	709,534	946,045	969,100	0	969,100	961,998	969,100	23,055.00	2.43
3980000 - Insurance Premiums/Recovery	0	0	43	43	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	28,699,935	29,136,037	16,380,221	28,007,110	29,274,329	575,613	29,849,942	28,365,683	29,849,942	713,905.00	2.45

Department 18 Human Resources

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Revenue Accounts											
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0.00	0.00
3699002 - Misc. Rev. Flex-Plan Forfeits	0	0	493	494	0	0	0	0	0	0.00	0.00
3699004 - Worker's Comp Refund	8,000	8,000	0	0	0	0	0	8,000	0	-8,000.00	-100.00
Total Revenue Accounts:	8,000	8,000	493	494	0	0	0	8,000	0	-8,000.00	-100.00
Department 20 Police											
Revenue Accounts											
3137100 - Local Criminal Justice Funding	1,171,779	1,171,779	765,823	1,171,779	1,224,532	0	1,224,532	1,171,779	1,224,532	52,753.00	4.50
3311601 - Dept of Justice_DEA_TDS Task F	0	0	9,586	9,586	0	0	0	0	0	0.00	0.00
3311602 - Dept of Justice OCDETF	0	0	3,225	3,225	0	0	0	0	0	0.00	0.00
3311671 - Dept of Justice, Direct-COPS	0	0	0	0	0	0	0	0	0	0.00	0.00
3311672 - DOJ-Byrne Memorial Grant Prog	0	18,240	382	18,240	0	0	0	0	0	-18,240.00	-100.00
3312110 - US Treas. Secret Service Reimb	9,000	9,000	20,109	16,000	16,000	0	16,000	9,000	16,000	7,000.00	77.77
3331673 - Byrne Memorial Grant-Seattle	0	9,935	0	9,935	0	0	0	0	0	-9,935.00	-100.00
3332062 - Traffic Safety Equipment Grant	0	7,493	7,356	7,493	0	0	0	0	0	-7,493.00	-100.00
3340351 - Traffic Safety Commission	0	0	0	0	0	0	0	0	0	0.00	0.00
3340691 - WA Assoc Sheriffs/Police Chief	0	0	0	0	0	0	0	0	0	0.00	0.00
3360621 - MVET - Violent Crime	13,850	13,850	9,459	13,850	13,954	0	13,954	13,850	13,954	104.00	0.75
3360625 - MVET - CJ Contracted Service	78,280	78,280	60,630	78,280	78,280	0	78,280	78,280	78,280	0.00	0.00
3360626 - Criminal Justice-Special Prgms	12,327	12,327	9,173	12,050	12,140	0	12,140	12,140	12,140	-187.00	-1.51
3360651 - DUI/Other Criminal Just Assist	10,000	10,000	7,180	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3371000 - Interlocal Funding - General	0	0	0	0	0	0	0	0	0	0.00	0.00
3379000 - Interlocal Government-Other	54,030	54,030	32,087	48,130	48,130	0	48,130	52,925	48,130	-5,900.00	-10.91
3415000 - Sales/Services-Taxable	500	500	0	500	0	0	0	0	0	-500.00	-100.00
3421900 - DUI Car Impound Admin Fee	0	0	33,152	0	45,000	0	45,000	0	45,000	45,000.00	0.00
3429000 - Kenmore - Jail Van Svc. Charge	1,500	1,500	0	2,238	2,270	0	2,270	1,500	2,270	770.00	51.33
3429001 - DUI Car Impound Admin Fee	45,000	45,000	0	45,000	0	0	0	45,000	0	-45,000.00	-100.00
3599001 - Fines/Penalties-Code Violation	4,000	4,000	3,325	4,000	4,000	0	4,000	4,000	4,000	0.00	0.00
3621002 - Vehicle Rental_Kenmore Jail Va	0	0	1,119	0	0	0	0	0	0	0.00	0.00
3625024 - Police Station Facility Rental	0	0	0	506	514	0	514	514	514	514.00	0.00
3628003 - Merchandise Sales	0	0	148	200	500	0	500	500	500	500.00	0.00
Total Revenue Accounts:	1,400,266	1,435,934	962,754	1,451,012	1,455,320	0	1,455,320	1,399,488	1,455,320	19,386.00	1.35
Department 21 Criminal Justice											
Revenue Accounts											
3371000 - Interlocal Funding - General	100,000	100,000	0	100,000	128,352	0	128,352	128,352	128,352	28,352.00	28.35
3392168 - Byrne Memorial Grant Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
3531000 - Traffic Infraction Refund	625,000	625,000	1,597	597,919	600,000	0	600,000	600,000	600,000	-25,000.00	-4.00
Total Revenue Accounts:	725,000	725,000	1,597	697,919	728,352	0	728,352	728,352	728,352	3,352.00	0.46
Department 24 Parks, Recreation, Cultural Sv											

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Revenue Accounts											
3219000 - Concession Permits	300	300	77	300	300	0	300	300	300	0.00	0.00
3360626 - Criminal Justice-Special Prgms	16,731	16,731	13,054	17,148	17,276	0	17,276	16,731	17,276	545.00	3.25
3379001 - LFP Teen Participation	0	0	0	0	0	0	0	0	0	0.00	0.00
3387401 - LFP Residential Discount	0	0	0	8,963	12,500	0	12,500	0	12,500	12,500.00	0.00
3414300 - Financial/Accounting Services	0	0	1,793	1,793	0	0	0	0	0	0.00	0.00
3473000 - Teen Trips_No Tax	2,400	2,400	6,733	2,400	2,400	0	2,400	2,400	2,400	0.00	0.00
3473001 - Teen Classes	13,300	13,300	1,471	14,300	13,300	0	13,300	13,300	13,300	0.00	0.00
3473002 - Teen Trips_Taxable	0	0	9,936	0	0	0	0	0	0	0.00	0.00
3473101 - Activity Fees-Lessons	198,150	198,150	160,444	198,150	198,150	0	198,150	198,150	198,150	0.00	0.00
3473102 - Act Fees-Fitness Classes-NoTax	22,850	22,850	15,695	22,850	22,850	0	22,850	22,850	22,850	0.00	0.00
3473103 - Act Fees-Arthritis Prog-NoTax	7,800	7,800	5,933	7,800	7,800	0	7,800	7,800	7,800	0.00	0.00
3473104 - Activ Fee-Admisns/Drop In Txbl	115,000	115,000	78,799	117,000	113,500	0	113,500	115,000	113,500	-1,500.00	-1.30
3473105 - Activity Fee-Pool Rental_Taxab	63,000	63,000	37,224	63,000	59,000	0	59,000	63,000	59,000	-4,000.00	-6.34
3473107 - Activity Fee-Locker Fees	1,800	1,800	1,221	1,800	1,800	0	1,800	1,800	1,800	0.00	0.00
3473111 - Act Fee-Water Sfty Course-NoTx	9,500	9,500	7,440	9,500	9,500	0	9,500	9,500	9,500	0.00	0.00
3473200 - Athletic Field Rental - All	350,000	350,000	258,765	350,000	360,000	0	360,000	350,000	360,000	10,000.00	2.85
3473201 - Athletic Field Rental-Youth	0	0	30	0	0	0	0	0	0	0.00	0.00
3473202 - Athletic Field Rental-Adult	0	0	0	0	0	0	0	0	0	0.00	0.00
3473211 - City Hall Meeting Room Rentals	0	0	0	0	0	0	0	0	0	0.00	0.00
3476116 - Preschool Sports Skills_No Tax	0	0	4,232	0	0	0	0	0	0	0.00	0.00
3476220 - Preschool-Sports Skills_Taxabl	23,000	23,000	19,681	25,000	25,000	0	25,000	23,000	25,000	2,000.00	8.69
3476221 - Preschool-Arts	17,000	17,000	40,670	28,000	27,000	0	27,000	17,000	27,000	10,000.00	58.82
3476222 - Preschool-Indoor Play-Taxable	12,000	12,000	8,117	12,000	13,000	0	13,000	12,000	13,000	1,000.00	8.33
3476224 - Youth Arts-Taxable	0	0	2,573	0	0	0	0	0	0	0.00	0.00
3476329 - Youth-Summer Playground_No Tax	200,000	200,000	179,910	200,000	200,000	0	200,000	200,000	200,000	0.00	0.00
3476330 - Youth Summer Playground_Taxabl	0	0	32,868	0	0	0	0	0	0	0.00	0.00
3476331 - Youth Arts-No Tax	36,000	36,000	28,582	30,000	33,000	0	33,000	36,000	33,000	-3,000.00	-8.33
3476333 - Youth Health & Fitness_No Tax	0	0	2,433	0	0	0	0	0	0	0.00	0.00
3476334 - Youth Sports Skills-Taxable	0	0	10,021	0	0	0	0	0	0	0.00	0.00
3476335 - Youth Special Interest_Taxable	0	0	9,524	0	0	0	0	0	0	0.00	0.00
3476336 - Youth-Special Interest_No Tax	20,000	20,000	5,054	18,000	18,000	0	18,000	20,000	18,000	-2,000.00	-10.00
3476337 - Youth-Skyhawk Program_Taxable	10,000	10,000	0	14,000	16,000	0	16,000	10,000	16,000	6,000.00	60.00
3476338 - Youth-Skyhawk Program-No Tax	0	0	12,438	0	0	0	0	0	0	0.00	0.00
3476339 - Youth-Sports Skills_No Tax	24,500	24,500	15,160	25,000	25,000	0	25,000	24,500	25,000	500.00	2.04
3476340 - Youth-Health & Fitness-Taxable	10,000	10,000	1,334	4,000	4,000	0	4,000	10,000	4,000	-6,000.00	-60.00
3476441 - Adult-Arts-No Tax	15,000	15,000	8,489	12,000	12,000	0	12,000	15,000	12,000	-3,000.00	-20.00
3476442 - Adult-Sports Leagues	20,000	20,000	14,469	18,000	20,000	0	20,000	20,000	20,000	0.00	0.00
3476444 - Adult-Special Interest	8,000	8,000	719	2,500	4,000	0	4,000	8,000	4,000	-4,000.00	-50.00
3476445 - Adult Health & Fitness_Taxable	0	0	28,183	0	0	0	0	0	0	0.00	0.00
3476446 - Adult-Health/Fitness_No Tax	78,000	78,000	21,686	65,000	68,000	0	68,000	78,000	68,000	-10,000.00	-12.82

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3476447 - Adult-Dog Obedience	4,000	4,000	1,260	1,500	1,000	0	1,000	4,000	1,000	-3,000.00	-75.00
3476448 - Specialized Rec Class_Taxable	0	0	11,760	0	0	0	0	0	0	0.00	0.00
3476555 - Special Rec-Trips_No Tax	12,000	12,000	0	12,000	12,000	0	12,000	12,000	12,000	0.00	0.00
3476556 - Special Rec-Event_Taxable	0	0	6,077	0	0	0	0	0	0	0.00	0.00
3476558 - Special Rec-Classes_No Tax	79,000	79,000	50,947	79,000	82,000	0	82,000	79,000	82,000	3,000.00	3.79
3476560 - Special Events (Taxable)	0	0	155	0	0	0	0	0	0	0.00	0.00
3476665 - City Wide-Celebrate Shoreline	18,000	18,000	17,407	16,000	16,000	0	16,000	18,000	16,000	-2,000.00	-11.11
3476666 - Celebrate Shoreline_B&O	0	0	300	0	0	0	0	0	0	0.00	0.00
3476667 - Adult-Outdoor Activity, Taxabl	0	0	3,357	4,000	5,000	0	5,000	0	5,000	5,000.00	0.00
3476668 - Beer Garden Proceeds-Taxable	0	0	1,847	0	0	0	0	0	0	0.00	0.00
3476998 - LFP Residential Discount	0	0	8,963	0	0	0	0	0	0	0.00	0.00
3476999 - Shoreline Scholarship Clearing	-45,000	-45,000	-34,715	-45,000	-45,000	0	-45,000	-45,000	-45,000	0.00	0.00
3575100 - Superior Court Restitution	0	0	210	0	0	0	0	0	0	0.00	0.00
3611110 - LGIP Investment Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3624001 - Rec Center Rental	13,000	13,000	10,267	13,000	13,000	0	13,000	13,000	13,000	0.00	0.00
3624002 - Pic Nic Shelter Rental	17,000	17,000	22,777	21,000	21,000	0	21,000	17,000	21,000	4,000.00	23.52
3624003 - Spartan Gym Rental	49,000	49,000	54,902	60,000	60,000	0	60,000	49,000	60,000	11,000.00	22.44
3624004 - Booth Rental	4,600	4,600	0	4,700	4,700	0	4,700	4,600	4,700	100.00	2.17
3624005 - City Hall Meeting Room Rentals	6,000	6,000	9,102	9,000	10,000	0	10,000	6,000	10,000	4,000.00	66.66
3626000 - Rental Income-Caretaker House	5,256	5,256	4,027	5,256	5,256	0	5,256	5,256	5,256	0.00	0.00
3626002 - Rent-Kruckeberg Garden	0	0	-10,228	0	0	0	0	0	0	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	1,700	1,700	699	1,700	1,500	0	1,500	1,700	1,500	-200.00	-11.76
3628003 - Merchandise Sales	7,200	7,200	5,029	7,200	7,200	0	7,200	7,200	7,200	0.00	0.00
3629001 - Use of Property - Cell Tower	82,104	82,104	58,806	82,104	85,285	0	85,285	82,104	85,285	3,181.00	3.87
3629003 - Community Garden Application	0	0	1,110	1,110	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	1,395	1,395	0	0	0	0	0	0.00	0.00
3672200 - Donate From Priv Src-Memorial	3,000	3,000	1,500	3,000	3,000	0	3,000	3,000	3,000	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	-374	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	1,100	1,100	13	3,100	3,100	1,500	4,600	1,100	4,600	3,500.00	318.18
Total Revenue Accounts:	1,532,291	1,532,291	1,271,351	1,548,569	1,568,417	1,500	1,569,917	1,532,291	1,569,917	37,626.00	2.45
Department 25 Planning & Community											
Revenue Accounts											
3221011 - Permits-Building & Structures	331,396	331,396	348,177	334,000	344,000	0	344,000	331,396	344,000	12,604.00	3.80
3221012 - Permits, Bldg/Struct- Plumbing	1,925	1,925	461	500	1,000	0	1,000	1,925	1,000	-925.00	-48.05
3221013 - Permits,Bldg/Struct-Electrical	16,204	16,204	14,525	16,500	16,750	0	16,750	16,204	16,750	546.00	3.36
3221131 - Mechanical Fees/Permits	74,550	74,550	63,761	77,000	77,000	0	77,000	74,550	77,000	2,450.00	3.28
3221241 - Land Use Fees/Permits	37,739	37,739	73,302	57,000	55,000	0	55,000	37,739	55,000	17,261.00	45.73
3221501 - Fire System Fees/Permits	22,567	22,567	8,189	9,000	12,500	0	12,500	22,567	12,500	-10,067.00	-44.60
3290000 - Interfund Licenses and Permits	0	0	0	1,252	0	0	0	0	0	0.00	0.00
3340312 - DOE Grant-Shoreline Envir Asst	0	0	1,984	1,984	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3391811 - Energy Efficiency & Consv Grnt	0	0	0	0	0	0	0	0	0	0.00	0.00
3417100 - Sales of Taxable Merchandise	0	0	12	12	0	0	0	0	0	0.00	0.00
3417500 - Sales of Nontaxable Merchandis	0	0	169	169	0	0	0	0	0	0.00	0.00
3424011 - Inspection Service-Plumbing	49,294	49,294	56,285	75,000	54,500	0	54,500	49,294	54,500	5,206.00	10.56
3458311 - Plan Check Fees	327,880	327,880	289,403	360,000	340,000	0	340,000	327,880	340,000	12,120.00	3.69
3458900 - Hearing Examiner Appeal Fee	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
3458901 - MF Tax Exemption Application	0	0	0	0	0	0	0	0	0	0.00	0.00
3458902 - MF Tax Exemption Extension	0	0	461	461	0	0	0	0	0	0.00	0.00
3458991 - Environmental Review(SEPA/EIS)	7,500	7,500	3,838	4,545	5,000	0	5,000	5,000	5,000	-2,500.00	-33.33
3490000 - Interfund Licenses and Permits	0	0	7,437	0	0	0	0	0	0	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	1	1	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	874,055	874,055	868,005	942,424	910,750	0	910,750	871,555	910,750	36,695.00	4.19
Department 27 Public Works											
Revenue Accounts											
3224001 - Right of Way Fees/Permits	215,000	215,000	237,227	300,000	263,900	36,100	300,000	215,000	300,000	85,000.00	39.53
3340311 - DOE -CPG Grant	0	34,074	-286	34,074	0	0	0	0	0	-34,074.00	-100.00
3340315 - DOE Local Source Control	0	0	0	1,074	0	0	0	0	0	0.00	0.00
3372101 - KC Recyl-Cty Opt Pgm (COP/WRR)	37,331	55,436	0	55,436	37,331	0	37,331	37,331	37,331	-18,105.00	-32.65
3372102 - KC Lcl Haz Wst Mgmt Pgm(LHWMP)	24,829	24,829	0	24,829	25,149	0	25,149	24,829	25,149	320.31	1.29
3391811 - Energy Efficiency & Consv Grnt	0	124,088	122,220	124,088	0	0	0	0	0	-124,088.00	-100.00
3417500 - Sales of Nontaxable Merchandis	0	0	50	50	0	0	0	0	0	0.00	0.00
3625023 - Long Term ROW Lease Revenue	15,000	15,000	15,675	15,000	15,000	0	15,000	15,000	15,000	0.00	0.00
3671900 - Contrib. from Solid Waste Prov	227,333	227,333	170,544	227,333	231,880	0	231,880	227,333	231,880	4,547.00	2.00
Total Revenue Accounts:	519,493	695,760	545,430	781,884	573,260	36,100	609,360	519,493	609,360	-86,399.69	-12.41
Department 33 Community Services											
Revenue Accounts											
3223000 - Animal Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
3319701 - EMPG-Emer Mgmt Perform Grant	0	35,720	0	96,955	0	0	0	0	0	-35,720.00	-100.00
3331000 - CDBG Grant Allocation	102,881	102,881	0	116,405	107,086	0	107,086	102,881	107,086	4,205.00	4.08
3332000 - CDBG Grant Administration	26,500	26,500	0	30,705	30,705	0	30,705	30,705	30,705	4,205.00	15.86
3360626 - Criminal Justice-Special Prgms	17,542	17,542	13,054	17,542	17,276	0	17,276	17,276	17,276	-266.00	-1.51
3360694 - Liquor Excise Tax	895	895	0	309	1,277	-1,277	0	1,277	0	-895.00	-100.00
3360695 - Liquor Board Profits	9,557	9,557	4,788	9,557	9,543	0	9,543	9,543	9,543	-14.00	-0.14
Total Revenue Accounts:	157,375	193,095	17,842	271,473	165,887	-1,277	164,610	161,682	164,610	-28,485.00	-14.75
Total General Fund:	34,193,842	34,877,599	20,284,258	34,016,686	34,976,780	611,936	35,588,716	33,887,009	35,588,716	711,117.31	2.03
Department 27 Public Works											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	100,000	100,000	0	0	183,448	0	183,448	100,000	183,448	83,448.00	83.44
3224001 - Right of Way Fees/Permits	0	0	0	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3360087 - MV Fuel Tax	1,099,493	1,099,493	708,778	1,092,035	1,094,868	0	1,094,868	1,099,493	1,094,868	-4,625.00	-0.42
3575100 - Superior Court Restitution	0	0	13	13	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	5,000	5,000	650	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
3611110 - LGIP Investment Interest	0	0	649	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-444	0	0	0	0	0	0	0.00	0.00
3691100 - Misc Revenue-Recycle Proceeds	0	0	680	680	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,013,203	0	0	0	0	0	0	0	0	0.00	0.00
3970003 - Transfer IN GF Support	0	1,013,203	759,902	958,213	527,100	188,621	715,721	1,013,203	715,721	-297,482.00	-29.36
3980000 - Insurance Premiums/Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	2,217,696	2,217,696	1,470,228	2,055,941	1,810,416	188,621	1,999,037	2,217,696	1,999,037	-218,659.00	-9.85
Total Street Fund:	2,217,696	2,217,696	1,470,228	2,055,941	1,810,416	188,621	1,999,037	2,217,696	1,999,037	-218,659.00	-9.85
Department 25 Planning & Community											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	19,450	19,450	0	0	19,450	0	19,450	19,450	19,450	0.00	0.00
3599001 - Fines/Penalties-Code Violation	0	0	1,221	1,221	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	100	100	0	100	100	0	100	100	100	0.00	0.00
3611110 - LGIP Investment Interest	450	450	170	450	450	0	450	450	450	0.00	0.00
3694001 - Judgement/Settle-Abatemnt Coll	80,000	80,000	4,440	78,779	80,000	0	80,000	80,000	80,000	0.00	0.00
Total Revenue Accounts:	100,000	100,000	5,831	80,550	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Code Abatement Fund:	100,000	100,000	5,831	80,550	100,000	0	100,000	100,000	100,000	0.00	0.00
Department 20 Police											
Revenue Accounts											
3611110 - LGIP Investment Interest	0	0	116	175	0	0	0	0	0	0.00	0.00
3693000 - State Asset Seizure Funds	13,800	13,800	69,605	69,605	13,800	0	13,800	13,800	13,800	0.00	0.00
Total Revenue Accounts:	13,800	13,800	69,721	69,780	13,800	0	13,800	13,800	13,800	0.00	0.00
Total State Drug Enforcement Forfeit:	13,800	13,800	69,721	69,780	13,800	0	13,800	13,800	13,800	0.00	0.00
Department 24 Parks, Recreation, Cultural Sv											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	69,500	69,500	0	0	48,908	0	48,908	69,500	48,908	-20,592.00	-29.62
3611100 - Investment Interest	500	500	0	500	500	0	500	500	500	0.00	0.00
3611110 - LGIP Investment Interest	0	0	278	0	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	800	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	70,000	70,000	1,078	500	49,408	0	49,408	70,000	49,408	-20,592.00	-29.41
Total Public Arts Fund:	70,000	70,000	1,078	500	49,408	0	49,408	70,000	49,408	-20,592.00	-29.41
Department 20 Police											
Revenue Accounts											
3611110 - LGIP Investment Interest	50	50	155	238	50	0	50	50	50	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3693300 - Federal Asset Seizure Funds	20,700	20,700	37,364	30,278	20,700	0	20,700	20,700	20,700	0.00	0.00
Total Revenue Accounts:	20,750	20,750	37,519	30,516	20,750	0	20,750	20,750	20,750	0.00	0.00
Total Federal Drug Enforcement Forfe:	20,750	20,750	37,519	30,516	20,750	0	20,750	20,750	20,750	0.00	0.00
Department 99 Not Applicable											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	218,000	218,000	0	0	84,973	0	84,973	0	84,973	-133,027.00	-61.02
3176000 - TBD Vehicle Fees	0	0	470,349	701,140	703,580	0	703,580	701,140	703,580	703,580.00	0.00
3449000 - TBD Vehicle Fees	701,140	701,140	0	0	0	0	0	0	0	-701,140.00	-100.00
3611110 - LGIP Investment Interest	60	60	103	177	60	0	60	60	60	0.00	0.00
Total Revenue Accounts:	919,200	919,200	470,452	701,317	788,613	0	788,613	701,200	788,613	-130,587.00	-14.20
Total Transportation Benefit Distric:	919,200	919,200	470,452	701,317	788,613	0	788,613	701,200	788,613	-130,587.00	-14.20
Department 99 Not Applicable											
Revenue Accounts											
3611110 - LGIP Investment Interest	0	0	1,300	2,030	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	1,300	2,030	0	0	0	0	0	0.00	0.00
Total Property Tax Equalization Fund:	0	0	1,300	2,030	0	0	0	0	0	0.00	0.00
Department 20 Police											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	102,000	122,000	0	0	175,000	0	175,000	22,000	175,000	53,000.00	43.44
3611110 - LGIP Investment Interest	0	0	1,017	1,750	845	0	845	0	845	845.00	0.00
3693300 - Federal Asset Seizure Funds	0	0	0	0	0	0	0	0	0	0.00	0.00
3693400 - Federal Treasury Seizure Funds	25,000	25,000	1,204,870	1,229,870	79,000	0	79,000	54,845	79,000	54,000.00	216.00
Total Revenue Accounts:	127,000	147,000	1,205,887	1,231,620	254,845	0	254,845	76,845	254,845	107,845.00	73.36
Total Federal Criminal Forfeitures:	127,000	147,000	1,205,887	1,231,620	254,845	0	254,845	76,845	254,845	107,845.00	73.36
Department 99 Not Applicable											
Revenue Accounts											
3490003 - Interfund Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3614004 - Interfund Loan Interest	0	0	2,177	0	0	0	0	0	0	0.00	0.00
3661001 - Interfund Interest	0	0	0	3,732	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	2,177	3,732	0	0	0	0	0	0.00	0.00
Total Revenue Stabilization Fund:	0	0	2,177	3,732	0	0	0	0	0	0.00	0.00
Department 32 Debt ServicesDepartment											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	200,000	200,000	0	0	0	0	0	200,000	0	-200,000.00	-100.00
3111001 - GO Bond 06 Tax Current	1,505,050	1,505,050	801,645	1,505,050	1,710,000	0	1,710,000	1,505,050	1,710,000	204,950.00	13.61

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Total Revenue Accounts:	1,705,050	1,705,050	801,645	1,505,050	1,710,000	0	1,710,000	1,705,050	1,710,000	4,950.00	0.29
Total Unltd Tax GO Bond Fund, 2006:	1,705,050	1,705,050	801,645	1,505,050	1,710,000	0	1,710,000	1,705,050	1,710,000	4,950.00	0.29
Department 32 Debt ServicesDepartment											
Revenue Accounts											
3322120 - ARRA Bonds Interest Subsidy	386,370	386,370	176,378	369,564	386,370	0	386,370	386,370	386,370	0.00	0.00
3970000 - Operating Transfers In	1,274,197	0	82,241	0	0	0	0	0	0	0.00	0.00
3970002 - Trans In GF Capital Support	0	0	0	0	0	0	0	0	0	0.00	0.00
3970004 - Transfer In Debt Service	0	1,274,197	818,539	1,291,004	1,276,197	0	1,276,197	1,274,197	1,276,197	2,000.00	0.15
Total Revenue Accounts:	1,660,567	1,660,567	1,077,158	1,660,568	1,662,567	0	1,662,567	1,660,567	1,662,567	2,000.00	0.12
Total Limited Tax GO Bond 2009:	1,660,567	1,660,567	1,077,158	1,660,568	1,662,567	0	1,662,567	1,660,567	1,662,567	2,000.00	0.12
Department 28 General Government CIP											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	716,607	1,930,292	0	0	1,602,152	0	1,602,152	716,607	1,602,152	-328,140.00	-17.00
3173400 - REET-1st Quarter	580,541	580,541	0	0	0	0	0	580,541	0	-580,541.00	-100.00
3183400 - REET 25, Repl 3173400	0	0	530,626	690,765	783,668	0	783,668	0	783,668	783,668.00	0.00
3198020 - REET Penalties & Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3371000 - Interlocal Funding - General	165,000	165,000	0	0	65,320	0	65,320	165,000	65,320	-99,680.00	-60.41
3373105 - KC Grant-Youth Sports Facility	0	0	0	0	75,000	0	75,000	0	75,000	75,000.00	0.00
3378300 - K.C. Trails Levy Funding	117,140	117,140	57,489	109,000	75,000	0	75,000	117,140	75,000	-42,140.00	-35.97
3378400 - King County Conservation Dist.	0	0	101,060	120,563	50,000	0	50,000	0	50,000	50,000.00	0.00
3391811 - Energy Efficiency & Consv Grnt	0	0	-122,586	0	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	3,617	3,617	0	3,617	17,392	0	17,392	3,617	17,392	13,775.00	380.84
3611110 - LGIP Investment Interest	0	0	2,819	0	0	0	0	0	0	0.00	0.00
3614003 - REET Penalties & Interest	0	0	21	0	0	0	0	0	0	0.00	0.00
3671910 - Cable - Education/Govt. Grant	0	0	12,306	0	0	0	0	0	0	0.00	0.00
3672200 - Donate From Priv Src-Memorial	0	0	0	0	0	0	0	0	0	0.00	0.00
3911001 - Gen Obligation Bond Proceeds	0	0	3,565,000	3,565,000	0	0	0	0	0	0.00	0.00
3917001 - Other Note Proceeds	2,980,000	2,980,000	0	0	1,065,000	0	1,065,000	2,980,000	1,065,000	-1,915,000.00	-64.26
3970000 - Operating Transfers In	177,845	100,000	27,440	100,000	250,000	0	250,000	0	250,000	150,000.00	150.00
3977600 - Transfer In - Parks	0	97,845	37,500	180,000	180,000	-50,000	130,000	180,000	130,000	32,155.00	32.86
Total Revenue Accounts:	4,740,750	5,974,435	4,211,675	4,768,945	4,163,532	-50,000	4,113,532	4,742,905	4,113,532	-1,860,903.00	-31.14
Total General Capital Fund:	4,740,750	5,974,435	4,211,675	4,768,945	4,163,532	-50,000	4,113,532	4,742,905	4,113,532	-1,860,903.00	-31.14
Department 31 Facility Major Maintenance											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	48,134	143,931	0	0	0	0	0	48,134	0	-143,931.00	-100.00
3611100 - Investment Interest	834	834	0	834	1,360	0	1,360	834	1,360	526.00	63.06
3611110 - LGIP Investment Interest	0	0	303	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	74,032	0	0	0	0	0	0	0	0	0.00	0.00
3970002 - Trans In GF Capital Support	0	74,032	52,500	74,032	74,032	0	74,032	74,032	74,032	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Total Revenue Accounts:	123,000	218,797	52,803	74,866	75,392	0	75,392	123,000	75,392	-143,405.00	-65.54
Total City Facility-Major Maint Fund:	123,000	218,797	52,803	74,866	75,392	0	75,392	123,000	75,392	-143,405.00	-65.54
Department 29 Roads Capital Improvements											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	25,951	831,587	0	0	0	0	0	25,951	0	-831,587.00	-100.00
3173500 - REET-2nd Quarter	580,541	580,541	0	0	0	0	0	580,541	0	-580,541.00	-100.00
3183500 - REET 50, Repl 3173500	0	0	530,626	690,765	783,668	0	783,668	0	783,668	783,668.00	0.00
3198020 - REET Penalties & Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3224500 - Residentl Parking Zone Permit	0	0	71	0	0	0	0	0	0	0.00	0.00
3310000 - Federal Direct - Unassigned	0	0	0	0	0	0	0	0	0	0.00	0.00
3330100 - Federal Indirect-General	438,113	438,113	0	747,237	0	0	0	438,113	0	-438,113.00	-100.00
3331000 - CDBG Grant Allocation	35,000	35,000	0	0	0	0	0	35,000	0	-35,000.00	-100.00
3332022 - SAFETEA-LU Grant	0	0	0	0	0	0	0	0	0	0.00	0.00
3332024 - Highway Safety Impv. Program	971,210	1,323,701	0	684,866	17,625	0	17,625	971,210	17,625	-1,306,076.00	-98.66
3332026 - Cong.Mitigation & Air Quality	2,289,613	2,888,640	437,783	498,354	4,398,124	0	4,398,124	2,289,613	4,398,124	1,509,484.00	52.25
3332027 - Safe Routes To Schools	15,000	15,000	0	15,000	412,200	0	412,200	15,000	412,200	397,200.00	2,648.00
3332050 - FTA Capital Investment Grant	3,659,666	3,659,666	20,542	8,923	2,575,742	0	2,575,742	0	2,575,742	-1,083,924.00	-29.61
3332058 - Surface Transp Program - Urban	436,283	1,047,762	680,697	190,229	0	0	0	436,283	0	-1,047,762.00	-100.00
3340314 - DOE LID Stormwater Grant	0	0	0	0	400,000	0	400,000	0	400,000	400,000.00	0.00
3340361 - WA St. Regional Mobility Grant	995,586	1,562,007	16,004	15,805	1,093,773	0	1,093,773	995,586	1,093,773	-468,234.00	-29.97
3340369 - WA St Ped/Bicycle Safety Grnt	0	0	0	15,000	525,000	0	525,000	0	525,000	525,000.00	0.00
3340382 - Trans. Imp. Brd. Aurora	3,330,365	3,330,386	617,259	597,259	4,721,158	0	4,721,158	3,330,365	4,721,158	1,390,772.00	41.76
3340422 - Urban Vitality Grant (PWB)	0	0	0	0	0	0	0	0	0	0.00	0.00
3371000 - Interlocal Funding - General	3,060,913	3,247,843	0	0	4,583,403	0	4,583,403	3,060,913	4,583,403	1,335,560.00	41.12
3371010 - Interlocal Funding - SCL	0	0	329,586	343,601	0	0	0	0	0	0.00	0.00
3371020 - Interlocal Funding - SPU	0	0	0	0	0	0	0	0	0	0.00	0.00
3378000 - King County - METRO	0	0	0	0	0	0	0	0	0	0.00	0.00
3379000 - Interlocal Government-Other	0	0	0	0	0	0	0	0	0	0.00	0.00
3441000 - Annual Road Surface Charge	0	0	0	0	786,113	0	786,113	0	786,113	786,113.00	0.00
3611100 - Investment Interest	6,243	6,243	0	9,224	25,943	0	25,943	6,243	25,943	19,700.00	315.55
3611110 - LGIP Investment Interest	0	0	5,012	0	0	0	0	0	0	0.00	0.00
3614003 - REET Penalties & Interest	0	0	21	0	0	0	0	0	0	0.00	0.00
3625025 - Rent - Misc Constr Projects	0	0	2,221	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,352,136	1,013,100	769,970	1,074,843	0	300,000	300,000	695,000	300,000	-713,100.00	-70.38
3970002 - Trans In GF Capital Support	0	431,036	321,948	323,866	289,045	0	289,045	431,036	289,045	-141,991.00	-32.94
3980000 - Insurance Premiums/Recovery	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	17,196,620	20,410,625	3,731,740	5,214,972	20,611,794	300,000	20,911,794	13,310,854	20,911,794	501,169.00	2.45
Total Roads Capital Fund:	17,196,620	20,410,625	3,731,740	5,214,972	20,611,794	300,000	20,911,794	13,310,854	20,911,794	501,169.00	2.45
Department 27 Public Works											
Revenue Accounts											

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
3340314 - DOE LID Stormwater Grant	0	0	0	0	0	0	0	0	0	0.00	0.00
3340315 - DOE Local Source Control	0	22,126	25,826	22,126	44,000	0	44,000	0	44,000	21,874.00	98.86
3340316 - DOE Municipal Stormwater Capac	0	86,876	121,036	86,876	0	0	0	0	0	-86,876.00	-100.00
Total Revenue Accounts:	0	109,002	146,862	109,002	44,000	0	44,000	0	44,000	-65,002.00	-59.63
Department 30 Surface Water CIP											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	638,454	1,074,734	0	0	1,511,803	0	1,511,803	638,454	1,511,803	437,069.00	40.66
3340314 - DOE LID Stormwater Grant	435,000	576,918	95,223	563,572	12,073	0	12,073	435,000	12,073	-564,845.00	-97.90
3340316 - DOE Municipal Stormwater Capac	0	0	0	0	60,000	0	60,000	0	60,000	60,000.00	0.00
3372104 - KC Fld Zn Dst Opportunity Fd	80,000	133,954	0	133,954	80,000	0	80,000	80,000	80,000	-53,954.00	-40.27
3431000 - Storm Drainage Fees/Charges	0	0	1,970,840	0	0	0	0	0	0	0.00	0.00
3438300 - Storm Drainage Fees/Charges	3,486,374	3,486,374	0	3,543,449	3,715,659	0	3,715,659	3,486,374	3,715,659	229,285.00	6.57
3438399 - Public Schools SWM Fee Credit	-180,000	-180,000	601,813	-200,605	-206,623	0	-206,623	-180,000	-206,623	-26,623.00	14.79
3611100 - Investment Interest	7,402	7,402	0	7,402	6,055	0	6,055	7,402	6,055	-1,347.00	-18.19
3611110 - LGIP Investment Interest	0	0	3,787	0	0	0	0	0	0	0.00	0.00
3614100 - SWM Interest_Delin Utlty Fee	0	0	0	0	0	0	0	0	0	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	0	0	0	0	0	0	0	0.00	0.00
3917001 - Other Note Proceeds	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	4,467,230	5,099,382	2,671,663	4,047,772	5,178,967	0	5,178,967	4,467,230	5,178,967	79,585.00	1.56
Total SWM Utility Fund:	4,467,230	5,208,384	2,818,525	4,156,774	5,222,967	0	5,222,967	4,467,230	5,222,967	14,583.00	0.27
Department 16 Administrative Services											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	15,000	15,000	0	0	14,750	0	14,750	15,000	14,750	-250.00	-1.66
3490001 - Interfund Equip/Vehicle Rents	0	0	198,384	0	229,550	723	230,273	0	230,273	230,273.00	0.00
3611110 - LGIP Investment Interest	250	250	166	250	250	0	250	250	250	0.00	0.00
3651000 - Interfund Equip/Vehicle Rents	198,385	198,385	0	198,385	0	0	0	229,550	0	-198,385.00	-100.00
Total Revenue Accounts:	213,635	213,635	198,550	198,635	244,550	723	245,273	244,800	245,273	31,638.00	14.80
Total Vehicle Operations/Maintenance:	213,635	213,635	198,550	198,635	244,550	723	245,273	244,800	245,273	31,638.00	14.80
Department 16 Administrative Services											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	82,321	144,090	0	0	0	0	0	82,321	0	-144,090.00	-100.00
3490002 - Interfund Equip Rent-Long Term	0	0	260,755	0	234,660	32,350	267,010	0	267,010	267,010.00	0.00
3611100 - Investment Interest	11,000	11,000	1,300	2,600	5,000	0	5,000	11,000	5,000	-6,000.00	-54.54
3611110 - LGIP Investment Interest	850	850	1,848	2,851	3,000	0	3,000	850	3,000	2,150.00	252.94
3613100 - Realized Investment Gain\Loss	0	0	-889	-889	0	0	0	0	0	0.00	0.00
3652000 - Interfund Equip Rent-Long Term	260,756	260,756	0	260,756	0	0	0	234,660	0	-260,756.00	-100.00
3951001 - Proceed_Sale Cap Aset_Gov Fund	0	0	16,369	16,369	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	100,000	0	0	0	0	0	0	0	0	0.00	0.00
3970003 - Transfer IN GF Support	0	100,000	100,000	100,000	0	0	0	100,000	0	-100,000.00	-100.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Total Revenue Accounts:	454,927	516,696	379,383	381,687	242,660	32,350	275,010	428,831	275,010	-241,686.00	-46.77
Total Equipment Replace/Deprec Fund:	454,927	516,696	379,383	381,687	242,660	32,350	275,010	428,831	275,010	-241,686.00	-46.77
Department 16 Administrative Services											
Revenue Accounts											
3080000 - Budgeted Begining Fund Balance	0	0	0	0	0	0	0	0	0	0.00	0.00
3611110 - LGIP Investment Interest	0	0	52	79	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	17,500	0	0	0	0	0	0	0	0	0.00	0.00
3970003 - Transfer IN GF Support	0	17,500	13,125	17,500	17,500	0	17,500	17,500	17,500	0.00	0.00
Total Revenue Accounts:	17,500	17,500	13,177	17,579	17,500	0	17,500	17,500	17,500	0.00	0.00
Total Unemployment Fund:	17,500	17,500	13,177	17,579	17,500	0	17,500	17,500	17,500	0.00	0.00
Report Total	68,241,567	74,291,734	36,833,107	56,171,748	71,965,574	1,083,630	73,049,204	63,788,037	73,049,204	-1,242,529.69	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Department 10 City Council											
Expense Accounts											
5110000 - Salaries	60,900	60,900	45,675	60,900	60,900	0	60,900	0	60,900	0.00	0.00
5111000 - Salaries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	3,776	3,776	2,832	3,776	3,776	0	3,776	0	3,776	0.00	0.00
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	73,920	73,920	55,188	73,920	73,584	0	73,584	0	73,584	-336.00	-0.45
5220000 - Medicare	1,100	1,100	1,463	1,983	1,983	0	1,983	1,983	1,983	883.00	80.27
5221000 - Medicare - Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,479	1,479	860	1,233	1,233	0	1,233	0	1,233	-246.07	-16.63
5231000 - Labor & Industries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	1,500	1,500	389	1,478	1,000	0	1,000	1,500	1,000	-500.00	-33.33
5320000 - Operating Supplies	0	0	53	53	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	31	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	0	0	0	0	0	11,951	11,951	0	11,951	11,951.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	22	22	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	8,000	8,000	5,890	8,000	8,000	0	8,000	8,000	8,000	0.00	0.00
5425000 - Postage/Courier	100	100	0	100	100	0	100	100	100	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	24,880	24,880	19,734	24,880	25,380	0	25,380	24,880	25,380	500.00	2.00
5430001 - Council Dinner Meetings	5,000	5,000	4,156	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5431000 - Mileage Reimb. Local Travel	1,000	1,000	479	1,000	500	0	500	1,000	500	-500.00	-50.00
5450000 - Operating Rentals & Lease	750	750	0	750	750	0	750	750	750	0.00	0.00
5491000 - Dues, Subscriptions	500	500	0	500	500	0	500	500	500	0.00	0.00
5493000 - Printing & Binding	0	0	0	0	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	8,170	8,170	5,687	8,170	8,670	0	8,670	8,170	8,670	500.00	6.11
Total Expense Accounts:	191,075	191,075	142,459	191,765	191,376	11,951	203,327	51,883	203,327	12,251.93	6.41
Department 11 City Manager											
Expense Accounts											
5110000 - Salaries	1,120,453	1,120,453	769,556	1,104,068	1,137,123	0	1,137,123	0	1,137,123	16,669.55	1.48
5111000 - Salaries-Extra Help	0	0	3,705	1,995	0	0	0	0	0	0.00	0.00
5112000 - Overtime	2,000	2,000	597	2,000	1,500	0	1,500	2,000	1,500	-500.00	-25.00
5212000 - Social Security Replace Progrm	69,468	69,468	46,368	68,444	70,502	0	70,502	0	70,502	1,033.51	1.48
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	230	124	0	0	0	0	0	0.00	0.00
5214000 - PERS	91,042	91,042	60,236	91,042	104,729	0	104,729	0	104,729	13,686.79	15.03
5214001 - CM Retirement Plan	7,760	7,760	5,819	7,760	7,857	0	7,857	0	7,857	96.81	1.24
5215000 - Insurance Premium Allowance	221,028	221,028	159,237	221,028	225,402	0	225,402	0	225,402	4,373.40	1.97
5220000 - Medicare	16,245	16,245	11,109	16,007	16,488	0	16,488	0	16,488	241.69	1.48
5221000 - Medicare - Extra Help	0	0	54	29	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	6,265	6,265	3,288	5,421	5,421	0	5,421	0	5,421	-843.67	-13.46
5231000 - Labor & Industries-Extra Help	0	0	260	142	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5310000 - Office Supplies	7,825	7,825	5,728	8,750	6,325	0	6,325	7,825	6,325	-1,500.00	-19.16
5320000 - Operating Supplies	500	500	109	609	500	0	500	500	500	0.00	0.00
5330000 - Program Supplies	13,200	13,200	227	13,200	14,300	0	14,300	13,200	14,300	1,100.00	8.33
5350000 - Small Tools/Minor Equipment	1,750	1,750	0	800	1,750	0	1,750	1,750	1,750	0.00	0.00
5360000 - Software/Upgrades/Licenses	2,950	2,950	3,594	6,272	2,950	0	2,950	2,950	2,950	0.00	0.00
5410000 - Professional Services	230,132	257,337	169,884	254,015	229,386	190,930	420,316	244,736	420,316	162,979.00	63.33
5410002 - Credit Card Fees	1,500	1,500	906	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
5420000 - Telephone	0	0	209	107	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	39,050	39,050	39,249	39,437	39,050	0	39,050	39,050	39,050	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	28,550	28,550	16,640	28,550	28,550	0	28,550	28,550	28,550	0.00	0.00
5430001 - Council Dinner Meetings	0	0	0	0	0	0	0	0	0	0.00	0.00
5431000 - Mileage Reimb. Local Travel	4,550	4,550	2,465	4,612	4,300	0	4,300	4,550	4,300	-250.00	-5.49
5440000 - Advertising	8,800	8,800	1,719	7,300	8,300	0	8,300	8,800	8,300	-500.00	-5.68
5441000 - Advertising-Franchise	0	0	2,663	2,663	2,500	0	2,500	2,500	2,500	2,500.00	0.00
5450000 - Operating Rentals & Lease	1,000	32,811	22,598	28,296	18,711	-10,319	8,392	32,811	8,392	-24,419.00	-74.42
5472000 - Utility-Water	2,437	2,437	1,816	2,437	2,437	0	2,437	2,437	2,437	0.00	0.00
5473000 - Utility-Gas	0	0	0	0	0	0	0	0	0	0.00	0.00
5474000 - UTILITY-SEWER	2,331	2,331	2,081	2,331	2,331	0	2,331	2,331	2,331	0.00	0.00
5480000 - Repairs & Maintenance	20,000	20,000	0	10,000	20,000	0	20,000	20,000	20,000	0.00	0.00
5491000 - Dues, Subscriptions	12,260	12,260	10,406	12,280	12,180	0	12,180	12,260	12,180	-80.00	-0.65
5492000 - Filing,Recording,Witness Fees	1,000	1,000	-363	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5493000 - Printing & Binding	28,800	28,800	19,809	28,100	28,800	0	28,800	28,800	28,800	0.00	0.00
5494000 - Registration/Training/Admissn	15,575	15,575	5,594	15,575	15,575	0	15,575	15,575	15,575	0.00	0.00
5499000 - Miscellaneous Expenses	7,000	7,000	0	0	7,000	0	7,000	7,000	7,000	0.00	0.00
5510000 - Intergovt Professional Service	650	650	350	650	1,150	0	1,150	650	1,150	500.00	76.92
5901000 - Interfund Prof Svc-Bld Permits	0	0	768	154	650	0	650	0	650	650.00	0.00
Total Expense Accounts:	1,964,121	2,023,137	1,366,911	1,986,698	2,018,267	180,611	2,198,878	480,775	2,198,878	175,738.08	8.68
Department 15 City Attorney											
Expense Accounts											
5110000 - Salaries	309,742	309,742	190,962	306,618	313,644	0	313,644	0	313,644	3,901.48	1.25
5111000 - Salaries-Extra Help	0	0	7,448	7,448	0	0	0	0	0	0.00	0.00
5112000 - Overtime	100	100	0	100	100	0	100	100	100	0.00	0.00
5212000 - Social Security Replace Progrm	19,204	19,204	11,670	18,921	19,446	0	19,446	0	19,446	241.89	1.25
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	462	462	0	0	0	0	0	0.00	0.00
5214000 - PERS	25,166	25,166	14,107	23,411	28,887	0	28,887	0	28,887	3,720.13	14.78
5215000 - Insurance Premium Allowance	34,399	34,399	20,812	33,512	33,660	0	33,660	0	33,660	-739.20	-2.14
5220000 - Medicare	4,491	4,491	2,859	4,426	4,548	0	4,548	0	4,548	56.57	1.25
5221000 - Medicare - Extra Help	0	0	108	108	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,446	1,446	664	1,175	1,251	0	1,251	0	1,251	-194.70	-13.46
5231000 - Labor & Industries-Extra Help	0	0	41	41	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5310000 - Office Supplies	1,050	1,050	775	1,050	1,050	0	1,050	1,050	1,050	0.00	0.00
5320000 - Operating Supplies	500	500	0	500	500	0	500	500	500	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	178,171	178,171	104,659	189,111	182,417	0	182,417	180,125	182,417	4,246.00	2.38
5425000 - Postage/Courier	450	450	541	450	450	0	450	450	450	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	1,600	1,600	546	1,600	1,600	0	1,600	1,600	1,600	0.00	0.00
5431000 - Mileage Reimb. Local Travel	200	200	137	200	200	0	200	200	200	0.00	0.00
5491000 - Dues, Subscriptions	5,927	5,927	2,597	5,927	3,635	0	3,635	5,927	3,635	-2,292.00	-38.67
5492000 - Filing,Recording,Witness Fees	900	900	1,281	900	900	0	900	900	900	0.00	0.00
5493000 - Printing & Binding	0	0	21	21	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,500	1,500	637	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
5510000 - Intergovt Professional Service	0	0	13	13	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	584,846	584,846	360,340	597,494	593,788	0	593,788	192,352	593,788	8,940.17	1.52
Department 16 Administrative Services											
Expense Accounts											
5110000 - Salaries	1,634,600	1,641,922	1,087,043	1,549,079	1,691,984	0	1,691,984	0	1,691,984	50,063.18	3.04
5111000 - Salaries-Extra Help	8,878	8,878	5,724	11,078	8,878	41,600	50,478	8,878	50,478	41,600.00	468.57
5112000 - Overtime	3,500	3,500	9,295	9,410	3,500	0	3,500	3,500	3,500	0.00	0.00
5114000 - Callback Pay	0	0	548	0	0	0	0	0	0	0.00	0.00
5115000 - Vacation Buy-Out	10,000	6,400	1,614	0	10,000	20,000	30,000	10,000	30,000	23,600.19	368.75
5212000 - Social Security Replace Progrm	101,344	101,898	66,965	102,018	104,903	0	104,903	0	104,903	3,003.87	2.94
5213000 - Soc Sec Replace Pgm-Xtra Help	551	551	355	688	551	2,580	3,131	551	3,131	2,580.00	468.23
5214000 - PERS	132,834	133,546	86,070	133,777	155,831	0	155,831	0	155,831	22,285.42	16.68
5214002 - PERS - Extra Help	0	0	0	0	0	3,832	3,832	0	3,832	3,832.00	0.00
5215000 - Insurance Premium Allowance	316,842	316,842	224,341	324,346	316,786	0	316,786	0	316,786	-56.04	-0.01
5220000 - Medicare	23,702	23,832	16,147	24,054	24,534	0	24,534	0	24,534	702.50	2.94
5221000 - Medicare - Extra Help	129	129	83	161	129	603	732	129	732	603.00	467.44
5230000 - Labor & Industries	14,736	14,736	7,510	13,840	12,326	0	12,326	0	12,326	-2,410.24	-16.35
5231000 - Labor & Industries-Extra Help	63	63	63	84	34	417	451	63	451	388.00	615.87
5310000 - Office Supplies	8,305	8,305	3,128	7,976	8,355	0	8,355	8,305	8,355	50.00	0.60
5320000 - Operating Supplies	85,230	85,230	52,049	79,714	89,106	0	89,106	85,230	89,106	3,876.00	4.54
5330000 - Program Supplies	200	200	0	200	200	0	200	200	200	0.00	0.00
5350000 - Small Tools/Minor Equipment	11,750	21,750	11,981	22,218	111,750	50,000	161,750	11,750	161,750	140,000.00	643.67
5360000 - Software/Upgrades/Licenses	62,797	85,343	81,150	99,150	31,807	50,000	81,807	61,472	81,807	-3,536.00	-4.14
5410000 - Professional Services	336,928	577,859	174,524	508,745	190,558	0	190,558	244,428	190,558	-387,301.00	-67.02
5410001 - Janitorial Service	48,876	48,876	32,585	48,876	48,876	0	48,876	48,876	48,876	0.00	0.00
5420000 - Telephone	147,805	147,805	95,732	136,061	136,781	0	136,781	147,805	136,781	-11,024.00	-7.45
5425000 - Postage/Courier	14,795	14,795	7,525	14,772	15,423	0	15,423	14,795	15,423	628.00	4.24
5430000 - Travel(Lodge,meals,miles)	15,415	15,415	4,666	13,765	20,760	0	20,760	15,415	20,760	5,345.00	34.67
5431000 - Mileage Reimb. Local Travel	600	600	404	783	600	0	600	600	600	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5440000 - Advertising	1,500	1,500	1,088	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
5450000 - Operating Rentals & Lease	62,357	30,546	14,247	28,562	26,060	0	26,060	30,546	26,060	-4,486.00	-14.68
5460000 - Insurance	403,376	403,376	398,793	398,793	384,035	0	384,035	403,376	384,035	-19,341.00	-4.79
5471000 - Utility-Electricity	77,542	77,542	44,505	77,542	81,885	0	81,885	77,542	81,885	4,343.00	5.60
5472000 - Utility-Water	5,425	5,425	6,106	5,425	5,693	0	5,693	5,425	5,693	268.00	4.94
5474000 - UTILITY-SEWER	2,760	2,760	2,619	2,760	2,760	0	2,760	2,760	2,760	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WASTE	9,992	9,992	6,701	10,094	10,392	0	10,392	9,992	10,392	400.00	4.00
5480000 - Repairs & Maintenance	412,461	412,001	322,226	448,214	461,969	0	461,969	393,081	461,969	49,968.00	12.12
5491000 - Dues, Subscriptions	127,992	127,992	127,713	126,560	131,563	0	131,563	127,992	131,563	3,571.00	2.79
5492000 - Filing,Recording,Witness Fees	0	0	0	0	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	470	470	0	420	470	0	470	470	470	0.00	0.00
5494000 - Registration/Training/Admissn	30,457	30,457	11,323	46,852	36,357	0	36,357	30,457	36,357	5,900.00	19.37
5496000 - Judgements/Settlements	0	0	439,909	439,909	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	311,411	311,411	331,384	360,925	371,212	0	371,212	311,411	371,212	59,801.00	19.20
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	59,555	59,555	59,555	59,555	41,322	0	41,322	41,322	41,322	-18,233.00	-30.61
5950000 - Interfund Vehicle Operat/Maint	8,299	8,299	8,299	8,299	10,404	0	10,404	10,404	10,404	2,105.00	25.36
5992000 - Contingency	91,833	1,834	0	0	60,000	16,500	76,500	0	76,500	74,665.58	4,071.18
5994000 - Operational Contingency	642,208	642,208	0	0	663,459	0	663,459	642,208	663,459	21,251.00	3.30
5995000 - Other Reserves	255,000	255,000	0	0	255,000	0	255,000	255,000	255,000	0.00	0.00
Total Expense Accounts:	5,483,518	5,639,843	3,743,970	5,117,205	5,528,753	185,532	5,714,285	3,006,483	5,714,285	74,442.46	1.31
Department 17 City Wide											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	2,427,272	92,000	0	92,000	50,000	300,000	350,000	0	350,000	258,000.00	280.43
5970002 - Trans Out GF Capital Suppport	0	505,068	374,448	505,068	363,077	0	363,077	505,068	363,077	-141,991.00	-28.11
5970003 - Transfer Out GF Support	0	1,075,713	873,027	1,075,713	544,600	188,621	733,221	1,130,703	733,221	-342,492.00	-31.83
5970004 - Transfer Out Debt Service	0	693,656	465,891	628,308	663,746	0	663,746	693,656	663,746	-29,910.00	-4.31
5977600 - Transfer Out - Parks	0	97,845	37,500	180,000	180,000	-50,000	130,000	180,000	130,000	32,155.00	32.86
Total TRANSFER OUT ACCOUNTS:	2,427,272	2,464,282	1,750,866	2,481,089	1,801,423	438,621	2,240,044	2,509,427	2,240,044	-224,238.00	-9.09
Department 18 Human Resources											
Expense Accounts											
5110000 - Salaries	271,490	271,490	192,131	271,490	274,913	0	274,913	0	274,913	3,423.19	1.26
5111000 - Salaries-Extra Help	0	0	42	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	16,832	16,832	11,483	16,832	17,045	0	17,045	0	17,045	212.24	1.26
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	3	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	22,058	22,058	14,992	22,058	25,320	0	25,320	0	25,320	3,261.03	14.78
5215000 - Insurance Premium Allowance	42,132	42,132	31,550	42,132	42,060	0	42,060	0	42,060	-72.00	-0.17
5220000 - Medicare	3,937	3,937	2,756	3,937	3,986	0	3,986	0	3,986	49.63	1.26

Comparative Budget Worksheet By Object

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5221000 - Medicare - Extra Help	0	0	1	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,446	1,446	753	1,446	1,251	0	1,251	0	1,251	-194.70	-13.46
5231000 - Labor & Industries-Extra Help	0	0	2	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	1,150	1,150	518	1,150	1,150	0	1,150	1,150	1,150	0.00	0.00
5330000 - Program Supplies	6,450	6,450	8,392	10,000	10,000	0	10,000	10,000	10,000	3,550.00	55.03
5360000 - Software/Upgrades/Licenses	14,480	14,480	5,475	13,235	14,480	0	14,480	14,480	14,480	0.00	0.00
5410000 - Professional Services	32,895	32,895	28,358	41,000	34,395	0	34,395	34,395	34,395	1,500.00	4.55
5425000 - Postage/Courier	150	150	49	150	150	0	150	150	150	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	3,960	3,960	2,869	3,960	3,960	0	3,960	3,960	3,960	0.00	0.00
5440000 - Advertising	5,331	5,331	2,508	3,500	5,331	0	5,331	5,331	5,331	0.00	0.00
5491000 - Dues, Subscriptions	2,340	2,340	10,078	2,340	2,340	0	2,340	2,340	2,340	0.00	0.00
5494000 - Registration/Training/Admissn	1,600	1,600	2,314	1,600	1,600	0	1,600	1,600	1,600	0.00	0.00
Total Expense Accounts:	426,251	426,251	314,274	434,830	437,981	0	437,981	73,406	437,981	11,729.39	2.75
Department 20 Police											
Expense Accounts											
5230000 - Labor & Industries	0	0	131	131	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	1,550	1,550	782	1,228	1,550	0	1,550	1,550	1,550	0.00	0.00
5320000 - Operating Supplies	19,950	19,950	15,309	16,755	19,350	0	19,350	19,950	19,350	-600.00	-3.00
5330000 - Program Supplies	1,300	1,300	3,338	2,802	1,550	0	1,550	1,300	1,550	250.00	19.23
5340000 - Supplies Packaged for Resale	500	500	0	500	500	0	500	500	500	0.00	0.00
5350000 - Small Tools/Minor Equipment	1,600	19,028	12,240	19,640	1,600	0	1,600	1,600	1,600	-17,428.00	-91.59
5360000 - Software/Upgrades/Licenses	0	0	1,637	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	0	0	445	600	600	0	600	0	600	600.00	0.00
5410001 - Janitorial Service	15,254	15,254	10,093	14,873	14,339	-1,073	13,266	15,254	13,266	-1,988.00	-13.03
5425000 - Postage/Courier	760	760	435	760	760	0	760	760	760	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	5,750	5,750	4,612	6,031	5,750	0	5,750	5,750	5,750	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	201	201	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	11,517	11,517	7,899	11,255	11,439	-991	10,448	11,517	10,448	-1,069.00	-9.28
5472000 - Utility-Water	1,573	1,573	1,282	1,835	1,651	-683	968	1,573	968	-605.00	-38.46
5473000 - Utility-Gas	8,538	8,538	3,136	7,744	7,710	-1,350	6,360	8,538	6,360	-2,178.00	-25.50
5474000 - UTILITY-SEWER	1,582	1,582	1,566	1,621	1,582	-583	999	1,582	999	-583.00	-36.85
5480000 - Repairs & Maintenance	3,400	3,400	1,810	3,036	3,400	0	3,400	3,400	3,400	0.00	0.00
5491000 - Dues, Subscriptions	590	590	499	764	590	0	590	590	590	0.00	0.00
5493000 - Printing & Binding	500	500	91	0	500	0	500	500	500	0.00	0.00
5494000 - Registration/Training/Admissn	7,100	7,100	928	5,225	6,850	0	6,850	7,100	6,850	-250.00	-3.52
5499000 - Miscellaneous Expenses	0	0	-10	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	10,490,185	10,508,425	6,934,580	10,442,561	10,618,356	0	10,618,356	10,573,658	10,618,356	109,931.00	1.04
Total Expense Accounts:	10,571,649	10,607,317	7,001,004	10,537,562	10,698,077	-4,680	10,693,397	10,655,122	10,693,397	86,080.00	0.81
Department 21 Criminal Justice											
Expense Accounts											

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5410000 - Professional Services	211,743	211,743	111,931	223,543	227,303	0	227,303	227,303	227,303	15,560.00	7.34
5494000 - Registration/Training/Admissn	0	0	0	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	1,788,000	1,888,000	1,039,703	1,973,392	1,848,148	0	1,848,148	1,833,148	1,848,148	-39,852.00	-2.11
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	4,425	4,425	4,425	4,425	6,325	0	6,325	6,325	6,325	1,900.00	42.93
5950000 - Interfund Vehicle Operat/Maint	5,800	5,800	5,800	5,800	7,000	0	7,000	7,000	7,000	1,200.00	20.68
5992000 - Contingency	100,000	0	0	0	128,352	0	128,352	128,352	128,352	128,352.00	0.00
Total Expense Accounts:	2,109,968	2,109,968	1,161,859	2,207,160	2,217,128	0	2,217,128	2,202,128	2,217,128	107,160.00	5.07
Department 24 Parks, Recreation, Cultural Sv											
Expense Accounts											
5110000 - Salaries	1,685,924	1,697,772	1,184,437	1,697,772	1,720,250	50,606	1,770,856	0	1,770,856	73,082.52	4.30
5111000 - Salaries-Extra Help	637,753	637,753	462,880	636,753	638,004	-48,895	589,109	637,753	589,109	-48,644.00	-7.62
5112000 - Overtime	9,900	9,900	5,903	10,600	10,400	0	10,400	9,400	10,400	500.00	5.05
5112100 - Overtime-Extra Help	200	200	17	200	200	0	200	200	200	0.00	0.00
5113000 - Standby Pay	0	0	9	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	104,528	105,015	72,415	105,015	106,655	3,138	109,793	0	109,793	4,779.15	4.55
5213000 - Soc Sec Replace Pgm-Xtra Help	39,542	39,542	28,782	39,481	39,559	-3,032	36,527	39,542	36,527	-3,015.00	-7.62
5214000 - PERS	125,292	137,666	91,850	137,666	158,435	4,661	163,096	0	163,096	25,429.26	18.47
5214002 - PERS - Extra Help	11,097	11,097	1,306	11,097	11,926	-1,695	10,231	11,097	10,231	-866.00	-7.80
5214004 - PERS-Back Contrib. Employee	0	0	-206	0	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	408,660	408,660	294,740	408,660	398,107	19,566	417,673	0	417,673	9,012.59	2.20
5220000 - Medicare	24,446	24,560	17,506	24,560	24,944	734	25,678	0	25,678	1,117.72	4.55
5221000 - Medicare - Extra Help	9,250	9,250	6,733	9,235	9,253	-709	8,544	9,250	8,544	-706.00	-7.63
5230000 - Labor & Industries	69,099	69,099	24,364	41,916	39,365	2,186	41,551	0	41,551	-27,546.67	-39.86
5231000 - Labor & Industries-Extra Help	73,912	73,912	41,979	57,943	57,931	-4,669	53,262	73,912	53,262	-20,650.00	-27.93
5310000 - Office Supplies	5,950	5,950	3,697	6,150	6,450	0	6,450	5,950	6,450	500.00	8.40
5320000 - Operating Supplies	95,256	95,256	58,882	94,256	100,426	0	100,426	97,256	100,426	5,170.00	5.42
5330000 - Program Supplies	86,221	91,489	53,250	90,789	79,221	0	79,221	86,221	79,221	-12,268.00	-13.40
5340000 - Supplies Packaged for Resale	4,500	4,500	4,390	4,500	4,500	0	4,500	4,500	4,500	0.00	0.00
5350000 - Small Tools/Minor Equipment	15,000	15,000	2,442	14,700	17,000	0	17,000	15,000	17,000	2,000.00	13.33
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	359,325	414,315	263,852	441,170	410,989	-16,000	394,989	414,315	394,989	-19,326.00	-4.66
5410001 - Janitorial Service	133,330	133,330	87,990	133,330	133,330	0	133,330	133,330	133,330	0.00	0.00
5410002 - Credit Card Fees	23,000	23,000	25,780	27,000	27,000	0	27,000	27,000	27,000	4,000.00	17.39
5425000 - Postage/Courier	20,900	20,900	11,178	20,100	20,100	0	20,100	20,900	20,100	-800.00	-3.82
5430000 - Travel(Lodge,meals,miles)	11,180	11,180	1,125	11,480	11,680	0	11,680	11,180	11,680	500.00	4.47
5431000 - Mileage Reimb. Local Travel	1,100	1,100	101	600	900	0	900	1,100	900	-200.00	-18.18
5440000 - Advertising	7,700	7,700	1,908	7,700	9,450	0	9,450	7,700	9,450	1,750.00	22.72
5450000 - Operating Rentals & Lease	31,830	31,830	22,557	32,095	32,330	0	32,330	31,830	32,330	500.00	1.57
5471000 - Utility-Electricity	115,957	115,957	77,613	115,957	122,451	0	122,451	115,957	122,451	6,494.00	5.60

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5472000 - Utility-Water	207,338	207,338	134,288	207,338	220,899	-15,000	205,899	207,338	205,899	-1,439.00	-0.69
5473000 - Utility-Gas	125,339	125,339	54,681	106,245	111,245	0	111,245	125,339	111,245	-14,094.00	-11.24
5474000 - UTILITY-SEWER	52,350	52,350	48,734	66,810	66,810	0	66,810	52,350	66,810	14,460.00	27.62
5475000 - UTILITY-GARBAGE/SOLID WASTE	1,858	1,858	-301	1,000	1,858	0	1,858	1,858	1,858	0.00	0.00
5480000 - Repairs & Maintenance	13,500	13,500	2,206	13,500	10,200	0	10,200	13,500	10,200	-3,300.00	-24.44
5491000 - Dues, Subscriptions	9,356	9,356	7,590	9,706	10,768	0	10,768	9,356	10,768	1,412.00	15.09
5493000 - Printing & Binding	31,000	31,000	18,447	31,000	31,000	0	31,000	31,000	31,000	0.00	0.00
5494000 - Registration/Training/Admissn	12,769	12,769	8,469	13,269	13,769	0	13,769	12,769	13,769	1,000.00	7.83
5495000 - City Grants to Other Agencies	165,000	165,000	80,000	165,000	165,000	0	165,000	165,000	165,000	0.00	0.00
5499000 - Miscellaneous Expenses	9,000	9,000	12,244	9,000	9,000	0	9,000	9,000	9,000	0.00	0.00
5510000 - Intergovt Professional Service	43,809	43,809	13,092	43,747	43,679	0	43,679	43,809	43,679	-130.00	-0.29
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	0	6,098	6,099	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	61,682	61,682	61,682	61,682	53,417	0	53,417	53,417	53,417	-8,265.00	-13.39
5950000 - Interfund Vehicle Operat/Maint	54,221	54,221	54,221	54,221	60,960	0	60,960	60,960	60,960	6,739.00	12.42
Total Expense Accounts:	4,898,074	4,983,155	3,348,931	4,969,342	4,989,461	-9,109	4,980,352	2,539,089	4,980,352	-2,803.43	-0.05
Department 25 Planning & Community											
Expense Accounts											
5110000 - Salaries	1,577,580	1,577,580	1,087,979	1,571,608	1,612,181	0	1,612,181	0	1,612,181	34,600.30	2.19
5111000 - Salaries-Extra Help	800	800	6,603	4,933	800	0	800	800	800	0.00	0.00
5112000 - Overtime	0	0	424	428	0	0	0	0	0	0.00	0.00
5115000 - Vacation Buy-Out	0	2,888	2,888	1,461	0	0	0	0	0	-2,887.66	-99.98
5212000 - Social Security Replace Progrm	97,810	97,988	66,382	97,439	99,956	0	99,956	0	99,956	1,966.18	2.00
5213000 - Soc Sec Replace Pgm-Xtra Help	149	149	410	281	149	0	149	149	149	0.00	0.00
5214000 - PERS	128,247	128,497	84,896	127,816	148,481	0	148,481	0	148,481	19,984.46	15.55
5215000 - Insurance Premium Allowance	313,068	313,068	222,881	311,254	309,655	0	309,655	0	309,655	-3,412.81	-1.09
5220000 - Medicare	22,876	22,917	16,134	22,876	23,377	0	23,377	0	23,377	459.84	2.00
5221000 - Medicare - Extra Help	35	35	95	71	35	0	35	35	35	0.00	0.00
5230000 - Labor & Industries	16,508	16,508	8,326	10,817	13,647	0	13,647	0	13,647	-2,861.74	-17.33
5231000 - Labor & Industries-Extra Help	42	42	128	93	42	0	42	42	42	0.00	0.00
5310000 - Office Supplies	6,012	6,012	2,086	5,417	6,012	0	6,012	6,012	6,012	0.00	0.00
5320000 - Operating Supplies	1,667	1,667	7,342	5,165	1,667	0	1,667	1,667	1,667	0.00	0.00
5321000 - Fuel Consumed	0	0	198	222	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	757	757	0	634	757	0	757	757	757	0.00	0.00
5360000 - Software/Upgrades/Licenses	1,325	1,325	0	1,325	1,325	0	1,325	1,325	1,325	0.00	0.00
5410000 - Professional Services	309,668	309,668	3,865	298,484	59,668	188,000	247,668	59,668	247,668	-62,000.00	-20.02
5410002 - Credit Card Fees	12,000	12,000	20,007	15,000	15,000	0	15,000	15,000	15,000	3,000.00	25.00
5425000 - Postage/Courier	8,296	8,296	4,762	6,000	8,296	0	8,296	8,296	8,296	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	10,561	10,561	3,252	10,561	10,561	0	10,561	10,561	10,561	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5431000 - Mileage Reimb. Local Travel	400	400	-140	300	400	0	400	400	400	0.00	0.00
5440000 - Advertising	10,510	10,510	2,467	8,125	10,510	0	10,510	10,510	10,510	0.00	0.00
5450000 - Operating Rentals & Lease	530	530	235	438	530	0	530	530	530	0.00	0.00
5480000 - Repairs & Maintenance	0	0	203	203	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	5,799	5,799	2,385	5,185	5,799	0	5,799	5,799	5,799	0.00	0.00
5492000 - Filing,Recording,Witness Fees	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5493000 - Printing & Binding	2,030	2,030	1,113	2,170	2,030	0	2,030	2,030	2,030	0.00	0.00
5494000 - Registration/Training/Admissn	16,534	16,534	4,510	16,534	16,534	0	16,534	16,534	16,534	0.00	0.00
5499000 - Miscellaneous Expenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	4,348	4,348	4,348	4,348	4,348	0	4,348	4,348	4,348	0.00	0.00
5950000 - Interfund Vehicle Operat/Maint	3,469	3,469	3,469	3,469	4,058	0	4,058	4,058	4,058	589.00	16.97
Total Expense Accounts:	2,552,021	2,555,378	1,557,248	2,533,657	2,356,818	188,000	2,544,818	149,521	2,544,818	-10,562.43	-0.41
Department 27 Public Works											
Expense Accounts											
5110000 - Salaries	903,154	903,154	603,357	927,560	1,012,935	30,347	1,043,282	0	1,043,282	140,129.46	15.51
5111000 - Salaries-Extra Help	14,035	14,035	32,040	45,969	14,037	32,240	46,277	14,037	46,277	32,242.00	229.72
5112000 - Overtime	14,996	14,996	5,512	14,065	15,007	0	15,007	14,996	15,007	11.00	0.07
5112100 - Overtime-Extra Help	0	0	68	68	0	0	0	0	0	0.00	0.00
5113000 - Standby Pay	0	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	55,996	55,996	37,414	57,717	62,801	1,882	64,683	0	64,683	8,688.02	15.51
5213000 - Soc Sec Replace Pgm-Xtra Help	871	871	1,990	2,855	871	1,999	2,870	871	2,870	1,999.00	229.50
5214000 - PERS	73,398	73,398	47,039	76,087	93,292	2,795	96,087	0	96,087	22,687.16	30.90
5214002 - PERS - Extra Help	0	0	31	44	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	138,728	138,728	93,184	146,044	151,641	8,412	160,053	0	160,053	21,325.15	15.37
5220000 - Medicare	13,095	13,095	9,239	13,567	14,688	440	15,128	0	15,128	2,031.86	15.51
5221000 - Medicare - Extra Help	204	204	466	668	204	468	672	204	672	468.00	229.41
5230000 - Labor & Industries	13,491	13,491	8,177	14,153	15,106	1,093	16,199	0	16,199	2,706.63	20.06
5231000 - Labor & Industries-Extra Help	1,245	1,245	1,072	1,794	845	1,093	1,938	856	1,938	693.00	55.66
5310000 - Office Supplies	2,268	2,268	772	3,368	3,718	0	3,718	2,268	3,718	1,450.00	63.93
5320000 - Operating Supplies	4,868	4,868	3,409	4,968	4,868	0	4,868	4,868	4,868	0.00	0.00
5330000 - Program Supplies	33,951	64,870	19,198	64,870	50,334	0	50,334	33,951	50,334	-14,536.00	-22.40
5350000 - Small Tools/Minor Equipment	5,000	129,088	162,152	131,588	7,500	1,800	9,300	5,000	9,300	-119,788.00	-92.79
5360000 - Software/Upgrades/Licenses	5,700	5,700	5,045	16,159	6,200	0	6,200	5,700	6,200	500.00	8.77
5410000 - Professional Services	131,071	247,643	93,826	243,845	122,894	10,000	132,894	131,071	132,894	-114,748.19	-46.33
5410001 - Janitorial Service	0	0	0	0	0	0	0	0	0	0.00	0.00
5420000 - Telephone	1,400	1,400	696	1,400	1,400	500	1,900	1,400	1,900	500.00	35.71
5425000 - Postage/Courier	10,892	10,892	13,057	11,117	9,125	0	9,125	10,892	9,125	-1,767.00	-16.22
5430000 - Travel(Lodge,meals,miles)	5,020	5,020	4,625	7,203	5,520	500	6,020	5,020	6,020	1,000.00	19.92
5431000 - Mileage Reimb. Local Travel	507	507	32	440	507	0	507	507	507	0.00	0.00
5450000 - Operating Rentals & Lease	3,250	3,250	2,996	3,250	3,250	0	3,250	3,250	3,250	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5471000 - Utility-Electricity	0	0	0	0	0	0	0	0	0	0.00	0.00
5471001 - Utility-Electricity,Street Lts	0	0	0	0	382,164	3,000	385,164	0	385,164	385,164.00	0.00
5471002 - Utility-Electricity,Traffic Sg	0	0	0	0	41,420	0	41,420	0	41,420	41,420.00	0.00
5472000 - Utility-Water	0	0	0	0	0	0	0	0	0	0.00	0.00
5474000 - UTILITY-SEWER	0	0	0	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	3,950	3,950	1,153	1,200	3,950	0	3,950	3,950	3,950	0.00	0.00
5491000 - Dues, Subscriptions	5,320	5,320	2,452	4,490	5,870	0	5,870	5,320	5,870	550.00	10.33
5493000 - Printing & Binding	10,694	10,694	5,432	10,694	4,575	0	4,575	10,694	4,575	-6,119.00	-57.21
5494000 - Registration/Training/Admissn	7,634	7,634	5,033	9,801	9,821	500	10,321	7,634	10,321	2,687.00	35.19
5495000 - City Grants to Other Agencies	15,000	15,000	0	15,000	15,000	0	15,000	15,000	15,000	0.00	0.00
5510000 - Intergovt Professional Service	0	0	39	13	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	9,999	9,999	9,999	9,999	11,118	0	11,118	11,118	11,118	1,119.00	11.19
5950000 - Interfund Vehicle Operat/Maint	11,051	11,051	11,051	11,051	17,154	0	17,154	17,154	17,154	6,103.00	55.22
Total Expense Accounts:	1,496,788	1,768,367	1,180,556	1,851,047	2,087,815	97,069	2,184,884	305,761	2,184,884	416,516.09	23.55
Department 33 Community Services											
Expense Accounts											
5110000 - Salaries	601,779	629,639	445,658	657,417	610,829	0	610,829	0	610,829	-18,809.63	-2.98
5112000 - Overtime	3,000	3,000	863	3,258	3,000	0	3,000	3,000	3,000	0.00	0.00
5113000 - Standby Pay	21,573	21,573	12,639	21,573	21,573	0	21,573	21,573	21,573	0.00	0.00
5114000 - Callback Pay	7,000	7,000	3,323	7,000	7,000	0	7,000	7,000	7,000	0.00	0.00
5115000 - Vacation Buy-Out	0	0	1,292	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	37,311	37,311	27,710	39,033	37,872	0	37,872	0	37,872	561.12	1.50
5214000 - PERS	42,568	42,568	31,663	45,250	48,991	0	48,991	0	48,991	6,422.69	15.08
5215000 - Insurance Premium Allowance	148,240	148,240	104,588	152,115	138,460	0	138,460	0	138,460	-9,779.04	-6.59
5220000 - Medicare	8,726	8,726	6,648	9,129	8,856	0	8,856	0	8,856	131.23	1.50
5230000 - Labor & Industries	10,812	10,812	10,355	17,828	8,718	0	8,718	0	8,718	-2,094.63	-19.37
5232000 - Labor & Industries-Standby Pay	8,902	8,902	0	0	7,020	0	7,020	7,020	7,020	-1,882.00	-21.14
5310000 - Office Supplies	2,058	2,058	702	2,058	2,058	0	2,058	2,058	2,058	0.00	0.00
5320000 - Operating Supplies	2,500	2,500	764	2,586	2,500	0	2,500	2,500	2,500	0.00	0.00
5330000 - Program Supplies	14,775	14,775	7,786	14,782	14,775	0	14,775	14,775	14,775	0.00	0.00
5350000 - Small Tools/Minor Equipment	3,000	3,000	1,476	25,840	3,000	0	3,000	3,000	3,000	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	16,260	22,360	8,060	22,610	15,760	0	15,760	16,260	15,760	-6,600.00	-29.51
5420000 - Telephone	2,004	2,004	1,292	2,004	2,004	0	2,004	2,004	2,004	0.00	0.00
5425000 - Postage/Courier	6,350	6,350	3,921	6,350	6,350	2,500	8,850	6,350	8,850	2,500.00	39.37
5430000 - Travel(Lodge,meals,miles)	4,450	6,210	3,224	7,810	4,450	1,580	6,030	6,030	6,030	-180.00	-2.89
5431000 - Mileage Reimb. Local Travel	2,300	2,300	2,021	2,300	2,300	0	2,300	2,300	2,300	0.00	0.00
5440000 - Advertising	450	450	0	450	450	0	450	450	450	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5450000 - Operating Rentals & Lease	950	950	471	950	950	0	950	950	950	0.00	0.00
5460000 - Insurance	3,960	3,960	3,756	3,960	3,960	0	3,960	3,960	3,960	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WASTE	0	0	44	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	2,050	2,050	372	2,050	2,050	0	2,050	2,050	2,050	0.00	0.00
5491000 - Dues, Subscriptions	2,095	2,095	438	2,095	2,595	0	2,595	2,095	2,595	500.00	23.86
5493000 - Printing & Binding	6,300	6,300	3,501	5,822	6,300	1,500	7,800	6,300	7,800	1,500.00	23.80
5494000 - Registration/Training/Admissn	5,440	5,440	2,962	5,660	5,440	1,000	6,440	6,440	6,440	1,000.00	18.38
5495000 - City Grants to Other Agencies	504,319	504,319	201,760	504,319	504,687	-1,277	503,410	504,687	503,410	-909.00	-0.18
5510000 - Intergovt Professional Service	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	5,515	5,515	5,515	5,515	5,516	0	5,516	5,516	5,516	1.00	0.01
5950000 - Interfund Vehicle Operat/Maint	8,572	8,572	8,572	8,572	10,289	0	10,289	10,289	10,289	1,717.00	20.03
Total Expense Accounts:	1,488,259	1,523,979	901,376	1,583,336	1,492,753	5,303	1,498,056	641,607	1,498,056	-25,921.26	-1.70
Total General Fund:	34,193,842	34,877,598	22,829,794	34,491,185	34,413,640	1,093,298	35,506,938	22,807,554	35,506,938	629,333.00	1.80
Department 27 Public Works											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	316,631	0	0	0	0	0	0	0	0	0.00	0.00
5970001 - Trans Out GF Overhead	0	316,631	237,473	316,631	308,566	0	308,566	311,863	308,566	-8,065.00	-2.54
Total TRANSFER OUT ACCOUNTS:	316,631	316,631	237,473	316,631	308,566	0	308,566	311,863	308,566	-8,065.00	-2.54
Expense Accounts											
5110000 - Salaries	455,753	455,753	279,920	455,753	473,150	-3,937	469,213	0	469,213	13,460.11	2.95
5111000 - Salaries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5112000 - Overtime	10,364	10,364	747	10,364	10,364	0	10,364	10,364	10,364	0.00	0.00
5112100 - Overtime-Extra Help	300	300	0	300	300	0	300	300	300	0.00	0.00
5113000 - Standby Pay	500	500	19	500	500	0	500	500	500	0.00	0.00
5114000 - Callback Pay	1,606	1,606	122	1,606	1,606	0	1,606	1,606	1,606	0.00	0.00
5212000 - Social Security Replace Progrm	28,257	28,257	17,216	28,257	29,335	-244	29,091	0	29,091	834.53	2.95
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	37,048	37,048	21,703	37,048	43,577	-363	43,215	0	43,215	6,166.18	16.64
5215000 - Insurance Premium Allowance	92,440	92,440	66,866	92,440	109,810	1,680	111,490	0	111,490	19,049.90	20.60
5220000 - Medicare	6,608	6,608	4,216	6,608	6,861	-57	6,804	0	6,804	195.17	2.95
5221000 - Medicare - Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	15,876	15,876	7,219	12,543	12,543	-219	12,324	0	12,324	-3,552.13	-22.37
5231000 - Labor & Industries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	500	500	50	500	500	0	500	500	500	0.00	0.00
5320000 - Operating Supplies	116,288	116,288	55,447	116,288	116,288	-12,755	103,533	116,288	103,533	-12,755.00	-10.96
5350000 - Small Tools/Minor Equipment	2,000	2,000	747	2,000	2,000	1,800	3,800	2,000	3,800	1,800.00	90.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	500	500	11,393	620	35,500	0	35,500	35,500	35,500	35,000.00	7,000.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5420000 - Telephone	0	0	0	0	0	200	200	0	200	200.00	0.00
5425000 - Postage/Courier	0	0	947	948	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	680	680	1,192	1,500	680	500	1,180	680	1,180	500.00	73.52
5431000 - Mileage Reimb. Local Travel	50	50	0	0	50	0	50	50	50	0.00	0.00
5450000 - Operating Rentals & Lease	17,000	17,000	12,538	17,000	17,000	-6,750	10,250	17,000	10,250	-6,750.00	-39.70
5471000 - Utility-Electricity	6,143	6,143	0	6,143	6,487	0	6,487	6,143	6,487	344.00	5.59
5471001 - Utility-Electricity,Street Lts	382,164	382,164	346,943	382,164	0	0	0	382,164	0	-382,164.00	-100.00
5471002 - Utility-Electricity,Traffic Sg	41,420	41,420	23,690	41,420	0	0	0	41,420	0	-41,420.00	-100.00
5472000 - Utility-Water	27,951	27,951	20,025	27,951	29,332	0	29,332	27,951	29,332	1,381.00	4.94
5475000 - UTILITY-GARBAGE/SOLID WASTE	15,630	15,630	9,465	15,630	15,630	0	15,630	15,630	15,630	0.00	0.00
5480000 - Repairs & Maintenance	233,107	199,185	126,034	144,195	154,253	0	154,253	154,253	154,253	-44,932.00	-22.55
5491000 - Dues, Subscriptions	500	500	476	500	500	0	500	500	500	0.00	0.00
5493000 - Printing & Binding	0	0	2,365	0	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,954	1,954	1,421	1,954	1,954	500	2,454	1,954	2,454	500.00	25.58
5510000 - Intergovt Professional Service	299,940	299,940	53,891	297,373	299,940	0	299,940	299,940	299,940	0.00	0.00
5640000 - Machinery & Equipment	0	0	729	729	0	207,536	207,536	0	207,536	207,536.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	53,611	53,611	53,611	53,611	54,068	23,507	77,575	54,068	77,575	23,964.00	44.69
5950000 - Interfund Vehicle Operat/Maint	52,875	52,875	52,875	52,875	59,970	-3,126	56,844	59,970	56,844	3,969.00	7.50
5992000 - Contingency	0	33,922	0	0	0	0	0	0	0	-33,922.00	-100.00
Total Expense Accounts:	1,901,065	1,901,065	1,171,867	1,808,820	1,482,198	208,272	1,690,471	1,228,781	1,690,471	-210,595.24	-11.07
Total Street Fund:	2,217,696	2,217,696	1,409,340	2,125,451	1,790,764	208,272	1,999,037	1,540,644	1,999,037	-218,660.24	-9.85
Department 25 Planning & Community											
Expense Accounts											
5410000 - Professional Services	100,000	100,000	0	95,625	100,000	0	100,000	100,000	100,000	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5496000 - Judgements/Settlements	0	0	4,375	4,375	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	100,000	100,000	4,375	100,000	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Code Abatement Fund:	100,000	100,000	4,375	100,000	100,000	0	100,000	100,000	100,000	0.00	0.00
Department 20 Police											
Expense Accounts											
5310000 - Office Supplies	0	0	475	475	400	0	400	0	400	400.00	0.00
5320000 - Operating Supplies	800	800	301	325	400	0	400	800	400	-400.00	-50.00
5330000 - Program Supplies	0	0	88	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	0	0	120	0	0	0	0	0	0	0.00	0.00
5420000 - Telephone	500	500	362	500	500	0	500	500	500	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	7,125	7,125	0	7,125	7,125	0	7,125	7,125	7,125	0.00	0.00
5494000 - Registration/Training/Admissn	5,375	5,375	0	5,375	5,375	0	5,375	5,375	5,375	0.00	0.00
Total Expense Accounts:	13,800	13,800	1,346	13,800	13,800	0	13,800	13,800	13,800	0.00	0.00
Total State Drug Enforcement Forfeit:	13,800	13,800	1,346	13,800	13,800	0	13,800	13,800	13,800	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
Department 24 Parks, Recreation, Cultural Sv											
Expense Accounts											
5111000 - Salaries-Extra Help	8,370	8,370	8,363	8,370	8,680	0	8,680	8,370	8,680	310.00	3.70
5213000 - Soc Sec Replace Pgm-Xtra Help	519	519	519	519	539	0	539	519	539	20.00	3.85
5221000 - Medicare - Extra Help	122	122	121	122	126	0	126	122	126	4.00	3.27
5231000 - Labor & Industries-Extra Help	72	72	62	72	63	0	63	72	63	-9.00	-12.50
5330000 - Program Supplies	0	0	291	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	0	0	20,148	0	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	60,917	60,917	0	60,917	40,000	0	40,000	60,917	40,000	-20,917.00	-34.33
5650000 - Construction of Fixed Assets	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	70,000	70,000	29,504	70,000	49,408	0	49,408	70,000	49,408	-20,592.00	-29.41
Total Public Arts Fund:	70,000	70,000	29,504	70,000	49,408	0	49,408	70,000	49,408	-20,592.00	-29.41
Department 20 Police											
Expense Accounts											
5320000 - Operating Supplies	0	0	849	850	3,000	0	3,000	0	3,000	3,000.00	0.00
5350000 - Small Tools/Minor Equipment	20,750	20,750	551	19,900	17,750	0	17,750	20,750	17,750	-3,000.00	-14.45
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	20,750	20,750	1,400	20,750	20,750	0	20,750	20,750	20,750	0.00	0.00
Total Federal Drug Enforcement Forfe:	20,750	20,750	1,400	20,750	20,750	0	20,750	20,750	20,750	0.00	0.00
Department 99 Not Applicable											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	913,000	913,000	769,970	910,860	0	0	0	695,000	0	-913,000.00	-100.00
Total TRANSFER OUT ACCOUNTS:	913,000	913,000	769,970	910,860	0	0	0	695,000	0	-913,000.00	-100.00
Expense Accounts											
5460000 - Insurance	5,000	5,000	5,000	5,000	2,500	0	2,500	5,000	2,500	-2,500.00	-50.00
5510000 - Intergovt Professional Service	1,200	1,200	1,379	3,340	786,113	0	786,113	1,200	786,113	784,913.00	65,409.41
Total Expense Accounts:	6,200	6,200	6,379	8,340	788,613	0	788,613	6,200	788,613	782,413.00	12,619.56
Total Transportation Benefit Distric:	919,200	919,200	776,349	919,200	788,613	0	788,613	701,200	788,613	-130,587.00	-14.20
Department 20 Police											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	80,000	100,000	27,440	100,000	200,000	0	200,000	0	200,000	100,000.00	100.00
Total TRANSFER OUT ACCOUNTS:	80,000	100,000	27,440	100,000	200,000	0	200,000	0	200,000	100,000.00	100.00
Expense Accounts											
5112000 - Overtime	0	0	0	27,250	23,200	0	23,200	0	23,200	23,200.00	0.00
5330000 - Program Supplies	0	0	550	4,350	4,250	0	4,250	0	4,250	4,250.00	0.00
5350000 - Small Tools/Minor Equipment	30,000	30,000	327	327	3,200	0	3,200	30,000	3,200	-26,800.00	-89.33
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

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5410000 - Professional Services	0	0	2,420	4,000	5,450	0	5,450	0	5,450	5,450.00	0.00
5420000 - Telephone	2,000	2,000	0	0	0	0	0	2,000	0	-2,000.00	-100.00
5430000 - Travel(Lodge,meals,miles)	0	0	5,055	5,055	12,100	0	12,100	0	12,100	12,100.00	0.00
5494000 - Registration/Training/Admissn	15,000	15,000	820	5,645	6,645	0	6,645	15,000	6,645	-8,355.00	-55.70
5510000 - Intergovt Professional Service	0	0	340	340	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	47,000	47,000	9,512	46,967	54,845	0	54,845	47,000	54,845	7,845.00	16.69
Total Federal Criminal Forfeitures:	127,000	147,000	36,952	146,967	254,845	0	254,845	47,000	254,845	107,845.00	73.36
Department 32 Debt ServicesDepartment											
Expense Accounts											
5410000 - Professional Services	1,000	1,000	301	1,000	3,000	0	3,000	1,000	3,000	2,000.00	200.00
5700000 - Debt Service-Principal	1,200,000	1,200,000	0	1,200,000	1,250,000	0	1,250,000	1,200,000	1,250,000	50,000.00	4.16
5800000 - Debt Service-Interest	504,050	504,050	0	504,050	456,050	0	456,050	504,050	456,050	-48,000.00	-9.52
5830000 - Debt Svc GO Bond Int Long Term	0	0	252,025	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	1,705,050	1,705,050	252,326	1,705,050	1,709,050	0	1,709,050	1,705,050	1,709,050	4,000.00	0.23
Total Unltd Tax GO Bond Fund, 2006:	1,705,050	1,705,050	252,326	1,705,050	1,709,050	0	1,709,050	1,705,050	1,709,050	4,000.00	0.23
Department 32 Debt ServicesDepartment											
Expense Accounts											
5410000 - Professional Services	0	0	952	0	2,000	0	2,000	0	2,000	2,000.00	0.00
5711000 - Ltd GO Bonds Debt Svc Principa	465,000	465,000	0	465,000	465,000	0	465,000	465,000	465,000	0.00	0.00
5830000 - Debt Svc GO Bond Int Long Term	1,194,067	1,194,067	597,034	1,194,067	1,194,067	0	1,194,067	1,194,067	1,194,067	0.00	0.00
5831000 - Ltd GO Bonds Debt Svc Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
5851000 - Ltd GO Bonds Debt Registration	1,500	1,500	0	1,500	1,500	0	1,500	1,500	1,500	0.00	0.00
Total Expense Accounts:	1,660,567	1,660,567	597,986	1,660,567	1,662,567	0	1,662,567	1,660,567	1,662,567	2,000.00	0.12
Total Limited Tax GO Bond 2009:	1,660,567	1,660,567	597,986	1,660,567	1,662,567	0	1,662,567	1,660,567	1,662,567	2,000.00	0.12
Department 28 General Government CIP											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	625,161	8,100	82,241	0	0	0	0	0	0	-8,100.00	-100.00
5970001 - Trans Out GF Overhead	0	36,520	27,390	36,520	29,434	0	29,434	29,454	29,434	-7,086.00	-19.40
5970004 - Transfer Out Debt Service	0	580,541	352,648	662,696	663,746	0	663,746	580,541	663,746	83,205.00	14.33
Total TRANSFER OUT ACCOUNTS:	625,161	625,161	462,279	699,216	693,180	0	693,180	609,995	693,180	68,019.00	10.88
Expense Accounts											
5110000 - Salaries	131,838	131,838	52,636	131,838	108,268	0	108,268	0	108,268	-23,569.67	-17.87
5111000 - Salaries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5112000 - Overtime	0	0	392	0	0	0	0	0	0	0.00	0.00
5113000 - Standby Pay	0	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	8,174	8,174	3,233	8,174	6,712	0	6,712	0	6,712	-1,461.32	-17.87
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	0	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

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5214000 - PERS	10,712	10,712	4,161	10,712	9,971	0	9,971	0	9,971	-740.32	-6.91
5215000 - Insurance Premium Allowance	23,117	23,117	11,796	23,117	19,909	0	19,909	0	19,909	-3,210.60	-13.88
5220000 - Medicare	1,911	1,911	772	1,911	1,569	0	1,569	0	1,569	-341.75	-17.88
5221000 - Medicare - Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	2,787	2,787	937	2,787	2,088	0	2,088	0	2,088	-699.90	-25.11
5231000 - Labor & Industries-Extra Help	0	0	0	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	250	250	0	250	250	0	250	250	250	0.00	0.00
5320000 - Operating Supplies	0	0	31,112	30,000	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	6	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	250	250	1,384	250	250	0	250	250	250	0.00	0.00
5360000 - Software/Upgrades/Licenses	500	500	0	500	285	0	285	500	285	-215.00	-43.00
5410000 - Professional Services	504,519	1,375,756	124,474	369,644	176,435	0	176,435	424,519	176,435	-1,199,321.00	-87.17
5430000 - Travel(Lodge,meals,miles)	0	0	1,756	0	0	0	0	0	0	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	78	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	0	0	424	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	1,627	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	7,158	5,000	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	0	0	0	0	0	0	0	0	0	0.00	0.00
5492000 - Filing,Recording,Witness Fees	0	0	87	0	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	0	0	527	0	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	605	605	480	605	3,256	0	3,256	605	3,256	2,651.00	438.18
5610000 - Land	2,880,000	2,945,000	2,908,043	2,908,119	100,000	0	100,000	2,880,000	100,000	-2,845,000.00	-96.60
5630000 - Other Improvements	550,926	840,559	108,844	887,673	2,750,330	0	2,750,330	550,926	2,750,330	1,909,771.00	227.20
5640000 - Machinery & Equipment	0	0	68,593	60,000	0	0	0	0	0	0.00	0.00
5650000 - Construction of Fixed Assets	0	7,815	83,340	25,000	241,029	0	241,029	0	241,029	233,214.00	2,984.18
5820001 - Interest on Interfund Debt	0	0	592	0	0	0	0	0	0	0.00	0.00
5840000 - Debt Issue Costs	0	0	23,700	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	1,075	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	0	0	0	0	0	0	0	0	0	0.00	0.00
5950000 - Interfund Vehicle Operat/Maint	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	4,115,589	5,349,274	3,437,227	4,465,580	3,420,352	0	3,420,352	3,857,050	3,420,352	-1,928,923.56	-36.05
Total General Capital Fund:	4,740,750	5,974,435	3,899,506	5,164,796	4,113,532	0	4,113,532	4,467,045	4,113,532	-1,860,904.56	-31.14
Department 31 Facility Major Maintenance											
Expense Accounts											
5410000 - Professional Services	0	87,000	1,242	0	0	0	0	0	0	-87,000.00	-100.00
5450000 - Operating Rentals & Lease	0	0	22	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	8,797	9,605	8,797	0	0	0	0	0	-8,797.00	-100.00
5630000 - Other Improvements	123,000	123,000	20,088	70,000	50,000	0	50,000	123,000	50,000	-73,000.00	-59.34
5640000 - Machinery & Equipment	0	0	104,314	140,000	0	0	0	0	0	0.00	0.00
5650000 - Construction of Fixed Assets	0	0	10,406	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5901000 - Interfund Prof Svc-Bld Permits	0	0	1,176	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	123,000	218,797	146,853	218,797	50,000	0	50,000	123,000	50,000	-168,797.00	-77.14
Total City Facility-Major Maint Fund:	123,000	218,797	146,853	218,797	50,000	0	50,000	123,000	50,000	-168,797.00	-77.14
Department 29 Roads Capital Improvements											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	54,719	50,000	0	0	0	0	0	0	0	-50,000.00	-100.00
5970001 - Trans Out GF Overhead	0	4,719	41,039	54,719	43,381	0	43,381	43,443	43,381	38,662.00	819.28
Total TRANSFER OUT ACCOUNTS:	54,719	54,719	41,039	54,719	43,381	0	43,381	43,443	43,381	-11,338.00	-20.72
Expense Accounts											
5110000 - Salaries	501,363	501,363	378,093	538,893	458,337	0	458,337	0	458,337	-43,028.07	-8.58
5111000 - Salaries-Extra Help	0	0	4,921	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	31,086	31,086	23,221	30,777	28,418	0	28,418	0	28,418	-2,667.74	-8.58
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	305	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	40,739	40,739	29,067	40,334	42,212	0	42,212	0	42,212	1,474.46	3.61
5215000 - Insurance Premium Allowance	79,620	79,620	64,349	79,059	77,502	0	77,502	0	77,502	-2,116.15	-2.65
5220000 - Medicare	7,270	7,270	5,568	7,198	6,472	0	6,472	0	6,472	-795.99	-10.94
5221000 - Medicare - Extra Help	0	0	72	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	5,127	5,127	3,340	5,103	5,339	0	5,339	0	5,339	212.51	4.14
5231000 - Labor & Industries-Extra Help	0	0	82	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	250	250	501	250	250	0	250	250	250	0.00	0.00
5320000 - Operating Supplies	0	0	36,835	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	300	300	10,681	300	300	0	300	300	300	0.00	0.00
5360000 - Software/Upgrades/Licenses	2,500	2,500	623	2,500	2,500	0	2,500	2,500	2,500	0.00	0.00
5410000 - Professional Services	1,909,055	4,777,254	417,014	2,626,742	2,910,926	0	2,910,926	1,909,055	2,910,926	-1,866,328.00	-39.06
5425000 - Postage/Courier	0	0	51	0	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	1,200	1,200	2,174	1,200	1,200	0	1,200	1,200	1,200	0.00	0.00
5431000 - Mileage Reimb. Local Travel	100	100	164	100	100	0	100	100	100	0.00	0.00
5440000 - Advertising	0	0	2,676	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	7,841	0	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	0	0	970	0	0	0	0	0	0	0.00	0.00
5472000 - Utility-Water	0	0	599	0	0	0	0	0	0	0.00	0.00
5474000 - UTILITY-SEWER	0	0	419	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	900	900	494	900	900	0	900	900	900	0.00	0.00
5493000 - Printing & Binding	0	0	0	0	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,600	1,600	1,627	1,600	1,600	0	1,600	1,600	1,600	0.00	0.00
5510000 - Intergovt Professional Service	0	29,698	90,271	25,798	0	0	0	0	0	-29,698.00	-100.00
5610000 - Land	0	0	413,259	0	500	0	500	0	500	500.00	0.00
5630000 - Other Improvements	12,647,861	12,963,969	1,445,330	446,811	16,127,289	0	16,127,289	12,647,861	16,127,289	3,163,320.00	24.40
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5650000 - Construction of Fixed Assets	1,911,570	1,911,570	399,768	1,543,403	1,164,130	0	1,164,130	1,911,570	1,164,130	-747,440.00	-39.10
5820001 - Interest on Interfund Debt	0	0	2,177	0	0	0	0	0	0	0.00	0.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	1,628	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	922	922	922	922	1,014	0	1,014	1,014	1,014	92.00	9.97
5950000 - Interfund Vehicle Operat/Maint	438	438	438	438	481	0	481	481	481	43.00	9.81
Total Expense Accounts:	17,141,901	20,355,906	3,345,480	5,352,328	20,829,470	0	20,829,470	16,476,831	20,829,470	473,568.02	2.32
Total Roads Capital Fund:	17,196,620	20,410,625	3,386,519	5,407,047	20,872,851	0	20,872,851	16,520,274	20,872,851	462,230.02	2.26
Department 27 Public Works											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	388,175	0	0	0	0	0	0	0	0	0.00	0.00
5970001 - Trans Out GF Overhead	0	388,175	291,131	388,175	420,851	0	420,851	420,037	420,851	32,676.00	8.41
Total TRANSFER OUT ACCOUNTS:	388,175	388,175	291,131	388,175	420,851	0	420,851	420,037	420,851	32,676.00	8.41
Expense Accounts											
5110000 - Salaries	644,594	644,594	409,169	644,594	668,548	41,911	710,459	0	710,459	65,864.93	10.21
5111000 - Salaries-Extra Help	54,000	54,000	59,437	62,000	62,000	0	62,000	54,000	62,000	8,000.00	14.81
5112000 - Overtime	5,240	5,240	1,349	5,240	5,240	0	5,240	5,240	5,240	0.00	0.00
5112100 - Overtime-Extra Help	100	100	152	150	100	0	100	100	100	0.00	0.00
5113000 - Standby Pay	2,100	2,100	57	2,100	2,100	0	2,100	2,100	2,100	0.00	0.00
5114000 - Callback Pay	2,000	2,000	81	2,000	2,000	0	2,000	2,000	2,000	0.00	0.00
5212000 - Social Security Replace Progrm	39,964	39,964	24,946	39,964	41,450	2,598	44,048	0	44,048	4,083.62	10.21
5213000 - Soc Sec Replace Pgm-Xtra Help	3,348	3,348	3,743	3,844	3,918	0	3,918	1,860	3,918	570.00	17.02
5214000 - PERS	52,408	52,408	31,798	52,408	61,573	3,860	65,433	0	65,433	13,024.80	24.85
5214002 - PERS - Extra Help	2,163	2,163	2,341	2,163	2,874	0	2,874	2,163	2,874	710.52	32.84
5215000 - Insurance Premium Allowance	116,600	116,600	85,605	116,600	131,549	6,732	138,281	0	138,281	21,681.02	18.59
5220000 - Medicare	9,346	9,346	6,115	9,346	9,694	608	10,302	0	10,302	955.06	10.21
5221000 - Medicare - Extra Help	783	783	875	899	916	0	916	783	916	133.40	17.03
5230000 - Labor & Industries	20,633	20,633	9,426	16,357	16,357	1,311	17,669	0	17,669	-2,963.71	-14.36
5231000 - Labor & Industries-Extra Help	4,229	4,229	4,344	4,807	4,989	0	4,989	4,229	4,989	759.26	17.95
5310000 - Office Supplies	900	900	227	900	900	0	900	900	900	0.00	0.00
5320000 - Operating Supplies	62,878	62,878	53,745	62,878	62,878	0	62,878	62,878	62,878	0.00	0.00
5330000 - Program Supplies	5,235	5,235	3,054	5,235	5,235	0	5,235	5,235	5,235	0.00	0.00
5350000 - Small Tools/Minor Equipment	5,000	5,000	10,385	6,500	5,000	0	5,000	5,000	5,000	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	15,637	25,452	21,892	0	0	0	0	0	-15,637.00	-100.00
5410000 - Professional Services	36,842	97,262	121,776	94,920	92,978	0	92,978	36,842	92,978	-4,284.00	-4.40
5420000 - Telephone	1,300	1,300	849	1,300	1,300	0	1,300	1,300	1,300	0.00	0.00
5425000 - Postage/Courier	4,625	4,625	33	2,004	4,625	0	4,625	4,625	4,625	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	2,034	2,034	2,157	2,450	2,034	0	2,034	2,034	2,034	0.00	0.00
5431000 - Mileage Reimb. Local Travel	150	150	0	150	150	0	150	150	150	0.00	0.00
5440000 - Advertising	0	0	43	43	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	3,758	3,758	819	3,758	3,758	0	3,758	3,758	3,758	0.00	0.00

Comparative Budget Worksheet By Object

Object	2013 Adopted Budget	2013 Current Budget	2013 YTD Actuals	2013 Current Year Est.	2014 Dept Request	2014 Service Package	2014 Proposed Budget	2014 Base Budget	2014 Final Budget	Change in Budget	Pct Chg
5471000 - Utility-Electricity	1,675	1,675	915	1,675	1,769	0	1,769	1,675	1,769	94.00	5.61
5472000 - Utility-Water	0	0	74	0	0	0	0	0	0	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WASTE	16,009	16,009	7,968	16,009	16,009	0	16,009	16,009	16,009	0.00	0.00
5480000 - Repairs & Maintenance	424,944	424,944	89,017	414,356	417,536	0	417,536	424,944	417,536	-7,408.00	-1.74
5491000 - Dues, Subscriptions	1,065	1,065	1,413	1,765	1,065	0	1,065	1,065	1,065	0.00	0.00
5493000 - Printing & Binding	4,700	4,700	0	2,500	4,700	0	4,700	4,700	4,700	0.00	0.00
5494000 - Registration/Training/Admissn	7,094	7,094	2,277	6,040	7,094	0	7,094	7,094	7,094	0.00	0.00
5495000 - City Grants to Other Agencies	20,000	20,000	0	20,000	20,000	0	20,000	20,000	20,000	0.00	0.00
5510000 - Intergovt Professional Service	200,623	200,623	89,473	200,623	238,214	0	238,214	200,623	238,214	37,590.55	18.73
5630000 - Other Improvements	0	0	0	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	0	0	486	486	0	1,052	1,052	0	1,052	1,052.00	0.00
5700000 - Debt Service-Principal	326,475	326,475	326,475	326,475	587,298	0	587,298	326,475	587,298	260,823.00	79.89
5800000 - Debt Service-Interest	17,956	17,956	14,691	17,956	17,956	0	17,956	17,956	17,956	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	58,547	58,547	58,547	58,547	56,522	8,843	65,365	56,522	65,365	6,818.00	11.64
5950000 - Interfund Vehicle Operat/Maint	52,637	52,637	52,637	52,637	58,752	3,849	62,601	58,752	62,601	9,964.00	18.92
Total Expense Accounts:	2,211,955	2,288,012	1,501,951	2,283,571	2,619,081	70,764	2,689,846	1,331,012	2,689,846	401,831.45	17.56
Department 30 Surface Water CIP											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	150,000	0	0	0	0	0	0	0	0	0.00	0.00
5970001 - Trans Out GF Overhead	0	150,000	112,500	150,000	166,868	0	166,868	157,201	166,868	16,868.00	11.24
Total TRANSFER OUT ACCOUNTS:	150,000	150,000	112,500	150,000	166,868	0	166,868	157,201	166,868	16,868.00	11.24
Expense Accounts											
5110000 - Salaries	224,732	224,732	127,470	196,648	271,517	0	271,517	0	271,517	46,786.30	20.81
5111000 - Salaries-Extra Help	0	0	621	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	13,933	13,933	7,716	12,192	16,835	0	16,835	0	16,835	2,900.76	20.81
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	39	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	18,261	18,261	10,073	15,979	25,007	0	25,007	0	25,007	6,744.83	36.93
5215000 - Insurance Premium Allowance	38,230	38,230	24,746	33,959	52,318	0	52,318	0	52,318	14,087.14	36.84
5220000 - Medicare	3,260	3,260	1,890	2,853	3,938	0	3,938	0	3,938	676.91	20.76
5221000 - Medicare - Extra Help	0	0	9	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	2,095	2,095	1,288	1,670	2,281	0	2,281	0	2,281	185.69	8.86
5231000 - Labor & Industries-Extra Help	0	0	13	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	300	300	322	300	300	0	300	300	300	0.00	0.00
5320000 - Operating Supplies	0	0	1,065	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	350	350	0	350	350	0	350	350	350	0.00	0.00
5360000 - Software/Upgrades/Licenses	2,500	2,500	174	2,500	2,500	0	2,500	2,500	2,500	0.00	0.00
5410000 - Professional Services	1,085,230	1,750,330	255,268	1,565,774	782,001	0	782,001	1,085,230	782,001	-968,329.00	-55.32
5425000 - Postage/Courier	0	0	6	0	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	1,000	1,000	253	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5431000 - Mileage Reimb. Local Travel	50	50	78	50	50	0	50	50	50	0.00	0.00

Comparative Budget Worksheet By Object

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5440000 - Advertising	0	0	547	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	500	500	525	500	500	0	500	500	500	0.00	0.00
5493000 - Printing & Binding	0	0	241	0	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	4,000	4,000	2,472	4,000	4,000	0	4,000	4,000	4,000	0.00	0.00
5630000 - Other Improvements	150,000	150,000	224,495	130,000	201,672	0	201,672	150,000	201,672	51,672.00	34.44
5650000 - Construction of Fixed Assets	169,486	169,486	0	169,486	579,638	0	579,638	169,486	579,638	410,152.00	242.00
5901000 - Interfund Prof Svc-Bld Permits	0	0	3,098	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	2,151	2,151	2,151	2,151	1,014	0	1,014	1,014	1,014	-1,137.00	-52.85
5950000 - Interfund Vehicle Operat/Maint	1,022	1,022	1,022	1,022	481	0	481	481	481	-541.00	-52.93
Total Expense Accounts:	1,717,100	2,382,200	665,582	2,140,434	1,945,402	0	1,945,402	1,414,911	1,945,402	-436,801.37	-18.33
Total SWM Utility Fund:	4,467,230	5,208,387	2,571,164	4,962,180	5,152,202	70,764	5,222,967	3,323,161	5,222,967	14,574.08	0.27
Department 16 Administrative Services											
Expense Accounts											
5320000 - Operating Supplies	0	0	1,443	0	0	0	0	0	0	0.00	0.00
5321000 - Fuel Consumed	96,676	96,676	57,840	96,676	108,147	0	108,147	108,147	108,147	11,471.00	11.86
5350000 - Small Tools/Minor Equipment	0	0	731	1,000	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	0	0	367	367	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	101,959	101,959	33,108	100,592	121,403	723	122,126	121,403	122,126	20,167.00	19.77
5992000 - Contingency	15,000	15,000	0	15,000	15,000	0	15,000	0	15,000	0.00	0.00
Total Expense Accounts:	213,635	213,635	93,489	213,635	244,550	723	245,273	229,550	245,273	31,638.00	14.80
Total Vehicle Operations/Maintenance:	213,635	213,635	93,489	213,635	244,550	723	245,273	229,550	245,273	31,638.00	14.80
Department 16 Administrative Services											
Expense Accounts											
5350000 - Small Tools/Minor Equipment	100,000	155,030	16,435	155,030	0	0	0	100,000	0	-155,030.00	-100.00
5410000 - Professional Services	0	0	0	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	0	0	600	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	82,321	89,060	64,681	89,060	0	61,597	61,597	0	61,597	-27,463.00	-30.83
Total Expense Accounts:	182,321	244,090	81,716	244,090	0	61,597	61,597	100,000	61,597	-182,493.00	-74.76
Total Equipment Replace/Deprec Fund:	182,321	244,090	81,716	244,090	0	61,597	61,597	100,000	61,597	-182,493.00	-74.76
Department 16 Administrative Services											
Expense Accounts											
5510000 - Intergovt Professional Service	17,500	17,500	776	17,500	17,500	0	17,500	17,500	17,500	0.00	0.00
Total Expense Accounts:	17,500	17,500	776	17,500	17,500	0	17,500	17,500	17,500	0.00	0.00
Total Unemployment Fund:	17,500	17,500	776	17,500	17,500	0	17,500	17,500	17,500	0.00	0.00
Report Total	67,968,961	74,019,130	36,119,395	57,481,015	71,254,072	1,434,654	72,688,728	53,447,095	72,688,728	-1,330,413.70	0.00

2014 Expenditure Categories

Object	Description	Detail Required
Salaries and Benefits		
	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. Personal services do not include fees and out of pocket expenses for professional or consultant services. Amounts charged to these accounts represent expenditures generated through the City's payroll process. Amounts paid to temporary help through another source than payroll does not get charged to these accounts.	
5110	**Salaries**	Will be posted from Position Budgeting
	Employee time will be allocated within the department on a percentage basis and then paid based on that allocation throughout the year unless there is a major shift in employee responsibilities or job duties during the year.	
5111	**Salaries - Extra Help**	Yes
	Hourly staff and temporary help that are not designated positions. All agency staff should be budgeted under Professional Services.	
5112	**Overtime**	No
	Overtime pay for employees who are eligible.	
5112100	**Overtime - Extra Help**	
5113	**Standby Pay**	No
	Standby pay for employees who are eligible.	
5114	**Call Back Pay**	No
5115	**Vacation Buy-Out**	No
5212	**Social Security Replacement Program**	Will be posted from Position Budgeting
5213	**Soc. Sec. Replac. Prog. - Extra Help**	
5214	**PERS**	Will be posted from Position Budgeting
5214001	**CM Retirement Plan**	Will be posted from Position Budgeting
5214002	**PERS - Extra Help**	
5215	**Insurance Premium Allowance**	Will be posted from Position Budgeting
5220	**Medicare**	Will be posted from Position Budgeting
5221	**Medicare - Extra Help**	
5230	**Labor & Industries**	Will be posted from Position Budgeting
5231	**Labor & Industries - Extra Help**	
5232	**Labor & Industries - Standby Pay**	
5240	**Unemployment Compensation**	Will be posted from Position Budgeting
Supplies		
5310	**Office Supplies**	No
	Paper, forms, maps, publications, writing materials, Office Supplies-Boise Cascade, Corp Express (except furniture), Paper Zone	No
5320	**Operating Supplies**	
	Chemicals, cleaning & sanitation supplies, clothing, construction materials & supplies, drugs, electrical supplies, medicines, oil, paints, and plumbing supplies	
5321	**Fuel Consumed**	No
5330	**Program Supplies**	No
	Art supplies, sports equipment, clipboards, first aid supplies, name tags, other program related supplies, fees for admission tickets used in programs, food used as a component of a program.	
	Room Rental - see 5450	
	Food & Meals - see 5430	

2014 Expenditure Categories

Object	Description	Detail Required
5340	**Supplies Packaged for Resale**	No
	T-Shirts, food, towels, swimming goggles, other items purchased for resale/revenue	
	Pool Resale Supplies	
5350	**Small tools and Minor Equipment**	No
	Tools and equipment that are not capitalized (less than $5,000)	
5360	**Software/Licenses/Upgrades**	Yes
	Software & Software Licenses	
Other Services & Charges		
5410	**Professional Services**	Yes
	Accounting/Auditing, Engineering/architectural, computer programming, management consulting, special legal services, temporary help employed through an agency	
5410001	**Janitorial Service**	Yes
5410002	**Credit Card Fees - Parks**	No
5420	**Telephone**	No
	Local, long-distance, and wireless	
5425	**Postage/Courier**	No
	Postage, Fedex, UPS, Bucky's, West Courier	
5430	**Travel (Lodging, Meals, Miles)**	Yes
	Per diem, lodging, meals, mileage	
5430001	**Council Dinner Meeting Meals**	
5431	**Mileage Reimbursement Local Travel**	Yes
	Local mileage	
5440	**Advertising**	No
5441	**Advertising - Franchise**	
5450	**Operating Rentals & Leases**	Yes
	Room rentals, lease of copy or postage machines, rental of equipment	
	Meeting Facilities	
	Shoreline School District (Shoreline Center Room Rentals)	
	Related food costs greater than $50 should be coded 5330 for non-events, 5430 for employee related events	
5460	**Insurance**	No
5470	**Utility services - DO NOT USE! Replaced by 5471-5475**	
5471	**Electricity**	No
5471001	**Utility - Electricity, Streetlights**	No
5471002	**Utility - Electricity, Traffic Signal**	No
5472	**Water**	No
5473	**Natural Gas**	No
5474	**Sewer**	No
5475	**Garbage/Solid Waste**	No
5476	**Cable TV**	No
5480	**Repairs & Maintenance**	No
	Buildings, improvements, structures, equipment (vehicles, tires, etc.)	
	Maintenance Contracts	
	All supplies purchased directly by City goes under Operating Supplies except software/ licenses	
5491	**Dues, Subscriptions, Memberships**	Yes
5492	**Filing, Recording & Witness Fees**	No
	Jury or witness fees	
5493	**Printing & Binding**	No
	Copying costs, printing services, etc.	
	Kinko's	
	Printing Companies (brochures, newsletters, publications)	
5494	**Registration/Training**	Yes
	Registration for conferences and training expenses	
5495	**City Grants to other Agencies**	Yes
	Grants that the City provides to outside agencies.	
5496	**Judgements/Settlements**	No
5499	**Miscellaneaous Expenses**	No

2014 Expenditure Categories

Object	Description	Detail Required
Intergovernmental/Interfund Services		
5510	**Intergovernmental Professional Services** Contracts or interlocal agreements between government agencies. Expenditures made to other governmental entities for services rendered. Limited to those functions normally provided by governments and not by private businesses (police, detention, election services, animal control, etc.)	Yes
5550	**Interfund Transfers** Transfers between funds	No
Capital Outlay (Amounts should be in excess of $5,000)		
5610	**Land** Land acquisition costs, rights-of-way, LIDs	Yes
5620	**Buildings & Structures** Acquisition, construction, and improvements to office or administrative buildings, shops and warehouses, park buildings	Yes
5630	**Other Improvements** Athletic fields, bridges, water and sewer systems, lighting, parking, roadways, sidewalks, storm drains, streets	Yes
5640	**Machinery & Equipment** Communications equipment, transportation equipment, office furniture & equipment, computers, heavy duty work equipment	Yes
5650	**Construction of Fixed Assets** For capital improvement projects on City owned property	Yes
Debt Service Principal		
5700	**Debt Service Principal**	Yes
5800	**Debt Service Interest & Related Costs**	Yes
Interfund Payment for Services, Transfers, and Reserves		
Expenditures made to other funds or other departments of the same fund for services rendered		
5901	**Interfund Professional Services (Building Permits)**	Yes
5910	**Interfund Charge - Equipment Replacement**	No
5950	**Interfund Vehicle Operations and Maintenance**	No

Glossary of Budget Terms and Acronyms

ACCOUNT. A chronological record of public funds showing receipts, disbursements, and the balance.

ACCOUNTING SYSTEM. The total set of records and procedures used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS ACCOUNTING. A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

ACTUALS. Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

ADOPTED BUDGET. The budget for the operations of regular City services and for capital expenditures for the fiscal year as proposed by the City Manager and adjusted and adopted by the City Council. The adopted budget can only be adjusted (amended) during the fiscal year by an ordinance of the City Council.

AGENCY FUND. A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

APPROPRIATION ORDINANCE. The official enactment by the City Council giving the legal authority for City officials to obligate and expend resources.

ARRA. American Recovery Reinvestment Act.

ASD. Administrative Services Department

ASSESSED VALUATION. The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

B.A.R.S. The State of Washington prescribed *Budgeting, Accounting, and Reporting System* manual for which compliance is required for all governmental entities in the State of Washington.

BALANCED BUDGET. A budget in which planned expenditures do not exceed projected funds available.

BASE BUDGET. The ongoing cost to maintain the current level of service.

BASIS OF ACCOUNTING. A fund's basis of accounting determines when a transaction is recognized in the fund's operating statement. Annual appropriated budgets for all funds are prepared and adopted on a cash basis. Under a cash basis, transactions are recognized only when cash is increased or decreased. Governmental fund financial statements are prepared on the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures and expenditures are recognized when goods and services are received and liabilities are due and payable at year-end. Under the accrual basis of accounting, the revenues are recognized in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred.

BEGINNING FUND BALANCE. The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditure. Since these resources are typically available due to under-expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures.
BENEFITS. City provided employee benefits such as social security replacement, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

BUDGET. A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET HEARING. A public hearing conducted by City Council to consider and adopt the annual budget.

CAPITAL BUDGET. Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects often require more than one year to complete. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

CAPITAL IMPROVEMENT CONSTRUCTION. Projects such as roads, drainage, buildings, sidewalks and other works to create and repair the City's physical infrastructure; funds in this category may also be used for the design, project management and other associated administrative costs.

CAPITAL IMPROVEMENT PROGRAM. A six-year plan for capital expenditures that identifies the expected beginning and ending date of each project, the amount to be expended in each year on each project and the method of financing project expenditures.

CAPITAL OUTLAYS. Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than $5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

CAPITAL PROJECTS. Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a new building or facility. It may also include major maintenance or renovation of a current asset.

CASH BASIS ACCOUNTING. The method of accounting where revenues are recorded when received and expenditures are recorded when paid.

CASH RESERVES. The cash balance that is not appropriated for expenditures or that is segregated by policy for a specific future use.

CHARGES FOR GOODS AND SERVICES. A basic classification for services other than personnel services which are needed by the City. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

CLEAN WATER ACT (CWA). In 1972, Congress amended the Federal Water Pollution Control Act (referred to as the Clean Water Act) to prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by a National Pollutant Discharge Elimination System (NPDES) permit. In 1999 the US Environmental Protection Agency promulgated rules (NPDES Phase II) that sets storm water management requirements for municipalities under 100,000 population, including the City of Shoreline.

CONSUMER PRICE INDEX (CPI). A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

CONTINGENCY. A budgetary reserve set aside for emergencies or unforeseen expenditures.
COUNCILMANIC BONDS. Bonds issued with the approval of the City Council, as opposed to bonds which must be approved by public vote. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation.

CRITICAL SUCCESS FACTORS. Areas where the City has to excel, if it is to accomplish the community's vision.

CSD. Community Services Department

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEFICIT. The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DEPRECIATION. (1.) Expiration in the service of life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

ENCUMBERANCE. The commitment of appropriated funds to purchase an item or service.

ENDANGERED SPECIES ACT (ESA). Refers to the listing of the Puget Sound Chinook salmon as a threatened species by the National Marine Fisheries Service. Potentially affects all sensitive areas, and stormwater regulations for both quality and quantity.

ENDING FUND BALANCE. The cash balance remaining at the end of the fiscal year available for appropriation in future years.

ENTERPRISE FUNDS. Enterprise or proprietary funds are used to account for a government's business-type activities. An enterprise fund may be established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas, and electric utilities; airports; parking garages; or transit systems). In this case, the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES. Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FEES. A charge for a service the City does not provide for free to all citizens. For example, we have fees for recreation classes or land use development applications.

FISCAL YEAR. Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Shoreline begins on January 1 and ends on December 31.

FTE. An acronym for Full-Time Equivalents, which are regular, full-time employee positions; when expressed as a decimal number, this means that only part of a full-time employee position is dedicated to this service or program within the budget.

FUNDS. Funds are comprised of special accounts within the City budget that are used to segregate revenues and expenditures for specific types of programs and services and to comply with State law and generally accepted accounting principles (GAAP).

FUND BALANCE. The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.
GENERAL FUND. This fund is used to pay the expenses and liabilities of the City's general services and programs for citizens that are not separately accounted for in special revenue funds.

GENERAL FUND SUBSIDY. This reflects the amount of General Fund discretionary taxes required to fund a department's budget. The formula for this figure is total departmental expenditures minus dedicated resources (grants, fees, etc.) equals General Fund subsidy.

GENERAL OBLIGATION BONDS. Bonds for which the full faith and credit of the issuing government are pledged for payment.

GOVERNMENTAL FUNDS. Governmental funds are used to account for most of a government's tax-supported activities. Under current GAAP, there are five types of governmental fund types: general, special revenue, debt service, capital projects, and permanent funds. Governmental funds are used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers, and other changes in fund balance.

GRANTS. Funds provided to or by the City for special purposes or programs, usually requiring a competitive application process.

INFRASTRUCTURE. The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends, i.e., streets, roads, sewer, and water systems.

INTERFUND TRANSFERS. Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.

INTERGOVERNMENTAL REVENUE. Grants, entitlements, shared revenues and payment for goods and services by one government to another.

INTERGOVERNMENTAL SERVICES. Services purchased from other government agencies, normally including types of services that only government agencies provide.

INTERNAL SERVICE FUNDS. A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing such services.

LEED: Leadership in Energy and Environmental Design.

LEVEL OF SERVICE. Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources.

LEVY. To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

LEVY RATE. The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per $1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

LIABILITY. Debt or other legal obligation arising out of transactions in the past which must be liquidated renewed or refunded at some future date.

MODIFIED ACCRUAL ACCOUNTING. A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

NON-DEPARTMENTAL EXPENDITURES. Expenditures that are not directly related to the operations of a single City department.

OBJECT OF EXPENDITURE. Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include salary, benefits, supplies, other services and charges, intergovernmental services, inter-fund payment for services, capital outlay and debt service.

OPERATING BUDGET. The annual appropriation to maintain the provision of City services to the public.

OPERATING FUNDS. These funds account for the day-to-day operations of providing City services. They do not include capital improvements. They include the General Fund and Special Revenue Funds.

OPERATING TRANSFER IN. Transfer from other funds which are not related to rendering of service.

OPERATIONAL CONTINGENCY. Funds set-aside in the General Fund budget to provide for unknown operational adjustments or service demands that may arise during the year. These funds are used only as a last resort and with Council approval. Savings within departmental budgets throughout the year will be the first source for funding unforeseen expenditures.

OVERHEAD/INDIRECT COSTS. Overhead or indirect costs represent the level of assistance that the support service departments (Administrative Services, Human Resources, City Manager, etc.) provide to the direct service departments (Police, Parks, Public Works, etc.) so they can provide services to the public.

PERFORMANCE MEASURES. A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

PERS. Acronym for Public Employees Retirement System provided for all City employees, other than law enforcement and fire fighter personnel, by the State of Washington.

PROGRAM. A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

PROGRAM PURPOSE. A broad declaration of purpose explaining why the program exists and what we hope to achieve with the resources invested.

PROPOSED BUDGET. The City Manager's recommended budget submitted to the City Council and public in October of each year.

PROPRIETARY FUNDS. Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning the revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenue and expenses in these funds.

PROPOSED BUDGET. This is the budget, as proposed by the City Manager, for the operations of regular City services and for capital expenditures.

REAPPROPRIATION. A legal authorization granted by the City Council to re-appropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

REET. The Real Estate Excise Tax, a tax levied on real estate sales and used solely for capital purposes.

RESERVES. The funds set aside by the City as a savings account for future emergencies. The City's reserves include the General Reserve Fund, the Insurance Reserve budgeted in Citywide Services, and a General Fund Undesignated Ending Fund Balance.

RESOURCES. Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

REVENUES. Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, fines, forfeits, interest income and miscellaneous revenue.

RFP. Request for Proposal

SAFETEA-LU. Safe, Accountable, Flexible and Efficient Transportation Equity Act - a Legacy for Users transportation grant.

SALARIES AND WAGES. Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties from earnings of enterprise funds. An addition to a pledge or revenues, such bonds sometimes contain a mortgage on the enterprise funds property.

SPECIAL REVENUE FUNDS. Funds that are dedicated for a specific purpose (e.g., roads, surface water, etc.), require an additional level of accountability and are collected in a separate account, not part of the General Fund.

STRATEGIC GOALS. Each critical success factor has a targeted number of strategic goals. These goals are customer-oriented and are connected to the budget, the capital improvement program (CIP), and the comprehensive plan. They are measurable, realistic, and focused.

STRATEGIC PLAN. A plan outlining the goals and strategies the City will focus on over the next six years. It is prioritized around the critical success factors of our community and is intended to be a living document, which will be evaluated regularly.

SUBSIDIES. Financial assistance provided by one agency to another agency for a defined purpose (e.g., King County swimming pool subsidies, General Fund subsidy of the Street Fund transportation programs).

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services.

TAX LEVY. Charge levied by a government to finance services performed for the common benefit.

TAX RATE. The amount of tax stated in terms of units per $1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district.

TRANSFERS IN/OUT. Resources that are transferred from one fund to another to pay for a specific purpose. For example, resources are transferred from the Surface Water Fund to the Surface Water Capital Fund to pay for surface water related capital improvement projects, since all capital projects are expensed out of the capital improvement funds.

TRANSPORTATION BENEFIT DISTRICT. State legislation allows local governments to establish a Transportation Benefit District (“TBD”) and accompanying funding sources to provide for the preservation, maintenance and construction of local transportation infrastructure.

UNRESERVED/UNDESIGNATED FUND BALANCE. That portion of available fund balance that has not been designated or restricted for a specific purpose and is available for general appropriation.