



2017 PROPOSED BUDGET

2017-2022 Capital Improvement Plan

City of Shoreline, Washington



Cover photos feature:

[Cromwell Park](#)

18030 Meridian Avenue N

[Twin Ponds Community Garden](#)

14915 1st Avenue NE

[Richmond Beach Saltwater Park](#)

2021 NW 190th Street



WASHINGTON

2017 Proposed Budget

Chris Roberts, Mayor

Shari Winstead, Deputy Mayor

Will Hall, Councilmember

Doris McConnell, Councilmember

Keith McGlashan, Councilmember

Jesse Salomon, Councilmember

Keith Scully, Councilmember

Debbie Tarry, City Manager

Sara S. Lane, Administrative Services Director

Prepared by the Administrative Services Department

For Fiscal Year January 1, 2017 – December 31, 2017

For more detail, copies of the 2017 Budget are available on the City's website, at City Hall, Shoreline Library and Richmond Beach Library.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Shoreline
Washington**

For the Fiscal Year Beginning

January 1, 2016

A handwritten signature in cursive script, reading "Jeffrey R. Egan".

Executive Director

The City of Shoreline submits its annual budget to the Washington State Auditor's Office (State Auditor) and to the Government Finance Officers Association of the United States and Canada (GFOA). The GFOA evaluates each year's budget as part of the Distinguished Budget Presentation program. The City of Shoreline is pleased to report that we adhere to the highest standards of governmental budgeting. The City of Shoreline has been recognized with GFOA's Distinguished Budget Presentation Award annually since calendar year 1999.



2017 Proposed Budget

Table of Contents

Page

Introduction

Reader’s Guide to the Budget.....	11
City Organization Chart.....	13
Shoreline Community Profile.....	14
Budget Calendar.....	24
Budget Procedures and Process.....	25
General Budget Policies.....	29

City Manager’s Transmittal Letter

City Manager’s 2017 Budget Message.....	33
2016–2018 City Council Goals and Work Plan.....	46

Executive Summary

10-Year Financial Sustainability Plan Update.....	53
10-Year Financial Sustainability Plan.....	55
10-Year Financial Sustainability Model Operating Budget Ten-Year Forecast	57
2017 Budget Highlights.....	59
Department/Fund Overview.....	60
City of Shoreline Regular FTE Summaries.....	68
City Budget Summary.....	69
City Resources and Expenditures by Category.....	70
All Funds Resources/Expenditures Summary.....	71
2017 City Revenue Sources.....	72
Ending Fund Balances.....	88
Change in Ending Fund Balance.....	89
City of Shoreline Debt Policies.....	91
Municipal Debt Capacity.....	92
Total Debt Capacity/Long Term Debt.....	93
Other Long-Term Debt.....	94
Schedule of Long-Term Debt.....	95

Department Budgets

City Council.....	99
City Manager’s Office.....	107
Community Services.....	123
Administrative Services.....	135
City Attorney.....	157
Human Resources.....	167
Police.....	175
Criminal Justice.....	193
Parks, Recreation and Cultural Service.....	203
Planning and Community Development.....	223
Public Works.....	237



2017 Proposed Budget

Table of Contents

Page

Budget by Fund

City Fund Structure	257
All Funds Historical Revenue/Expenditures Summary	260
General Fund Summary	261
Street Fund Summary	262
Code Abatement Fund Summary	263
State Drug Enforcement Forfeiture Fund Summary	264
Public Arts Fund Summary	265
Federal Drug Enforcement Forfeiture Fund Summary	266
Property Tax Equalization Fund Summary	267
Federal Criminal Forfeiture Fund Summary	268
Traffic Impact Fees Fund Summary	269
Revenue Stabilization Fund Summary	270
General Obligation Bond Fund Summary	271
2009 Limited Tax General Obligation Bond Fund Summary	272
2013 Limited Tax General Obligation Bond Fund Summary	273
General Capital Fund Summary	274
City Facility Major Maintenance Fund Summary	275
Roads Capital Fund Summary	276
Surface Water Utility Fund Summary	277
Vehicle Operations and Maintenance Fund Summary	278
Equipment Replacement Fund Summary	279
Unemployment Fund Summary	280

Capital Improvement Program

Readers Guide to the CIP	284
Capital Improvement Program Summary	284
CIP Introduction	285
Capital Improvement Fund Descriptions	287
Capital Budget Criteria	288
Advantages of Capital Planning	289
Capital Improvement Program Plan Policies	290
Steps in the Capital Improvement Process	295
Project Phase Definitions	297
Capital Project Criteria	298
CIP Summary	
2017-2022 Capital Projects by Category	302
2017-2022 Capital Resources by Category	303
2017-2022 Capital Programs Summary	304
Capital Improvement Program Impact upon Operating Budgets	308
<i>General Capital Fund</i>	
2017-2022 Projects Map	314
2017-2022 Program Summary	315
General Capital Fund Summary	316
2017-2022 Projects	361
Projects to be completed in 2016	361



2017 Proposed Budget

Table of Contents

Page

Facilities Major Maintenance Fund

2017-2022 Projects Map	342
2017-2022 Program Summary	343
Facilities Major Maintenance Fund Summary	334
2017-2022 Projects	334

Roads Capital Fund

2017-2022 Projects Map	360
2017-2022 Program Summary	361
Roads Capital Fund Summary	361
2017-2022 Projects	361
Projects to be completed in 2016	361

Surface Water Utility Fund

2017-2022 Projects Map	394
2017-2022 Program Summary	395
Surface Water Utility Fund Summary	396
2017-2022 Projects	361
Projects to be completed in 2016	361

Appendix

Financial Policies	419
2017 Salary Schedule	429
2017 Extra Help Pay Table	435
2017 Budgeted Positions and FTEs	437
2017 Fee Schedule	439
Department Revenue Detail	454
Department Expenditure Detail	465
Expenditure Categories	483
Glossary of Budget Terms and Acronyms	486



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INTRODUCTION



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READER'S GUIDE TO THE BUDGET

The City of Shoreline must adopt a balanced budget each year. To be prudent a city may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Beyond these basic guidelines, budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by state law and governmental accounting practices. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader.

Organization of this Document

This budget document contains legally required budget information, descriptive background information and various illustrative graphs and tables that will be helpful to the readers' understanding. It is organized into seven sections to facilitate the reader's understanding of the City's 2017 budget and to help the reader to find information regarding the city and its budget. Those seven sections are: Introduction, Transmittal Letter, Executive Summary, Operating Budget, Budget by Fund, Capital Improvement Program, and Appendix.

Introduction – This section is designed to introduce the reader to the City of Shoreline and its budget process. It includes the following:

- ◆ Table of Contents
- ◆ Reader's Guide
- ◆ City Organization Chart
- ◆ Shoreline Community Profile
- ◆ Budget Procedures and Process
- ◆ Budget Calendar
- ◆ General Budget Policies

Transmittal Letter – This section includes the City Manager's 2017 budget message to the City Council and the 2016-2018 City Council Goals and Workplan.

Executive Summary – This section provides a high level view of the 2017 budget, an in depth look at the City's revenue sources, projected fund balances, and information about the City's debt. It includes the following:

- ◆ City Resources and Expenditures by Category
- ◆ All Funds Resources/Expense Summary
- ◆ Ten Year Financial Sustainability Process and Plan
- ◆ 2017 Budget Highlights
- ◆ 2017 FTE Summary
- ◆ City Budget Summary
- ◆ 2017 Revenue Sources
- ◆ Expenditures by Object Category
- ◆ Ending Fund Balances
- ◆ Change in Ending Fund Balances
- ◆ Municipal Debt Capacity, City Long Term Debt, and City Debt Policy

Department Budgets

- ◆ Mission Statement
- ◆ Organizational Chart
- ◆ Historical Comparison of Total Expenditures and Full-time Equivalents (FTE's)
- ◆ Staffing Summary by Program and Position
- ◆ 2016 Accomplishments
- ◆ 2017 Key Department Objectives
- ◆ Historical Comparison by Program
- ◆ Historical Comparison by Fund
- ◆ Historical Comparison by Expenditure/Revenue Type
- ◆ 2017 Budget Changes
- ◆ Program Performance Results

Budget by Fund – This section illustrates the financial condition and provides a historical comparison of each of the City's funds. It includes:

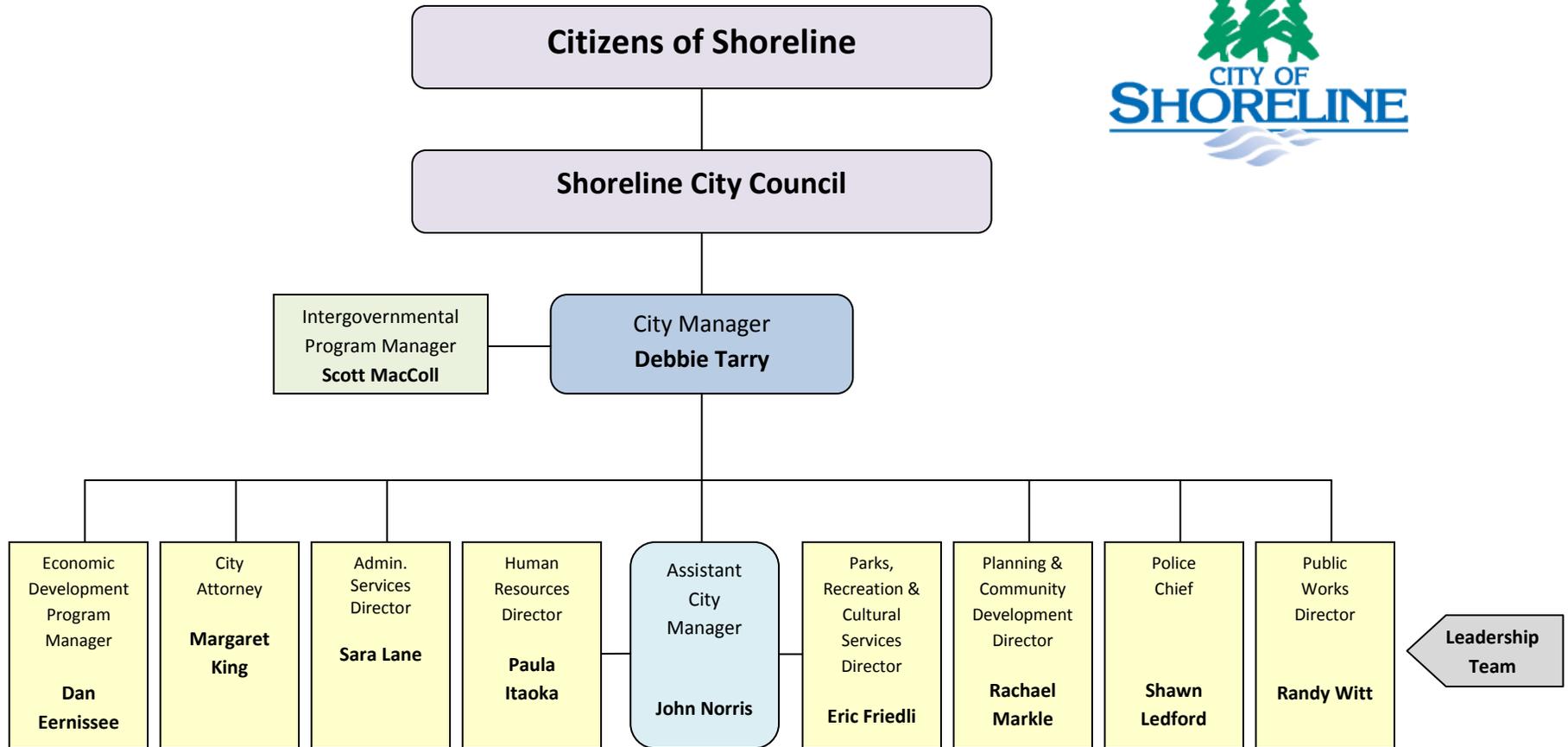
- ◆ City Fund Structure
- ◆ All Funds Historical Revenue/Expenditure Summary
- ◆ Fund Summaries

Capital Improvement Program – This section identifies the multi-year plan for the four Capital Funds; General Capital (improvements to Parks and Facilities), City Facilities-Major Maintenance (ongoing maintenance of City's major facilities), Roads Capital (street, sidewalk, and traffic improvements), and Surface Water Utility (drainage improvements). A summary of each fund's projects is included. This section includes:

- ◆ Reader's Guide to the Capital Improvement Plan
- ◆ Impacts of Growth Management
- ◆ Capital Planning, Programming and Budget System
- ◆ Capital Improvement Fund Descriptions
- ◆ Capital Budget Criteria
- ◆ Advantages of Capital Planning
- ◆ Capital Improvement Program Plan Policies
- ◆ Steps in the Capital Improvement Process
- ◆ Project Phase Definitions
- ◆ Capital Project Criteria
- ◆ 2017– 2022 CIP Expenditures and Resources by Category
- ◆ 2017– 2022 Capital Program Summary
- ◆ Impact of CIP on Operating Budgets
- ◆ 2017– 2022 CIP Expenditures and Resources by Fund
- ◆ Project Detail

Appendix – This section includes:

- ◆ Financial Policies
- ◆ 2017 Budgeted Positions
- ◆ Salary Tables
- ◆ Fee Schedules
- ◆ Expenditure and Revenue Detail
- ◆ Expenditure Categories
- ◆ Glossary of Budget Terms



SHORELINE COMMUNITY PROFILE



The City of Shoreline is located in the northwestern corner of King County along the shores of Puget Sound. Shoreline is generally bounded by the City of Lake Forest Park to the east, the City of Seattle to the south, Puget Sound to the west, and Snohomish County to the north (including the Cities of Mountlake Terrace and Edmonds, and the Town of Woodway).

The City of Shoreline was incorporated on August 31, 1995, and operates as a Council/Manager form of government. The Council is comprised of seven members, elected at large by citizens of Shoreline. They are part-time officials who exercise the legislative powers of the City and determine matters of policy.

The Mayor is a council member selected by the Council to chair meetings, authenticate documents and serves as the City's ceremonial head. The Council is supported by various advisory boards and commissions. The Council appoints a full-time City Manager who serves as the professional administrator of the organization, coordinating day-to-day activities.

DEMOGRAPHICS	
Population**	54,500
Male/Female ⁺	48.7%/51.3%
Median Age ⁺	42.1
% under 20 ⁺	21.6%
Educational Attainment (population 25 yrs. and over):	
High school degree or higher [#]	92.5%
Bachelor's degree or higher [#]	42.8%
Households ⁺	21,561
Housing Units [#]	22,073
Owner Occupied Housing Units ⁺	65.3%
Median Value of Unit [#]	\$370,400
Median Household Income [#]	\$67,076
Per Capita Income [#]	\$33,819
Families in Poverty [#]	5.0%

SHORELINE AT A GLANCE	
Elevation (average)	375 feet
Highest Elevation	536 feet
Land Area	7,500 acres (11.7 sq.mi.)
Ave. Temperature	51.82
Ave. Annual Precipitation	32.43 in.
Miles of City Streets*	191
City Retail Sales Tax	9.50%
City Employees (Full-time)	144.10
Assessed Valuation**	\$7,236,751,545

*Includes 36 mi. arterials, 4 mi. state roads, 3 mi. Interstate and 148 mi. residential streets

** Projected at time of publication

** WA State Office of Financial Management April 2015 estimate

⁺ 2010 U.S. Census

[#] U.S. Census Bureau, 2006-2010 American Community Survey

Shoreline Yesterday

Before 1900: The area which is now Shoreline was once forested with deep woods, pockets of meadows, and bog areas. The area provided rich fishing, hunting, and gathering opportunities for local Native Americans, who occupied permanent settlements along Lake Washington, and temporary camps on Puget Sound. Homesteaders began arriving in the area in the 1880's, following the loggers and mill owners who had earlier set up operations along the waterways. Farmers cleared the fields and built modest homes. Richmond Beach is the site of the first village in the area. Located on the new Great Northern railroad line running along Puget Sound, this area gained its identity in 1890. By the turn of the 20th century, numerous businesses were clustered around Market Street, now known as N.W. 195th Place.



Early 1900s until World War I: By the early 1900s an additional community had developed up the hill known as the Richmond Highlands centered at the current intersection of Aurora and 185th. The Interurban Railroad increased access to the area upon its opening from Seattle to Halls Lake in 1906. The next year the Great Northern railroad depot opened, providing additional transportation facilities to the area. Around 1910, the Seattle Golf Club and the Highlands were established, and

Greenwood, or Country Club Road, as it was known then, was the only good road into Seattle. The Interurban was completed to Everett that year, causing more development along its line, particularly in the Ronald area, located roughly along 175th. The North Trunk Road, now known as Aurora or highway 99, was bricked in 1914 and became the primary automobile corridor in the area.

Between World War I and World War II: In the 1920s, 30s and 40s residential development continued. The area that became known as North City developed in the late 1920s along 15th Ave. N.E., and Lago Vista was also developed during this period with its own clubhouse. During this time, the North Trunk Road was upgraded and became known as Aurora, and was designated as Highway 99 in 1930. Aurora served as the emerging center of commerce and by the mid-'20s was home to numerous businesses and roadhouses. Innis Arden was developed by the Boeing Family, and became a prime residential community in the 1940s.

Following World War II: The area which is now Shoreline experienced tremendous growth after World War II as the suburban lifestyle grew in popularity. The Shoreline School District was established in 1944, and in response to the growth, Shoreline High School was built in 1955. Shoreline Community College was founded in 1963 and the I-5 freeway was opened the next year. Commercial development thrived along Aurora in the mid-'60s with the opening of Aurora Village and Sears.

Through the 60s, 70s and 80s the community continued to grow. Additional parks and schools were developed including Shorewood and Shorecrest High Schools, and changes were made to reflect the needs of the community. Shoreline High became the Shoreline Center, and a site that had once been considered for a high school to be called Shoreview High became Shoreview Park. Richmond Beach Park,

Hamlin Park, and Ronald Bog Park were significant additions to the Parks system in the area.

In January of 1992, a citizen effort called “Vision Shoreline” organized to promote incorporation of Shoreline as a city. In September of 1994, the incorporation of Shoreline was approved by an overwhelming majority of voters. Following the election, a “Transition Team” was formed to organize the incorporation effort. This effort was successful and Shoreline officially incorporated on August 31, 1995.

Shoreline Today

Over the years, Shoreline has become a community distinguished by strong neighborhoods, excellent schools and parks. According to the Census 2010, Shoreline is home to 53,007. The State Office of Financial Management has estimated the 2015 population to be 54,500. The City is now substantially developed with less than 1% of its total area (about 12 square miles) remaining vacant or undeveloped. Shoreline is primarily residential in character and over 70% of the households are single-family homes. Commercial development stretches along Aurora Avenue with other neighborhood centers located at intersections of primary arterials such as N. 175th Street at 15th Avenue N.E. and N. 185th Street at 8th Avenue N.W. There is limited industrial development. There is a substantial number of institutional, public or tax exempt uses, including cemeteries, schools, public services and churches. Significant lands are devoted to open space, including regional parks, the Boeing creek ravine, and the Seattle Golf Course.

Shorelines

The City of Shoreline has several shorelines totaling 3.4 miles. Puget Sound, the primary shoreline, extends the length of the western edge of the City. It is the City’s only shoreline of statewide significance, as defined by the Washington State Shorelines Management Act. The City regulates these shorelines as a part of the Comprehensive Plan process. Designations are intended to reflect the character of land adjacent to the shorelines and guide and regulate development in these areas. The Washington State Department of Ecology reaffirms regulations, as determined by local governments, for shorelines of statewide significance.

In addition, the City has several lakes and ponds including Echo Lake, Ronald Bog and Twin Ponds. Finally, there are several creeks and streams that run through Shoreline. City regulations may also be set for these shorelines. The State does not have to affirm these regulations, but our regulations need to be consistent with State laws.

Neighborhoods

Upon incorporation, the City supported the concept of neighborhood organizations. Fourteen neighborhoods are recognized by the City. The following is a short description of each neighborhood.

Ballinger: This area was annexed into the City of Shoreline in two sections A-3 in 1998 and A-2 in 1999. This area is east of I-5, south of NE 205th St (north City limit), west of 30th Ave NE (east City limit) and generally north of NE 195th Street.

Briarcrest: The area commonly referred to as Briarcrest (or Annexation Area B) was annexed into the City of Shoreline in February of 1997. This area is east of the Ridgecrest neighborhood and extends to the western City limits of Lake Forest Park.

Echo Lake: Echo Lake Park is the natural landmark of this neighborhood located on the northern edge of the City and bounded by Aurora Avenue, N.E. 185th Street and I-5.

Highland Terrace: This neighborhood is located just to the east of the Highlands neighborhood and Shoreline Community College. It is also bounded by the Seattle Golf Club, Westminster Way and Aurora Avenue.

Hillwood: The Hillwood community is located along the northern edge of the City between Aurora Avenue and the Richmond Beach neighborhood, north of N. 185th Street and N.W. Richmond Beach Road and south of N.W. 205th Street.

Innis Arden: This neighborhood was developed in the 1940s and the neighborhood organization has been in existence since that time. Bordered in part by Shoreview Park, it is located on the western edge of the City along Puget Sound.

Meridian Park: Meridian Park contains portions of the historic Ronald community dating back to the early 1900s. It is located at the core of Shoreline and is bounded by N.E. 185th Street, I-5, N. 160th Street and Aurora Avenue.

North City: Founded around the late 1930s and early 1940s, this neighborhood is located in the northeastern portion of Shoreline and is bounded by I-5, N.E. 195th Street on the north and the eastern edge of the City.

Parkwood: Parkwood is located along the southern edge of the City between Aurora Avenue and I-5. This neighborhood dates back to the early 1900s.

Richmond Beach: This area was settled in the late 1800s and is located in the Northwest corner of the City along Puget Sound.

Richmond Highlands: The Richmond Highlands neighborhood was first settled around the turn of the 20th century. Bordered by N. 185th Street, Aurora Avenue, N. 165th Street and the Innis Arden neighborhood, the area is located in the core of Shoreline.

The Highlands: Designed by the Olmsted Brothers, this neighborhood dates back to 1910. It is located overlooking Puget Sound on the western edge of the City.

Westminster Triangle: This area is located at the southern gateway to the City along Westminster Way and Aurora Avenue.

Ridgecrest: Ridgecrest started developing around the end of World War II and is located in the southeastern section of the City. It is bordered by I-5, N.E. 15th Street, N.E. 175th Street and N.E. 145th Street.

Commercial Areas

The Aurora Corridor is a major north-south state route (Highway 99) corridor that runs through Shoreline. Highway 99 is one of three north-south state routes in the region and is also the primary non-freeway transportation corridor in the City of Shoreline.

The Aurora Avenue corridor has been primarily a commercial strip for thirty years, containing a wide variety of retail and service uses serving local and regional markets. Office uses are scattered throughout the corridor while residential uses (e.g. apartments, condos, and small pockets of single-family homes) are limited to the areas along or near Aurora Avenue.

A number of institutional uses, public uses and government uses are located in or near the Aurora Corridor. These uses include Shoreline City Hall, Shoreline Community College, CRISTA Schools, the fire station, Ronald Wastewater District, Shoreline Historical Museum, Washington State Department of Transportation, and METRO facilities (e.g. bus transfer center, park and ride lot).

Other commercial areas include North City, Ridgecrest, Ballinger and Richmond Beach. The North City business district is located on 15th Avenue N.E. between N. 170th and N. 185th Streets. This district serves the local community and neighboring communities. The Hillwood/Richmond Beach commercial area is located on N.W. 185th Street and extends to the east and west of 8th Avenue N.W. It serves the City's northwest neighborhoods including Hillwood, Richmond Beach, Richmond Highlands, and Innis Arden. The Ridgecrest Business District is located at 145th Avenue N.E. between 15th Avenue and Lake City Way N.E. It serves the City's southeast neighborhoods including Ridgecrest and Briarcrest. The Ballinger commercial district is located along Ballinger Way to the east of where it intersects Interstate 5.

Community Institutions

Located on an 80-acre site on 15th Avenue N.E. and N.E. 155th Street, the Fircrest Campus is Shoreline's largest public institution. It is owned by several state agencies that administer the site (in part as trust lands) for the State of Washington. Presently, the Fircrest Residential Habilitation Center, located on the campus, is home to approximately 200 developmentally disabled citizens and is run by the Department of Social and Health Services (DSHS). The Washington State Department of Health Laboratories are also located on the Fircrest Campus.

The City also has a significant number of private institutions including the Northwest School for Hearing Impaired Children, Shoreline Center, CRISTA Ministries, Food Lifeline (the wholesale distributor of food to the food banks), as well as several private elementary and secondary schools, churches and other religious facilities, group homes and cemeteries.

Employment

Approximately 26,798 jobs exist in the City (according to the 2010 U.S. Census). Most of these jobs are located along Aurora Avenue; however, other employment clusters include the Shoreline Community College, the Fircrest Campus and neighborhood business centers in North City, Richmond Village, 5th Avenue N.E. and N.E. 165th Street, and 15th Avenue N.E. and N.E. 145th Street.

Major employers within the community include:

- CRISTA Ministries
- Costco
- Fred Meyer
- Home Depot
- Northwest Security
- City of Shoreline
- Shoreline School District
- Shoreline Community College
- State Department of Transportation
- Fircrest Residential Habilitation Center

According to the U.S. Census Bureau 2006-2010 American Community Survey 5-Year Estimates, 27,515 City residents over age 16 were employed in the region, most in the management and professional sector (44.6%), followed by sales and office occupations (22.6%), service occupations (16.8%), production and transportation occupations (8.0%), construction and maintenance occupations (7.9%), and farming, fishing and forestry occupations (0.6%).

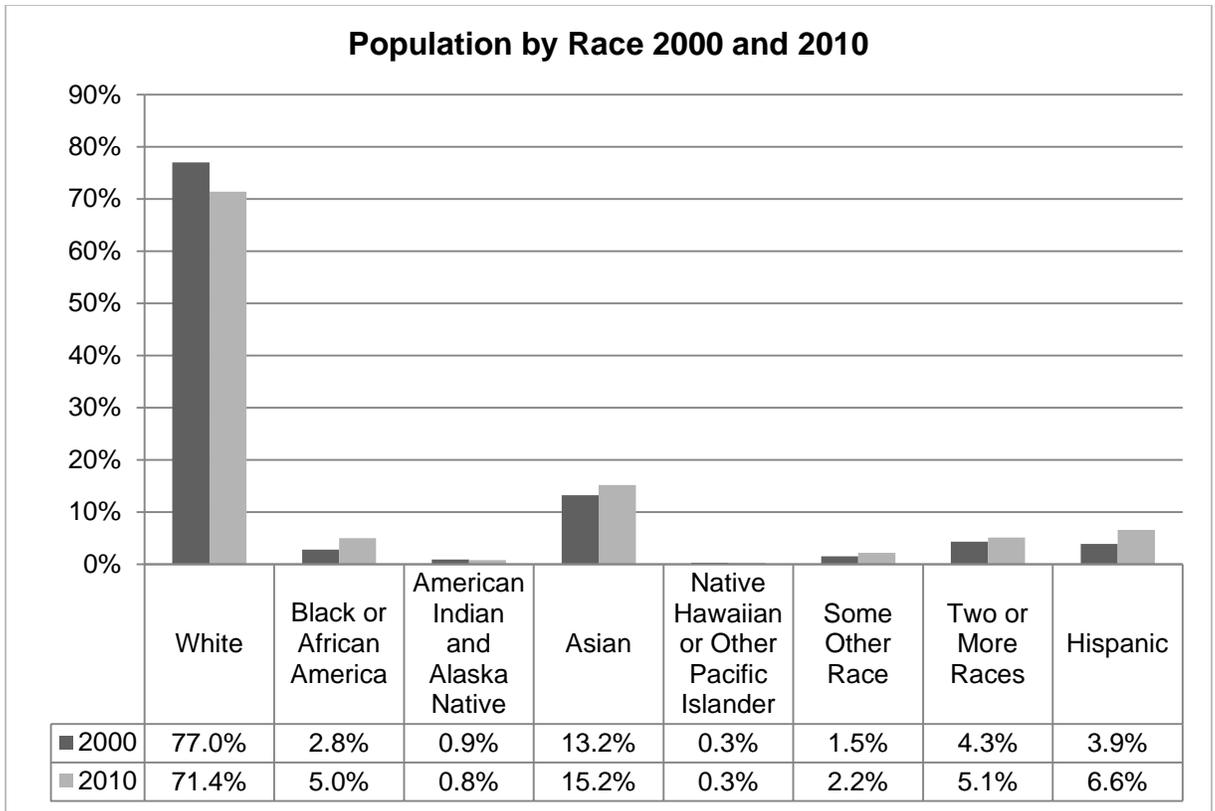
Demographics

EDUCATIONAL ATTAINMENT		
Population (25 years and over): 37,394		
Less than 9th grade	1,347	3.6%
9th-12th grade, no diploma	1,444	3.9%
High school grad. (incl. equiv.)	7,175	19.2%
Some college, no degree	8,234	22.0%
Associate's degree	3,182	8.5%
Bachelor's degree	10,625	28.4%
Grad. or professional degree	5,387	14.4%

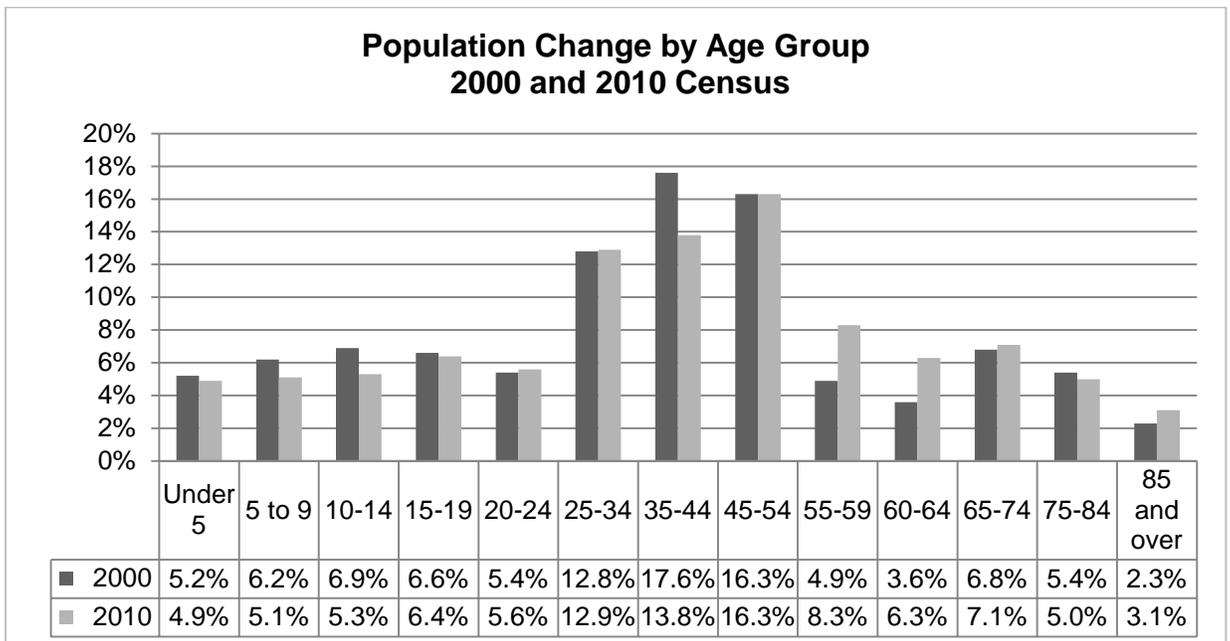
Source: U.S. Census Bureau, 2006-2010 American Community Survey

HOUSING: UNITS IN STRUCTURE		
Total housing units: 22,073		
Single family, detached	15,272	69.2%
Single family, attached	875	4.0%
2 units	250	1.1%
3 or 4 units	500	2.3%
5 to 9 units	906	4.1%
10 to 19 units	832	3.8%
20 or more units	3,259	14.8%
Mobile home	140	0.6%
Boat, RV, van, etc.	39	0.2%

Source: U.S. Census Bureau, 2006-2010 American Community Survey



The median age of Shoreline residents increased from 39.3 years in 2000 to 42.1 years in 2010. The under 18 population declined by 15% and the adult age population (18 and older) increased 4.3%. Slightly over 30% of the total population was born between 1946 and 1964. As the chart below indicates, the largest drop in population is the 35-44 age range and the largest growth is the 55-64 age range.



COMMUNITY SERVICES

Police Services

- Shoreline Police Department (Contracted from King County Sheriff's Office)
- Shoreline Police Station

Fire Services

- Shoreline Fire District #4
- Fire District Headquarters/Station 61
- Fire Station 63
- Fire Station 64
- Fire Station 65

Court Services

- King County District Court – Shoreline Division

Recreation Facilities

- Richmond Highlands Recreation Center
- Shoreline Pool
- Spartan Recreation Center
- Annex Teen Center

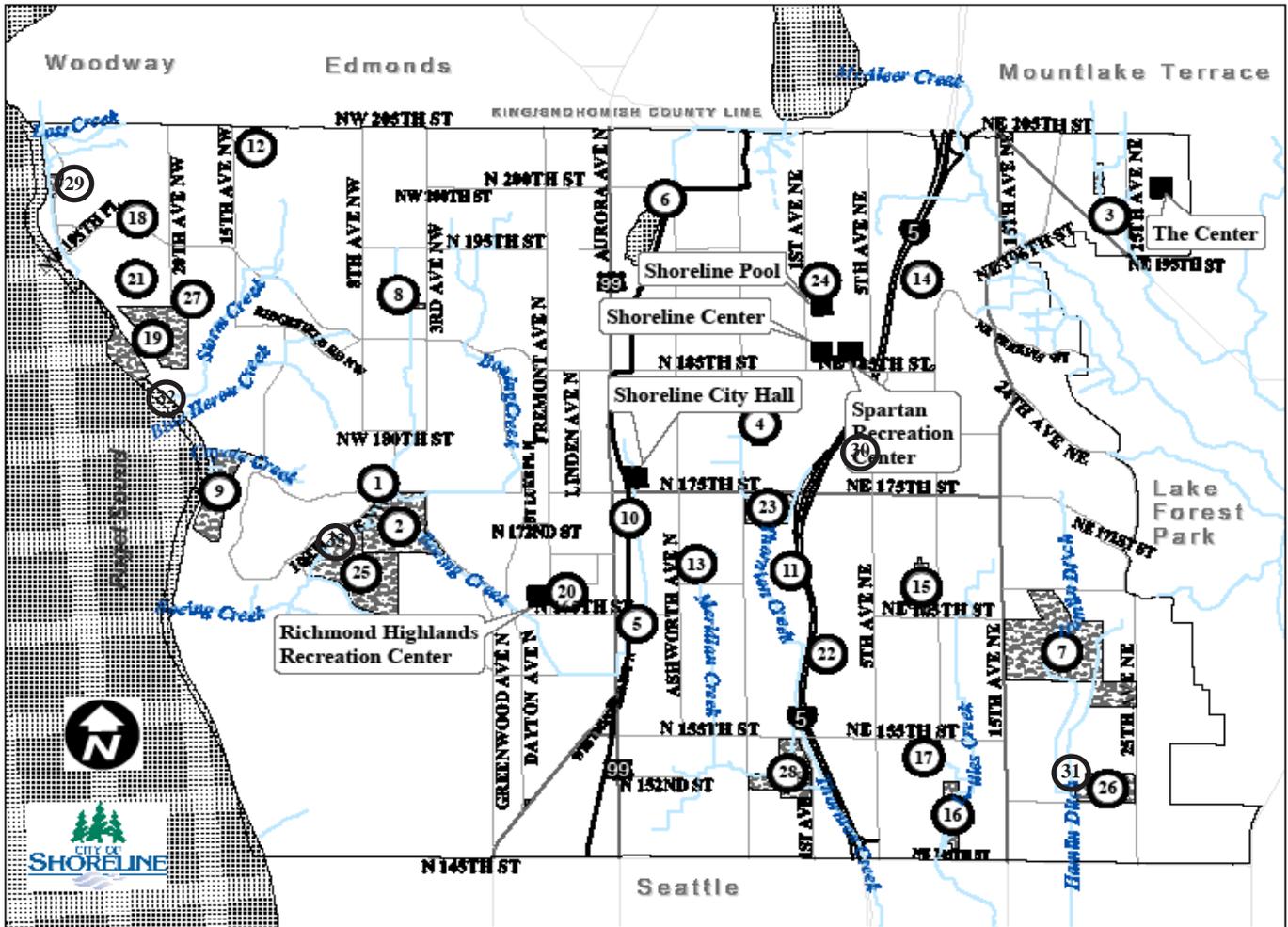
Library Services

- King County Library District
- Shoreline Library
- Richmond Beach Library

Utility Services

- | | Provided by |
|-----------------------|---|
| • Cable: | Comcast, Verizon |
| • Electricity: | Seattle City Light |
| • Garbage/Recycling: | Recology/CleanScapes |
| • Natural Gas: | Puget Sound Energy |
| • Sewer: | Ronald Wastewater District |
| • Water: | Seattle Public Utilities, North City Water District |
| • Telephone/Cellular: | Various |
| • Stormwater: | City of Shoreline |

SHORELINE PARKS & PROGRAM FACILITIES



- | | |
|---|--|
| 1 Boeing Creek Open Space - 601 NW 175th St | 18 Richmond Beach Community Park - 2201 NW 197th St |
| 2 Boeing Creek Park - 17229 3rd Ave NW | 19 Richmond Beach Saltwater Park - 2021 NW 190th S |
| 3 Brugger's Bog Park - 19553 25th Ave NE | 20 Richmond Highlands Park - 16554 Fremont Ave N |
| 4 Cromwell Park - 18009 Corliss Ave N | 21 Richmond Reserve Open Space - 19101 22nd Ave NW |
| 5 Darnell Park - 1125 N 165th St | 22 Ridgecrest Park - 108 NE 161st St |
| 6 Echo Lake Park - 1521 N 200th St | 23 Ronald Bog Park - 2301 N 175th St |
| 7 Hamlin Park - 16006 15th Ave NE | 24 Shoreline Park/Pool - 19030 1st Ave NE |
| 8 Hillwood Park - 19001 3rd Ave NW | 25 Shoreview Park - 700 NW Innis Arden Way |
| 9 Innis Arden Reserve - 17601 14th Ave NW | 26 South Woods - NE 150th St & 25th Ave NE |
| 10 Interurban Trail - N 145th St to N 205th St | 27 Strandberg Reserve - 19101 17th Ave NW |
| 11 James Keough Park - 2301 N 167th St | 28 Twin Ponds Park - 15401 1st Ave NE |
| 12 Kruckeberg Gardens - 20312 15th Ave W | 29 Kayu Kayu Ac Park - 19911 Richmond Beach Dr NW |
| 13 Meridian Park Open Space - 16765 Wallingford Ave N | 30 Sunset School Park - 17800 10TH AVE NE |
| 14 North City Park - 19201 10th Ave NE | 31 Eastside Off-leash Dog Area - 1902 NE 150TH ST |
| 15 Northcrest Park - 827 NE 170th St | 32 RBSP Seasonal Off-leash Dog Area (open 11/1-3/15) |
| 16 Paramount Open Space - 946 NE 147th St | 33 Shoreview Off-leash Dog Area - 320 Innis Arden WY |
| 17 Paramount School Park - 15300 8th Ave NE | |

City of Shoreline Park Amenities

Parks and recreation facilities are available for use by the public whenever possible. Special use permits or scheduling the use of facilities is required for any community, special or private event involving more than routine use of a park or facility.

Facilities can be reserved by calling (206) 801-2600.

Please note the following:

- Park hours are dawn to dusk.
- Opening and/or consumption of alcoholic beverages in Shoreline parks is prohibited.
- Pets must be on leashes in all Shoreline parks except where posted. Pets not permitted on turf fields, tennis courts, playgrounds or in any building unless specifically permitted by posting.
- Trails are open to all non-motorized users with the exception of motorized wheelchairs, unless otherwise designated and posted.

		BASEBALL/SOFTBALL	BASKETBALL	(X) FORMAL GARDEN (*)PEAPATCH	HANDBALL	HORSESHOE PIT	OPEN SPACE/NATURAL AREA	OPEN WATER ACCESS	PICNIC AREAS	PLAYGROUND	PUBLIC ART	(X) RESTROOM (*) SANI-CAN	SKATE PARK	SOCCER	TENNIS	TRAILS
1	Boeing Creek Open Space – 601 NW 175TH ST						x									x
2	Boeing Creek Park – 17229 3RD AVE NW						x		x							x
3	Brugger’s Bog Park – 19533 25TH AVE NE								x	x						x
4	Cromwell Park – 18030 Meridian AVE N	x	x				x		x	x	x	x		x		x
5	Darnell Park – 1125 N 165TH ST						x									x
6	Echo Lake Park – 1521 N 200TH ST							x	x		x	x				x
7	Hamlin Park – 16006 15TH AVE NE	x				x	x		x	x	x	x				x
8	Hillwood Park – 19001 3RD AVE NW	x				x			x	x		x		x	x	
9	Innis Arden Reserve Open Space – 17701 15TH AVE NW						x									x
10	Interurban Trail – Adjacent to Aurora AVE N (145TH & 205TH ST)										x					x
11	James Keough Park – 2350 N 167TH ST		x							x				x		
12	Kruckeberg Botanic Garden – 20312 15th AVE NW			x					x		x	x				x
13	Meridian Park Open Space – 16765 Wallingford AVE N						x		x							x
14	North City Park – 19201 10TH AVE NE						x									x
15	Northcrest Park – 827 NE 170TH ST						x			x						x
16	Paramount Open Space – 946 NE 146TH ST						x									x
17	Paramount School Park – 15300 8TH AVE NE	x							x	x		x	x	x		x
18	Richmond Beach Community Park – 2201 NW 197TH ST								x	x		^		x	x	x
19	Richmond Beach Saltwater Park – 2021 NW 190TH ST						x	x	x	x	x	x				x
20	Richmond Highlands Park – 16554 Fremont AVE N	x							x	x		x		x		
21	Richmond Reserve Open Space – 19101 22ND AVE NW						x									
22	Ridgecrest Park – 108 NW 161ST ST	x			x							^				
23	Ronald Bog Park – 2301 N 175TH ST			x			x		x		x					x
24	Shoreline Park – 19030 1ST AVE NE								x	x	x	x		x	x	x
25	Shoreview Park – 700 NW Innis Arden WY	x					x		x	x		x		x	x	x
26	South Woods – 2210 NW 150TH ST						x									x
27	Strandberg Preserve Open Space – 19101 17TH AVE NW						x									x
28	Twin Ponds Park – 15401 1ST AVE NE			x	x		x		x	x		x		x	x	x
29	Kayu Kayu Ac Park – 19911 Richmond Beach DR NW								x	x	x	x				x
30	Sunset School Park – 17800 10TH AVE NE	x	x						x	x		^				x
31	Eastside Off-leash Dog Area – 1902 NE 150TH ST											^				
32	RBSP Seasonal Off-leash Dog Area (open 11/1-3/15)							x				x				
33	Shoreview Off-leash Dog Area – 320 Innis Arden WY											^				

City of Shoreline 2017 Budget Calendar

BUDGET PROCESS DESCRIPTION	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sep.	Oct.	Nov.
Carryover Process Begins										
Council Planning Retreat										
Leadership Team Budget Retreat										
CIP Project Updates by Project Managers										
Update of CIP and 10 Year Financial Sustainability Plan Provide to Council										
Administrative Services Department (ASD) Develops Initial 2017 Revenue Forecast										
ASD Staff Provides Budget Training Session and Delivers Base Budget Targets										
Departments Submit Current Year-End Projections, 2017 Budget Requests, and 2017 Budget Change Proposals										
Project Managers Finalize CIP Project Updates and Requests for New Projects										
ASD Reviews New CIP Project Requests and Potential CIP Funding Sources										
ASD Updates 2017 Revenue Estimates										
ASD Reviews Department Requests for Funding and Meets with Each Department										
CIP Coordination Team Reviews CIP										
City Manager Meets with Department Staff to Review Budget Proposals and the CIP										
City Manager finalizes the Proposed CIP										
City Manager finalizes Preliminary Budget										
2017 Proposed Budget and Proposed CIP Update to City Council										
Preliminary Budget Document Prepared, Printed and Filed With City Clerk and Presented to the City Council (at Least 60 Days Prior to the Ensuing Fiscal Year)										
City Council Conducts Workshops and Public Hearings on the Preliminary Budget										
Council Holds a Public Hearing on the 2017 Property Tax Levy and Adopts the 2017 Property Tax Levy										
Preliminary Budget Modified per Council Direction										
Final Budget and CIP Adoption										

BUDGET PROCEDURES AND PROCESS

Operating Budget Procedures and Amendments Process

The City's budget procedures are mandated by Chapter 35A.33 of the Revised Code of Washington. The budget, as adopted annually by the City Council, constitutes the legal authority for expenditures. The budget covers the fiscal year from January 1st to December 31st. The City's budget is adopted at the fund level. Expenditures during the year may not legally exceed the total appropriation within any specific fund.

Budgets are appropriated and adopted for all of the City's funds. All fund budgets, with the exception of the capital funds, are adopted on an annual basis. Calendar year budgets are adopted by the City Council for the General Fund, Special Revenue, Debt Service, Capital, and Internal Service funds. Total project budgets are approved by the City Council when the six-year Capital Improvement Plan (CIP) is adopted. However, budgets for the capital funds are appropriated annually for that year's portion of each capital project. For operating funds, all appropriations lapse at year-end. Programs or projects that need to continue into the following year can be included in the annual re-appropriation process. This process allows budget authority to be carried forward into the new fiscal year for any commitments that have been made for purchases or contracts that were not completed in the prior year.

Budget Transfers and Amendments

The City Manager is authorized to transfer appropriations during the fiscal year, between department and programs within the same fund. However, any revisions that change the total expenditures of a fund or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council. The budget is typically only amended during the year to provide for new grant or other revenue sources or for program developments and new opportunities that occur outside of the timing of the typical budget process.

Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized, recorded and reported in the financial statements. The full accrual basis of accounting is used for proprietary or internal service funds. This includes the Surface Water Utility Fund, Vehicle & Operations Fund, Equipment Replacement Fund and the Unemployment Fund. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The modified accrual basis of accounting is used by governmental, expendable trust and agency funds. This includes all other city funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the period or soon enough thereafter to pay current liabilities. For example, property taxes and other taxpayer assessed revenues due for the current year are considered measurable and available and therefore as revenues even though a portion of the taxes may be collected in the subsequent year. Licenses, fines, and miscellaneous revenues are recorded as revenues when they are received in cash because this is when they can be accurately measured. Investment earnings are accrued as earned. Expenditures are considered as a liability when they are incurred. Interest on long-term debt, judgments and claims, and compensated absences are considered as a liability when they are paid.

BUDGET PROCEDURES AND PROCESS

Basis of Budgeting

In some cases, the City prepares the annual budget using a different basis than is used for accounting. The budgeting basis differs by fund type. Budgets are prepared for Governmental Funds (General Fund and Street Fund) on a modified accrual basis which coincides with the period that revenues are expected to be received and expenses are expected to be incurred. This allows the budget to be directly compared to the fund operating statements in the City's annual financial report. The Surface Water Utility Fund and the Internal Service Funds are also budgeted on a modified accrual basis, which is based upon when revenues are earned, but are depicted in the operating statements using an accrual basis; therefore these funds are not directly comparable.

The Annual Operating Budget Process

The budget process is a continuous cycle that includes the following phases of budget development and monitoring: City Council's Annual Planning Retreat, Leadership Team's Annual Planning Retreat, City Manager's Proposed Budget, City Council budget review and formal adoption, ongoing monitoring of expenditures and revenues, and any required budget adjustments/amendments due to additional revenues or new opportunities.

The City typically utilizes an incremental budgeting approach that assumes, for most functions of government, that the current year's budget is indicative of the base required for the following year. Any increases are incremental and based on need as defined by the organization's budget policies, emerging issues, Council goals, and available resources.

This incremental process recognizes that most mandated functions will not likely change from year to year. Therefore, the major emphasis of the budget analysis and decision-making is focused around Council priorities and requested increases in funding rather than ongoing mandated functions.

The budget development phase begins in March/April with the Council Planning Retreat. During the retreat, the City Council reviews their Council Goals and action steps and updates for the upcoming two year period. They also review the City's long-term financial outlook to respond to any major changes in the City's financial position. Every other year, the City surveys its citizens to gather their priorities. During the retreat, the Council uses input from the citizen survey and various advisory boards to help establish their priorities for the upcoming year.

In April/May, the Annual City Leadership Team Planning Retreat is held. During this retreat, the City's current financial condition is reviewed to determine the amount of available funding. The City's organization goals are reviewed and updated based on the latest Council goals and annual work plan. Other emerging issues are identified, prioritized and may be added to the work plan.

During June, the Administrative Services Department (ASD) provides an update of the City's Ten Year Financial Sustainability Plan to Council which includes a preliminary forecast for the current year and the upcoming budget year.

In June ASD also conducts a formal training process for the departments to explain the budget instructions, the budget preparation system, and to answer any questions prior to the departments beginning their base budget development.

BUDGET PROCEDURES AND PROCESS

In June and July, the departments develop their base budgets and prepare requests for new staff, programs, or significant increases to their current year budget that will address emerging issues and other operational needs. In their requests, the departments identify the problem that they are trying to address, the recommended solution, implementation plan, projected cost and expected outcomes. ASD conducts an analysis of the departmental base budgets and the revenue outlook for the coming year to determine the availability of funds for any new initiatives. These budget requests are submitted to ASD by the end of July.

In August, ASD meets with each of the departments to discuss their current budget, new Council goals, year-end projections, organizational/department goals, and their budget requests for the next fiscal year.

In August, the City Manager meets with each department to review their budget requests. In September, the City Manager develops preliminary budget recommendations and presents an update to the City Council of the status of the proposed budget.

The City Manager presents a preliminary view of the budget to Council in September for their review and input. Based on City Council policy and program input, the City Manager and ASD finalize the City Manager's Proposed Budget and it is formally presented to the City Council in mid October. Copies of the budget are made available to the public in the City's libraries, City Hall, and at Council meetings and workshops.

In November, the City Council holds workshops on the proposed budget to receive input from the public and budget presentations from City departments, to discuss priorities and options, and to make final adjustments and decisions on the budget.

Also in November, the City Council holds two formal public hearings, one on the setting of the annual property tax levy and one on the next year's budget. Following these hearings, the City Council adopts the property tax ordinance and the annual budget.

After the budget is adopted, the City enters the budget implementation and monitoring phase. Throughout the year, expenditures are monitored by ASD and department directors to ensure that funds are used as intended. ASD provides quarterly financial updates to the City Council to keep them current with the City's financial condition. Any budget amendments made during the year are adopted by a City Council ordinance.

Once the fiscal year begins, budget amendments may be required to increase adopted appropriation levels. In February, departments may request to carryover committed funds from the prior year to be used to complete operating or capital project work that is not included in the new fiscal year budget. These requests may be included in the re-appropriation budget ordinance that is presented to the City Council in March.

The Capital Improvement Plan is updated and adopted each year in November along with the operating budget. The plan can contain changes to project budgets in the current year. Therefore, a budget amendment may be presented to the City Council along with the CIP to revise the project appropriations.

Throughout the year, as circumstances require, other budget amendments may be presented to the City Council to address issues that arise outside of the normal budget process.

BUDGET PROCEDURES AND PROCESS

The Annual Capital Improvement Plan Process

Each year the City Council adopts a six-year Capital Improvement Plan (CIP). The City has developed a Parks, Recreation and Open Space (PROS) Plan; a Transportation Master Plan (TMP); and a Surface Water Master Plan. These plans identify problems, prioritize needs and develop long-term solutions that are in line with community priorities and City resources. These plans are updated and formally adopted by Council every seven years. The City has also developed a Facility Maintenance Schedule for the city's major public buildings and a maintenance schedule for the repair and replacement of parks and recreation facilities. These plans and maintenance schedules guide the development of the CIP.

The annual CIP process begins in April. The status of current projects and funding sources is reviewed. Adjustments to estimated costs and project timing are made as necessary. Estimated project costs for future years are based upon current year cost plus estimated inflation. Future grant revenue estimates are based upon anticipated funding requests to granting agencies. Revenue estimates may be adjusted as more concrete information is received on specific grant awards.

In May, departments also begin to develop requests for new capital projects for inclusion in the upcoming Capital Improvement Plan. Proposed projects are developed in conjunction with the City Council priorities and input from citizens and City advisory boards.

A preliminary view of the CIP is presented to Council in June to receive Council input on new projects and Council priorities.

In June and July, departments complete their CIP project updates and new requests and submit them to ASD for review. Once ASD completes its review, the proposed CIP is presented to the CIP Coordination Team. The CIP Coordination Team reviews and prioritizes the proposed CIP and submits a recommended CIP to the City Manager. The Team evaluates projects and selects those with the highest priority based on input from citizens, project stakeholders, advisory committees and City Council goals.

The City Manager finalizes the proposed CIP in September and provides a preliminary view to Council. The CIP is formally submitted to the City Council in October along with the operating budget. The Council holds a public hearing to receive public comment on the proposed CIP and adopts the CIP in November at the same time as the operating budget.

An appropriation for the first year of the adopted CIP is included in the proposed budget. This first year appropriation may be modified from what was included in the adopted CIP if changes occur in the City's financial condition during the interim period or as projections are finalized.

GENERAL BUDGET POLICIES

(Excerpted from the City's Financial Policies, which can be found in the Appendix of this document.)

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- No Operating Deficit (Balanced Budget): Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
- Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
- Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.
- Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.



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TRANSMITTAL LETTER



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October 10, 2016

Honorable Mayor Roberts and Members of City Council
Residents and Stakeholders of the City of Shoreline

Dear Mayor Roberts and City Councilmembers:

We are pleased to present the City's 2017 proposed budget. This budget represents the results of thoughtful direction provided by the City Council along with the dedicated efforts of the Department Directors and City staff members. The 2017 proposed budget is scheduled for City Council review during several upcoming meetings in October and November, 2016, and will be presented for final adoption on November 21, 2016.

The City's budget is used as a planning and policy document, estimating future City revenues and expenditures and allocating resources to accomplish community and Council priorities. It serves to guide the City's operations and capital programs from a fiscal perspective for the upcoming year. The budget is prepared on a fund by fund basis. Each fund accounts for different services and activities.

Shoreline adheres to generally accepted accounting principles (GAAP) applicable to governments. Shoreline uses proprietary funds to account for the surface water utility and certain internal service activities (fleet, equipment, and unemployment management activities). Other activities are recorded in governmental funds (General Fund, Capital Services Funds, Debt Service Funds, etc.). These funds are included in the 2017 proposed budget and each fund is described in more detail at the beginning of each fund section.

SUMMARY OF THE 2017 PROPOSED BUDGET

Council Goals and Community Priorities

As a planning and policy document, one fundamental purpose of the City's budget is to allocate resources that support the community's vision and priorities. The 2016 Shoreline citizen survey reported that 93% of residents believe that Shoreline is an excellent or good place to live. 66% of residents trust that the City is spending their tax dollars responsibly.

Total Budget: \$86.4 million

Operating Budget: \$47.7million

Capital Budget: \$25.6 million

Utility Budget: \$6.3 million

Other Budgets: \$6.8 million

General Reserves: \$10.3 million

**General Fund Ending Fund
Balance: \$5.1 million**

Population: 54,990

AA+ Bond Rating

**S&P Financial Management
Rating of "Stable"**

**21 years of Unqualified (clean)
Audit Opinions**

**GFOA Budget Award for 17
consecutive years**

**93% of residents believe that
Shoreline is an excellent or good
place to live**

Each year the Council adopts goals identifying the most important items for the City to accomplish over the next 18 to 24 months. The 2017 Proposed Budget allocates resources that staff members use to successfully accomplish these key goals. Following is a list of the Council's 2016-2018 goals and associated action items with funding in the 2017 Proposed Budget.

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects.

- Implement the [Community Renewal Plan for Aurora Square](#), including developing recommendations for incentives, property acquisition, and capital improvements for a regional stormwater detention/retention system and intersection improvements at N 155th Street and Westminster Way N to encourage [Vision 2029](#) businesses to locate and thrive at Aurora Square
- Enhance the attractiveness of Shoreline as a place for private investment, including investment by small and medium sized developments, by ensuring that the permit process is predictable, timely and competitive, and by constantly evaluating and improving the quality of regulations for the City and other local permitting organizations
- Implement the [10 Year Financial Sustainability Plan](#) to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure, including a continued focus on economic development, renewal of the property tax levy lid lift in 2016, and exploration of a business and occupation tax
- Initiate innovative, community-supported place-making efforts that encourage people to spend time in Shoreline
- Launch, track, and maintain a marketing campaign that promotes Shoreline as a progressive and desirable community to new residents, investors, and businesses
- Continue to promote the growing media production activities occurring in Shoreline and explore development of a state-of-the-art media campus that makes Shoreline the regional center of the digital media production industry

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure.

- Identify funding strategies, including grant opportunities, to implement the City's [Transportation Master Plan](#) including construction of new non-motorized improvements
- Pursue increased infrastructure investment from Seattle Public Utilities
- Implement the [Ronald Wastewater District Assumption Transition Plan](#)
- Work with the City of Seattle, King County, Sound Transit, the Washington State Department of Transportation, federal agencies and the north King County community on a plan that will improve safety and efficiency for all users of 145th Street, including completion of design of the 145th Street corridor from Interstate-5 to Aurora Avenue N, advocacy for 145th Street improvements from Highway 522 to Interstate-5 as part of the ST3 ballot measure, and planning for a 145th Street and Interstate-5 interchange that meets future needs
- Continue to Implement the [Urban Forest Strategic Plan](#) by developing neighborhood urban forest management and stewardship plans and a community stewardship program in collaboration with community partners
- Implement the 2016-2019 Priority Environmental Strategies examining the possibility of District Energy, initiating a Solarize campaign, and continued focus on effective stormwater management practices including restoration of salmon habitat

- Implement a comprehensive asset management system, including asset inventory, condition assessment and lifecycle/risk analysis, for the City's streets, facilities, trees, parks, and utilities
- Redevelop the North Maintenance Facility and Shoreline Police Station at City Hall to better meet community needs
- Update the Surface Water Master Plan, Transportation Master Plan and Parks, Recreation and Open Space Master Plan
- If adequately funded by regional grants, conduct environmental review and design for safety and multi-modal mobility improvements for the N 175th Street corridor from Interstate-5 to Stone Avenue N

Goal 3: Prepare for two Shoreline light rail stations.

- Adopt the [145th Street Light Rail Station Subarea Plan](#), land use and zoning maps and Planned Action
- Negotiate agreements with Sound Transit and pursue other means to obtain any necessary mitigation and improvements that are not reflected in Sound Transit's Final Environmental Impact Statement, including non-motorized access over Interstate-5 north of 145th Street and non-motorized improvements over Interstate-5 connecting the Shoreline Center to the 185th Light Rail Station
- Develop a Transit Service Integration Plan to deliver people to both future light rail stations, as an alternative to single occupancy vehicles, including safe bicycle and pedestrian access for all ages and abilities
- Partner with Sound Transit to host local public meetings to review the design of the light rail stations, garages and associated facilities
- Work collaboratively with Sound Transit to support the development and review of environmental, architectural, engineering and construction plans for the Lynnwood Link facilities within the City of Shoreline
- Implement adopted light rail station subarea plans, including programs and policies to address parking, park mitigation, and affordable housing
- Conduct the 185th Street Corridor Study between Aurora Avenue N and 10th Avenue NE to identify multi-modal transportation improvements necessary to support growth associated with the 185th Street Station Subarea Plan and the Sound Transit Light Rail Station

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement.

- Create and implement the City's Diversity and Inclusion Program
- Explore ways to reduce homelessness in Shoreline, including a review of City policies and codes that may create barriers for those experiencing homelessness
- Explore external workforce regulations including paid sick leave and minimum wage regulations
- Enhance the City's support for non-discrimination and accessibility for a diverse community through compliance with Title II and Title VI of the Civil Rights Act
- Develop and maintain working relationships with diverse and underrepresented members of the Shoreline community through the continuation of the [Nurturing Trust workshops](#)
- Explore development of a Citizen Engagement Academy to help the community build familiarity with the many aspects of Shoreline government and its role in providing services

Goal 5: Promote and enhance the City’s safe community and neighborhood programs and initiatives.

- Work towards data driven policing and addressing crime trends by focusing efforts on high crime areas and quality of life concerns and continue to work with the City's cross-department safe community team to address problems and implement solutions
- Continue the partnership between the Parks Department and Police, focusing on park and trail safety through Crime Prevention Through Environmental Design (CPTED), Problem Solving Projects (PSPS) and police emphasis to improve safety and the feeling of safety
- Continue partnerships and development of best practices with Shoreline schools, the Fire Department and the community to implement school safety programs, such as Active Shooter and Patrol (ASAP) training
- Continue to focus on traffic issues, including high speed locations, school zones, and traffic complaints, and continue to implement the Neighborhood Traffic Safety Program
- Continue to coordinate efforts between the Community Outreach Problem Solving (COPS) officer and the City's Neighborhoods Program to work on crime prevention education and outreach
- Engage and partner with businesses regarding crime prevention efforts specific to the business community to maintain a vibrant, healthy and safe economy
- Develop and implement the Risk Analysis De-escalation And Referral (RADAR) program to create a systematic policing approach to deal with mental illness in the community

Delivery of Public Services and Organizational Goals

Although much emphasis is placed on the accomplishment of City Council goals, the primary focus of the City’s budget is to provide resources to deliver exceptional public services to the Shoreline community. This is the mission of the City organization. The 2016 citizen survey reflects a 67% satisfaction in the overall quality of City services with only 8% of residents being dissatisfied. 88% of respondents were satisfied with the quality of parks, programs, and facilities, and 74% with the quality of police services. The 2017 proposed budget includes the allocation of resources to support these key organizational goals:

ORGANIZATIONAL GOALS

Delivery of Public Services: Continue to make Shoreline a desirable place to live and invest by providing public services that are valued by our community.

Organizational Strength: Enhance the effectiveness of our organization through development of employee skills and knowledge.

Fiscal Sustainability: Secure and sustain long-term financial sustainability to ensure delivery of public services to our community.

Achieve Council Goals: Complete action steps included in the adopted City Council Goals.

2017 Budget Highlights

CHALLENGES

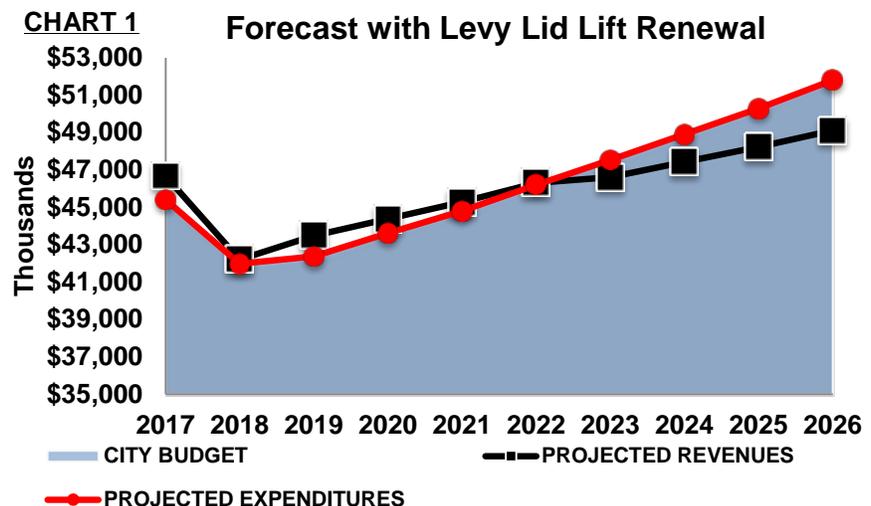
The recovery from the last recession was slow. And while the City of Shoreline has returned or exceeded pre-recession levels in several key economic areas like permitting volumes and real estate transactions and valuations, continued growth is anticipated to be slow. Unfortunately, while the consumer price index (CPI) has remained low, growth for several key expenses (i.e. Landscape, janitorial and police contracts) have outpaced both CPI and revenue growth.

IMPROVING FINANCIAL CONDITION

Shoreline's staff and City Council have proactively worked to address these challenges and sustain the City's improving financial condition. In 2014, the City engaged in a comprehensive process to plan for long term financial sustainability. The City Council adopted the 10-Year Financial Sustainability Plan (10 YFSP) at its June 16, 2014 Council Meeting. The 10 YFSP includes seven strategies to improve the City's ongoing financial position and uses the 10 Year Financial Sustainability Model (10 YFSM) to evaluate the impact of funding choices in the long-term to ensure fiscal sustainability. One of the strategies included the potential renewal of the City's Levy Lid Lift which will expire at the end of 2016. On July 25, 2016, the City Council adopted a resolution placing a Levy Lid Lift renewal measure on the November 8, election. If approved by voters, the measure resets the levy rate to \$1.39 per \$1,000 assessed valuation (AV) in 2017 and allows the levy to be increased by CPI each year from 2018-2022. The 2017 Proposed Budget and the updated 10YFSP assume passage of Proposition 1 and project a 10% increase in assessed valuation as estimated by the King County Assessor's Office in July 2016. While the City's final assessed valuation won't be determined until after budget adoption, recently numbers provided by the Assessor's Office indicate that the increase will likely be closer to 8%. The lower growth in assessed valuation will result in the City's property tax levy being slightly lower than projected, if Proposition 1 is approved by voters.

The 10YFSP, reflected in Chart 1 below, has been updated to include the proposed 2017 Budget assuming the passage of Proposition 1 and 10% AV growth, projects that revenues will exceed expenditures through the 6 year levy period with a gap forecasted in 2023. Should the AV increase come in closer to 8%, that gap is projected to move up to 2022. Without the Levy Lid Lift, a gap is projected in 2017 and continuing throughout the 10 year forecast.

The 10 YFSP includes two additional strategies that could help address the future potential gaps and support priority service enhancements, if adopted; the replacement of the General Fund Contribution to the City's roads capital fund and the potential implementation of a business and occupation tax.



The proposed 2017 budget includes the evaluation and planning for these options for implementation in 2017 and beyond.

BUDGET OVERVIEW

The City maintains fully funded reserves that meet or exceed City policies. The City's Revenue Stabilization Fund ("rainy day reserve") totals \$5.1 million, equal to approximately 32% of the City's economically sensitive operating revenues. This exceeds the 30% minimum established by the City Council. The 2017 proposed budget also provides a General Fund ending fund balance of \$5.1 million as well as an operational contingency of just over \$1 million. This exceeds the City Council's minimum policy requirement of \$4.1 million. The City's total undesignated general reserves are estimated to total \$10.3 million at the end of 2017.

As a result of the Council's strong financial policies, diligent financial management, and conservative budget planning, the City continues to maintain its AA+ bond rating and a Standard & Poor's (S&P) financial management rating of "stable." The City has a perfect record with 21 Unmodified (clean) Audit Opinions, and has received 17 consecutive GFOA Budget Awards.

REVENUES

Budgeted 2017 revenues for all funds total \$65.1* million. This is a \$0.5 million (0.8%) decrease from the current 2016 budget. This is the net result of changes to various funds as noted in the following discussion:

- The City's Operating Funds revenues total \$41.2* million. This is a 5.2% increase over the current 2016 budget. This is primarily the result of increases in property taxes assuming passage of Proposition 1 and an increase projected development fees as a result of the 2016 cost recovery analysis and resulting fee changes.
- Debt Service Funds revenues are budgeted at \$2.1* million. This is a 1.6% decrease from the current 2016 budget. The three funds are budgeted so that revenues are approximately equal to actual debt service principal and interest payments each year. The City repays the 2006 General Obligation Bond Fund (Parks Bonds) through a separate property tax levy. Counsel will be considering the potential refunding of the City's bonds in late October and November. The impact of these refunding's would reduce the debt service for 2017 and beyond. The reductions have not been included in the proposed budget.
- Capital Funds revenues are budgeted at \$16.1* million. This is a 4.9% decrease from the current 2016 budget. Primary reasons include a significant decrease in intergovernmental revenues in the Roads Capital Fund partially offset by increases in transfers of funds from the General Fund to the General Capital Fund for the Police Station at City Hall project, and an increase in transfers of funds from the General Fund to the City Facilities / Major Maintenance Fund for the Shoreline Pool Long-Term Maintenance project.
- The Surface Water Utility Fund revenues are budgeted at \$5.0* million, a 25.7% decrease from the current 2016 budget. This fund is discussed in another section of this transmittal letter.

- Internal Service Funds revenues are budgeted at \$0.8* million, a 5.5% increase over the current 2016 budget.

*Note: *Amounts shown exclude interfund transfers and use of fund balance.*

EXPENDITURES – OVERVIEW

Budgeted 2017 expenditures for all funds total \$86.4 million. This is a \$2.7 million (3.0%) decrease from the current 2016 budget. The primary reasons for this change are a \$1.0 million decrease in the capital funds, \$0.8 million decrease in the City’s operating funds, \$1.1 million decrease in the Surface Water Utility Fund and \$0.2 million increase in the internal service funds.

The City’s proposed operating budget (focusing on the General Fund and Street Fund) totals \$47.7 million. This is a \$1.4 million, or 2.9%, increase from the current 2016 budget. The increase is primarily due to the one-time project to replace the finance and human resources software system and an increase in one-time General Fund allocation for high priority capital projects. The 2017 proposed budget is balanced and complies with the City’s adopted budget and financial policies.

Debt Service Fund expenditures are budgeted at \$3.6 million, unchanged from the current 2016 budget.

Capital Fund expenditures are budgeted at \$25.8 million. This is a 3.8% decrease from the current 2016 budget primarily as a result of a decrease in City Facility-Major Maintenance Fund and the Traffic Impact Fees Fund in 2017.

The Surface Water Utility Fund expenditures are budgeted at \$6.2 million. This is a decrease of 15.1% and is discussed in another section of this transmittal letter.

Internal Service Funds expenditures are budgeted at \$1.1 million. This is a 24.7% increase from the current 2016 budget. The main reason for this is the increase in vehicles and operations maintenance costs as a result of staffing reallocation and the purchase of new vehicles.

EXPENDITURES – STAFFING

The City continues to work to align staff positions with long term community service expectations, City Council goals, and the City’s ongoing work plan. As such, the 2017 budget proposes to reduce the total number of regular full-time equivalent (FTE) positions in the City’s personnel complement by 0.30 FTE as follows:

- *Reduce 1.00 FTE Administrative Assistant 1 for the Public Works Department to 0.50 FTE (-\$39,819):* This position was previously approved by Ordinance No. 753 amending the 2016 budget per the Sound Transit Staffing Agreement at 1.00 FTE; however, it has since been determined that this position will be filled at 0.50 FTE.
- *Increase 0.80 FTE Park Maintenance Worker I to 1.00 FTE (\$15,903):* The City of Shoreline’s park system has an extensive surface water utility network that is integral to the health of the City’s overall stormwater system. A number of watersheds, creeks, lakes and Puget Sound frontage systems are located within park boundaries. To maintain this stormwater utility infrastructure within the park system, routine maintenance and capital/construction improvements are needed. Parks maintenance staff have not

previously tended to these maintenance needs at the high level of service now mandated by NPDES. The 0.20 FTE increase for this position will provide the labor hours needed to assume the additional maintenance duties. The additional expenditure related to the FTE increase will be off-set by rent revenue paid by the Surface Water Utility for park properties used for detention facilities.

The history of the City's personnel compliment is shown in the *City of Shoreline Regular FTE Summary by Department* chart below:

CHART 2

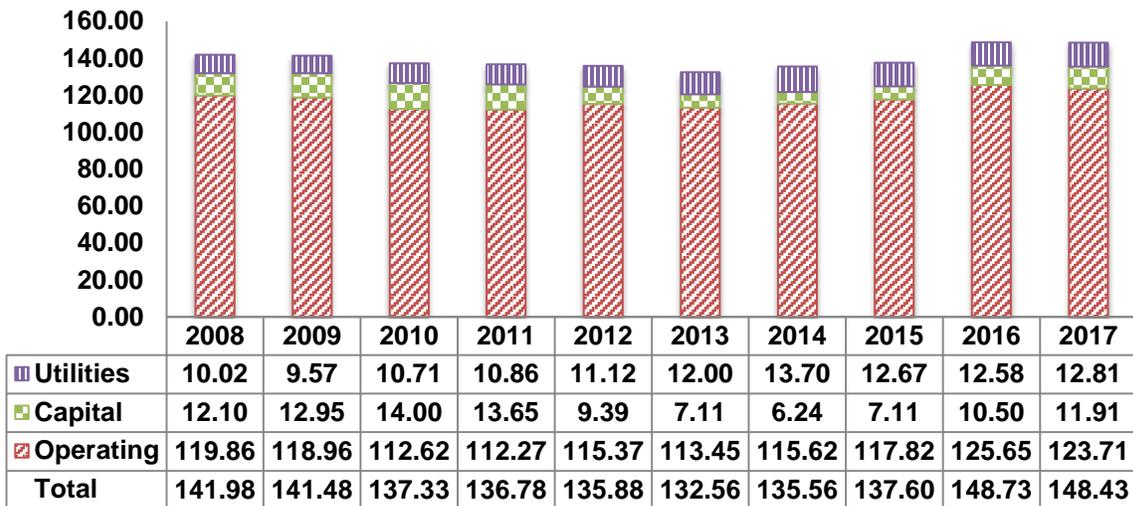
City of Shoreline Regular FTE Summary by Department											
Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017 Prop.	2017 Changes
City Manager	9.50	9.50	9.50	8.75	8.75	13.00	13.00	13.00	13.00	13.00	0.00
City Clerk	3.80	3.80	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Services ^a	9.68	9.68	8.68	8.68	10.18	8.68	8.68	8.68	8.68	8.68	0.00
City Attorney	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Services ^b	18.10	18.20	18.50	18.70	21.20	21.20	21.20	21.45	21.45	21.45	0.00
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning & Community Development	28.50	27.00	24.35	24.35	20.45	20.00	20.00	21.00	22.00	22.00	0.00
Parks, Recreation & Cultural Services	27.30	27.30	27.30	27.30	27.80	27.68	28.68	29.48	30.60	30.80	0.20
Public Works	38.10	39.00	39.00	39.00	41.50	36.00	38.00	38.00	47.00	46.50	(0.50)
Total FTE	141.98	141.48	137.33	136.78	135.88	132.56	135.56	137.60	148.73	148.43	(0.30)
Grant Funded Capital Positions									2.00	2.00	0.00
Staffing for Sound Transit Lynnwood Link Extension Project									4.00	3.50	(0.50)
Net FTE	141.98	141.48	137.33	136.78	135.88	132.56	135.56	137.60	142.73	142.93	0.20

a. Includes 0.50 FTE funded by the Emergency Management Program Grant since 2008

b. Excludes term-limited 1.00 FTE IT Projects Manager in 2016 & 2017

The following chart exhibits the changes in staffing levels for operating, capital, and utility funds since 2008:

CHART 3 City of Shoreline Regular FTE Summary by Fund Type



In 2017, Shoreline will have 2.5 FTEs per 1,000 population for non-utility personnel.

EXPENDITURES – ADDITIONAL PROGRAM COSTS

Significant changes in 2017 operating costs for the General and Streets Funds include the following:

- \$336,000 (3.0%) increase in contract with King Country for Police services as a result of an increased allocation of dispatched calls for service, records system enhancements, negotiated salary increases and training costs to replace retiring officers.
- Significant Salary increases include:
 - \$123,000 increase for anticipated step increases for eligible employees per the City’s compensation plan;
 - \$200,000 increase from 1.6% cost of living adjustment per the City’s compensation policy; and
 - \$10,000 increase from 2017 request to increase an existing position by 0.20 FTE.
- \$116,000 in contingency for increases to minimum wage as a result of the potential passage of the state-wide initiative (I1433) or policy decisions by the City Council.
- \$430,000 increase in cost of benefits due to mandated State retirement employer contribution increases, health benefit cost increases and benefit impacts from the cost of living adjustment.
- \$170,000 increase in supplies mainly due to the one-time supplemental for the financial and human resources system replacement.

Supplemental requests to support council priorities that are included in the proposed budget are summarized below:

Category	One-Time	On-Going	Available Revenue/ Expenditure Reductions	Ongoing Net Cost
Implementation of Council Goals	\$60,000	\$59,648	\$0	\$59,648
Maintenance of City Assets and Operational Efficiencies	\$423,803	\$20,000	\$0	\$20,000
Technology Investments	\$1,270,030	\$62,000	\$44,050	\$17,950
Budget Neutral	\$192,900	\$9,914	\$11,610	(\$1,696)
Personnel Requests	\$0	(\$23,916)	\$0	(\$23,916)
Totals	\$1,946,733	\$127,646	\$55,660	\$71,713
Use of Fund Balance	\$1,753,833	% of Operating Budget		0.31%

The one-time supplemental requests are funded from the use of available fund balance at the end of 2016. In addition to the items listed above, the Proposed Budget includes transfers of \$3.2 million from the General Fund to support the Capital Improvement Plan. Ongoing items are funded from ongoing revenues. Both one-time and ongoing requests are proposed only after analyzing the impacts that they might have on the 10 YFSM as discussed above.

EXPENDITURES – CAPITAL OUTLAY

As discussed above, the 2017 Proposed Budget for Capital Funds totals \$25.8 million. Significant projects making up this total include:

• Police Station at City Hall	\$ 5.5 M
• 145th Corridor- 99 to I5	4.3
• 145 th and I5 Interchange	3.4
• Road Surface Maintenance Program	2.6
• Turf & Lighting Repair and Replacement	1.7
• 175 th - Stone Ave to I5	1.6
• Aurora Ave North – 192nd – 205th	1.5
• Bike System Implementation	0.6
• 185th Corridor Study	0.5
• 147/148 th Non-Motorized Bridge	0.5
• 37 Other Projects	<u>9.1</u>
Total	\$ <u>25.8</u> M

SURFACE WATER UTILITY FUND

This fund has been mentioned throughout the summaries provided above. The Surface Water Utility is a complex operation providing sewerage operations related to maintaining the highest levels of surface water quality possible. Through a complex array of drainage ditches, detention structures, lift stations, underground collection and transmission pipes, etc., the City has greatly improved its ability to discharge quality water to Puget Sound during normal flow, low flow, and storm flow events. In addition, before incorporation storm events often resulted in flooding conditions throughout large areas that became the City of Shoreline. Since incorporation, the City’s efforts have minimized flooding to localized and rare occurrences.

Surface Water Utility billings along with other sources, are budgeted to generate almost \$5 million in 2017 (net of transfers). This is a \$1.7 million (25.7%) decrease from the current 2016 budget. The Surface Water Utility Fund expends money for both operating and capital needs. This makes the Surface Water Utility unique from other City operations.

The 2017 Proposed Budget appropriates \$6.2 million in expenditures. Of this total, \$3.2 million are operating expenditures, \$2.6 million are capital expenditures, and \$0.5 million are debt service expenditures. In the operating category, the \$3.2 million budget is increased by \$0.3 million from the current 2016 budget. Capital expenditures reflect a \$0.4 million increase from the current 2016 budget. Significant projects include:

• 25th Ave NE Flood Reduction Improvements	\$ 0.6 M
• Surface Water Master Plan	0.4
• 10 th Ave NE Drainage Improvements	0.3
• Stormwater Pipe Replacement Program	0.2
• 8 Other Projects	<u>1.1</u>
Total	\$ <u>2.6</u> M

In addition to the capital and operating activities noted above, this fund also pays for debt service. Unlike the governmental funds, surface water debt related activity occurs directly in the Surface Water Fund. In 2017, this fund will pay \$526,822 towards debt service principal and interest.

Financial Sustainability

The City has long been aware of the need for financial sustainability. The 10 YFSP takes into account earlier Citizen Advisory recommendations regarding the need to continue to deliver services efficiently and cost effectively. Efficiencies, cost savings and other strategies identified as a result of these efforts include:

- A 2011 program instituting joint supervision between the City of Shoreline and City of Kenmore Police Departments. This change saved \$600,115 through 2016. The preliminary 2017 credit is \$140,000.
- The City of Shoreline received additional credits of \$119,027 and \$112,240 on the police contracts for 2012 and 2016, respectively due to an audit of health insurance benefit costs. The effects of this audit will continue into future years.
- The City proactively monitors jail usage and costs, seeking lower cost alternatives to service delivery including use of SCORE and Yakima Jails as an alternative the higher cost King County Jail. In 2016 the use of Yakima Jail saved the City over \$200,000, resulting in a 3.8% decrease in the Criminal Justice budget for 2017.
- The City conducted a fee review for Permitting and Inspection fees in 2016. As a result fees were increased to align with cost recovery objectives. Those changes are reflected in the 2017 budget.
- The City has achieved the target to increase investment returns by 100 basis points.
- The City added 7,154 square feet of new retail space in 2015 and 8,835 in 2016. We increased multi-family unit (MFU) count by 97 in 2014, 132 in 2015, and added 12 beds to a facility in 2016. Additionally, we saw the remodel of 26,878 SF of retail space in 2014, 6,411 SF in 2016, and 24,643 SF in 2016. The 10YFSP targets growth at 7,500 SF of retail redevelopment and 160 new MFU annually.

City staff embraces continuous improvement and continue to seek out partnerships, efficiencies and the other strategies outlined in the 10YFSP during 2017 and beyond.

The most significant strategy of the 10 YFSP addressed in 2016 is the renewal of the City's Levy Lid Lift. On July 25, 2016 City council voted to place a measure on the November General Election ballot that would set the City's property tax below the legal limit of \$1.60 to \$1.39 per \$1,000 assessed valuation in 2017 and allow the City's levy to grow by the change in the Consumer Price Index for 2018-2022. Positive movement in assessed valuation has lowered the current property tax rate to \$1.33; resulting in an increase of \$.06 increase per \$1,000 if approved by voters. A property owner with a \$353,000 property in 2016 (Shoreline's Median priced home) would, on average, pay an additional \$84 per year or \$7 per month over the 6 year period as a result of the levy lid lift.

In 2017 staff will continue to explore the remaining strategies including the replacement of the ongoing General Fund contribution to the Roads Capital fund with an alternate revenue source. One potential option to replace this high priority funding is the use of a portion of the additional \$20 vehicle registration fee that is available to the City. Staff estimates that an additional \$6 vehicle registration fee would be adequate to replace this critical revenue stream. The remaining \$14 could be used for other purposes such as replacing TIF exemption revenues or increasing annual sidewalk maintenance program. As the City Council is aware, sidewalk maintenance continues to be an underfunded program and one that had a lower satisfaction level amongst Shoreline residents in the 2016 Citizen Satisfaction Survey. That survey showed that 38% of residents were satisfied with the City's maintenance of sidewalks while 32% were dissatisfied.

Outlook

City staff members are proud to present a balanced 2017 proposed budget. The City's budget maintains basic services, addresses and balances community priorities, Council goals, long term financial sustainability, and the City's ambitious work plan.

The State of Washington, like Cities, faces the challenge of the cost of service delivery rising faster than revenue growth. Additionally, they continues to grapple with financial challenges both as a result of slow growth coming out of the recent recession as well as the Washington Supreme Court decision requiring significant changes in the State's level of funding for basic education. These two factors continue to cause instability in the State's budget. The State Legislature has previously closed these gaps in part by reducing amounts traditionally remitted to local jurisdictions, although they restored a portion of these revenues. It is possible that future State budget efforts will continue to have a negative impact on local government budgets, particularly related to State Shared Revenues which are a likely target for additional reductions.

As in the past, the City of Shoreline will continue to exercise its fiduciary responsibility to the citizens and we will make any budget adjustments necessary as a result of future State legislative actions. The City government proactively addresses these budget issues throughout each year.

In addition to the 10 YFSP, the City's staff members continue to strive to attract economic development investment in the City. In 2016 the City launched promotional efforts to attract business and residents to Shoreline, focusing efforts on informing and changing outdated perceptions of Shoreline. The 2017 budget continues the City's efforts in this area through multifaceted placemaking efforts. In 2017, the City will begin offering counseling services through the Small Business Administration as part of its small business services contract with Shoreline Community College. Economic development improves the City's future financial sustainability, and helps the City realize many of its Vision 2029 goals. Financial sustainability includes investing in infrastructure improvements. By attending to our infrastructure today, the City avoids much more costly deferred maintenance problems in the future. As stated above the City is planning over \$28.8 million in capital improvements (including surface water capital projects) in 2017. Long term plans include another \$46.9 million over the following five years.

Conclusion

We believe that the 2017 Proposed Budget maintains basic services and strives to address the capital investment needs for the coming year. It also addresses the top priorities of the City Council and the Shoreline community. This budget makes every effort to maintain existing levels of service while also preparing the City for the future – including expanded utility operations and

The 2017 Operating Budget is 2.9% less than the 2016 Current Budget. Excluding one-time capital contributions, the 2017 Operating Budget is 3.0% more than the 2016 Current Budget.

light rail. The Budget assumes that voters will pass Proposition 1, the City's Levy Lid Lift renewal measure. If the levy measure fails the City will need to adjust expenditures by about \$223,000 to match existing revenues in order to balance the budget. Adjusting expenditures will likely reduce or eliminate programs, operations and services.

Finally, it is important to acknowledge the contributions of everyone involved in this year's budget process. We would like to express our appreciation to individuals who

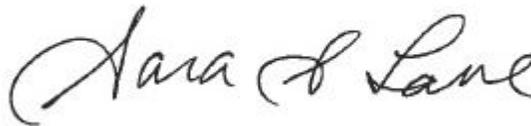
worked to provide realistic budget requests and to develop ways to meet Council and community priorities.

It is also appropriate to thank several members of the Administrative Services Department for their tireless efforts to produce the 2017 proposed budget, while still performing day to day duties and keeping up with workflow demands. Special thanks go to Rick Kirkwood, Grant Raupp, Sharon Oshima, and Sameera Khan for their assistance in preparing this budget. Finally, many thanks are needed to the City Council for providing policy direction to the City of Shoreline over the years.

Respectfully submitted,



Debbie Tarry
City Manager



Sara S. Lane
Administrative Services Director

2016-2018 City Council Goals and Workplan

The Council is committed to fulfilling the community’s long-term vision – Vision 2029 – and being a sustainable city in all respects:

- Sustainable neighborhoods—ensuring they are safe and attractive;
- Sustainable environment—preserving our environmental assets and enhancing our built environment so that it protects our natural resources; and
- Sustainable services—supporting quality services, facilities and infrastructure.

The City Council holds an annual Strategic Planning Workshop to monitor progress and determine priorities and action steps necessary to advance Vision 2029. This workplan, which is aimed at improving the City’s ability to fulfill the community’s vision, is then reflected in department workplans, the City’s budget, capital improvement plan, and through special initiatives.

Goal 1: Strengthen Shoreline’s economic base to maintain the public services that the community expects

Shoreline voters approved Proposition No. 1 in November 2010, which helped to maintain essential service levels through 2016. Whether or not Proposition No. 1 is renewed by Shoreline voters in 2016, it is vital to attract investment in Shoreline businesses and neighborhoods to enhance the local economy, provide jobs, and support the services that make Shoreline a desirable place to live. Investment will strengthen our tax base while providing our residents with greater housing choices, local employment, retail opportunities, and lifestyle amenities.

ACTION STEPS:

1. Implement the Community Renewal Plan for Aurora Square, including developing recommendations for incentives, property acquisition, and capital improvements for a regional stormwater detention/retention system and intersection improvements at N 155th Street and Westminster Way N to encourage Vision 2029 businesses to locate and thrive at Aurora Square
2. Enhance the attractiveness of Shoreline as a place for private investment, including investment by small and medium sized developments, by ensuring that the permit process is predictable, timely and competitive, and by constantly evaluating and improving the quality of regulations for the City and other local permitting organizations
3. Implement the 10-year Financial Sustainability Plan to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure, including a continued focus on economic development, renewal of the property tax levy lid lift in 2016, and exploration of a business and occupation tax
4. Initiate innovative, community-supported place-making efforts that encourage people to spend time in Shoreline
5. Launch, track, and maintain a marketing campaign that promotes Shoreline as a progressive and desirable community to new residents, investors, and businesses
6. Continue to promote the growing media production activities occurring in Shoreline and explore development of a state-of-the-art media campus that makes Shoreline the regional center of the digital media production industry

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
a. Annual growth of assessed property value from new construction	0.17%	0.50%	0.41%	0.36%	0.33%
b. Percent of assessed property value that is commercial (business)	10.1%	10.3%	10.5%	9.8%	8.4%
c. Retail sales tax per capita	\$113	\$130	\$137	\$134	\$135

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
d. Number of licensed businesses	4,474	4,784	4,945	5,045	5,166
e. Number of housing units	23,049	23,204	23,329	23,493	23,650
f. Vacancy and rental rates of commercial and multi-family properties	Comm: 4-5%; \$15-30/sf; Resid: 4%; \$1.18/sf	Retail: 4%; Office: 4.5%; Resid: 3.2%; \$1.24/sf	Retail: 5.3%; Office: 6.4%; Resid: 1.9%; \$1.32/sf	Retail: 4.6%; Office: 4.2%; Resid: 1.3%; \$1.36/sf	Retail: 5% Office: 4% Residential: 3%; \$1.45/sf (all), \$2.00/sf (new)

Goal 2: Improve Shoreline’s utility, transportation, and environmental infrastructure

Shoreline inherited an aging infrastructure when it incorporated in 1995. The City has identified needed improvements through our 20-year planning documents including the Surface Water Master Plan, Transportation Master Plan and Parks, Recreation and Open Space Master Plan. Improvements are not limited to infrastructure investments. The City is also interested in improving coordination, planning, and overall information sharing among all service providers. As capital improvements are made, it is important to include efforts that will enhance Shoreline’s natural environment, ultimately having a positive impact on the Puget Sound region.

ACTION STEPS:

1. Identify funding strategies, including grant opportunities, to implement the City’s Transportation Master Plan including construction of new non-motorized improvements
2. Pursue increased infrastructure investment from Seattle Public Utilities
3. Implement the Ronald Wastewater District Assumption Transition Plan
4. Work with the City of Seattle, King County, Sound Transit, the Washington State Department of Transportation, federal agencies and the north King County community on a plan that will improve safety and efficiency for all users of 145th Street, including completion of design of the 145th Street corridor from Interstate-5 to Aurora Avenue N, advocacy for 145th Street improvements from Highway 522 to Interstate-5 as part of the ST3 ballot measure, and planning for a 145th Street and Interstate-5 interchange that meets future needs
5. Continue to Implement the Urban Forest Strategic Plan by developing neighborhood urban forest management and stewardship plans and a community stewardship program in collaboration with community partners
6. Implement the 2016-2019 Priority Environmental Strategies, including adoption of a Living Building Challenge Ordinance, examining the possibility of District Energy, initiating a Solarize campaign, and continued focus on effective stormwater management practices including restoration of salmon habitat
7. Implement a comprehensive asset management system, including asset inventory, condition assessment and lifecycle/risk analysis, for the City’s streets, facilities, trees, parks, and utilities
8. Redevelop the North Maintenance Facility and Shoreline Police Station at City Hall to better meet community needs
9. Update the Surface Water Master Plan, Transportation Master Plan and Parks, Recreation and Open Space Master Plan
10. If adequately funded by regional grants, conduct environmental review and design for safety and multi-modal mobility improvements for the N 175th Street corridor from Interstate-5 to Stone Avenue N

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
a. Number of linear feet of non-motorized facilities constructed	16,000	7,384	11,362	1,198	19,912
b. Number of trees planted in the public right-of-way and on City property (net)	470	145	362	-61	319
c. Tons of street sweeping waste removed	Data not available	Data not available	Data not available	Data not available	507
d. Grant funds received for utility, transportation, and environmental infrastructure improvements	\$14,109,975	\$5,069,407	\$369,137	\$7,404,884	\$294,525
e. Percent of all work orders in Cityworks Asset Management System that are proactive versus reactive in nature	N/A	N/A	93%	94.97%	76.1%
f. Percentage of work orders completed (or similar) in the Cityworks Asset Management System Implementation	Data not available	Data not available	1,100	2,348	3,121
g. North Maintenance Facility annual progress (percent complete)	N/A	N/A	N/A	N/A	1-2%

Goal 3: Prepare for two Shoreline light rail stations

In 2008 Shoreline voters supported the Sound Transit 2 funding package by 61%. Our community looks forward to increasing mobility options and reducing environmental impacts through light rail service. Sound Transit estimates the light rail extension from Northgate to Lynnwood to be \$2 billion, which includes investment in two stations in Shoreline, which are planned to open in 2023. Engaging our community in planning for the two light rail stations in Shoreline continues to be an important Council priority.

ACTION STEPS:

1. Adopt the 145th Street Light Rail Station Subarea Plan, land use and zoning maps and Planned Action
2. Negotiate agreements with Sound Transit and pursue other means to obtain any necessary mitigation and improvements that are not reflected in Sound Transit's Final Environmental Impact Statement, including non-motorized access over Interstate-5 north of 145th Street and non-motorized improvements over Interstate-5 connecting the Shoreline Center to the 185th Light Rail Station
3. Develop a Transit Service Integration Plan to deliver people to both future light rail stations, as an alternative to single occupancy vehicles, including safe bicycle and pedestrian access for all ages and abilities
4. Partner with Sound Transit to host local public meetings to review the design of the light rail stations, garages and associated facilities
5. Work collaboratively with Sound Transit to support the development and review of environmental, architectural, engineering and construction plans for the Lynnwood Link facilities within the City of Shoreline
6. Implement adopted light rail station subarea plans, including programs and policies to address parking, park mitigation, and affordable housing
7. Conduct the 185th Street Corridor Study between Aurora Avenue N and 10th Avenue NE to identify multi-modal transportation improvements necessary to support growth associated with the 185th Street Station Subarea Plan and the Sound Transit Light Rail Station

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
a. Number of City and Sound Transit opportunities provided for public input in the light rail planning process	4	21	37	60+	14

Goal 4: Expand the City’s focus on equity and inclusion to enhance opportunities for community engagement

The Council values all residents and believes they are an important part of the Shoreline community, including those that have been underrepresented. The Council believes it is important to expand the ways in which the City can develop and implement processes, policies and procedures that increase inclusion and equity in a meaningful and impactful way.

ACTION STEPS:

1. Create and implement the City’s Diversity and Inclusion Program
2. Explore ways to reduce homelessness in Shoreline, including a review of City policies and codes that may create barriers for those experiencing homelessness
3. Explore external workforce regulations including paid sick leave and minimum wage regulations
4. Enhance the City’s support for non-discrimination and accessibility for a diverse community through compliance with Title II and Title VI of the Civil Rights Act
5. Develop and maintain working relationships with diverse and underrepresented members of the Shoreline community through the continuation of the Nurturing Trust workshops
6. Explore development of a Citizen Engagement Academy to help the community build familiarity with the many aspects of Shoreline government and its role in providing services

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
a. Percent of residents who believe the City is moving in the right direction ²	71%	72%	72%	65%	65%
b. Percent of residents somewhat/very satisfied with the City’s efforts to keep residents informed ²	67%	67%	67%	66%	66%
c. Number of citizen volunteer hours	19,530	16,758	12,653	12,794	9,629
d. Number of annual website visits; number of Facebook “likes”; number of Twitter followers	77,400 545 NA	111,000 700 NA	151,306 860 187	320,735 1,052 512	390,238 1,444 1,031
e. Number of service requests responded to through the City’s See Click Fix app	3	179	258	170	231
f. Number of Community Meetings with Police/Crime Prevention	2	9	27	52	42
g. Number of Alert Shoreline subscribers	N/A	N/A	1,580	1,892	2,891
h. Number of public record requests (excludes routine requests)	161	174	179	217	307

²Indicator taken from biennial citizen survey – most recent survey occurred in 2014

Goal 5: Promote and enhance the City’s safe community and neighborhood programs and initiatives

Maintaining a safe community is the City’s highest priority. The 2014 Citizen Survey reflected that 92% of respondents felt safe in their neighborhood during the day and 80% had an overall feeling of safety in Shoreline. These results are reflective of statistics from medium-sized cities across the United States, and it was a slight increase from previous citizen surveys conducted by the City. The City is continuing a concentrated workplan to enhance our public safety communication and crime prevention efforts to ensure that our residents and businesses continue to find Shoreline a safe place to live, work, and play.

ACTION STEPS:

1. Work towards data driven policing and addressing crime trends by focusing efforts on high crime areas and quality of life concerns and continue to work with the City's cross-department safe community team to address problems and implement solutions
2. Continue the partnership between the Parks Department and Police, focusing on park and trail safety through Crime Prevention Through Environmental Design (CPTED), Problem Solving Projects (PSPS) and police emphasis to improve safety and the feeling of safety
3. Continue partnerships and development of best practices with Shoreline schools, the Fire Department and the community to implement school safety programs, such as Active Shooter and Patrol (ASAP) training
4. Continue to focus on traffic issues, including high speed locations, school zones, and traffic complaints, and continue to implement the Neighborhood Traffic Safety Program
5. Continue to coordinate efforts between the Community Outreach Problem Solving (COPS) officer and the City's Neighborhoods Program to work on crime prevention education and outreach
6. Engage and partner with businesses regarding crime prevention efforts specific to the business community to maintain a vibrant, healthy and safe economy
7. Develop and implement the Risk Analysis De-escalation And Referral (RADAR) program to create a systematic policing approach to deal with mental illness in the community

PROGRESS INDICATORS:	2011	2012	2013	2014	2015
a. Percent of residents who have an overall feeling of safety in Shoreline ²	83%	78%	78%	80%	80%
b. Percent of residents who feel safe in City parks and trails ²	58%	56%	56%	58%	58%
c. Number of schools engaged in emergency response planning	Data not available	Data not available	Data not available	Data not available	5 (Includes the entire Shoreline School District as 1 and 4 private schools)
d. Number of CPTED reviews completed or safety emphasis initiatives implemented on City parks or parks facilities	N/A	N/A	1	4	3
e. Number of neighborhood traffic safety improvement efforts ³ <ul style="list-style-type: none"> • Phase 1 (citizen involvement/minor traffic control device installation or revisions) • Phase 2 (installed Engineering solution) 	30	25	27	16/0	21/1
f. Number of community outreach events/activities attended by Police and Emergency Management	3	3	3	4	22 (National Night Out counted as one event.)

² Indicator taken from biennial citizen survey – most recent survey occurred in 2014

³ Data distinguishing between Phase 1 and Phase 2 efforts is not available prior to 2014.



EXECUTIVE SUMMARY



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10 YEAR FINANCIAL SUSTAINABILITY PLAN UPDATE

Background

In 2012, the City Council adopted its 2012-14 Goals. Goal #1 was “Strengthen Shoreline’s economic base”. Action Step #3 under this goal was “Develop a 10-year Financial Sustainability Plan to achieve sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure”. To implement this item the City conducted an extensive process.

The City formed a Ten Year Financial Sustainability team to plan the project and review past community processes. The team introduced the project to all employees and worked with them to identify thousands of tasks performed to provide City services in Shoreline. Tasks were grouped into hundreds of activities, and finally into 127 unique City services. The Administrative Services Department (ASD) calculated the cost of each service. The Leadership Team prioritized each service. Finally, ASD developed a 10 Year Financial Sustainability Model (10 YFSM) for the City’s Operating Budget (General Fund and Street Fund) that became the key for developing and modeling various financial scenarios.

Staff identified over 20 economic development, revenue, and expenditure strategies and built models of the financial impacts of each strategy. A Council subcommittee (Mayor Winstead, Deputy Mayor Eggen, and Councilmember Salomon) held six meetings in the first quarter of 2014 to review the 10 YFSM, assumptions, and strategies. Based on its review the subcommittee determined which strategies to pursue, narrowing them down to one economic development, two expenditure, and four revenue strategies. The seven strategies were prioritized to develop a resilient draft 10 Year Financial Sustainability Plan (10 YFSP).

The subcommittee also established a public process to gather information and seek input on the draft 10 YFSP. This process included an article in the May 2014 *Currents* newsletter, development of a webpage on the City’s website seeking public input, a presentation at the May 7th Council of Neighborhoods meeting, and an open house on May 14th. All of the presentations, staff reports, memos, etc., regarding the project are readily available on the Ten Year Financial Sustainability Project webpage, which can be accessed at the following link: <http://cityofshoreline.com/government/departments/administrative-services/ten-year-financial-sustainability-project>.

Ultimately, the 10 YFSP was accepted by the City Council on June 16, 2014. The 10 YFSP and 10 YFSM are now incorporated as part of the City’s annual budget process. The 10 YFSM has since been utilized in presenting the long-term financial projections for the preliminary and proposed budgets for 2015, 2016 and 2017, as well as amendments to the 2015 and 2016 budgets. The model is having the effect on budget planning that was desired by the Council as ASD is monitoring the progress in relation to the 10 YFSM.

Any major budget decision impacting the City’s Operating Budget can be modeled in the 10 YFSM, showing the financial impact on the proposed budget and nine forecast years. It is important to note that these models adjust budgeted revenues and expenditures for the third through tenth years to reflect the fact that, historically, the City tends to collect revenues at 101% of the budgeted amounts, and tends to expend money at 98% of the budgeted amounts. This trend is expected to continue into the future.

10 Year Financial Sustainability Plan 2017 Update

As noted above, the preliminary 2017 Operating Budget and ten year forecast was exhibited by incorporating the 10 YFSM in the September 19, 2016 staff report with the updated results of the revenue and expenditure strategies that comprise the 10 YFSP. Based on audited 2015 results, 2016 estimates, and 2017 projections, the 10 YFSM projects a surplus with the successful renewal of the 2017 Property Tax Levy and the use of the balance in Property Tax Equalization Fund.

Since the 10 YFSP was accepted by Council in June 2014, staff has begun implementing some of the strategies, including:

- Researching ways to increase investment returns by 100 basis points;
- The Parks, Recreation and Cultural Services Department conducted a study to evaluate cost recovery percentages for an appropriate combination of fee based programs with targeted implementation beginning with the 2016 budget;
- The City completed a Cost of Service and Cost Recovery evaluation of the Permitting and Inspection fee revenues in 2016. Staff presented recommendations on proposed permitting cost recovery objectives on April 26, 2016 and those recommendations have been incorporated in the 2017 Fee Schedule; and,
- As the Levy Lid Lift approved by voters in 2010 will expire at the end of 2016, Council exercised its authority on July 25, 2016 by adopting Resolution No. 389, which placed a measure on the November general election ballot to renew the Levy Lid Lift. This action was taken after a significant stakeholder outreach effort was conducted, including publishing several articles in Currents and engaging a Financial Sustainability Citizen Advisory Committee (FSCAC). The City Manager engaged the FSCAC through the months of February through May 2016. The outcome of the FSCAC work was reported in detail in the 10 YFSP Update provided to Council on June 13, 2016. The committee learned about City services, engaged in a budget exercise to help identify service priorities, and learned about the 10 YFSP with a focus on the potential renewal of the Levy Lid Lift. Staff recommended a renewal of the 2010 Levy Lid Lift, an option supported by 11 of 13 members of the FSCAC. The new tax rate for 2017 would be set at \$1.39 and the lid for the ensuing years would be “lifted” each year by a percentage increase tied to CPI.

10 YEAR FINANCIAL SUSTAINABILITY PLAN

The Shoreline City Council has evaluated the City's history of financial sustainability. Based on existing circumstances it appears that existing revenue sources may not be sufficient to maintain financial sustainability into the future.

The City Council believes that Shoreline's citizens have repeatedly emphasized that it is important to the community that the City maintain existing service levels whenever possible. In addition, the City Council states its intent to fulfill its obligations to the citizens, maintain public safety, and maintain existing City infrastructure. The City Council also intends to fulfill its regional obligations.

As such, the City Council intends to emphasize the priorities identified by our citizens in Vision 2029, the community's long-term vision for Shoreline. The City should invest in economic development necessary to improve its tax base. In its efforts to accomplish these things the City Council also needs to minimize the effects of new and existing taxes on its citizens and businesses.

A. FINANCIAL SUSTAINABILITY

In order to preserve the City's financial sustainability, and taking into account the obligations listed above, the City Council believes that it is necessary to establish various economic development, revenue, and expenditure targets over the 2014-2024 timeframe. These targets are listed below in priority order.

- 1) Achieve the development of an additional 160 units of multi-family residential housing and 7,500 square feet of retail redevelopment annually, beginning in 2014*.
- 2) Reduce the expenditure growth rate to 0.2% below the average projected ten year growth rate and attempt to maintain existing service levels, beginning in 2015. Continue to seek out efficiencies and cost-saving strategies.
- 3) During 2014, research ways to increase investment returns by 100 basis points (1%) per year, and implement strategies to accomplish this.
- 4) During 2015, perform a study that will evaluate higher cost recovery percentages for an appropriate combination of fee based programs. The results will be reviewed, with target implementation beginning with the 2016 budget.
- 5) In 2014, begin to identify ways to replace the \$290,000 transfer from the General Fund to the Roads Capital Fund with another dedicated source of funding.
- 6) In 2016 or later, engage the business community in a discussion regarding the possible future implementation of a Business and Occupation (B&O) Tax.
- 7) Monitor the City's progress in relation to the Financial Sustainability Model. In 2016 or later, engage Shoreline residents in a discussion regarding the possibility of renewing the property tax levy lid lift.

The targets outlined above are over and above pre-existing revenue, growth, and expenditure assumptions for the City of Shoreline. The City intends to use this information to inform future budget processes.

B. COMMUNICATIONS

In addition to communications and public processes conducted to date, the Council directs staff to communicate the Financial Sustainability Project and Model to Shoreline's residents through *Currents* articles. This discussion should include the final recommendation considered and ultimately approved by the City Council.

C. POTENTIAL SURPLUSES AND UNANTICIPATED SAVINGS

The City Council states that the City's first priority is to ensure adequate reserves. If reserves are below policy levels then surpluses should be used to restore reserves to mandated levels. If reserves meet or exceed policy requirements the surpluses should be used to fund economic development investment in Shoreline, fund infrastructure improvements, fund other high priority one-time needs or be held to fund future deficits if they are forecast in the Financial Sustainability Model. If it appears that surpluses are sustainable on a recurring basis, the City Council will review and consider funding for new on-going operational needs.

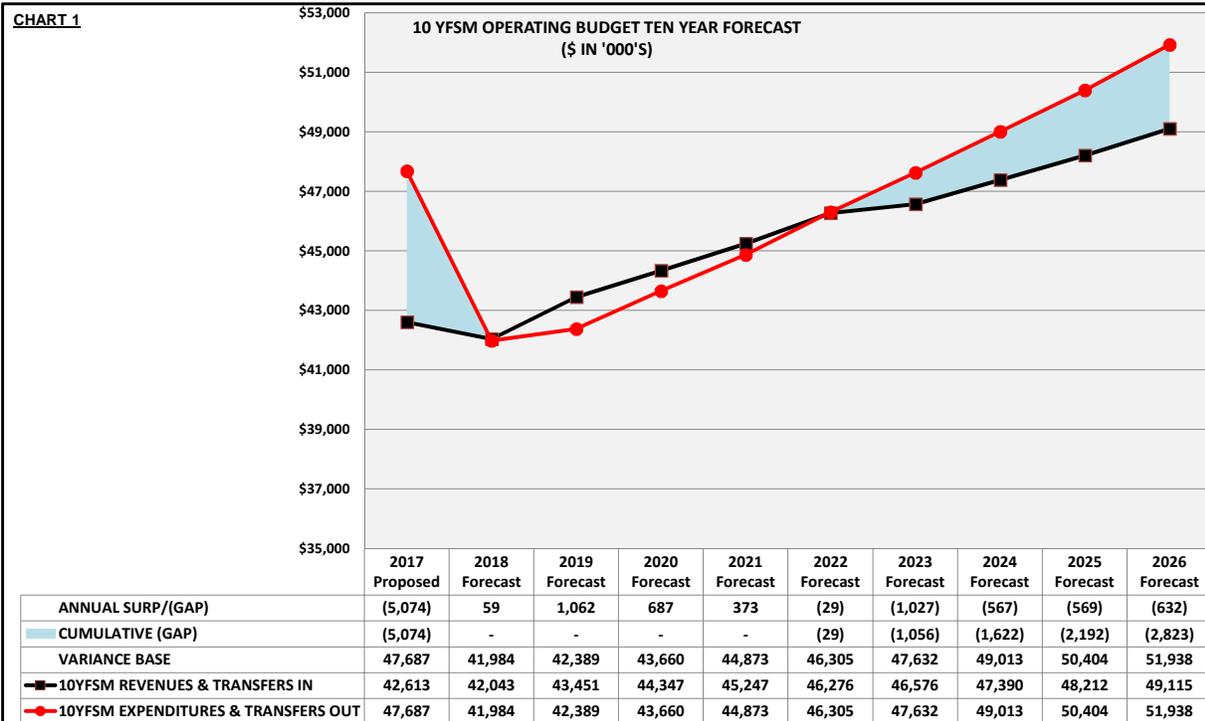
* The City will strive to achieve this target in 2014; however, the revenue impact will not be realized until 2019.

**10 YEAR FINANCIAL SUSTAINABILITY MODEL
OPERATING BUDGET
TEN YEAR FORECAST**

	2017 Proposed	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast
10 YFSM:					
Beginning Operating Funds Fund Balance	\$11,097,467	\$7,069,799	\$7,135,938	\$6,921,929	\$6,323,784
Total 10YFSM Revenues & Transfers In	42,613,314	42,043,015	43,450,594	44,346,788	45,246,957
Total 10YFSM Operating Expenditures & Transfers Out	47,687,202	41,983,617	42,388,701	43,659,973	44,873,494
Gain / (Use) of Operating Funds Fund Balance	(5,073,888)	59,398	1,061,893	686,815	373,463
10YFSM Ending Operating Funds Fund Balance	\$6,023,579	\$7,129,197	\$8,197,831	\$7,608,744	\$6,697,247
Required Operating Funds Fund Balance	\$4,297,084	\$4,294,980	\$4,313,795	\$4,330,837	\$4,347,966
Over (Under) Required Operating Funds Fund Balance	\$1,726,494	\$2,834,217	\$3,884,037	\$3,277,907	\$2,349,281

Assumptions:

Inflation	1.78%	2.47%	2.42%	2.37%	2.32%
Annual Revenue Growth	6.16%	-0.19%	2.38%	2.11%	2.08%
Annual Regular Levy Assessed Value Change	10.00%	5.44%	3.40%	3.42%	3.08%
Annual Sales & Use Tax Change	4.35%	3.44%	3.78%	3.19%	3.18%
General Fees & Licenses Increases	1.42%	1.97%	1.94%	1.89%	1.86%
Investment Interest Rate	0.85%	1.60%	2.18%	2.20%	2.20%
Building Permit Charge	-3.69%	1.19%	-2.62%	-4.72%	-4.34%
Revenue Collection (Baseline)	100.00%	100.00%	100.00%	100.00%	100.00%
Revenue Collection (10YFSM)	100.00%	100.00%	101.00%	101.00%	101.00%
PERS Employer Contribution Rate	11.93%	12.92%	12.92%	12.92%	12.92%
Health Benefit Escalator	4.52%	6.50%	6.50%	6.50%	6.50%
Regular Salary Escalator	3.55%	3.22%	3.18%	3.13%	2.89%
Police Contract Escalator	3.00%	3.50%	3.50%	3.50%	3.50%
Expenditure Percentage (Baseline)	100.00%	100.00%	100.00%	100.00%	100.00%
Expenditure Percentage (10YFSM)	100.00%	100.00%	98.00%	98.00%	98.00%
Annual Expenditure Growth	5.26%	-5.74%	2.90%	3.20%	2.93%
Contribution to / (Refund From) Revenue Stabilization Fund	\$0	\$12,518	\$126,911	\$111,178	\$106,934
New Maintenance Costs for Completed Capital Projects	\$121,351	\$131,351	\$121,474	\$121,519	\$121,519
Property Tax Equalization Funds Used	\$500,799	\$0	\$0	\$0	\$0



**10 YEAR FINANCIAL SUSTAINABILITY MODEL
OPERATING BUDGET
TEN YEAR FORECAST**

	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast
10 YFSM:					
Beginning Operating Funds Fund Balance	\$5,404,277	\$5,375,619	\$4,319,756	\$2,697,268	\$505,544
Total 10YFSM Revenues & Transfers In	46,276,026	46,576,141	47,390,148	48,212,378	49,114,829
Total 10YFSM Operating Expenditures & Transfers Out	46,304,684	47,632,004	49,012,636	50,404,102	51,938,227
Gain / (Use) of Operating Funds Fund Balance	(28,658)	(1,055,863)	(1,622,488)	(2,191,724)	(2,823,398)
10YFSM Ending Operating Funds Fund Balance	\$5,375,619	\$4,319,756	\$2,697,268	\$505,544	(\$2,317,853)
Required Operating Funds Fund Balance	\$4,365,652	\$4,370,910	\$4,386,356	\$4,401,959	\$4,419,120
Over (Under) Required Operating Funds Fund Balance	\$1,009,966	(\$51,154)	(\$1,689,088)	(\$3,896,415)	(\$6,736,974)

Assumptions:

Inflation	2.28%	2.27%	2.27%	2.28%	2.30%
Annual Revenue Growth	2.10%	0.65%	1.79%	1.77%	1.91%
Annual Regular Levy Assessed Value Change	3.62%	3.66%	3.68%	3.78%	3.71%
Annual Sales & Use Tax Change	3.37%	3.27%	3.46%	3.58%	3.61%
General Fees & Licenses Increases	1.82%	1.81%	1.82%	1.83%	1.84%
Investment Interest Rate	2.20%	2.20%	2.20%	2.20%	2.20%
Building Permit Charge	-3.72%	-2.12%	-2.09%	-1.79%	-1.18%
Revenue Collection (Baseline)	100.00%	100.00%	100.00%	100.00%	100.00%
Revenue Collection (10YFSM)	101.00%	101.00%	101.00%	101.00%	101.00%
PERS Employer Contribution Rate	12.92%	12.92%	12.92%	12.92%	12.92%
Health Benefit Escalator	6.50%	6.50%	6.50%	6.50%	6.50%
Regular Salary Escalator	2.85%	2.84%	2.85%	2.85%	2.87%
Police Contract Escalator	3.50%	3.50%	3.50%	3.50%	3.50%
Expenditure Percentage (Baseline)	100.00%	100.00%	100.00%	100.00%	100.00%
Expenditure Percentage (10YFSM)	98.00%	98.00%	98.00%	98.00%	98.00%
Annual Expenditure Growth	3.08%	2.97%	3.03%	2.98%	3.14%
Contribution to / (Refund From) Revenue Stabilization Fund	\$113,617	\$134,553	\$137,425	\$137,046	\$154,303
New Maintenance Costs for Completed Capital Projects	\$121,519	\$151,899	\$182,279	\$212,658	\$243,038
Property Tax Equalization Funds Used	\$0	\$0	\$0	\$0	\$0

2017 BUDGET HIGHLIGHTS

Budget Highlights

The City's 2017 budget is balanced in all funds and totals \$86.352 million. The 2017 budget is \$2.687 million, or 3.0%, less than the 2016 current budget (2016 Adopted Budget plus all budget amendments, including re-appropriations from 2015, which have been adopted by the City Council through September 2016). The decrease is primarily attributable to the following changes: a \$1.026 million decrease in the capital funds, a \$1.111 million decrease in the Surface Water Utility Fund, and a 0.761 million decrease in the operating funds. The main reasons for the difference in the capital budget are a \$0.406 million increase in Roads Capital Fund projects, a \$0.523 million decrease in General Capital Fund projects, and a \$0.771 million decrease in City Facilities-Major Maintenance Fund projects. A significant reason for the difference in the operating budget is the one-time transfer of General Fund fund balance to the capital funds to support capital projects.

Table 1 summarizes the 2017 budget by fund and provides a comparison to the 2016 current budget by fund.

TABLE 1 Fund Type	2017 Proposed Budget				2016 Current	2016-2017 % Change
	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	Budget Expenditures	
Operating Funds:						
General Fund	\$ 10,000,797	\$ 41,092,089	\$ 45,968,252	\$ 5,124,634	\$ 44,609,822	3.05%
Revenue Stabilization Fund	5,150,777	0	0	5,150,777	0	n/a
Property Tax Equalization Fund	500,799	0	500,799	0	691,313	-27.56%
Street Fund	864,649	1,521,225	1,718,950	666,924	1,713,773	0.30%
Code Abatement	170,023	80,550	100,000	150,573	100,000	0.00%
State Drug Enforcement Forfeiture Fund	210,653	18,243	214,043	14,853	168,243	27.22%
Federal Drug Enforcement Forfeiture Fund	315,230	13,200	300,397	28,033	263,000	14.22%
Federal Criminal Forfeiture Fund	818,800	201,500	785,151	235,149	2,802,444	-71.98%
Sub-Total Operating Funds	\$ 18,031,728	\$ 42,926,807	\$ 49,587,592	\$ 11,370,943	\$ 50,348,595	-1.51%
Debt Service Funds:						
2006 General Obligation Bond	\$ 14,831	\$ 1,700,000	\$ 1,710,375	\$ 4,456	\$ 1,710,375	0.00%
2009 General Obligation Bond	3,957	1,662,817	1,662,817	3,957	1,663,417	-0.04%
2013 General Obligation Bond	237	260,948	260,948	237	260,948	0.00%
Sub-Total Debt Service Funds	\$ 19,025	\$ 3,623,765	\$ 3,634,140	\$ 8,650	\$ 3,634,740	-0.02%
Capital Funds:						
General Capital	\$ 2,399,144	\$ 6,597,296	\$ 8,618,743	\$ 377,697	\$ 9,141,524	-5.72%
City Facility-Major Maintenance Fund	830	124,044	96,000	28,874	866,754	-88.92%
Roads Capital	4,112,638	14,331,192	16,880,010	1,563,820	16,474,476	2.46%
Transportation Impact Fees Fund	454,780	200,000	221,400	433,380	359,775	-38.46%
Sub-Total Capital Funds	\$ 6,967,392	\$ 21,252,532	\$ 25,816,153	\$ 2,403,771	\$ 26,842,529	-3.82%
Enterprise Funds:						
Surface Water Utility Fund	\$ 2,848,599	\$ 4,993,487	\$ 6,245,453	\$ 1,596,633	\$ 7,356,193	-15.10%
Sub-Total Enterprise Funds	\$ 2,848,599	\$ 4,993,487	\$ 6,245,453	\$ 1,596,633	\$ 7,356,193	-15.10%
Internal Service Funds:						
Equipment Replacement	\$ 2,232,000	\$ 443,487	\$ 511,387	\$ 2,164,100	\$ 483,768	5.71%
Public Art Fund	99,689	8,000	86,580	21,109	84,216	2.81%
Unemployment	65,953	0	17,500	48,453	17,500	0.00%
Vehicle Operations & Maintenance	242,906	438,123	453,123	227,906	271,216	67.07%
Sub-Total Internal Service Funds	\$ 2,640,548	\$ 889,610	\$ 1,068,590	\$ 2,461,568	\$ 856,700	24.73%
Total City Budget	\$ 30,507,292	\$ 73,686,201	\$ 86,351,928	\$ 17,841,565	\$ 89,038,757	-3.02%

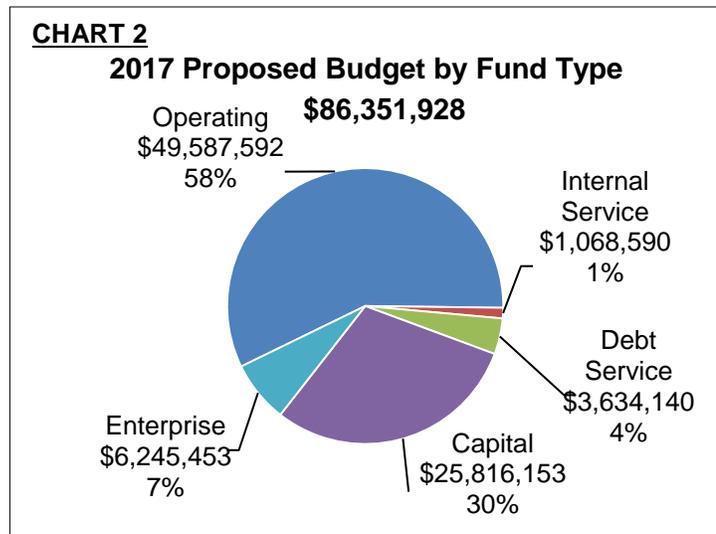
TABLE 2

DEPARTMENT/FUND OVERVIEW

The following table provides an illustration of the relationship between the City's departments and funds. Most departments manage programs in the General Fund. Administrative Services, Police, Planning & Community Development and Public Works are also responsible for programs in other funds.

Fund Type	City Council	City Manager	City Attorney	Administrative Services	Human Resources	Police	Criminal Justice	Parks & Recreation	Planning & Community Develop.	Public Works	Community Services	Transfers Out	Total
Operating Funds													
General Fund	\$240,592	\$2,398,823	\$716,575	\$7,662,803	\$471,496	\$11,707,212	\$3,068,384	\$6,100,595	\$2,932,284	\$4,125,152	\$1,637,107	\$4,907,229	\$45,968,252
Street Fund										1,441,132		277,818	\$1,718,950
Code Abatement Fund									100,000				\$100,000
State Drug Forfeiture Fund						19,043						195,000	\$214,043
Federal Drug Forfeiture Fund						58,000						242,397	\$300,397
Property Tax Equalization Fund												500,799	\$500,799
Federal Criminal Forfeiture Fund												785,151	\$785,151
Revenue Stabilization Fund													\$0
Sub-Total Operating Funds	\$240,592	\$2,398,823	\$716,575	\$7,662,803	\$471,496	\$11,784,255	\$3,068,384	\$6,100,595	\$3,032,284	\$5,566,284	\$1,637,107	\$6,908,394	\$49,587,592
Debt Service													
2006 General Obligation Bond Fund				\$1,710,375									\$1,710,375
2009 General Obligation Bond Fund				1,662,817									\$1,662,817
2013 General Obligation Bond Fund				260,948									\$260,948
Sub-Total Debt Service Funds				\$3,634,140									\$3,634,140
Capital Budget													
General Capital Fund										\$7,909,015		\$709,728	\$8,618,743
Facility Major Maint. Fund				96,000									\$96,000
Roads Capital Fund										16,815,274		64,736	\$16,880,010
Transportation Impact Fees Fund												221,400	\$221,400
Sub-Total Capital Funds				\$96,000						\$24,724,289		\$995,864	\$25,816,153
Enterprise Funds													
Surface Water Utility Fund										\$5,589,379		\$656,074	\$6,245,453
Sub-Total Enterprise Funds										\$5,589,379		\$656,074	\$6,245,453
Internal Service Funds													
Equipment Replace. Fund				453,123									\$453,123
Public Arts Fund								\$86,580					\$86,580
Unemployment Fund				17,500									\$17,500
Vehicle Maint. & Ops. Fund				511,387									\$511,387
Sub-Total Internal Service Funds				\$982,010				\$86,580					\$1,068,590
Total City Budget	\$240,592	\$2,398,823	\$716,575	\$12,374,953	\$471,496	\$11,784,255	\$3,068,384	\$6,187,175	\$3,032,284	\$35,879,952	\$1,637,107	\$8,560,332	\$86,351,928

The budget can be divided into five types of funds: Operating, Internal Service, Debt Service, Capital and Enterprise as shown in Chart 2. The Operating Funds totaling \$49.588 million represents the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, court, jail), park maintenance, recreation programming, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and administration. The Operating Funds also includes some special revenue



funds that must be used for designated purposes such as police services. The Debt Service Funds account for the annual repayment of the 2006 voter approved park bonds, the 2009 councilmanic bonds issued to pay for a portion of City Hall, and the 2013 councilmanic bonds issued for a maintenance facility. The Enterprise Fund consists of the operation and capital improvements of the surface water utility. The Capital Funds represents the cost of making improvements to the City's facilities, parks, and transportation systems. The Internal Service Funds represent transfers between funds (Vehicle Operations, Equipment Replacement, Public Art, and Unemployment funds) to fund maintenance and replacement of City equipment, installation of public art, and unemployment claims.

Within the Operating Funds it is important to focus on the operating budget, which is comprised of the General Fund and the Street Fund. The 2017 operating budget totals \$47.687 million; and is \$1.364 million, or 2.9%, more than the 2016 current budget. It includes the following one-time transfers:

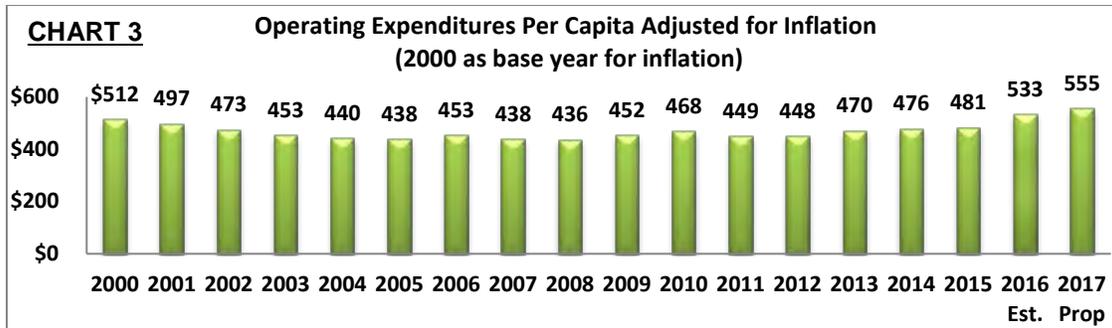
- General Capital Fund: \$1,782,796 for the Police Station at City Hall project.
- Roads Capital Fund: \$150,000 for the Westminster and 155th Improvements project; \$275,000 for Trail Along the Rail project; \$350,000 for 147th/148th Non-Motorized Bridge project; \$125,000 for 160th and Greenwood/Innis Arden project; and, \$500,000 for the 185th Corridor Study project.
- Equipment Replacement Fund: \$58,618 to upgrade certain vehicles.

The 2016 operating budget, which totals \$46.324 million, included the following one-time transfers:

- General Capital Fund: \$1,000,000 for the Police Station at City Hall project.
- City Facilities / Major Maintenance Fund: \$600,000 for the Shoreline Pool Long-Term Maintenance project.
- Roads Capital Fund: \$250,000 for the Westminster and 155th Improvements project; \$700,000 for grant match; and, \$600,000 for the 185th Corridor Study project.

Excluding these one-time transfers results in a 2017 operating budget of \$44.445 million, which is \$1.271 million, or 3.0%, more than the 2016 operating budget of \$43.174 million. Table 1 (above) reflects a \$1.358 million, or 3.1%, increase in the General Fund budget for 2017.

Chart 3 shows the cost of providing City services on a per capita basis, adjusted for inflation, since 2000. In 2017 the projected cost per capita is \$555, which is approximately \$43 (8.4%) higher than in 2000.



The 2017 General Fund ending fund balance (reserves) is projected to be \$5.125 million, with \$1.046 million budgeted as an operational contingency and insurance reserve. This complies with the City’s adopted reserve policy, which requires, for 2017, that the General Fund maintain a reserve level of \$4.046 million for cash flow and budget contingency purposes.

In addition to the General Fund reserves, the City’s Revenue Stabilization Fund is projected to have an ending 2017 fund balance of \$5.151 million. The projected ending 2017 balance equates to 31.6% of budgeted 2017 economically sensitive revenues. This is above the City’s reserve policy requiring that this fund be maintained at 30% of the budgeted economically sensitive revenues.

The 2017 Surface Water Utility budget is projected to decrease by \$1.111 million, or 15.1%.

The City’s 2017 capital budget, exclusive of projects budgeted within the Surface Water Utility Fund and transfers out from the Transportation Impact Fees Fund, will decrease by \$0.888 million, or 3.4%, from 2016 to 2017. The main reasons for the difference in the capital budget are a \$0.406 million increase in Roads Capital Fund projects, a \$0.523 million decrease in General Capital Fund projects, and a \$0.771 million decrease in City Facilities-Major Maintenance Fund projects. The capital budget reflects the 2017 projects that are proposed in the 2017-2022 Capital Improvement Plan included in this book.

2017 Budget Highlights include the following:

- ◆ **Regular Property Tax Levy:** The 2017 budget includes the following assumptions:
 - Shoreline’s assessed valuation will increase 10.0% per the estimate provided by the King County Assessor’s Office in July;
 - The passage of Shoreline Proposition No. 1 in November;
 - The levy rate will be reset to \$1.39 per \$1,000 AV; and,
 - The property tax levy will total \$12.531 million.

The above factors result in the City receiving \$1.458 million of additional property tax when compared with a return to the 1% limit imposed by State law. Should voters not approve the Levy Lid Lift renewal in November, staff will present Council with options and recommendations for adopting a balanced budget.

- ◆ **Fee Schedules:** Generally fees included in the fee schedule are increased from the current year’s level by the June-to-June percentage change of the Seattle / Tacoma / Bremerton Consumer Price Index-All Urban Consumer (CPI-U). Unless otherwise discussed below, many fees presented in the 2017 proposed budget will be increased by 1.60%, which is 90% of the June-to-June percentage change of the CPI-U of 1.78%.

- *Planning and Community Development:* The City completed a Cost of Service and Cost Recovery evaluation of the Permitting and Inspection fee revenues in 2016. Staff presented recommendations on proposed permitting cost recovery objectives on April 25, 2016 (staff report available here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2016/staffreport042516-8b.pdf>) and those recommendations have been incorporated in the 2017 Fee Schedule.
 - Surface water fees are being increased by 5.0%.
 - *Transportation Impact Fees:* When adopted in November 2014, Ordinance No. 690 included an escalator for the Transportation Impact Fees using the Washington State Department of Transportation's Construction Cost Index (WSDOT CCI). This index experiences large variations from year-to-year. With the adoption of the 2016 Fee Schedule, fees are being calculated using a three-year average of the WSDOT CCI, which will increase fees for 2017 by 6.16% from \$6,804.62 per trip to \$7,224.12 per trip.
- ◆ **Personnel Costs:** The 2017 budget reflects a 7.8% increase (\$1,394,187), in personnel associated costs. Table 3 summarizes the changes.

TABLE 3

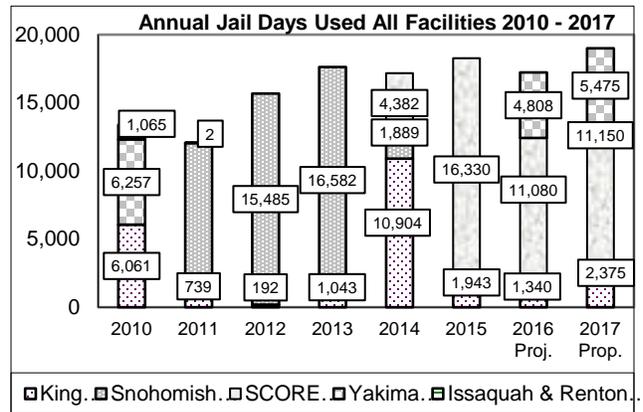
	2016 Current Budget	2015/2016 Personnel Changes	2017 Budget Changes							2017 Budget	2017 v. 2016 \$ Change	2017 v. 2016 % Change
			Extra-Help , OT, Standby Pay and Callback Pay	Step Increases	Market Adjust.	Increase in Retirement (PERS)	Increase in Health Premium	L&I Changes	New Positions / Reclass / Elimination			
Salaries	\$13,052,465	\$387,498	\$93,706	\$123,232	\$200,106	\$0	\$0	\$0	\$10,148	\$13,867,155	\$814,690	6.2%
Benefits	4,779,324	303,203	9,517	24,123	37,680	93,055	99,275	6,889	5,755	5,358,821	579,497	12.1%
Total	\$17,831,789	\$690,701	\$103,223	\$147,355	\$237,786	\$93,055	\$99,275	\$6,889	\$15,903	\$19,225,976	\$1,394,187	7.8%

- ◆ The major changes in personnel costs include a combination of the following:
- The salaries budget is increasing by \$814,690, or 6.2%. The salaries budget includes both regular (benefited) and extra-help (non-benefited) personnel.
 - Regular salaries: The budget for regular salaries totals \$13.867 million. This is an increase of \$814,690, or 6.2%, which is attributable to the following changes:
 - Personnel changes made since the time the 2016 budget was developed in 2015 and through amendments throughout 2016 (+\$387,498);
 - Approximately 43.8% of regular employees will be eligible to receive a step increase (+\$123,232);
 - In calculating a recommended COLA for 2017 staff compared the change in CPI-U from June 2015 to June 2016 (1.78%). The City's policy has been to budget for a COLA of 90% of the change in inflation, resulting in a 2017 recommended COLA adjustment of 1.60% (+\$200,106); and,
 - A requested 0.20 FTE increase for an existing position (+\$10,148).
 - Extra-Help salaries: The extra-help salary budget is increasing by \$94,181 to accommodate extra-help COLA and step increases, or 9.3%, and totals \$1,010,125.
 - Benefits: The budget for employee benefits totals \$5.359 million. This is an increase of \$679,497 (12.1%), which is attributable to the following changes:
 - Personnel changes made since the time the 2016 budget was developed in 2016 and through amendments throughout 2016 (+\$303,203);
 - Application of the COLA and step increases affect social security, Medicare and retirement contributions (+\$37,680 and +\$24,123, respectively);
 - The cost of health benefit premiums will increase by \$99,275;

- Retirement contribution costs will increase by \$93,055 as a result of the state controlled employer rate for PERS contributions increasing from the current rate of 11.18% to 12.67% as of July 1, 2017; and,
- A requested 0.20 FTE increase for an existing position (+\$5,755).

◆ **Police Contract:** Negotiations for the King County Sheriff's Office (KCSO) guild contract will be underway later this year for the contract that will affect 2017. As the level of COLA for 2017 is not known, staff projects that the 2017 police services contract will total \$11.563 million, which is 3.0% more than the 2016 police services contract. The first detailed estimate will be provided by KCSO in late September or early October. The contract with KCSO provides that the City will be given an estimate of the 2016 costs by September 2016, and then reconcile this cost with the budget adopted by the County in March 2017. Whichever cost is less is the amount that the City will actually pay via contract charges in 2017. As a result of this process, it is not unusual that the City's budget may be different from the actual annual contract with KCSO.

◆ **Jail:** The projection for the 2017 budget is based on activity trends over the last couple of years, the number of guaranteed beds at the South Correctional Entity (SCORE), and an inflation rate factor outlined in the interlocal agreement (ILA) with King County. The current contract with SCORE is being continued as the City's primary booking facility; however, beginning in 2016 inmates serving a sentence longer than three days are being housed at Yakima County Jail. The daily cost for housing inmates at Yakima is roughly half that for SCORE. To ensure that housing sentenced inmates at Yakima County Jail has a positive net impact on the City's budget, the number of guaranteed beds at SCORE for which the City is billed whether they are used or not was reduced in 2016. While the use of jail services from SCORE will be maximized by housing 58.7% of inmates being held pre-disposition that are not eligible for work release, the overall projected cost, including housing, medical, booking, etc. of \$2.000 million will result in a decrease of 9.1% from the 2016 adopted budget.



◆ **Budgeted Contingency Expenditures:** The 2017 operating budget includes the required Operating Contingency and Insurance Reserve. Per the City's financial policies, these contingencies total \$1.046 million and are funded by allocating a portion of the existing fund balance in the General Fund. The 2017 budget also includes an additional contingency of \$196,237 for unanticipated needs.

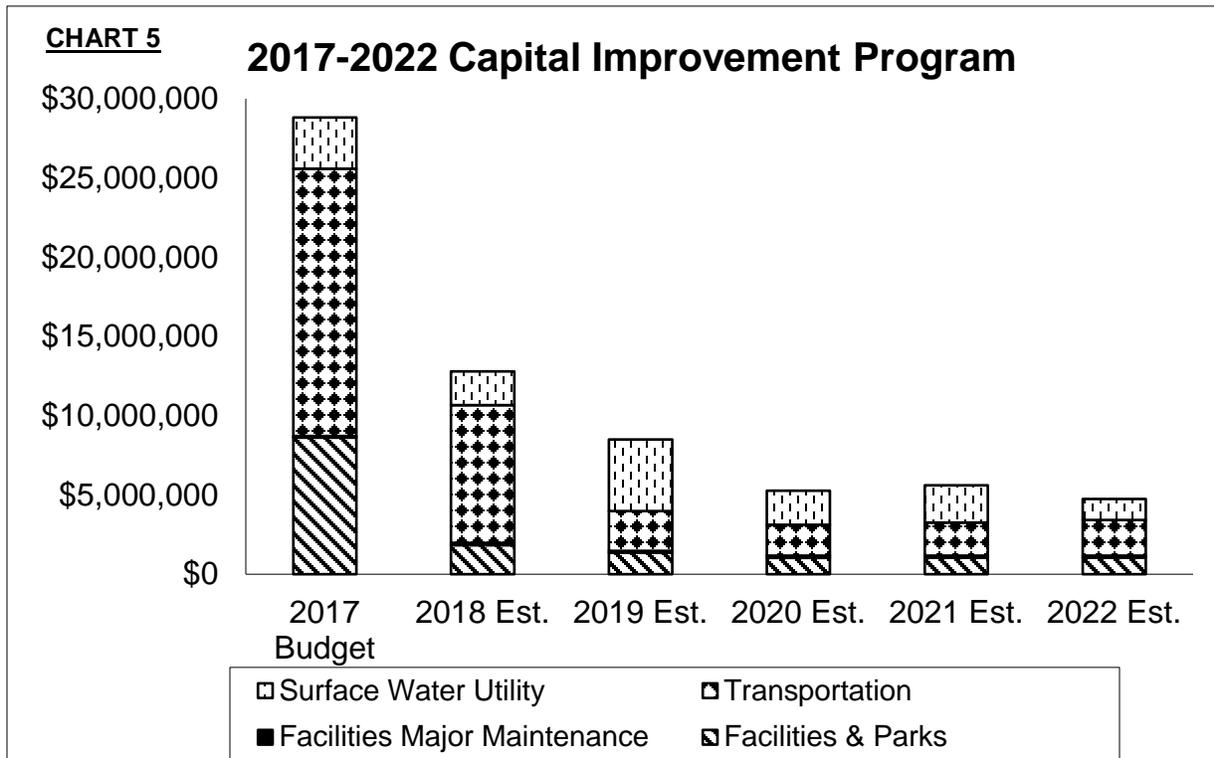
◆ **City Hall Debt Service Costs:** The 2017 budget includes \$1.663 million in debt service costs for City Hall, of which \$353,254 is paid directly by the Federal Government as the subsidy for the Build America Bonds (BABs). The remaining \$1.310 million comes from two sources; the General Fund, based on monies previously budgeted for lease payments for City Hall and Annex (\$645,617) and Real Estate Excise Tax (REET) collected in the General Capital Fund (\$663,946). The City Council authorized staff to use up to \$750,000 of REET towards the City's debt service costs for City Hall.

- ◆ **Support for Contracted Services:** The 2017 budget includes funding for the operation of the Kruckeberg Botanic Garden, funding for the Shoreline-Lake Forest Park Arts Council, the Shoreline Historical Museum and additional funding for the Shoreline/Lake Forest Park Senior Center, as follows:
 - *Kruckeberg Botanic Garden:* \$40,000 to fund the long-term operational plan for the Gardens between the City and the Kruckeberg Botanical Garden Foundation.
 - *Shoreline-Lake Forest Park Arts Council and Shoreline Historical Museum:* \$60,000 in funding for each of these organizations to provide services to the Shoreline community and to partner with the City for special events.
 - *Senior Center:* \$18,000 in continued funding.

- ◆ **Capital Programs:** The City's 2017 capital budget reflects the first year of the City's proposed 2017-2022 capital improvement program (CIP). The 2017-2022 Capital Improvement Program (CIP) is included with the budget and totals \$65.736 million, while the 2017 capital budget, including surface water projects, totals \$28.809 million.

The CIP covers projects over \$10,000 and includes buildings, land acquisition, park facilities, road and transportation projects, and drainage system improvements. Much of the capital improvement activity is funded through contributions from the General Fund, real estate excise tax (REET), grants, and debt issuance.

Chart 5 provides a breakdown of the allocation of capital spending for 2017 through 2022. The change in spending can vary significantly from year to year based on available resources to complete projects and the impact of previously completed capital projects on the City's operating budget. Capital spending is expected to drop significantly beginning in 2018. This is mostly attributable to the completion of the Police Station at City Hall project. Detailed information on the CIP may be found in the Capital Improvement Program section of this budget document.



More detailed information regarding changes within the 2017 budget can be found in the individual department sections of the budget.

Economic Outlook & Revenue Growth:

After an extended economic downturn affecting local, national, and global economies, the City is seeing a gradual upturn that started in 2013. Retail and other sales are up. Construction activity has rebounded. Economic forecasts for the Puget Sound area are positive. In addition the real estate market began to recover in 2013. This area directly impacts Shoreline's property tax revenues. Several trends in the Puget Sound area highlight this upturn as follows:

CATEGORY	REGION			DISCUSSION				
	Puget Sound	King County	United States					
EMPLOYMENT								
2016-2019	2.3%	1.8%	2.0%	Employment will advance at annual rates of 2.3% throughout the Puget Sound, 1.8% throughout King County and 2.0% throughout the nation.				
UNEMPLOYMENT								
2017-2018	(0.2%)	(0.2%)	(0.0%)	Unemployment will drop 0.2% to 4.9% for the Puget Sound and will drop 0.2% to 4.4% for King County.				
ALL TAXABLE RETAIL SALES								
2016-2019	6.0%	6.3%	N/A	Retail sales will grow throughout the Puget Sound and King County at annual rates of 6.0% and 6.3%, respectively.				
TOP RETAIL SALES CATEGORIES (2016-2019)								
Building Materials	4.0%	N/A	N/A	Throughout the Puget Sound, retail sales will grow at annual rates of 4.0% for building materials, 5.0% for motor vehicles and parts, and 3.8% for general merchandise.				
Motor Vehicles	5.0%	N/A	N/A					
General Merchandise	3.8%	N/A	N/A					
HOUSING PERMITS (2016-2019)								
All Permits	(3.0%)	(7.7%)	2.0%	The number of housing permits pulled will decline throughout the Puget Sound and King County at annual rates of -3.0% and -7.7%, respectively.				
Single-Family Permits	14.4%	N/A	N/A	The number of single-family housing permits pulled will rise at a 14.4% annual rate and the number of multi-family housing permits will rise at a 3.9% annual rate.				
Multi-Family Permits	3.9%	N/A	N/A					
PERSONAL INCOME PER CAPITA	2015	vs. Region	vs. King County	vs. National Average	2018	vs. Region	vs. King County	vs. National Average
Puget Sound	\$60,126	N/A	(16.9%)	25.0%	\$67,316	N/A	(17.0%)	26.0%
King County	\$72,388	20.4%	N/A	50.5%	\$81,117	20.5%	N/A	51.8%
United States	\$48,107	(20.0%)	(33.5%)	N/A	\$53,444	(20.6%)	(34.1%)	N/A
In King County, per capita income will climb from \$72,388 (50.5% above the national average) in 2015 to \$81,117 (51.8% above) in 2018.								

Source: The Puget Sound Economic Forecaster History and Ten-Year Forecast; September 2016

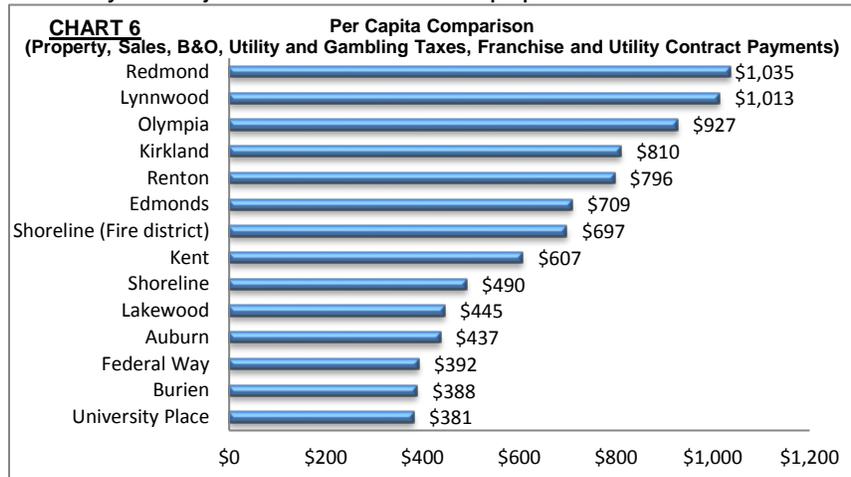
Despite these promising indicators, it is important to remember that the recovery started from historic lows. As a result, it has taken time to return to activity levels existing before the recession. When adjusted for inflation, and considering revenue limitations imposed by the state legislature and statewide initiatives, we need to understand that Shoreline's recovery is not complete.

Overall revenues (excluding the budgeted use of fund balance, transfers in to the General Fund and the transfer from the General Fund to the Street Fund) for the operating budget (General Fund and Street Fund) are budgeted at \$40.838 million. This is an increase of \$2.840 (7.47%) from the 2016 current budget.

Fiscal Capacity:

As a City, we are challenged by currently limited fiscal capacity. Shoreline is primarily a residential community, with 90.6% of the City’s taxable assessed valuation in residential properties. Chart 6 shows a comparison of tax per capita with comparable cities using 2015 data (the most recent year for audited financial data). Shoreline ranks 9th out of 13 comparable cities in per capita tax revenues. Shoreline also has relatively low sales tax revenue per capita, \$143.66 in 2015, as compared to many other jurisdictions of similar population. This is

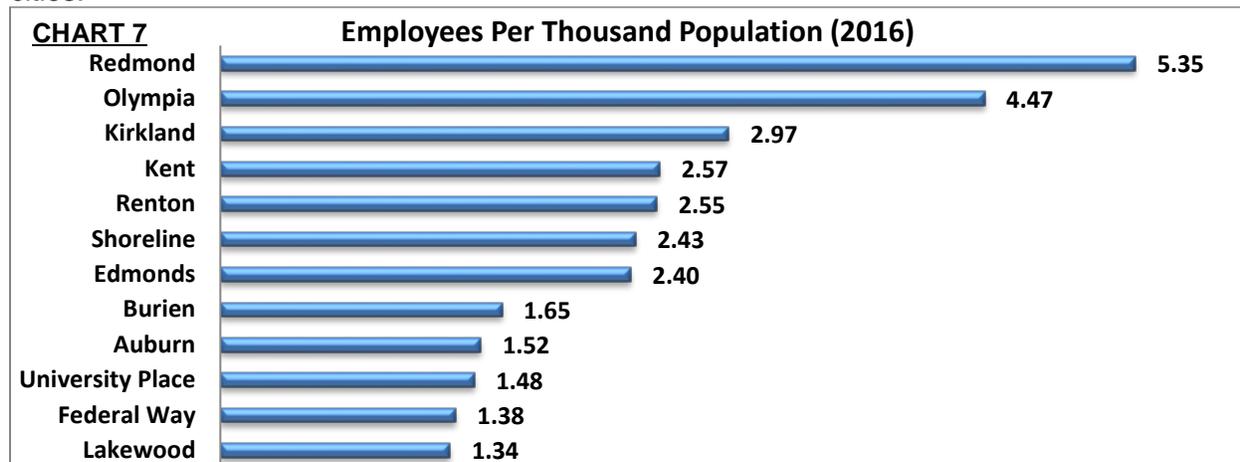
especially true with those jurisdictions that have much larger retail centers within their communities. Some of these jurisdictions operate their own fire departments. If the City of Shoreline per capita tax collections included the Fire District’s property tax collections, the per capita tax collections would be \$697, which would rank 7th out of the 13 comparable cities.



Staffing:

The 2017 budget provides funding for 144.93 regular full-time equivalent (FTE) positions, excluding City Council members, 3.50 FTEs for the Sound Transit Lynnwood Link Extension project, and 1.00 term-limited FTE.

The City’s 2016 ratio of employees per 1,000 population is 2.43. As Chart 7 depicts, a comparison of staffing to population shows the City of Shoreline staffing levels significantly below many comparable cities and below the average of 2.51 for all cities. These ratios have been adjusted to exclude fire, police, special programs and utility personnel from comparable cities.



City of Shoreline Regular FTE Summary by Department

Department	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017 Prop.	2017 Changes
City Manager	9.50	9.50	9.50	8.75	8.75	13.00	13.00	13.00	13.00	13.00	0.00
City Clerk	3.80	3.80	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Community Services ^a	9.68	9.68	8.68	8.68	10.18	8.68	8.68	8.68	8.68	8.68	0.00
City Attorney	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Administrative Services ^b	18.10	18.20	18.50	18.70	21.20	21.20	21.20	21.45	21.45	21.45	0.00
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning & Community Development	28.50	27.00	24.35	24.35	20.45	20.00	20.00	21.00	22.00	22.00	0.00
Parks, Recreation & Cultural Services	27.30	27.30	27.30	27.30	27.80	27.68	28.68	29.48	30.60	30.80	0.20
Public Works	38.10	39.00	39.00	39.00	41.50	36.00	38.00	38.00	47.00	46.50	(0.50)
Total FTE	141.98	141.48	137.33	136.78	135.88	132.56	135.56	137.60	148.73	148.43	(0.30)
Grant Funded Capital Positions									2.00	2.00	0.00
Staffing for Sound Transit Lynnwood Link Extension Project									4.00	3.50	(0.50)
Net FTE	141.98	141.48	137.33	136.78	135.88	132.56	135.56	137.60	142.73	142.93	0.20

a. Includes 0.50 FTE funded by the Emergency Management Program Grant since 2008

b. Excludes term-limited 1.00 FTE IT Projects Manager in 2016 & 2017

CHART 8 City of Shoreline Regular FTE Summary by Fund Type



Explanation of 2017 Changes in FTE

Parks, Recreation & Cultural Services

The 0.80 FTE Park Maintenance Worker I position is increased by 0.20 FTE in order to maintain the stormwater utility infrastructure located within the park system.

Staffing for Sound Transit Lynnwood Link Extension Project

The 1.00 FTE Administrative Assistant position added per the Expedited Permitting and Reimbursement Agreement with Sound Transit in 2016 has been reduced to 0.50 FTE in 2017.

During 2016 the following changes occurred

Parks, Recreation & Cultural Services

The 0.875 FTE Recreation Specialist II position was increased by 0.125 FTE in order to expand the Hang Time program for middle school students currently held at Kellogg Middle School into Einstein Middle School.

Public Works

Three new 1.00 FTE Engineer II - Capital Projects were added for the Public Works Department to deliver capital projects included in the 2016-2021 Capital Improvement Plan.

Staffing for Sound Transit Lynnwood Link Extension Project

A new 1.00 FTE Senior Planner was added for the Planning and Community Development Department and two new 1.00 FTE Engineer II positions and a new 1.00 FTE Administrative Assistant position were added per the Expedited Permitting and Reimbursement Agreement with Sound Transit.

CITY BUDGET SUMMARY

Listed below are the resources and expenditures for all City funds. The resources section lists all revenue and uses by category. Beginning Fund Balance represents the reserves that are available to the City at the beginning of any given year. Operating Uses represent expenses necessary to run the City government on a daily basis while Contingencies represent funding set aside for potential or unforeseen expenditures that may occur. Capital Improvements are the purchases of land, construction of buildings, major street construction or reconstruction, or drainage system improvements. Interfund Transfers represent transfers of funds from one City fund to another City fund to pay for services or capital purposes. Revenues and expenditures are recorded in all funds. Ending Fund Balance represents the reserves that are available to the City at the end of any given year. These reserves represent both reserves for unanticipated events and reserves designated for future capital purposes.

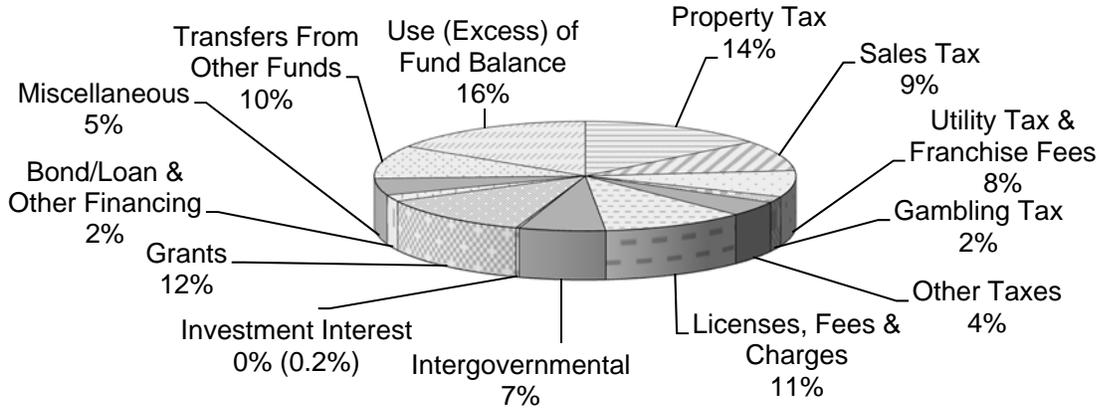
	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Current Budget	% Change from 2016 Current Budget
Resources:							
Beginning Fund Balance	\$ 33,107,403	\$ 34,162,053	\$ 33,186,949	\$ 33,186,949	\$ 30,507,292	\$ (2,679,657)	(8.07%)
Revenues:							
Property Tax	\$10,255,323	\$10,672,179	\$10,860,481	\$10,908,460	\$12,531,317	\$1,670,836	15.38%
Sales Tax	7,462,887	\$7,756,235	\$7,747,700	\$7,857,700	\$7,969,800	222,100	2.87%
Utility Tax & Franchise Fees	6,470,547	\$6,482,210	\$6,660,237	\$6,569,387	\$6,805,609	145,372	2.18%
Gambling Tax	1,643,172	\$1,570,217	\$1,587,425	\$1,581,989	\$1,587,425	-	0.00%
Other Taxes	3,215,770	\$5,143,448	\$3,487,111	\$3,744,904	\$3,875,909	388,798	11.15%
Licenses, Fees & Charges	8,104,767	\$7,734,972	\$8,205,398	\$7,784,283	\$9,685,750	1,480,352	18.04%
Intergovernmental	10,089,417	\$5,959,771	\$5,704,743	\$5,440,330	\$5,782,605	77,862	1.36%
Investment Interest	41,913	\$138,684	\$171,725	\$196,671	\$222,813	51,088	29.75%
Grants	11,218,084	\$11,591,461	\$11,632,532	\$4,851,726	\$10,587,338	(1,045,194)	(8.99%)
Bond/Loan & Other Financing	1,697,774	\$1,704,720	\$3,171,317	\$1,700,000	\$1,700,000	(1,471,317)	(46.39%)
Miscellaneous	1,790,824	\$2,824,566	\$6,364,014	\$4,262,919	\$4,337,950	(2,026,064)	(31.84%)
Sub-Total Revenues	\$61,990,478	\$61,578,463	\$65,592,683	\$54,898,369	\$65,086,516	\$ (506,167)	(0.77%)
Transfers From Other Funds	4,192,527	\$3,856,042	\$10,831,634	\$7,415,186	\$8,599,685	(2,231,949)	(20.61%)
Total Revenues	\$ 66,183,005	\$65,434,505	\$76,424,317	\$62,313,555	\$73,686,201	\$ (2,738,116)	(3.58%)
Total Resources	\$ 99,290,408	\$99,596,558	\$ 109,611,266	\$95,500,504	\$ 104,193,493	\$ (5,417,773)	(4.94%)
Uses:							
<i>Operating Uses</i>							
Salaries & Wages	\$ 9,565,740	\$ 9,798,513	\$ 11,108,064	\$ 10,821,409	\$ 11,706,615	\$ 598,551	5.39%
Personnel Benefits	3,425,557	3,709,926	4,096,890	4,026,662	4,526,830	429,940	10.49%
Supplies	937,884	820,167	1,112,424	1,335,292	1,285,469	173,045	15.56%
Other Services & Charges	6,175,874	6,372,647	8,880,588	8,697,704	8,693,217	(187,371)	(2.11%)
Intergovernmental Services	13,911,791	13,966,843	14,817,073	14,210,548	15,019,028	201,955	1.36%
Capital Outlays	296,596	912,116	544,644	527,698	580,959	36,315	6.67%
Contingencies	-	-	946,416	-	1,242,457	296,041	31.28%
Sub-Total Operating Uses	\$34,313,442	\$35,580,212	\$ 41,506,099	\$ 39,619,313	\$ 43,054,575	\$ 1,548,476	3.73%
<i>Other Uses</i>							
Facilities, Parks and Transp Capital (CIP)	\$ 18,880,745	\$ 19,048,299	\$ 25,812,297	\$ 8,986,975	\$ 24,905,225	(907,072)	(3.51%)
*Surface Water Utility	3,616,249	3,770,125	6,504,832	4,579,714	5,361,444	(1,143,388)	(17.58%)
Internal Service Charges	498,383	524,316	754,165	753,165	801,869	47,704	6.33%
Debt Service	3,627,010	3,630,615	3,629,730	3,630,430	3,629,130	(600)	(0.02%)
Interfund Transfers	4,192,526	3,856,042	10,831,634	7,423,615	8,599,685	(2,231,949)	(20.61%)
Sub-Total Other Uses	\$30,814,913	\$30,829,397	\$ 47,532,658	\$ 25,373,899	\$ 43,297,353	\$ (4,235,305)	(8.91%)
Total Uses	\$65,128,355	\$66,409,609	\$ 89,038,757	\$ 64,993,212	\$ 86,351,928	\$ (2,686,829)	(3.02%)
Ending Fund Balance	\$34,162,053	\$33,186,949	\$ 20,572,509	\$ 30,507,292	\$ 17,841,565	\$ (2,730,944)	(13.27%)

THE CITY BUDGET

Where the money will come from ...

CHART 9

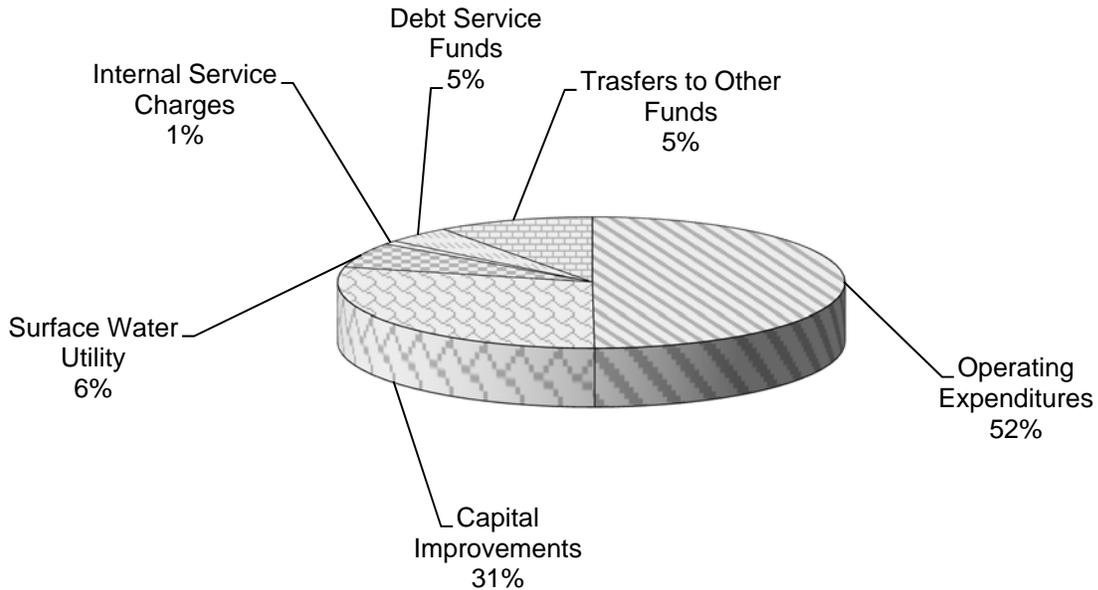
2017 City Resources by Category \$87,615,082



How will the money be spent ...

CHART 10

2017 City Expenditures by Category \$86,351,928

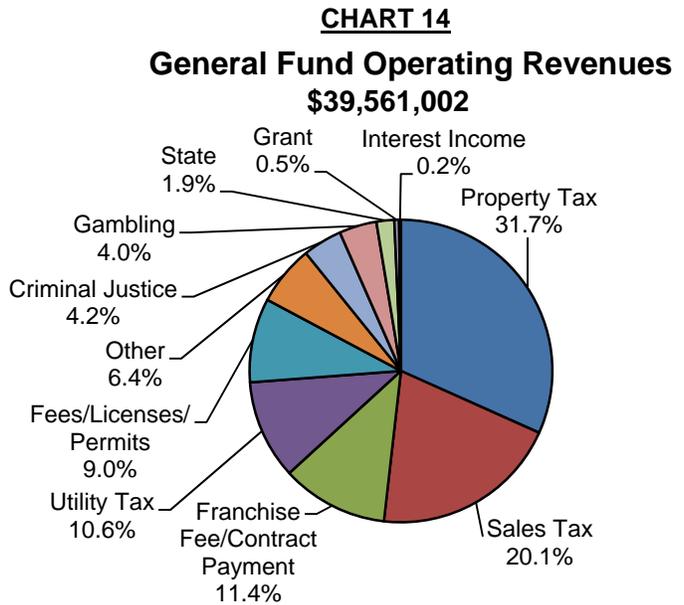
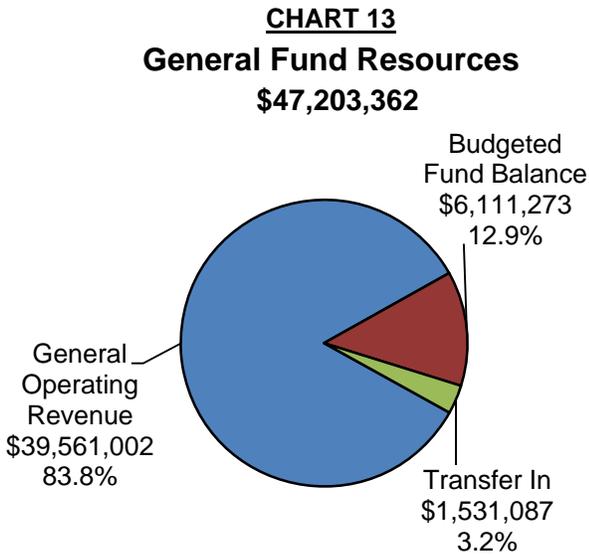


CITY REVENUE SOURCES

The City of Shoreline receives revenues from local property, sales, utility, and gambling taxes; a variety of population based state-shared revenues; user fees for development services and parks programs; and, grants, fines, and other miscellaneous revenues. Budgeted resources for all of the City's funds, inclusive of the budgeted use of fund balance and transfers between funds, totals \$87.615 million. Budgeted appropriations total \$86.352 million. Excess resources will remain in fund balance until they are appropriated at a later date.

General Fund

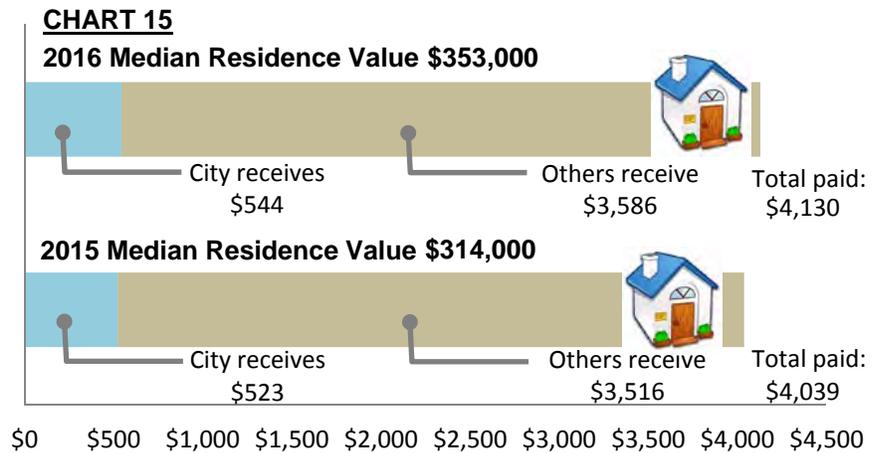
The General Fund resource base is \$47.203 million and is comprised of the budgeted use of fund balance (\$6.111 million, 12.9%), operating revenues (\$39.561 million, 83.8%), and transfers-in (\$1.531 million, 3.2%) from other funds for their share of the General Fund overhead (\$1.030 million) and a transfer from the Property Tax Equalization Fund (\$0.501 million).



Property Tax

Shoreline voters approved Proposition 1 in November 2010 which set a property tax rate of \$1.48 per \$1,000 assessed valuation (AV) for 2011. It also included an annual escalator based upon the change in the June-to-June Consumer Price Index for All Urban Consumers for the Seattle Area (CPI-U) for years 2012 through 2016. In 2011, the AV was \$6.695 billion and the property tax levy was set at \$9.909 million. At the time that Proposition 1 was before voters, staff assumed that the AV for 2012 taxes was projected to increase by approximately 2.3%. In fact, the AV actually dropped by 5.0% to \$6.369 billion. As a result the levy was not allowed to increase by inflation as the levy rate increased from the 2011 rate of \$1.48 to the maximum rate of \$1.60. This created a situation where the City's total property tax levy could only increase through new construction to a total of \$10.191 million. In 2013, the AV decreased by 5.0% to \$6.052 billion. This decline in AV caused the levy rate to remain at the maximum rate of \$1.60. With the levy rate remaining at \$1.60, the levy was not allowed to increase by inflation because it was ratcheted down to \$9.684 million. In 2014, the AV increased by 6.6% to \$6.452 billion. For first time growth in the City's AV allowed the City to increase the property tax levy by the rate of inflation as allowed in Proposition 1. The levy base was returned the previous highest year's base of \$10.191 million (from 2012) and allowed to increase to \$10.324 million; however, the levy rate remained at \$1.60. In 2015, the AV increased by 15.0% to \$7.422 billion allowed the levy to increase by the rate of inflation and new construction to \$10.617 million. For the first time the levy rate dropped to \$1.43. In 2016, the AV increased by 10.4% to \$8.196 billion which allowed the levy to increase by the rate of inflation and new construction to \$10.908 million and the levy rate to drop to \$1.33.

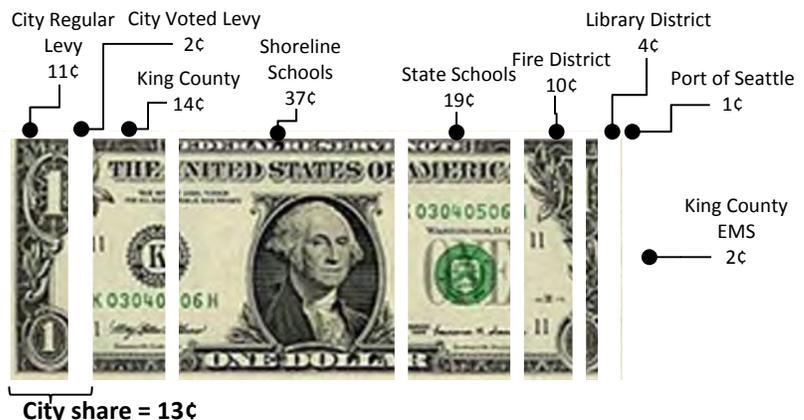
In 2016, the City of Shoreline property tax regular levy rate and excess voted levy rates decreased from \$1.43 to \$1.33 and \$0.23 to \$0.21, respectively. When all the taxing jurisdictions' levy rates are combined the total levy rate decreased from \$12.86 to \$11.70. Chart 15 exhibits the amount a homeowner of a residence with a median value (as determined by the King County Department of



Assessments) paid to the City and all other taxing jurisdictions. In 2016, a total of \$4,130 in property taxes is paid to all taxing jurisdictions, which is \$91 more than that paid in 2015.

The chart and table below provide information regarding the allocation of the total 2016 levy rate for all taxing districts within Shoreline. The City receives 13¢ of each dollar of property tax paid, which would equate to 11¢ (\$470 total) for the regular levy and 2¢ (\$74 total) for the excess voted levy. A homeowner will pay \$21 more than that paid in 2015.

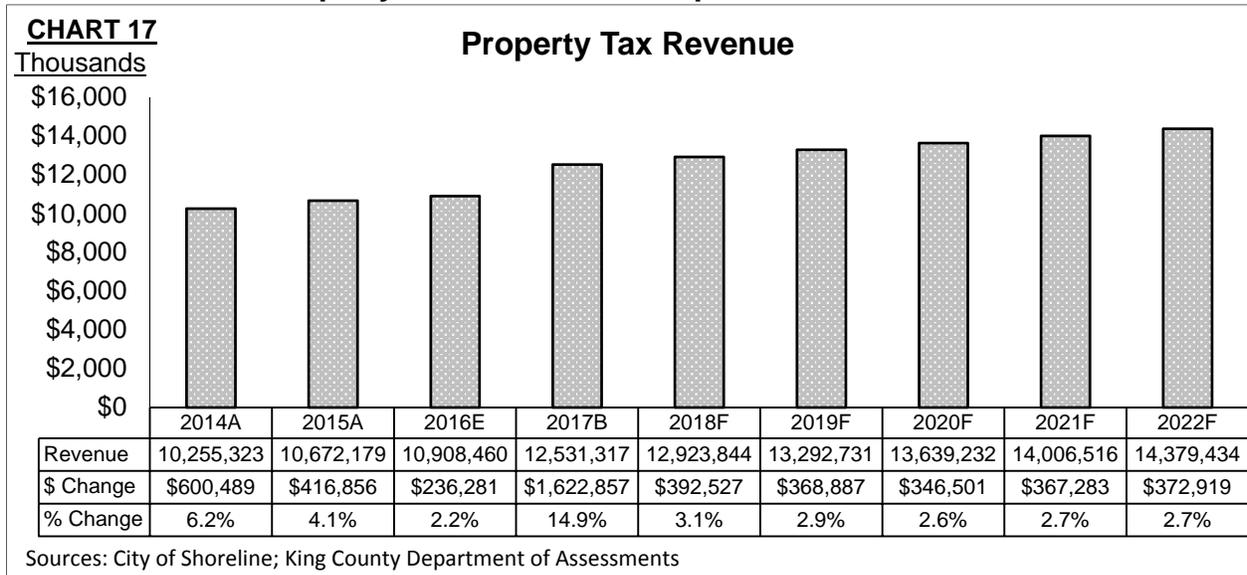
CHART 16



	Assessed Value	Per \$1,000 (AV/\$1,000)		Rate	Assessment	%
City	\$ 353,000	353.00	X	\$ 1.54 =	\$ 544	13%
King County	\$ 353,000	353.00	X	1.61 =	\$ 568	14%
Shoreline School Dist.	\$ 353,000	353.00	X	4.29 =	\$ 1,514	37%
State Schools	\$ 353,000	353.00	X	2.17 =	\$ 766	19%
Fire District	\$ 353,000	353.00	X	1.16 =	\$ 410	10%
Library District	\$ 353,000	353.00	X	0.48 =	\$ 168	4%
Port of Seattle	\$ 353,000	353.00	X	0.17 =	\$ 60	1%
King Co. EMS	\$ 353,000	353.00	X	0.28 =	\$ 100	2%
TOTAL				\$ 11.70	\$ 4,130	100%
Source: King County Department of Assessments; 2016 Median Residence Value for Shoreline reported per Assessed Value and Taxes by City						

The 2017 proposed budget assumes the passage of Shoreline Proposition 1 in November 2016, the levy rate will be reset to \$1.39, the AV will increase by 10.0% to \$9.015 billion according to a preliminary estimate from the King County Department of Assessments provided in July 2016, and the regular property tax levy will generate \$12.531 million. AV is projected to grow in future years, as follows: 5.4% in 2018; 3.4% growth in 2019; 3.4% growth in 2020; 3.1% growth in 2021; 3.6% in 2022; and, 3.7% growth in 2023.

Property Tax Historical Comparison & Forecast

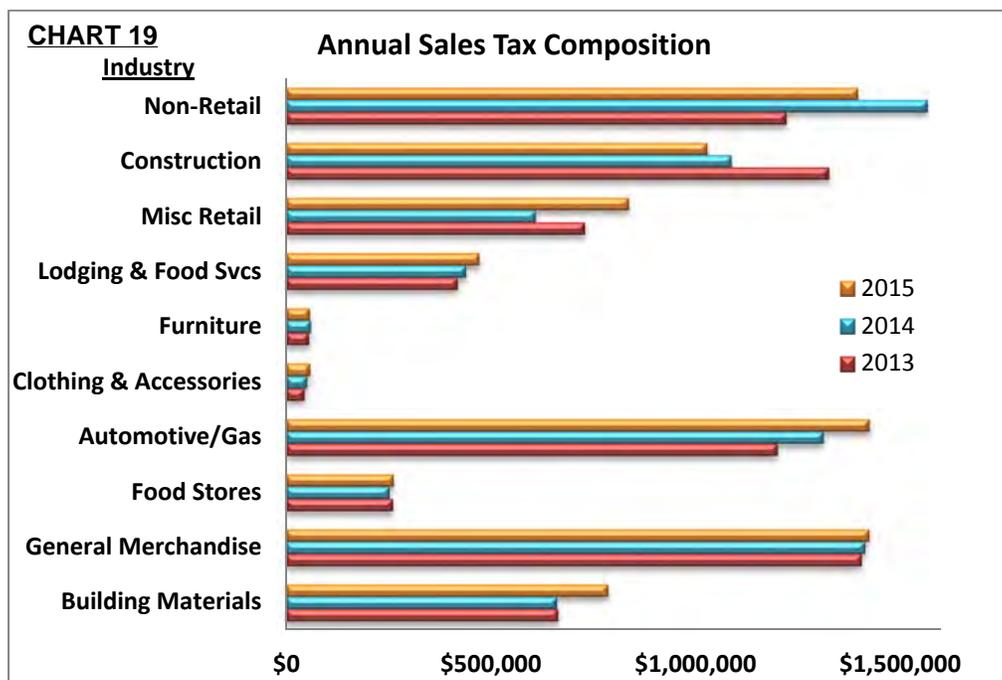
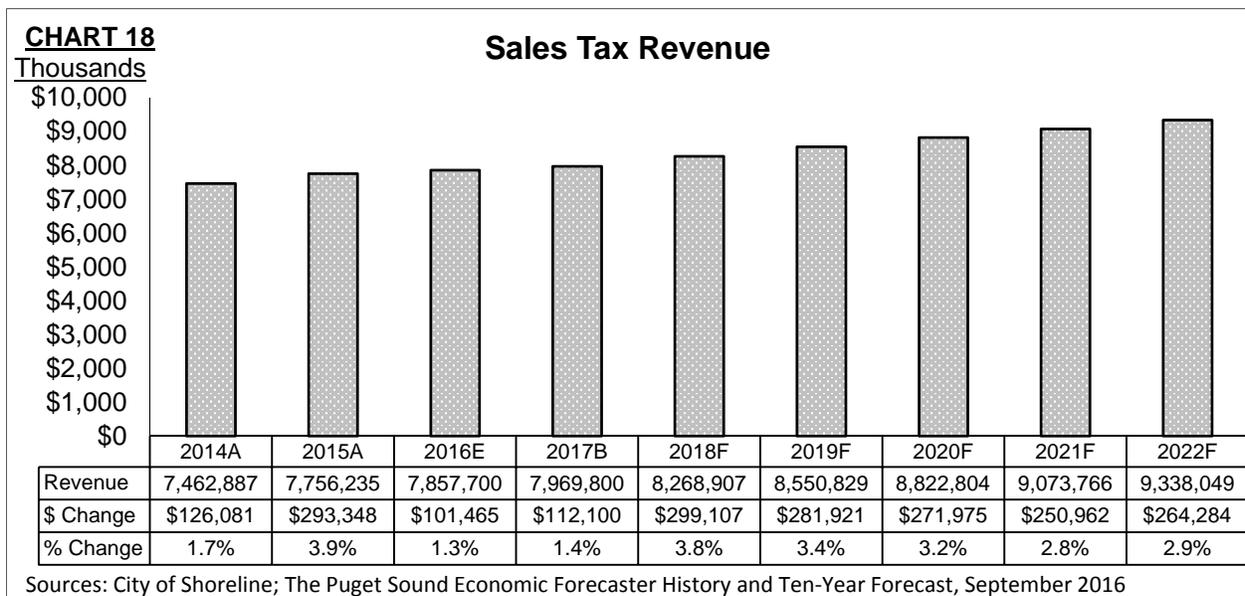


Sales Tax

General sales tax, the third largest revenue source for City operations (20.1%), totals \$7.970 million and reflects increases over the 2016 budget and 2016 revised projection of \$222,100, or 2.9%, and \$112,100, or 1.4%, respectively.

Shoreline's sales tax base consists largely of basic consumer goods, and, therefore, sales tax collections were fairly consistent prior to the recession. The recession resulted in a significant reduction in construction and building material sales taxes prior to 2011. Automobiles are large ticket items in the Shoreline sales tax base, and these sales held fairly steady even during the height of the recession. There was some growth in automobile sales during 2011, 2012, 2013, and 2014 and more substantial growth in 2015 and 2016. Staff will continue to be conservative in future projections and use a rate of growth of 3.8% in 2018, 3.4% in 2019, 3.2% in 2020, 2.8% in 2021, and 2.9% in 2022.

Sales Tax Historical Comparison & Forecast



Gambling Tax

Gambling tax rate limits are set by the state and vary by game. In 1998, the State allowed the opening of “mini-casinos” and expanded the number of card rooms and the betting limits. This expansion resulted in revenue increases of 76% and 48% in 1998 and 1999, respectively. The City’s gambling tax revenues come from card room and pull-tab activity. For the next few years, gambling tax revenues stabilized at around \$2.5 million. A new mini-casino was opened during the fourth quarter of 2003. This resulted in a total collection of \$2.86 million in 2003. Actual revenue for 2004 totaled \$3,321,060, which is an increase over the prior year of \$465,779. The City’s tax rate has held at 10% since April 2007. Actual tax collections for 2008-2015 appear in Chart 20 below.

In 2017, collections are projected to total \$1.587 million, or 4.0%, of the total General Fund operating revenues. Staff has assumed no growth in future years in tax collections with a baseline of \$1.587 million.

The City Council has a policy to retain only an amount equal to a 7% card room tax rate in the General Fund’s on-going revenue base and transfer the difference of 3% to support capital project planning and delivery. This policy was adopted in order to reduce the General Fund’s reliance on this revenue source for general operations of the City in response to several attempts by the State Legislature to lower the allowable City tax rate. In 2012 the Transportation Planning Program was moved from the Roads Capital Fund to the General Fund and the transfer was decreased starting in 2014 by the amount required to fund this program. The estimated transfer for 2017 is \$97,651.

Gambling Tax Historical Comparison & Forecast

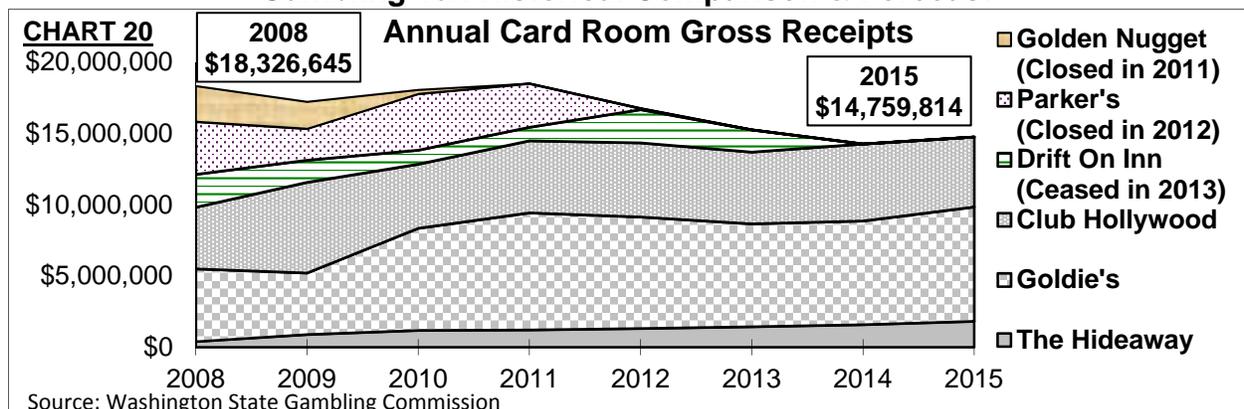
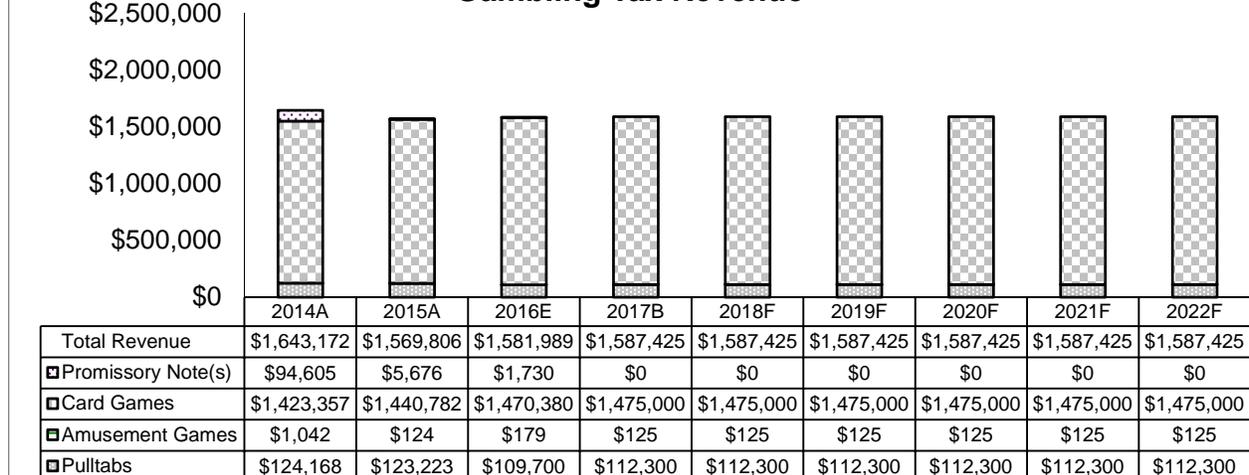


CHART 21

Gambling Tax Revenue

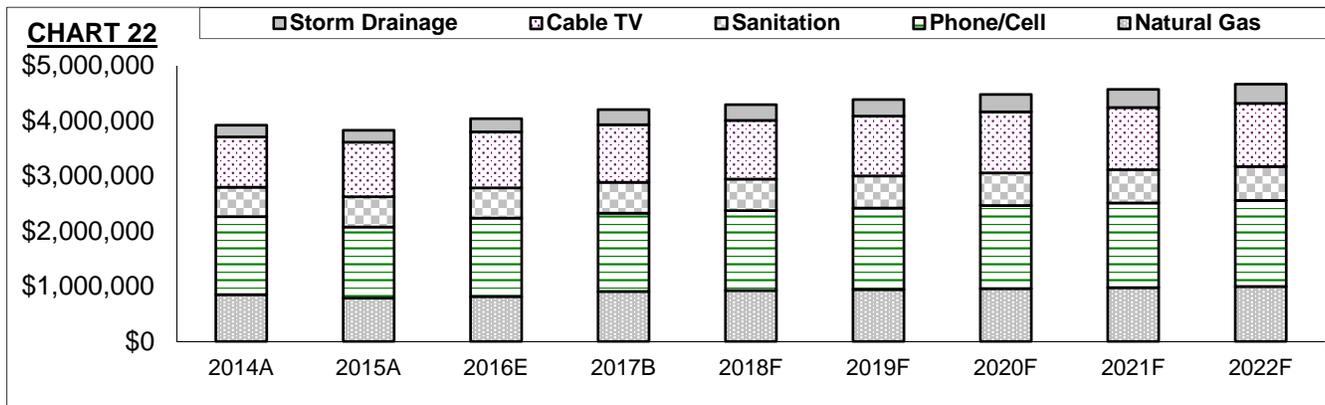


Utility Taxes

The Council enacted a 6% utility tax on natural gas, telephone, cellular telephone, pager services, and sanitation services along with a 1% utility tax on cable effective in 2000. In 2005 a 6% utility tax was applied to storm drainage and the tax rate for cable television was increased to 6% on July 1, 2007. Projected revenues in 2017 from utility taxes are \$4.205 million, or 10.6%, of the total General Fund operating revenues. This is an increase of \$163,764, or 4.1%, when compared to projected 2016 utility tax collections.

- In the natural gas category revenues of \$906,500 are again budgeted at the same amount that was originally budgeted for 2016.
- Revenues from telephone or communication services are expected to remain equal to the 2016 projection. This category is closely monitored as it has declined since 2010 possibly due to the recession, but most likely due to competition and the change in use of technology.
- Sanitation utility tax revenues are projected to increase 1.9% based upon current inflation rates as allowed under the contract.
- Cable television utility tax revenues are expected to increase 3.0%.
- Revenues from the storm drainage utility tax are projected to increase by 13.4% if the requested surface water fee rate increase is approved by Council.

Utility Tax Historical Comparison & Forecast



Revenue	2014A	2015A	2016E	2017B	2018F	2019F	2020F	2021F	2022F
Natural Gas	\$849,543	\$785,472	\$815,850	\$906,500	\$924,382	\$942,297	\$960,153	\$977,978	\$995,814
Annual Change		(\$64,071)	\$30,378	\$90,650	\$17,882	\$17,915	\$17,856	\$17,825	\$17,836
% Change		(7.5%)	3.9%	11.1%	2.0%	1.9%	1.9%	1.9%	1.8%
Phone/Cell	\$1,415,043	\$1,290,650	\$1,421,640	\$1,421,640	\$1,449,684	\$1,477,780	\$1,505,783	\$1,533,738	\$1,561,709
Annual Change		(\$124,393)	\$130,990	\$0	\$28,044	\$28,096	\$28,003	\$27,955	\$27,971
% Change		(8.8%)	10.1%	0.0%	2.0%	1.9%	1.9%	1.9%	1.8%
Sanitation	\$534,410	\$547,487	\$548,880	\$559,360	\$570,394	\$581,449	\$592,467	\$603,466	\$614,472
Annual Change		\$13,077	\$1,393	\$10,480	\$11,034	\$11,055	\$11,018	\$10,999	\$11,006
% Change		2.4%	0.3%	1.9%	2.0%	1.9%	1.9%	1.9%	1.8%
Cable TV	\$911,428	\$990,546	\$1,014,240	\$1,044,700	\$1,065,308	\$1,085,955	\$1,106,533	\$1,127,076	\$1,147,631
Annual Change		\$79,118	\$23,694	\$30,460	\$20,608	\$20,646	\$20,578	\$20,543	\$20,555
% Change		8.7%	2.4%	3.0%	2.0%	1.9%	1.9%	1.9%	1.8%
Storm Drainage	\$212,006	\$217,035	\$240,275	\$272,449	\$286,071	\$300,375	\$315,394	\$331,163	\$347,722
Annual Change		\$5,029	\$23,240	\$32,174	\$13,622	\$14,304	\$15,019	\$15,770	\$16,558
% Change		2.4%	10.7%	13.4%	5.0%	5.0%	5.0%	5.0%	5.0%
Total Revenue	\$3,922,430	\$3,831,190	\$4,040,885	\$4,204,649	\$4,295,840	\$4,387,855	\$4,480,329	\$4,573,422	\$4,667,348
Annual Change		(\$91,240)	\$209,695	\$163,764	\$91,191	\$92,015	\$92,474	\$93,093	\$93,926
% Change		(2.3%)	5.5%	4.1%	2.2%	2.1%	2.1%	2.1%	2.1%

Source: City of Shoreline

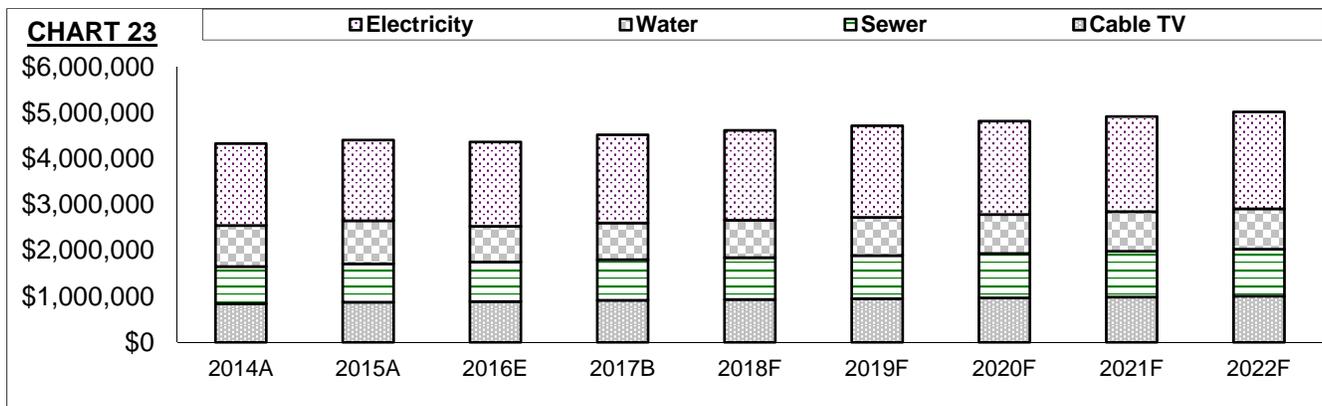
Franchise Fee Payments

The City has entered into agreements with many of the public utilities that provide services to our citizens. Agreements have been reached with Seattle City Light, Seattle Public Utilities (Water), North City Water District, and Ronald Wastewater District. With the exception of Seattle City Light, these utilities pay a contract fee to the City in an amount equal to six-percent of their revenues. Until April 1, 2008 Seattle City Light (SCL) paid six-percent of the “power” portion of the electric revenues. On April 1, 2008, SCL began to pay a 3% contract payment on the “distribution” revenues. That rate increased to 6% on January 1, 2009 which ultimately resulted in a 6% payment on total electrical revenues. For residential customers the power portion of charges for electricity is approximately 60% of the total. The remaining 40% is linked to the cost of distribution of electricity.

The total projected revenue from franchise fee payments is \$4.522 million, which equates to 11.4% of the total General Fund operating revenues. This is an increase of \$154,978, or 3.5%, when compared to projected 2016 franchise fee payment collections.

- Electricity contract payments from Seattle City Light (SCL) are expected to grow by \$82,720, or 4.5%.
- Projected sewer contract payments are \$884,800. This is based on the City’s agreement with the Ronald Wastewater District for annual increases of 3%.
- Revenues from water contract payments are expected to increase to \$800,510. Annual future growth is projected to equal 80% of projected inflation rates.
- The cable television franchise fee is set at a rate equal to five-percent of gross cable service revenues. Revenues are expected to increase by \$26,670, or 3.0%. Annual future growth is projected to equal 80% of projected inflation rates.

Franchise Fees Historical Comparison & Forecast



Revenue	2014A	2015A	2016E	2017B	2018F	2019F	2020F	2021F	2022F
Cable TV	\$841,767	\$876,082	\$888,780	\$915,450	\$933,509	\$951,601	\$969,633	\$987,634	\$1,005,646
Annual Change		\$34,315	\$12,698	\$26,670	\$18,059	\$18,092	\$18,032	\$18,001	\$18,012
% Change		4.1%	1.4%	3.0%	2.0%	1.9%	1.9%	1.9%	1.8%
Sewer	\$811,000	\$835,000	\$859,022	\$884,800	\$911,344	\$938,684	\$966,845	\$995,850	\$1,025,726
Annual Change		\$24,000	\$24,022	\$25,778	\$26,544	\$27,340	\$28,161	\$29,005	\$29,876
% Change		3.0%	2.9%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Water	\$895,350	\$939,938	\$780,700	\$800,510	\$816,301	\$832,122	\$847,890	\$863,631	\$879,381
Annual Change		\$44,588	(\$159,238)	\$19,810	\$15,791	\$15,820	\$15,768	\$15,741	\$15,750
% Change		5.0%	(16.9%)	2.5%	2.0%	1.9%	1.9%	1.9%	1.8%
Electricity	\$1,784,138	\$1,756,769	\$1,838,980	\$1,921,700	\$1,959,609	\$1,997,587	\$2,035,440	\$2,073,228	\$2,111,038
Annual Change		(\$27,369)	\$82,211	\$82,720	\$37,909	\$37,978	\$37,853	\$37,788	\$37,810
% Change		(1.5%)	4.7%	4.5%	2.0%	1.9%	1.9%	1.9%	1.8%
Total Revenue	\$4,332,255	\$4,407,789	\$4,367,482	\$4,522,460	\$4,620,762	\$4,719,993	\$4,819,807	\$4,920,344	\$5,021,792
Annual Change		\$75,534	(\$40,307)	\$154,978	\$98,302	\$99,231	\$99,814	\$100,537	\$101,448
% Change		1.7%	(0.9%)	3.5%	2.2%	2.1%	2.1%	2.1%	2.1%

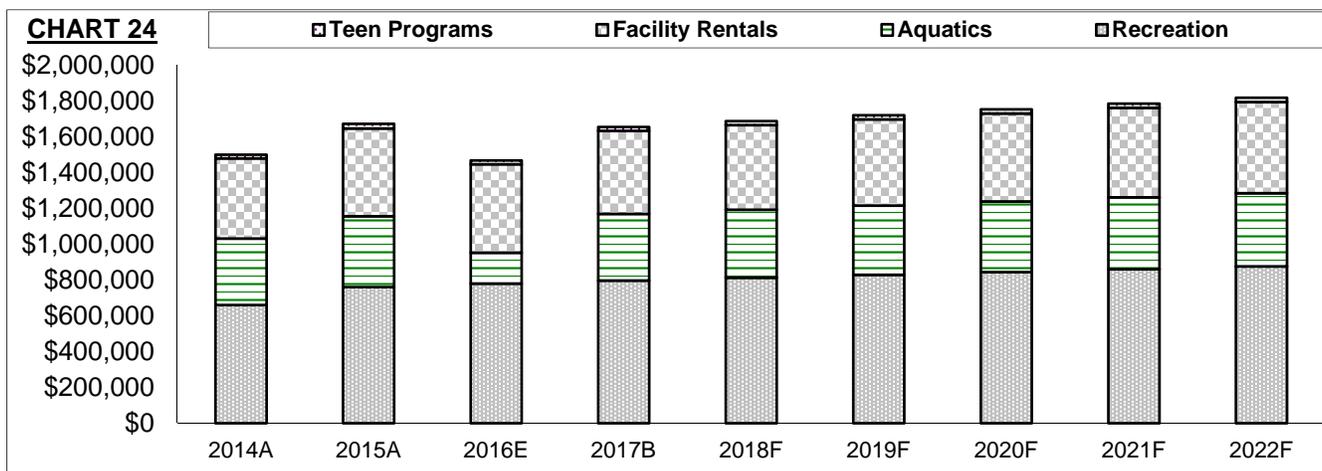
Source: City of Shoreline

Recreation Fees

In 2014, revenue was 2.6% more than actual 2013 collections. In 2015, revenue was 11.4% more than 2014 collections largely due to increased participation in recreation program offerings and a higher level of facility rentals. In 2016, revenue is projected to be 12.2% less as the extended closure of the Shoreline Pool while maintenance was being performed resulted in a loss in revenue.

Projected revenue from parks and recreation fees for 2017 total \$1.656 million, or 4.2% of the total General Fund operating revenues. Revenue projections for 2017 are conservative since pool usage is currently at full capacity. Revenue from the general recreation activities is projected to increase by \$17,156, or 2.2%. Revenue from facility rentals is expected to decrease by \$29,800, or 6.0%, largely due to the closure of Twin Ponds soccer fields for three months while maintenance is being performed. Teen Program revenue is expected to remain equal to the 2016 projection. Overall, recreation fee revenue is projected to grow by 12.7% in 2017 as activity at the Shoreline Pool returns for a full year. In the future the fees are expected to increase by the June-to-June percentage change of the Seattle / Tacoma / Bremerton Consumer Price Index-All Urban Consumers (CPI-U). As revenues will likely be impacted by programming changes, facility maintenance, and other unforeseen issues, the growth projection is limited to 80% of projected inflation rates, as follows: 2.0% in 2018, 1.9% each in 2019, 2020, and 2021, and 1.8% in 2022.

Recreation Fee Historical Comparison & Forecast



Revenue	2014A	2015A	2016E	2017B	2018F	2019F	2020F	2021F	2022F
Recreation	\$661,098	\$760,773	\$780,608	\$797,764	\$813,501	\$829,267	\$844,981	\$860,669	\$876,365
Annual Change		\$99,675	\$19,835	\$17,156	\$15,737	\$15,766	\$15,714	\$15,687	\$15,696
% Change		15.1%	2.6%	2.2%	2.0%	1.9%	1.9%	1.9%	1.8%
Aquatics	\$371,064	\$395,456	\$172,841	\$372,150	\$379,491	\$386,846	\$394,176	\$401,494	\$408,817
Annual Change		\$24,392	(\$222,615)	\$199,309	\$7,341	\$7,355	\$7,330	\$7,318	\$7,322
% Change		6.6%	(56.3%)	115.3%	2.0%	1.9%	1.9%	1.9%	1.8%
Facility Rentals	\$448,259	\$491,095	\$493,700	\$463,900	\$473,033	\$482,184	\$491,304	\$500,408	\$509,518
Annual Change		\$42,836	\$2,605	(\$29,800)	\$9,133	\$9,150	\$9,120	\$9,104	\$9,110
% Change		9.6%	0.5%	(6.0%)	2.0%	1.9%	1.9%	1.9%	1.8%
Teen Programs	\$20,627	\$25,311	\$21,909	\$21,909	\$22,341	\$22,774	\$23,206	\$23,637	\$24,068
Annual Change		\$4,684	(\$3,402)	\$0	\$432	\$433	\$432	\$431	\$431
% Change		22.7%	(13.4%)	0.0%	2.0%	1.9%	1.9%	1.9%	1.8%
Total Revenue	\$1,501,048	\$1,672,635	\$1,469,058	\$1,655,723	\$1,688,367	\$1,721,071	\$1,753,667	\$1,786,208	\$1,818,767
Annual Change		\$171,587	-\$203,577	\$186,665	\$32,644	\$32,704	\$32,596	\$32,541	\$32,559
% Change		11.4%	(12.2%)	12.7%	2.0%	1.9%	1.9%	1.9%	1.8%

Source: City of Shoreline

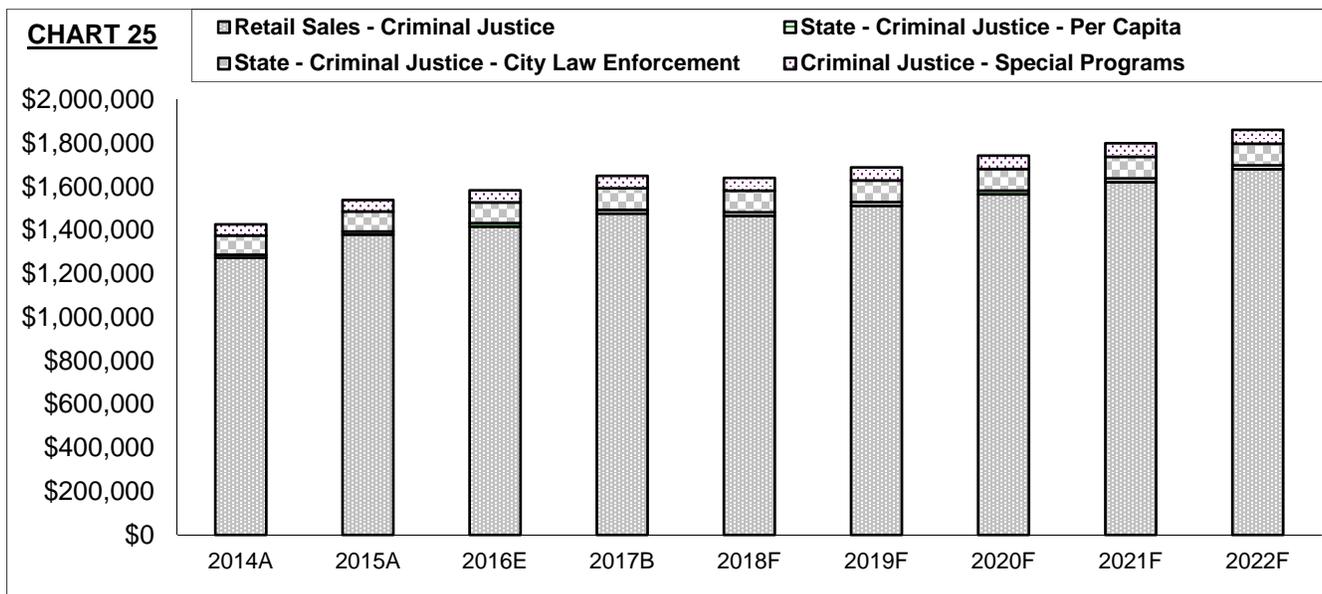
Criminal Justice Funding

There are two sources of dedicated funding for local criminal justice programs: an optional County sales tax of 0.1% and state shared funding. Prior to 2000, state funding consisted of a combination of Motor Vehicle Excise Tax (MVET) and state general revenues. Due to the repeal of the MVET by the State legislature, the MVET portion was eliminated, subsequently; the only state funding anticipated is from the State's General Fund.

Projected revenue for Criminal Justice totals \$1.650 million, or 4.2%, of the total General Fund operating revenues. This represents an increase of \$67,068, or 4.2%, when compared to projected 2016 collections.

The largest revenue source in this category is the Criminal Justice Retail Sales tax, which was negatively impacted by the recent recession. This tax is collected at the county level and distributed to the cities on a per capita basis. Total collections for 2015 were \$1.380 million, which was up from 2014 collections of \$1,274 million and 2013 collections of \$1.182 million by 7.8% and 16.7%, respectively. Collections in 2016 are projected to be 2.9% more than those for 2015. In 2017, collections are projected to total \$1.477 million. Local Criminal Justice Sales Tax revenue is expected to decline by 0.7% in 2018, and then grow by 3.2% in 2019, 3.5% in 2020, and 3.6% in 2021, and 3.7% in 2022. The remainder of the revenues in this category increase only slightly each year based upon per capital projections provided by state forecasters.

Criminal Justice Funding Historical Comparison & Forecast



Revenue	2014A	2015A	2016E	2017B	2018F	2019F	2020F	2021F	2022F
Retail Sales - Criminal Justice	\$1,274,025	\$1,380,161	\$1,416,718	\$1,476,779	\$1,465,908	\$1,512,516	\$1,565,101	\$1,620,867	\$1,681,034
State - Criminal Justice - Per Capita	\$13,811	\$14,427	\$16,350	\$17,047	\$17,090	\$17,132	\$17,175	\$17,218	\$17,261
State - Criminal Justice - City Law Enforcement	\$88,135	\$91,457	\$94,710	\$99,420	\$99,420	\$99,420	\$99,420	\$99,420	\$99,420
Criminal Justice - Special Programs	\$51,135	\$52,859	\$55,589	\$57,189	\$58,464	\$59,746	\$61,030	\$62,318	\$63,614
Total Revenue	\$1,427,106	\$1,538,904	\$1,583,367	\$1,650,435	\$1,640,881	\$1,688,814	\$1,742,726	\$1,799,824	\$1,861,329
Annual Change		\$111,798	\$44,463	\$67,068	(\$9,554)	\$47,933	\$53,912	\$57,097	\$61,505
% Change		7.8%	2.9%	4.2%	(0.6%)	2.9%	3.2%	3.3%	3.4%

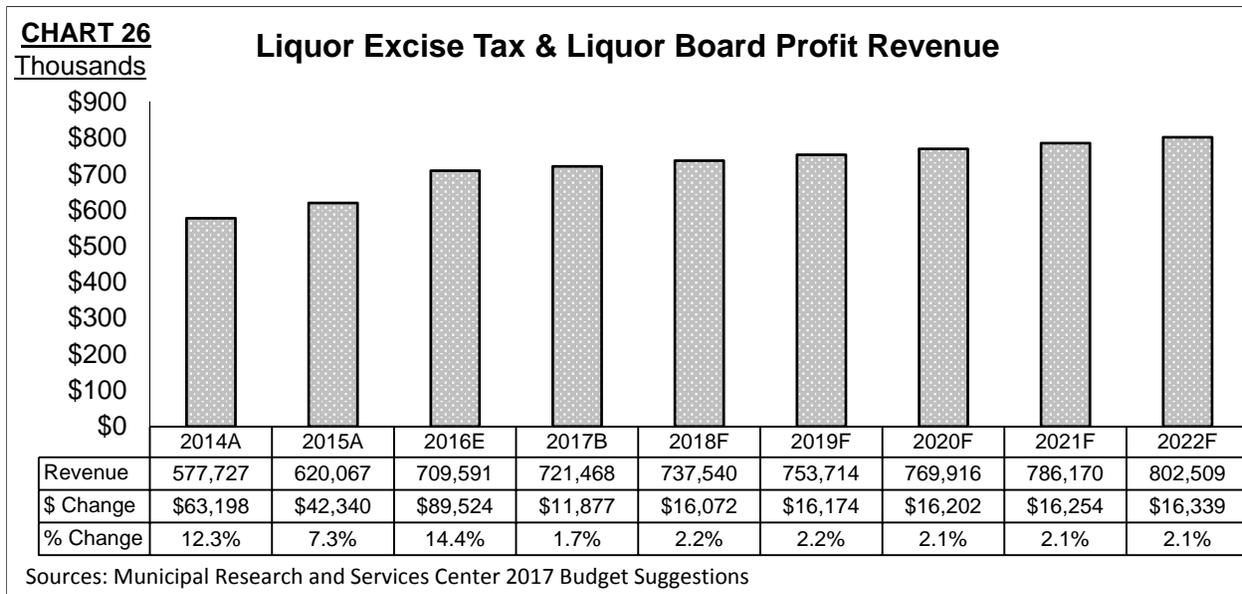
Sources: King County; Municipal Research and Services Center 2017 Budget Suggestions

Liquor Excise Tax & Board Profits

Revenue sources in this category used to be comprised of a portion of the liquor excise tax receipts collected by the State and a portion of the markups on liquor, commonly referred to as Liquor Board Profits. Much has changed with the passage of Initiative 1183 in November 2011, which resulted in the privatization of the distribution and retail sale of liquor, effective June 1, 2012. The Liquor Board Profits have been replaced as a state revenue source by license fees that are paid to the state by retailers and distributors. In 2012, the legislature passed ESHB 2823, ch. 5, Laws of 2012, 2nd sp. Sess, which diverted all liquor excise tax revenue that would have been distributed to cities and counties to the State General Fund for one year beginning in October 2012. In addition to that one-time loss, beginning with the October 2013 distribution, the state treasurer began transferring \$2.5 million per quarter from the Liquor Excise Tax Fund to the State General Fund before the distribution is made to cities and counties. The distribution to cities and counties was also reduced in the State's 2013-2015 budget, which increased the share of liquor taxes deposited into the state general fund from 65.0% to 82.5%, thereby reducing the share going to the Liquor Excise Tax Fund for distribution to cities and counties from 35.0% to 17.5%. When the 2015 budget was developed, it was assumed that the legislature would take action to continue with the reduced share of revenues. The 2015-2017 state budget (ESSB 6052), passed by the 2015 legislature returned the percentage distribution to the pre-2013 state budget provisions which means that 35% of revenues are to be deposited in the Liquor Excise Tax Fund to be distributed to cities, counties, and towns.

Projected collections in 2016 from these two sources totals \$709,591, which is an increase of 14.4% over 2015 collections with the return of liquor excise tax distributions noted above. The 2017 budget assumes revenue will increase 1.7% based on state provided per capita estimates.

Liquor Tax Historical Comparison & Forecast



Development Fees

Fees are charged for a variety of development permits obtained through the City's Planning and Community Development Department. These include building, structure, plumbing, electrical, and mechanical permits; land use permits; permit inspection fees; plan check fees; and fees for environmental reviews. The number of permits pulled increased in 2012, 2014 as compared to the prior year by 8.4% and 17.3%, respectively. Total revenue receipts also increased for those periods by 7.0% and 26.5%, respectively. Revenue receipts for 2013 were slightly lower than the 2012 level (-0.6%), but the number of permits pulled increased by 6.5%. In 2011 and 2012, the City received a significant amount of one-time revenue from Shoreline School District's two major capital projects to construct new high schools. Removing the one-time revenue from the calculation reveals annual revenue increases in the base level for 2011, 2012 and 2013 of 0.4%, 60.1%, and 16.1%, respectively.

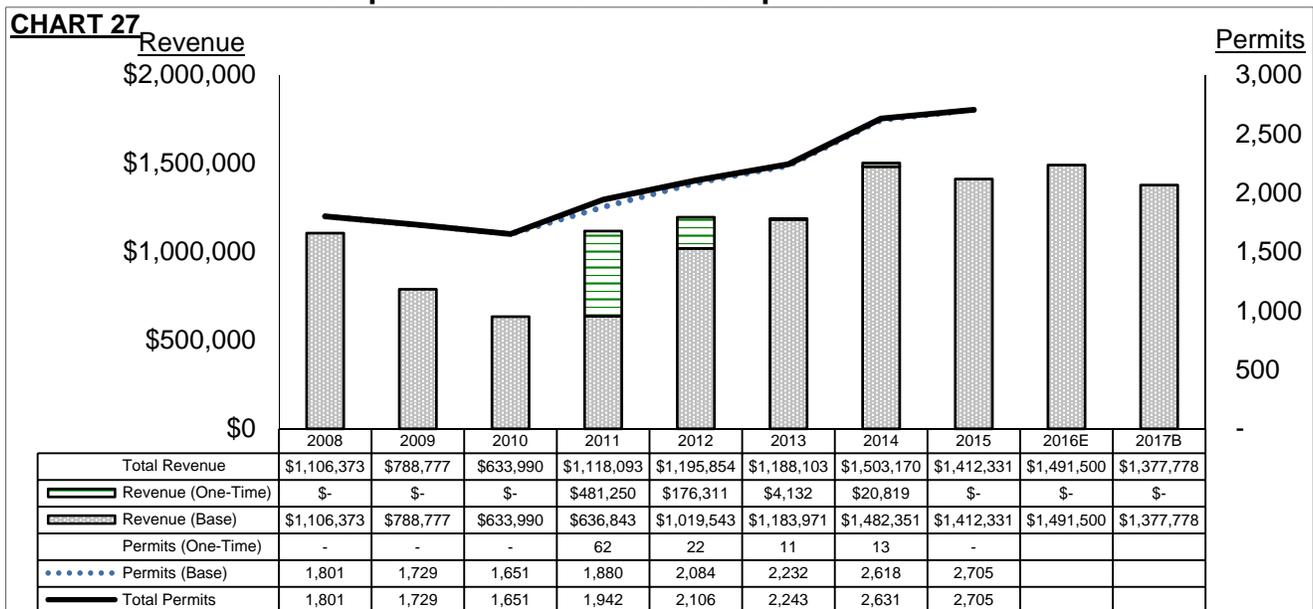
Building permit revenue and the associated plan check revenue are significant portions of the development permit revenue. The following is information on the number of building permits and the valuation of the improvements that have been issued for residential, commercial and multi-family for 2007 through August 2016:

**City of Shoreline
Residential and Commercial Building Permits**

	Residential				Commercial				Multi-Family			
	#	New Valuation	Add/Remodel #	Add/Remodel Valuation	#	New Valuation	Add/Remodel #	Add/Remodel Valuation	#	New Valuation	Add/Remodel #	Add/Remodel Valuation
2016*	42	14,155,556	156	7,422,537	2	9,002,708	36	18,344,123	1	30,000	13	1,053,007
2015	43	2,888,288	203	9,160,174	2	207,988	39	7,280,571	4	50,000	14	646,978
2014	53	15,878,402	179	8,762,660	7	11,249,892	39	6,381,031	1	474,476	24	738,306
2013	71	19,784,809	147	6,233,852	7	12,232,894	32	7,468,758	3	18,459,015	21	2,659,789
2012	39	8,882,833	157	7,810,928	6	76,206,418	43	5,194,527	2	787,545	51	4,045,935
2011	29	5,941,298	141	5,926,189	6	64,508,846	48	13,459,131	1	433,728	10	1,238,186
2010	11	2,876,833	173	6,092,215	3	2,566,947	37	5,608,506	0	-	10	2,127,500
2009	24	4,486,564	152	6,000,820	10	794,814	41	16,274,132	3	19,057,081	5	801,222
2008	35	17,513,198	60	7,154,664	20	25,987,924	30	10,290,322	0	-	4	383,000
2007	73	20,148,056	201	8,199,607	9	11,615,850	62	5,605,906	9	40,602,076	10	387,000

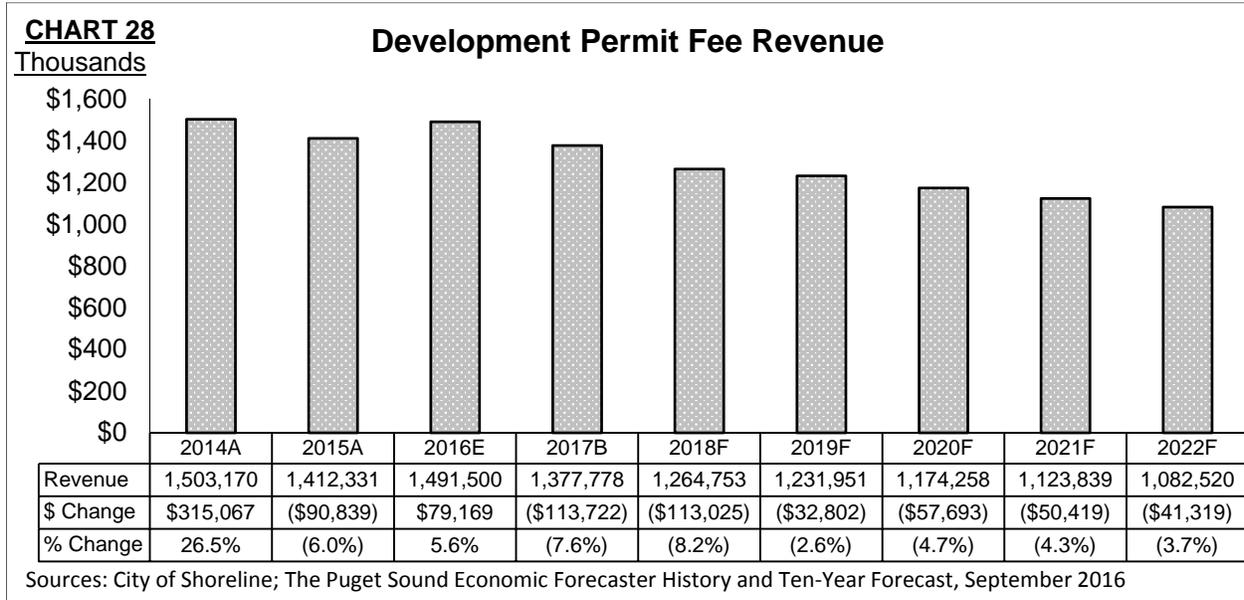
* Through Aug 2016 Source: City of Shoreline

Development Fee Historical Comparison & Forecast



Permit Categories: Building, Plan Check, Plumbing, Electrical, Mechanical, Land Use/SEPA, Fire System, MF Tax Exemption, Interfund

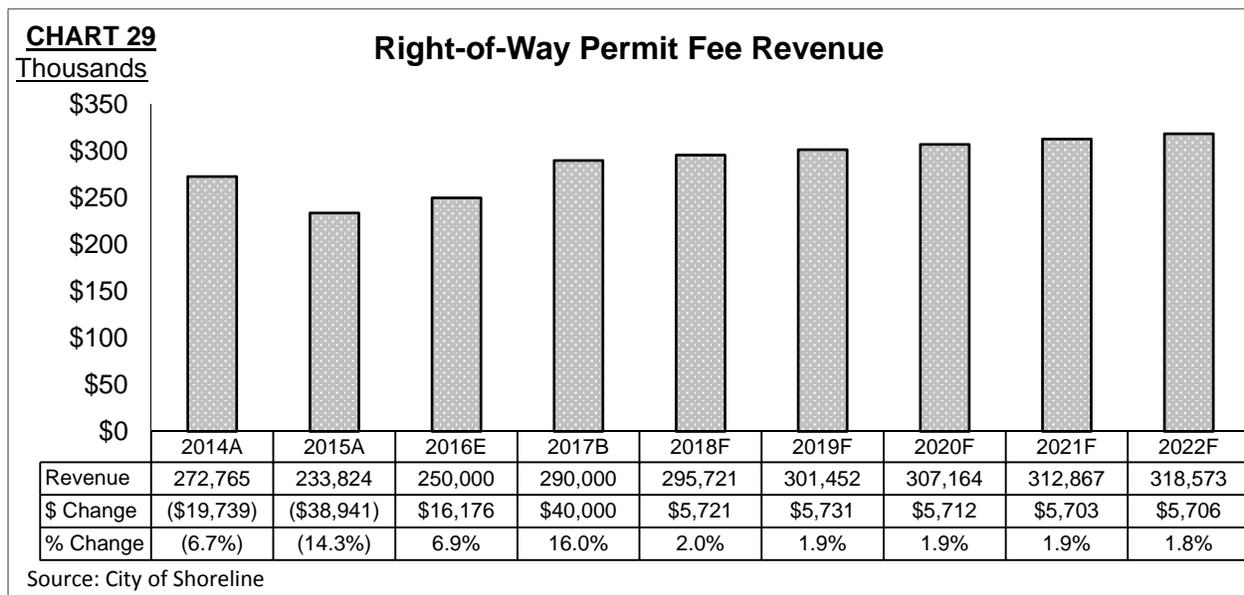
Projected revenue for 2016 totals \$1.492 million, which is 5.6% more than 2015 collections. Projected revenue for 2017 totals \$1.378 million, which is 7.6% less than 2016 projected collections. The base level of revenue is expected to remain above \$1.1 million, through 2021. Revenue is projected to remain well above the 2009 level through the ten year forecast period.



Right-of-Way Permit Fees

Fees are charged for the use of the City's right-of-way. This revenue source was affected by the drop in the level of construction activity occurring within the City during the recession. In 2012, many local utilities made significant upgrades to their infrastructure, resulting in the collection of fees totaling \$315,400. Projected revenue for 2017 revenues have been increased to \$290,000. The chart below shows collections vary from year-to-year based on the level of activity. Future revenues are expected to rise by 1.8% to 2.0%, which is equal to projected inflation rates, from the 2017 base of \$290,000.

Right-of-Way Permit Fee Historical Comparison & Forecast



Street Fund

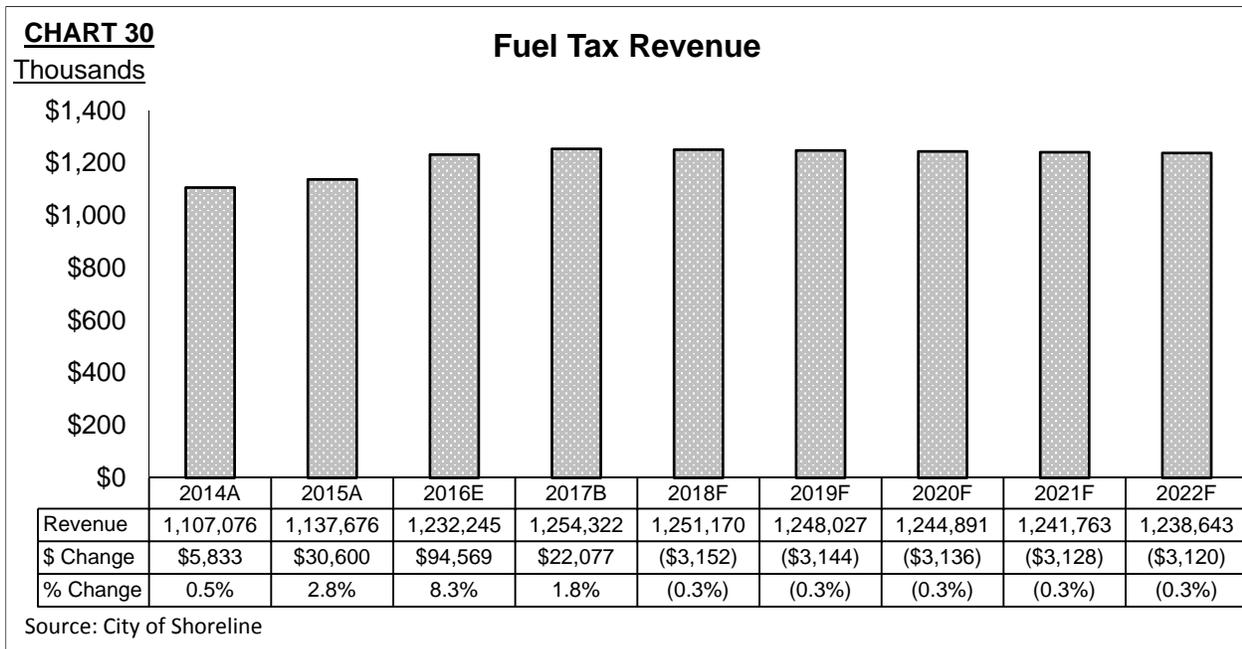
Fuel Tax

The major source of revenue for the City's Street Fund is fuel tax. State collected gasoline and diesel fuel tax is shared with cities and towns on a per capita basis. This revenue is to be used for street repairs and maintenance. Fuel taxes are assessed as cents per gallon; therefore, fuel tax revenue depends on the number of gallons sold, not the dollar value of the sales. Gasoline and diesel fuel prices and Washington personal income are the primary variables affecting fuel consumption. Fuel prices are forecast to decrease over the next two years and personal incomes are anticipated to increase, both of these factors may contribute to an increase in gallons sold and fuel tax revenue received.

The 2015 legislative session produced a transportation package that was adopted in 2nd ESSB 5987, laws of 2015, 3rd sp. session. The results of this legislation is that there will be an increase in the motor vehicle fuel tax of 11.9 cents. The tax will increase over the next two years with the first increase in place as of August 1, 2015 and the second as of July 1, 2016. The resulting revenues from the motor vehicle fuel tax increase are being shared with cities and counties based upon a set allocation provided in the bill. The direct transfers are to be split equally between cities and counties. This fuel tax increase may have an impact on the number of gallons sold at the pump.

Collections in 2015 were 2.8% more than those for 2014. Collections are projected to increase during 2016 and 2017 by 8.3% and 1.8%, respectively. Due to the anticipated decline in consumption annual revenue decreases are projected at 0.3%.

Fuel Tax Historical Comparison & Forecast



Surface Water Utility Fund

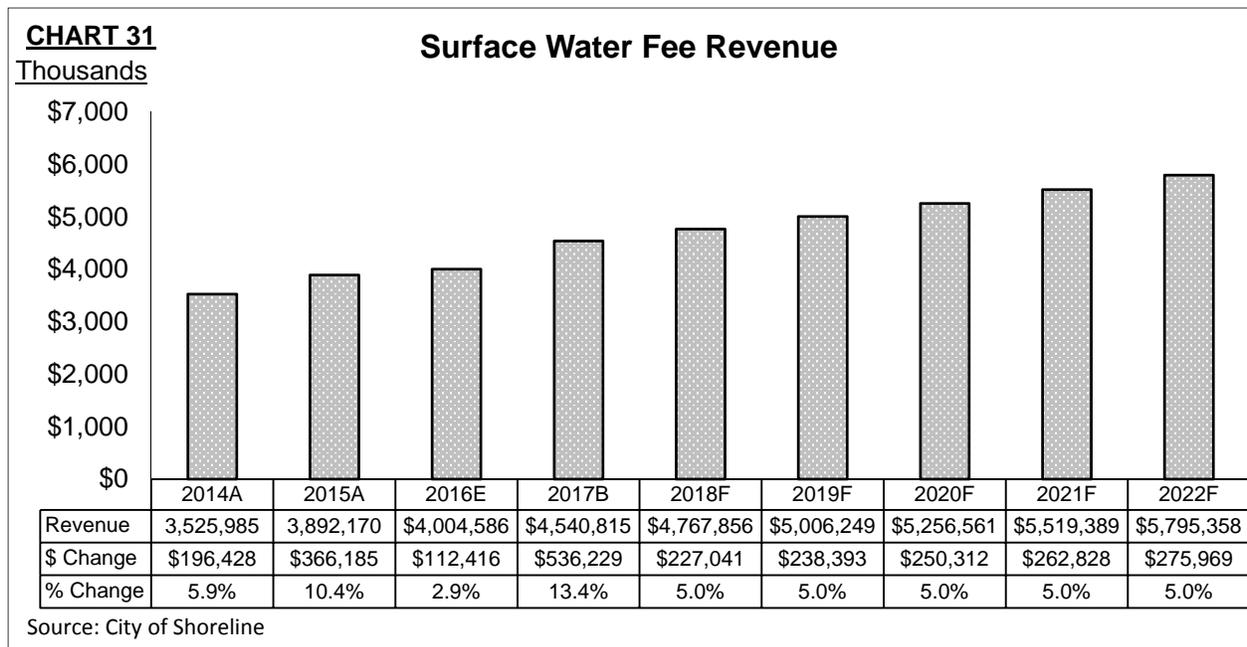
The 2017 budget accounts for the surface water utility operations in a Surface Water Utility Fund. This complex utility fund includes revenue from storm drainage utility fees, debt financing, grants and investment interest. It serves in both an operating and capital capacity and operates much like a private business.

Surface Water Management Fee

The City contracts with King County to collect the utility revenues via the annual property tax assessments. In 2005, the City Council adopted a Surface Water Master Plan. This plan includes operational needs and capital projects for the next twenty years to improve drainage, surface water facilities, and water quality within the City. This plan included a surface water utility fee structure that supports both the operational and capital needs of the utility. The annual rate for a single-family residence was \$130 for the years 2009 through 2011. It increased by 2.5% for 2012, 3.0% in 2013, 2014, and 2015, and 4.0% in 2016. It will increase 5.0% in 2017 if approved by Council. Future year rate increases are expected to be 5.0% each year for 2018 through 2022. Multi-family and commercial users are charged at a rate that reflects the area of impervious surface. These rates will be increased by the same percentages as those for a single-family residence. The City inherited a commercial / private stormwater facility inspection program from King County at incorporation and its associated fee credit for those property owners that pass the City's maintenance inspections. This credit provided a one-rate category fee reduction for those facilities that pass a maintenance inspection. This credit has been eliminated in the 2017 fee schedule. In 2012, the Surface Water Utility established the Education Fee Credit (EFC) program which provided a credit up to 100% of its standard rates based on the value of an approved educational curriculum that promoted water quality and environmental awareness. Ordinance No. 642 establishing the EFC Program included a provision to sunset the program on July 1, 2015.

Projected 2017 collections are expected to increase by 13.4% from the 2016 projection if the 5.0% rate increase is approved by Council and as a result of the elimination of the commercial / private stormwater facility inspection program credit.

Surface Water Utility Fund Historical Comparison & Forecast



Capital Improvement Fund Revenues

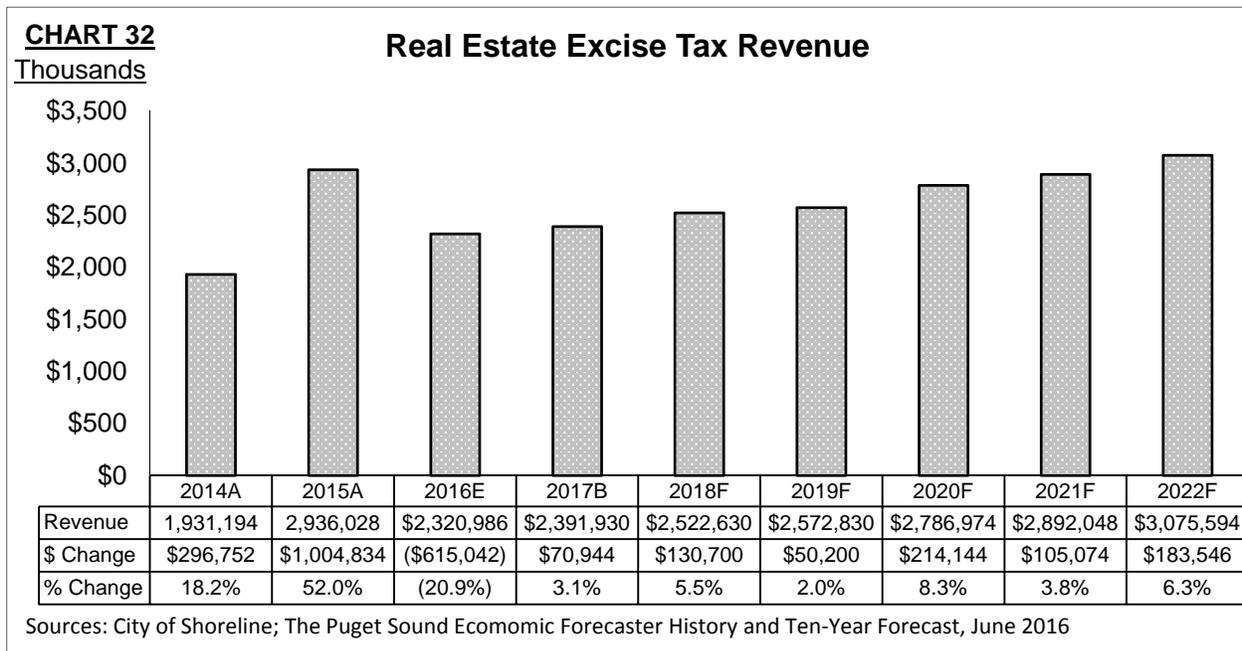
Real Estate Excise Tax (REET)

All real estate property sales in the county are taxed at a rate of 1.28%. A portion of these revenues, equal to a 0.5% tax rate, is distributed by King County to the cities on a monthly basis. The use of REET funds is restricted by State law. The first 0.25% of the REET tax rate must be spent on capital projects listed in the City’s Comprehensive Plan. These projects could include local capital improvements, including streets, parks, pools, municipal buildings, etc. The second 0.25% of the REET tax rate must be spent on public works projects for planning, acquisition, construction, reconstruction, repair, replacement, or improvement of streets roads, highways, sidewalks, street lighting, etc.

Collections increased in 2013, 2014 and 2015 by 25.5%, 18.2% and 24.7%, respectively. Collections for 2016 are projected to decrease by 13.8%. Projected collections for 2017 to 2022 are based on the projected increase in the average sales price and in the projected level of real estate sales.

Starting in 2009, a portion of the first 0.25% of the tax is being used for debt service payments for City Hall. In 2017, \$663,946 will be used for this purpose. This is also projected to be the amount of REET required for the debt service in future years.

Real Estate Excise Tax (REET) Historical Comparison & Forecast



Capital Grants

In 2016, Shoreline is projected to receive \$10.385 million in grant funding from federal, state and local sources to fund a variety of capital projects. The majority of these grants are related to the Aurora Avenue North Improvements – 192nd to 205th project. Grants are applied for and received for specific capital improvements. The amount of capital grants received in any given year can vary greatly depending on the number of projects, their cost and the amount of grant funding available. For more details, see the Capital Improvement Plan section of this document.

Ending Fund Balances

The following table and graphs illustrate the City's ending fund balance between 2014 and 2017. The fund balances are segregated into three major components: unreserved/undesignated, reserved, and designated.

	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget
Reserved:					
General Capital Fund	2,690,075	2,953,678	1,980,047	2,399,144	377,697
City Facility -Major Maintenance Fund	229,020	84,800	830	830	28,874
Roads Capital Fund	3,937,477	2,183,867	791,978	4,112,638	1,563,820
Street Fund	992,808	1,061,657	790,352	864,649	666,924
Transportation Impact Fees Fund	-	254,780	95,005	454,780	433,380
2006 Unltd. General Obligation Bond Fund	30,140	25,206	14,831	14,831	4,456
2009 Ltd. General Obligation Bond Fund	1,798	3,957	3,957	3,957	3,957
2013 Ltd. General Obligation Bond Fund	-	237	237	237	237
Surface Water Utility Fund	2,783,456	2,095,313	1,464,106	2,848,599	1,596,633
Subtotal Reserved	10,664,774	8,663,495	5,141,343	10,699,665	4,675,978
Designated:					
Equipment Replacement Fund	2,388,898	2,185,500	2,220,499	2,232,000	2,164,100
Vehicle Maintenance & Operations	162,253	196,394	181,394	242,906	227,906
Unemployment Fund	78,800	77,778	60,278	65,953	48,453
Code Abatement Fund	175,598	164,968	145,518	170,023	150,573
State Drug Enforcement Forfeiture Fund	199,055	205,641	55,641	210,653	14,853
Federal Drug Enforcement Forfeiture Fund	289,137	300,030	65,230	315,230	28,033
Federal Criminal Forfeiture Fund	1,766,235	2,600,244	776,300	818,800	235,149
Property Tax Equalization Fund	1,189,995	1,192,112	500,799	500,799	-
Public Art Fund	233,524	183,410	105,694	99,689	21,109
Subtotal Designated	6,483,495	7,106,077	4,111,353	4,656,053	2,890,176
Unreserved/Undesignated:					
General Fund	11,863,007	12,266,600	6,169,036	10,000,797	5,124,634
Revenue Stabilization Fund	5,150,777	5,150,777	5,150,777	5,150,777	5,150,777
Subtotal Unreserved/Undesignated	17,013,784	17,417,377	11,319,813	15,151,574	10,275,411
	34,162,053	33,186,949	20,572,509	30,507,292	17,841,565

Unreserved/Undesignated Fund Balances

The unreserved/undesignated fund balance is the balance of net financial resources that are available for discretionary appropriations. The 2017 proposed budget estimates unreserved/undesignated fund balance of \$10,275,411 at the end of 2017.

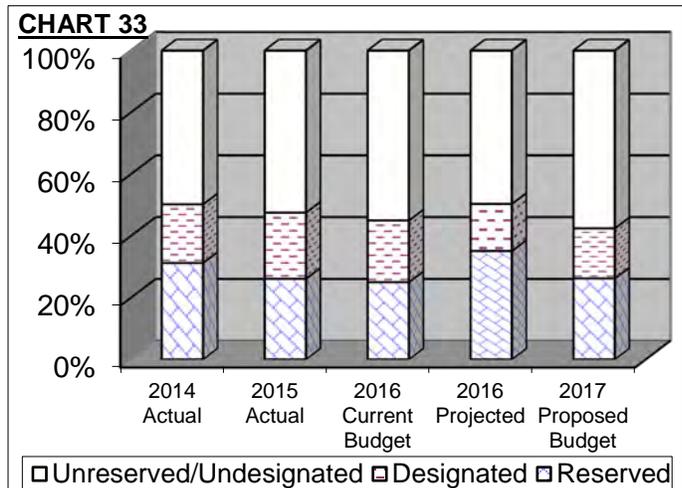
Reserved Ending Fund Balances

The second component of ending fund balance is those funds reserved for a specific purpose. These funds are not available for appropriation because they are legally restricted. These reserves primarily represent monies allocated for capital and specific maintenance purposes.

The reserved fund balances are estimated to be \$4,675,978 at the end of 2017.

Designated Ending Fund Balances

The third component of ending fund balances, totaling \$2,890,176 in 2017, is those moneys that have been earmarked for specific purposes (equipment replacement, unemployment, etc.). Although designated for specific purposes, there is the ability to appropriate some of these funds for other purposes since the original source of the funds was general revenues from the General Fund.



Change in Ending Fund Balance 2017 Budget Compared to 2016 Projected

	2016 Projected Ending Fund Balance	2017 Proposed Ending Fund Balance	Change in Fund Balance	% Change
General Fund	\$ 10,000,797	\$ 5,124,634	\$ (4,876,163)	(49%)
Street Fund	864,649	666,924	(197,725)	(23%)
Revenue Stabilization Fund	5,150,777	5,150,777	-	0%
Property Tax Equalization Fund	500,799	-	(500,799)	(100%)
Code Abatement Fund	170,023	150,573	(19,450)	(11%)
State Drug Enforcement Forfeiture Fund	210,653	14,853	(195,800)	(93%)
Federal Drug Enforcement Forfeiture Fund	315,230	28,033	(287,197)	(91%)
Federal Criminal Forfeiture Fund	818,800	235,149	(583,651)	(71%)
Public Art Fund	99,689	21,109	(78,580)	(79%)
Transportation Impact Fees Fund	454,780	433,380	(21,400)	(5%)
2006 Unltd. General Obligation Bond Fund	14,831	4,456	(10,375)	(70%)
2009 Ltd. General Obligation Bond Fund	3,957	3,957	-	0%
2013 Ltd. General Obligation Bond Fund	237	237	-	0%
General Capital Fund	2,399,144	377,697	(2,021,447)	(84%)
City Facility -Major Maintenance Fund	830	28,874	28,044	3379%
Roads Capital Fund	4,112,638	1,563,820	(2,548,818)	(62%)
Surface Water Utility Fund	2,848,599	1,596,633	(1,251,966)	(44%)
Vehicle Operations Fund	242,906	227,906	(15,000)	(6%)
Equipment Replacement Fund	2,232,000	2,164,100	(67,900)	(3%)
Unemployment Fund	65,953	48,453	(17,500)	(27%)
	\$ 30,507,292	\$ 17,841,565	\$(12,665,727)	(42%)

Explanation of Changes in Fund Balance Equal or Greater than 10%

General Fund: The 2017 ending fund balance is \$4,876,163 less than the projected 2016 ending fund balance. Available fund balance totaling \$6,111,273 is being used for the Operating Contingency of \$791,220, the Insurance Reserve of \$255,000, one-time CIP support of \$3,182,796, and one-time supplemental requests totaling \$1,882,257 as detailed in the Transmittal Letter. The 2017 budget projects a one-time surplus totaling \$1,235,110.

Street Fund: The 2017 ending fund balance is \$197,725 less than the projected 2016 ending fund balance. Accumulated funding from prior years is being appropriated to meet 2017 expenditure needs.

Property Tax Equalization Fund: The 2017 ending fund balance is \$500,799 less than the projected 2016 ending fund balance. Accumulated funding from prior years will be transferred to the General Fund for one-time uses.

State Drug Enforcement Forfeiture Fund: The 2017 ending fund balance is \$195,800 less than the projected 2016 ending fund balance. Accumulated forfeiture funding from prior years will be used for a one-time supplemental request and one-time transfer to the General Capital Fund for the Police Station at City Hall project.

Federal Drug Enforcement Forfeiture Fund: The 2017 ending fund balance is \$287,197 less than the projected 2016 ending fund balance. Accumulated forfeiture funding from prior years will be used for a

one-time supplemental request and a one-time transfer to the General Capital Fund for the Police Station at City Hall project.

Federal Criminal Forfeiture Fund: The 2017 ending fund balance is \$583,651 less than the projected 2016 ending fund balance. Accumulated funding from prior years will be used for a one-time transfer to the General Capital Fund for the Police Station at City Hall project.

Public Art Fund: The 2017 ending fund balance is \$78,580 less than the projected 2016 ending fund balance. As capital projects have been constructed, funds have been accumulating in this fund. During 2017, work will continue on several public arts projects using the accumulated balance.

Transportation Impact Fees Fund: The 2017 ending fund balance is \$21,400 less than the projected 2016 ending fund balance. Funding will be used for the N 175th St – Stone Ave N to I5 project.

2006 Unlimited General Obligation Bond Fund: The 2017 ending fund balance is \$10,375 less than the projected 2016 ending fund balance. Accumulated funding from prior year levy proceeds will be used for a small portion of the 2017 debt service payments.

General Capital Fund: The 2017 ending fund balance is \$2,021,447 less than the projected 2016 ending fund balance. Funding will be used for the following projects: Parks Repair and Replacement; Regional Trail Signage; Police Station at City Hall; Parks, Recreation and Open Space Update; Turf & Lighting Repair and Replacement; Recreation Facilities Exterior Security Lighting; and, Ridgcrest Park Master Plan.

City Facility – Major Maintenance Fund: The 2017 ending fund balance is \$28,044 more than the 2016 projected ending fund balance.

Roads Capital Fund: The 2017 ending fund balance is \$2,548,818 less than the projected 2016 ending fund balance. Funding will be used for the following projects: Annual Road Surface Maintenance Program; Aurora Median Retrofits; Curb Ramp, Gutter and Sidewalk Maintenance; Traffic Safety Improvements; Traffic Signal Rehabilitation Program; Transportation Master Plan Update; Interurban/Burke-Gilman Connectors; 145th Corridor - 99 to I-5; Bike System Implementation; Echo Lake Safe Routes to School; Meridian Ave N & N 155th St Signal Improvement; Radar Speed Signs; Richmond Beach Re-Channelization; Westminster & 155th Improvements; 145th & I-5 Interchange; and, 147th/148th Non-Motorized Bridge.

Vehicle Operations Fund: The 2017 ending fund balance is \$15,000 less than the projected 2016 ending fund balance. These funds will be used as a contingency for increases in fuel and repair costs.

Equipment Replacement Fund: The 2017 ending fund balance is \$67,900 greater than the projected 2016 ending fund balance. This funding will be used to support future purchases per the City Vehicle Use policy and equipment replacement schedule.

Unemployment Fund: The 2017 ending fund balance is \$17,500 less than the projected 2016 ending fund balance. For 2017 accumulated fund balance will be used for expenditures instead of a transfer from the General Fund as the current fund balance is equal to approximately five years of average expenditures.

City of Shoreline Debt Policies

The Objectives of the City's Debt Management Policy are:

- A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
- B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:
 - 1. Keeping a high credit rating (while making attempts to strengthen credit rating).
 - 2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
 - 3. Instituting and maintaining procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

- A. Annual reports
- B. Operating budget and Capital Facilities Plan
- C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

Municipal Debt Capacity

There are four types of General Obligation Debt that the City is currently authorized to use for financing purposes. They each have statutory limitations and require approval by either the City Council or City voters.

1. General Purpose Voted Debt: As authorized by the Revised Code of Washington (RCW) 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. The debt would be repaid from an increase to the City's existing property tax levy. An amount up to 2.5% of the City's assessed value can be levied or an estimated \$204,516,478 for 2016.
2. General Purpose Councilmanic Debt: The City Council may approve bond issues without voter approval up to 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, councilmanic debt was available for lease-purchase contracts only (RCW 35.43.200). This statutory authority can be used for any municipal purpose now, including using the entire 1.5% for bonds. Councilmanic debt must be approved by a majority of the City Council and must be repaid from existing operational revenue sources. In July of 2009, the City Council authorized the issuance of bonds totaling \$22,145,000 to purchase the Civic Center/City Hall. The bonds will be repaid over 30 years. In August of 2013, the City Council authorized the issuance of bonds totaling \$3,565,000 for the acquisition and improvements to a maintenance facility. The bonds will be repaid over 20 years. In 2016 the City Council can levy up to \$122,709,887 or 1.5%, of the City's estimated assessed value. Because the City currently has outstanding Councilmanic debt of \$22,735,000 (as noted above), the remaining Councilmanic Debt Capacity for 2016 is \$99,974,887.

The total General Purpose Voted Debt and Councilmanic Debt cannot exceed 2.5% of the City's assessed value.

Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to no more than 2.5% of the City's assessed valuation.

Parks and Open Space Debt: The City is authorized to issue debt and increase the property tax levy for acquiring or developing open space and park facilities. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt is repaid from the increased property tax levy. In May of 2006, Shoreline voters approved a bond levy totaling \$18,795,000 for open space acquisition and parks improvements. The bonds will be repaid over 15 years. An amount up to 2.5% of the City's estimated assessed value, less outstanding debt, can be levied or \$195,631,478 for 2016. The projected levy rate for 2017 collections is 21 cents per \$1,000 assessed valuation.

3. Utility Purpose Debt: The City is authorized to issue debt and increase the property tax levy for utility purposes if a utility is owned and controlled by the City. This requires a 60% vote

of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt would be repaid from the increased property tax levy. An amount up to 2.5% of the City's estimated assessed value can be levied \$204,516,478 for 2016.

CITY OF SHORELINE TOTAL DEBT CAPACITY

Assessed Valuation: \$ 8,180,659,117

Legal Limits	General Purpose Debt		Parks & Open Space Debt	Utility Purpose Debt	TOTAL DEBT CAPACITY
	Councilmanic (Non-voted)	Voted Debt (60% of Voters)	Voted Debt (60% of voters)	Voted Debt (60% of Voters)	
1.50%	\$ 122,709,887	\$ -	\$ -	\$ -	\$ 122,709,887
2.50%	-	204,516,478	204,516,478	204,516,478	613,549,434
Debt Limit:	122,709,887	204,516,478	204,516,478	204,516,478	736,259,321
Outstanding Debt:	(22,735,000)	-	(8,885,000)	-	(31,620,000)
Remaining Debt Capacity	\$ 99,974,887	\$ 204,516,478	\$ 195,631,478	\$ 204,516,478	\$ 704,639,321

LONG-TERM DEBT

General obligation bonds have been issued for general government activities only and are being repaid from a voter-approved "excess" property tax levy, real estate excise tax and lease revenue. All principal and interest payments on the general obligation debts are recorded as expenditures in the City's debt service funds. The City issued unlimited tax general obligation bonds in 2006 to finance the acquisition of open space and for the construction of improvements to parks and recreation facilities. The City issued limited general obligation bonds of which a portion were direct pay taxable Build America Bonds in 2009 to finance the lease pre-payment of the City's administration building. The City issued limited general obligation bonds in 2013 to finance the purchase of and improvements to a maintenance facility.

General obligation bonds currently outstanding are as follows:

Purpose	Maturity Range	Interest Rate	Original Amount	Outstanding 12/31/2015
Unlimited Tax General Obligation Bonds, 2006 - Parks and Open Space	2007 - 2021	3.55% - 4.09%	\$ 18,795,000	\$ 8,885,000
Limited Tax General Obligation Bonds, 2009 Series A - City Hall	2010 - 2017	3.00% - 4.00%	3,805,000	1,050,000
Limited Tax General Obligation Bonds, 2009 Series B (Taxable Build America Bonds-Direct Pay) - City Hall	2019 - 2039	4.69% - 6.40%	18,340,000	18,340,000
Limited Tax General Obligation Bonds, 2013 - Maintenance Facility	2014 -2033	3.75%	3,565,000	3,345,000
Total			\$ 44,505,000	\$ 31,620,000

The annual debt service requirements to maturity for general obligation bonds are as follows:

Year Ending December 31, 2015	Governmental Activities	
	Principal	Interest
2016	\$ 1,995,000	\$ 1,633,730
2017	2,070,000	1,554,267
2018	1,595,000	1,464,842
2019	2,780,000	1,401,404
2020	1,720,000	1,282,817
2021 - 2025	4,965,000	5,371,656
2026 - 2030	5,505,000	4,596,060
2031 - 2035	5,335,000	3,018,100
2036 - 2040	5,655,000	1,447,680
Total	\$ 31,620,000	\$ 21,770,556

Other Long Term Debt

In addition to general obligation debt, the City can utilize a number of other long-term debt instruments, including special assessment bonds and loans from the State of Washington's Public Works Trust Fund. Special assessment bonds are used to finance public improvements that benefit a specified group of property owners, and are funded from the collection of special assessment payments from property owners. Loans from the Public Works Trust Fund (PWTF) can be used for pre-construction and construction activities for the repair, replacement, rehabilitation, reconstruction, or improvement of eligible public works systems to meet current standards for existing users, and may include reasonable growth as part of the project.

Public Works Trust Fund Loan Debt

The City currently has two PWTF Loans, both of which are being used to fund improvements to the City's drainage facilities. These loans are the obligation of the Surface Water Fund and are backed by the surface water fees collected from property owners and are not considered in the City's general obligation debt and are not subject to the limitation of indebtedness calculation.

Ronald Bog Drainage Improvements This public works trust fund loan was approved for a total of \$4,055,500 on 6/18/2001, but the City used only \$3,852,725. The interest rate of the loan is 0.5%. This project was located in the Ronald Bog Basin whose boundaries are Stone Ave. N., N. 190th St., 15th Ave. N.E., and N.E. 167th St. Improvements were made to the watercourse from the Ronald Bog outlet to N. 167th Street along Corliss Avenue N. and near Corliss Place. This reduced the potential for flooding and high maintenance requirements of the existing system by replacing the existing pipe along the west side of Corliss Avenue North. This will eliminate the reverse grade that has resulted in silt blocking the pipe and root intrusion issues with the existing system. The fish barriers that exist in the open channel section of the storm system west of Corliss Place will be replaced with fish friendly boxes. This step will significantly reduce the potential for debris dams to build up, blocking the flow and causing flooding. A Thornton Creek Basin Plan will also be initiated to develop a model of the basin and identify additional solutions to flooding and establish a floodplain elevation for Ronald Bog.

3rd Avenue N.W. Drainage Improvements This public works trust fund loan was approved for a total of \$1,959,500 on 6/18/2001 with an interest rate of 0.5%. This project was located between 3rd and 6th Avenues N.W. from N.W. 176th Street to Richmond Beach Road. This project constructed drainage improvements to alleviate flooding impacts to approximately

20 homes. The existing North Pond facility was expanded to mitigate for the peak flows from the new conveyance system and prevent increased erosion in downstream Boeing Creek.

Current P WTF loans outstanding at December 31, 2015 consisted of the following:

Issue Name	Amount Borrowed	Annual Installments	Final Maturity	Effective Rate	Outstanding 12/31/15
State of WA Public Works Trust Fund Loans:					
Third Avenue Drainage Improvements	\$ 1,959,500	\$ 114,213	2021	0.50%	\$ 685,279
Ronald Bog Sub Basin Improvements	3,852,725	212,262	2021	0.50%	1,273,569
Total	\$ 5,812,225	\$ 326,475			\$ 1,958,848

The annual debt service requirements to maturity for the Public Works Trust Fund Loan debt are as follows:

Year Ending December 31, 2015	Business-Type Activities	
	Principal	Interest
2016	326,475	9,794
2017	326,475	8,162
2018	326,475	6,529
2019	326,475	4,897
2020	326,475	3,265
2021	326,475	1,632
Total	\$ 1,958,848	\$ 34,280

Schedule of All Long Term Debt

Fund	Fund Name	Type of Debt	Issue date	Maturity Date	Total Amount Authorized	Interest Rate	Outstanding Debt 12/31/2015	Avg Annual Debt Service
Fund 201	Unltd. Tax GO Bond Fund 2006	Parks and Open Space	12/13/2006	12/1/2021	\$ 18,795,000	3.55% - 4.09%	\$ 8,885,000	\$ 1,686,092
Fund 211	Ltd Tax GO Bond 2009	General Purpose Councilmanic Bonds - City Hall	8/10/2009	12/1/2039	22,145,000	3.00% - 6.4%	19,390,000	1,332,186
Fund 221	Ltd Tax GO Bond 2013	General Purpose Councilmanic Bonds - Maintenance Facility	8/21/2013	12/1/2033	3,565,000	3.75%	3,345,000	260,704
N/A		General Purpose Voter Approved Bonds	N/A					
N/A		Utility Purpose Bonds	N/A					
N/A		Special Assessment Bonds	N/A					
		Public Works Trust Fund Loans						
Fund 401	Surface Water Utility Fund	Ronald Bog Drainage Improvements	6/18/2001	7/1/2021	4,055,500	0.50%	1,273,569	212,261
Fund 401	Surface Water Utility Fund	3rd Avenue Drainage Improvements	6/18/2001	7/1/2021	1,959,500	0.50%	685,279	114,213
		Total Public Works Trust Fund Loans			6,015,000		1,958,848	326,474
		Total			\$ 50,520,000		\$ 33,578,848	\$ 3,605,456



City Council



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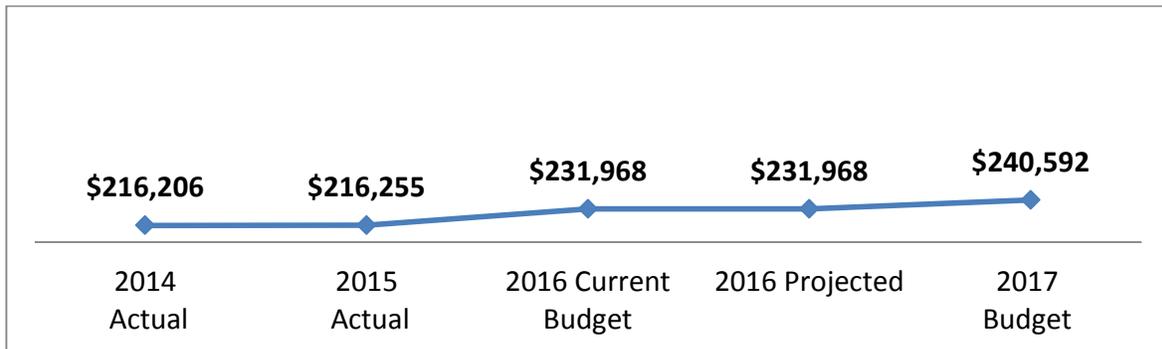
City Council 2017 Budget

Department Mission Statement

The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant, and attractive place to live and work by adopting policies that create and support the values and vision of our community.

City Council
7 Positions

Expenditures Comparison 2014 – 2017





City Council 2017 Budget

Staffing Summary by Program 2013 – 2016

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
Total FTE	7.00	7.00	7.00	7.00	7.00	0.00	0.00%

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE Count
Mayor	1	1.00
Deputy Mayor	1	1.00
Councilmember	5	5.00
<i>Department Total</i>	<u>7</u>	<u>7.00</u>

2016 – 2018 CITY COUNCIL WORK PLAN

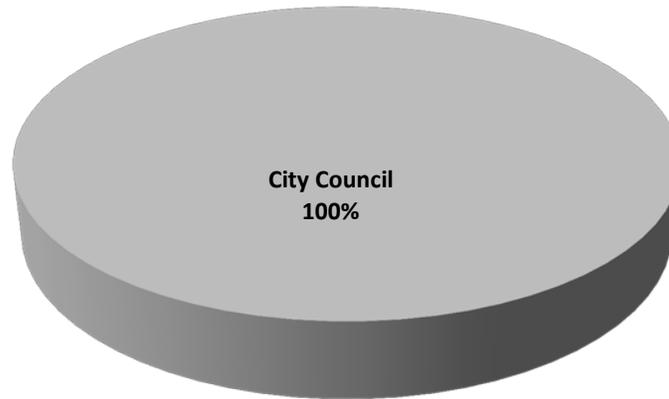
- Goal No. 1:** Strengthen Shoreline’s economic base to maintain the public services that the community expects
- Goal No. 2:** Improve Shoreline’s utility, transportation, and environmental infrastructure
- Goal No. 3:** Prepare for two Shoreline light rail stations
- Goal No. 4:** Expand the City’s focus on equity and inclusion to enhance opportunities for community engagement
- Goal No. 5:** Promote and enhance the City’s safe community and neighborhood programs and initiatives



City Council 2017 Budget

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Council	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%
Total Program Budget	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%
General Fund Expenditures as a % of Total General Fund	0.61%	0.60%	0.52%	0.56%	0.52%		



Revenue by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Council	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%
Total Resources	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%



City Council 2017 Budget

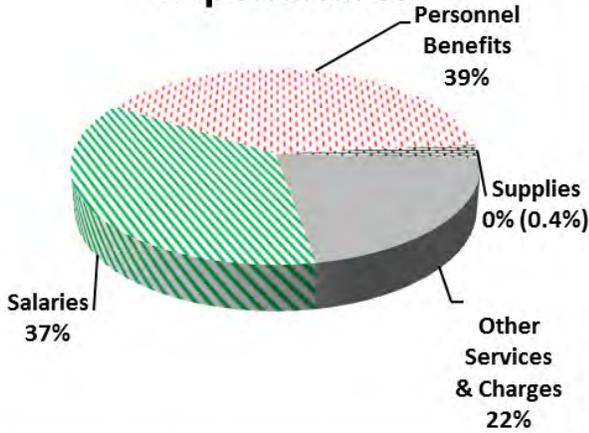
Expenditures by Type 2014- 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$76,200	\$76,200	\$88,200	\$88,200	\$88,200	\$0	0.00%
Personnel Benefits	\$81,860	\$84,510	\$90,868	\$90,868	\$95,092	\$4,224	4.65%
Supplies	\$13,118	\$1,611	\$1,000	\$1,000	\$5,400	\$4,400	440.00%
Other Services & Charges	\$45,028	\$53,921	\$51,900	\$51,900	\$51,900	\$0	0.00%
Intergovernmental Services	\$0	\$13	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%

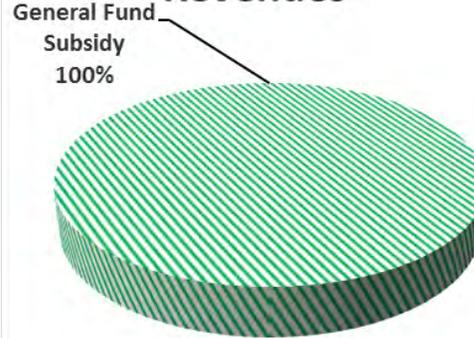
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Other Revenue	\$0	\$1	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$216,206	\$216,254	\$231,968	\$231,968	\$240,592	\$8,624	3.72%
Total Resources	\$216,206	\$216,255	\$231,968	\$231,968	\$240,592	\$8,624	3.72%

Expenditures



Revenues



Budget Changes

Expenditures

- Personnel benefits increased 4.89%.
- Added \$4,400 for State of the City event. Amount was previously budgeted in the City Manager's Office budget.

CITY COUNCIL

The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of residents who believe the City is moving in the right direction	72%	65%	65%	61%	61%
Percentage of residents that are very / somewhat satisfied with the overall quality of leadership of elected officials	59%	59%	59%	48%	48%
Percentage of residents rating Shoreline as an excellent / good place to live	92%	91%	91%	93%	93%
Satisfaction with the overall image of the City of Shoreline	79%	77%	77%	77%	77%



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City Manager's Office



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City Manager's Office 2017 Budget

Department Mission Statement

Implement Council goals and direction, provide organizational leadership, and ensure the delivery of efficient and effective public services.

City Manager's Office
Debbie Tarry - City Manager (206) 801-2213

City Manager's Office
5.00 FTE

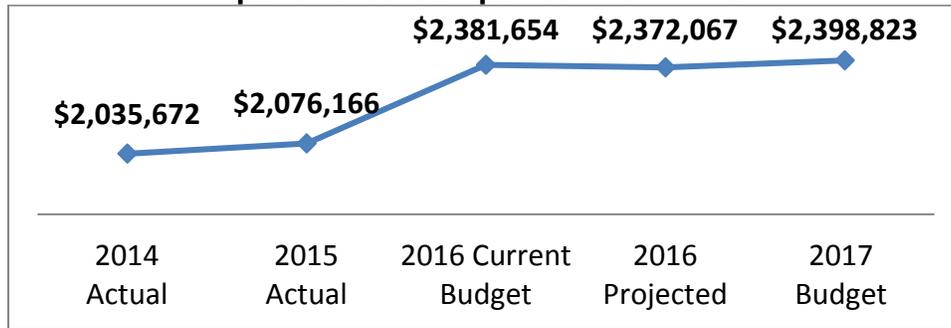
City Clerk's Office
4.00 FTE

Communications Program
2.00 FTE

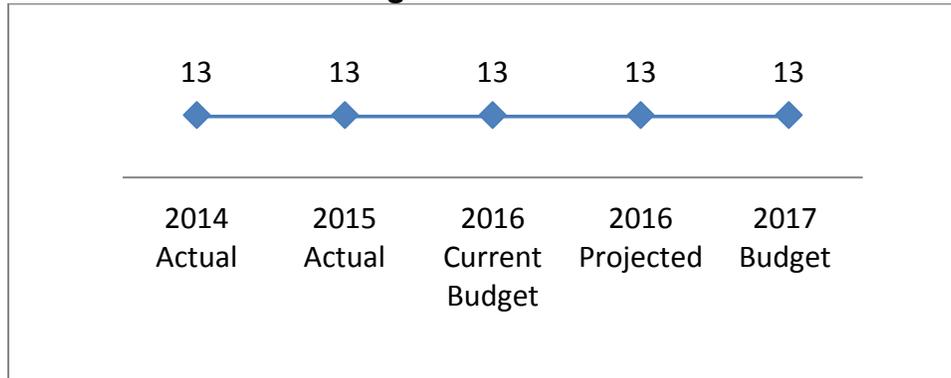
Intergovernmental Program
1.00 FTE

Economic Development Program
1.00 FTE

Expenditures Comparison 2014 – 2017



Staffing Trend 2014 – 2017





City Manager's Office 2017 Budget

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Manager's Office	6.00	5.00	5.00	5.00	5.00	0.00	0.00%
Public Records and City Council Meeting Management	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Communications Program	0.75	1.75	1.75	1.75	2.00	0.25	14.29%
Intergovernmental Program	1.25	1.25	1.25	1.25	1.00	(0.25)	(20.00%)
Economic Development Program	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Total FTE	13.00	13.00	13.00	13.00	13.00	0.00	0.00%

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
City Manager	1	1.00
Assistant City Manager	1	1.00
City Clerk	1	1.00
Economic Development Program Manager	1	1.00
Intergovernmental Programs Manager	1	1.00
Communications Program Coordinator	1	1.00
CMO Management Analyst	1	1.00
Executive Asst. to the City Manager	1	1.00
Deputy City Clerk	1	1.00
Administrative Assistant III	1	1.00
Records Coordinator	1	1.00
Communication Specialist	1	1.00
Administrative Assistant II	1	1.00
<i>Department Total</i>	13	13.00

2016 Council Goals and Work Plan Accomplishments

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Supported development of and public process for Parks, Recreation and Open Spaces Plan Update.
- Launched “Surprised by Shoreline” promotional campaign to attract future residents and businesses.
- Welcomed Seattle International Film Festival to Shoreline for 2016 events.
- Worked with court appointed receiver to demolish and clean up four vacant buildings on Aurora Square Community Renewal Area development site.
- Prepared levy lid lift ballot measure for Council Discussion and public vote.



City Manager's Office 2017 Budget

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Completed closeout of Aurora Corridor Improvement Project.
- Began implementation of Ronald Wastewater Assumption Transition Plan in preparation for City's assumption of District in 2017.
- Acquired property just east of City Hall (former location of Grease Monkey) to complete City Hall campus land acquisition.
- Completed construction design to move Police to City Hall campus.

Goal 3: Prepare for two Shoreline light rail stations

- Adopted preferred alternative from 145th Street Corridor Study for corridor redesign and development.
- Worked with Sound Transit on design of light rail stations.

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Continue to explore ways to reduce homelessness in Shoreline.
- Conducted City's biennial citizen satisfaction survey.
- Continued to conduct Nurturing Trust workshops to develop and maintain working relationships with diverse and underrepresented members of the Shoreline community.
- Hired City's first Community Diversity and Inclusion Coordinator.

Goal 5: Promote and enhance City's safe community and neighborhood initiatives

- Submitted RADAR Program grant application to the Department of Justice for addressing mental illness in Shoreline.
- Conducted joint active school shooter training with Police/Fire Rescue Task Force, which included Shoreline Fire, North Shore Fire, and local police agencies.
- Conducted Crime Prevention through Environmental Design (CPTED) review of Paramount Open Space and implemented recommendations from review.
- Increased number of traffic and other citations issued by Shoreline Police resulting in lower number of traffic accidents.

2017 Council Goals and Work Plan Objectives

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Continue implementing 10-Year Financial Sustainability Plan.
- Continue implementing "Surprised by Shoreline" promotional campaign to attract future residents and businesses.
- Continue implementing Aurora Square Community Renewal Area projects such as conducting a regional surface water facility feasibility study and rebranding of Aurora Square.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Continue promoting growing media production activities occurring in Shoreline and explore development of a state-of-the-art media campus.
- Continue to identify funding strategies to implement City's Transportation Master Plan.
- Complete implementation of Ronald Wastewater Assumption Transition Plan.



City Manager's Office 2017 Budget

- Continue implementing City's new asset management system.
- Move Police Station to City Hall.

Goal 3: Prepare for two Shoreline light rail stations

- Initiate 185th Street Corridor Study.
- Work with Sound Transit to design and evaluate City's two light rail stations.

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Continue implementing City's Diversity and Inclusion Program.
- Continue exploring ways to reduce homelessness in Shoreline and remove barriers for those experiencing homelessness.

Goal 5: Promote and enhance City's safe community and neighborhood initiatives

- Develop relationship with WA State Fusion Center for sharing information and coordinating efforts regarding criminal activity and terrorism.
- Conduct Crime Prevention through Environmental Design review of a yet to be identified City park and implement recommendations from review.
- Continue coordinating information and resources to address crime trends.
- Continue communicating public safety and crime prevention tips through the City's different communication channels.
- Implement Risk Analysis De-escalation and Referral (RADAR) program policies.

2017 Operational Objectives

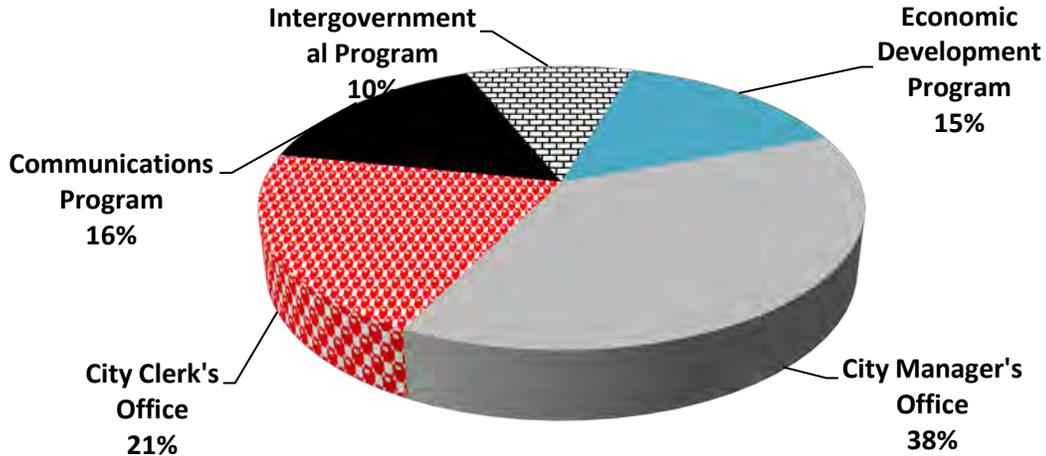
- Complete the Surface Water Master Plan and Parks, Recreation, and Open Space Plan.
- Initiate the Transportation Master Plan Update.
- Prepare for Wastewater Utility Asset Management Implementation.



City Manager's Office 2017 Budget

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Manager's Office	\$854,624	\$739,317	\$856,052	\$859,967	\$908,451	\$52,399	6.12%
City Clerk's Office	\$383,787	\$421,535	\$477,303	\$475,062	\$501,751	\$24,448	5.12%
Communications Program	\$186,176	\$287,532	\$365,162	\$359,998	\$376,256	\$11,094	3.04%
Intergovernmental Program	\$237,092	\$256,353	\$228,930	\$228,930	\$254,137	\$25,207	11.01%
Economic Development Program	\$355,485	\$356,376	\$425,232	\$426,845	\$329,253	(\$95,979)	(22.57%)
Property Management Program	\$7,392	\$7,466	\$7,392	\$7,617	\$7,392	\$0	0.00%
Highland Park Center	\$11,116	\$7,587	\$21,583	\$13,648	\$21,583	\$0	0.00%
Total Program Budget	\$2,035,672	\$2,076,166	\$2,381,654	\$2,372,067	\$2,398,823	\$17,169	0.72%
General Fund Expenditures as a % of Total General Fund	5.75%	5.75%	5.34%	5.76%	5.22%		



Revenue by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
City Manager's Office	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
City Clerk's Office	\$201,401	\$207,515	\$188,672	\$197,875	\$196,525	\$7,853	4.16%
Highland Park Center	\$74,342	\$75,523	\$57,205	\$63,603	\$58,069	\$864	1.51%
General Fund Subsidy	\$1,759,929	\$1,793,128	\$2,135,777	\$2,110,589	\$2,144,229	\$8,452	0.40%
Total Resources	\$2,035,672	\$2,076,166	\$2,381,654	\$2,372,067	\$2,398,823	\$17,169	0.72%



City Manager's Office 2017 Budget

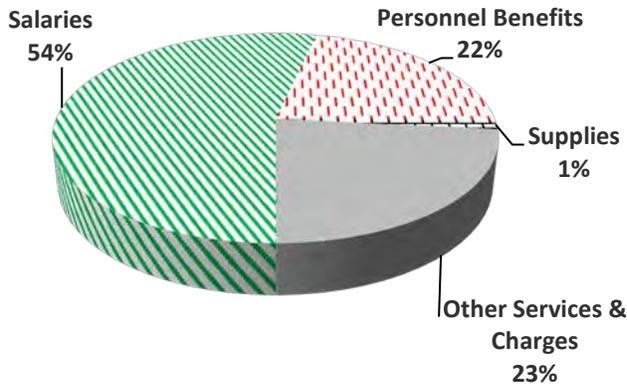
Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$1,056,392	\$1,145,013	\$1,220,417	\$1,220,417	\$1,283,891	\$63,474	5.20%
Personnel Benefits	\$390,350	\$444,498	\$471,597	\$475,512	\$520,758	\$49,161	10.42%
Supplies	\$12,263	\$35,985	\$37,075	\$40,298	\$32,175	(\$4,900)	(13.22%)
Other Services & Charges	\$575,217	\$448,588	\$650,407	\$633,873	\$559,521	(\$90,886)	(13.97%)
Intergovernmental Services	\$804	\$1,447	\$1,808	\$1,617	\$2,478	\$670	37.06%
Interfund Payments for Service	\$646	\$635	\$350	\$350	\$0	(\$350)	(100.00%)
Total Expenditures	\$2,035,672	\$2,076,166	\$2,381,654	\$2,372,067	\$2,398,823	\$17,169	0.72%

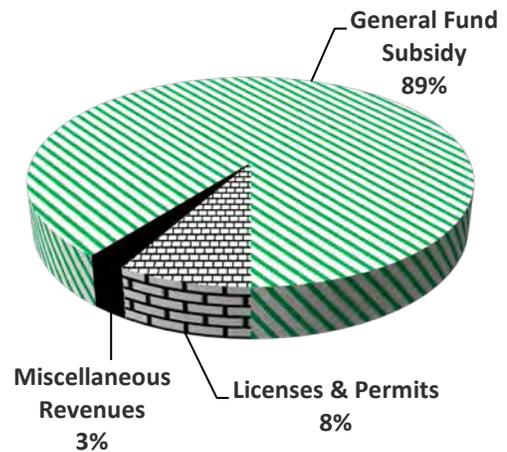
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Licenses & Permits	\$201,401	\$206,061	\$187,422	\$196,825	\$195,275	\$7,853	4.19%
Intergovernmental Revenues	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Charges for Goods and Services	\$0	\$1,454	\$1,200	\$1,000	\$1,200	\$0	0.00%
Fines and Penalties	\$0	\$0	\$50	\$50	\$50	\$0	0.00%
Miscellaneous Revenues	\$74,342	\$75,523	\$57,205	\$63,603	\$58,069	\$864	1.51%
General Fund Subsidy	\$1,834,271	\$1,868,651	\$2,192,982	\$2,174,192	\$2,144,229	(\$48,753)	(2.22%)
Total Resources	\$2,035,672	\$2,076,166	\$2,381,654	\$2,372,067	\$2,398,823	\$17,169	0.72%

Expenditures



Revenues





City Manager's Office 2017 Budget Budget Changes

Expenditures

- City Manager's Office's Professional Services: Removed one-time supplemental of \$40,000 to provide support and professional services for the 2016 levy lid lift. Added \$60,000 one-time supplemental for continuous improvement organizational development.
- Economic Development Professional Services: Removed a one-time allocation of \$40,000 to provide funding that will pay for advertising and events that promote the City.
- Public Disclosure Extra Help. Continuation of the Public Disclosure Specialist extra help position is needed to work on processing public records requests. The extra help has improved the City's response time on complex requests and is buying the City Clerk's time back to work on other essential duties. Another year of extra help is required for a total of \$28,744.
- Communications Professional Services: Added a one-time supplemental allocation of \$29,000 for User Experience analysis, content strategy development and training, and new features for website redesign.
- Government Relations Professional Services: Added a \$10,000 one-time supplemental for lobbyist services in Olympia due to the anticipated extended session for 2017.

CITY MANAGER'S OFFICE

The City Manager's Office is accountable to the City Council for operational and financial results and organizational leadership.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percent of residents who are very / somewhat satisfied with the overall quality of services provided by the City	75%	73%	73%	67%	67%
Percentage of employees who have a clear understanding of City's mission, goals, and organizational values	90%	98%	98%	96%	96%
Percentage of residents that say, "I trust the City of Shoreline to spend my tax dollars responsibly."	72%	69%	69%	66%	66%
Percentage of residents who are very / somewhat satisfied with the effectiveness of the City Manager and City staff	59%	61%	61%	50%	50%
<i>EFFICIENCY</i>	2013	2014	2015	2016 Est.	2017 Proj.
Total average process time to respond to citizen letters or emails (calendar days)	13	12	10	10	10
Number of regular City employees per 1,000 population	2.49	2.53	2.55	2.73	2.70
Support service costs as a percentage of the City's operating expenditures	12.7%	13.5%	13.3%	12.3%	12.5%
Program budget as a percent of the City's General Fund budget	2.56%	2.37%	2.09%	2.25%	2.06%
Operating expenditures per capita (actual \$)	\$637	\$659	\$675	\$762	\$799
Operating expenditures per capita adjusted for inflation(2000 as base)	\$470	\$476	\$481	\$533	\$555

COMMUNICATIONS

The Communications program develops and uses two-way communication resources to deliver and elicit useful information to and from our residents and other key stakeholders.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of residents who are very / somewhat satisfied with the quality of the content on City's website	55%	50%	50%	50%	50%
Percentage of residents who are very / somewhat satisfied with the quality of the City's newsletter, "CURRENTS"	78%	73%	73%	70%	70%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of visits to www.cityofshoreline.com	100,000	328,214	538,961	575,000	575,000
Percentage of residents who are very / somewhat satisfied with the quality of City's social media	/	40%	40%	44%	44%

ECONOMIC DEVELOPMENT: BUSINESS ATTRACTION AND RETENTION

To bring together public and private resources necessary to enhance the existing business environment in Shoreline and ensure the long-term viability of the City's economic base.

INPUT	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of City assessed valuation that is classified commercial	22.71%	20.02%	17.50%	16.22%	17.00%
Number of unique visits to www.surprisedbyshoreline.com	/	/	/	7,338	4,500
Sales Tax Per Capita	\$137.91	\$139.05	\$143.66	\$144.18	\$144.93
Number of QuickStart events held	30	30	30	24	24
Total number of businesses with a City of Shoreline license located in city limits	2,437	2,589	2,604	2,649	2,700

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

The City Clerk's Office oversees the legal and efficient operation of City Council meetings and Hearing Examiner hearings and manages the availability, protection and retention of City records to facilitate the democratic process for the citizens of Shoreline.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of external customers who rate the City Clerk's public disclosure process as very good or excellent	100%	100%	95%	100%	100%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of public records requests processed	179	217	307	325	340
Number of electronic files of public records provided	/	22,165	25,000	35,000	40,000
Number of specialty business licenses issued	78	119	116	115	60
Number of contracts and property records, agreements processed, recorded, and / or filed	342	462	503	410	400



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Community Services



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Community Services 2017 Budget

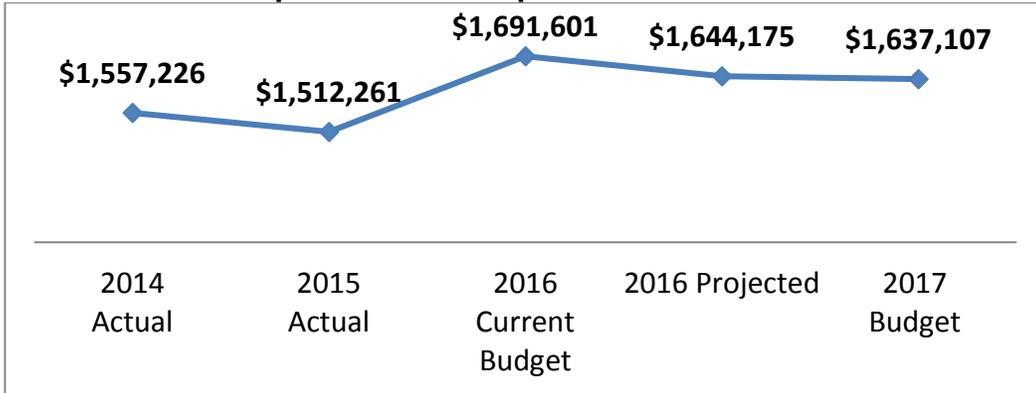
Department Mission Statement

The Community Services Division provides leadership, support, and direct services, which connect individuals, families, neighborhoods, businesses, and non-profit organizations with the information and resources they need to enhance the community's quality of life.

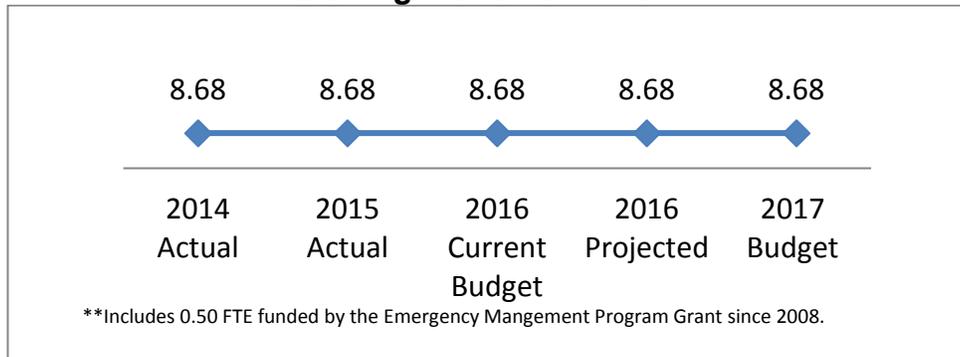
Community Services
Rob Beem - Community Services Manager (206) 801-2251

Diversity Inclusion Program 0.50 FTE	Human Services 0.97 FTE	Emergency Management Planning 1.79 FTE	Neighborhoods 1.29 FTE	24 Hour Customer Response Team 2.52 FTE	Code Enforcement Team 1.61 FTE
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Expenditures Comparison 2014 – 2017



Staffing Trend 2014 - 2017





Community Services 2017 Budget

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Community Services Manager	1	1.00
Grants Coordinator*	0	0.18
Neighborhoods Coordinator	1	1.00
Community Diversity Coordinator	1	0.50
Administrative Assistant II	2	2.00
Emergency Management Coordinator	1	1.00
Customer Response Team (CRT) Supervisor	1	1.00
CRT Representative	2	2.00
<i>Department Total</i>	9	8.68

*Grants Coordinator 'Head Count' reflected in ASD Budget Pages.

2016 Council Goals and Work Plan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Evaluated 170 requests to assess potentially hazardous trees in City's right-of-way.
- Helped implement TrakIt and Cityworks permitting and asset management systems.

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Established Community Diversity and Inclusion Program and hired first Community Diversity and Inclusion Coordinator.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Developed program design for new Citizens Engagement Academy to start in 2017.

2016 Operational Accomplishments

- Adopted new Human Services Funding Policy setting the level of funding for competitive Human Service's at 1% of Net General by 2022.
- Participated in Cascadia Rising Regional Earthquake Drill

2017 Council Goals and Work Plan Objectives

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Initiate staff training and development program to expand awareness and competence in serving more diverse communities and community members
- Conduct inaugural Citizen Engagement Academy

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

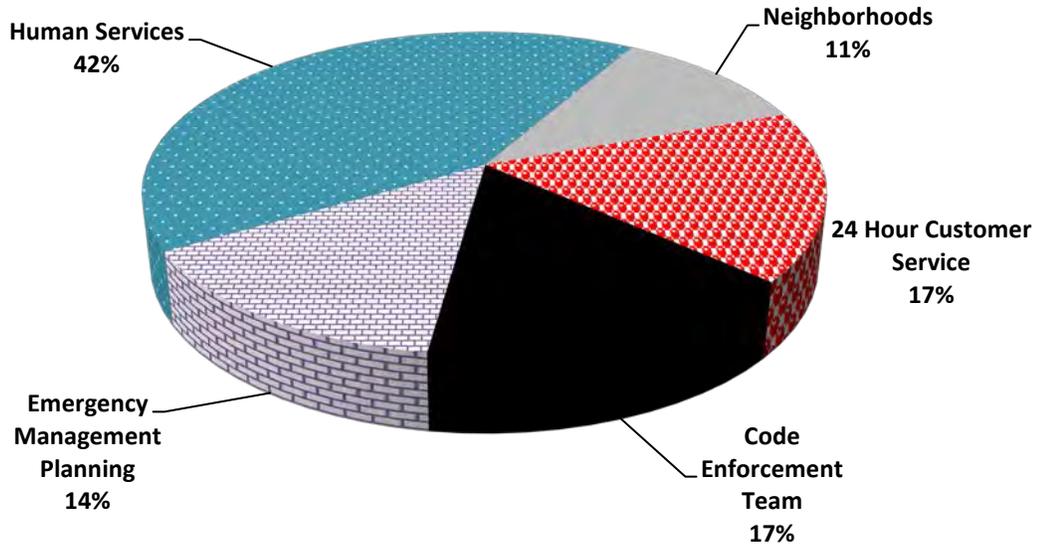
- Develop Neighborhood Hubs program for disaster preparedness and resilience with faith based organizations.



Community Services 2017 Budget

Expenditure by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Neighborhoods	\$173,773	\$194,897	\$171,599	\$171,599	\$182,515	\$10,916	6.36%
24 Hour Customer Service	\$242,340	\$250,901	\$262,351	\$293,833	\$279,107	\$16,756	6.39%
Code Enforcement Team	\$232,837	\$241,062	\$262,351	\$230,869	\$257,637	(\$4,714)	(1.80%)
Emergency Management Planning	\$232,561	\$179,869	\$232,982	\$214,969	\$233,839	\$857	0.37%
Human Services	\$675,715	\$645,532	\$762,318	\$732,905	\$599,362	(\$162,956)	(21.38%)
Diversity Inclusion Program	\$0	\$0	\$0	\$0	\$84,647		
Total Program Budget	\$1,557,226	\$1,512,261	\$1,691,601	\$1,644,175	\$1,637,107	(\$139,141)	(8.23%)
General Fund Expenditures as a % of Total General Fund	4.40%	4.19%	3.79%	3.99%	3.56%		





Community Services 2017 Budget

Revenue by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Emergency Management Planning	\$63,548	\$63,548	\$37,485	\$37,485	\$31,213	(\$6,272)	(16.73%)
Customer Response Team	\$75	-\$20	\$0	\$0	\$0	\$0	0.00%
Human Services	\$180,018	\$180,018	\$178,466	\$179,452	\$181,389	\$2,923	1.64%
Total Program Revenue	\$243,641	\$243,546	\$215,951	\$216,937	\$212,602	(\$3,349)	(1.55%)
General Fund Subsidy	\$1,313,585	\$1,268,715	\$1,475,650	\$1,427,238	\$1,424,505	(\$51,145)	(3.47%)
Total Resources	\$1,557,226	\$1,512,261	\$1,691,601	\$1,644,175	\$1,637,107	(\$54,494)	(3.22%)

Expenditures by Type 2014 – 2017

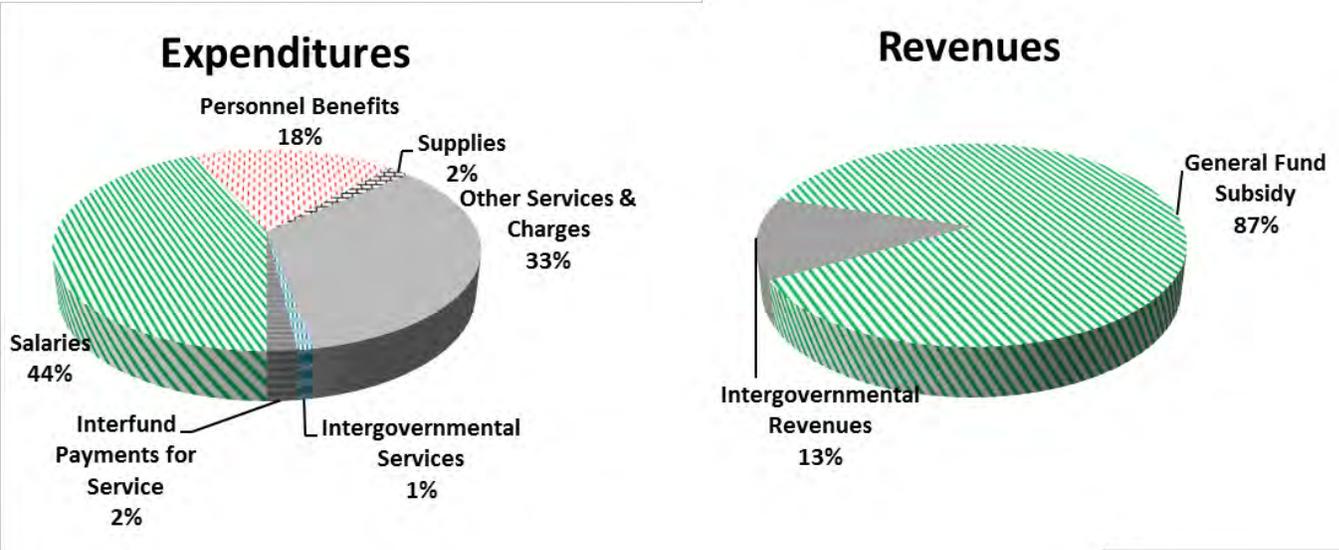
Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$672,551	\$652,495	\$705,977	\$669,553	\$711,898	\$5,921	0.84%
Personnel Benefits	\$252,593	\$247,712	\$288,815	\$278,413	\$297,185	\$8,370	2.90%
Supplies	\$26,680	\$23,117	\$27,183	\$25,480	\$31,725	\$4,542	16.71%
Other Services & Charges	\$572,554	\$556,785	\$622,409	\$623,500	\$547,972	(\$74,437)	(11.96%)
Intergovernmental Services	\$17,043	\$15,870	\$20,033	\$20,045	\$17,033	(\$3,000)	(14.98%)
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$15,805	\$16,282	\$27,184	\$27,184	\$31,294	\$4,110	15.12%
Total Expenditures	\$1,557,226	\$1,512,261	\$1,691,601	\$1,644,175	\$1,637,107	(\$54,494)	(3.22%)

Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Intergovernmental Revenues	\$243,566	\$228,683	\$215,951	\$216,937	\$212,602	(\$3,349)	(1.55%)
Miscellaneous Revenues	\$75	-\$20	\$0	\$0	\$0	\$0	0.00%
Total Revenue	\$243,641	\$228,663	\$215,951	\$216,937	\$212,602	(\$3,349)	(1.55%)
General Fund Subsidy	\$1,313,585	\$1,283,598	\$1,475,650	\$1,427,238	\$1,424,505	(\$51,145)	(3.47%)
Total Resources	\$1,557,226	\$1,512,261	\$1,691,601	\$1,644,175	\$1,637,107	(\$54,494)	(3.22%)



Community Services 2017 Budget



Budget Changes

Expenditures

- Includes the Diversity Inclusion Program as a separate division within the department. The expenditures associated with the Diversity Inclusion Program were formally part of the Human Services program.
- One-time \$20,000 funding for Diversity Inclusion Program for development and delivery of community events that focus on community diversity, engagement, and inclusion, as well as training for City staff on issues of diversity, inclusion, and racial equity.
- Removed one-time funding to various human service providers in the amount of \$48,850 included in the 2016 Budget.
- Moved \$95,708 of funding for the Senior Center from Human Services to Parks General Programs.
- Increased Human Services City grants to other agencies by \$52,648, which is based on 0.75% of General Fund ongoing general revenues in the goal to reach 1.00% by 2022 by increasing the percentage by 0.05% each year; hence, in 2018, 0.80% of ongoing general revenues are scheduled to be dedicated to competitive human services funding.

NEIGHBORHOODS

The Neighborhoods program provides support, advice and assistance to the Council of Neighborhoods and neighborhood associations to build healthy, vibrant neighborhoods.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of residents rating the condition of their neighborhoods as excellent or good	62%	62%	62%	67%	67%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of registered block parties for National Night Out	/	/	40	55	55
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Dollar value of projects funded through the mini-grant program	\$17,676	\$16,319	\$13,893	\$20,000	\$20,000
Number of neighborhood mini-grants awarded	5	5	5	6	5

24 HOUR CUSTOMER RESPONSE TEAM

Responds to internal and external inquiries, concerns, suggestions and complaints and provide reliable resolution and follow up. Provides telephone and in-person problem resolution and follow-up.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of requests inspected within 5 working days.	97%	97%	95%	96%	95%
Percentage of customer requests responded to within 24 hours	95%	97%	99%	99%	99%
Percentage of external customers giving CRT services a good or excellent rating	95%	98%	97%	98%	99%
Percentage of residents who are very / somewhat satisfied with enforcement of graffiti removal from private properties	52%	49%	49%	43%	43%
Percentage of residents who are very / somewhat satisfied with enforcing clean-up of garbage / junk / debris on private property	47%	43%	43%	39%	39%
Percentage of residents who are very / somewhat satisfied with enforcing removal of abandoned / junk autos	45%	41%	41%	38%	38%
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	33	34	25	25	30
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	97%	97%	95%	95%	95%
Percent of abandoned vehicles tagged within 24 hours of notification	95%	97%	88%	92%	90%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average number of service requests per FTE	1,050	847	635	763	700
Average cost per service request	\$110	\$148	\$178	\$166	\$170
Number of code enforcement actions (Strike 1&2) per FTE	374	404	292	279	279
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>

WORKLOAD	2013	2014	2015	2016 Est.	2017 Proj.
Number of service requests for litter / garbage	265	285	194	180	190
Number of customer requests for service	1,734	1,300	1,602	1,924	1,906
Number of code enforcement requests for action	806	903	580	450	450
Number of service requests for parking / abandoned vehicles	698	711	572	800	500
Number of service requests for vandalism / graffiti	126	110	175	140	150

HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

Human Services fosters the development of an effective and accessible system of human services to meet the needs of Shoreline residents.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of General Fund recurring revenues contributed to human services agencies	0.76%	0.74%	0.71%	0.68%	0.75%

<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Total loan value of major home repairs	\$73,452	\$40,000	\$42,142	\$37,000	\$37,000



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Administrative Services



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Administrative Services 2017 Budget

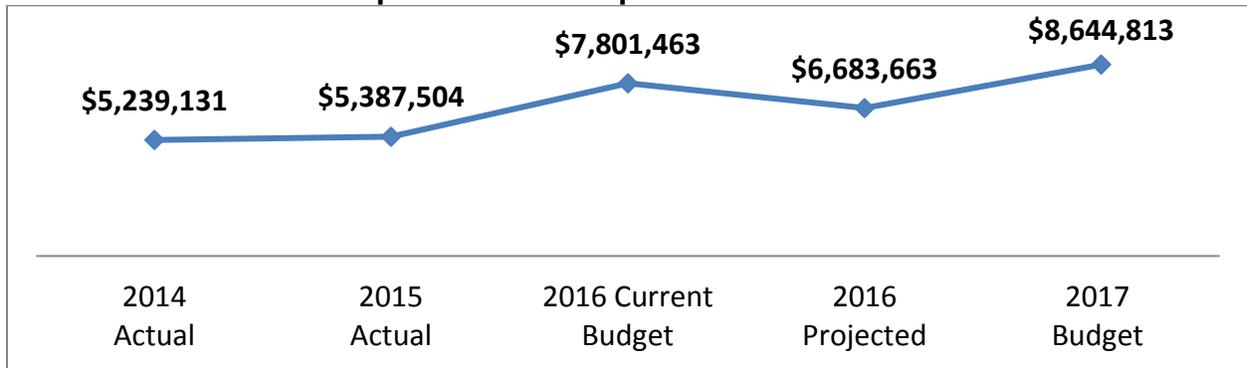
Department Mission Statement

The Administrative Services Department partners with City Departments to protect the long term sustainability and integrity of the City of Shoreline by delivering strategic future focused expertise in the areas of finance, purchasing, fleet, facilities, and information technology.



*Costs included in Public Works Surface Water Utility
 ***3-Year Term limited IT Project Manager Starting in 2016

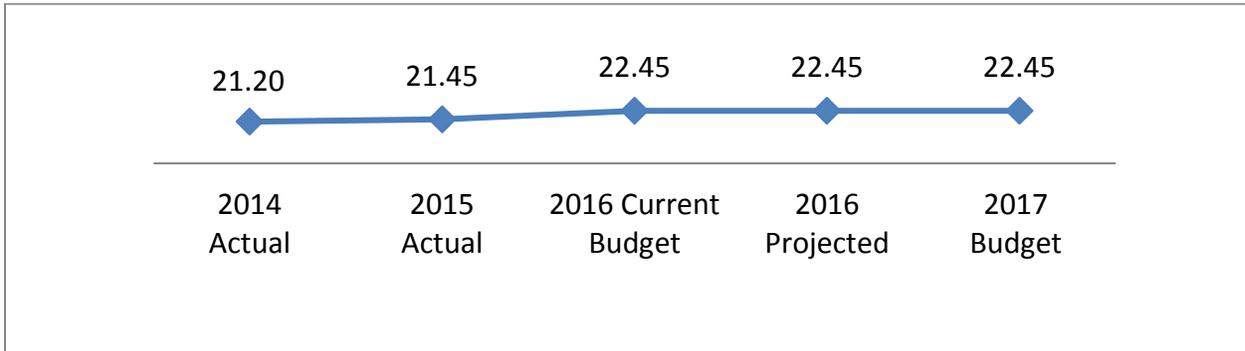
Expenditures Comparison 2014 – 2017





Administrative Services 2017 Budget

Staffing Trend 2014 – 2017



***3-Year Term limited IT Project Manager Starting in 2016

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Administration Services Director's Office	2.00	2.00	2.00	2.00	2.20	0.20	10.00%
Budget	2.50	2.50	2.50	2.00	2.00	(0.50)	(20.00%)
Financial Operations	4.13	4.13	4.13	4.63	4.63	0.50	12.12%
Purchasing	1.64	1.84	1.84	1.84	1.00	(0.84)	(45.65%)
Fleet and Facilities	4.11	4.16	4.16	4.16	4.80	0.64	15.38%
Geographical Information Services	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Information Technology Operations	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Information Technology Strategic Plan***	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Web Development	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Grant Research & Development	0.70	0.70	0.70	0.70	0.70	0.00	0.00%
Capital Projects	0.12	0.12	0.12	0.12	0.12	0.00	0.00%
Total FTE	21.20	21.45	22.45	22.45	22.45	(0.00)	(0.00%)

***3-Year Term limited IT Project Manager Starting in 2016



Administrative Services 2017 Budget

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Administrative Services Director	1	1.00
Finance Manager	1	1.00
Central Services Manager	1	1.00
Information Technology Manager	1	1.00
Administrative Assistant III	1	1.00
Administrative Assistant II	1	1.00
Grants Coordinator	1	0.82
Budget Supervisor	1	1.00
Budget Analyst	1	1.00
Management Analyst	1	1.00
Staff Accountant	1	1.00
Payroll Officer	1	1.00
Purchasing Coordinator	1	1.00
Senior Finance Technician	1	1.00
Finance Technician	1	0.63
Facilities Maint. Worker II	2	2.00
GIS Specialist	1	1.00
Web Developer	1	1.00
Network Administrator	1	1.00
IT Systems Analyst	1	1.00
IT Specialist	1	1.00
IT Project Manager***	1	1.00
<i>Department Total</i>	23.00	22.45

***3-Year Term limited IT Project Manager Starting in 2016

2016 Council Goals and Work Plan Accomplishments

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Initiated implementation of new Permitting System with online permit submission.
- Continued implementation of City's 10-year Financial Sustainability Plan (10 YFSP)
 - Engaged Community in discussion of Levy Lid Lift
 - Completed Permitting Cost of Service study

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Performed major maintenance and improvements to extend life of Shoreline pool.
- Planned staff moves and storage needs for Police Station at City Hall project.
- Planned for Financial, IT, and Facilities needs to accommodate the Ronald Wastewater transition to Shoreline.
- Managed implementation of Cityworks for Streets, Traffic, Engineering, Fleet and Facilities.



Administrative Services 2017 Budget

- Initiated implementation of Cityworks for Parks Operations and Ronald Wastewater.
- Updated mapping of streams and wetlands, including buffers that highlight regulated areas, for Critical Areas Ordinance.

Goal 3: Prepare for two Shoreline light rail stations

- Supported development of budget and cost sharing agreement with Sound Transit.

2016 Operational Accomplishments

- Developed requirements and conducted selection process for implementation of a new or upgraded financial and human resources operating system.

2017 Council Goals and Work Plan Objectives

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Continue implementing City's 10-year Financial Sustainability Plan (10 YFSP)
 - Engage business community in discussion of potential B&O tax
 - Evaluate options to replace General Fund contribution to Roads Capital Fund
- Complete implementation of new Permitting System with online permit submittal.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Provide support to relocation of Police operations to City Hall, including related staff moves.
- Complete Ronald Wastewater transition to Shoreline.
- Complete long range facilities maintenance plan.

Goal 3: Prepare for two Shoreline light rail stations

- Support implementation of Sound Transit cost sharing agreement.

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Implement a Customer Service Portal on City Website.
- Modernize Council AV equipment.

2017 Operational Objectives

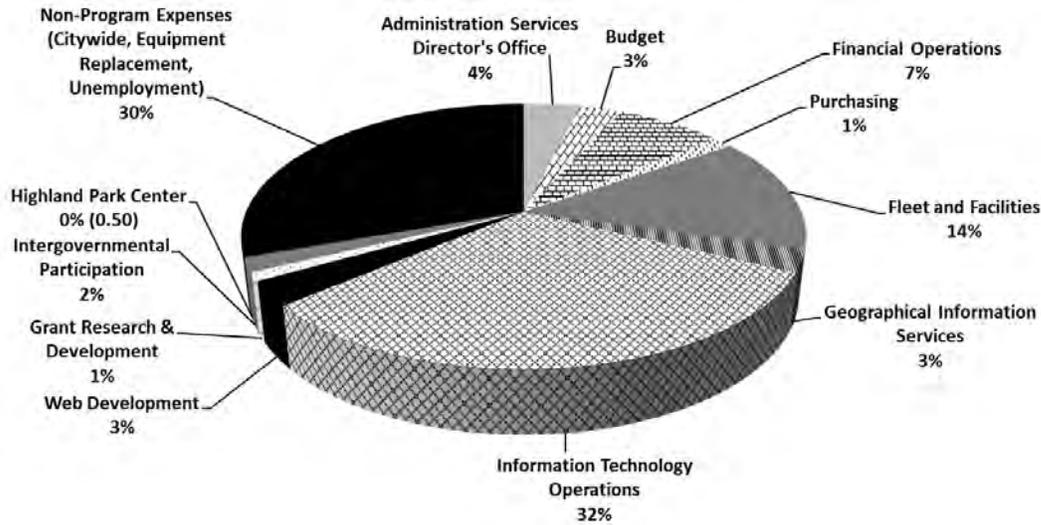
- Begin implementation of a new or upgraded finance and human resources system.
- Evaluate use of a biennial and/or performance based budget as part of system implementation.



Administrative Services 2017 Budget

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Administration Services Director's Office	\$287,203	\$263,407	\$317,724	\$316,099	\$334,814	\$17,090	5.38%
Budget	\$245,662	\$266,445	\$306,085	\$245,963	\$248,980	(\$57,105)	(18.66%)
Financial Operations	\$476,708	\$483,679	\$534,675	\$574,357	\$627,911	\$93,236	17.44%
Purchasing	\$182,015	\$185,468	\$204,202	\$204,607	\$117,819	(\$86,383)	(42.30%)
Fleet and Facilities	\$935,529	\$953,109	\$1,207,802	\$1,158,154	\$1,220,174	\$12,372	1.02%
Geographical Information Services	\$214,757	\$229,523	\$254,895	\$255,262	\$234,272	(\$20,623)	(8.09%)
Information Technology Operations	\$1,180,848	\$1,389,391	\$2,300,276	\$2,288,508	\$2,731,193	\$430,917	18.73%
Web Development	\$170,175	\$170,651	\$187,765	\$206,032	\$260,615	\$72,850	38.80%
Grant Research & Development	\$80,098	\$70,915	\$86,906	\$87,026	\$88,975	\$2,069	2.38%
Intergovernmental Participation	\$122,071	\$128,126	\$140,394	\$140,394	\$150,582	\$10,188	7.26%
Debt Service	\$20	\$410	\$0	\$700	\$0	\$0	0.00%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	\$1,205,070	\$1,087,898	\$2,260,739	\$1,206,561	\$2,629,478	\$368,739	16.31%
Total Program Budget	\$5,100,156	\$5,229,022	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%



Revenue by Program 2014 – 2017

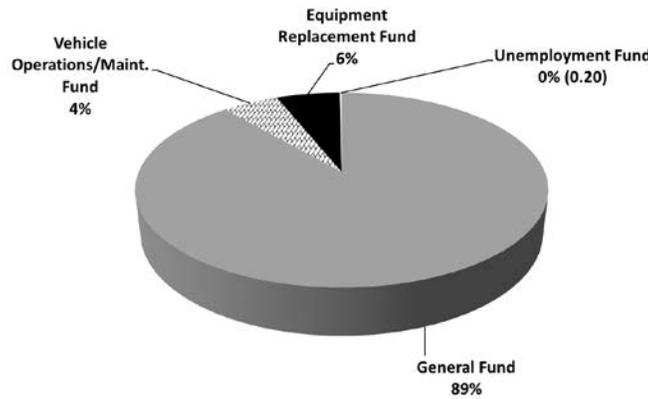
Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Accounting Services	\$1,800	\$5,189	\$2,185	\$2,185	\$2,185	\$0	0.00%
Web Development	\$400	\$144	\$1,826	\$1,826	\$1,826	\$0	0.00%
Information Technology Operations	\$7,407	\$0	\$0	\$0	\$0	\$0	0.00%
Information Technology Strategic Plan Implementation	\$0	\$0	\$97,215	\$97,215	\$0	(\$97,215)	(100.00%)
Fleet and Facilities	\$230,522	\$220,501	\$256,216	\$261,398	\$438,123	\$181,907	71.00%
North Maintenance Facility	\$119,086	\$119,086	\$119,086	\$119,086	\$119,086	\$0	0.00%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	\$620,335	\$348,141	\$515,338	\$522,715	\$573,647	\$58,309	11.31%
Total Program Revenue	\$979,550	\$693,061	\$991,866	\$1,004,425	\$1,134,867	\$143,001	14.42%
Use of Vehicle Operations/Maint. Fund Balance	(\$52,359)	(\$34,142)	\$15,000	(\$46,512)	\$15,000	\$0	0.00%
Use of Equipment Replacement Fund Balance	(\$125,386)	(\$213,023)	(\$34,999)	(\$46,500)	\$67,900	\$102,899	(294.01%)
Use of Unemployment Fund Balance	(\$11,404)	\$1,022	\$17,500	\$11,825	\$17,500	\$0	0.00%
General Fund Subsidy	\$4,448,730	\$4,940,586	\$6,812,096	\$5,760,425	\$7,409,546	\$597,450	8.77%
Total Resources	\$5,239,131	\$5,387,504	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%



Administrative Services 2017 Budget

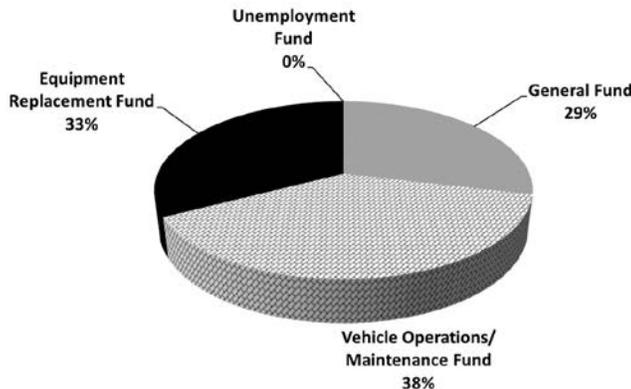
Expenditures by Fund 2014 – 2017

Expenditures By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$4,907,925	\$5,083,720	\$7,028,979	\$5,996,429	\$7,662,803	\$633,824	9.02%
Vehicle Operations/Maintenance Fund	\$178,084	\$186,359	\$271,216	\$210,254	\$453,123	\$181,907	67.07%
Equipment Replacement Fund	\$146,964	\$116,269	\$483,768	\$464,980	\$511,387	\$27,619	5.71%
Unemployment Fund	\$6,158	\$1,156	\$17,500	\$12,000	\$17,500	\$0	0.00%
Total Fund Expenditures	\$5,239,131	\$5,387,504	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%
General Fund Expenditures as a % of Total General Fund	13.85%	14.09%	15.76%	14.56%	16.67%		



Revenue by Fund 2014 - 2017

Revenue By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$476,695	\$143,134	\$225,312	\$236,004	\$325,997	\$100,685	44.69%
Vehicle Operations/ Maintenance Fund	\$230,443	\$220,501	\$256,216	\$256,766	\$438,123	\$181,907	71.00%
Equipment Replacement Fund	\$272,350	\$329,292	\$510,338	\$511,480	\$370,747	(\$139,591)	(27.35%)
Unemployment Fund	\$62	\$134	\$0	\$175	\$0	\$0	0.00%
Total Program Revenue	\$979,550	\$693,061	\$991,866	\$1,004,425	\$1,134,867	\$143,001	14.42%
General Fund Subsidy	\$4,448,730	\$4,940,586	\$6,812,096	\$5,760,425	\$7,409,546	\$597,450	8.77%
Use of Vehicle Operations/Maint. Fund Balance	(\$52,359)	(\$34,142)	\$15,000	(\$46,512)	\$15,000	\$0	0.00%
Use of Equipment Replacement Fund Balance	(\$125,386)	(\$213,023)	(\$34,999)	(\$46,500)	\$67,900	\$102,899	(294.01%)
Use of Unemployment Fund Balance	(\$11,404)	\$1,022	\$17,500	\$11,825	\$17,500	\$0	0.00%
Total Fund Revenue	\$5,239,131	\$5,387,504	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%





Administrative Services 2017 Budget

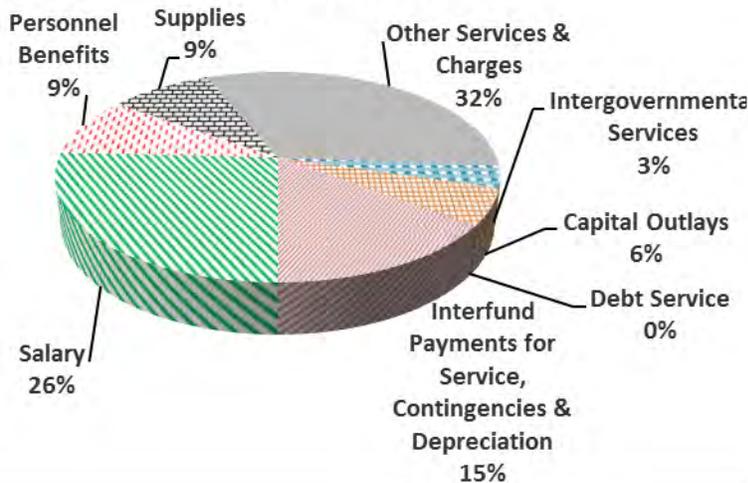
Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salary	\$1,773,114	\$1,768,588	\$2,028,241	\$1,948,216	\$2,216,415	\$188,174	9.28%
Benefits	\$606,656	\$639,388	\$722,098	\$712,190	\$785,482	\$63,384	8.78%
Supplies	\$458,127	\$360,144	\$499,268	\$715,959	\$761,824	\$262,556	52.59%
Other Services & Charges	\$1,853,776	\$1,908,219	\$2,692,646	\$2,485,638	\$2,789,798	\$97,152	3.61%
Intergovernmental Services	\$282,675	\$264,743	\$339,743	\$342,855	\$288,851	(\$50,892)	(14.98%)
Capital Outlays	\$46,073	\$311,058	\$458,568	\$441,622	\$520,959	\$62,391	13.61%
Debt Service	\$20	\$410	\$0	\$700	\$0	\$0	0.00%
Interfund Payments for Service, Contingencies & Depreciation	\$218,690	\$134,954	\$1,060,899	\$36,483	\$1,281,484	\$220,585	20.79%
Total Expenditures	\$5,239,131	\$5,387,504	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%

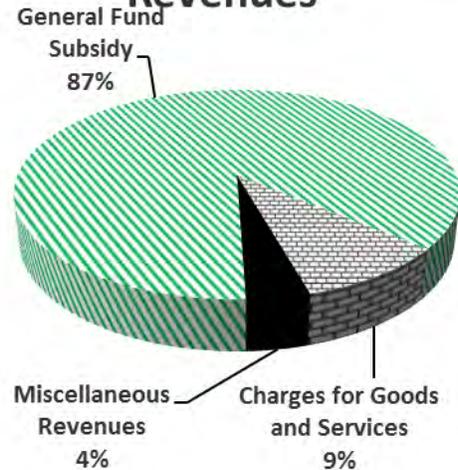
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Licenses and Permits	\$1,085	\$0	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Revenues	\$0	\$3,004	\$0	\$0	\$0	\$0	0.00%
Charges for Goods and Services	\$499,486	\$512,174	\$756,442	\$760,930	\$804,496	\$48,054	6.35%
Miscellaneous Revenues	\$471,572	\$154,312	\$235,424	\$243,495	\$330,371	\$94,947	40.33%
Other Financing Sources & Non-Revenues	\$7,407	\$23,571	\$0	\$0	\$0	\$0	0.00%
Total Revenue	\$979,550	\$693,061	\$991,866	\$1,004,425	\$1,134,867	\$143,001	14.42%
Use of Vehicle Operations/Maint. Fund Balance	(\$52,359)	(\$34,142)	\$15,000	-\$46,512	\$15,000	\$0	0.00%
Use of Equipment Replacement Fund Balance	(\$125,386)	(\$213,023)	(\$34,999)	(\$46,500)	\$67,900	\$102,899	(294.01%)
Use of Unemployment Fund Balance	(\$11,404)	\$1,022	\$17,500	\$11,825	\$17,500	\$0	0.00%
General Fund Subsidy	\$4,448,730	\$4,940,586	\$6,812,096	\$5,760,425	\$7,409,546	\$597,450	8.77%
Total Resources	\$5,239,131	\$5,387,504	\$7,801,463	\$6,683,663	\$8,644,813	\$843,350	10.81%

Expenditures



Revenues





Administrative Services 2017 Budget

Budget Changes

Expenditures

- Removed one-time supplemental for *B&O Tax Evaluation* (Council Goal 1, \$20,000) in Financial Operations to fund consulting services to help evaluate the potential for a Business & Occupation Tax including assistance with stakeholder outreach. As part of the 10 Year Financial Sustainability Plan Council directed staff to study the potential for imposing a B&O tax in the City of Shoreline.
- Removed one-time supplemental for Computerized Permit and Customer Service System Replacement (\$500,000) in IT Strategic Plan and Advisory Service.
- Removed one-time supplemental for Financial System Assessment (\$75,000) in IT Strategic Plan and Advisory Service to develop requirements for an upgraded or replaced financial system that will incorporate the needs of Ronald Wastewater District (including the ability to support utility billing).
- Removed LiDAR (Light Detection and Ranging) Acquisition Project (\$5,000) in GIS to complete an up to date and accurate elevation model of the land surface.
- Removed one-time supplemental for professional services for SharePoint Phase II (\$20,000) in IT-Operations, which will enable electronic documents and records management for the SharePoint system.
- Removed one-time supplemental for two mobile devices for Cityworks Field Inspections (\$1,314) in IT-Operations.
- Removed one-time supplemental for election costs for potential Levy Lid Lift (Council Goal 1, \$60,000) in Citywide Non-departmental to provide funding for election costs related to placing a potential property tax levy lid lift proposition on the November 2016 ballot.
- Added one-time supplemental for Microfilming of Payroll Records (\$15,500) in Financial Operations to provide professional services in order to microfilm payroll records.
- Added one-time supplemental for Financial and HR System Replacement (\$1,200,000 one-time and \$17,950 ongoing) in IT Strategic Plan and Advisory Service.
- Added one-time supplemental for contract network support (\$45,000 one-time costs with a \$16,900 one-time reduction in other costs) in Information Technology – Operations.
- Added one-time supplemental for audio-visual equipment replacement and instillation (\$70,030), which includes Council Chambers and conference room equipment.
- Added one-time supplemental for professional service (\$192,900 – offset by reimbursement from the Wastewater Utility to prepare the various regulatory, guidance and policy documents required for the Ronald Wastewater District assumption, including wastewater code development, EDM Update, Comprehensive Plan Update, record management services, administrative services consulting, fiber optic connection between City Hall and RWD Building,



Administrative Services 2017 Budget

technology move to City Hall (phones, servers, etc.), legal consulting support, telephones and ShoreTel licenses, rekeying Facilities, and permitting data conversion.

- Added ongoing change for Office 365 licenses (\$10,000).
- Added ongoing contingency for prosecuting attorney for RFP process results (\$33,000) in Citywide-Contingencies.
- Added ongoing contingency for increasing funding for the City's farmers' market (\$7,000) for the City's contract with the Shoreline Farmers Market Association (SFMA) to primarily extend the seasonal Market manager position, allowing the Manager to solicit additional sponsorships and grants to further grow and enhance the Market.
- Adjusted staff allocations between programs to reflect actual staff utilization resulting in:
 - Increase to Vehicle Operations/Maintenance Fund (67.07%) is mainly due to an increase of Fleet and Facilities staff allocating more salary and benefits to the fund to reflect time spent by staff maintaining the City's fleet.
 - Reduction in Budget Office (\$57,105) due mainly to the reduction from 2.50 FTE charged to the division to 2.00 FTE. The 2016 Budget included the Finance Manager position split between Budget (0.50 FTE) and Finance Operations (0.50FTE). The 2017 Budget has the position fully in Finance Operations, which contributes to the increase in the Financial Operations.
 - Reduction in Purchasing (\$86,383) is mainly due to the reduction from 1.84 FTE charged to the division to 1.00 FTE. The 2016 Budget included part of an Administrative Assistant II (0.50 FTE) and the Central Services Manager (0.34 FTE). The Administrative Assistant II effort was transferred to the Vehicle Operations/Maintenance Fund and the ASD Director's Office, and the Central Services Manager was transferred to the Vehicle Operations/Maintenance Fund.

ADMINISTRATIVE SERVICES DIRECTOR'S OFFICE

Administration Services Administration is responsible for the overall leadership and management of the department. The division focuses on process and policy development and provides general administrative support to all Administrative Services divisions.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Received a clean audit opinion the financial statements	YES	YES	YES	YES	YES
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Bond Rating - S&P	AA+	AA+	AA+	AA+	AA+

FINANCIAL PLANNING AND ACCOUNTING SERVICES

This program provides financial analysis, financial reporting, accounting services, and financial planning to support City departments making fiscal and organizational decisions resulting in the optimization of City resources.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Actual operating revenue collections compared to projected revenues	102.1%	102.4%	100.7%	101.2%	100.0%
Basis points in which investment returns exceed the City's benchmark	50	93	86	65	75

PURCHASING SERVICES

Purchasing Services provide City departments with the resources to obtain goods and services while complying with applicable Federal, State, and City regulations.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of awards and solicitations made without protest	100%	100%	100%	100%	100%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of solicitations	/	/	34	22	30

GEOGRAPHICAL INFORMATION SYSTEMS

Geographical Information Systems manages enterprise wide data so that it is readily available to City departments to support their decision-making and planning processes.

<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of interactive map sessions with a public facing online map	/	/	/	20,000	25,000
Number of GIS data and map downloads from the City's Open GIS Data portal	/	/	/	1,400	1,400
Number of assets mapped in the City's GIS	/	/	/	66,221	66,221

INFORMATION TECHNOLOGY OPERATIONS

IT Operations provides technology infrastructure that supports the daily operations of City departments in achieving their goals and objectives.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Information technology operating and maintenance expenditures as a percentage of the City's operating budget	1.7%	3.0%	3.0%	3.26%	2.81%
Percentage of incidents to service requests	/	/	/	13.5%	13.5%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of service requests received	1,080	2,138	2,138	2,375	2,300

GRANT RESEARCH & DEVELOPMENT

The Grant Research and Development program coordinates and supports grant seeking efforts citywide to increase resources available for operating programs and capital projects and monitors grant activity for compliance with grant requirements including completion of required reporting.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of grant applications successfully awarded	60%	66%	73%	60%	60%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Dollar value of grants awarded	\$3,594,582	\$11,259,669	\$13,232,018	\$4,757,450	\$10,539,338
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of grant applications submitted	15	27	14	15	14

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

The Facilities Program manages and maintains the City's owned and leased buildings and vehicles, keeping them in good working order to provide services to citizens and to promote good stewardship of City of Shoreline's assets.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Cost per square foot to maintain	\$3.90	\$3.64	\$4.50	\$5.50	ASD
Fleet maintenance cost per mile - vehicles and light trucks	\$0.60	\$0.83	\$0.54	\$0.38	ASD
Fleet maintenance cost per mile -heavy-duty trucks and equipment	\$3.04	\$3.35	\$3.70	\$1.43	ASD
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Total number of facilities square feet maintained	170,293	170,293	170,293	170,293	183,863
Number of vehicles maintained	83	83	83	83	104



City Attorney



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City Attorney 2017 Budget

Department Mission Statement

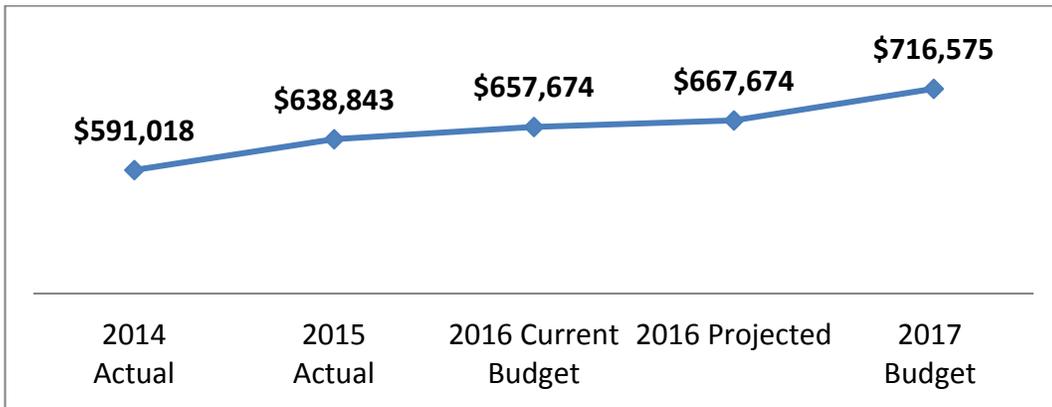
The City Attorney provides accurate and timely legal advice to the Council, City Manager, City departments, and boards and commissions to improve effectiveness and minimize risk of City operations. The City Attorney prosecutes misdemeanor and infraction violations of the Municipal Code.

City Attorney
Margaret King- City Attorney (206) 801-2221

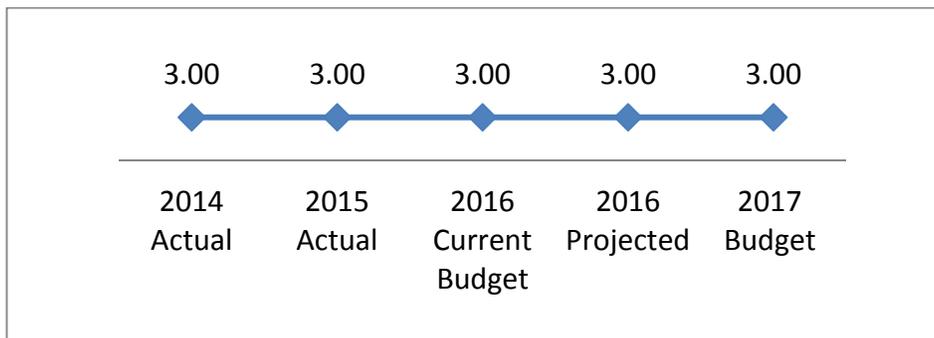
Legal Services
3.0 FTE

Prosecuting Attorney and Domestic Violence
Victim Coordinator
(Contracted Services)

Expenditures Comparison 2014 – 2017



Staffing Trend 2014 – 2017





City Attorney 2017 Budget

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Legal Services	3.00	3.00	3.00	3.00	3.00	0.00	0.00%
Total FTE	3.00	3.00	3.00	3.00	3.00	0.00	0.00%

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
City Attorney	1	1.00
Assistant City Attorney	1	1.00
Legal Assistant	1	1.00
<i>Department Total</i>	3	3.00

2016 Council Goals and Work Plan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure.

- Pursued appeal and related litigation associated with Ronald Wastewater District assumption in Snohomish County.
- Filed objections to Olympic View Comprehensive Plan Amendments and an appeal of Snohomish County Council's approval of the Amendments.
- Continued to represent City's interest in litigation filed by Ronald Wastewater District to obtain declaratory judgment decision on Ronald Wastewater District Borders.
- Continued negotiations with Point Wells Developer BSRE, Snohomish County, and Town of Woodway regarding mitigation and impacts of proposed Point Wells development.
- Advised staff on 145th Street Multimodal Corridor Study.

Goal 3: Prepare for two Shoreline light rail stations.

- Concluded negotiations resulting in execution of Expedited Permit and Staffing Reimbursement Agreement with Sound Transit for permitting the two light rail stations.
- Advised, drafted, and negotiated development code amendments to standardize Conditional Use Permit process for Sound Transit development.
- Provided legal support and advised on the adoption of the 145th Street Station Subarea Plan and Planned Action, including on environmental analysis, development code and zoning amendments processes and procedures.



City Attorney 2017 Budget

2017 Council Goals and Work Plan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure.

- Represent City's interest in litigation filed in June 2016 by Ronald Wastewater District to obtain declaratory judgment decision on Ronald Wastewater District corporate boundaries and service area.
- Continue to negotiate agreements with King County, City of Seattle, WSDOT, Sound Transit and other State agencies regarding improvements to 145th Street identified in the 145th Street Multimodal Corridor Study and necessitated by the light rail station.

Goal 3: Prepare for two Shoreline light rail stations.

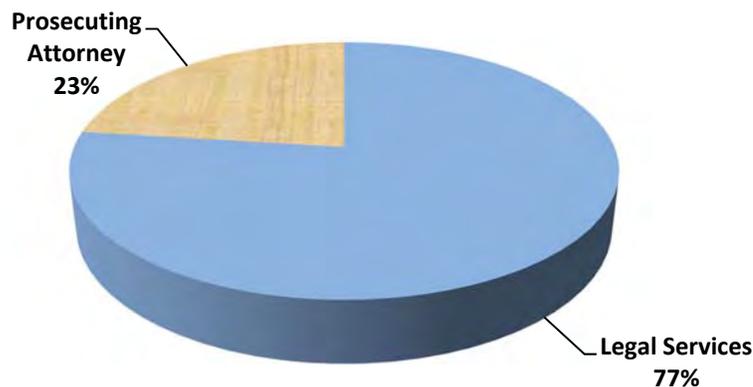
- Negotiate agreements identified in Term Sheet with Sound Transit.
- Advise on implementation and code amendments necessary as a result of adopted 185th and 145th Street Station Subarea Plans.
- Provide legal support to 185th Street Multimodal Corridor Study between Aurora Avenue N and 10th Avenue NE.

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement.

- Provide legal research and support for possible implementation of external workforce regulations including paid sick leave and minimum wage regulations.

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Legal Services	\$433,953	\$478,951	\$495,484	\$505,484	\$551,790	\$56,306	11.36%
Prosecuting Attorney	\$157,065	\$159,892	\$162,190	\$162,190	\$164,785	\$2,595	1.60%
Total Expenditures	\$591,018	\$638,843	\$657,674	\$667,674	\$716,575	\$58,901	8.96%
General Fund Expenditures as a % of Total General Fund	1.67%	1.77%	1.47%	1.62%	1.56%		





City Attorney 2017 Budget

Revenue by Program 2014 – 2017

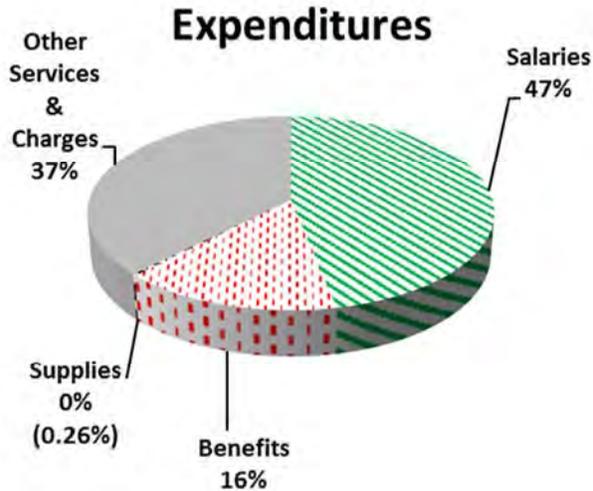
Program Revenue	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Legal Services	\$0	\$401	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$591,018	\$638,442	\$657,674	\$667,674	\$716,575	\$58,901	8.96%
Total Resources	\$591,018	\$638,843	\$657,674	\$667,674	\$716,575	\$58,901	8.96%

Expenditure by Type 2014 – 2017

Object Category	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$281,341	\$304,279	\$321,012	\$321,012	\$335,479	\$14,467	4.51%
Benefits	\$82,615	\$97,178	\$104,713	\$104,713	\$111,267	\$6,553	6.26%
Supplies	\$1,935	\$2,074	\$1,550	\$1,550	\$1,550	\$0	0.00%
Other Services & Charges	\$225,127	\$235,286	\$230,399	\$240,399	\$268,279	\$37,880	16.44%
Total Expenditures	\$591,018	\$638,843	\$657,674	\$667,674	\$716,575	\$58,901	8.96%

Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Other Revenue	\$0	\$401	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$591,018	\$638,442	\$657,674	\$667,674	\$716,575	\$58,901	8.96%
Total Resources	\$591,018	\$638,843	\$657,674	\$667,674	\$716,575	\$58,901	8.96%





City Attorney 2017 Budget

Budget Changes

- Ongoing increase of \$20,000 in legal support professional services.
- Includes one-time \$15,000 in legal support professional services for Ronald Waste Water and light rail station associated needs.
- Increased Prosecuting Attorney's Professional Services by \$2,595 for the Prosecuting Attorney contract due to inflation.

PROSECUTING ATTORNEY

The Prosecuting Attorney prosecutes violations of the Shoreline Municipal Code.

<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Total Number of Criminal Cases	966	852	832	883	883



Human Resources



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Human Resources 2017 Budget

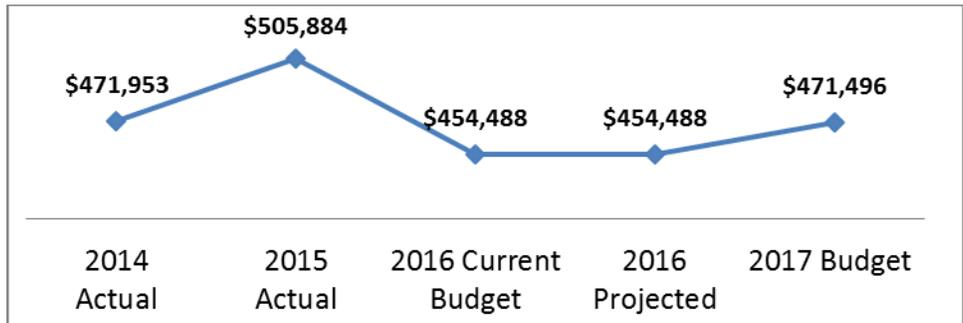
Department Mission Statement

The mission of Human Resources is to foster and support our organizational values and goals to attract, retain, and develop a professional and committed workforce that provides the highest quality and value in customer service.

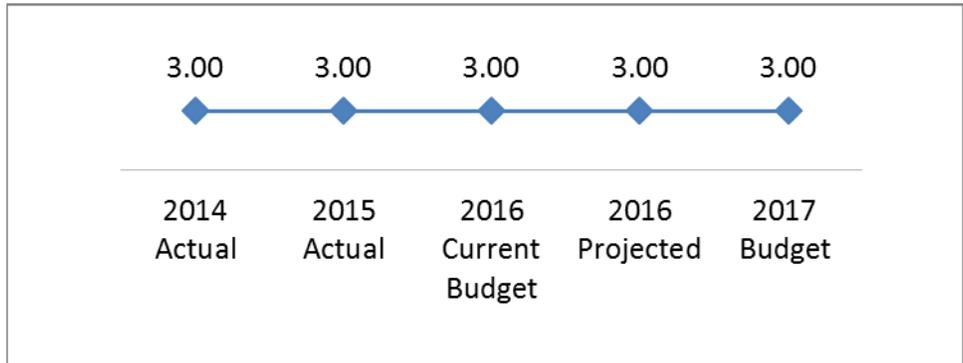
Human Resources
Paula Itaoka - Human Resources Director (206) 801-2241

Recruitment and Selection, Compensation and Benefit Administration, Employee Development and Training, Employee Relations, Performance Management Systems, Compliance and Reporting.
3.00 FTE

Expenditure Comparison 2014 – 2017



Staffing Trend 2014 – 2017





Human Resources 2017 Budget

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Human Resources	3.00	3.00	3.00	3.00	3.00	0.00	0.00%
Total FTE	3.00	3.00	3.00	3.00	3.00	0.00	0.00%

2017 Staffing Summary by Positions and FTEs

Position	Head Count	FTE
Human Resource Director	1	1.00
Senior Human Resources Analyst	1	1.00
Human Resources Technician	1	1.00
<i>Department Total</i>	3	3.00

2016 Operational Accomplishments

- Conducted over 65 recruitment processes (35 for regular positions and 30 for extra help processes). Simplified supervisor tools for onboarding new employees.
- Implemented compensation/classification study, reduced contract cost for flex benefit vendor services, achieved a 2% discount on health insurance premiums through a Well City Award.
- Provided compensation and classification review in preparation for the Ronald Wastewater assumption.
- Conducted biennial employee survey.
- Updated performance management forms and processes for on-line performance planning and appraisal for 2017 implementation.
- Developed position control logs, updated Hazard Communication Program, established documentation tracking for licenses/certifications, audited I-9's, and updated Employee Handbook.

2017 Operational Objectives

- Research options for using existing software to further streamline recruitment operations (a focus on onboarding tools and automated support for departments who recruit volunteers).
- Work toward achievement of 2% discount on health insurance premiums through Well City Award.
- Prepare for January 1, 2018 transition to different medical benefit plan to replace terminating plans.

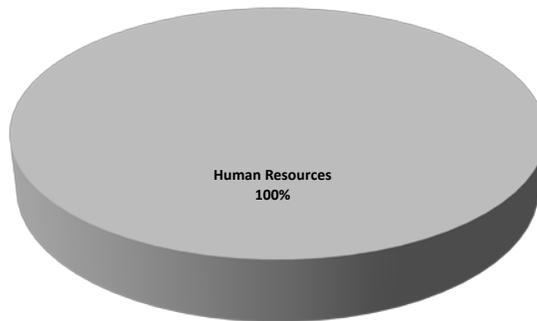


Human Resources 2017 Budget

- Review and update new employee orientation program.
- Develop supervisor’s handbook on core supervisory processes.
- Review and make available additional supervisory courses online.
- Implement updated processes for on-line performance planning and appraisal.
- Research opportunities to promote principles of great performance and continuous improvement, collaborating with others on same.
- Review and update safety manual.
- Review personnel file protocols and content.

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Human Resources	\$471,953	\$505,884	\$454,488	\$454,488	\$471,496	\$17,008	3.74%
Total Program Budget	\$471,953	\$505,884	\$454,488	\$454,488	\$471,496	\$17,008	3.74%
General Fund Expenditures as a % of Total General Fund	1.33%	1.40%	1.02%	1.10%	1.03%		



Revenue by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Human Resources	\$326	\$1,289	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$471,627	\$504,595	\$454,488	\$454,488	\$471,496	\$17,008	3.74%
Total Resources	\$471,953	\$505,884	\$454,488	\$454,488	\$471,496	\$17,008	3.74%



Human Resources 2017 Budget

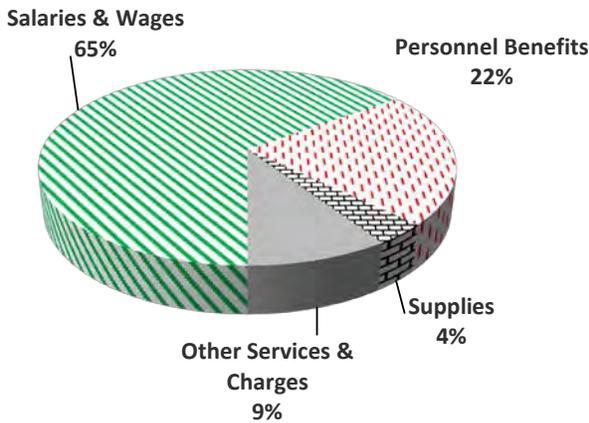
Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$282,465	\$269,656	\$295,149	\$295,149	\$305,892	\$10,743	3.64%
Personnel Benefits	\$88,936	\$89,215	\$99,544	\$99,544	\$105,181	\$5,637	5.66%
Supplies	\$26,166	\$28,281	\$14,350	\$15,650	\$16,411	\$2,061	14.36%
Other Services & Charges	\$74,386	\$118,732	\$45,445	\$44,145	\$44,012	(\$1,433)	(3.15%)
Total Expenditures	\$471,953	\$505,884	\$454,488	\$454,488	\$471,496	\$17,008	3.74%

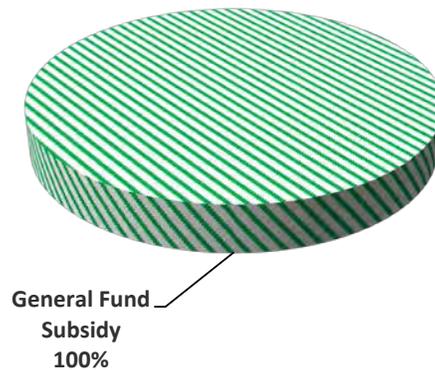
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Miscellaneous Revenue	\$326	\$1,289	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$471,627	\$504,595	\$454,488	\$454,488	\$471,496	\$17,008	3.74%
Total Resources	\$471,953	\$505,884	\$454,488	\$454,488	\$471,496	\$17,008	3.74%

Expenditures



Revenues



Budget Changes

- Increase of \$2,061 for program supplies for employee appreciation event and service awards.

**EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION &
ORGANIZATIONAL DEVELOPMENT**

This program creates an environment which attracts, retains and develops a professional and committed workforce to support delivery of the highest quality public services to Shoreline residents.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of regular staff who terminated employment during the year	7.9%	9.7%	14.0%	9.0%	9.0%
Percentage of employees who would recommend working for the City to a friend	76%	92%	92%	89%	89%
Percentage of employees who rate the City of Shoreline as one of the best organizations ("One of the best" and "Above Average") to work for compared to other organizations	63%	70%	70%	77%	77%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Ratio of human resources FTE's to total benefitted FTE's	1:44.2	1:45.2	1:45.9	1:49.6	1:49.5
Average number of working days for external recruitment (PT / FT)	65	42	42	40	40
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Salary and Benefits as a Percent of the Operating Budget	42.0%	41.6%	39.3%	42.9%	40.6%
Benefits as a percentage of Salaries & Benefits	26.0%	26.3%	27.5%	27.2%	27.9%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of position recruitments conducted (FT, PT, EH)	40	54	57	50	50



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Police



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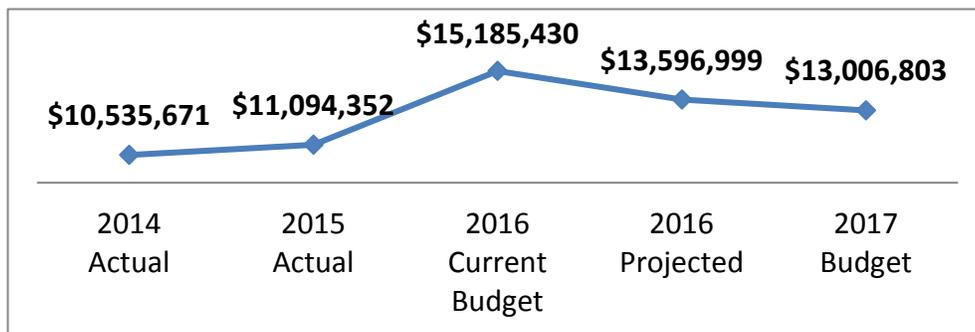
Police 2017 Budget

Department Mission Statement

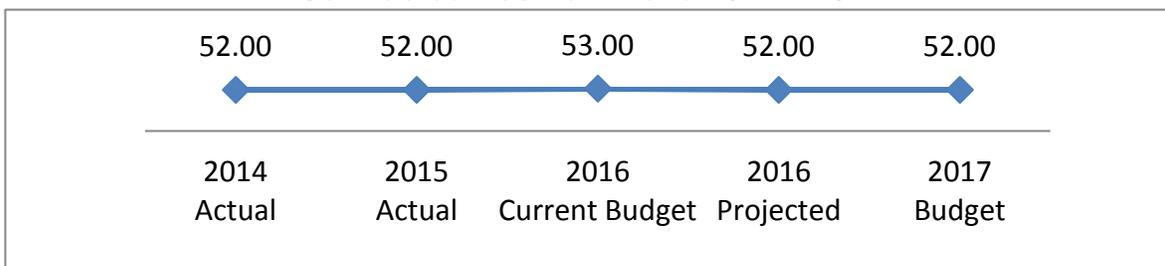
The mission of the Shoreline Police Department is to prevent crime and create an environment where people feel safe, while providing quality, professional law enforcement services designed to improve public safety.



Expenditure Comparison 2014 – 2017



Contracted Position Trend 2014 – 2017





Police 2017 Budget

Contracted Position Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Administration	6.0	6.0	6.0	6.0	6.0	-	0.00%
Community Outreach / Problem Solving	2.0	2.0	1.0	1.0	1.0	-	0.00%
Criminal Investigations Unit	5.0	5.0	5.0	5.0	5.0	-	0.00%
Special Emphasis Team	5.0	5.0	5.0	5.0	5.0	-	0.00%
Police Patrol	28.0	28.0	28.0	28.0	28.0	-	0.00%
School Resource Officer Program	1.0	1.0	1.0	1.0	1.0	-	0.00%
Special Support Services	-	-	1.0	-	-	(1.0)	(100.00%)
Police Traffic Enforcement	5.0	5.0	6.0	6.0	6.0	-	0.00%
Total Contracted FTE	52.0	52.0	53.0	52.0	52.0	(1.0)	(1.89%)

2017 Summary by Contract Positions

Position	Head Count
Police Chief	1.0
Captain	2.0
Sergeant	6.0
Detective Sergeant	1.0
SET Sergeant	1.0
Officer	29.0
School Resource Officer	1.0
Detective	4.0
SET Detective	4.0
Community Services Officer	1.0
Administrative Support II	2.0
<i>Department Total</i>	52.0



Police 2017 Budget

2016 Council Goals and Work Plan Accomplishments

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Community Outreach - Problem Solving Officer conducted 42 crime prevention meetings.
- Part -1 violent crimes were down 21%, Car Prowls -4%, Burglaries -18%, Larceny/Thefts -20%, Robbery -27%, Auto Thefts -30%.
- Conducted three Nurturing Trust workshops to develop and strengthen relationships between police and diverse members of our community.
- Issued 5,108 traffic citations focusing on neighborhoods, school zones, traffic complaints, and speed differential map.
- Worked with Cross Departmental – Safe Community Team to identify and focus on safety concerns in City, parks, and trails.

2016 Operational Accomplishments

- Average response time to priority-x, emergency calls for service was 3.51 minutes.
- Police responded to 14,871 dispatched calls for service and initiated 14,682 on views for a total of 29,553 police contacts.

2017 Council Goals and Work Plan Objectives

Goal 4: Expand the City's focus on equity and inclusion to enhance opportunities for community engagement

- Promote and conduct three Nurturing Trust workshops annually.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Identify and address crime trends by coordinating information and crime data and deploying resources in an efficient and effective manner to address criminal activity and public safety concerns.
- Partner with business community regarding communication and crime prevention efforts.
- Continue partnerships and development of best practices with Shoreline schools and Shoreline Fire to focus on school safety and response.
- Promote a sense of safety in City parks and along the Interurban Trail through visibility and interaction and by quickly addressing concerns and focusing attention on problem areas.
- Work with businesses to implement Crime Prevention Through Environmental Design (CPTED).

2017 Operational Objectives

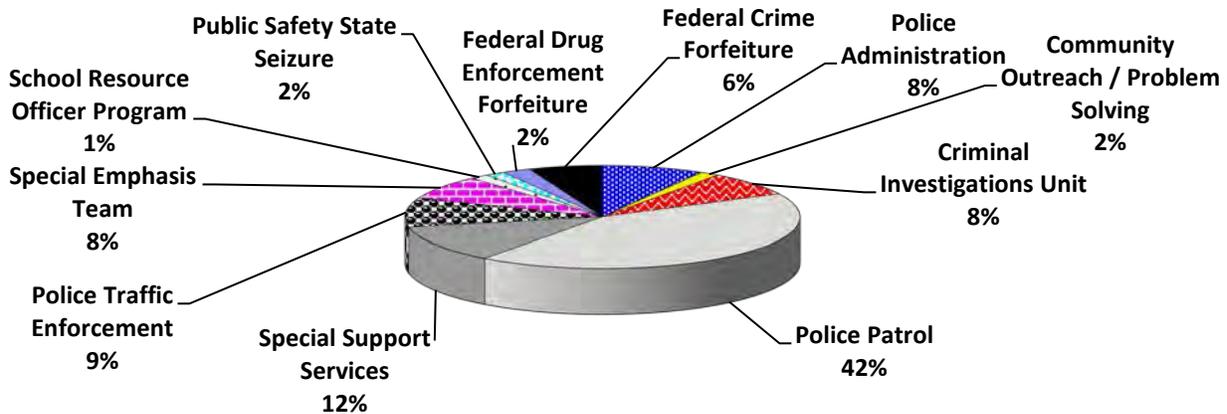
- Work towards data driven, intelligence led policing.



Police 2017 Budget

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Police Administration	\$979,022	\$1,022,399	\$1,085,781	\$1,050,795	\$1,089,257	\$3,476	0.32%
Community Outreach / Problem Solving	\$178,085	\$187,435	\$197,672	\$195,042	\$204,074	\$6,402	3.24%
Criminal Investigations Unit	\$916,408	\$929,601	\$973,035	\$948,219	\$999,327	\$26,292	2.70%
Police Patrol	\$5,224,241	\$5,133,369	\$5,361,107	\$5,224,828	\$5,528,331	\$167,224	3.12%
Special Support Services	\$1,214,272	\$1,424,108	\$2,033,358	\$2,108,781	\$1,519,709	(\$513,649)	(25.26%)
Police Traffic Enforcement	\$907,123	\$1,110,148	\$1,157,561	\$1,130,344	\$1,183,252	\$25,691	2.22%
Special Emphasis Team	\$898,643	\$913,773	\$954,908	\$934,454	\$989,202	\$34,294	3.59%
School Resource Officer Program	\$177,178	\$179,414	\$188,321	\$184,093	\$194,060	\$5,739	3.05%
Public Safety State Seizure	\$13,054	\$12,112	\$168,243	\$18,243	\$214,043	\$45,800	27.22%
Federal Drug Enforcement Forfeiture	\$5,739	\$4,931	\$263,000	\$13,000	\$300,397	\$37,397	14.22%
Federal Crime Forfeiture	\$21,906	\$177,062	\$2,802,444	\$1,789,200	\$785,151	(\$2,017,293)	(71.98%)
Total Program Budget	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)



Revenue by Program 2014 – 2017

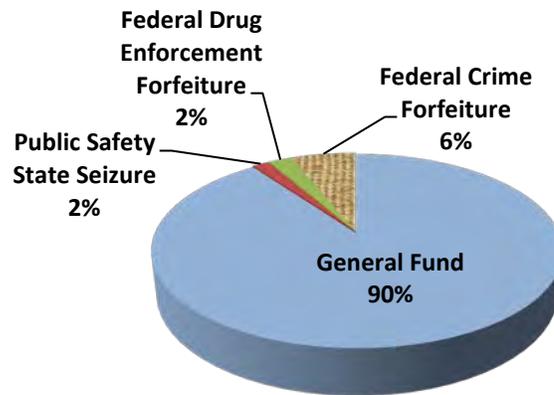
Program Revenue	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Police Administration	\$42,144	\$35,290	\$45,532	\$46,502	\$45,551	\$19	0.04%
Community Outreach / Problem Solving	\$119	\$816	\$500	\$500	\$500	\$0	0.00%
Criminal Investigations Unit	\$5,592	\$8,883	\$0	\$0	\$0	\$0	0.00%
Police Patrol	\$1,379,315	\$1,506,343	\$1,543,474	\$1,557,126	\$1,619,636	\$76,162	4.93%
Special Support Services	\$0	\$0	\$721,380	\$641,604	\$0	(\$721,380)	(100.00%)
Police Traffic Enforcement	\$9,663	\$18,114	\$20,314	\$20,314	\$10,000	(\$10,314)	(50.77%)
School Resource Officer Program	\$59,847	\$57,576	\$59,135	\$59,843	\$60,595	\$1,460	2.47%
Public Safety State Seizure	\$57,478	\$18,697	\$18,243	\$23,255	\$18,243	\$0	0.00%
Federal Drug Enforcement Forfeiture	\$114,249	\$15,823	\$28,200	\$28,200	\$13,200	(\$15,000)	(53.19%)
Federal Crime Forfeiture	\$1,653	\$1,011,070	\$978,500	\$7,756	\$201,500	(\$777,000)	(79.41%)
Total Program Revenue	\$1,670,060	\$2,672,612	\$3,415,278	\$2,385,100	\$1,969,225	(\$1,446,053)	(42.34%)
Use of Asset Seizure Fund Balances	(\$132,681)	(\$851,485)	\$2,208,744	\$1,761,232	\$1,066,648	(\$1,142,096)	(51.71%)
General Fund Subsidy	\$8,998,292	\$9,273,225	\$9,561,408	\$9,450,667	\$9,970,930	\$409,522	4.28%
Total Resources	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)



Police 2017 Budget

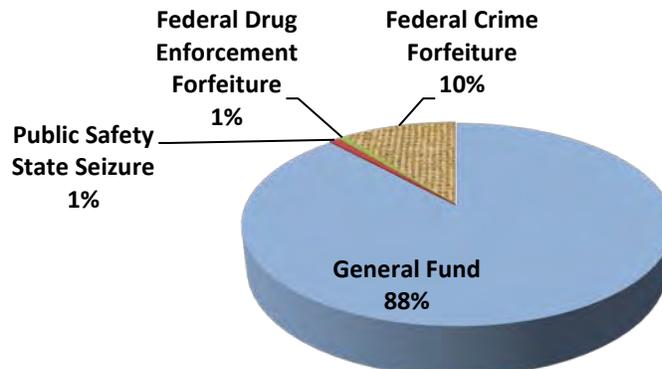
Expenditures by Fund 2014 – 2017

Expenditures By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
General Fund	\$10,494,972	\$10,900,247	\$11,951,743	\$11,776,556	\$11,707,212	(\$244,531)	(2.05%)
Public Safety State Seizure	\$13,054	\$12,112	\$168,243	\$18,243	\$214,043	\$45,800	27.22%
Federal Drug Enforcement Forfeiture	\$5,739	\$4,931	\$263,000	\$13,000	\$300,397	\$37,397	14.22%
Federal Crime Forfeiture	\$21,906	\$177,062	\$2,802,444	\$1,789,200	\$785,151	(\$2,017,293)	(71.98%)
Total Police Expenditures	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)
General Fund Expenditures as a % of Total General Fund	29.63%	30.21%	26.79%	28.59%	25.47%		



Revenue by Fund 2014 – 2017

Revenue By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
General Fund	\$1,496,680	\$1,627,022	\$2,390,335	\$2,325,889	\$1,736,282	(\$654,053)	(27.36%)
Public Safety State Seizure	\$57,478	\$18,697	\$18,243	\$23,255	\$18,243	\$0	0.00%
Federal Drug Enforcement Forfeiture	\$114,249	\$15,823	\$28,200	\$28,200	\$13,200	(\$15,000)	(53.19%)
Federal Crime Forfeiture	\$1,653	\$1,011,070	\$978,500	\$7,756	\$201,500	(\$777,000)	(79.41%)
Total Program Revenue	\$1,670,060	\$2,672,612	\$3,415,278	\$2,385,100	\$1,969,225	(\$1,446,053)	(42.34%)
Use of Fund Balances and General Fund Subsidy	\$8,865,611	\$8,421,740	\$11,770,152	\$11,211,899	\$11,037,578	(\$732,574)	(6.22%)
Total Police Resources	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)





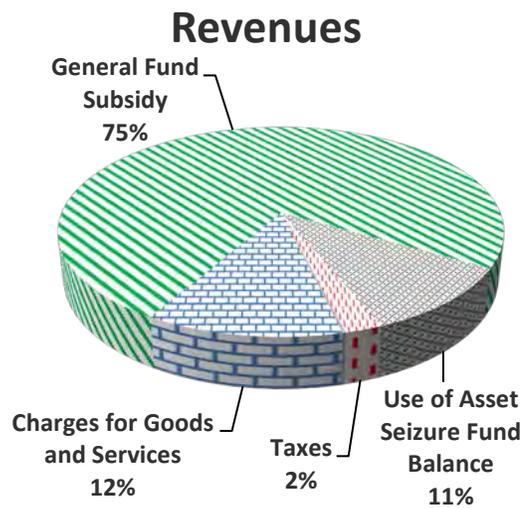
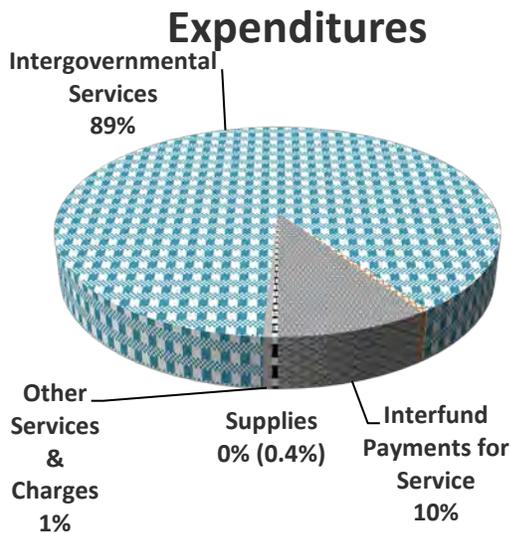
Police 2017 Budget

Expenditures by Type 2014 – 2017

Object Category	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Salaries & Wages	\$0	\$0	\$115,488	\$115,488	\$0	(\$115,488)	(100.00%)
Personnel Benefits	\$157	\$102	\$0	\$0	\$0	\$0	0.00%
Supplies	\$35,525	\$45,433	\$157,536	\$158,248	\$47,130	(\$110,406)	(70.08%)
Other Services & Charges	\$68,436	\$67,163	\$457,393	\$460,146	\$68,692	(\$388,701)	(84.98%)
Intergovernmental Services	\$10,421,501	\$10,804,592	\$11,229,750	\$11,051,098	\$11,608,433	\$378,683	3.37%
Capital Outlays	\$0	\$0	\$22,819	\$22,819	\$60,000	\$37,181	162.94%
Interfund Payments for Service	\$10,052	\$177,062	\$3,202,444	\$1,789,200	\$1,222,548	(\$1,979,896)	(61.82%)
Total Expenditures	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)

Revenue by Type 2014 – 2017

Revenue By Type	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Taxes	\$1,274,025	\$1,380,161	\$1,403,619	\$1,416,718	\$1,476,779	\$73,160	5.21%
Intergovernmental Revenues	\$184,363	\$204,420	\$844,336	\$852,821	\$207,062	(\$637,274)	(75.48%)
Charges for Goods and Services	\$34,314	\$34,855	\$135,000	\$45,961	\$45,000	(\$90,000)	(66.67%)
Fines and Forfeits	\$1,475	\$5,025	\$4,000	\$7,000	\$4,000	\$0	0.00%
Miscellaneous Revenues	\$175,883	\$1,048,151	\$1,028,323	\$62,600	\$236,384	(\$791,939)	(77.01%)
Total Revenue	\$1,670,060	\$2,672,612	\$3,415,278	\$2,385,100	\$1,969,225	(\$1,446,053)	(42.34%)
Use of Asset Seizure Fund Balance	(\$132,681)	(\$851,485)	\$2,208,744	\$1,761,232	\$1,066,648	(\$1,142,096)	(51.71%)
General Fund Subsidy	\$8,998,292	\$9,273,225	\$9,561,408	\$9,450,667	\$9,970,930	\$409,522	4.28%
Total Resources	\$10,535,671	\$11,094,352	\$15,185,430	\$13,596,999	\$13,006,803	(\$2,178,627)	(14.35%)





Police 2017 Budget

Budget Changes

Revenues

- Local Criminal Justice Funding: Revenue is projected to increase 5.2% to a total of \$1,476,779 based on taxable sales and population estimates for King County.
- Special Support: Revenue from the Department of Social and Health Services was removed as the Joint Cooperative Agreement, in which the state would pay the City \$22,500 per quarter for a 0.50 FTE of an officer to provide campus patrol and emergency police services at Fircrest School, was cancelled in February 2016.

Expenditures

- Police Contract: Negotiations for the King County Sheriff's Office (KCSO) guild contract will be underway later this year for the contract that will affect 2017. As the level of COLA for 2017 is not known, staff projects that the 2017 police services contract will total \$11.563 million, which is 3.0% more than the 2016 police services contract. The first detailed estimate will be provided by KCSO in early October.
- Removed one-time 2016 allocation in Police Special Support of \$631,380 for the Response Awareness, De-escalation and Referral (RADAR) program.
- Removed one-time 2016 allocation in Traffic Enforcement of \$10,314 for the purchase of equipment with FY14 Byrne/JAG Program funds.
- State Drug Enforcement Forfeiture Program: Funds have been budgeted for a one-time upgrade of the Special Enforcement Team's (SET) video equipment (\$17,700) and a one-time transfer to the General Capital Fund of \$195,000 to support the Police Station at City Hall project in the 2017-2022 CIP.
- Federal Drug Enforcement Forfeiture Program: Funds have been budgeted for the purchase of two "Zero" electric motorcycles for police park patrols and a one-time transfer to the General Capital Fund of \$242,397 to support the Police Station at City Hall project in the 2017-2022 CIP.
- Federal Criminal Forfeiture Program: A one-time transfer to the General Capital Fund of \$785,151 has been budgeted to support the Police Station at City Hall project in the 2017-2022 CIP.

POLICE ADMINISTRATION

Administration establishes policy and priorities in order to deliver police services in Shoreline based upon Council direction and community input.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Part I Crime Rates Per 1,000 Residents	34	34	27	32	27
Percentage of citizens who are very / somewhat satisfied with the overall quality of local police protection	75%	76%	76%	70%	70%
Percentage of residents that are very / somewhat satisfied with how much they can trust police officers	/	/	/	70%	70%
Percentage of residents that are very / somewhat satisfied with the City's efforts to prevent crime	60%	63%	63%	59%	59%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Police Costs Per Capita	\$193.72	\$197.09	\$204.13	\$207.93	\$212.16
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Police Services Contract as a percentage of the operating budget	/	29.3%	29.9%	26.7%	25.2%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of Police Contacts	24,348	28,073	29,553	30,000	30,000

POLICE PATROL

Patrol responds to calls for service, enforces criminal laws and performs self-initiating activity to keep citizens safe.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of citizens feeling safe in their neighborhood at night	69%	69%	69%	72%	72%
Response time to Priority X Calls (minutes)	3.42	3.92	3.51	3.56	3.56
Percentage of citizens feeling safe in their neighborhood during the day	91%	92%	92%	93%	93%
Response Time to Priority 1 Calls (minutes)	6.48	6.82	7.33	6.67	6.67
Response Time to Priority 2 Calls (minutes)	9.51	9.90	10.87	9.87	9.87
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of dispatched calls for service	13,139	14,873	14,871	15,000	15,000
Number of self-initiated police activities	11,209	13,200	14,682	15,000	15,000

POLICE INVESTIGATIONS CRIME ANALYSIS

To investigate crime and solve cases in order to keep the community safe.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of cases closed and cleared by arrest (Part I and Part II Crimes)	1,380	1,361	1,405	1,200	1,200
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of adult charges & arrest	1,122	1,099	1,145	1,100	1,100
Number of juvenile charges & arrest	76	63	57	55	55

POLICE TRAFFIC ENFORCEMENT

The Traffic Unit provides motorist education and enforces traffic laws, with the City of Shoreline in order to keep motorists and citizens safe.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of citizens who are very / somewhat satisfied with the enforcement of local traffic laws	65%	63%	63%	60%	60%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of collisions requiring police response	390	477	483	450	450
Number of traffic citations issued	2,492	2,810	5,108	5,000	5,000

STREET CRIME INVESTIGATIONS

The Street Crimes Unit proactively responds to crimes such as narcotics activities, code violations in the adult entertainment industry and vice activities in the City; to investigate these crimes and solve cases in order to keep the community safe and improve the quality of life for residents.

<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of assigned narcotic activity reports (neighborhood drug complaints)	85	60	55	62	62
Number of Vice arrests	13	15	30	21	21

POLICE COMMUNITY OUTREACH

Community Outreach works collaboratively with local residents, businesses, and schools in order to address issues that affect the community.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of crime prevention meetings	25	52	42	35	35



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Criminal Justice



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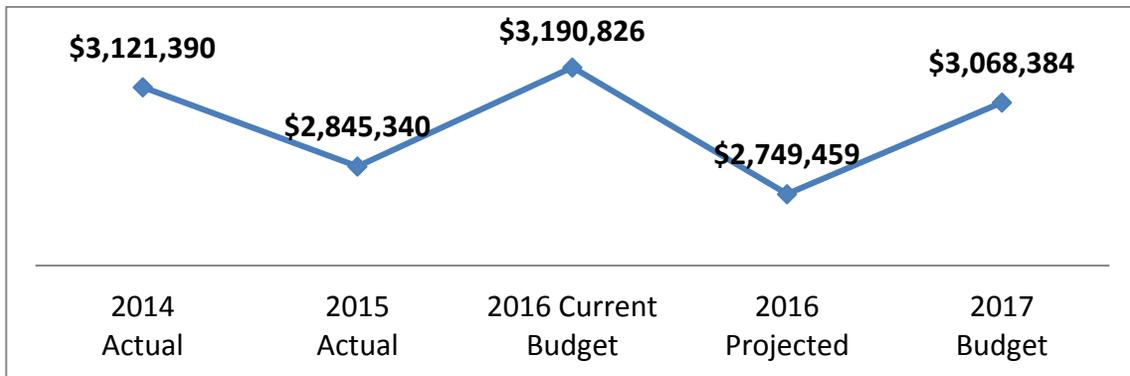
Criminal Justice 2017 Budget

Department Mission Statement

The mission of the Criminal Justice program is to provide for the fair and timely adjudication of misdemeanor cases and develop cost effective alternatives to effect the resulting judicial decisions and sentencing requirements.



Expenditures Comparison 2014 – 2017



2016 Council Goals and Work Plan Accomplishments

2016 Operational Accomplishments

- Implemented contract with Yakima County Jail for inmate housing services.
- Saved over \$200,000 with transferring a portion of City's inmates from SCORE Jail to Yakima County Jail.
- Continued tracking City's use of King County District Court to ensure high quality court services are provided for all City cases.



Criminal Justice 2017 Budget

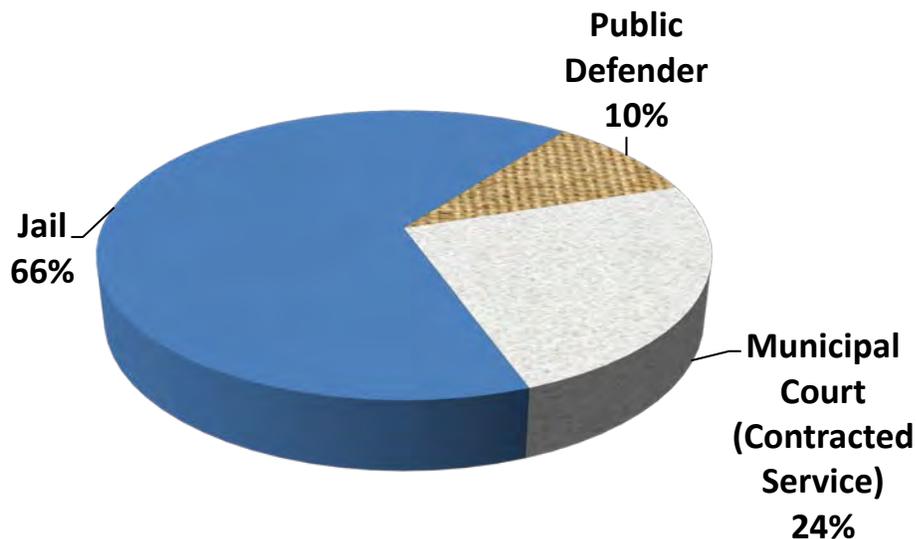
2017 Council Goals and Work Plan Objectives

2017 Operational Objectives

- Work with SCORE jail and King County District Court to enhance use of video court.
- Ensure Shoreline defendants receive high quality public defense services through City's multiple public defense providers
- Partner with District Court to ensure seamless implementation of new Case Management System
- Increase use of e-filings for infraction notices provided to King County District Court.
- Continue working to contain jail costs by tracking Shoreline's inmate population, encouraging use of alternative sentencing methods where appropriate, and minimizing number of warranted bookings into King County Jail.

Expenditures by Program 2014 – 2017

Expenditures by Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Jail	\$2,305,237	\$1,896,625	\$2,230,913	\$1,730,913	\$2,023,954	(\$206,959)	(9.28%)
Public Defender	\$220,767	\$262,309	\$309,913	\$275,432	\$294,430	(\$15,483)	(5.00%)
Municipal Court (Contracted Service)	\$595,386	\$686,406	\$650,000	\$743,114	\$750,000	\$100,000	15.38%
Total Program Budget	\$3,121,390	\$2,845,340	\$3,190,826	\$2,749,459	\$3,068,384	(\$122,442)	(3.84%)
General Fund Expenditures as a % of Total General Fund	8.81%	7.89%	7.15%	6.67%	6.68%		





Criminal Justice 2017 Budget

Revenue by Program 2014 – 2017

Revenue By Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Jail	\$128,352	\$0	\$0	\$0	\$0	\$0	0.00%
Jail Planning/Site Analysis	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Municipal Court (Contracted Service)	\$445,300	\$448,251	\$450,000	\$450,000	\$450,000	\$0	0.00%
Total Resources	\$573,652	\$448,251	\$450,000	\$450,000	\$450,000	\$0	0.00%
General Fund Subsidy	\$2,547,738	\$2,397,089	\$2,740,826	\$2,299,459	\$2,618,384	(\$122,442)	(4.47%)
Total Resources	\$3,121,390	\$2,845,340	\$3,190,826	\$2,749,459	\$3,068,384	(\$122,442)	(3.84%)

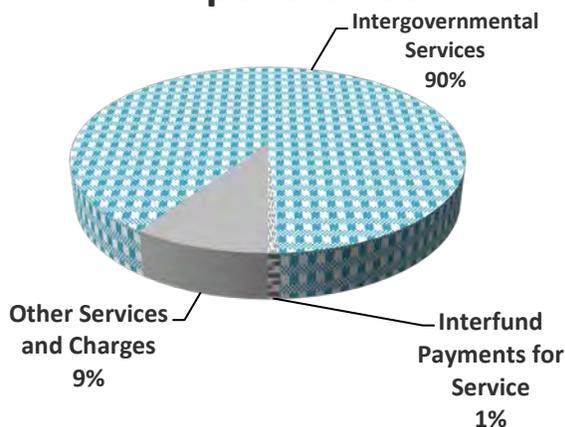
Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Other Services and Charges	\$213,579	\$256,762	\$299,913	\$270,432	\$289,180	(\$10,733)	(3.58%)
Intergovernmental Services	\$2,894,486	\$2,567,334	\$2,860,000	\$2,448,114	\$2,755,250	(\$104,750)	(3.66%)
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$13,325	\$21,244	\$30,913	\$30,913	\$23,954	(\$6,959)	(22.51%)
Total Expenditures	\$3,121,390	\$2,845,340	\$3,190,826	\$2,749,459	\$3,068,384	(\$122,442)	(3.84%)

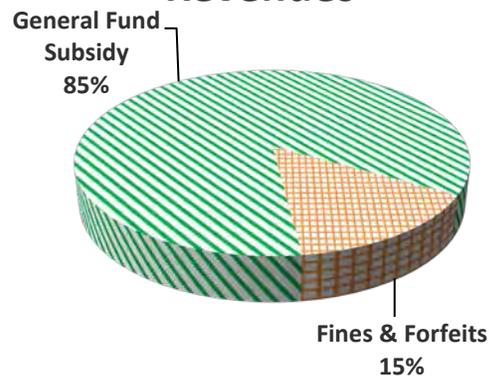
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Changed
Intergovernmental Revenues	\$128,352	\$0	\$0	\$0	\$0	\$0	0.00%
Charges for Goods and Services	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Fines & Forfeits	\$445,300	\$448,251	\$450,000	\$450,000	\$450,000	\$0	0.00%
Total Revenue	\$573,652	\$448,251	\$450,000	\$450,000	\$450,000	\$0	0.00%
General Fund Subsidy	\$2,547,738	\$2,397,089	\$2,740,826	\$2,299,459	\$2,618,384	(\$122,442)	(4.47%)
Total Resources	\$3,121,390	\$2,845,340	\$3,190,826	\$2,749,459	\$3,068,384	(\$122,442)	(3.84%)

Expenditures



Revenues





Criminal Justice 2017 Budget

Budget Changes

Revenues and Expenditures

- Projections for the 2017 budget are based on activity trends over the last couple of years, the number of guaranteed beds at the South Correctional Entity (SCORE), and an inflation rate factor outlined in the interlocal agreement (ILA) with King County. The current contract with SCORE is being continued as the City's primary booking facility; however, beginning in 2016 inmates serving a sentence longer than three days are being housed at Yakima County Jail. The daily cost for housing inmates at Yakima is roughly half that for SCORE. To ensure that housing sentenced inmates at Yakima County Jail has a positive net impact on the City's budget, the number of guaranteed beds at SCORE for which the City is billed whether they are used or not was reduced in 2016.
- Increase in the proposed 2017 King County District Court costs due to increased use of court services related to an increase in citations issued.

JAIL

The Jail program accounts for the costs of screening, booking and imprisonment of misdemeanor offenders. This service is provided through interlocal agreements with the King County, SCORE, and Yakima County Jail. From 2011 through 2014, this service was provided through interlocal agreements with King County and Snohomish County.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average cost per jail day used	\$70.55	\$118.93	\$99.19	\$92.10	\$96.57
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Actual average jail days used per inmate	/	13.6	6.0	N/A	N/A
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Total jail days used	16,296	15,411	17,054	16,500	17,500

PUBLIC DEFENDER

The Public Defender provides legal representation for indigent criminal defendants.

<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of cases represented	813	800	750	775	775



***Parks, Recreation
and Cultural
Services***



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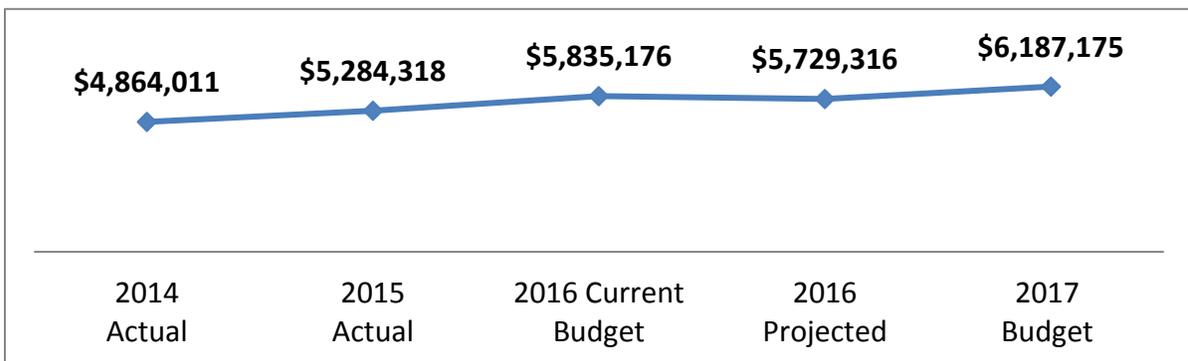
Parks, Recreation and Cultural Services 2017 Budget

Department Mission Statement

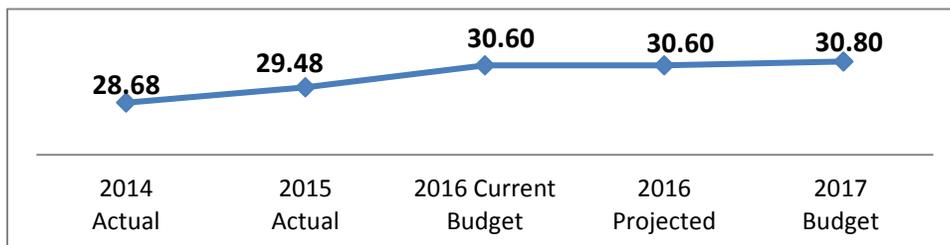
Provide life-enhancing experiences and promote a healthy community, and to bring our culture to life and transfer it to the next generation.



Expenditure Comparison 2014 – 2017



Staffing Trend 2014 – 2017





Parks, Recreation and Cultural Services 2017 Budget

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Administration	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Athletic Field Maintenance	2.10	2.22	4.80	4.80	0.00	(4.80)	(100.00%)
Parks & Athletic Field Maint.	0.00	0.00	0.00	0.00	4.15	4.15	0.00%
Parks & Open Space	6.38	7.06	4.15	4.15	0.00	(4.15)	(100.00%)
Trees, Trails & Natural Area Maint.	0.00	0.00	0.00	0.00	4.35	4.35	0.00%
Aquatics	5.43	5.43	5.43	5.43	5.38	(0.05)	(0.92%)
Recreation Facility Rental	0.33	0.33	0.65	0.65	1.20	0.55	84.62%
General Recreation	4.50	4.50	5.50	5.50	5.75	0.25	4.55%
Teen Recreation	4.05	4.05	4.18	4.18	4.13	(0.05)	(1.20%)
Cultural Services	1.40	1.40	1.40	1.40	1.35	(0.05)	(3.57%)
Capital Projects	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Total FTE	28.68	29.48	30.60	30.60	30.80	0.20	0.65%

2017 Summary by Positions and FTEs

Position	Head Count	FTE
Parks Director	1	1.00
Recreation Superintendent	1	1.00
PRCS Supervisor – Recreation	2	1.83
PRCS Supervisor 2 – Recreation	1	1.00
PRCS Supervisor 2 – Aquatics	1	1.00
Administrative Assistant I	2	1.50
Administrative Assistant II	2	2.00
Administrative Assistant III	1	1.00
Special Events Coordinator	1	1.00
Recreation Specialist II	5	4.40
Recreation Specialist III – Aquatics	1	1.00
PRCS Rental & System Coordinator	1	1.00
Parks Superintendent	1	1.00
Senior Parks Maintenance Worker	1	1.00
Parks Maintenance Worker I	2	2.00
Parks Maintenance Worker II	5	5.00
Parks and Recreation Project Coordinator	1	1.00
Senior Lifeguard	4	3.08
<i>Department Total</i>	33	30.80



Parks, Recreation and Cultural Services 2017 Budget

2016 Council Goals and Work Plan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Repaved Richmond Highlands Recreation Center and Hamlin Park parking lots.
- Completed major maintenance at Shoreline Pool to meet health and safety codes and extend pool's useful life.

Goal 3: Prepare for two light rail stations

- Completed public input and initial draft of Parks and Open Space Plan for station areas.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Completed Crime Prevention through Environmental Design (CPTED) improvements at Paramount Open Space Park and Richmond Highlands Recreation Center.

2016 Operational Accomplishments

- Expanded the Hang Time partnership with Shoreline School District and YMCA to Einstein Middle School.
- Expanded summer camp opportunities through addition of new Outdoor Camp (OC).
- Installed new banners along mile 3 of Aurora and replaced banners along miles 1 and 2.
- Created a new mural on west exterior wall of Shoreline Pool.
- Inventoried and assessed park system assets for inclusion into the CityWorks asset management system.
- Implemented new recreation scheduling software.

2017 Council Goals and Work Plan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Complete risk assessment for parks assets
- Complete implementation of CityWorks asset management system

Goal 3: Prepare for two Shoreline light rail stations

- Complete Parks and Open Space Plan for station areas.
- Complete proposal for park impact fees.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Complete CPTED improvements at one additional park.

2017 Operational Objectives

Complete Parks Recreation and Open Space (PROS) Plan Update and begin implementation

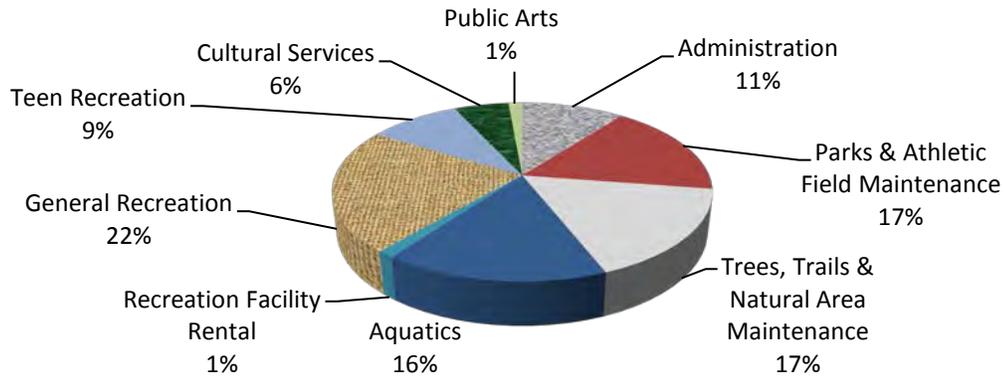
- Complete Public Art Plan and begin implementation.
- Begin process for accreditation by Commission for the Accreditation of Parks and Recreation Agencies (CAPRA).
- Identify and begin plans for a significant permanent art installation.
- Complete Twin Ponds field and lighting renovations.



Parks, Recreation and Cultural Services 2017 Budget

Expenditure by Program 2014 – 2017

Expenditures By Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Administration	\$562,276	\$627,302	\$695,965	\$679,614	\$646,100	(\$49,865)	(7.16%)
Parks & Athletic Field Maintenance	\$734,390	\$892,774	\$1,051,209	\$1,032,417	\$1,049,866	\$0	0.00%
Trees, Trails & Natural Area Maintenance	\$734,390	\$814,746	\$970,430	\$950,592	\$1,024,201	\$53,771	5.54%
Aquatics	\$891,169	\$892,042	\$923,507	\$834,222	\$998,161	\$74,654	8.08%
Recreation Facility Rental	\$137,680	\$78,029	\$80,779	\$81,825	\$76,417	(\$4,362)	(5.40%)
General Recreation	\$1,044,876	\$1,157,783	\$1,125,589	\$1,165,417	\$1,388,275	\$262,686	23.34%
Teen Recreation	\$437,332	\$457,335	\$562,897	\$552,913	\$575,055	\$12,158	2.16%
Cultural Services	\$289,727	\$310,082	\$340,585	\$340,595	\$342,520	\$1,935	0.57%
Public Arts	\$32,172	\$54,226	\$84,216	\$91,721	\$86,580	\$2,364	2.81%
Total Expenditure	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%



Revenue by Program 2014 – 2017

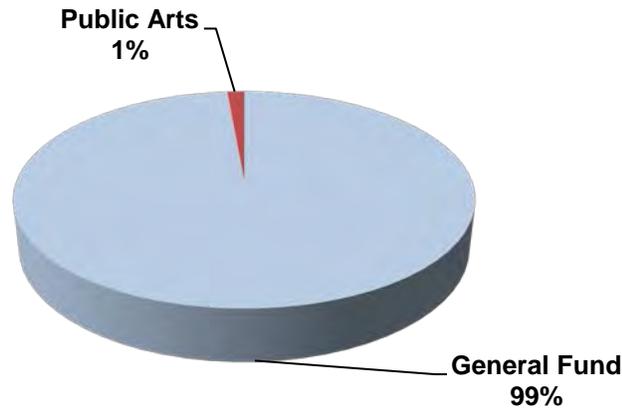
Revenues By Program	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Administration	(\$18,581)	(\$9,498)	(\$32,028)	(\$29,628)	(\$31,676)	\$352	(1.10%)
Parks & Athletic Field Maintenance	\$271,530	\$293,965	\$285,891	\$298,106	\$289,074	\$3,183	1.11%
Trees, Trails & Natural Area Maintenance	\$49,692	\$50,758	\$54,767	\$53,734	\$65,624	\$10,857	19.82%
Aquatics	\$378,444	\$401,483	\$208,540	\$175,357	\$377,750	\$169,210	81.14%
Recreation Facility Rental	\$224,130	\$245,548	\$233,650	\$246,850	\$237,424	\$3,774	1.62%
General Recreation	\$662,332	\$775,387	\$716,401	\$805,123	\$797,764	\$81,363	11.36%
Teen Recreation	\$39,647	\$45,067	\$41,434	\$42,477	\$43,069	\$1,635	3.95%
Cultural Services	\$27,088	\$24,804	\$26,700	\$26,700	\$26,700	\$0	0.00%
Public Arts	\$13,893	\$4,111	\$6,500	\$8,000	\$8,000	\$1,500	23.08%
Total Operations Revenue	\$1,648,175	\$1,831,625	\$1,541,855	\$1,626,719	\$1,813,729	\$271,874	17.63%
General Fund Subsidy	\$3,197,557	\$3,402,578	\$4,215,605	\$4,018,876	\$4,294,866	\$79,261	1.88%
Use of Public Arts Fund Balance	\$18,279	\$50,115	\$77,716	\$83,721	\$78,580	\$864	0.00%
Total Resources	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%



Parks, Recreation and Cultural Services 2017 Budget

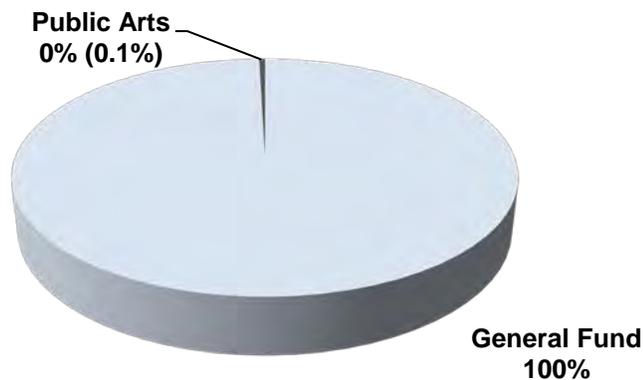
Expenditures by Fund 2014 – 2017

Expenditures By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$4,831,839	\$5,230,092	\$5,750,960	\$5,637,595	\$6,100,595	\$349,635	6.08%
Public Arts	\$32,172	\$54,226	\$84,216	\$91,721	\$86,580	\$2,364	2.81%
Total Parks Budget	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%
General Fund Expenditures as a % of Total General Fund	13.73%	14.65%	13.08%	13.91%	13.46%		



Revenue by Fund 2014 – 2017

Revenues By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$1,634,282	\$1,827,514	\$1,535,355	\$1,618,719	\$1,805,729	\$270,374	17.61%
Public Arts	\$13,893	\$4,111	\$6,500	\$8,000	\$8,000	\$1,500	23.08%
General Fund Subsidy	\$3,197,557	\$3,402,578	\$4,215,605	\$4,018,876	\$4,294,866	\$204,071	6.66%
Use of Public Arts Fund Balance	\$18,279	\$50,115	\$77,716	\$83,721	\$78,580	(\$60,716)	0.00%
Total Parks Revenue	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%





Parks, Recreation and Cultural Services 2017 Budget

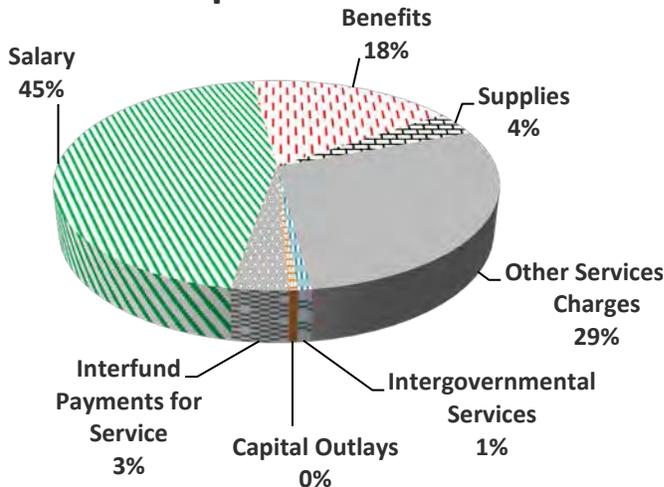
Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salary	\$2,379,124	\$2,481,667	\$2,684,570	\$2,597,797	\$2,792,033	\$107,463	4.00%
Benefits	\$845,373	\$964,121	\$1,031,831	\$992,702	\$1,092,856	\$61,025	5.91%
Supplies	\$186,539	\$187,583	\$245,661	\$240,124	\$227,572	(\$18,089)	(7.36%)
Other Services & Charges	\$1,310,496	\$1,431,705	\$1,680,729	\$1,624,889	\$1,774,344	\$93,615	5.57%
Intergovernmental Services	\$28,102	\$36,058	\$48,299	\$48,718	\$49,543	\$1,244	2.58%
Capital Outlays	\$0	\$54,403	\$40,000	\$44,000	\$33,300	(\$6,700)	(16.75%)
Interfund Payments for Service	\$114,377	\$128,781	\$104,086	\$181,086	\$217,527	\$113,441	108.99%
Total Parks Expenditures	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%

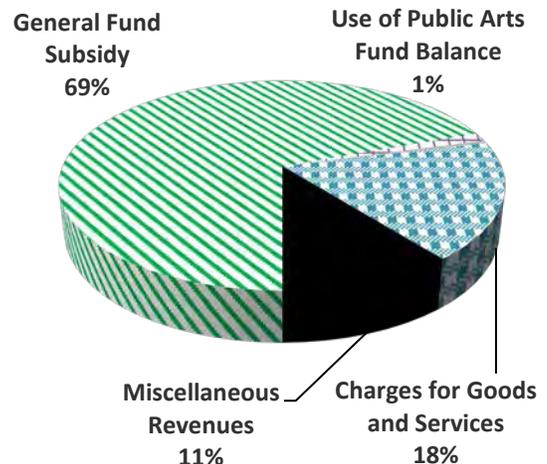
Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Licenses and Permits	\$293	\$926	\$600	\$900	\$900	\$300	50.00%
Intergovernmental Revenues	\$36,920	\$37,702	\$19,560	\$53,083	\$29,160	\$9,600	49.08%
Charges for Goods and Services	\$1,385,673	\$1,547,625	\$869,290	\$933,002	\$1,121,947	\$252,657	29.06%
Fines	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$216,118	\$242,518	\$652,405	\$639,734	\$661,722	\$9,317	1.43%
Other Financing Sources	\$9,171	\$2,854	\$0	\$0	\$0	\$0	0.00%
Total Parks Revenue	\$1,648,175	\$1,831,625	\$1,541,855	\$1,626,719	\$1,813,729	\$271,874	17.63%
General Fund Subsidy	\$3,197,557	\$3,402,578	\$4,215,605	\$4,018,876	\$4,294,866	\$79,261	1.88%
Use of Public Arts Fund Balance	\$18,279	\$50,115	\$77,716	\$83,721	\$78,580	\$864	1.11%
Total Parks Resources	\$4,864,011	\$5,284,318	\$5,835,176	\$5,729,316	\$6,187,175	\$351,999	6.03%

Expenditures



Revenues





Parks, Recreation and Cultural Services 2017 Budget

Budget Changes

Expenditures

- Removed one-time supplemental appropriations in Parks Administration's Professional Services budget of \$20,000 for support in developing a Park Impact Fee proposal and \$35,000 for support in compiling an asset inventory of parks assets.
- Removed one-time supplemental appropriations in Parks Operations' Professional Services budget for Emergency/Hazardous Tree Removal (\$105,000)
- Increased Parks Operations' staff by 0.20 FTE Park Maintenance Worker I to maintain the surface water utility network that is located and integral to the health of the City's overall stormwater system (\$15,903).
- Increased Parks Operations' professional services budget for repairs needed at Hillwood, Paramount School, Shoreview and Sunset Parks to meet National Pollutant Discharge Elimination System (NPDES) requirements (\$18,800), street tree maintenance (\$47,500), animal control leash enforcement contract (\$5,695), and vactoring services (\$3,100), and the utilities budget for Kruckeberg (\$7,235).
- The increase in the Aquatics budget is attributable to a return to normal expenditures in 2017 as the Shoreline Pool was closed while major maintenance and improvements to extend its life were being performed in 2016.
- Increased the General Recreation professional services budget by \$39,405 to keep in line with additional programs being offered under contract and moved \$95,708 of funding for the Senior Center from the Human Services program in the Community Services Department.
- Increased General Recreation's budget to expand Camp Shoreline to meet the ongoing demands for the outdoor camp experience at Hamlin Park that was offered for the first time in 2016. This increase will be off-set by Camp revenues.

Revenues

- Parks Operations will receive rent revenue from the Surface Water Utility for surface water facilities located within parks.
- The increase in the Aquatics budget is attributable to a return to normal collections in 2017 as the Shoreline Pool was closed while major maintenance and improvements to extend its life were being performed in 2016.
- The increase in the General Recreation is attributable to increased program offerings under contract and the expansion of Camp Shoreline at Hamlin Park.

PARKS ADMINISTRATION

Administer a full service Parks, Recreation and Cultural Services Department and provide long term planning and capital project oversight of park projects to support community use and meet public recreation needs of the community and provides support to the Shoreline Library Board.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Park acreage per thousand population	7.75	7.70	7.65	7.58	7.51
Percentage of citizens who are very / somewhat satisfied with the quality of City parks, programs, and facilities	87%	87%	92%	83%	83%
<i>EFFICIENCY</i>	2013	2014	2015	2016 Est.	2017 Proj.
Recreation and athletic programming cost recovery percentage	63.9%	63.4%	67.0%	69.1%	57.5%
Parks Administration as a percent of the total Parks budget	11.32%	11.56%	11.87%	11.86%	10.44%
<i>INPUT</i>	2013	2014	2015	2016 Est.	2017 Proj.
Number of volunteer hours	/	/	5,598	6,000	6,000

ATHLETIC FIELD MAINTENANCE & OPERATIONS

Provide stewardship for the City's athletic fields and to create safe recreational opportunities for the well-being and enjoyment of the public.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of residents who are very / somewhat satisfied with outdoor athletic fields	76%	76%	76%	76%	76%
<i>EFFICIENCY</i>	2013	2014	2015	2016 Est.	2017 Proj.
Program revenue as a percent of program expense	N/A	37.0%	32.9%	28.9%	27.5%
<i>WORKLOAD</i>	2013	2014	2015	2016 Est.	2017 Proj.
Number of baseball game field preps provided	/	/	603	603	603
Number of baseball practice field preps provided	/	/	597	597	597
Number of hours of adult field rentals	5,600	4,926	4,803	4,000	3,900
Number of hours of youth field rentals	12,000	13,365	12,911	14,500	14,200

PARKS AND OPEN SPACE MAINTENANCE PROGRAM

Provide stewardship for the City's parks and open space system, including the preservation of important natural areas, the enhancement of quality parks, and to create safe recreational and educational opportunities for the well-being and enjoyment of the public.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of residents who are very / somewhat satisfied with maintenance of public trees along City streets	62%	64%	64%	55%	55%
Percentage of residents who are very / somewhat satisfied with maintenance of City parks	86%	86%	86%	85%	85%
Percentage of residents who are very / somewhat satisfied with maintenance of City playgrounds	85%	83%	83%	85%	85%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average Annual cost per acre of park property maintained	\$3,566	\$4,134	\$4,895	\$4,801	\$5,022
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Total Cost of Contracted Maintenance Services	\$283,640	\$296,937	\$331,151	\$302,643	\$302,643
Total Cost of Contracted Tree Care Services	/	/	/	\$124,771	\$124,771

AQUATICS

Provide safe, healthy, accessible and affordable programs and services for the Shoreline community. Provide diverse, life-long activities that meet evolving community needs in the areas of water safety, swimming skills, athletics, health, fitness, psychological well-being, certifications and recreational aquatics.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of residents who are very / somewhat satisfied with the City swimming pool	65%	63%	63%	61%	61%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Program Revenue as a percentage of program costs	41.8%	42.5%	45.0%	21.0%	37.8%
Revenue per hour of Shoreline Pool operation	\$79.25	\$75.42	\$84.97	\$57.59	\$82.12
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of drop-in participants	31,410	33,546	30,881	12,000	32,000
Drop-in participants per hour of drop-in opportunity.	13.64	12.98	12.48	10.50	12.50
Number of hours of drop-in opportunities (Lap & Rec Swim, Aerobic)	2,303	2,584	2,474	1,765	2,000
Total Number of hours of pool operation	4,466	5,018	4,725	3,045	4,600
Number of pool rental hours.	3,952	4,220	4,129	1,758	4,250
Number of hours of course instruction	4,115	4,311	3,925	2,851	3,925
Number of course participants	3,873	4,587	4,364	1,800	4,500

RECREATION FACILITY RENTAL PROGRAM

Provide opportunities for Shoreline residents to use recreational facilities and picnic shelters for special events.

WORKLOAD	2013	2014	2015	2016 Est.	2017 Proj.
Synthetic Field Turf - Adult (Hours)	/	2,975	3,200	2,900	2,600
Park & Open Space Permits (Hours)	/	/	/	260	300
Other Fields - Youth (Hours)	/	1,950	1,930	1,850	1,850
Synthetic Field Turf - Youth (Hours)	/	4,030	3,900	4,100	3,800
Concession Permits (Hours)	/	/	/	1,900	2,000
Other Fields - Adult (Hours)	/	105	95	90	90
Baseball Fields - Adult (Hours)	/	1,250	1,400	1,100	1,100
Soccer Field Rentals (Hours)	8,500	9,580	9,000	9,000	9,000
Spartan Recreation Center (Hours)	3,100	3,222	2,769	2,800	2,800
Picnic Shelter Rentals (Hours)	2,000	2,175	2,872	2,800	2,800
Baseball / Softball Field Rentals (Hours)	9,000	8,779	8,134	9,500	9,500
Baseball Fields - Youth (Hours)	/	9,090	8,245	8,500	8,500
Richmond Highlands Recreation Center (Hours)	280	278	232	260	260

GENERAL RECREATION PROGRAMS

Develop and implement comprehensive recreation programs, services, and events targeting all ages and abilities, and a variety of special interests throughout the year to meet the needs of the community.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of residents who are very / somewhat satisfied with the quality of City parks, programs and facilities	87%	87%	87%	83%	83%
Percentage of residents who are very / somewhat satisfied with the variety of recreation programs	67%	65%	65%	69%	69%
Percentage of residents who are very / somewhat satisfied with the fees charged for recreation programs	61%	58%	58%	66%	66%
Percentage of residents who are very / somewhat satisfied with the ease of registering for programs	70%	66%	66%	68%	68%
Percentage of class sessions, i.e. pre-ballet has 10 sessions = 10 classes, that were held that were offered	80%	80%	85%	85%	85%
Percentage of customers rating the quality of the programs as good or excellent	95%	95%	94%	95%	95%
Percentage of residents who participated in recreational programming offered by the City	77%	78%	68%	78%	78%
<i>EFFICIENCY</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percent of general recreation program budget supported by fees.	63.9%	63.4%	67.0%	69.1%	57.5%
Shoreline/Lake Forest Park Senior Center Contribution per capita	\$1.80	\$1.78	\$1.77	\$2.23	\$2.21
<i>WORKLOAD</i>	2013	2014	2015	2016 Est.	2017 Proj.
Number of adult participants	35,000	36,784	46,489	45,000	45,000
Number of visits to adult programs	185	185	343	325	340
Number of preschool recreational classes held	135	135	101	110	110
Number of visits to preschool programs	/	12,286	12,783	12,700	12,700

<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>	<i>Est.2017</i>	<i>Proj.</i>
Number of visits to youth programs	/	39,308	53,573	53,000	53,000	
Number of youth recreational classes held	350	350	224	220	225	

TEEN AND YOUTH DEVELOPMENT PROGRAMS

The Teen and Youth Development Program helps youth in the community make successful life choices by being positive role models and offering diverse, challenging, safe and innovative programs.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of Assessed Items receiving a grade of 3 or higher on 4 main YPQA scales for all assessed program offerings	85%	85%	85%	80%	85%
<i>WORKLOAD</i>	2013	2014	2015	2016 Est.	2017 Proj.
Number of program hours	2,850	2,850	2,850	3,300	3,400
Total number of all visits	30,500	27,117	28,450	31,270	31,270
Number of visits in the Teen Late Night Programs	7,240	9,332	9,865	10,130	10,130
Number of visits to all Youth and Teen Development Programs excluding Late Night	18,927	17,785	18,585	21,140	21,140

CULTURAL SERVICES

The Cultural Services Program provides a variety of community services and events: Celebrate Shoreline, Summer Lunchtime Music Series, Swingin' Summer Eve, Hamlin Haunt, Healthy City, and financial contributions to the Arts Council and Shoreline Museum.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Shoreline Historical Museum contribution per capita	\$1.13	\$1.12	\$1.11	\$1.10	\$1.10
Shoreline / Lake Forest Park Arts Council contribution per capita	\$1.13	\$1.12	\$1.11	\$1.10	\$1.10
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Amount of sponsorship dollars for Celebrate Shoreline	\$16,300	\$16,000	\$14,390	\$14,460	\$16,000
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Summer lunchtime event attendance	2,500	2,600	2,600	2,600	2,600
Swingin' Summer Eve attendance	1,400	1,400	1,800	1,800	1,800
Monster Mash Dash Participants	400	400	500	500	500
Hamlin Haunt attendance	1,200	1,200	1,800	1,800	1,800



***Planning and
Community
Development***



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Planning and Community Development 2017 Budget

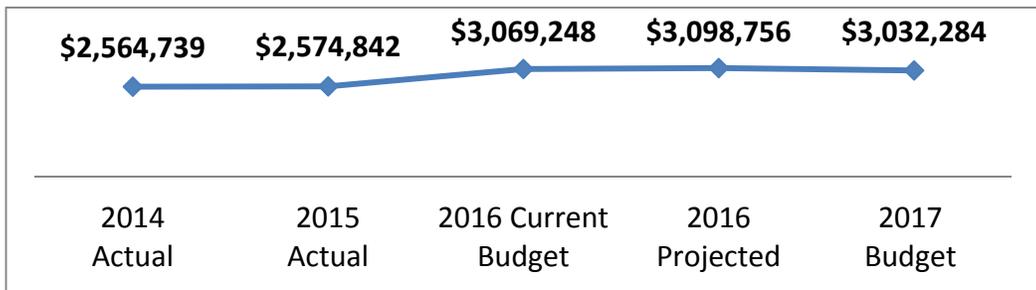
Department Mission Statement

Our mission is to ensure that the natural and built environments are healthy, safe, and reflect the community's vision by providing exceptional customer service, listening to our customers and citizens, and proactively solving problems.

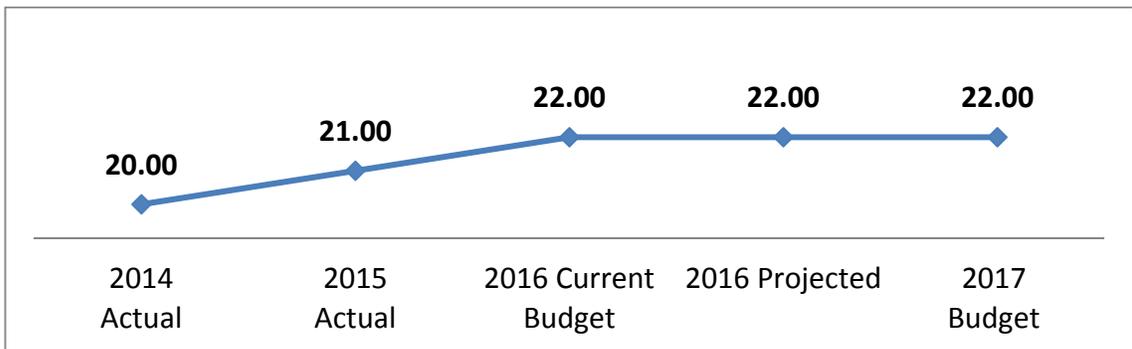
Planning and Community Development
Rachael Markle - Planning and Community Development Director (206) 801-2531

Permit Services 5.77 FTE	Code Enforcement 1.66 FTE	City Planning 7.0 FTE	Building and Inspections 5.75 FTE	P&CD Administrative Services 1.82 FTE
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Expenditure Comparison 2014 – 2017



Staffing Trend 2014 – 2017





Planning and Community Development 2017 Budget

Position Summary by Program 2014 – 2017

Programs	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Permit Services	4.97	4.47	5.87	5.87	5.77	(0.10)	(1.7%)
Code Enforcement	1.50	1.66	1.66	1.66	1.66	0.00	0.0%
City Planning	6.36	7.35	6.95	6.95	7.00	0.05	0.7%
Building & Inspections	5.35	5.7	5.70	5.70	5.75	0.05	0.9%
P&CD Administrative Services	1.82	1.82	1.82	1.82	1.82	0.00	0.0%
Total FTE	20.00	21.00	22.00	22.00	22.00	0.00	0.0%

2017 Summary of Positions and FTEs

Position	Head Count	FTE
Planning & Community Development Director	1	1.00
Planning Manager	1	1.00
Management Analyst	1	1.00
Permit Services Manager	1	1.00
Senior Planner	2	2.00
Building Official	1	1.00
Associate Planner	3	3.00
Assistant Planner	1	1.00
Plans Examiner II	1	1.00
Plans Examiner III	1	1.00
Structural Review Plans Examiner	1	1.00
Combination Inspector	2	2.00
Code Enforcement Officer	1	1.00
Technical Assistant	3	3.00
Administrative Assistant II	1	1.00
Administrative Assistant III	1	1.00
<i>Department Total</i>	22	22.00

2016 Council Goals and Work Plan Accomplishments

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Completed permitting and inspection cost recovery study, which evaluated appropriate fees for permits and implementation methods to capture fees and inspections more accurately.
- Continued building new permit, code enforcement, and customer interface system.
- Prepared amendments to Development Code to remove regulatory barriers and to support Vision 2029 and Comprehensive Plan objectives.



Planning and Community Development 2017 Budget

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Prepared Critical Areas Ordinance to meet state mandate using best available science.
- Adopted Light Rail Station and Guideway Technical Requirements (NFPA130).
- Continued to be a regional leader in environmental sustainability by adopting development code standards for critical areas, Built Green, and policies and programs for both Living Building Challenge and District Energy.
- Advanced Solarize Shoreline Program to increase solar in Shoreline.
- Received award from Environmental Protection Agency for climate action work.
- Completed LiDar slope failure analysis.

Goal 3: Prepare for two Shoreline light rail stations

- Completed Final Environmental Impact Statement and adopted subarea plan, planned action ordinance, and the associated zoning and development regulations for the 145th Street Light Rail Station Subarea.
- Partnered with Sound Transit to host a public meeting to review the design of light rail stations, garages, and associated facilities.
- Adopted Development Code amendments to implement design and construction of light rail systems and facilities.
- Received Governor's Smart Communities Award for public involvement process for 185th Street Station Subarea Plan.
- Received Futurewise Livable Communities award for 185th Street Station Subarea Plan.

2017 Council Goals and Work Plan Objectives

Goal 1: Strengthen Shoreline's economic base to maintain the public services that the community expects

- Complete implementation of new permit, code enforcement, and customer interface tracking system and electronic plan submittal.
- Complete City's Vegetation Management Plan and corresponding regulations.
- Standardize zoning and building plan review processes.

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Ensure adopted updated Surface Water and Transportation Master Plans, and Parks, Recreation and Open Space Plan comply with Comprehensive Plan.
- Move department to third floor of City Hall and revitalize permit center with a new concept and design for serving permit customers.
- Incorporate wastewater permitting and inspection services into City operations.

Goal 3: Prepare for two Shoreline light rail stations

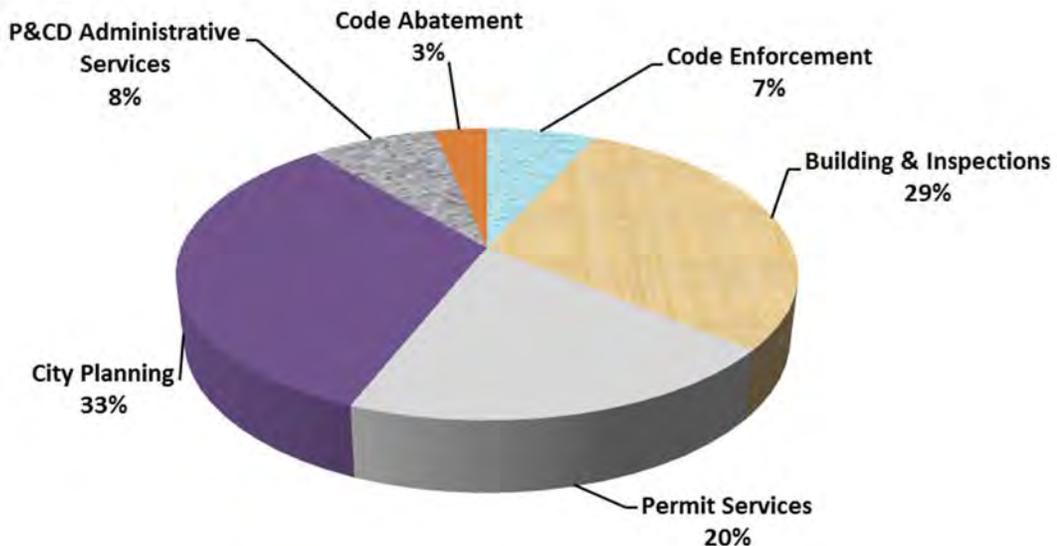
- Review and issue land use approvals and permits for light rail construction.
- Implement light rail station subarea plans.
- Partner with Sound Transit to host three public open houses for light rail station designs.
- Develop Affordable Housing Program that provides local options for managing mandatory or incentive backed affordable units.



Planning and Community Development 2017 Budget

Expenditure by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Code Enforcement	\$165,158	\$190,676	\$200,897	\$200,897	\$206,034	\$5,137	2.56%
Building & Inspections	\$673,079	\$780,780	\$839,367	\$894,233	\$890,410	\$51,043	6.08%
Permit Services	\$481,666	\$467,169	\$570,416	\$555,808	\$602,271	\$31,855	5.58%
City Planning	\$1,040,275	\$921,623	\$1,127,474	\$1,121,114	\$994,750	(\$132,724)	(11.77%)
P&CD Administrative Services	\$193,106	\$203,964	\$231,094	\$226,704	\$238,819	\$7,725	3.34%
Code Abatement	\$11,455	\$10,630	\$100,000	\$100,000	\$100,000	\$0	0.00%
Total Program Budget	\$2,564,739	\$2,574,842	\$3,069,248	\$3,098,756	\$3,032,284	(\$36,964)	(1.20%)



Revenue by Program 2014 – 2017

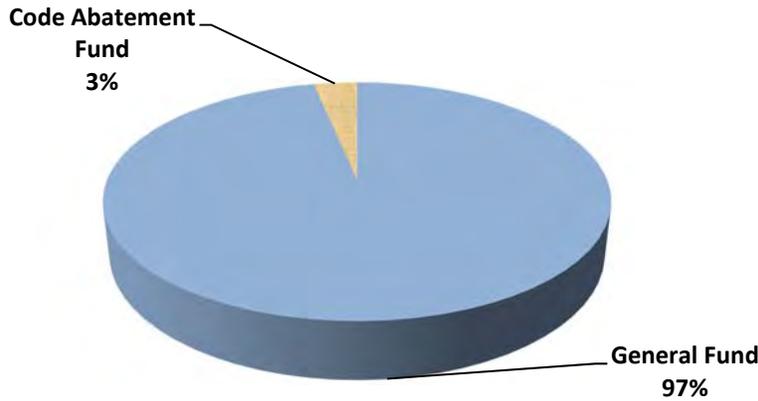
Program Revenue	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Building & Inspections	\$805,913	\$747,868	\$671,100	\$797,731	\$759,767	\$88,667	13.21%
Permit Services	\$538,833	\$499,531	\$447,400	\$531,820	\$506,511	\$59,111	13.21%
City Planning	\$159,106	\$188,870	\$86,500	\$167,500	\$116,500	\$30,000	34.68%
Code Abatement	\$13,934	(\$67)	\$80,550	\$104,843	\$80,550	\$0	0.00%
Total Program Revenue	\$1,517,786	\$1,436,202	\$1,285,550	\$1,601,894	\$1,463,328	\$177,778	13.83%
General Fund Subsidy	\$1,049,432	\$1,127,943	\$1,764,248	\$1,501,705	\$1,549,506	(\$214,742)	(12.17%)
Use of Code Abatement Fund Balance	(\$2,479)	\$10,697	\$19,450	(\$4,843)	\$19,450	\$0	0.00%
Total Resources	\$2,564,739	\$2,574,842	\$3,069,248	\$3,098,756	\$3,032,284	(\$36,964)	(1.20%)



Planning and Community Development 2017 Budget

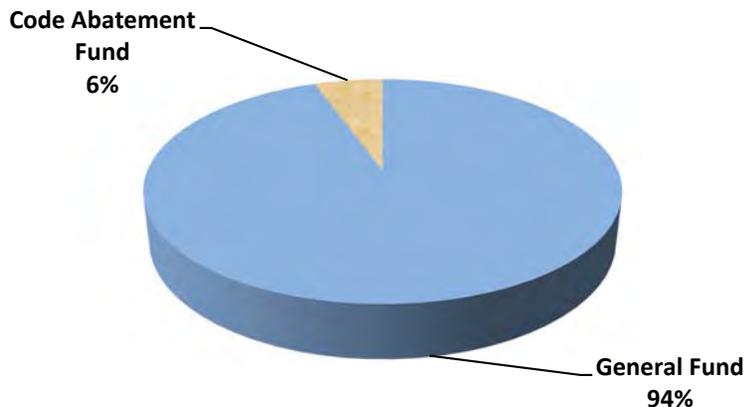
Expenditures by Fund 2014 – 2017

Expenditures By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$2,553,284	\$2,564,212	\$2,969,248	\$2,998,756	\$2,932,284	(\$36,964)	(1.24%)
Code Abatement Fund	\$11,455	\$10,630	\$100,000	\$100,000	\$100,000	\$0	0.00%
Total Fund Expenditures	\$2,564,739	\$2,574,842	\$3,069,248	\$3,098,756	\$3,032,284	(\$36,964)	(1.20%)
General Fund Expenditures as a % of Total General Fund	7.21%	7.11%	6.66%	7.28%	6.38%		



Revenue by Fund 2014 – 2017

Revenue By Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$1,522,837	\$1,436,269	\$1,229,000	\$1,521,051	\$1,382,778	\$153,778	12.51%
Code Abatement Fund	\$13,934	(\$67)	\$80,550	\$104,843	\$80,550	\$0	0.00%
Total Fund Revenues	\$1,536,771	\$1,436,202	\$1,309,550	\$1,625,894	\$1,463,328	\$153,778	11.74%
General Fund Subsidy	\$1,030,447	\$1,127,943	\$1,740,248	\$1,477,705	\$1,549,506	(\$190,742)	(10.96%)
Use of Code Abatement Fund Balance	(\$2,479)	\$10,697	\$19,450	(\$4,843)	\$19,450	\$0	0.00%
Total Fund Resources	\$2,564,739	\$2,574,842	\$3,069,248	\$3,098,756	\$3,032,284	(\$36,964)	(1.20%)





Planning and Community Development 2017 Budget

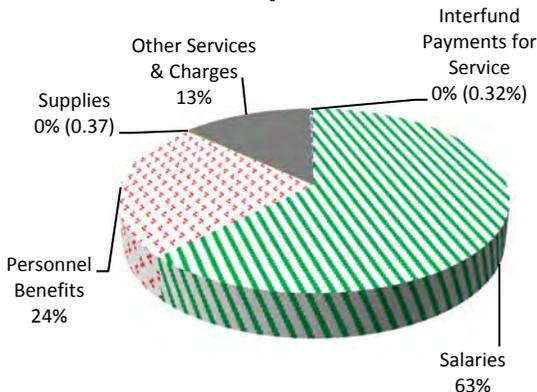
Expenditure by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$1,608,840	\$1,701,128	\$1,842,849	\$1,801,988	\$1,896,616	\$53,767	2.92%
Personnel Benefits	\$567,368	\$621,453	\$692,523	\$682,725	\$735,111	\$42,588	6.15%
Supplies	\$9,082	\$12,356	\$11,261	\$16,807	\$9,955	(\$1,306)	(11.60%)
Other Services & Charges	\$371,030	\$230,151	\$513,509	\$588,130	\$377,943	(\$135,566)	(26.40%)
Intergovernmental Services	\$13	\$169	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$8,406	\$9,585	\$9,106	\$9,106	\$12,659	\$3,553	39.02%
Total Expenditures	\$2,564,739	\$2,574,842	\$3,069,248	\$3,098,756	\$3,032,284	(\$36,964)	(1.20%)

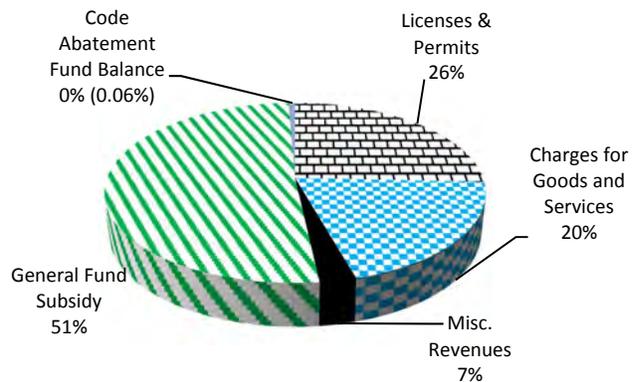
Revenue by Type 2014 – 2017

Revenue	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Licenses & Permits	\$775,619	\$899,022	\$714,500	\$919,000	\$780,750	\$66,250	9.27%
Intergovernmental Revenues	\$18,985	\$23,075	\$0	\$0	\$0	\$0	0.00%
Charges for Goods and Services	\$728,232	\$514,175	\$490,500	\$578,051	\$602,028	\$111,528	22.74%
Fines and Forfeits	\$3,550	\$2,857	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$10,385	(\$2,860)	\$104,550	\$129,055	\$80,550	(\$24,000)	(22.96%)
Total Revenue	\$1,536,771	\$1,436,269	\$1,309,550	\$1,626,106	\$1,463,328	\$153,778	11.74%
General Fund Subsidy	\$1,049,432	\$1,127,943	\$1,764,248	\$1,501,705	\$1,549,506	(\$214,742)	(12.17%)
Use of Code Abatement Fund Balance	(\$2,479)	\$10,697	\$19,450	(\$4,843)	\$19,450	\$0	0.00%
Total Resources	\$2,583,724	\$2,574,909	\$3,093,248	\$3,122,968	\$3,032,284	(\$60,964)	(1.97%)

Expenditures



Revenue





Planning and Community Development 2017 Budget

Budget Changes

Revenues

- The City completed a Cost of Service and Cost Recovery evaluation of the Permitting and Inspection fee revenues in 2016. Staff presented recommendations on proposed permitting cost recovery objectives on April 25, 2016 and those recommendations have been incorporated in the 2017 Fee Schedule and revenue projections. As a result, development revenues are expected to increase over the 2016 budget by \$218,000, or 15.1%. The majority of this increase is occurring in plan check fee revenue, which is projected to increase by \$112,000, or 27.0%. Building permit revenue is projected to increase by \$33,500, or 6.4%, and right-of-way fee revenue is projected to increase by \$40,000, or 16.0%.

Expenditures

- City Planning Professional Services: Removed 2016 allocation of \$43,978 for map and plan revision to the 145th St. Station Subarea Plan. Removed 2016 allocation of \$35,000 for establishing procedures for administering an affordable housing program. Removed 2016 allocation of \$48,327 to draft vegetation management plan regulations for Critical Areas. Removed 2016 allocation of \$10,000 for Light Detection and Ranging slope failure analysis. Removed 2016 allocation of \$65,000 to advance the City's Sustainability Initiatives. Added \$40,000 for updating the "forevergreen" sustainability indicator tracking website. Added \$20,000 for Point Wells geotechnical review. Added \$5,500 for backfill for final phase of implementation of the new permit system.
- Permit Services Professional Services: Added \$5,500 for backfill for final phase of implementation of the new permit system.
- Building and Inspections Professional Services: Added \$11,000 for backfill for final phase of implementation of the new permit system.

BUILDING AND INSPECTIONS

Building & Inspections performs reviews and makes decisions on building permits; provides comprehensive inspections and approval of conditions for all permitted work; and provides enforcement and education of the adopted codes and ordinances.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percent of customers who were satisfied with the updates they received regarding their project's status	86%	89%	88%	92%	90%
Percent of building permits issued on or before the target dates identified in SMC 20.30.040	99%	99%	96%	93%	93%
Percent of customers who rated services as good or excellent	93%	96%	93%	95%	95%
Percent of customers who said they were treated courteously by employees	99%	98%	94%	98%	98%
Percent of customers who were satisfied with the timeliness of building inspections	95%	93%	96%	94%	95%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average number of Inspections Completed Per Inspector per day	8	9	9	9	9
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of Addition / Remodel / New Commercial Permits submitted	60	72	69	80	80
Number of Addition / Remodel / New Single Family Residential Permits submitted	251	246	294	325	340
Number of Mechanical Permits submitted	481	560	586	525	525
Number of Plumbing Permits submitted	165	182	198	185	185
Number of inspections completed annually	4,156	4,682	4,231	4,300	4,400

PERMIT SERVICES

Permit Services provides accurate information and referral services; intake and issuance of all building and land use related permits.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percent of customers who rated services as good or excellent	93%	93%	93%	95%	95%
Percent of customers who said they were treated courteously by employees	99%	98%	94%	98%	98%
Percent of customers who were satisfied with the updates they received regarding their project's status	86%	89%	88%	92%	92%
Percentage of permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	92%	94%	87%	90%	89%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average number of days to approve addition / remodel permits	19	20	18	18	18
Average number of days to approve new construction permits	52	54	67	67	67
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of walk-in customers served	4,480	4,906	4,832	5,250	5,000
Number Right-of-Way Permits submitted	432	548	480	440	440
Total Number of Applications submitted (excluding L&I electrical permits)	1,722	2,065	1,938	2,100	2,200

CITY PLANNING

City Planning assists the community with the implementation of the adopted Vision through the creation and maintenance of City-wide plans, subarea plans, policies, regulations and programs. This team also processes a variety of land use and development permits, undertakes special studies, coordinates cross-departmental teams, provides planning services to other city departments, and supports community outreach and citizen engagement.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percent of customers who rated services as good or excellent	93%	96%	93%	95%	95%
Percent of customers who said they were treated courteously by employees	99%	98%	94%	98%	98%
Percent of customers who were satisfied with the updates they received regarding their project's status	86%	89%	88%	92%	92%
Percentage of permits issued on or before target dates identified in SMC (data includes days waiting for Information)	82%	89%	76%	76%	80%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of preliminary short plats submitted	3	4	12	10	10
Number of land use permits submitted	/	/	47	55	50
Number of Planning Commission meetings staffed	19	23	19	22	22
Number of Development Code interpretations and administrative orders submitted	17	37	21	22	22

P&CD - ADMINISTRATIVE SERVICES

Planning & Community Development Administrative Services provides Planning Commission and general administrative support; performs maintenance on the web page, portal and permit tracking system; manages fiscal resources; oversees records and archiving services and provides performance measures data.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percent of customers who said they were treated courteously by employees	99%	98%	94%	98%	98%
Percent of customers who rated services as good or excellent	93%	93%	93%	95%	95%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Administrative Services budget as a percent of the Planning and Community Development budget	8.3%	7.5%	7.9%	7.3%	7.9%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of archival requests retrieved annually	53	60	32	50	50
Number of public disclosure requests processed	100	143	143	155	140



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Public Works



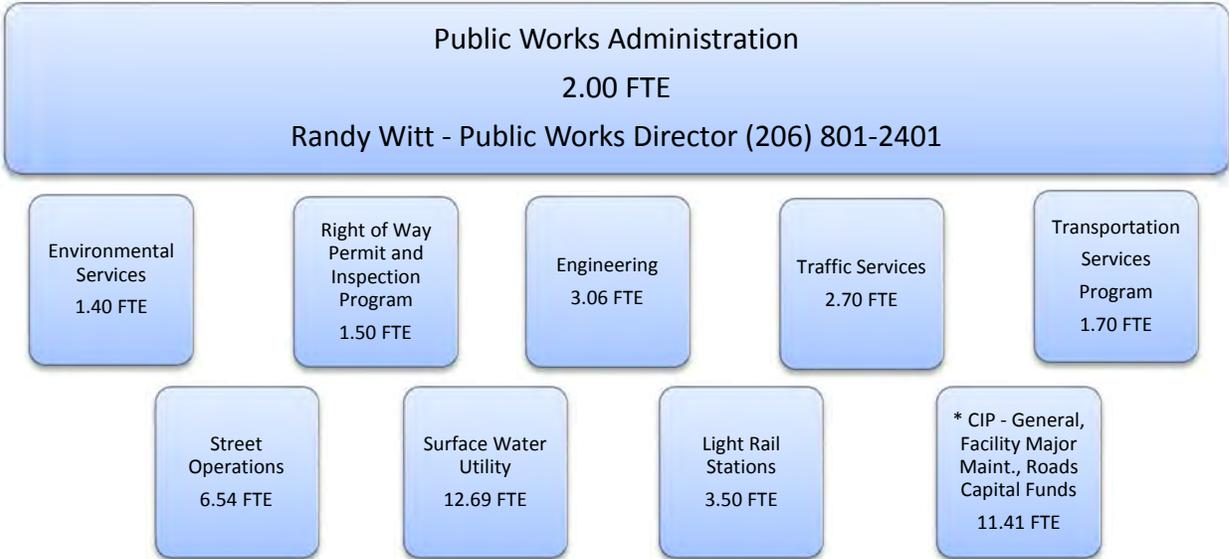
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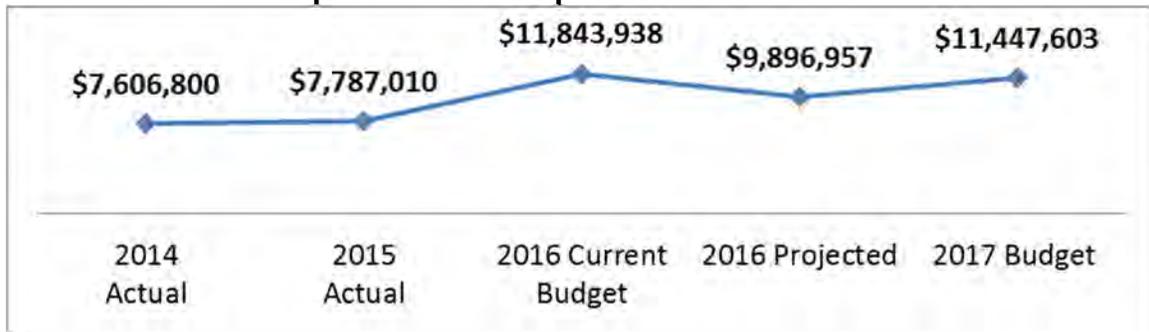
Public Works 2017 Budget

Department Mission Statement

Working together, protecting our resources, making a difference.



Expenditures Comparison 2014 – 2017



Staffing Trend 2014 – 2017





Public Works 2017 Budget

Staffing Summary by Program 2014 – 2017

Program	2014 Actual	2015 Actual	2016		2017 Budget	2017 Budget versus 2016	
			Current Budget	2016 Projected		Current Budget	Percentage Change
Environmental Services	1.35	1.35	1.35	1.35	1.40	0.05	3.70%
Right-of-Way Permit & Inspection	2.05	2.05	1.50	1.50	1.50	0.00	0.00%
Street Operation	6.99	6.89	6.54	6.54	6.54	0.00	0.00%
Surface Water Utility	13.10	12.55	12.62	12.62	12.69	0.07	0.56%
Traffic Services	2.75	2.75	2.70	2.70	2.70	0.00	0.00%
Public Works Administration	1.15	1.15	2.00	2.00	2.00	0.00	0.00%
Engineering	3.05	3.05	3.10	3.10	3.06	(0.04)	(1.31%)
Transportation Services Program	1.35	1.60	1.60	1.60	1.70	0.10	6.25%
Light Rail Stations	0.00	0.00	4.00	4.00	3.50	(0.50)	0.00%
Capital Projects	6.21	6.61	11.59	11.59	11.41	(0.18)	(2.72%)
Total FTE	38.00	38.00	47.00	47.00	46.50	(0.50)	(1.06%)

Position	Head Count	FTE
Public Works Director	1	1.00
City Engineer	1	1.00
Senior Management Analyst	1	1.00
Engineering Manager	1	1.00
Transportation Services Manager	1	1.00
Engineer II - Capital Projects	7	7.00
Engineer II: Surface Water	1	1.00
Construction and Inspection Supervisor	1	1.00
Development Review Engineer I	1	1.00
Development Review Engineer II	2	2.00
Senior Planner	2	2.00
Utility and Operations Manager	1	1.00
PW Maintenance Superintendent	1	1.00
Senior PW Maintenance Worker	1	1.00
PW Maintenance Worker II	7	7.00
Surface Water & Env. Svcs. Manager	1	1.00
Surface Water Quality Specialist	1	1.00
Administrative Assistant II	3	2.50
Administrative Assistant III	1	1.00
Engineering Technician	4	4.00
Transportation Specialist	1	1.00
City Traffic Engineer	1	1.00
Engineer II: Traffic	1	1.00
Environmental Services Analyst	1	1.00
Environmental Program Specialist	1	1.00
Utility Operations Specialist	1	1.00
Construction Inspector	2	2.00
<i>Department Total</i>	47	46.50



Public Works 2017 Budget

2016 Council Goals and Work Plan Accomplishments

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Completed construction of Aurora Corridor improvements from N 192nd Street to N 205th Street under budget.
- Council selected preferred alternative for Hidden Lake Dam Removal Project and Boeing Creek restoration.
- Completed Puget Sound Basin, McAleer Creek Basin, and Lyons Creek Basin Plans.
- Completed Shoreline Municipal Code update for Lower Impact Development (LID) to meet NPDES Phase II Permit requirements.
- Repaired and replaced over 3,100 feet of failing pipes and 150 failing catch basins.
- Replaced over 200 regulatory and warning signs that failed retro-reflectivity standards.
- Awarded grants for 1) N 175th St. Preliminary Engineering/Design from Stone Ave. to I-5; 2) N 145th St. and I-5 Interchange Preliminary Engineering/Design; and 3) 15th St. Overlay from NE 155th St to NE 160th St. totaling \$8,026,089.
- Updated Solid Waste code to include mandatory collection for single-family residents.
- Awarded new contract for Solid Waste services to Recology Cleanscapes.
- Completed repairs and rehabilitation of 10th Ave. NW Bridge and Shoreline Pool.
- Helped with adoption of Ronald Wastewater District assumption transition plan.

Goal 3: Prepare for two Shoreline light rail stations

- Executed Term Sheet with Sound Transit to address Light Rail Station project mitigation.
- Executed staffing agreement with Sound Transit to support City participation in design and permit review.
- Completed multi-modal station area access assessment.

Goal 5: Promote and enhance the City's safe community and neighborhood programs and initiatives

- Installed speed humps on 12th AVE NE as part of NSTP program.
- Implemented program for installation of crosswalk flag holders.

2017 Council Goals and Work Plan Objectives

Goal 2: Improve Shoreline's utility, transportation, and environmental infrastructure

- Develop priorities for sidewalk improvements.
- Complete Surface Water Master Plan update.
- Implement new Solid Waste contract.
- Complete Boeing Creek restoration concept plan.
- Complete 13.38 miles of Bituminous Surface Treatments (BST).
- Implement new ROW Landscape Maintenance Services contract.
- Complete American Public Works Association (APWA) Self-Assessment program and become a Public Works Accredited Agency.
- Assume Ronald Wastewater District operations into Public Works operations.

Goal 3: Prepare for two Shoreline light rail stations

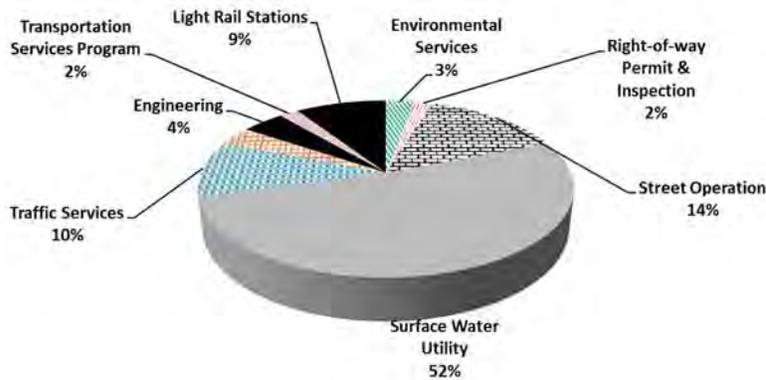
- Complete 185th Multi-modal Corridor Study.
- Complete Transit Service Integration Plan.
- Execute Transit Way and Umbrella Agreement with Sound Transit.



Public Works 2017 Budget

Expenditures by Program 2014 – 2017

Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Environmental Services	\$316,827	\$325,077	\$382,199	\$382,760	\$354,643	(\$27,556)	(7.21%)
Right-of-way Permit & Inspection	\$265,872	\$259,866	\$242,617	\$224,359	\$230,235	(\$12,382)	(5.10%)
Street Operation	\$1,747,600	\$1,388,052	\$1,713,773	\$1,696,156	\$1,718,950	\$5,177	0.30%
Surface Water Utility	\$4,333,429	\$4,576,668	\$7,356,193	\$5,431,075	\$6,245,453	(\$1,110,740)	(15.10%)
Traffic Services	\$657,757	\$1,033,554	\$1,256,258	\$1,236,505	\$1,230,535	(\$25,723)	(2.05%)
Public Works Administration	\$268,364	\$252,136	\$341,109	\$385,755	\$425,212	\$84,103	24.66%
Engineering	\$393,469	\$439,206	\$591,578	\$590,340	\$522,284	(\$69,294)	(11.71%)
Transportation Services Program	\$211,201	\$163,952	\$249,825	\$239,621	\$240,309	(\$9,516)	(3.81%)
Light Rail Stations	\$0	\$0	\$352,729	\$352,729	\$1,121,934	\$769,205	218.07%
Total Program Budget	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)



Revenue by Program 2014 – 2017

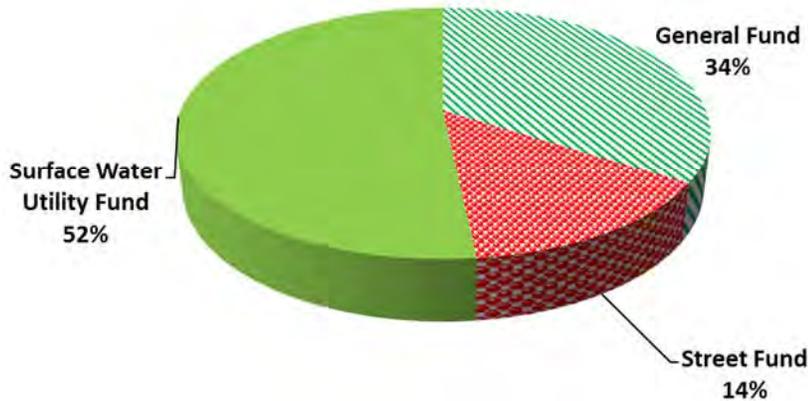
Program Budget	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Environmental Services	\$336,199	\$344,495	\$373,248	\$361,040	\$332,551	(\$40,697)	(10.90%)
Right-of-way Permit & Inspection	\$257,480	\$223,079	\$250,000	\$250,000	\$290,000	\$40,000	16.00%
Street Operation	\$1,122,830	\$1,158,556	\$1,198,065	\$1,254,745	\$1,276,822	\$78,757	6.57%
Surface Water Utility	\$3,842,356	\$3,888,525	\$6,724,986	\$6,184,361	\$4,984,487	(\$1,740,499)	(25.88%)
Traffic Services	\$0	\$0	\$15,000	\$15,000	\$15,000	\$0	0.00%
Light Rail Stations	\$0	\$0	\$398,717	\$398,717	\$1,152,479	\$753,762	0.00%
Total Program Revenue	\$5,558,865	\$5,614,655	\$8,960,016	\$8,463,863	\$8,051,339	(\$908,677)	(10.14%)
General Fund Subsidy	\$2,235,532	\$2,204,563	\$2,379,350	\$2,387,312	\$2,335,122	(\$44,228)	(1.86%)
Use of Streets Fund Balance	(\$90,951)	(\$68,850)	\$515,708	\$441,411	\$442,128	(\$73,580)	(14.27%)
Use of Surface Water Utility Fund Balance	\$491,073	\$688,143	\$631,207	(\$753,286)	\$1,260,966	\$629,759	99.77%
Total Resources	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)



Public Works 2017 Budget

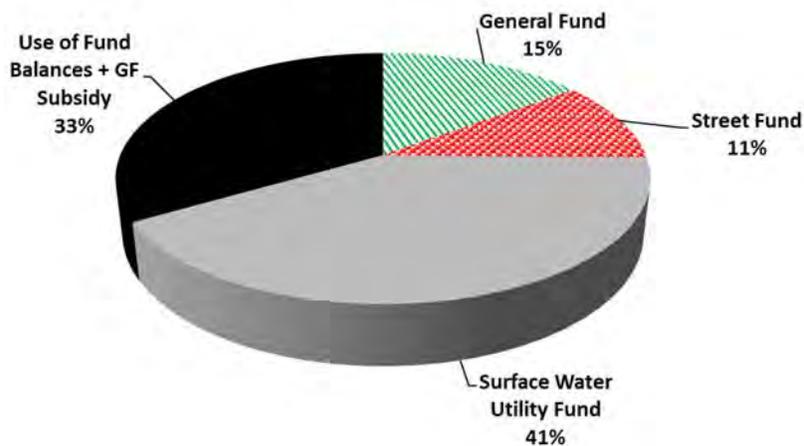
Expenditures by Fund 2014 – 2017

Public Works Expenditures by Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$2,113,490	\$2,473,791	\$3,416,315	\$3,412,069	\$4,125,152	\$708,837	20.75%
Street Fund	\$1,747,600	\$1,388,052	\$1,713,773	\$1,696,156	\$1,718,950	\$5,177	0.30%
Surface Water Utility Fund	\$4,333,429	\$4,576,668	\$7,356,193	\$5,431,075	\$6,245,453	(\$1,110,740)	(15.10%)
Total Public Works Expenditures	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)
General Fund Expenditures as a % of Total General Fund	23.13%	23.39%	27.99%	25.59%	26.30%		



Revenue by Fund 2014 – 2017

Public Works Revenues by Fund	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
General Fund	\$593,679	\$567,574	\$1,036,965	\$1,024,757	\$1,790,030	\$753,065	72.62%
Street Fund	\$1,122,830	\$1,158,556	\$1,198,065	\$1,254,745	\$1,276,822	\$78,757	6.57%
Surface Water Utility Fund	\$3,842,356	\$3,888,525	\$6,724,986	\$6,184,361	\$4,984,487	(\$1,740,499)	(25.88%)
Use of Fund Balances + GF Subsidy	\$2,635,654	\$2,823,856	\$3,526,265	\$2,075,437	\$4,038,216	\$511,951	14.52%
Total Public Works Revenue	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)





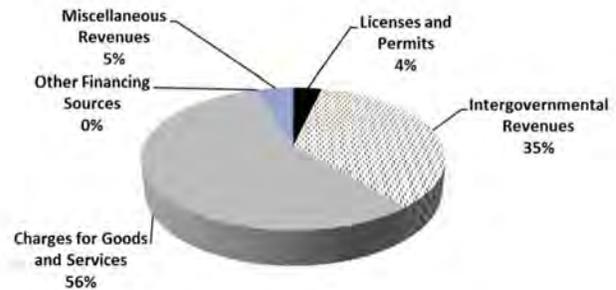
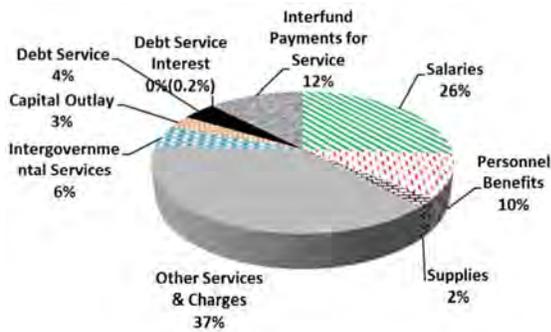
Public Works 2017 Budget

Expenditures by Type 2014 – 2017

Object Category Name	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Salaries	\$2,269,952	\$2,243,766	\$2,834,540	\$2,690,429	\$3,146,926	\$312,386	11.02%
Personnel Benefits	\$802,763	\$836,147	\$986,921	\$953,907	\$1,215,943	\$229,022	23.21%
Supplies	\$245,337	\$192,033	\$218,378	\$222,165	\$239,265	\$20,887	9.56%
Other Services & Charges	\$1,965,627	\$2,244,874	\$4,958,764	\$3,799,719	\$4,505,031	(\$453,733)	(9.15%)
Intergovernmental Services	\$473,537	\$471,587	\$522,560	\$503,221	\$640,792	\$118,232	22.63%
Capital Outlay	\$900,147	\$895,889	\$1,031,190	\$618,322	\$365,767	(\$665,423)	(64.53%)
Debt Service	\$326,475	\$326,475	\$508,866	\$326,475	\$508,866	\$0	0.00%
Debt Service Interest	\$12,243	\$10,474	\$17,956	\$17,956	\$17,956	\$0	0.00%
Interfund Payments for Service	\$1,198,437	\$1,217,266	\$1,407,106	\$1,407,106	\$1,449,009	\$41,903	2.98%
Total Public Works Expenditures	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)

Revenue by Type 2014 – 2017

Revenue Source	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Budget	2017 Budget versus 2016 Current Budget	Percentage Change
Licenses and Permits	\$272,765	\$233,824	\$250,000	\$250,000	\$290,000	\$40,000	16.00%
Intergovernmental Revenues	\$1,539,334	\$1,493,313	\$2,358,041	\$1,874,096	\$2,845,516	\$487,475	20.67%
Charges for Goods and Services	\$3,528,710	\$3,617,790	\$4,004,586	\$4,004,586	\$4,540,815	\$536,229	13.39%
Fines & Forfeits	\$483	\$33	\$0	\$0	\$0	\$0	0.00%
Other Financing Sources	\$0	\$0	\$2,000,000	\$2,000,000	\$0	(\$2,000,000)	0.00%
Prop/Trst Gains & Other Income	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$217,573	\$269,695	\$347,389	\$335,181	\$375,008	\$27,619	7.95%
Total Revenue	\$5,558,865	\$5,614,655	\$8,960,016	\$8,463,863	\$8,051,339	(\$908,677)	(10.14%)
General Fund Subsidy	\$2,235,532	\$2,204,563	\$2,379,350	\$2,387,312	\$2,335,122	(\$44,228)	(1.86%)
Use of Streets Fund Balance	(\$90,951)	(\$68,850)	\$515,708	\$441,411	\$442,128	(\$73,580)	(14.27%)
Use of Surface Water Utility Fund Balance	\$491,073	\$688,143	\$631,207	(\$753,286)	\$1,260,966	\$629,759	99.77%
Total Resources	\$8,194,519	\$8,438,511	\$12,486,281	\$10,539,300	\$12,089,555	(\$396,726)	(3.18%)





Public Works 2017 Budget

Budget Changes

Expenditures

- Removed one-time budget change for professional services (\$35,000) support to help the City meet its NPDES Phase II permit requirements. This support includes addressing the needs identified in the NPDES Phase II Permit GAP Analysis and Needs Assessment report completed in December 2014.
- Removed one-time budget change for upgrade to scheduled vehicle replacement (\$13,239) in Surface Water Management of a two-wheel drive (2WD) pickup truck to include four-wheel drive (4WD).
- Added one-time supplemental for Point Wells Professional Services Support in Public Works Administration(\$26,000): Consultant services are needed in 2017 to support review of the Point Wells DEIS material (peer review of traffic modeling, utilities, geotechnical and other transportation elements) which is expected to be published in December 2016 or later.
- Added one-time supplemental (\$10,000) for American Public Works Association (APWA) Accreditation On-Site Evaluation Public Works has been going through a self-assessment process performing an analysis of its practices and submitted an application for accreditation in 2014. During this time, using our self-assessment we have improved various processes. The last phase of the APWA accreditation is to have a team of Public Work professional to do an onsite evaluation to recommend us for accreditation. These funds will cover the costs that will be incurred by the on-site evaluation team during the visit including airfare, hotel, ground transportation and meals. Teams are usually four or five people and they stay onsite for a week.
- Added one-time supplemental in Environmental Services (\$16,810) for BigBelly Solar Compactors upgrades and replacements: This request is for a one-time \$16,810 to upgrade the BigBelly Solar Trash and Recycle compactors used throughout the City including parks, bus stops and City Hall. This request also establishes a \$4,510 on-going maintenance and replacement fund for the BigBellies.
- Added one-time supplemental (\$56,879) for Americans with Disabilities Act of 1990 (ADA) Transition Plan Facilities Inventory (\$56,879): The necessary next step toward implementing the ADA Transition Plan is to inventory all pedestrian facilities (curb ramps, sidewalks, driveways and crossings) within the City's right-of-way. This request would provide extra help staff (\$55,279), equipment (\$1,300) and tools (\$300) required to complete the inventory within approximately one year.
- Added one-time supplemental (\$39,353 Street Fund / \$14,122 SWM Fund) for upgrades to the following vehicles and equipment. Upgrade costs are in addition to funds previously set-aside for vehicle/equipment replacement, which are accounted for in the Equipment Replacement Fund:
 - Dump Truck (\$10,620 Street/ \$7,080 SWM): The existing International 5 Yard Dump Truck (Vehicle 125) is identified for replacement in 2017. The dump truck performs critical multi-purpose road improvement work functions including plowing and



Public Works 2017 Budget

sanding during snow and ice weather conditions. The proposed upgrades have increased ongoing costs estimated to be \$2,228 (\$1,337 Street/ \$891 SWM).

- Roller (\$23,574 Street / \$7,042 SWM): The City's existing roller has been identified for replacement in 2017. The roller is used extensively by crews for patching pot holes and road improvement work. The existing roller has one control handle which is challenging for the operator when working both sides of the roller when working on a road improvement. The new proposed roller is wider to accommodate the greater width of street openings and wider asphalt patches created by existing equipment. The proposed roller will have the capability to perform larger patch work due to larger repair cuts made by existing equipment. Overall, the new roller will increase efficiency in staff labor time by completing work in a shorter time period compared to the smaller roller. In addition, the new roller will also have two handles (one on each side of the seat) to accurately and safely perform necessary repair work. The proposed upgrades have increased ongoing costs estimated to be \$3,308 (\$2,547 Street / \$761 SWM).
- Chipper (\$5,519 Street): The existing chipper in the Street Operations Division is scheduled for replacement in 2017. The chipper is used extensively throughout the year to chip tree branches that have fallen from strong wind storms, accidents, aging trees and hazard mitigation. The new chipper will include similar features that are essential for crews to complete their work assignments. Due to the size of branches especially during wet conditions, the new chipper will include a winch that allows crews to bring in and position the tree branches for chipping. The proposed upgrades have increased ongoing costs estimated to be \$693 (Street).
- Added one-time supplemental (\$70,000) in Surface Water Management for on-call professional services: This request to fund the on-call professional services contract currently used to address drainage assessment, engineering, and planning needs through the services provided by the Surface Water Engineering and on-call services engineering firm, Otak. In 2016 a one-time appropriation of \$70,000 was provided to fund professional services to help the City address the backlog of drainage work.

Revenues

- The Surface Water Utility storm drainage fees are increasing by 5%, from \$151.67/parcel single-family residential in 2016 to \$159.25/parcel in 2017.

PUBLIC WORKS ADMINISTRATION

Public Works Administration provides the department with overall management, leadership, grants and contract administration, process and policy development.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Public Works Administration as a percent of the total Public Works budget	3.0%	3.5%	3.2%	3.9%%	3.7%

ENVIRONMENTAL SERVICES

Provides events, workshops, mini-grants, and educational materials that assist residents, schools, businesses and governments protect our environment for current and future generations. Environmental Services also manage the solid waste contract and provides customer service support for other utilities in the City.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Tons recycled at City recycling events	202	197	253	225	125
Percentage of residents who are very / somewhat satisfied with the effectiveness of sustainaing environmental quality	70%	68%	68%	64%	64%
Percentage of residents who are very / somewhat satisfied with the garbage / recycling provider services	/	82%	82%	85%	85%
<i>INPUT</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of households participating in annual recycling events	3,928	4,235	4,257	3,100	2,400
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Pounds of household batteries recycled	12,059	8,840	8,005	7,200	7,500

RIGHT-OF-WAY PERMIT AND INSPECTION PROGRAM

Review planned work and inspect construction/work taking place in the public right-of-way; manages City franchises in the right-of-way, and provides plan review services on planning and development project applications submitted to the City's Planning and Development Services Department.

<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of ROW inspections completed per FTE	750	441	569	526	650
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of right-of-way permits issued	424	534	479	500	500
Number of inspections performed	1,321	882	1,075	1,000	1,000

TRANSPORTATION SERVICES PROGRAM

The Transportation Services Program focuses on representing Shoreline's interest in the regional transportation arena which includes transit. Equally important is that Transportation Planning facilitates coordination between Capital Improvement Projects (CIP), development review, the engineering standards, and between land use and transportation as well as pursuing grants and other funding sources for transportation projects and system improvements. Additionally, this program supports all transportation planning and implementation of the City's Transportation Master Plan. Traffic Services is responsible for plan review, design and approval of all traffic control devices including streetlights, crosswalks, signals, signs, striping, etc; maintenance of traffic-related records including accident reports and signage/crosswalk inventories; preparation and documentation of city traffic standards; traffic counts and investigations and community education. Provide traffic counts and investigations, community education, and management of the City's Neighborhood Traffic Safety Program (NTSP). Design traffic calming solutions that enhance the quality of life for Shoreline residents. Provide funding for special emphasis police traffic enforcement.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Percentage of residents who are very / somewhat satisfied with the flow of traffic and congestion	54%	51%	51%	49%	49%
Percentage of residents that are very / somewhat satisfied with the adequacy of city street lighting in their neighborhood	58%	56%	56%	54%	54%
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of active residential areas involved in the NTSP Program	27	16	12	17	17
Number of work orders issued	250	117	451	400	450
Number of traffic counts completed each year	416	231	160	250	250
Number of residential area traffic projects completed per year	3	4	3	5	5
Number of service requests received	50	200	292	370	400

STREET OPERATION

Vegetation Maintenance in Right-of-Way: Maintains public rights-of-way by tree trimming, controlling vegetation, grading and other methods. Street Maintenance & Operations: Manages the city's road overlay, curb ramp, and sidewalk programs. Provides maintenance and upkeep of city streets and roads. This service includes pothole patching, crack sealing, street sweeping, and snow and ice removal. Provides general maintenance support for the City including signing, striping, fence/barricade repair, parking lot maintenance, and other odd jobs. Street Lighting: Provides funding for street lights on arterial streets and traffic signalization. Maintains inventory data on all streetlights, through a GPS network mapping system.

<i>EFFECTIVENESS</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Average PCI (Pavement Condition Index) for all City streets	70	70	81	81	81
Percentage of residents that are very / somewhat satisfied with the overall cleanliness of City streets/public areas	75%	71%	71%	69%	69%
Percentage of residents who are very / somewhat satisfied with the overall maintenance of City streets	71%	69%	69%	66%	66%
<i>EFFICIENCY</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Annual street operation expenditures per paved lane mile in the City	\$4,992	\$4,899	\$4,939	\$4,900	\$4,900
Cost per lane mile for BST (Bituminous Surface Treatment conducted in odd years)	\$44,094	\$35,935	\$42,433	\$0	\$44,554
Cost per lane mile of street sweeping	/	/	\$104.83	\$105.00	\$107.00
<i>WORKLOAD</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016 Est.</i>	<i>2017 Proj.</i>
Number of lane miles resurfaced with asphalt overlay (conducted in even years)	3.17	2.05	0.00	0.00	0.00
Number of lane miles swept	1,800	2,180	2,139	2,350	2,350
Number of miles resurfaced with BST (Bituminous Surface Treatment)	4.2	11.9	12.1	0.0	10.0
Number of traffic signs maintained	450	450	426	450	450

SURFACE WATER UTILITY

The Surface Water Management Program manages, operates, and maintains the City's surface water infrastructure and natural channels to promote flood protection, comply with regulatory requirements, and to protect and enhance water quality and habitat through the practice and promotion of sound environmental stewardship.

<i>EFFECTIVENESS</i>	2013	2014	2015	2016 Est.	2017 Proj.
Percentage of Drainage and WQ services requests closed	98%	95%	94%	90%	100%
Percentage of pipes cleaned	/	/	1%	1%	1%
Percentage of ditches cleaned	/	/	10%	18%	14%
Percentage of catch basins routinely cleaned annually	34%	7%	8%	7%	7%
Number of storm drains adopted through the Adopt-A-Drain Program (total)	71	126	163	131	135
Number of raingarden / conservation landscaping rebates	1	8	9	9	10
Percentage of privately owned stormwater facilities passing maintenance	90%	91%	84%	90%	100%
Percentage of residents who are very / somewhat satisfied with the adequacy of storm drainage in their neighborhood	66%	69%	69%	63%	63%
Percentage of residents who are very / somewhat satisfied with the City stormwater runoff / management system	64%	67%	67%	61%	61%
<i>WORKLOAD</i>	2013	2014	2015	2016 Est.	2017 Proj.
Number of water quality services requests	12	44	54	70	50
Number of completed work orders	700	1,663	2,789	1,835	2,312
Number of drainage or flooding service requests	89	208	106	138	122
Number of privately owned stormwater facilities to inspect	281	182	183	187	185



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BUDGET BY FUND



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City Fund Structure

Fund Structure

The City has established a variety of funds that are used to collect revenues and hold funds in reserve for specified purposes. The City has five categories of funds; operating, capital, enterprise, internal service and agency. Operating funds collect a variety of revenues to support the City's various functions. Capital Funds receive designated revenues and transfers-in from other funds to be used for specific capital projects. Enterprise funds are used to report activity related to the collection of an external fee for service. Internal service funds account for the goods and services provided internally on a cost-reimbursement basis. The City provides fiscal agency services to the Northshore/Shoreline Community Network. These transactions are reflected in an agency fund. In 2017, the City's funds breakdown is as follows:

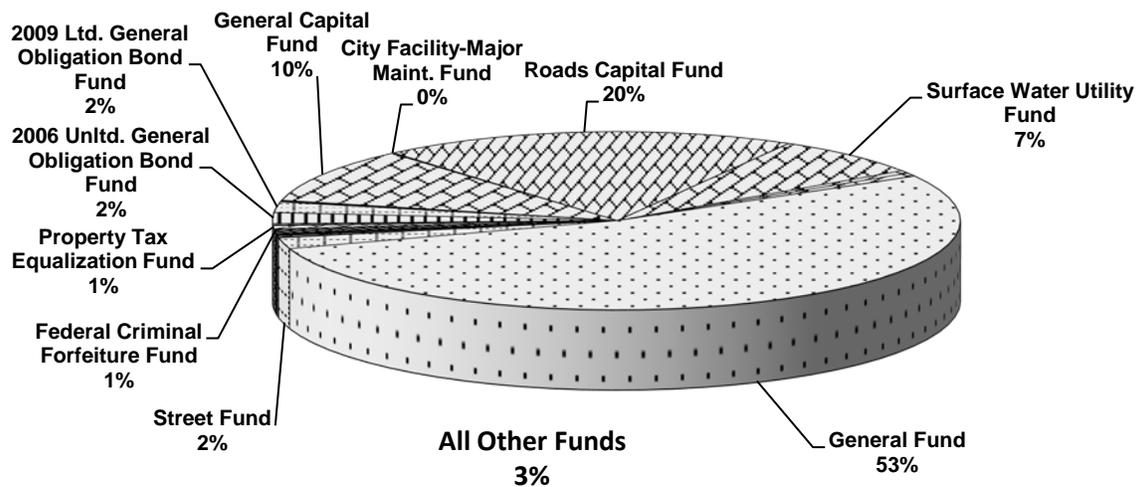
	Fund	Percent of City's total budget
MAJOR FUND	General Fund	53.23%
MAJOR FUND	Roads Capital Fund	19.55%
MAJOR FUND	General Capital Fund	9.98%
MAJOR FUND	Surface Water Utility Fund	7.23%
	Street Fund	1.99%
	2006 General Obligation Bond Fund	1.98%
	2009 General Obligation Bond Fund	1.93%
	Federal Criminal Forfeiture Fund	0.91%
	Equipment Replacement Fund	0.59%
	Property Tax Equalization Fund	0.58%
	Vehicle Maintenance and Operations Fund	0.52%
	Federal Drug Enforcement Forfeiture Fund	0.35%
	2013 General Obligation Bond Fund	0.30%
	Transportation Impact Fees Fund	0.26%
	State Drug Enforcement Forfeiture Fund	0.25%
	Code Abatement Fund	0.12%
	City Facility Major Maintenance and Public Art Fund	0.11%
	Public Art Fund	0.10%
	Unemployment Fund	0.02%
	Revenue Stabilization Fund	0.00%

Fund Name	Description
<u>Operating Funds</u>	
Fund 001 General Fund	The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are local taxes. Property tax and sales tax combined provide approximately 52% of the General Fund operating revenues.
<u>Operating Funds - Special Revenue</u>	
	Funds that include dedicated revenues for a specific purpose (e.g. roads, enforcement of drug laws, etc.), that require an additional level of accountability and are collected in a separate account.
Funds 101 Street Fund	The Street Fund is used to support street and right of way maintenance and street lighting. Fuel tax and a subsidy from the General Fund are the two sources of on-going support.
Fund 107 Code Abatement Fund	The purpose of this fund is to provide resources for city code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts.
Fund 108 State Drug Enforcement	The purpose of this fund is to account for monies received by the City from the State of Washington through King County representing the City's share of

Fund Name	Description
Forfeiture Fund	assets seized and forfeited during the joint investigations of illegal drug activity with state agencies.
Fund 109 Public Arts Fund	The purpose of this fund is to account for the 1% for Arts program. An amount equal to 1% of capital construction contracts will be transferred from each capital fund. Funding will be utilized for public art projects.
Fund 112 Federal Drug Enforcement Forfeiture Fund	The purpose of this fund is to account for monies received by the City representing the City's share of assets seized and forfeited during the joint investigations of illegal drug activity with federal agencies.
Fund 115 Property Tax Equalization Fund	The purpose of the Property Tax Equalization Fund is to accumulate and disburse proceeds from the City's maintenance and operations levy over the six year levy period.
Fund 116 Federal Criminal Forfeiture Fund	The purpose of this fund is to account for seizure funds received by the City due to staff participation in a federal task force being led by the United States Treasury.
Fund 190 Revenue Stabilization Fund	The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.
<u>Debt Service Funds</u>	
	A fund established to account for the accumulation of resources for; and the payment of, general long-term debt principal and interest.
Fund 201 2006 General Obligation Bond Fund	This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements.
Fund 211 2009 Limited Tax General Obligation Bond Fund	This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.
Fund 221 2013 Limited Tax General Obligation Bond Fund	This fund is used to record the principal and debt service payments related to the 2013 Limited Tax General Obligation bonds issued to fund the acquisition and improvements of a maintenance facility.
<u>Capital Funds</u>	
	Funds that are specifically designated for major capital improvements.
Fund 117 Transportation Impact Fees Fund	The Transportation Impact Fees Fund accounts for the collection and use of transportation impact fees, which became effective on January 1, 2015.
Fund 301 General Capital Fund	The General Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and General Fund transfers. These funds are used for facility, recreation, parks and open space projects.
Fund 312 City Facility- Major Maintenance Fund	This fund was established in 2005. This capital fund will account for the long-term maintenance of City Facilities.
Fund 330 Roads Capital Fund	The Roads Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and federal, state, and local grant sources. These funds are used for street and transportation related projects.

Fund Name	Description
Enterprise Fund	
	A proprietary fund type is used to report an activity for which a fee is charged to external users for goods or services. Usually an activity accounted for in an enterprise fund indicates that the fees charged should cover both operational and capital activities of the activity.
Fund 401 Surface Water Utility Fund	This fund includes all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.
Internal Service Funds	
	A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing the services.
Fund 501 Vehicle Operations and Maintenance Fund	The Vehicle Operations and Maintenance Fund accounts for the costs of operating and maintaining city vehicles and auxiliary equipment. An annual charge is made to department budgets using City vehicles and other equipment to support this purpose.
Fund 503 Equipment Replacement Fund	The Equipment Replacement Fund is used to account for the future replacement of all City assets, including purchased vehicles, computer equipment, furniture, buildings, other equipment, etc. An annual allocation is charged to departments for the replacement of vehicles and other equipment.
Fund 505 Unemployment Fund	An annual allocation is made to this fund in lieu of making contributions to the state unemployment insurance.
Agency Fund	
	Used to account for assets held by a government as an agent for individuals, private organizations, other government agencies and/or other funds.
Fund 651 Northshore / Shoreline Community Network	The city provides fiscal agency services through an interlocal agreement to the Northshore/Shoreline Community Network. The network's Executive Board retains complete control over the day-to-day administrative activities. This fund is custodial in nature and does not involve the measurement of results of operations. Therefore, the City does not appropriate a budget for this fund.

2017 Appropriation By Fund \$86,351,928



All Funds Historical Revenue/Expenditure Summary

	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget
RESOURCES						
Beginning Fund Balance	\$ 33,107,403	\$ 34,162,053	\$ 33,186,949	\$ 33,186,949	\$ 30,507,292	\$ (2,679,657)
Revenues & Transfers-In						
General Fund (Major Fund)	\$ 36,012,206	\$ 36,483,221	\$ 38,512,258	\$ 38,924,800	\$ 41,092,089	2,579,831
Street Fund	1,838,552	1,456,902	1,442,468	1,499,148	1,521,225	78,757
Revenue Stabilization Fund	-	-	-	-	-	-
Property Tax Equalization Fund	1,104	2,117	-	-	-	-
Code Abatement Fund	13,934	-	80,550	105,055	80,550	-
State Drug Enforcement Forfeiture Fund	57,478	18,698	18,243	23,255	18,243	-
Federal Drug Enforcement Forfeiture Fund	114,249	15,823	28,200	28,200	13,200	(15,000)
Federal Criminal Forfeiture Fund	1,653	1,011,071	978,500	7,756	201,500	(777,000)
Public Art Fund	13,893	4,111	6,500	8,000	8,000	1,500
2006 Unltd. General Obligation Bond Fund	1,697,774	1,704,720	1,700,000	1,700,000	1,700,000	-
2009 Ltd. General Obligation Bond Fund	1,662,567	1,664,183	1,663,417	1,663,417	1,662,817	(600)
2013 Ltd. General Obligation Bond Fund	260,823	260,823	260,948	260,948	260,948	-
Transportation Impact Fees Fund	-	254,780	200,000	200,000	200,000	-
General Capital Fund (Major Fund)	1,396,996	2,097,217	8,167,893	3,334,865	6,597,296	(1,570,597)
City Facility -Major Maintenance Fund	74,223	174,356	782,784	782,784	124,044	(658,740)
Roads Capital Fund (Major Fund)	18,674,842	15,848,031	15,082,587	6,822,545	14,331,192	(751,395)
Surface Water Utility Fund (Major Fund)	3,842,356	3,888,525	6,724,986	6,184,361	4,993,487	(1,731,499)
Vehicle Operations Fund	230,443	220,501	256,216	256,766	438,123	181,907
Equipment Replacement Fund	272,350	329,292	518,767	511,480	443,487	(75,280)
Unemployment Fund	17,562	134	-	175	-	-
Total Revenues & Transfers-In	<u>\$ 66,183,005</u>	<u>\$ 65,434,505</u>	<u>\$ 76,424,317</u>	<u>\$ 62,313,555</u>	<u>\$ 73,686,201</u>	<u>\$ (2,738,116)</u>
Total Resources	<u>\$ 99,290,408</u>	<u>\$ 99,596,558</u>	<u>\$ 109,611,266</u>	<u>\$ 95,500,504</u>	<u>\$ 104,193,493</u>	<u>\$ (5,417,773)</u>
USES						
Expenditures & Transfers Out						
General Fund (Major Fund)	\$ 35,425,424	\$ 36,079,628	\$ 44,609,822	\$ 41,190,603	\$ 45,968,252	\$ 1,358,430
Street Fund	1,747,598	1,388,053	1,713,773	1,696,156	1,718,950	5,177
Revenue Stabilization Fund	-	-	-	-	-	-
Property Tax Equalization Fund	-	-	691,313	691,313	500,799	(190,514)
Code Abatement Fund	11,455	10,630	100,000	100,000	100,000	-
State Drug Enforcement Forfeiture Fund	13,054	12,112	168,243	18,243	214,043	45,800
Federal Drug Enforcement Forfeiture Fund	5,738	4,930	263,000	13,000	300,397	37,397
Federal Criminal Forfeiture Fund	21,905	177,062	2,802,444	1,789,200	785,151	(2,017,293)
Public Art Fund	32,172	54,225	84,216	91,721	86,580	2,364
2006 Unltd. General Obligation Bond Fund	1,706,352	1,709,654	1,710,375	1,710,375	1,710,375	-
2009 Ltd. General Obligation Bond Fund	1,661,071	1,662,024	1,663,417	1,663,417	1,662,817	(600)
2013 Ltd. General Obligation Bond Fund	260,823	260,586	260,948	260,948	260,948	-
Transportation Impact Fee Fund	-	-	359,775	-	221,400	(138,375)
General Capital Fund	1,760,558	1,833,614	9,141,524	3,889,399	8,618,743	(522,781)
City Facility -Major Maintenance Fund	35,906	318,576	866,754	866,754	96,000	(770,754)
Roads Capital Fund (Major Fund)	17,799,797	17,601,641	16,474,476	4,893,774	16,880,010	405,534
Surface Water Utility Fund	4,333,429	4,576,668	7,356,193	5,431,075	6,245,453	(1,110,740)
Vehicle Operations Fund	178,084	186,360	271,216	210,254	453,123	181,907
Equipment Replacement Fund	128,831	532,690	483,768	464,980	511,387	27,619
Unemployment Fund	6,158	1,156	17,500	12,000	17,500	-
Total Expenditures & Transfers Out	<u>\$ 65,128,355</u>	<u>\$ 66,409,609</u>	<u>\$ 89,038,757</u>	<u>\$ 64,993,212</u>	<u>\$ 86,351,928</u>	<u>\$ (2,686,829)</u>
Ending Fund Balance	<u>\$ 34,162,053</u>	<u>\$ 33,186,949</u>	<u>\$ 20,572,509</u>	<u>\$ 30,507,292</u>	<u>\$ 17,841,565</u>	<u>\$ (2,730,944)</u>
Total Uses	<u>\$ 99,290,408</u>	<u>\$ 99,596,558</u>	<u>\$ 109,611,266</u>	<u>\$ 95,500,504</u>	<u>\$ 104,193,493</u>	<u>\$ (5,417,773)</u>

General Fund (001) Summary

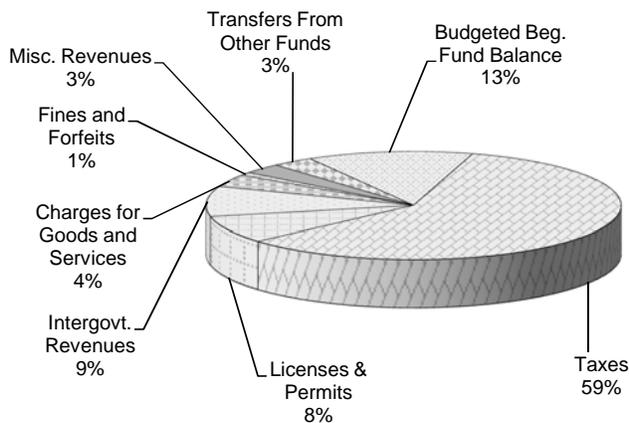
The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are general purpose State and local taxes.

Department: Various
Program: Various

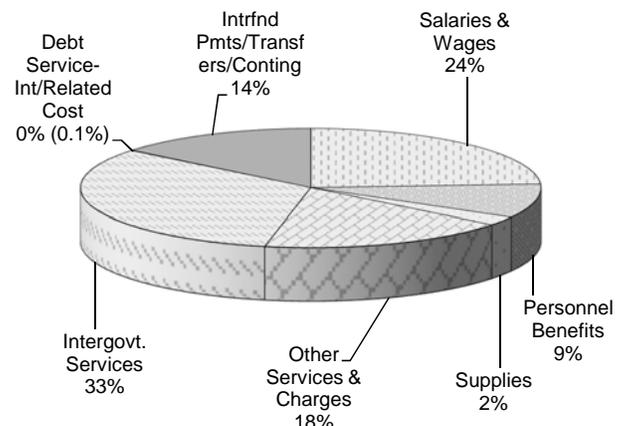
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 9,864,642	\$ 11,276,225	\$ 11,863,007	\$ 12,266,600	\$ 12,266,600	\$ 10,000,797	\$(2,265,803)	(18%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 6,137,242	\$ -	\$ 6,111,273	\$ (25,969)	(0%)
Taxes	24,077,661	24,567,487	25,218,674	25,737,960	25,812,952	27,777,170	2,039,210	8%
Licenses & Permits	3,681,482	3,799,280	3,990,852	3,681,024	3,895,227	3,867,685	186,661	5%
Intergovt. Revenues	3,074,403	3,066,342	2,977,014	4,096,246	4,130,173	4,258,859	162,613	4%
Charges for Goods and Service:	1,851,738	2,157,490	2,102,961	1,499,616	1,567,264	1,773,801	274,185	18%
Fines and Forfeits	507,490	422,263	454,394	454,050	457,531	454,050	-	0%
Misc. Revenues	657,834	1,012,837	758,277	1,331,288	1,349,579	1,429,437	98,149	7%
Total Revenue	\$ 33,850,608	\$ 35,025,699	\$ 35,502,172	\$ 42,937,426	\$ 37,212,726	\$ 45,672,275	\$ 2,734,849	6%
Proceeds from Street Vacation	\$ 39,312							
Proceeds from Sale of Capital Assets		7,407	35					
Transfers From Other Funds	946,045	979,100	981,014	1,712,074	1,712,074	1,531,087	(180,987)	(11%)
Total Funding Sources	\$ 34,835,965	\$ 36,012,206	\$ 36,483,221	\$ 44,649,500	\$ 38,924,800	\$ 47,203,362	\$ 2,553,862	6%
Use of Funds								
Salaries & Wages	\$ 8,710,317	\$ 9,152,001	\$ 9,339,697	\$ 10,608,216	\$ 10,347,510	\$ 11,058,461	\$ 450,245	4%
Personnel Benefits	3,059,296	3,258,113	3,517,422	3,889,616	3,811,431	4,224,930	335,314	9%
Supplies	738,595	727,230	665,467	920,751	1,165,363	1,108,016	187,265	20%
Other Services & Charges	5,273,152	5,798,176	5,998,969	8,299,817	8,114,987	8,062,946	(236,871)	(3%)
Intergovt. Services	12,800,513	13,680,805	13,956,020	14,747,073	14,166,048	14,969,028	221,955	2%
Capital Outlays	16,185	46,073	357,134	22,819	32,241	46,950	24,131	106%
Debt Service-Int/Related Cost	-	20	410	-	700	-	-	0%
Intrfnd Pmts/Transfers/Conting	2,826,324	2,763,006	2,244,509	6,121,530	3,552,323	6,497,921	376,391	6%
Total Expenditures	\$ 33,424,382	\$ 35,425,424	\$ 36,079,628	\$ 44,609,822	\$ 41,190,603	\$ 45,968,252	\$ 1,358,430	3%
Ending Fund Balance	\$ 11,276,225	\$ 11,863,007	\$ 12,266,600	\$ 6,169,036	\$ 10,000,797	\$ 5,124,634	\$(1,044,402)	(17%)
Total FTE's	112.75	115.13	117.18	125.01	125.01	123.02	(1.99)	(2%)

The 2017 ending fund balance is \$4,876,163 less than the projected 2016 ending fund balance. The 2017 proposed budget projects a surplus totaling \$1,235,110. Available fund balance totaling \$6,111,273 will be used for the Operating Contingency of \$791,220, the Insurance Reserve of \$255,000, one-time CIP support of \$3,182,796, and one-time supplemental requests totaling \$1,882,257 as detailed in the Transmittal Letter.

2017 Funding Sources



2017 Use of Funds



Street Fund (101) Summary

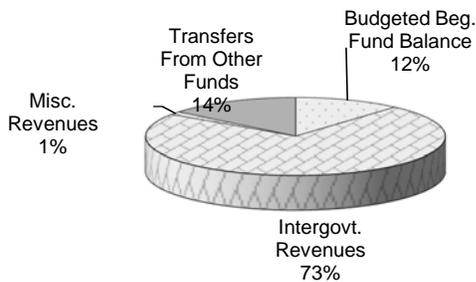
The Street Fund provides support for street Fuel tax is the major source of revenue. Funds are transferred from the General Fund to subsidize the Street Operations .

Department: Public Works
Programs: Street Operations

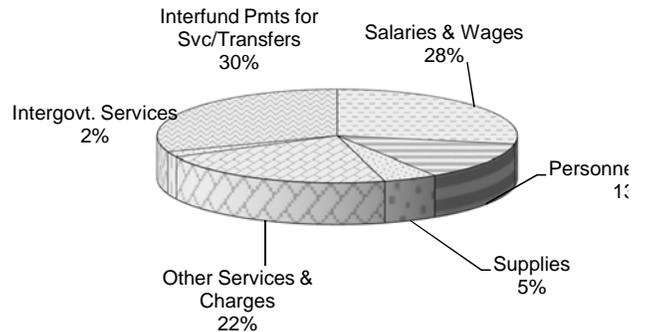
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 764,747	\$ 901,854	\$ 992,808	\$ 1,061,657	\$ 1,061,657	\$ 864,649	\$ (197,008)	(19%)
Funding Sources								
Budgeted Beg. Fund Balance	-	-	-	\$ 271,305	-	\$ 197,725	\$ (73,580)	(27%)
Licenses & Permits	-	-	-	-	-	-	-	0%
Intergovt. Revenues	1,101,243	1,107,076	1,137,676	1,175,565	1,232,245	1,254,322	78,757	7%
Charges for Goods and Services	-	-	-	-	-	-	-	0%
Fines and Forfeits	23	483	33	-	-	-	-	0%
Misc. Revenues	4,807	15,271	20,847	22,500	22,500	22,500	-	0%
Total Revenue	\$ 1,106,073	\$ 1,122,830	\$ 1,158,556	\$ 1,469,370	\$ 1,254,745	\$ 1,474,547	\$ 5,177	0%
Transfers From Other Funds	1,013,203	715,722	298,346	244,403	244,403	244,403	-	0%
Total Funding Sources	\$ 2,119,276	\$ 1,838,552	\$ 1,456,902	\$ 1,713,773	\$ 1,499,148	\$ 1,718,950	\$ 5,177	0%
Use of Funds								
Salaries & Wages	\$ 385,391	\$ 413,739	\$ 439,586	\$ 476,074	\$ 450,680	\$ 478,354	\$ 2,280	0%
Personnel Benefits	153,785	167,444	184,437	197,187	204,964	224,912	27,725	14%
Supplies	78,131	105,051	82,192	83,150	82,050	83,150	-	0%
Other Services & Charges	774,919	262,001	257,238	312,124	333,224	373,808	61,684	20%
Intergovt. Services	166,825	224,688	9,527	52,500	32,500	32,500	(20,000)	(38%)
Capital Outlays	-	121,692	22,586	63,257	63,257	-	(63,257)	(100%)
Interfund Pmts for Svc/Transfers	423,118	452,983	392,487	529,481	529,481	526,226	(3,255)	(1%)
Total Expenditures	\$ 1,982,169	\$ 1,747,598	\$ 1,388,053	\$ 1,713,773	\$ 1,696,156	\$ 1,718,950	\$ 5,177	0%
Ending Fund Balance	\$ 901,854	\$ 992,808	\$ 1,061,657	\$ 790,352	\$ 864,649	\$ 666,924	\$ (123,428)	(16%)
Total FTE's	7.19	6.99	6.89	6.54	6.54	6.54	-	0%

The 2017 ending fund balance is \$197,725 less than the projected 2016 ending fund balance. A total of \$158,372 of accumulated funds from prior years is being appropriated to meet 2017 expenditure needs and \$39,353 for one-time supplemental requests.

2017 Funding Sources



2017 Use of Funds



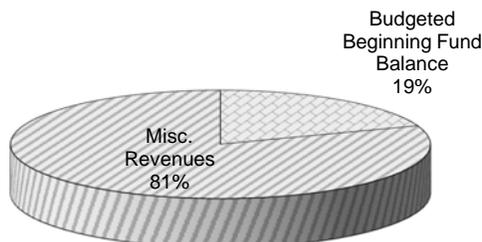
Code Abatement Fund (107) Summary

The Code Abatement Fund provides funding for City code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts. This fund was established in 2002 by a transfer from the General Fund.

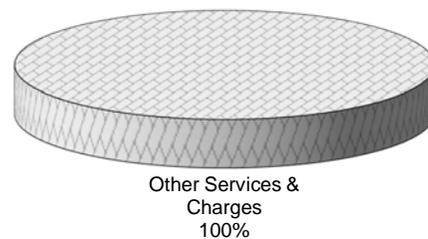
Department: Planning & Community Development
Program: Code Abatement Operations

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 173,820	\$ 173,119	\$ 175,598	\$ 164,968	\$ 164,968	\$ 170,023	\$ 5,055	3%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 19,450	\$ -	\$ 19,450	\$ -	0%
Fines and Forfeits	1,221	3,550	2,857	-	-	-	-	0%
Misc. Revenues	2,453	10,384	(2,857)	80,550	105,055	80,550	-	0%
Total Revenue	\$ 3,674	\$ 13,934	\$ -	\$ 100,000	\$ 105,055	\$ 100,000	\$ -	0%
Other Financing/Transfers In	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 3,674	\$ 13,934	\$ -	\$ 100,000	\$ 105,055	\$ 100,000	\$ -	0%
Use of Funds								
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Other Services & Charges	4,375	11,455	10,630	100,000	100,000	100,000	-	0%
Intergovernmental Services	-	-	-	-	-	-	-	0%
Total Expenditures	\$ 4,375	\$ 11,455	\$ 10,630	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	0%
Ending Fund Balance	\$ 173,119	\$ 175,598	\$ 164,968	\$ 145,518	\$ 170,023	\$ 150,573	\$ 5,055	3%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

2017 Funding Sources



2017 Use of Funds



State Drug Enforcement Forfeiture Fund (108) Summary

The purpose of the State Drug Enforcement Forfeiture Fund is to account for Satate seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

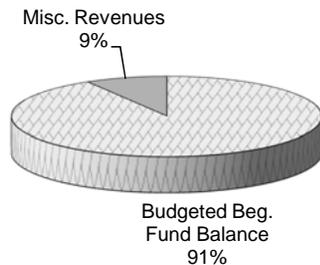
Department: Police
Program: State Seizures

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 84,036	\$ 154,631	\$ 199,055	\$ 205,641	\$ 205,641	\$ 210,653	\$ 5,012	2%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 195,800	\$ 45,800	31%
Fines & Forfeits	-	-	-	-	-	-	-	0%
Misc. Revenues	73,622	57,478	18,698	18,243	23,255	18,243	-	0%
Total Revenue	\$ 73,622	\$ 57,478	\$ 18,698	\$ 168,243	\$ 23,255	\$ 214,043	\$ 45,800	27%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 73,622	\$ 57,478	\$ 18,698	\$ 168,243	\$ 23,255	\$ 214,043	\$ 45,800	27%
Use of Funds								
Salaries & Wages*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Supplies	984	-	308	800	800	3,500	2,700	338%
Other Services & Charges	2,043	13,054	11,804	17,443	17,443	543	(16,900)	(97%)
Intergovernmental Services	-	-	-	-	-	-	-	0%
Capital Outlays	-	-	-	-	-	15,000	15,000	0%
Interfund Payments for Service	-	-	-	150,000	-	195,000	45,000	30%
Total Expenditures	\$ 3,027	\$ 13,054	\$ 12,112	\$ 168,243	\$ 18,243	\$ 214,043	\$ 45,800	27%
Ending Fund Balance	\$ 154,631	\$ 199,055	\$ 205,641	\$ 55,641	\$ 210,653	\$ 14,853	\$ (40,788)	(73%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

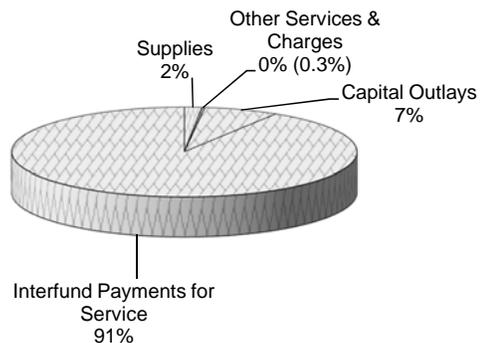
* Salaries and wages expenditures represent Payments for Overtime

The 2017 ending fund balance is \$195,800 less than the projected 2016 ending fund balance. Accumulated forfeiture funds will be used for a one-time transfer to the General Capital Fund for the Police Station at City Hall project.

2017 Funding Sources



2017 Use of Funds



Public Arts Fund (109) Summary

The Public Arts Fund accounts for the 1% for Arts Program. An amount equal to 1% of annual capital construction is transferred from each capital fund into this fund. Funding will be utilized to support public art projects.

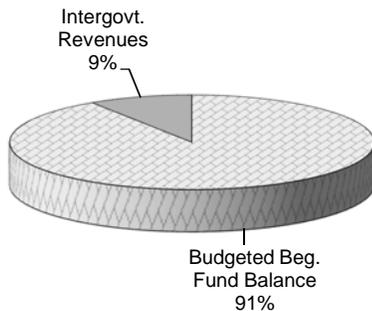
Department: Parks, Recreation, and Cultural Services
 Program: Public Arts Administration

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 273,106	\$ 251,803	\$ 233,524	\$ 183,410	\$ 183,410	\$ 99,689	\$ (83,721)	(46%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 77,716	\$ -	\$ 78,580	\$ 864	1%
Intergovt. Revenues	5,500	3,500	-	-	8,000	8,000	-	0%
Miscellaneous Revenues	1,173	1,222	1,257	6,500	-	-	(6,500)	(100%)
Transfers From Other Funds	3,664	9,171	2,854	-	-	-	-	0%
Total Funding Sources	\$ 10,337	\$ 13,893	\$ 4,111	\$ 84,216	\$ 8,000	\$ 86,580	\$ (5,636)	(7%)
Use of Funds								
Salaries & Wages*	\$ 9,106	\$ 8,195	\$ 12,381	\$ 13,406	\$ 14,260	\$ 11,162	\$ (2,244)	(17%)
Personnel Benefits	765	684	1,039	1,485	1,485	1,093	(392)	(26%)
Supplies	621	1,354	642	24,325	24,988	11,025	(13,300)	(55%)
Other Services & Charges	21,148	21,939	32,130	5,000	6,988	30,000	25,000	500%
Capital Outlays	-	-	8,033	40,000	44,000	33,300	(6,700)	(17%)
Interfund Payments for Service	-	-	-	-	-	-	-	0%
Total Expenditures	\$ 31,640	\$ 32,172	\$ 54,225	\$ 84,216	\$ 91,721	\$ 86,580	\$ 2,364	3%
Ending Fund Balance	\$ 251,803	\$ 233,524	\$ 183,410	\$ 105,694	\$ 99,689	\$ 21,109	\$ (84,585)	(80%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

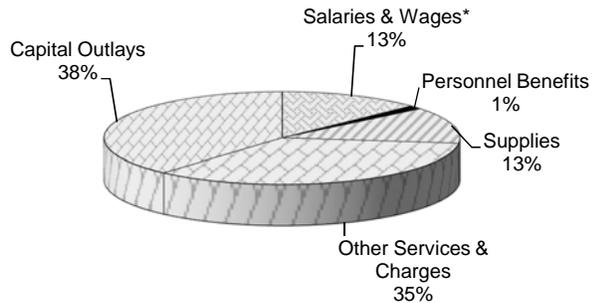
* Salaries and wages expenditures represent Payments for Extra Help staff

The 2017 ending fund balance is \$78,580 less than the projected 2016 ending fund balance. As capital projects have been constructed, funds have been accumulating in this fund. During 2017, work will continue on several public arts projects using the accumulated balance, including \$13,511 for a project related to banners along Aurora Ave.

2017 Funding Sources



2017 Use of Funds



Federal Drug Enforcement Forfeiture Fund (112) Summary

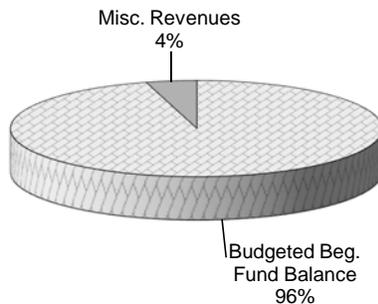
The purpose of the Federal Drug enforcement Forfeiture Fund is to account for Federal seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

Department: Police
Program: Federal Seizures

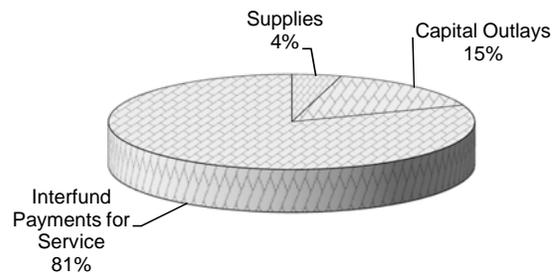
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 144,439	\$ 180,626	\$ 289,137	\$ 300,030	\$ 300,030	\$ 315,230	\$ 15,200	5%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 234,800	\$ -	\$ 287,197	\$ 52,397	22%
Misc. Revenues	37,587	114,249	15,823	28,200	28,200	13,200	(15,000)	(53%)
Total Revenue	\$ 37,587	\$ 114,249	\$ 15,823	\$ 263,000	\$ 28,200	\$ 300,397	\$ 37,397	14%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 37,587	\$ 114,249	\$ 15,823	\$ 263,000	\$ 28,200	\$ 300,397	\$ 37,397	14%
Use of Funds								
Supplies	\$ 1,400	\$ 4,538	\$ 4,930	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	0%
Other Services & Charges	-	1,200	-	-	-	-	-	0%
Capital Outlays	-	-	-	-	-	45,000	45,000	0%
Interfund Payments for Service	-	-	-	250,000	-	242,397	(7,603)	(3%)
Total Expenditures	\$ 1,400	\$ 5,738	\$ 4,930	\$ 263,000	\$ 13,000	\$ 300,397	\$ 37,397	14%
Ending Fund Balance	\$ 180,626	\$ 289,137	\$ 300,030	\$ 65,230	\$ 315,230	\$ 28,033	\$ (37,197)	(57%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$287,197 less than the projected 2016 ending fund balance. Accumulated forfeiture funds will be used for a one-time transfer to the General Capital Fund for the Police Station at City Hall project and to purchase two "Zero" electric motorcycles.

2017 Funding Sources



2017 Use of Funds



Property Tax Equalization Fund (115) Summary

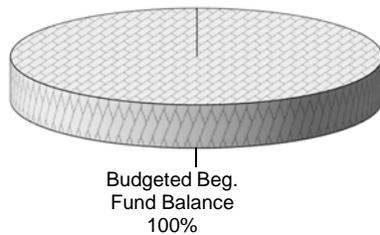
The purpose of the Property Tax Equalization Fund is to accumulate and disburse proceeds from the City's maintenance and operations levy over the six year levy period.

Department: Administrative Services
Program: Reserves

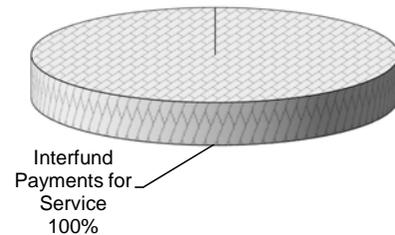
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$1,187,120	\$ 1,188,891	\$ 1,189,995	\$ 1,192,112	\$ 1,192,112	\$ 500,799	\$ (691,313)	(58%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 691,313	\$ -	\$ 500,799	\$ (190,514)	(28%)
Misc. Revenues	1,771	1,104	2,117	-	-	-	-	0%
Total Revenue	\$ 1,771	\$ 1,104	\$ 2,117	\$ 691,313	\$ -	\$ 500,799	\$ (190,514)	(28%)
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 1,771	\$ 1,104	\$ 2,117	\$ 691,313	\$ -	\$ 500,799	\$ (190,514)	(28%)
Use of Funds								
Other Services & Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Interfund Payments for Service	-	-	-	691,313	691,313	500,799	(190,514)	(28%)
Total Expenditures	\$ -	\$ -	\$ -	\$ 691,313	\$ 691,313	\$ 500,799	\$ (190,514)	(28%)
Ending Fund Balance	\$ 1,188,891	\$ 1,189,995	\$ 1,192,112	\$ 500,799	\$ 500,799	\$ -	\$ (500,799)	(100%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$500,799 less than the projected 2016 ending fund balance. Accumulated funds will be transferred to the General Fund for one-time uses.

2017 Funding Sources



2017 Use of Funds



Federal Criminal Forfeiture Fund (116) Summary

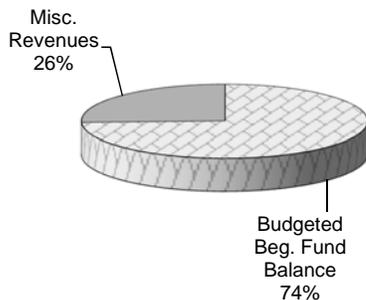
The purpose of the Federal Criminal Forfeiture Fund is to account for seizure funds received by the City due to staff participation in a federal task force being led by the United States Treasury. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate criminal related crimes and incidents.

Department: Police
Program: Federal Seizures

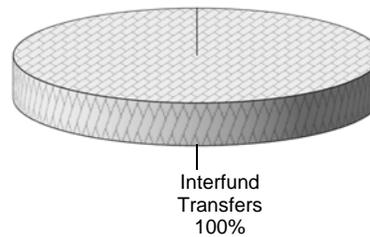
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 632,484	\$ 1,786,487	\$ 1,766,235	\$ 2,600,244	\$ 2,600,244	\$ 818,800	\$(1,781,444)	(69%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 1,823,944	\$ -	\$ 583,651	\$(1,240,293)	(68%)
Misc. Revenues	1,206,607	1,653	1,011,071	978,500	7,756	201,500	(777,000)	(79%)
Total Revenue	\$ 1,206,607	\$ 1,653	\$ 1,011,071	\$ 2,802,444	\$ 7,756	\$ 785,151	\$(2,017,293)	(72%)
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 1,206,607	\$ 1,653	\$ 1,011,071	\$ 2,802,444	\$ 7,756	\$ 785,151	\$(2,017,293)	(72%)
Use of Funds								
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0%
Personnel Benefits	-	-	-	-	-	-	-	0%
Supplies	2,848	3,588	-	-	-	-	-	0%
Other Services & Charges	10,703	8,265	-	-	-	-	-	0%
Intergovernmental Services	518	-	-	-	-	-	-	0%
Interfund Transfers	38,535	10,052	177,062	2,802,444	1,789,200	785,151	(2,017,293)	(72%)
Total Expenditures	\$ 52,604	\$ 21,905	\$ 177,062	\$ 2,802,444	\$ 1,789,200	\$ 785,151	\$(2,017,293)	(72%)
Ending Fund Balance	\$ 1,786,487	\$ 1,766,235	\$ 2,600,244	\$ 776,300	\$ 818,800	\$ 235,149	\$(541,151)	(70%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$583,651 less than the projected 2016 ending fund balance. Accumulated funds will be used for a one-time transfer to the General Capital Fund for the Police Station at City Hall project.

2017 Funding Sources



2017 Use of Funds



Transportation Impact Fees Fund (117) Summary

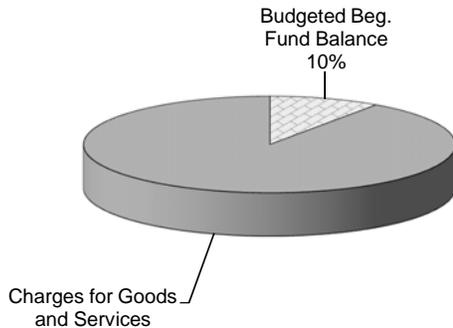
The purpose of the Transportation Impact Fees Fund is to account for the collection and use of transportation impact fees, which became effective on January 1, 2015.

Department: Administrative Services
Program: Reserves

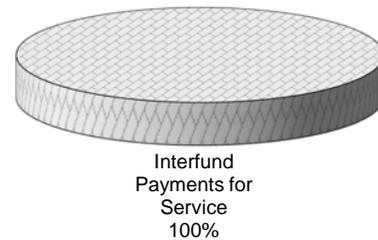
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 254,780	\$ 254,780	\$ 454,780	\$ 200,000	78%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 159,775	\$ -	\$ 21,400	\$ (138,375)	(87%)
Charges for Goods and Service:	-	-	254,629	200,000	200,000	200,000	-	0%
Miscellaneous Revenue	-	-	151	-	-	-	-	0%
Total Revenue	\$ -	\$ -	\$ 254,780	\$ 359,775	\$ 200,000	\$ 221,400	\$ (138,375)	(38%)
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ -	\$ -	\$ 254,780	\$ 359,775	\$ 200,000	\$ 221,400	\$ (138,375)	(38%)
Use of Funds								
Interfund Payments for Service	\$ -	\$ -	\$ -	\$ 359,775	\$ -	\$ 221,400	\$ (138,375)	(38%)
Total Expenditures	\$ -	\$ -	\$ -	\$ 359,775	\$ -	\$ 221,400	\$ (138,375)	(38%)
Ending Fund Balance	\$ -	\$ -	\$ 254,780	\$ 95,005	\$ 454,780	\$ 433,380	\$ 338,375	356%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2016 ending fund balance is \$254,780 less than the projected 2016 ending fund balance. Funding will be used for the N 175th St – Stone Ave N to I5 project.

2017 Funding Sources



2017 Use of Funds



Revenue Stabilization Fund (190) Summary

The Revenue Stabilization Fund was created in late 2007 as an outcome of the revised reserve policy adopted by the City Council earlier in 2007. The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods. The minimum reserve level to meet this requirement for 2016 is approximately \$4.977 million. Investment interest from these funds will be allocated to the General Fund.

Department: Administrative Services
Program: Reserves

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 5,147,665	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ -	0%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous Revenues	3,112	-	-	-	-	-	-	0%
Total Revenue	\$ 3,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 3,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Use of Funds								
Salaries & Wages								
Personnel Benefits								
Supplies								
Other Services & Charges								
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Ending Fund Balance	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ 5,150,777	\$ -	0%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

2017 Revenue Sources

No revenue will be proposed

2017 Use of Funds

No expenditures will be proposed

General Obligation Bond Fund (201)

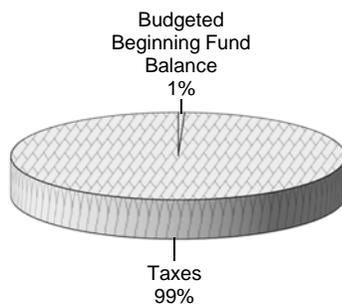
This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements.

Department: Debt Services Department
Program: Unlimited Tax GO Bond

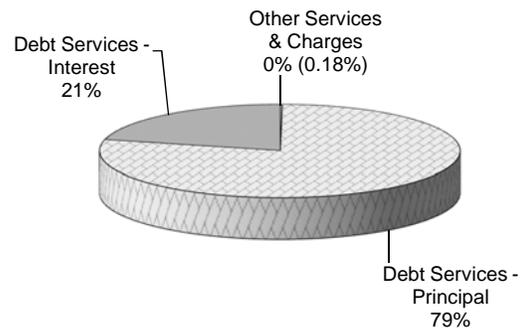
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 238,317	\$ 38,718	\$ 30,140	\$ 25,206	\$ 25,206	\$ 14,831	\$ (10,375)	(41%)
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 10,375	\$ -	\$ 10,375	\$ -	0%
Taxes	1,504,752	1,697,774	1,704,720	1,700,000	1,700,000	1,700,000	-	0%
Miscellaneous Revenues	-	-	-	-	-	-	-	0%
Total Revenue	\$ 1,504,752	\$ 1,697,774	\$ 1,704,720	\$ 1,710,375	\$ 1,700,000	\$ 1,710,375	\$ -	0%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 1,504,752	\$ 1,697,774	\$ 1,704,720	\$ 1,710,375	\$ 1,700,000	\$ 1,710,375	\$ -	0%
Use of Funds								
Other Services & Charges	\$ 301	\$ 302	\$ 479	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
Debt Services - Principal	1,200,000	1,250,000	1,300,000	1,345,000	1,345,000	1,345,000	-	0%
Debt Services - Interest	504,050	456,050	409,175	362,375	362,375	362,375	-	0%
Total Expenditures	\$ 1,704,351	\$ 1,706,352	\$ 1,709,654	\$ 1,710,375	\$ 1,710,375	\$ 1,710,375	\$ -	0%
Ending Fund Balance	\$ 38,718	\$ 30,140	\$ 25,206	\$ 14,831	\$ 14,831	\$ 4,456	\$ (10,375)	(70%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$10,375 less than the projected 2016 ending fund balance. Accumulated fund balance from prior year levy proceeds will be used for a small portion of the 2017 debt service payments.

2017 Funding Sources



2017 Use of Funds



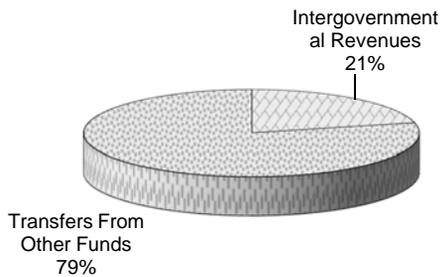
Limited Tax General Obligation Bond Fund (211)

This fund is used to record the principal and debt service payments related to the 2009 Limited Tax General Obligation bonds issued to fund the acquisition of the new City Hall.

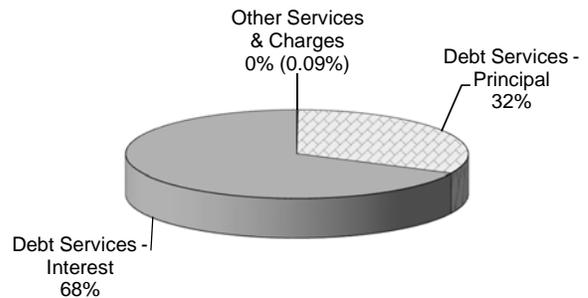
Department: Debt Services Department
Program: Limited Tax GO Bond

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 301	\$ 302	\$ 1,798	\$ 3,957	\$ 3,957	\$ 3,957	\$ -	0%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Intergovernmental Revenues	355,654	358,359	359,130	386,370	386,370	353,254	(33,116)	(9%)
Miscellaneous Revenues	-	-	2	-	-	-	-	0%
Total Revenue	\$ 355,654	\$ 358,359	\$ 359,132	\$ 386,370	\$ 386,370	\$ 353,254	\$ (33,116)	(9%)
Transfers From Other Funds	1,304,365	1,304,208	1,305,051	1,277,047	1,277,047	1,309,563	32,516	3%
Total Funding Sources	\$ 1,660,019	\$ 1,662,567	\$ 1,664,183	\$ 1,663,417	\$ 1,663,417	\$ 1,662,817	\$ (600)	(0%)
Use of Funds								
Other Services & Charges	\$ 951	\$ 954	\$ 1,307	\$ 1,500	\$ 1,500	\$ 1,500	-	0%
Debt Services - Principal	465,000	480,000	495,000	515,000	515,000	535,000	20,000	4%
Debt Services - Interest	1,194,067	1,180,117	1,165,717	1,146,917	1,146,917	1,126,317	(20,600)	(2%)
Total Expenditures	\$ 1,660,018	\$ 1,661,071	\$ 1,662,024	\$ 1,663,417	\$ 1,663,417	\$ 1,662,817	\$ (600)	(0%)
Ending Fund Balance	\$ 302	\$ 1,798	\$ 3,957	\$ 3,957	\$ 3,957	\$ 3,957	\$ -	0%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

2017 Funding Sources



2017 Use of Funds



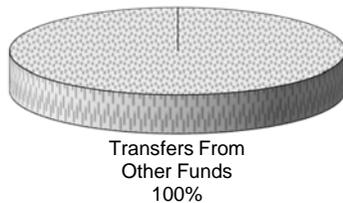
Limited Tax General Obligation Bond Fund (221)

This fund is used to record the principal and debt service payments related to the 2013 Limited Tax General Obligation bonds issued to fund the acquisition of the City Maintenance Facility.

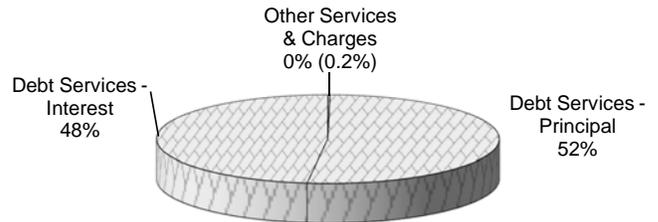
Department: Debt Services Department
Program: Limited Tax GO Bond

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 237	\$ 237	\$ 237	\$ -	0%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Intergovernmental Revenues	-	-	-	-	-	-	-	0%
Miscellaneous Revenues	-	-	-	-	-	-	-	0%
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfers From Other Funds	-	260,823	260,823	260,948	260,948	260,948	-	0%
Total Funding Sources	\$ -	\$ 260,823	\$ 260,823	\$ 260,948	\$ 260,948	\$ 260,948	\$ -	0%
Use of Funds								
Other Services & Charges	\$ -	\$ -	\$ 273	\$ 510	\$ 510	\$ 510	-	0%
Debt Services - Principal	-	90,000	130,000	135,000	135,000	135,000	-	0%
Debt Services - Interest	-	170,823	130,313	125,438	125,438	125,438	\$ -	0%
Total Expenditures	\$ -	\$ 260,823	\$ 260,586	\$ 260,948	\$ 260,948	\$ 260,948	\$ -	0%
Ending Fund Balance	\$ -	\$ -	\$ 237	\$ 237	\$ 237	\$ 237	\$ -	0%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

2017 Funding Sources



2017 Use of Funds



General Capital Fund (301) Summary

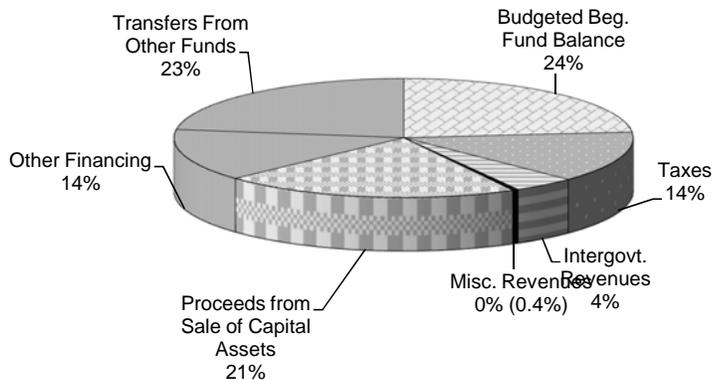
The General Capital Fund receives resources that are designated specifically for capital purposes. The primary ongoing dedicated resource is real estate excise tax (REET). Other revenue sources include General Fund support and dedicated project grants. Projects in the General Capital Fund are divided into three major categories: facilities projects, parks projects and open space projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works
 Programs: General Capital Engineering
 General Capital Projects

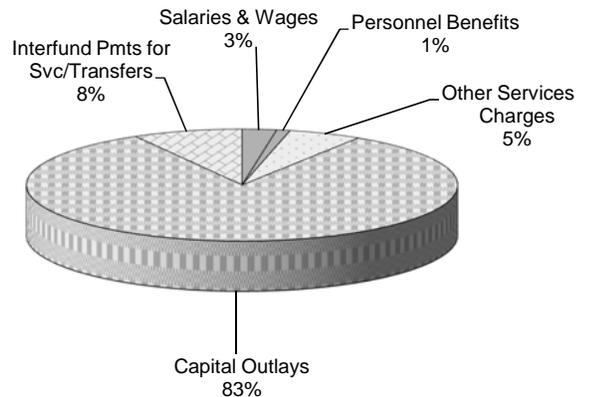
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 2,527,977	\$ 3,053,637	\$ 2,690,075	\$ 2,953,678	\$ 2,953,678	\$ 2,399,144	\$ (554,534)	(19%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 973,631	\$ -	\$ 2,021,447	\$ 1,047,816	108%
Taxes	817,221	965,597	1,468,014	1,038,146	1,160,493	1,195,965	157,819	15%
Intergovt. Revenues	249,115	263,913	161,804	166,323	166,323	380,000	213,677	128%
Misc. Revenues	28,395	27,435	70,337	44,663	38,849	35,987	(8,676)	(19%)
Total Revenue	\$ 1,094,731	\$ 1,256,945	\$ 1,700,155	\$ 2,222,763	\$ 1,365,665	\$ 3,633,399	\$ 1,410,636	63%
Proceeds from Sale of Capital A	-	-	-	1,065,000	-	1,800,000	735,000	69%
Other Financing	3,565,000	-	-	4,673,761	1,789,200	1,222,548	(3,451,213)	(74%)
Transfers From Other Funds	288,535	140,051	397,063	1,180,000	180,000	1,962,796	782,796	66%
Total Funding Sources	\$ 4,948,266	\$ 1,396,996	\$ 2,097,217	\$ 9,141,524	\$ 3,334,865	\$ 8,618,743	\$ (522,781)	(106%)
Use of Funds								
Salaries & Wages	\$ 83,362	\$ 124,148	\$ 156,814	\$ 154,187	\$ 143,431	\$ 221,835	\$ 67,648	44%
Personnel Benefits	31,257	44,669	60,520	60,621	56,122	86,798	26,177	43%
Supplies	38,116	18,974	8,762	4,608	4,608	785	(3,823)	(83%)
Other Services & Charges	289,109	190,597	340,094	1,252,876	1,302,933	472,523	(780,353)	(62%)
Intergovt. Services	904	658	-	-	-	-	-	0%
Capital Outlays	3,254,581	683,114	576,130	6,980,709	1,693,782	7,127,074	146,365	2%
Debt Issuance	24,292	-	-	-	-	-	-	0%
Interfund Pmts for Svc/Transfer	700,985	698,398	691,294	688,523	688,523	709,728	21,205	3%
Total Expenditures	\$ 4,422,606	\$ 1,760,558	\$ 1,833,614	\$ 9,141,524	\$ 3,889,399	\$ 8,618,743	\$ (522,781)	(6%)
Ending Fund Balance	\$ 3,053,637	\$ 2,690,075	\$ 2,953,678	\$ 1,980,047	\$ 2,399,144	\$ 377,697	\$ (1,602,350)	(81%)
Total FTE's	1.65	1.10	1.50	1.79	1.79	2.45	0.66	37%

The 2017 ending fund balance is \$2,021,447 less than the projected 2016 ending fund balance. Funding will be used for the following projects: Parks Repair and Replacement; Regional Trail Signage; Police Station at City Hall; Parks, Recreation and Open Space Update; Turf & Lighting Repair and Replacement; Recreation Facilities Exterior Security Lighting; and, Ridgecrest Park Master Plan.

2017 Funding Sources



2017 Use of Funds



City Facility - Major Maintenance Fund (312) Summary

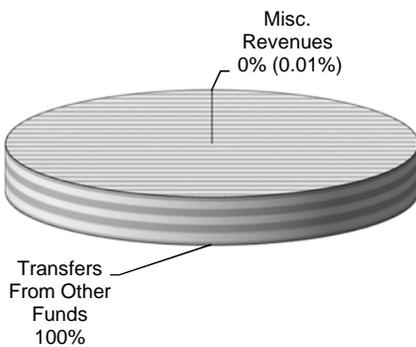
This fund was established in 2005. Projects in this capital fund will include major repairs and replacement of City facilities such as the police station, recreation centers and pool. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works
Program: Major Maintenance Projects

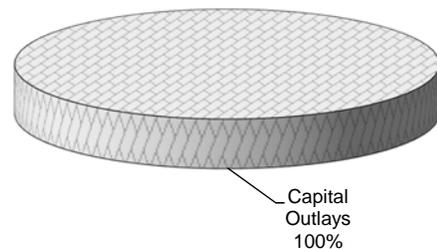
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 294,991	\$ 190,703	\$ 229,020	\$ 84,800	\$ 84,800	\$ 830	\$ (83,970)	(99%)
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 83,970	\$ -	\$ -	\$ (83,970)	(100%)
Intergovt. Revenues	-	-	50,000	-	-	-	-	0%
Misc. Revenues	366	191	324	449	449	12	(437)	(97%)
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	\$ 366	\$ 191	\$ 50,324	\$ 84,419	\$ 449	\$ 12	\$ (84,407)	(100%)
Transfers From Other Funds	74,032	74,032	124,032	782,335	782,335	124,032	(658,303)	(84%)
Total Funding Sources	\$ 74,398	\$ 74,223	\$ 174,356	\$ 866,754	\$ 782,784	\$ 124,044	\$ (742,710)	(86%)
Use of Funds								
Salaries & Wages	\$ -	\$ -	\$ 22,364	\$ 21,866	\$ 21,866	\$ -	\$ (21,866)	(100%)
Personnel Benefits	-	-	1,337	9,074	9,074	-	(9,074)	(100%)
Supplies	-	-	-	-	-	-	-	0%
Other Services & Charges	14,631	13,331	61,610	193,730	193,730	-	(193,730)	(100%)
Capital Outlays	162,879	22,575	222,617	642,084	642,084	96,000	(546,084)	(85%)
Interfund Payments for Service	1,176	-	10,648	-	-	-	-	0%
Total Expenditures	\$ 178,686	\$ 35,906	\$ 318,576	\$ 866,754	\$ 866,754	\$ 96,000	\$ (770,754)	(89%)
Ending Fund Balance	\$ 190,703	\$ 229,020	\$ 84,800	\$ 830	\$ 830	\$ 28,874	\$ 28,044	3379%
Total FTE's	0.00	0.00	0.00	0.24	0.24	0.00	-0.24	(100%)

The 2017 ending fund balance is \$28,044 more than the 2016 projected ending fund balance.

2017 Funding Sources



2017 Use of Funds



Roads Capital Fund (330) Summary

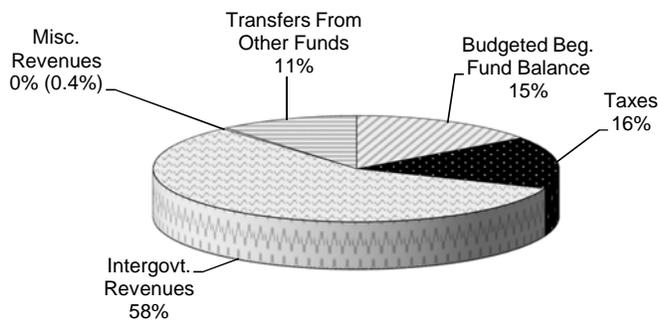
The Roads Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other dedicated sources include fuel tax which is collected in the Arterial Street Fund and transferred to this fund and various project grants. Projects in the Roads Capital Fund are divided into three major categories: pedestrian/non-motorized projects, system preservation projects, and safety/operational projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works
 Programs: Roads Capital Engineering
 Roads Capital Projects

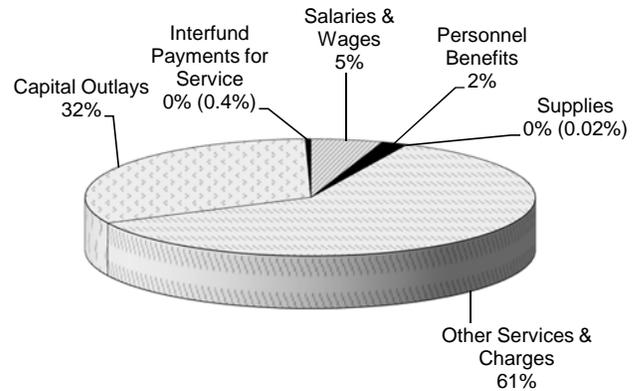
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 3,074,602	\$ 3,062,432	\$ 3,937,477	\$ 2,183,867	\$ 2,183,867	\$ 4,112,638	\$ 1,928,771	88%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 1,391,889	\$ -	\$ 2,548,818	\$ 1,156,929	83%
Taxes	817,221	965,597	2,286,031	2,069,970	1,396,631	2,693,324	623,354	30%
Licenses & Permits	280	210	245	-	-	-	-	0%
Intergovt. Revenues	2,558,149	16,183,400	12,636,728	10,811,248	4,208,047	9,704,610	(1,106,638)	(10%)
Charges for Goods and Service:	703,274	779,972	-	-	-	-	-	0%
Misc. Revenues	9,126	2,290	425,027	37,415	48,688	61,690	24,275	65%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	\$ 4,088,050	\$ 17,931,469	\$ 15,348,031	\$ 14,310,522	\$ 5,653,366	\$ 15,008,442	\$ 697,920	5%
Transfers From Other Funds	492,239	743,373	500,000	2,163,954	1,169,179	1,871,568	(292,386)	(14%)
Total Funding Sources	\$ 4,580,289	\$ 18,674,842	\$ 15,848,031	\$ 16,474,476	\$ 6,822,545	\$ 16,880,010	\$ 405,534	2%
Use of Funds								
Salaries & Wages	\$ 522,198	\$ 451,152	\$ 473,229	\$ 739,969	\$ 580,756	\$ 867,970	\$ 128,001	17%
Personnel Benefits	166,813	153,396	161,484	220,719	213,680	313,148	92,429	42%
Supplies	76,752	50,151	41,860	3,150	3,150	3,050	(100)	(3%)
Other Services & Charges	870,039	2,164,447	2,561,187	7,195,504	1,856,138	10,252,863	3,057,359	42%
Intergovt. Services	461,942	91,860	103,362	69,918	69,918	-	(69,918)	(100%)
Capital Outlays	2,430,459	14,838,035	14,200,201	8,179,066	2,103,982	5,376,599	(2,802,467)	(34%)
Debt Service - Interest	3,112	1,466	2,503	-	-	-	-	0%
Interfund Pmts for Svc/Transfer:	61,144	49,290	57,815	66,150	66,150	66,380	230	0%
Total Expenditures	\$ 4,592,459	\$ 17,799,797	\$ 17,601,641	\$ 16,474,476	\$ 4,893,774	\$ 16,880,010	\$ 405,534	2%
Ending Fund Balance	\$ 3,062,432	\$ 3,937,477	\$ 2,183,867	\$ 791,978	\$ 4,112,638	\$ 1,563,820	\$ 771,842	97%
Total FTE's	6.87	5.43	5.61	7.06	7.06	9.46	2.40	34%

The 2017 ending fund balance is \$2,548,818 less than the projected 2016 ending fund balance. Funding will be used for the following projects: Annual Road Surface Maintenance Program; Aurora Median Retrofits; Curb Ramp, Gutter and Sidewalk Maintenance; Traffic Safety Improvements; Traffic Signal Rehabilitation Program; Transportation Master Plan Update; Interurban/Burke-Gilman Connectors; 145th Corridor - 99 to I-5; Bike System Implementation; Echo Lake Safe Routes to School; Meridian Ave N & N 155th St Signal Improvement; Radar Speed Signs; Richmond Beach Re-Channelization; Westminster & 155th Improvements; 145th & I-5 Interchange; and, 147th/148th Non-Motorized Bridge.

2017 Funding Sources



2017 Use of Funds



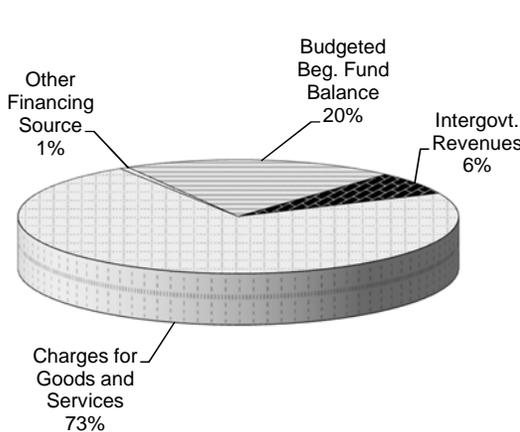
Surface Water Utility Fund (401) Summary

This fund is used to account for all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.

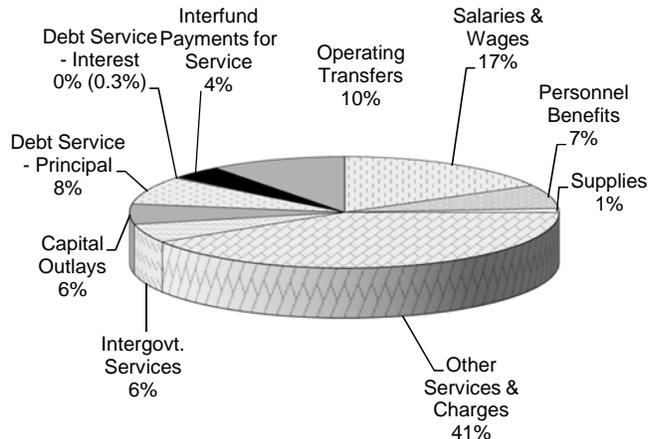
Department: Public Works
 Programs: Surface Water Management
 Various Surface Water Capital Projects

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	3,408,884	3,274,529	2,783,456	2,095,313	2,095,313	2,848,599	\$ 753,286	36%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 631,207	\$ -	\$ 1,251,966	\$ 620,759	98%
Intergovt. Revenues	684,275	324,910	239,943	701,523	160,898	410,898	(290,625)	(41%)
Charges for Goods and Services	3,329,556	3,528,660	3,617,790	4,004,586	4,004,586	4,540,815	536,229	13%
Misc. Revenues	16,679	(11,214)	30,792	18,877	18,877	41,774	22,897	121%
Capital Contributions	-	-	-	-	-	-	-	0%
Total Revenue	\$ 4,030,510	\$ 3,842,356	\$ 3,888,525	\$ 5,356,193	\$ 4,184,361	\$ 6,245,453	\$ 889,260	17%
Other Financing Source	-	-	-	2,000,000	2,000,000	-	(2,000,000)	(100%)
Total Funding Sources	\$ 4,030,510	\$ 3,842,356	\$ 3,888,525	\$ 7,356,193	\$ 6,184,361	\$ 6,245,453	\$ (1,110,740)	(15%)
Use of Funds								
Salaries & Wages	\$ 766,698	\$ 826,044	\$ 830,149	\$ 1,014,973	\$ 912,580	\$ 1,059,573	\$ 44,600	4%
Personnel Benefits	273,068	292,430	320,217	390,535	362,428	430,952	40,417	10%
Supplies	123,594	75,533	65,429	76,513	77,001	76,513	-	0%
Other Services & Charges	532,543	1,098,698	1,149,015	3,322,936	2,123,089	2,558,465	(764,471)	(23%)
Intergovt. Services	170,359	206,370	195,063	205,120	205,120	343,352	138,232	67%
Capital Outlays	1,305,722	778,455	873,303	967,933	555,065	365,767	(602,166)	(62%)
Debt Service - Principal	326,475	326,475	326,475	508,866	326,475	508,866	-	0%
Debt Service - Interest	13,875	12,243	10,474	17,956	17,956	17,956	-	0%
Interfund Payments for Service	114,357	129,461	155,042	209,018	209,018	242,057	33,039	16%
Operating Transfers	538,175	587,719	651,501	642,343	642,343	641,952	(391)	(0%)
Total Expenditures	\$ 4,164,865	\$ 4,333,429	\$ 4,576,668	\$ 7,356,193	\$ 5,431,075	\$ 6,245,453	\$ (1,110,740)	(15%)
Ending Fund Balance	\$ 3,274,529	\$ 2,783,456	\$ 2,095,313	\$ 1,464,106	\$ 2,848,599	\$ 1,596,633	\$ 132,527	9%
Total FTE's	12.00	13.70	12.67	12.62	12.62	12.81	0.19	2%

2017 Funding Sources



2017 Use of Funds



Vehicle Operations Fund (501) Summary

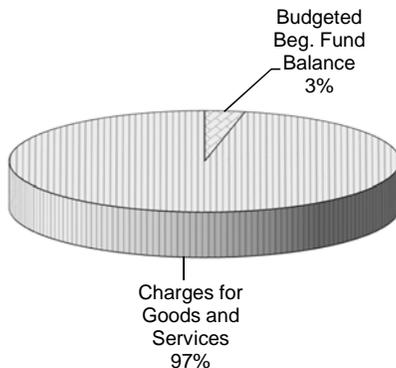
The Vehicle Operations and Maintenance Fund is used to account for the costs of operating and maintaining City vehicles and auxiliary equipment. Departments are assessed an annual charge for the estimated cost of the repair and maintenance of their vehicles along with projected fuel costs.

Department: Administrative Services
Program: Vehicle Operations & Maintenance

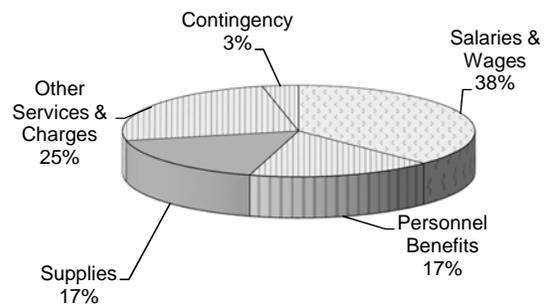
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 65,117	\$ 109,894	\$ 162,253	\$ 196,394	\$ 196,394	\$ 242,906	\$ 46,512	24%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	0%
Intergovernmental Revenues	-	-	-	-	-	-	-	0%
Charges for Goods and Service:	198,384	230,272	220,055	255,966	255,966	438,123	182,157	71%
Misc. Revenues	228	171	446	250	800	-	(250)	(100%)
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	\$ 198,612	\$ 230,443	\$ 220,501	\$ 271,216	\$ 256,766	\$ 453,123	\$ 181,907	67%
Transfers From Other Funds	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 198,612	\$ 230,443	\$ 220,501	\$ 271,216	\$ 256,766	\$ 453,123	\$ 181,907	67%
Use of Funds								
Salaries & Wages	\$ -	\$ -	\$ 19,230	\$ 23,774	\$ 23,219	\$ 169,800	\$ 146,026	614%
Personnel Benefits	-	-	8,067	10,087	10,267	76,988	66,901	663%
Supplies	90,597	97,477	66,976	94,723	74,079	77,803	(16,920)	(18%)
Other Services & Charges	63,098	80,467	91,947	120,994	94,260	113,532	(7,462)	(6%)
Intergovt. Services	140	140	140	-	-	-	-	0%
Capital Outlays	-	-	-	-	-	-	-	0%
Contingency	-	-	-	21,638	8,429	15,000	(6,638)	(31%)
Total Expenditures	\$ 153,835	\$ 178,084	\$ 186,360	\$ 271,216	\$ 210,254	\$ 453,123	\$ 181,907	67%
Ending Fund Balance	\$ 109,894	\$ 162,253	\$ 196,394	\$ 181,394	\$ 242,906	\$ 227,906	\$ 46,512	26%
Total FTE's	0.00	0.00	0.25	0.25	0.35	2.15	1.90	

The 2017 ending fund balance is \$15,000 less than the projected 2016 ending fund balance. These funds will be used as a contingency for increases in fuel and repair costs.

2017 Funding Sources



2017 Use of Funds



Equipment Replacement Fund (503) Summary

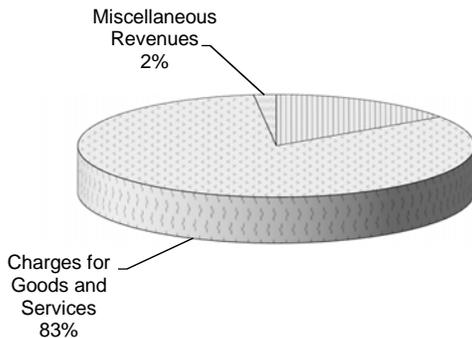
The Equipment Replacement Fund is used to account for the future replacement of City property. In the past this fund included the replacement of vehicles, computers, servers and other related equipment. An annual transfer was made from the General Fund to support the replacement of all computer related equipment. In 2014, the replacement of computers, servers, and other related IT equipment began to occur in the General Fund. The fund will be use only for the replacement of vehicles and other non-IT equipment. Based upon the vehicle replacement schedule, departments are assessed an annual charge to cover the anticipated replacement cost for their vehicles.

Department: Administrative Services
 Programs: Operational Equipment Replacement
 Technical

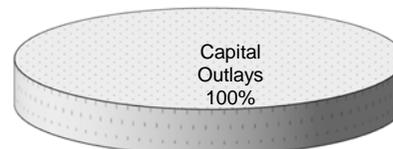
	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 2,034,669	\$ 2,245,379	\$ 2,388,898	\$ 2,185,500	\$ 2,185,500	\$ 2,232,000	\$ 46,500	2%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 259,713	\$ -	\$ 67,900	\$ (191,813)	(74%)
Charges for Goods and Service	260,755	267,014	290,175	496,850	496,850	362,747	(134,103)	(27%)
Miscellaneous Revenues	10,416	5,336	15,546	13,488	14,630	8,000	(5,488)	(41%)
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Revenue	\$ 271,171	\$ 272,350	\$ 305,721	\$ 770,051	\$ 511,480	\$ 438,647	\$ (331,404)	(43%)
Transfers/Other Fin Sources	116,369	-	23,571	8,429	-	72,740	64,311	763%
Total Funding Sources	\$ 387,540	\$ 272,350	\$ 329,292	\$ 778,480	\$ 511,480	\$ 511,387	\$ (267,093)	(34%)
Use of Funds								
Supplies	\$ 167	\$ -	\$ 294	\$ -	\$ -	\$ -	\$ -	0%
Other Services & Charges	114,334	-	-	25,200	32,780	37,378	12,178	48%
Capital Outlays	61,729	128,831	532,396	458,568	432,200	474,009	15,441	3%
Intergovernmental Services	600	-	-	-	-	-	-	0%
Total Expenditures	\$ 176,830	\$ 128,831	\$ 532,690	\$ 483,768	\$ 464,980	\$ 511,387	\$ 27,619	6%
Ending Fund Balance	\$ 2,245,379	\$ 2,388,898	\$ 2,185,500	\$ 2,220,499	\$ 2,232,000	\$ 2,164,100	\$ (56,399)	(3%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$67,900 less than the projected 2016 ending fund balance. This funding will be used to support future purchases per the City Vehicle Use policy and equipment replacement schedule.

2017 Funding Sources



2017 Use of Funds



Unemployment Fund (505) Summary

An annual allocation is made to the Unemployment Fund in lieu of making contributions to state unemployment insurance. These funds are used to pay unemployment benefits for qualified City employees that leave City employment.

Department: Administrative Services
Program: Unemployment Administration

	2013 Actual	2014 Actual	2015 Actual	2016 Current Budget	2016 Projected	2017 Proposed Budget	2017 Proposed Budget vs. 2016 Current Budget	Percent Change
Beginning Fund Balance	\$ 56,297	\$ 67,396	\$ 78,800	\$ 77,778	\$ 77,778	\$ 65,953	\$ (11,825)	(15%)
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 17,500	\$ -	\$ 17,500	\$ -	0%
Miscellaneous Revenues	76	62	134	-	175	-	-	0%
Transfers From Other Funds	17,500	17,500	-	-	-	-	-	0%
Prior Year Adjustments	-	-	-	-	-	-	-	0%
Total Funding Sources	\$ 17,576	\$ 17,562	\$ 134	\$ 17,500	\$ 175	\$ 17,500	\$ -	0%
Use of Funds								
Intergovt. Services	\$ 6,477	\$ 6,158	\$ 1,156	\$ 17,500	\$ 12,000	\$ 17,500	\$ -	0%
Total Expenditures	\$ 6,477	\$ 6,158	\$ 1,156	\$ 17,500	\$ 12,000	\$ 17,500	\$ -	0%
Ending Fund Balance	\$ 67,396	\$ 78,800	\$ 77,778	\$ 60,278	\$ 65,953	\$ 48,453	\$ (11,825)	(20%)
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%

The 2017 ending fund balance is \$17,500 less than the projected 2016 ending fund balance. For 2017 accumulated fund balance will be used for expenditures instead of a transfer from the General Fund as the current fund balance is equal to approximately five years of average expenditures.

2017 Funding Sources



Budgeted
Beginning
Fund
Balance

2017 Use of Funds



Intergovt.
Services
100%



CAPITAL IMPROVEMENT PROGRAM



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CAPITAL IMPROVEMENT PLAN 2017 – 2022

INTRODUCTION

Reader's Guide to the Capital Improvement Plan (CIP)

The Capital Improvement Plan is divided into six sections: Introduction, CIP Summary, General Capital Projects, City Facilities-Major Maintenance Projects, Roads Capital Projects and Surface Water Utility Projects. The following is a brief explanation of the major items included in each section.

Introduction

Impacts of Growth Management: A brief overview of the impact of the State of Washington's Growth Management Act on the City's capital planning process.

Capital Planning, Programming and Budget System: Graphical representation of the City's capital planning process.

Capital Improvement Fund Descriptions: Detailed descriptions of each capital fund.

Capital Budget Criteria – Criteria used as guidelines during the development of the capital budget.

Advantages of Capital Planning: Discussion of the advantages provided by the development of a long-range capital plan.

Capital Improvement Program Plan Policies: Capital policies adopted by the City Council.

Steps in the Capital Improvement Process: Steps used in the capital planning process.

Project Phase Definition: A brief description of the three project phases that may occur in each project.

Capital Project Criteria: A set of criteria used to determine if a project should be included in the Capital Improvement Plan.

Capital Improvement Program Summary

Capital Projects by Category – Graphic of the distribution of the projects by category.

Capital Resources by Category – Graphic of all of the resources available to fund the CIP.

Program Summary – listing of each project within the three capital funds – General Capital, City Facilities – Major Maintenance and Roads Capital. Also, the capital portion of the Surface Water Utility is included.

Capital Improvement Program Impact Upon Operating Budget – listing the anticipated future annual costs as a result of completion of capital projects.

General Capital, City Facilities, Roads Capital, and Surface Water Utility Projects

Capital Fund Summary: A summary is included for each capital fund. The summary includes a map highlighting the locations of each project, a list of all projects and their costs, a discussion of the projected current year project costs, a comparison of changes from the prior CIP and list of significant projects that have been identified in each fund that have not been included in the CIP due to funding constraints.

Capital Project Detail: A project sheet is included for each capital project included in the CIP. Each sheet may contain the following sections as appropriate:

- **Project Map**: The map reflects the location of the project. If the project location is unknown at this time or affects the city in general, a city-wide map has been included.
- **Project Description**: A brief description of the project.
- **Service Impact**: A brief description of the project's impact on Shoreline citizens or others that use the public facility and any impact to maintenance and operating costs.
- **Project Costs**: This spreadsheet displays actual expenditures from prior periods and projected future costs by project phase. It also displays the specific revenue sources used to fund the project. Funding for the Public Art program is displayed. It should be noted that these costs are included in the construction budget of eligible projects. Any impact on the operating budget is also displayed.
- **Revenue Sources**: This displays all of the anticipated revenue sources for the project.
- **Project Time Line**: The projected timing for each phase of a project is displayed.

Introduction

The Capital Improvement Plan provides a multi-year list of proposed major capital expenditures and associated operating costs for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Shoreline. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

Impacts of Growth Management

Capital facilities planning and financing is now subject to the State of Washington Growth Management Act of 1990 (GMA). The GMA requires communities to adopt comprehensive plans designed to guide the orderly development of growth over the next twenty years.

To comply with GMA, the City prepared a comprehensive Capital Facilities Plan (CFP). The CFP provides long range policy guidance for the development of capital improvements. The

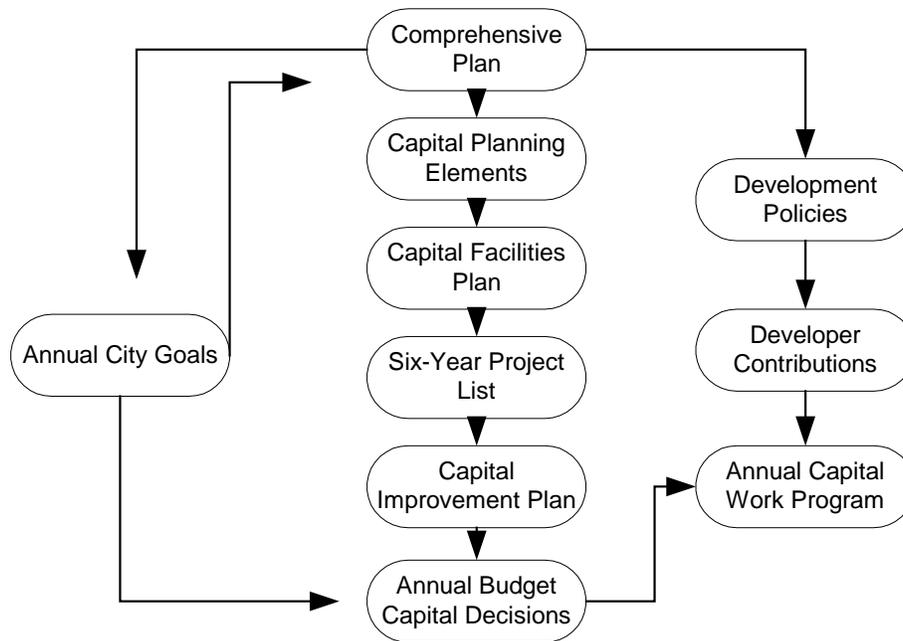
purpose of a CFP is to identify and coordinate those capital improvements deemed necessary to accommodate orderly growth, set policy direction for capital improvements and ensure that needed capital facilities are provided in a timely manner.

The GMA requires that the CFP contain the following elements:

1. An inventory of existing public owned capital facilities showing locations and capacities.
2. A forecast of the future needs for such capital facilities.
3. The proposed locations and capacities of expanded or new capital facilities.
4. A minimum six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes.
5. A requirement to reassess the land-use element if probable funding falls short of meeting existing needs.

Capital facilities are defined as mandatory elements for inclusion in the comprehensive plan.

Capital Planning, Programming and Budget System



Capital Improvement Fund Descriptions

The City's Capital Improvement Plan includes four capital funds. They are:

GENERAL CAPITAL FUND: In the General Capital Fund projects are categorized as Facilities Projects, Parks Projects, and Open Space Projects. Funding for these projects is primarily a result of the allocation of General Fund support, real estate excise tax (REET), municipal financing, and grants.

CITY FACILITIES - MAJOR MAINTENANCE FUND: In the City Facilities – Major Maintenance fund, projects are categorized as either General Facilities or Parks Facilities. Funding for these projects is provided by an annual transfer of monies from the General Fund.

ROADS CAPITAL FUND: In the Roads Capital fund, projects are categorized as either Repair and Replacement or Capacity Construction. Within those two categories they are subcategorized into Pedestrian/Non-Motorized Projects, System Preservation Projects, or Safety/Operations Projects. Funding for these projects is provided as a result of support from the General Fund, REET, Transportation Impact Fees, Transportation Benefit District (TBD) funding, and federal, state and local grants.

The City's Capital Improvement Plan also includes the capital portion of the Surface Water Utility fund.

SURFACE WATER UTILITY FUND: In the Surface Water Utility Fund, projects are categorized as Capacity Construction, Repair and Replacement or Other. Funding for these projects is provided from an allocation of surface water fees and grants. Any debt, which is used to finance projects, must be repaid by allocating a portion of surface water fees for this purpose.

Capital Budget Criteria

Capital improvement programming and budgeting involves the development of a long-term plan for capital expenditures for the City of Shoreline. Capital expenditures include expenditures for buildings, land, major equipment, and other commodities which are of significant value (greater than \$10,000) and have a useful life of at least five years.

The capital improvement plan (CIP) lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements such as amounts of general obligation bonds to be issued, amounts of general operation funds required and any anticipated intergovernmental support, etc.

The capital improvement budget is enacted annually based on the capital improvement plan. It encompasses enacting appropriations for the projects in the first year of the capital improvement plan.

Flexibility is built into the capital improvement plan to allow for delay of projects when financing constraints make it impossible to allow for funding of the entire array of projects and to move future projects forward when financial availability makes it possible. The point is that the CIP is required to be updated at a minimum annually to:

- Make any adjustments in future program years when changes occur in funding or cost.
- Add a year of programming to replace the current year funded.

Advantages of Capital Planning

In addition to the Growth Management Act (GMA) which requires communities to establish a long-range capital plan, there are several advantages to the community from capital planning.

- Capital planning facilitates repair or replacement of existing facilities before they fail. Failure is almost always costly, time consuming and more disruptive than planned repair or replacement.
- It focuses the community and City Council's attention to priority goals, needs and capabilities. There are always more needs and competing projects than the available funds. A good capital plan forces the City to consciously set priorities between competing projects and interests. New projects and good ideas can then be ranked against the established project priority array.
- A CIP provides a framework for decisions about community growth and development. Long-range planning for infrastructure needs allows the community to accommodate reasonable growth without being overwhelmed.
- A CIP promotes a more efficient government operation. Coordination of capital projects can reduce scheduling problems and conflicts between several projects. Related projects such as sidewalks, drainage and roads can be planned simultaneously.
- A CIP enhances opportunities for outside financial assistance. Adequate lead-time allows for all avenues of outside grant funding of government agency assistance to be explored.
- A CIP serves as an effective community education tool, which conveys to the public that the City Council has made decisions that affect the future of the City and is guiding the development of the community.

Capital project activity is funded with cash made available by the issuance of General Obligation debt, by grants, by general tax allocation, vehicle license and utility fees and by transfers from other funds as may be approved by the City Council.

Annual contributions may be used in whole or in part to fund capital projects as cash assets are accumulated, or the annual contributions may be allowed to remain in reserve until funds, along with accrued interest have grown sufficiently to permit larger projects to be undertaken and paid for with cash.

Capital Improvement Program Plan Policies

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP:

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team:

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Administrative Services Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities:

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The City has divided its CIP projects into the following program areas: General and Parks Capital Projects, Major Facilities Maintenance, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Administrative Services Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.

4. A Preliminary CIP Plan is developed by the Administrative Services Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan:

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of \$10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures;
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project; and,
4. Involves skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of \$25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds \$25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Pre-design Study:

For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only

for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the pre-design study process.

F. Required Project Features and Financial Responsibility:

If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope:

The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of projects schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs:

CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID):

Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his/her conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Administrative Services Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

J. Preserve Existing Capital Infrastructure Before Building New Facilities:

The City's policy is to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.

K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost:

The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.

L. Public Input at All Phases of Projects:

The City is committed to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.

M. Basis for Project Appropriations:

During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.

N. Balanced CIP Plan:

The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.

O. Use of Debt in the CIP:

The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Administrative Services Director's Authority to Borrow:

The Administrative Services Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment:

The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Formalization of Monetary Agreements:

All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

S. Applicable Project Charges:

CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

Steps in the Capital Improvement Process

The capital improvement process is built around the following eight steps:

1. **Establishment of the administrative and policy framework for capital programming and budgeting.** The first step in implementing an effective capital improvement planning and budget process is to establish the underlying organizational and policy framework within which the process operates.
2. **Prepare inventory of existing facilities.** Each governmental unit should compile an inventory of its own physical plant. This will help to indicate the eventual need for renewal, replacement, expansion or retirement of some of the physical plant. This can be accomplished through a master plan process.
3. **Determine by review the status of previously approved projects.** Prepare a report showing the status of previously approved programs. The estimated costs of these projects should be reviewed to ensure accuracy and the funding sources which would be needed to finance the completion of the project. This status review also allows the legislative body the opportunity to stay informed of projects approved in previous years.
4. **Perform financial analysis and financial programming.** Financial analysis involves the determination of the City of Shoreline's financial capability for major expenditures by examining past, present and future revenue, expenditures and municipal debt. The selection and scheduling of funding sources of these major expenditures is known as financial programming. Some of the important objectives of financial programming include:
 - Smoothing out the tax rate
 - Maintaining a preferred balance of debt service and current expenditures
 - Determination of debt capacity and appropriate debt service levels
 - Maximizing intergovernmental aid relative to local expenditures

The intent is to come up with a level of capital expenditures by fund, which the municipality can safely afford over the next several years while maintaining a minimal impact of the property tax rate and other municipal revenues.

5. **Compile and evaluate project requests.** Once the Administrative Services Department has completed reviewing and summarizing the CIP requests, the CIP Review Committee will review and prioritize each project based on the criteria contained in the Capital Project Criteria Section. A draft CIP is then developed and submitted to the City Manager for review. The City Council then reviews, modifies and adopts the CIP.
6. **Adoption of the capital program and budget.** The City Council, which has been involved in the CIP process from the beginning by establishing policy guidelines under which the CIP was developed, has the final responsibility to adopt the CIP.
7. **Monitoring the CIP.** Lead departments are responsible to monitor the actual development of a project against the approved budget to complete the project.
8. **Modifications.** Significant changes in project scope, time or costs, requires a CIP amendment by the City Council.

PROJECT PHASE DEFINITIONS

Projects incur costs from a variety of sources throughout a project life from design through completion of construction, including the costs of acquiring land or easements. The type and size of costs incurred can vary widely from project to project but it is essential to track and manage these costs consistently. A common method for both developing and evaluating project costs is the Engineering Costs as they compare to Construction Costs. For example, engineering costs, sometimes referred to as soft costs, are often 20-25% of the construction costs, often referred to as hard costs. The percentage can vary based on project complexities and size; small projects often carry a higher percentage than large projects. In order to utilize this method, project budgets will be developed and tracked according to the following components of a project budget:

Project Administration: Costs required to design and manage the project from scoping through construction close-out. This category accounts for both internal and contracted project management staffing. Basic tasks or activities that occur in this component include surveying, development of plans, specifications, and cost estimates, project management, public involvement, construction management and inspection. This would also include any studies or work necessary for environmental review and permits.

Real Estate Acquisition: Not all projects require the acquisition of right of way, property or easements. When property or right of way is needed it is important to track the costs associated with acquisition separately from other project costs. This is often a requirement of our funding partners. Costs may include direct city costs of expenses, consultant costs and the cost of acquisition. The cost of land or easement costs are included in this component as are tasks such as title reports, appraisals, negotiations and recording that are directly associated with the acquisition.

Construction: Construction costs are more narrowly defined as direct construction costs for work performed by a Contractor. Other activities that apply within this component include costs for utility relocations such as new power or water supply or other activities that are not covered by utility franchise agreements. At times, the City contracts with King County to perform construction work which would also be included. In general, costs from a consultant or other direct city costs such as salaries are not included in this component of a project budget.

Defining costs into these categories will facilitate the development of project budgets and the review and comparison of project costs against other projects by breaking out direct construction costs from those costs necessary to design and administer the project. Similarly real estate acquisition is pulled out separately as a means of maintaining consistency across project reporting and tracking of engineering costs against construction costs. All costs will be tracked and reported in a manner that meets the requirements and expectations of our funding partners.

Note: The phases in the Aurora Avenue North 165th - 205th Improvements project were expanded to include project contingency costs.

Capital Project Criteria

Legal	State or Federal mandate may require that a particular project be implemented. Court orders and judgments concerning annexation, property owner's rights, environmental protection, etc. are also legal requirements that may affect how projects are prioritized.
Safety	The benefit to the environment, safety or public health of the community should be evaluated. For example, all street projects concern public safety, but streets for which documented evidence of safety hazards exists should be given higher priority treatment.
Comp Plan	Consistency with the City's Comprehensive Plan is important. Capital projects may directly or indirectly implement the comprehensive plan. Projects should not be inconsistent with the comprehensive plan.
Funds	The extent to which outside funding is available for the project or purchase should be evaluated.
Need	The project should alleviate identified problems or deficiencies.
Related Project	Often projects in one category are essential to the success of those in others. Related projects proposed by other departments or governmental jurisdictions may even effect a savings to a particular project.
Efficiency	Projects which substantially improve the quality of service at the same operating cost, or eliminate obsolete and inefficient facilities should be identified using this category.
Economic Impact	A project may affect the local economy. Increases or decreases in property valuations may occur. Rapid growth in the area may increase the City's land acquisition costs if the project is deferred.
Public	Projects are generally more easily implemented if there is public demand and support for them. Such public support should be gauged in terms of its strength and the depth of understanding it represents.



CIP SUMMARY



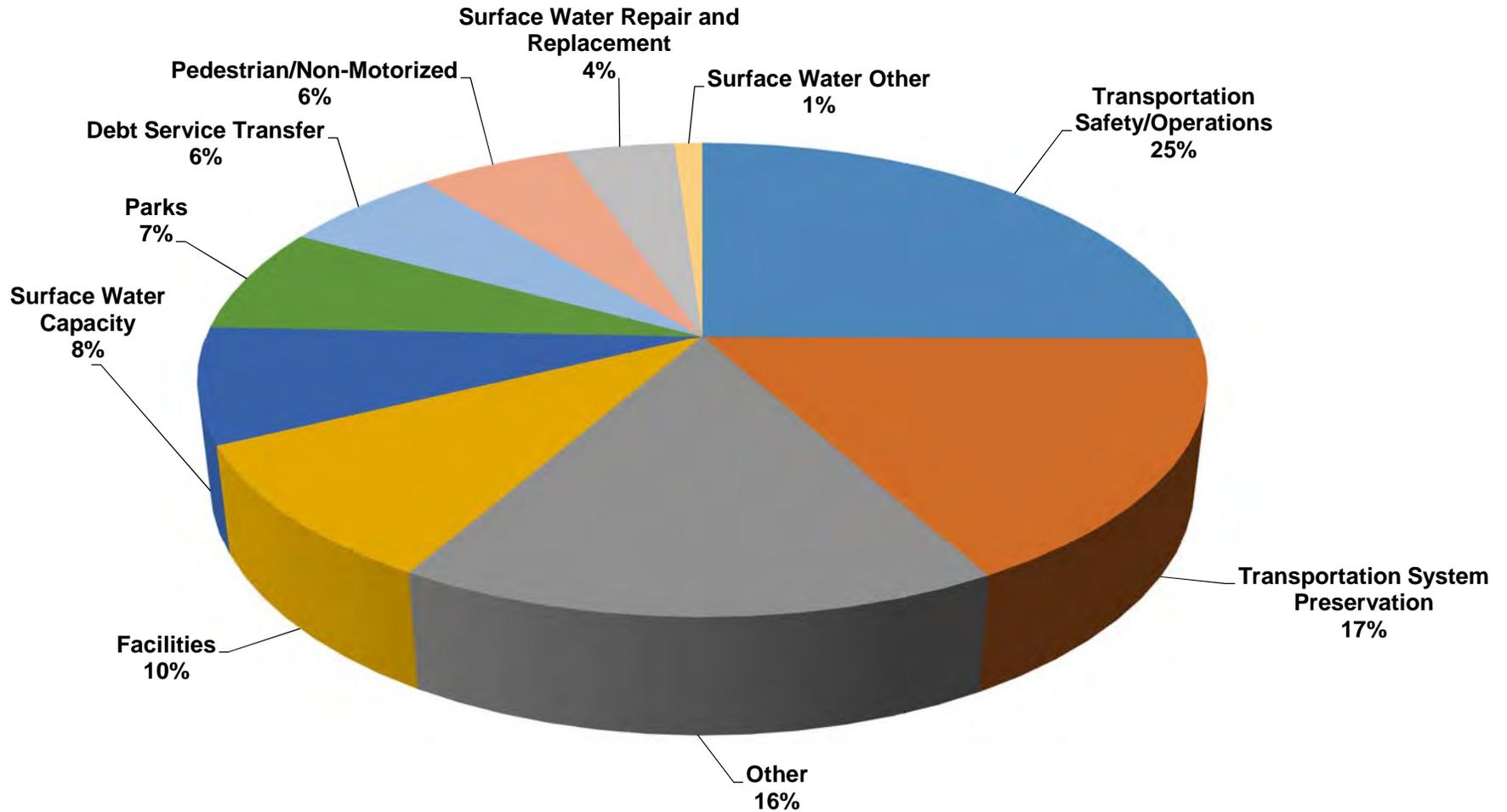
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CAPITAL IMPROVEMENT PROGRAM SUMMARY

2017-2022 Capital Projects by Category

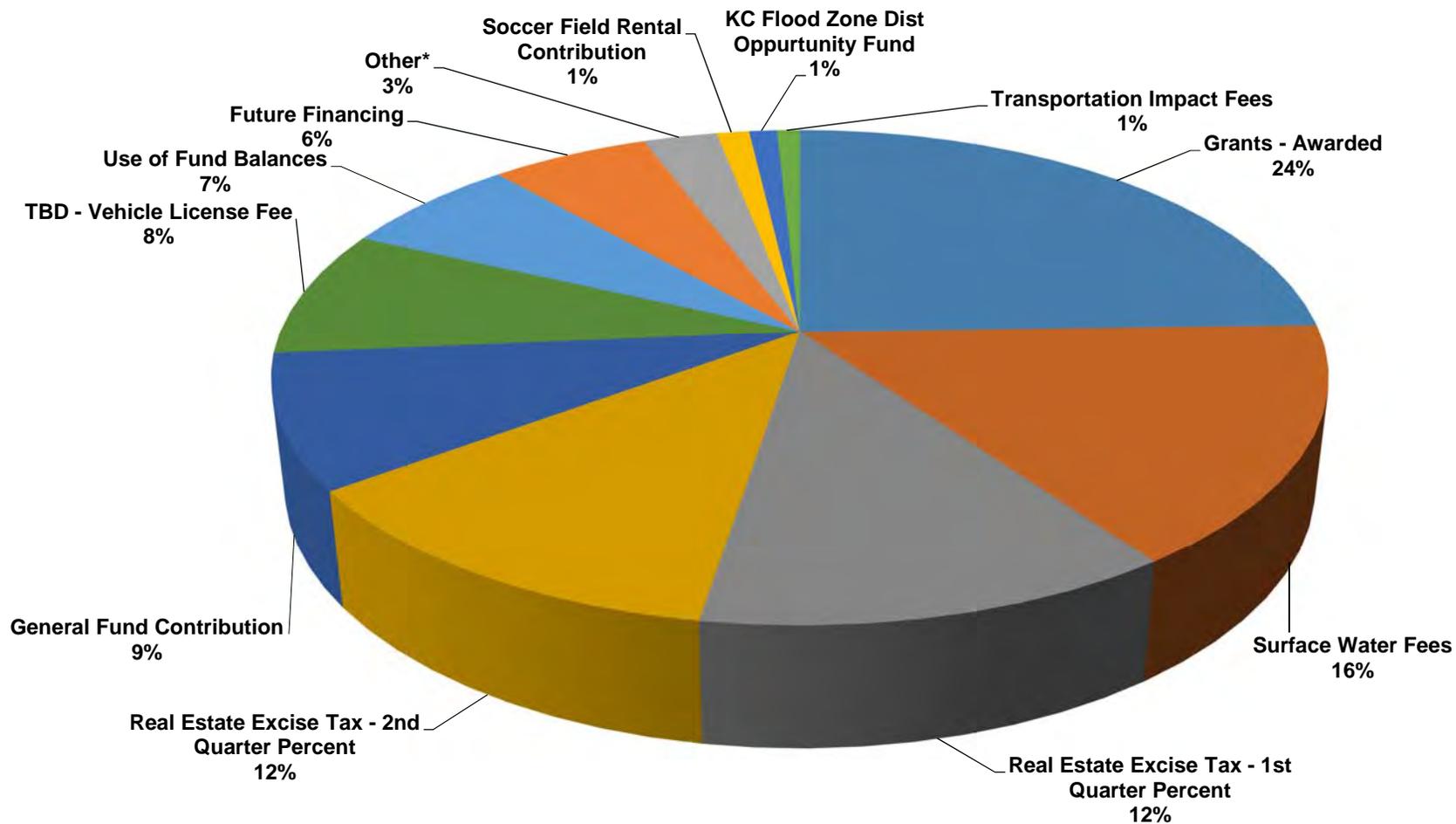
\$65,736,394



*Other includes Non-Project Specific and the General Fund Overhead Charge

2017-2022 Capital Resources by Category

\$65,736,394



*Other includes Investment Interest Income, City Vacation Fund contributions to Roads Capital,

City of Shoreline 2017 - 2022 Capital Improvement Plan
PROGRAM SUMMARY

	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Total 2017-2022
EXPENDITURES							
Fund							
Project							
General Capital							
Parks Projects							
Ballinger Neighborhood Parks	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000
King County, Trails And Open Space Replacement Levy	\$0	\$110,000	\$110,000	\$0	\$0	\$0	\$220,000
Park At Town Center	\$0	\$50,000	\$200,000	\$0	\$0	\$0	\$250,000
Park Ecological Restoration Program	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Parks Repair And Replacement	\$227,236	\$238,597	\$250,528	\$263,054	\$265,816	\$275,000	\$1,520,231
Parks, Recreation And Open Space Update	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Regional Trail Signage	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000
Ridgecrest Park Master Plan	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Turf & Lighting Repair And Replacement	\$1,700,000	\$290,000	\$0	\$0	\$0	\$0	\$1,990,000
Facilities Projects							
North Maintenance Facility	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Police Station At City Hall	\$5,531,779	\$215,000	\$0	\$0	\$0	\$0	\$5,746,779
Recreation Facilities Exterior Security Lighting	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Non-Project Specific							
General Capital Engineering	\$105,000	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000	\$530,000
Cost Allocation Charges	\$45,782	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$195,782
City Hall Debt Service Payment	\$663,946	\$662,546	\$677,546	\$663,250	\$663,250	\$663,782	\$3,994,320
General Capital Fund Total	\$8,618,743	\$1,831,143	\$1,353,074	\$1,041,304	\$1,044,066	\$1,053,782	\$14,942,112
City Facilities - Major Maintenance							
General Facilities Projects							
City Hall Long-Term Maintenance	\$32,000	\$10,000	\$77,904	\$84,182	\$68,400	\$40,000	\$312,486
City Hall Parking Garage Long-Term Maintenance	\$0	\$0	\$16,128	\$0	\$0	\$0	\$16,128
Duct Cleaning	\$10,000	\$33,900	\$10,000	\$13,350	\$10,000	\$13,350	\$90,600
Parks Projects							
Parks Restrooms Long-Term Maintenance	\$19,000	\$0	\$0	\$0	\$25,632	\$10,682	\$55,314
Shoreline Pool Long-Term Maintenance	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
Richmond Highlands Community Center Long-Term Maintenance	\$15,000	\$74,613	\$0	\$2,000	\$0	\$40,000	\$131,613
Spartan Recreation Center	\$0	\$9,000	\$0	\$4,500	\$0	\$0	\$13,500
City Facilities - Major Maintenance Fund Total	\$96,000	\$147,513	\$124,032	\$124,032	\$124,032	\$124,032	\$739,641

City of Shoreline 2017 - 2022 Capital Improvement Plan
PROGRAM SUMMARY

	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Total 2017-2022
EXPENDITURES							
Fund							
Project							
Roads Capital Fund							
<i>Pedestrian / Non-Motorized Projects</i>							
Traffic Safety Improvements	\$157,881	\$160,775	\$163,814	\$167,005	\$175,355	\$184,123	\$1,008,953
147th/148th Non-Motorized Bridge	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
25th Ave. Ne Sidewalks	\$0	\$112,000	\$483,000	\$0	\$0	\$0	\$595,000
Bike System Implementation	\$585,725	\$0	\$0	\$0	\$0	\$0	\$585,725
Echo Lake Safe Routes To School	\$405,000	\$5,624	\$0	\$0	\$0	\$0	\$410,624
Interurban Trail/Burke-Gilman Connectors	\$436,017	\$0	\$0	\$0	\$0	\$0	\$436,017
Trail Along The Rail	\$275,000	\$0	\$0	\$0	\$0	\$0	\$275,000
<i>System Preservation Projects</i>							
Annual Road Surface Maintenance Program	\$2,592,145	\$2,200,137	\$1,110,000	\$843,000	\$1,120,000	\$1,250,000	\$9,115,282
Curb Ramp, Gutter And Sidewalk Maintenance Program	\$190,000	\$190,000	\$190,000	\$200,000	\$200,000	\$200,000	\$1,170,000
Traffic Signal Rehabilitation Program	\$115,763	\$121,551	\$127,628	\$134,010	\$140,711	\$147,746	\$787,409
<i>Safety / Operations Projects</i>							
145th Corridor - 99th To I5	\$4,253,657	\$1,437,281	\$0	\$0	\$0	\$0	\$5,690,938
145th and I5 Interchange	\$3,375,000	\$1,125,000	\$0	\$0	\$0	\$0	\$4,500,000
160th and Greenwood/Innis Arden Intersection	\$125,000	\$0	\$0	\$0	\$0	\$0	\$125,000
185th Corridor Study	\$500,000	\$135,000	\$0	\$0	\$0	\$0	\$635,000
Aurora Avenue North 192nd - 205th	\$208,630	\$0	\$0	\$0	\$0	\$0	\$208,630
Aurora Led Light Conversion	\$0	\$215,000	\$0	\$0	\$0	\$0	\$215,000
Aurora Median Retrofits	\$0	\$0	\$0	\$175,000	\$0	\$0	\$175,000
Meridian Ave N & N 155th St Signal Improv	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
N 175th St - Stone Ave N to I5	\$1,640,000	\$2,460,000	\$0	\$0	\$0	\$0	\$4,100,000
Radar Speed Signs	\$95,456	\$0	\$0	\$0	\$0	\$0	\$95,456
Richmond Beach Re-Channelization	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Westminster And 155th Improvements	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
<i>Non-Project Specific</i>							
General Fund Cost Allocation Overhead Charge	\$64,736	\$64,736	\$50,000	\$50,000	\$50,000	\$50,000	\$329,472
Transportation Master Plan Update	\$200,000	\$100,000	\$0	\$0	\$0	\$0	\$300,000
Roads Capital Engineering	\$360,000	\$370,000	\$385,000	\$395,000	\$405,000	\$415,000	\$2,330,000
Roads Capital Fund Total	\$16,880,010	\$8,697,104	\$2,509,442	\$1,964,015	\$2,091,066	\$2,246,869	\$34,388,506

City of Shoreline 2017 - 2022 Capital Improvement Plan
PROGRAM SUMMARY

	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Total 2017-2022
EXPENDITURES							
Fund							
Project							
Surface Water Capital							
Capacity							
10th Ave NE Drainage Improvements	\$250,000	\$0	\$0	\$0	\$600,000	\$30,000	\$880,000
25th Ave. NE Flood Reduction Improvements	\$615,000	\$370,000	\$2,817,853	\$0	\$0	\$0	\$3,802,853
Boeing Creek Regional Stormwater Facility Study	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
NE 148th Infiltration Facilities	\$11,701	\$365,000	\$0	\$0	\$0	\$0	\$376,701
Repair and Replacement							
Goheen Revetment Repair	\$11,500	\$6,000	\$6,000	\$6,000	\$0	\$0	\$29,500
Hidden Lake Dam Removal	\$30,085	\$160,000	\$70,000	\$850,000	\$0	\$0	\$1,110,085
Boeing Creek Restoration Project	\$79,000	\$0	\$0	\$0	\$0	\$0	\$79,000
Stormwater Pipe Replacement Program	\$235,000	\$40,000	\$400,000	\$50,000	\$520,000	\$50,000	\$1,295,000
Surface Water Small Projects	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Other							
Surface Water Master Plan	\$400,000	\$0	\$0	\$0	\$0	\$0	\$400,000
Thornton Creek Basin Condition Assessment	\$150,000	\$150,000	\$0	\$0	\$0	\$0	\$300,000
Non-Project Specific							
General Fund Cost Allocation Overhead Charge	\$204,105	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,204,105
Surface Water Capital Engineering	\$182,000	\$191,100	\$200,655	\$210,688	\$221,222	\$232,283	\$1,237,948
Public Works Debt Service Payment	\$344,431	\$335,902	\$334,269	\$332,637	\$332,637	\$332,637	\$2,012,513
Maintenance Facility Debt Service	\$119,086	\$119,086	\$119,086	\$119,086	\$119,086	\$119,086	\$714,516
Stormwater Pipe Replacement Program - Debt Service	\$182,391	\$182,391	\$364,783	\$364,783	\$364,783	\$364,783	\$1,823,914
Surface Water Capital Fund Total	\$3,214,299	\$2,119,479	\$4,512,646	\$2,133,194	\$2,357,728	\$1,328,789	\$15,666,135
TOTAL EXPENDITURES	\$28,809,052	\$12,795,239	\$8,499,194	\$5,262,545	\$5,616,892	\$4,753,472	\$65,736,394

City of Shoreline 2017 - 2022 Capital Improvement Plan
PROGRAM SUMMARY

	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Total 2017-2022
RESOURCES							
General Fund Contribution	\$3,606,996	\$456,844	\$418,854	\$415,970	\$413,435	\$410,956	\$5,723,055
State and Federal Forfeiture Fund Contribution to General Cap Fund	\$437,397	\$0	\$0	\$0	\$0	\$0	\$437,397
Treasury Seizure Fund Contribution to General Cap Fund	\$785,151	\$0	\$0	\$0	\$0	\$0	\$785,151
Transportation Benefit District	\$1,497,359	\$858,327	\$780,000	\$780,000	\$780,000	\$780,000	\$5,475,686
Transportation Impact Fees	\$221,400	\$332,100	\$0	\$0	\$0	\$0	\$553,500
Real Estate Excise Tax - 1st Quarter Percent	\$1,195,965	\$1,261,315	\$1,286,415	\$1,393,487	\$1,446,024	\$1,537,797	\$8,121,003
Real Estate Excise Tax - 2nd Quarter Percent	\$1,195,965	\$1,261,315	\$1,286,415	\$1,393,487	\$1,446,024	\$1,537,797	\$8,121,003
Soccer Field Rental Contribution	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$780,000
Surface Water Fees	\$1,509,661	\$1,355,542	\$1,543,269	\$1,742,026	\$1,950,761	\$2,171,719	\$10,272,979
Investment Interest Income	\$139,463	\$91,153	\$73,782	\$58,739	\$83,039	\$106,700	\$552,876
King County Flood Zone District Opportunity Fund	\$110,898	\$110,898	\$110,898	\$110,898	\$110,898	\$110,898	\$665,388
Recreation & Conservation Office	\$250,000	\$145,000	\$200,000	\$0	\$0	\$0	\$595,000
Grants - Awarded	\$10,024,610	\$5,190,014	\$0	\$0	\$0	\$0	\$15,214,624
<u>Future Grants</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>Future Financing</u>	\$1,800,000	\$0	\$2,000,000	\$0	\$0	\$0	\$3,800,000
King County Voter Approved Trail Funding	\$110,000	\$110,000	\$110,000	\$0	\$0	\$0	\$330,000
Use / (Gain) of Accumulated Fund Balance	\$5,794,187	\$1,492,731	\$559,561	(\$762,062)	(\$743,289)	(\$2,032,395)	\$4,308,732
TOTAL RESOURCES	\$28,809,052	\$12,795,239	\$8,499,194	\$5,262,545	\$5,616,892	\$4,753,472	\$65,736,394

Capital Improvement Program Impact Upon Operating Budgets

When certain types of capital projects are developed and completed, they also have ongoing financial impacts upon the City's operating budgets. For example, when a new park or ball field is developed, the Parks Department will need to add the ongoing maintenance of the new facility to the annual maintenance budget. Also, the addition of new sidewalks with planting strips or street trees require ongoing trimming and maintenance costs to be included in the City's maintenance budget.

In the six-year CIP, the individual projects include an estimated future operating budget impact, if it is possible to identify that cost at this time. These costs are estimates at this time, based on the known design elements of the various projects. Changes to these projects will likely result in changes to the projected operating budget impacts.

Anticipated future annual operational costs anticipated as a result of completion of capital projects in the current and beyond are in the proposed budget. The additional operational costs are related to increases for professional landscape maintenance services, janitorial services, utilities and operating supplies.

The projects that will have an impact on future maintenance costs are reflected in CIP Table 1.

CIP Table 1
City of Shoreline 2017 - 2022 Capital Improvement Plan
IMPACT ON OPERATING BUDGET

EXPENDITURES	Proposed 2017	Proposed 2018	Proposed 2019	Proposed 2020	Proposed 2021	Proposed 2022	Total 2017 - 2022
<i>Project</i>							
General Capital							
<i>Parks Projects</i>							
Regional Trail Signage	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 12,000
General Capital Fund Total	\$ 2,000	\$ 12,000					
Roads Capital Fund							
<i>System Preservation</i>							
10th Avenue NW Bridge	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 6,000
<i>Pedestrian / Non-Motorized Projects</i>							
Einstein Safe Route to School	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 6,000
Traffic Safety Improvements	\$ 510	\$ 510	\$ 510	\$ 510	\$ 510	\$ 510	\$ 3,060
Interurban Trail/Burke-Gilman Connectors	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 12,000
<i>Safety / Operations Projects</i>							
Aurora Avenue North 192nd - 205th	\$ 114,841	\$ 114,841	\$ 114,964	\$ 115,009	\$ 115,009	\$ 115,009	\$ 689,673
Roads Capital Fund Total	\$ 119,351	\$ 119,351	\$ 119,474	\$ 119,519	\$ 119,519	\$ 119,519	\$ 716,733
Surface Water Capital							
<i>Flood Protection/Drainage Improvement Projects</i>							
NE 148th Infiltration Facilities	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Surface Water Capital Fund Total	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
TOTAL IMPACT FROM 2017 - 2022 PROJECTS	\$ 121,351	\$ 131,351	\$ 121,474	\$ 121,519	\$ 121,519	\$ 121,519	\$ 738,733

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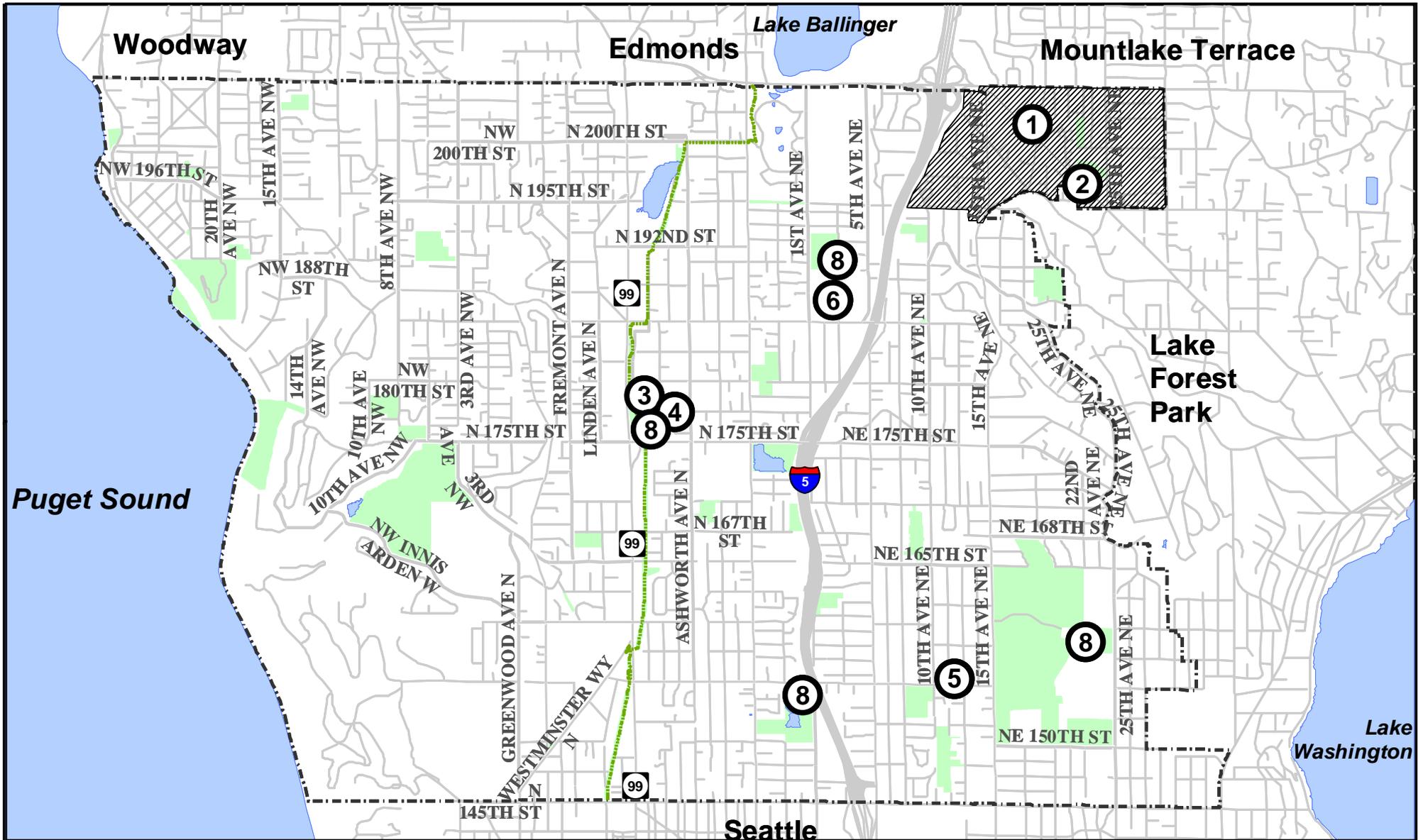
GENERAL CAPITAL FUND



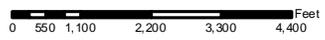
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GENERAL CAPITAL FUND SUMMARY



City of Shoreline
2017-2022
Capital Improvement Plan



Date: 9/29/2016

-  Ballinger Neighborhood
-  Interurban Trail
-  Park

1. Ballinger Neighborhood Parks Master Planning
2. North Maintenance Facility
3. Park at Town Center
4. Police Station at City Hall
5. Ridgecrest Master Plan

6. Shoreline Pool & Recreation Facility Master Planning
7. Shoreline Veterans Recognition
8. Turf & Lighting Repair and Replacement (3 Parks)

- CITYWIDE IMPROVEMENTS**
- KC Parks, Trails, and Open Space Replacement Levy
 - Parks Repair and Replacement
 - PROS Plan Update
 - Recreation Facilities Exterior Security Lighting
 - Regional Trail Signage
 - Park Ecological Restoration Program

**City of Shoreline 2017 - 2022 Capital Improvement Plan
Program Summary
General Capital Fund**

	PRIOR-YRS	2016CB	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES											
<i>PARKS PROJECTS</i>											
BALLINGER NEIGHBORHOOD PARKS	-	-	-	-	150,000	-	-	-	-	150,000	150,000
KING COUNTY, TRAILS AND OPEN SPACE REPLACEMENT LEVY	34,495	36,000	104,094	-	110,000	110,000	-	-	-	220,000	358,589
PARK AT TOWN CENTER	121,430	-	-	-	50,000	200,000	-	-	-	250,000	371,430
PARK ECOLOGICAL RESTORATION PROGRAM	3	36,323	36,323	60,000	-	-	-	-	-	60,000	96,326
PARKS REPAIR AND REPLACEMENT	2,060,243	229,980	229,980	227,236	238,597	250,528	263,054	265,816	275,000	1,520,231	3,810,454
PARKS, RECREATION AND OPEN SPACE UPDATE	12,449	87,551	87,551	30,000	-	-	-	-	-	30,000	130,000
REGIONAL TRAIL SIGNAGE	72,699	85,906	5,906	80,000	-	-	-	-	-	80,000	158,605
RIDGECREST PARK MASTER PLAN	-	-	-	100,000	-	-	-	-	-	100,000	100,000
TURF & LIGHTING REPAIR AND REPLACEMENT	2,845	194,655	194,655	1,700,000	290,000	-	-	-	-	1,990,000	2,187,500
<i>FACILITIES PROJECTS</i>											
NORTH MAINTENANCE FACILITY	3,030,837	567,912	517,912	50,000	-	-	-	-	-	50,000	3,598,749
POLICE STATION AT CITY HALL	225,649	6,986,304	1,789,200	5,531,779	215,000	-	-	-	-	5,746,779	7,761,628
RECREATION FACILITIES EXTERIOR SECURITY LIGHTING	-	-	-	25,000	-	-	-	-	-	25,000	25,000
<i>PROJECTS TO BE COMPLETED IN CURRENT YEAR (2016)</i>											
POOL & RECREATION FACILITY MASTER PLANNING	-	115,000	115,000	-	-	-	-	-	-	-	115,000
SHORELINE VETERAN'S RECOGNITION	51,721	33,279	34,605	-	-	-	-	-	-	-	86,326
<i>NON-PROJECT SPECIFIC</i>											
GENERAL CAPITAL ENGINEERING	647,518	80,091	85,650	105,000	85,000	85,000	85,000	85,000	85,000	530,000	1,263,168
COST ALLOCATION CHARGES	-	23,977	23,977	45,782	30,000	30,000	30,000	30,000	30,000	195,782	219,759
CITY HALL DEBT SERVICE PAYMENT	-	664,546	664,546	663,946	662,546	677,546	663,250	663,250	663,782	3,994,320	4,658,866
TOTAL EXPENDITURES	6,259,888	9,141,524	3,889,399	8,618,743	1,831,143	1,353,074	1,041,304	1,044,066	1,053,782	14,942,112	25,091,399
REVENUES											
REAL ESTATE EXCISE TAX	-	1,038,146	1,160,493	1,195,965	1,261,315	1,286,415	1,393,487	1,446,024	1,537,797	8,121,003	
SOCCER FIELD RENTAL CONTRIBUTION	-	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	780,000	
INVESTMENT INTEREST	-	31,384	31,384	35,987	10,009	8,547	18,862	33,178	49,672	156,255	
SALE OF CURRENT POLICE STATION	-	1,065,000	-	1,800,000	-	-	-	-	-	1,800,000	
GENERAL FUND CONTRIBUTION	-	1,050,000	50,000	1,832,796	50,000	50,000	50,000	50,000	50,000	2,082,796	
KC - 4CULTURE DEV.AUTH.	-	20,000	20,000	-	-	-	-	-	-	-	
KC TRAIL LEVY FUNDING RENEWAL	-	110,000	110,000	110,000	110,000	110,000	-	-	-	330,000	
KING CONSERVATION DISTRICT GRANT	-	36,323	36,323	20,000	-	-	-	-	-	20,000	
PRIVATE DONATIONS	-	13,279	7,465	-	-	-	-	-	-	-	
RECREATION & CONSERVATION OFFICE	-	-	-	250,000	145,000	200,000	-	-	-	595,000	
STATE AND FEDERAL DRUG FORFEITURE FUND	-	400,000	-	437,397	-	-	-	-	-	437,397	
TREASURY SEIZURE FUND	-	2,802,444	1,789,200	585,151	-	-	-	-	-	585,151	
TREASURY SEIZURE FUND - POTENTIAL	-	-	-	200,000	-	-	-	-	-	200,000	
TOTAL REVENUES		6,696,576	3,334,865	6,597,296	1,706,324	1,784,962	1,592,349	1,659,202	1,767,469	15,107,602	
BEGINNING FUND BALANCE											
		224,207	2,953,678	2,399,144	377,697	252,878	554,766	975,811	1,460,947	2,399,144	
TOTAL REVENUES			3,334,865	6,597,296	1,706,324	1,784,962	1,592,349	1,659,202	1,767,469	15,107,602	
RESTRICTED AMOUNT FOR TURF REPLACEMENT			-	-	-	130,000	130,000	130,000	130,000	520,000	
TOTAL EXPENDITURES			3,889,399	8,618,743	1,831,143	1,353,074	1,041,304	1,044,066	1,053,782	14,942,112	
ENDING FUND BALANCE	2,953,678		2,399,144	377,697	252,878	554,766	975,811	1,460,947	2,044,634	2,044,634	
IMPACT ON OPERATING BUDGET			-	2,000	2,000	2,000	2,000	2,000	2,000		

GENERAL CAPITAL FUND SUMMARY

Types of Projects

In the General Capital Fund projects are categorized as Parks or Facilities Projects. Funding for these projects is primarily a result of monies from real estate excise tax (REET), one-time General Fund revenues, municipal financing, and grants.

2016-2021 CIP Summary

The 2017-2022 General Capital CIP totals \$14.942 million. There are 12 funded projects during this period.

Project	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	Total 2017 - 2022
<i>Expenditures</i>							
Facilities Projects	\$5,606,779	\$215,000	\$0	\$0	\$0	\$0	\$5,821,779
Parks Projects	\$2,197,236	\$838,597	\$560,528	\$263,054	\$265,816	\$275,000	\$4,400,231
Non-Project Specific	\$814,728	\$777,546	\$792,546	\$778,250	\$778,250	\$778,782	\$4,720,102
Total Expenditures by Year	\$8,618,743	\$1,831,143	\$1,353,074	\$1,041,304	\$1,044,066	\$1,053,782	\$14,942,112
Revenues by Year	\$6,597,296	\$1,706,324	\$1,784,962	\$1,592,349	\$1,659,202	\$1,767,469	\$15,107,602
Beginning Fund Balance	\$2,399,144	\$377,697	\$252,878	\$554,766	\$975,811	\$1,460,947	\$2,399,144
Total Revenues	\$6,597,296	\$1,706,324	\$1,784,962	\$1,592,349	\$1,659,202	\$1,767,469	\$15,107,602
Amount restricted for future turf replacement	\$0	\$0	\$130,000	\$130,000	\$130,000	\$130,000	\$520,000
Total Expenditures	\$8,618,743	\$1,831,143	\$1,353,074	\$1,041,304	\$1,044,066	\$1,053,782	\$14,942,112
Ending Fund Balance	\$377,697	\$252,878	\$554,766	\$975,811	\$1,460,947	\$2,044,634	\$2,044,634
Impact on Operating Budget	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	

Policy Issues

Use of Real Estate Excise Tax: A primary revenue source in the General Capital Fund is real estate excise tax (REET). Since 2005 the City has seen a dramatic decrease in the amount of tax collected. Historically, staff estimated that the annual REET baseline collection was \$1.3 to \$1.5 million per year. When real estate activity increased for example in 2005, the highest year of collections, the City received more than \$2.6 million in REET. Staff is projecting that both home prices and real estate activity will continue to improve and collections will increase during 2017 as they have in 2014 through 2016. The City Council authorized the use of up to \$750,000 of REET annually towards the debt service costs of City Hall.

Master Plan: All of the parks and open space projects included in the capital improvement plan are recommended in the Parks and Open Space Master Plan.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. Maintenance projects are excluded from the Arts Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
Underfunded Projects			
North Maintenance Facility	The project is in the preliminary phases of design and additional funding will be needed to move to the construction phase.	\$6 million	\$8 million
Turf and Lighting Repair and Replacement	The project will fund turf and lighting repair at facilities throughout the City. Currently there is not adequate funding for turf or lighting replacement at Shoreline A/B or other repairs.	\$2 million	\$3 million
Significant Projects Beyond 6 year CIP			
Aquatic Center	Demolish existing pool, construct aquatic center adjacent to Spartan Gym	\$20 million	\$27 million
Spartan Recreation Center Expansion	Complete at same time as aquatic center – convert north locker rooms into classroom spaces	\$1.5 million	\$2 million
Acquire BNSF property along Puget Sound	Purchase shoreline property from BNSF Railroad	\$1 million	\$2 million

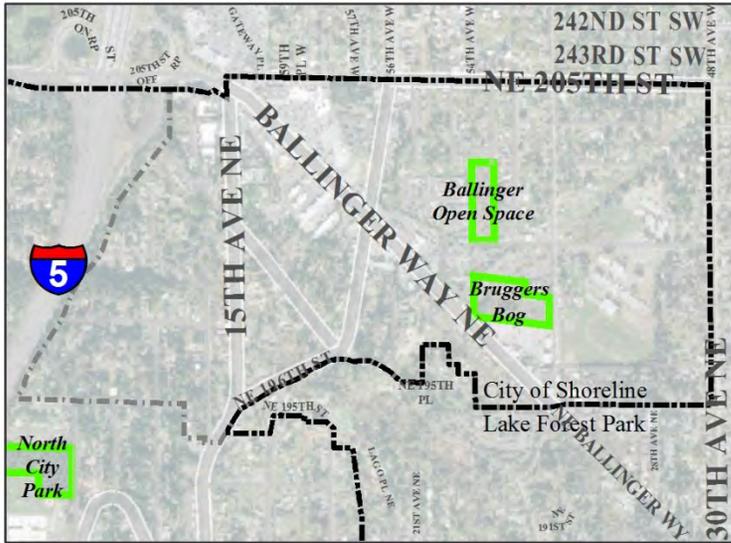
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General Capital Fund

Projects

BALLINGER NEIGHBORHOOD PARKS



Project Description:

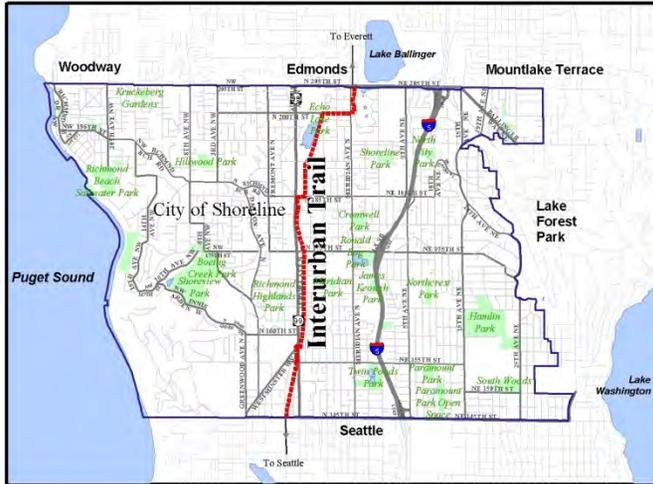
A project to plan for future park improvements in the Ballinger neighborhood including the existing park sites of Bruggers Bog Park and Ballinger Open Space. Other sites would also be considered during the master plan process. Design and construction cost estimates will follow the master planning effort.

Service Impact: Provide more neighborhood level park upgrades in the Ballinger neighborhood to better meet the target level of service for Neighborhood Parks.

Changes from the 2016-2021 CIP: \$75,000 grant funding was removed and replaced with \$75,000 General Capital Fund balance because of the difficulty in finding grant opportunities for just planning and design and not construction.

BALLINGER NEIGHBORHOOD PARKS													
ORGKEY: 2820343		J.L.# GN270000											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION						150,000					150,000	150,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES						150,000					150,000	150,000	
REVENUE SOURCES:													
GENERAL CAPITAL FUND						150,000					150,000	150,000	
TOTAL PROJECT REVENUES						150,000					150,000	150,000	
												ELIGIBLE (Y/N)	
												Y	
1% FOR PUBLIC ART ELIGIBLE (Y/N)													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION						Q1 Q2 Q3 Q4							

KING COUNTY PARKS, TRAILS AND OPEN SPACE REPLACEMENT LEVY



Project Description:

The six-year funding for the renewed King County Voter Approved Trail Levy began in 2014 and will allow the City to identify and prioritize trail linkages and make capital or maintenance improvements to parks. An average of \$110,000 is collected from King County annually. As projects are identified, the funding will be programmed. Funding from the Levy was used towards Echo Lake Park Improvement Project in 2014-15; Richmond Beach Saltwater Park Pedestrian Bridge Repair in 2015; Regional Trail Signage in 2015-16; and system-wide trail and vegetation maintenance and repairs in parks in 2015. As additional projects are identified and prioritized, the City will program this funding to plan and design these projects for construction.

Service Impact:

Project will identify, design and construct trail linkages within the City and to other Citywide and regional trail systems.

Changes from the 2016-2021 CIP: Funding was reduced to \$70,000 in 2017 to reflect a \$40,000 transfer to the Park Ecological Restoration Program to support native vegetation restoration efforts in parks. \$70,000 in this project will be spent to maintain park trail systems.

KING COUNTY, TRAILS AND OPEN SPACE REPLACEMENT LEVY												
ORGKEY: 2820270		J.L.# GN255438										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION		36,000		104,094		110,000	110,000				220,000	324,094
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION	34,495		12,350									34,495
TOTAL PROJECT EXPENDITURES	34,495	36,000	12,350	104,094		110,000	110,000				220,000	358,589
REVENUE SOURCES:												
KC TRAIL LEVY FUNDING RENEWAL	34,495	30,000	43,384	104,094		110,000	110,000				220,000	358,589
GENERAL CAPITAL FUND		6,000	(31,034)									
TOTAL PROJECT REVENUES	34,495	36,000	12,350	104,094		110,000	110,000				220,000	358,589
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y		123									
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					
CONSTRUCTION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4					

PARK AT TOWN CENTER



Project Description:

This project will design the first phase improvements for a public park in the area between N. 178th St. and North 185th St. and bounded by Aurora Avenue North and Midvale Avenue North adjacent to the new civic center. The master plan for the Park at Town Center was adopted by City Council in January 2012. In the fall of 2012, the City of Shoreline planted approximately 25 trees in the Phase I project area. The City will seek future funding for a Phase I park design.

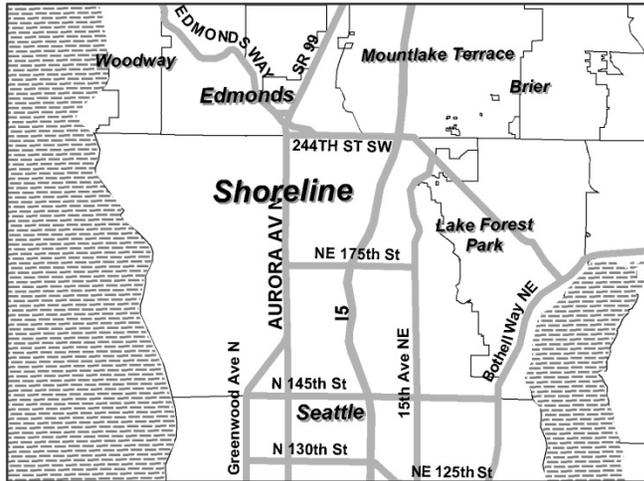
Service Impact:

Provide a public gathering place along the Interurban Trail with possible historical interpretive elements in the heart of the City's center where substantial commercial development and transit connections exist now and into the future.

Changes from the 2016-2021 CIP: \$50,000 was added in 2018 to begin preparing project planning and grant application materials.

PARK AT TOWN CENTER													
ORGKEY: 2820234		J.L.# GN251800											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	115,730					50,000	200,000				250,000	365,730	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION	5,700											5,700	
TOTAL PROJECT EXPENDITURES	121,430					50,000	200,000				250,000	371,430	
REVENUE SOURCES:													
RECREATION & CONSERVATION OFFICE							200,000				200,000	200,000	
GENERAL CAPITAL FUND	121,430					50,000					50,000	171,430	
TOTAL PROJECT REVENUES	121,430					50,000	200,000				250,000	371,430	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION							Q1 Q2 Q3 Q4						

PARK ECOLOGICAL RESTORATION PROGRAM



Project Description:

Ecological restoration is the practice of renewing and restoring degraded, damaged, or destroyed ecosystems and habitats in the environment by active human intervention and action. This project will plan for and implement environmental vegetation restoration projects in parks.

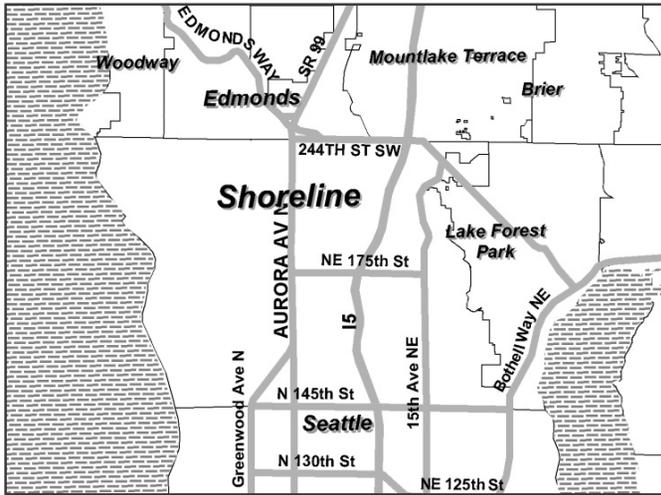
Service Impact:

This project will help implement Goal 1 and Policy 1.1 of the Park, Recreation and Open Space Element of the Comprehensive Plan and the PROS Plan and the goals of the Urban Forest Strategic Plan: to preserve, protect and enhance natural resources and encourage restoration, education and stewardship.

Changes from the 2016-2021 CIP: This project was created after receiving several King Conservation Member Jurisdictional Grants in 2015 and 2016 to support ongoing volunteer restoration efforts at Richmond Beach Saltwater Park and Twin Ponds Park. An additional \$40,000 will be transferred from the King County Parks, Trails and Open Space Levy fund project in 2016 to increase the total project budget. The additional funding will enhance park maintenance staff efforts to manage natural area vegetation towards ecological restoration goals. Other future restoration efforts will include the implementation of the King Conservation District Urban Forest Health Management Program collaborative project.

PARK ECOLOGICAL RESTORATION PROGRAM													
ORGKEY: 2820344		J.L.# GR267351											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	3	36,323	21,938	36,323	60,000						60,000	96,326	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	3	36,323	21,938	36,323	60,000						60,000	96,326	
REVENUE SOURCES:													
KING CONSERVATION DISTRICT GRANT		36,323		36,323	20,000						20,000	56,323	
KC TRAIL LEVY FUNDING RENEWAL					40,000						40,000	40,000	
GENERAL CAPITAL FUND	3		21,938									3	
TOTAL PROJECT REVENUES	3	36,323	21,938	36,323	60,000						60,000	96,326	
ELIGIBLE (Y/N)													
Y													
1% FOR PUBLIC ART ELIGIBLE (Y/N)													
Y													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								
CONSTRUCTION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								

PARKS REPAIR AND REPLACEMENT



Project Description:

This project provides minor repair and replacement improvements in parks such as: Americans with Disability Act (ADA) access modifications; playground safety enhancements; parking lot, trail and pathway improvements; replacement of fencing, backstops, park fixtures and equipment such as outdoor restrooms; irrigation system upgrades; tennis court resurfacing; landscape restoration, etc. In 2016, this project completed minor repairs to the stairs at Richmond Beach Saltwater Park, repaved the Hamlin Park 25th Street parking lot and infrastructure improvements and repaving at Richmond Highlands Park parking lot.

2017-18 Goals:

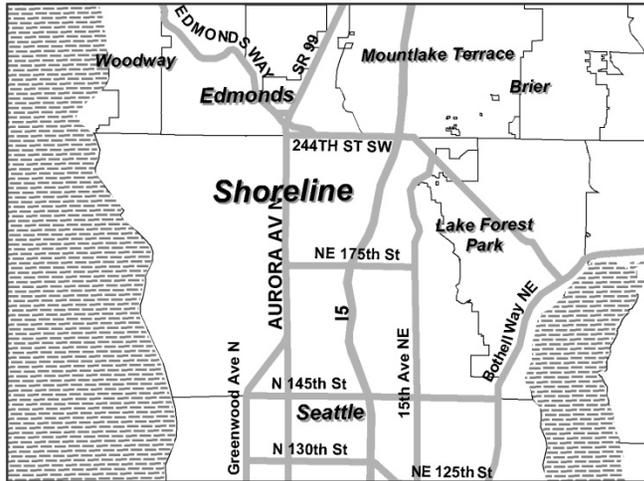
- Saltwater Park Stair Assessment, Minor Repair & Replacement Project
- Hidden Lake Trail Repair or Replacement Assessment Project
- Kruckeberg Botanic Garden Buildings Assessment and upgrades

Service Impact: This project provides on-going and preventative repair and replacement of amenities at park facilities to address aging infrastructure, improve safety and comply with legal mandates such as Americans with Disabilities Act (ADA) requirements.

Changes from the 2016-2021 CIP: None.

PARKS REPAIR AND REPLACEMENT													
ORGKEY: 2820122		J.L.# GN106800											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	271,689	55,833	10,359	55,833	57,881	60,775	63,814	67,005	68,049	75,000	392,524	720,046	
2-REAL ESTATE ACQUISITION	56,189											56,189	
3-CONSTRUCTION	1,732,365	174,147	32,858	174,147	169,355	177,822	186,714	196,049	197,767	200,000	1,127,707	3,034,219	
TOTAL PROJECT EXPENDITURES	2,060,243	229,980	43,217	229,980	227,236	238,597	250,528	263,054	265,816	275,000	1,520,231	3,810,454	
REVENUE SOURCES:													
GENERAL FUND CONTRIBUTION	400,000	50,000	25,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	300,000	750,000	
OTHER AGENCY PARTICIPATION (LIBRARY MITIGATION)	10,414											10,414	
GENERAL CAPITAL FUND	1,649,829	179,980	18,217	179,980	177,236	188,597	200,528	213,054	215,816	225,000	1,220,231	3,050,040	
TOTAL PROJECT REVENUES	2,060,243	229,980	43,217	229,980	227,236	238,597	250,528	263,054	265,816	275,000	1,520,231	3,810,454	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	1,741	329	1,741	1,694	1,778	1,867	1,960	1,978	2,000		13,019	
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4									
CONSTRUCTION				Q3 Q4									

PARKS, RECREATION AND OPEN SPACE PLAN UPDATE



Project Description:

This project will update the Parks, Recreation and Open Space (PROS) Plan to meet Washington State Growth Management Act (GMA) 36.70A 130(4) and Comprehensive Plan Goals to provide updates to this plan very six years. It was last updated by Council Adoption on July 25, 2011.

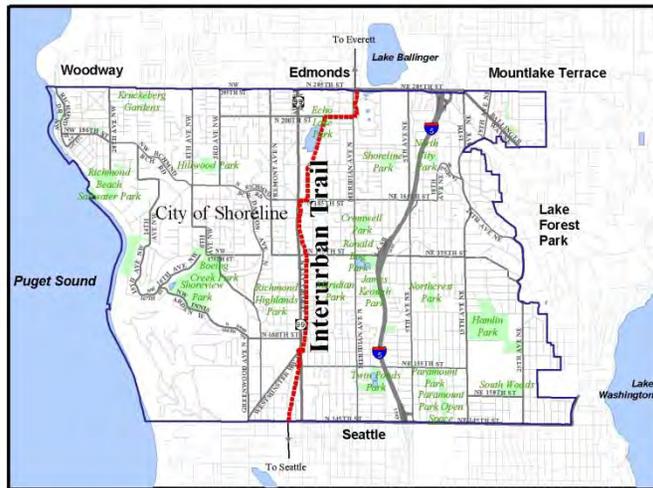
Service Impact:

Project will include an updated vision for future parks and recreation needs for Shoreline.

Changes from the 2016-2021 CIP: The total project budget was increased from \$100,000 to \$130,000. This increase will cover the SEPA Review process, final document production/reproduction and additional fees needed to complete the Park Impact Fee Proposal to support the PROS Plan update.

PARKS, RECREATION AND OPEN SPACE UPDATE																	
ORGKEY: 2822273		J.L.# GN255600															
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT					
PROJECT EXPENDITURES:																	
1-PROJECT ADMINISTRATION	12,449	87,551	25,652	87,551	30,000						30,000	130,000					
2-REAL ESTATE ACQUISITION																	
3-CONSTRUCTION																	
TOTAL PROJECT EXPENDITURES	12,449	87,551	25,652	87,551	30,000						30,000	130,000					
REVENUE SOURCES:																	
GENERAL CAPITAL FUND	12,449	87,551	25,652	87,551	30,000						30,000	130,000					
TOTAL PROJECT REVENUES	12,449	87,551	25,652	87,551	30,000						30,000	130,000					
ELIGIBLE (Y/N)																	
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N																
PROJECT TIME LINE:				2016E		2017E		2018E		2019E		2020E		2021E		2022E	
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4		Q1 Q2 Q3 Q4											

REGIONAL TRAIL SIGNAGE



Project Description:

A project funded by the 2007 six-year King County voter approved trail levy that will create trail signage to the Interurban Trail and to other local and regional trail linkages. The signage plan was approved in early 2014 and construction of Phase 1 of the project is anticipated in early 2017.

Service Impact:

Provide better signage and guidance for pedestrians and cyclists to and from local and regional trails.

Changes from the 2016-2021 CIP: Construction of this project was delayed until 2017 due to a lack of staff resources to begin the project.

REGIONAL TRAIL SIGNAGE												
ORGKEY: 2820294		J.L.# GN258038										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	71,379	5,906	1,847	5,906	25,000						25,000	102,285
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION	1,320	80,000			55,000						55,000	56,320
TOTAL PROJECT EXPENDITURES	72,699	85,906	1,847	5,906	80,000						80,000	158,605
REVENUE SOURCES:												
KC TRAIL LEVY FUNDING RENEWAL		80,000	1,847	5,906	70,000						70,000	75,906
KC TRAIL LEVY VOTER APPROVED TRAIL FUNDING (*)	72,698											72,698
GENERAL CAPITAL FUND	1	5,906			10,000						10,000	10,001
TOTAL PROJECT REVENUES	72,699	85,906	1,847	5,906	80,000						80,000	158,605
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	800			550						550	
IMPACT ON OPERATING BUDGET												
		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E		
	OTHER				2,000	2,000	2,000	2,000	2,000	2,000		
	TOTAL IMPACT ON OPERATING BUDGET				2,000	2,000	2,000	2,000	2,000	2,000		
PROJECT TIME LINE:												
				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
	PROJECT ADMINISTRATION				Q4	Q1	Q2	Q3	Q4			
	CONSTRUCTION				Q1	Q2						

RIDGECREST PARK MASTER PLAN



Project Description:

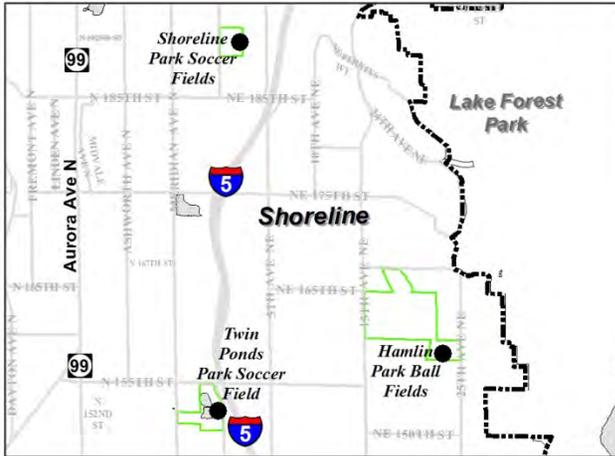
Sound Transit's Lynnwood Link line will impact the western edge of Ridgecrest Park. The impact will be mitigated by creating entrance improvements to the park. The new entrance improvements will create an opportunity to enhance other areas of the park not occupied by parking with new park features. A planning process is needed to plan for what these new improvements will be. Design and construction cost estimates will follow the master planning effort.

Service Impact: Provide more neighborhood level park upgrades in the Ridgecrest neighborhood to better meet the target level of service for Neighborhood Parks.

Changes from the 2016-2021 CIP: None- a new project.

RIDGECREST PARK MASTER PLAN													
ORGKEY: 2820347		J.L.# GN272000											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION					100,000						100,000		100,000
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES					100,000						100,000		100,000
REVENUE SOURCES:													
GENERAL CAPITAL FUND					100,000						100,000		100,000
TOTAL PROJECT REVENUES					100,000						100,000		100,000
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION					Q1 Q2 Q3 Q4								

TURF AND LIGHTING REPAIR AND REPLACEMENT PROJECTS



Project Description:

This project will fund the repair and replacement of synthetic turf fields and/or wooden light poles and light fixtures at Twin Ponds Park, Shoreline Park A and B fields and Hamlin Park Upper Baseball Fields (light poles only). A 2014 condition report from field turf, pole and lighting experts identified repair and/or replacement of these park features. The scope of the project(s) will be to repair and/or replace the synthetic turf carpet and rubber/sand infill, remove the wooden light poles and if necessary, replace them with metal poles and add new lighting fixtures.

Service Impact:

This project will repair and/or replace synthetic turf, wooden poles and light fixtures at Twin Ponds, A and B fields at Shoreline Park and Hamlin Park Upper Baseball Fields.

Changes from the 2016-2021 CIP: There are no changes needed for this project. The turf repair and light pole repairs at Shoreline Park A and B fields are complete. Design and material selections begin on the Twin Ponds Turf and Light Replacement Project in later 2016. Construction for Twin Ponds is anticipated in July 2017.

TURF & LIGHTING REPAIR AND REPLACEMENT												
ORGKEY: 2820329 J.L.# GN267900												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	2,845	109,655	14,173	69,847	100,000	20,000					120,000	192,692
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION		85,000	1,586	124,808	1,600,000	270,000					1,870,000	1,994,808
TOTAL PROJECT EXPENDITURES	2,845	194,655	15,760	194,655	1,700,000	290,000					1,990,000	2,187,500
REVENUE SOURCES:												
RECREATION & CONSERVATION OFFICE					250,000	145,000					395,000	395,000
GENERAL CAPITAL FUND	2,845	194,655	15,760	194,655	1,450,000	145,000					1,595,000	1,792,500
TOTAL PROJECT REVENUES	2,845	194,655	15,760	194,655	1,700,000	290,000					1,990,000	2,187,500
1% FOR PUBLIC ART ELIGIBLE (Y/N)	ELIGIBLE (Y/N) N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4						
CONSTRUCTION				Q3	Q3	Q3						

NORTH MAINTENANCE FACILITY



Project Description: On July 26, the City of Shoreline purchased the Brugger's Bog Maintenance Facility, located at 19547 25th Avenue NE. The facility will be used by the City's Public Works Department as a maintenance facility to help meet present and future growth needs and will serve as a fueling station for City and Shoreline Police vehicles. The City began making initial improvements to the site starting in 2013, including creating a draft site plan for the facility, improving site access and appearance, activating fueling services for city vehicles, analyzing short and long-term storm water decant service needs, installing a maintenance operations building on site, and relocating Public Works Street Maintenance and Surface Water Utility staff and operations to the site.

Service Impact: This location for a maintenance facility will allow Public Works crews to respond quickly to requests for services. This location is ideal due to the close proximity to the freeway and other major arterials in the City. A facility that

accommodates and provides for growth and the space needs of the employees would allow crews to respond to customer requests more efficiently.

Changes from the 2016-2021 CIP: No changes

NORTH MAINTENANCE FACILITY														
ORGKEY: 2819299		J.L.# GN258500												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT		
PROJECT EXPENDITURES:														
1-PROJECT ADMINISTRATION	51,784	567,912	159,445	517,912	50,000						50,000		619,696	
2-REAL ESTATE ACQUISITION	2,931,743												2,931,743	
3-CONSTRUCTION	47,310												47,310	
TOTAL PROJECT EXPENDITURES	3,030,837	567,912	159,445	517,912	50,000						50,000		3,598,749	
REVENUE SOURCES:														
LIMITED TAX GENERAL OBLIGATION BOND 2013 (*)	3,003,702	567,912	159,445	517,912	50,000						50,000		3,571,614	
GENERAL CAPITAL FUND	27,135												27,135	
TOTAL PROJECT REVENUES	3,030,837	567,912	159,445	517,912	50,000						50,000		3,598,749	
ELIGIBLE (Y/N)														
1% FOR PUBLIC ART ELIGIBLE (Y/N)														
Y														
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E				
PROJECT ADMINISTRATION				Q1	Q2	Q3	Q4	Q1	Q2					
REAL ESTATE ACQUISITION				Q1	Q2	Q3	Q4							

POLICE STATION AT CITY HALL



Project Description: The existing Police Facility has reached the end of its life cycle and does not meet current space needs. A 2013 analysis of potential sites recommended locating a new Police Station on the first floor of City Hall and moving the Planning and Community Development Department to the third floor. This will require build out of the existing third floor, remodeling the first floor, constructing an addition to the east side of City Hall, and site improvements for access and parking.

This project's funding will also support the City Hall generator, control and HVAC system modifications, City Hall lobby acoustic treatment, demolition of the Highland Vision Clinic building and construction of a new storage building to replace storage areas no longer available within City Hall.

Service Impact: This project will provide a centrally located and updated Police Station at City Hall. The generator will allow for critical services to be maintained at City Hall during power outages.

Changes from the 2016-2021 CIP: The project costs have been increased by \$529,675. The scope has also been revised to include improvements and/or long term maintenance associated with City Hall.

POLICE STATION AT CITY HALL												
ORGKEY: 2819298		J.L.# GN258440										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	225,649	653,343	221,019	363,000	226,938						226,938	815,587
2-REAL ESTATE ACQUISITION		1,287,000	1,400,030	1,426,200								1,426,200
3-CONSTRUCTION		5,045,961			5,304,841	215,000					5,519,841	5,519,841
TOTAL PROJECT EXPENDITURES	225,649	6,986,304	1,621,049	1,789,200	5,531,779	215,000					5,746,779	7,761,628
REVENUE SOURCES:												
SALE OF CURRENT POLICE STATION		1,065,000			1,800,000						1,800,000	1,800,000
TREASURY SEIZURE FUND	225,649	2,802,444	159,531	1,789,200	585,151						585,151	2,600,000
GENERAL FUND CONTRIBUTION		1,000,000			1,782,796						1,782,796	1,782,796
TREASURY SEIZURE FUND - POTENTIAL					200,000						200,000	200,000
STATE AND FEDERAL DRUG FORFEITURE FUND		400,000			437,397						437,397	437,397
FUTURE FUNDING												
GENERAL CAPITAL FUND		1,718,860	1,461,518		726,435	215,000					941,435	941,435
TOTAL PROJECT REVENUES	225,649	6,986,304	1,621,049	1,789,200	5,531,779	215,000					5,746,779	7,761,628
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	50,460			53,048	2,150						55,198
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
	PROJECT ADMINISTRATION			Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2						
	REAL ESTATE ACQUISITION			Q2Q3								
	CONSTRUCTION			Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2						

RECREATION FACILITIES EXTERIOR SECURITY LIGHTING



Project Description:

This project will install new exterior lighting at several recreational facilities to improve visibility and enhance safety. This project was identified through coordination and collaboration between the Parks, Recreation and Cultural Services Department, Facilities staff in the Administrative Services Department, and the Police Department as part of a security review of recreation facilities. Additional lighting and other security improvements will be installed at Spartan Gym, Richmond Highlands Recreation Center and other facilities. Staff will continue identifying other funding sources to support this project.

Service Impact:

This project enhances visibility and safety to users of City Facilities. This project was accomplished with operational funds in 2016 and is not currently an active project.

Changes from the 2016-2021 CIP: None.

RECREATION FACILITIES EXTERIOR SECURITY LIGHTING													
ORGKEY: 2820330		J.L.# GN268700											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION													
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
					25,000						25,000	25,000	
TOTAL PROJECT EXPENDITURES					25,000						25,000	25,000	
REVENUE SOURCES:													
GENERAL CAPITAL FUND													
					25,000						25,000	25,000	
TOTAL PROJECT REVENUES					25,000						25,000	25,000	
ELIGIBLE (Y/N)													
N													
1% FOR PUBLIC ART ELIGIBLE (Y/N)													
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION					Q1 Q2 Q3								
CONSTRUCTION					Q2								

GENERAL CAPITAL ENGINEERING



Project Description:

This program provides non-project specific support for parks and other general capital fund projects including staff and other resources.

Service Impact:

Improve City facilities, open space, recreational facilities for the citizens of Shoreline.

Changes from 2016-2021 CIP: The new cost estimate includes the addition of funding for projects through 2017.

GENERAL CAPITAL ENGINEERING																			
ORGKEY: 2713065		J.L.# MULTIPLE																	
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT							
PROJECT EXPENDITURES:																			
1-PROJECT ADMINISTRATION	647,518	80,091	42,530	85,650	105,000	85,000	85,000	85,000	85,000	85,000	530,000	1,263,168							
2-REAL ESTATE ACQUISITION																			
3-CONSTRUCTION																			
TOTAL PROJECT EXPENDITURES	647,518	80,091	42,530	85,650	105,000	85,000	85,000	85,000	85,000	85,000	530,000	1,263,168							
REVENUE SOURCES:																			
GENERAL CAPITAL FUND	647,518	80,091	42,530	85,650	105,000	85,000	85,000	85,000	85,000	85,000	530,000	1,263,168							
TOTAL PROJECT REVENUES	647,518	80,091	42,530	85,650	105,000	85,000	85,000	85,000	85,000	85,000	530,000	1,263,168							
1% FOR PUBLIC ART ELIGIBLE (Y/N)																			
ELIGIBLE (Y/N)												Y							
PROJECT TIME LINE:				2016E		2017E		2018E		2019E		2020E		2021E		2022E			
PROJECT ADMINISTRATION				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4



***Projects to be completed
in current year***

(2016)

POOL & RECREATION FACILITY MASTER PLANNING



Project Description:

The purpose of this feasibility study of the aquatic/community center is to research options for replacing the Shoreline Pool and Spartan Recreation Center. The study will analyze community needs and potential sites for a new aquatic center and/or combined aquatic and general recreation and community center.

Service Impact:

Analyze the needs for a new pool and recreation/community center.

Changes from the 2016-2021 CIP: Funds were not spent in 2015; therefore, the project budget of \$115,000 was moved to 2016 and combined with the Parks, Recreation and Open Space Plan Update project to initiate a consultant contract. Most of the funding is anticipated to be spent in 2016. A portion of the work may extend into 2017.

POOL & RECREATION FACILITY MASTER PLANNING												
ORGKEY: 2812333		J.L.# GN268800										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION		115,000	15,444	115,000								115,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION												
TOTAL PROJECT EXPENDITURES		115,000	15,444	115,000								115,000
REVENUE SOURCES:												
GENERAL CAPITAL FUND		115,000	15,444	115,000								115,000
TOTAL PROJECT REVENUES		115,000	15,444	115,000								115,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
	PROJECT ADMINISTRATION			Q1 Q2 Q3 Q4								

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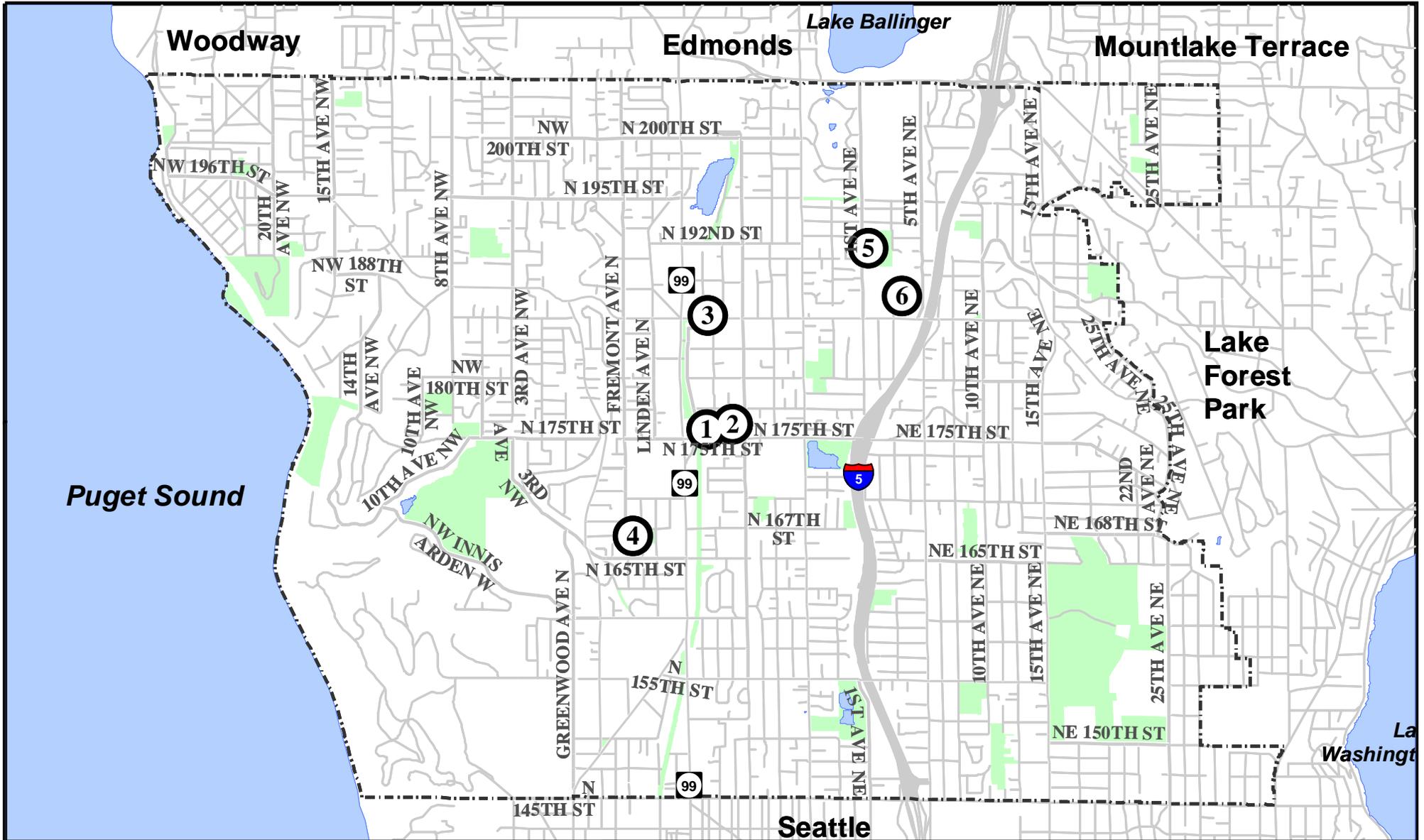
FACILITIES



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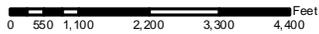


FACILITIES – MAJOR MAINTENANCE FUND SUMMARY

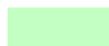


City of Shoreline

2017-2022
Capital Improvement Plan



Date: 9/29/2016

 Park

1. City Hall
Long-Term Maintenance
2. City Hall Parking Garage
Long-Term Maintenance
3. Police Station
Long-Term Maintenance

4. Richmond Highlands Rec Center
Long-Term Maintenance
5. Shoreline Pool
Long-Term Maintenance
6. Spartan Recreation Center

CITYWIDE IMPROVEMENTS

- Park Restrooms
- Long-Term Maintenance
- Duct Cleaning
- Roof Replacement and Major Repair

City of Shoreline 2017 - 2022 Capital Improvement Plan
Program Summary
City Facility Major Maintenance Fund

	PRIOR-YRS	2016CB	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES											
<i>GENERAL FACILITIES</i>											
CITY HALL LONG-TERM MAINTENANCE	-	-	-	32,000	10,000	77,904	84,182	68,400	40,000	312,486	312,486
CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE	119,349	-	-	-	-	16,128	-	-	-	16,128	135,477
DUCT CLEANING	-	-	-	10,000	33,900	10,000	13,350	10,000	13,350	90,600	90,600
<i>PARKS FACILITIES</i>											
PARKS RESTROOMS LONG-TERM MAINTENANCE	-	-	-	19,000	-	-	-	25,632	10,682	55,314	55,314
SHORELINE POOL LONG-TERM MAINTENANCE	451,162	768,584	768,584	20,000	20,000	20,000	20,000	20,000	20,000	120,000	1,339,746
RICHMOND HIGHLANDS COMMUNITY CENTER LONG-TERM MAINTENANCE	246,675	2,000	2,000	15,000	74,613	-	2,000	-	40,000	131,613	380,288
SPARTAN RECREATION CENTER	12,110	6,500	6,500	-	9,000	-	4,500	-	-	13,500	32,110
<i>PROJECTS TO BE COMPLETED IN CURRENT YEAR (2016)</i>											
ROOF REPLACE & MAJOR REPAIR	-	89,670	89,670	-	-	-	-	-	-	-	89,670
TOTAL EXPENDITURES	829,297	866,754	866,754	96,000	147,513	124,032	124,032	124,032	124,032	739,641	2,435,692
REVENUES											
GENERAL FUND OPERATING TRANSFER		124,032	124,032	124,032	124,032	124,032	124,032	124,032	124,032	744,192	
GENERAL FUND CONTRIBUTION		658,303	658,303	-	-	-	-	-	-	-	-
INVESTMENT INTEREST		449	449	12	765	208	216	224	231	1,657	
TOTAL REVENUES		782,784	782,784	124,044	124,797	124,240	124,248	124,256	124,263	745,849	
BEGINNING FUND BALANCE											
			84,800	830	28,874	6,158	6,366	6,583	6,807	830	
TOTAL REVENUES			782,784	124,044	124,797	124,240	124,248	124,256	124,263	745,849	
TOTAL EXPENDITURES			866,754	96,000	147,513	124,032	124,032	124,032	124,032	739,641	
ENDING FUND BALANCE	84,800		830	28,874	6,158	6,366	6,583	6,807	7,038	7,038	
IMPACT ON OPERATING BUDGET			-	-	-	-	-	-	-		

CITY FACILITIES – MAJOR MAINTENANCE FUND SUMMARY

Types of Projects

In the City Facilities-Major Maintenance Fund projects are categorized as General Facilities or Parks Facilities. Funding for these projects comes from General Fund contributions.

2017-2022 CIP Summary

The 2017-2022 City Facilities-Major Maintenance CIP totals \$0.740 million. There are 7 funded projects during this period.

Project	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	Total 2017 - 2022
<i>Expenditures</i>							
General Facilities	\$42,000	\$43,900	\$104,032	\$97,532	\$78,400	\$53,350	\$419,214
Parks Facilities	\$54,000	\$103,613	\$20,000	\$26,500	\$45,632	\$70,682	\$320,427
Total Expenditures by Year	\$96,000	\$147,513	\$124,032	\$124,032	\$124,032	\$124,032	\$739,641
Revenues by Year	\$124,044	\$124,797	\$124,240	\$124,248	\$124,256	\$124,263	\$745,849
Beginning Fund Balance	\$830	\$28,874	\$6,158	\$6,366	\$6,583	\$6,807	\$830
Total Revenues	\$124,044	\$124,797	\$124,240	\$124,248	\$124,256	\$124,263	\$745,849
Total Expenditures	\$96,000	\$147,513	\$124,032	\$124,032	\$124,032	\$124,032	\$739,641
Ending Fund Balance	\$28,874	\$6,158	\$6,366	\$6,583	\$6,807	\$7,038	\$7,038
Impact on Operating Budget	\$0	\$0	\$0	\$0	\$0	\$0	

Policy Issues

General Fund Support: The six-year CIP includes annual contributions totaling \$124,032 from the General Fund. When this fund was established in 2004, the annual contribution was \$70,000. As part of the long-term financial plan the annual contribution was reduced in 2007 to \$30,000 with the intent to increase the contribution by \$10,000 per year starting in 2010 through 2013 to reach the original contribution amount of \$70,000 in 2014. The proposed CIP includes an increase in the annual contribution of \$50,000 to provide funding for necessary maintenance costs at the Shoreline Pool and for major

maintenance needs as the City Hall begins to age. After the City Hall parking structure was completed, an annual transfer of \$4,032 was started to accumulate funds to replace the striping every five years.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. All projects in this fund are considered to be maintenance projects and are therefore ineligible to contribute to the Municipal Art Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
UNFUNDED			
Park Restrooms	Implement ongoing repair/replacement program for park restrooms to include installing “tiger” doors, exterior/interior painting, exterior siding and roof maintenance, upgrading fixtures (high priority)	\$95,000	\$150,000
	Full restroom remodel, one restroom per year	\$270,000	\$405,000
Richmond Highlands Recreation Center	Gymnasium Improvements – Lighting and Floor	\$50,000	\$80,000
	Roof Replacement	\$80,000	\$100,000

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Facilities-Major Maintenance Fund

Projects

CITY HALL LONG-TERM MAINTENANCE



Project Description: This project allocates funds for major repair and maintenance projects needed in the City Hall building. These projects are intended to keep the building energy efficient, weather tight, address safety issues, reduce ongoing maintenance costs, and maintain a professional looking appearance. Based on the Construction schedule for the police station at City Hall, the building asset emergency needs and project priorities costs have shifted from previous capital improvement plans.

2017: \$32,000: HVAC controls replacement (moved from 2015 to 2017), clean carpets on 2nd and 4th floors

2018: \$10,000: Various system controls upgrade and add hose bibs to exterior of building

2019: \$77,904: Interior painting and system controls replacement

2020: \$84,182: Upgrades to interior finishes such as carpet, walls, kitchen cabinet and/or door replacements

2021: \$68,400: Upgrades to interior finishes such as carpet, walls, kitchen cabinet and/or door replacements

2022: \$40,000: Exterior Envelope and Roof Maintenance

Service Impact: These projects will preserve the function and appearance of the building and will upgrade outdated complex technical systems.

Changes from the 2016-2021 CIP: Project cost estimates increased from \$306,000 to \$312,486

CITY HALL LONG-TERM MAINTENANCE												
ORGKEY: 3119319		J.L.# MA266400										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION												
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION												
					32,000	10,000	77,904	84,182	68,400	40,000	312,486	312,486
TOTAL PROJECT EXPENDITURES					32,000	10,000	77,904	84,182	68,400	40,000	312,486	312,486
REVENUE SOURCES:												
FACILITIES CAPITAL FUND												
					32,000	10,000	77,904	84,182	68,400	40,000	312,486	312,486
TOTAL PROJECT REVENUES					32,000	10,000	77,904	84,182	68,400	40,000	312,486	312,486
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N) N												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
CONSTRUCTION				Q1 Q2 Q3 Q4								

CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE



Project Description:

The parking garage requires ongoing maintenance to ensure the upper level remains water tight. Minor touch ups to the surface are required to maintain the coating on the upper level. The concrete and parking stones also require repairs and replacement.

2019: \$16,128: Surface touch up and repairs to address larger maintenance issues.

Service Impact:

This project will preserve the City's parking garage from deteriorating prematurely from water erosion.

Changes from the 2016-2021 CIP: Project cost estimates were decreased from \$155,000 in 2016 to \$135,477.

CITY HALL PARKING GARAGE LONG-TERM MAINTENANCE												
ORGKEY: 3119320 J.L.# MA266500												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION			4,479									4,479
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION		114,870					16,128				16,128	130,998
TOTAL PROJECT EXPENDITURES		119,349					16,128				16,128	135,477
REVENUE SOURCES:												
FACILITIES CAPITAL FUND		119,349					16,128				16,128	135,477
TOTAL PROJECT REVENUES		119,349					16,128				16,128	135,477
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)			N									
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
CONSTRUCTION							Q3					

HVAC DUCT CLEANING CITYWIDE



Project Description:

This is a new project for 2017. It establishes an ongoing program for initial and ongoing cleaning of air ducts in the pool, community centers and other buildings. This project increases the life span of systems, reduces future maintenance, saves energy, and improves air quality for staff and users of facility. In addition RGF filters will be installed that contain ultraviolet light tubes. RGF filters minimize and neutralize indoor air pollutants such as bacteria, low grade viruses, mold, gases (VOCs), odors, pollen, dust, and other airborne particles from the air that pass through the Heating, Ventilation and Air Conditioning (HVAC) system. After the initial installation of the RGF filters, bulb replacement is the only maintenance item for this filter system. The long term net effect for City facilities that serve the public is a better overall air quality especially during cold and flu season.

SCOPE

- 2017: \$10,000 - Shoreline Pool
- 2018: \$33,900 - City Hall and RGF Installation Citywide
- 2019: \$10,000 - Richmond Highlands Recreation Center
- 2020: \$13,350 - All Three Facilities
- 2021: \$10,000 - All Three Facilities
- 2022: \$ 13,350 - All Three Facilities

Service Impact:

This project maintains and enhances the air quality of all facilities, improving the program and administrative spaces for users of City Facilities.

Changes from the 2016-2021 CIP: new project

DUCT CLEANING													
ORGKEY: 3119348		J.L.# MA272100											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION						3,900		1,350		1,350	6,600	6,600	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION				10,000	30,000	10,000	12,000	10,000	12,000	84,000	84,000	84,000	
TOTAL PROJECT EXPENDITURES				10,000	33,900	10,000	13,350	10,000	13,350	90,600	90,600	90,600	
REVENUE SOURCES:													
FACILITIES CAPITAL FUND				10,000	33,900	10,000	13,350	10,000	13,350	90,600	90,600	90,600	
TOTAL PROJECT REVENUES				10,000	33,900	10,000	13,350	10,000	13,350	90,600	90,600	90,600	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION					Q1	Q1	Q1	Q1	Q1	Q1			
CONSTRUCTION					Q3	Q3	Q3	Q3	Q3	Q3			

SHORELINE POOL LONG-TERM MAINTENANCE



Project Description:

In 2016, this project completed major long-term maintenance needs at the Shoreline Pool required to keep the facility safe and in proper operating condition. Pool Operations are estimated to be able to continue until the year 2022

The scope of work for this project now shifts to less major repairs and utility conservation work required to keep the pool operational until the year 2022. \$20,000 per year is budgeted for ongoing and pool facility repairs.

Service Impact:

This project will preserve the City's investment in the pool facility and allow the facility to continue to be open and available to serve the needs of Shoreline's citizens while the Parks, Recreation, and Open Space (PROS) Plan examines and guides the long range recreational planning needs for a Community and Aquatic Center.

Changes from the 2016-2021 CIP: The total project cost has increased from \$1,319,745 to \$1,339,745. The proposed 2017 – 2022 CIP now reflects required maintenance projects that can be accomplished within the available funding level.

SHORELINE POOL LONG-TERM MAINTENANCE												
ORGKEY: 3121180		J.L.# MULTIPLE										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	91,630	135,000	39,368	135,000								226,630
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION	359,532	633,584	587,989	633,584	20,000	20,000	20,000	20,000	20,000	20,000	120,000	1,113,116
TOTAL PROJECT EXPENDITURES	451,162	768,584	627,358	768,584	20,000	20,000	20,000	20,000	20,000	20,000	120,000	1,339,746
REVENUE SOURCES:												
SHORELINE SCHOOL DISTRICT	50,000											50,000
GENERAL FUND CONTRIBUTION		600,000		600,000								600,000
FACILITIES CAPITAL FUND	401,162	168,584	627,358	168,584	20,000	20,000	20,000	20,000	20,000	20,000	120,000	689,746
TOTAL PROJECT REVENUES	451,162	768,584	627,358	768,584	20,000	20,000	20,000	20,000	20,000	20,000	120,000	1,339,746
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
CONSTRUCTION				Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2	Q1 Q2				



***Projects to be completed
in current year***

(2016)

ROOF REPLACEMENT AND MAJOR REPAIR



Project Description:

This project cleans, repairs and replaces various roofs within City facilities. Work includes repairing the membrane and subsurface drainage above Council Chambers in the green roof terrace. Replace the emergency stairwell roof, repair facility gutters and clean the roof at the Shoreline Pool. Clean the entire roof and gutters at Richmond Recreation Center, complete various roof repairs and install fall protection anchors to the roof.

Service Impact:

This work will allow us to keep City Facilities to remain in program serving the public as intended.

Changes from the 2016-2021 CIP: new project

ROOF REPLACE & MAJOR REPAIR													
ORGKEY: 3119345		J.L.# MAZ71300											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION													
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
		89,670	89,670	89,670									89,670
TOTAL PROJECT EXPENDITURES		89,670	89,670	89,670									89,670
REVENUE SOURCES:													
GENERAL FUND CONTRIBUTION		58,303		58,303									58,303
FACILITIES CAPITAL FUND		31,367	89,670	31,367									31,367
TOTAL PROJECT REVENUES		89,670	89,670	89,670									89,670
		ELIGIBLE (Y/N)											
1% FOR PUBLIC ART ELIGIBLE (Y/N)		N											



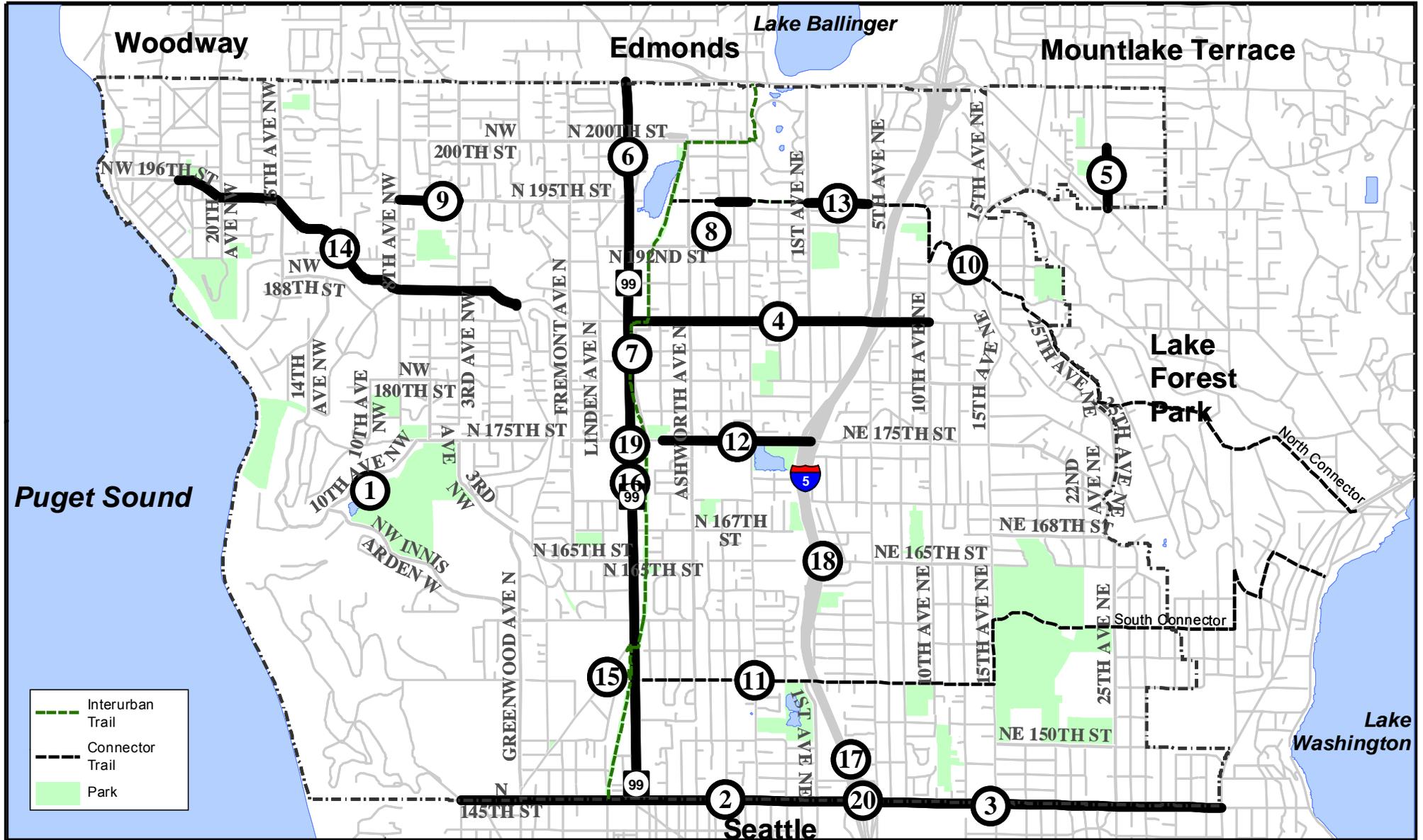
ROADS CAPITAL



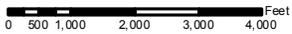
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ROADS CAPITAL FUND SUMMARY



City of Shoreline
2017-2022
Capital Improvement Plan



Date: 9/29/2016

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> 1. 10th Ave NW Bridge 2. 145th Corridor – 99th to I-5 3. 145th St Corridor Study 4. 185th St Corridor Study 5. 25th Ave NE
195th to 200th Sidewalks 6. Aurora Ave N 192nd to 205th 7. Aurora Ave N 145th to 192nd
Safety Improvements 8. Echo Lake Safe Routes to School | <ul style="list-style-type: none"> 9. Einstein Safe Routes to School 10. Interurban Trail
Burke Gilman Connectors (2 Routes) 11. Meridian Ave N & N 155th St
Signal Improvements 12. N 175th St - Stone Ave N to I5 13. NE 195th Separated Trail 14. Richmond Beach Rechannelization 15. Westminster and 155th Improvements | <ul style="list-style-type: none"> 16. Aurora LED Conversion 17. 147th/148th
Non-Motorized Bridge 18. Trail Along the Rail 19. Aurora Median Retrofits 20. 145th to I-5
Interchange |
|---|--|--|

- CITYWIDE IMPROVEMENTS**
- Annual Road Surface Maintenance Program
 - Bike System Implementation
 - Curb Ramp, Gutter, & Sidewalk Program
 - Radar Speed Signs
 - Traffic Safety Improvements
 - Traffic Signal Rehabilitation
 - Transportation Master Plan Update

City of Shoreline 2017 - 2022 Capital Improvement Plan

Program Summary
Roads Capital Fund

	PRIOR-YRS	2016CB	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES											
<u>REPAIR AND REPLACEMENT</u>											
Pedestrian / Non-Motorized Projects											
TRAFFIC SAFETY IMPROVEMENTS	1,584,689	172,954	172,954	157,881	160,775	163,814	167,005	175,355	184,123	1,008,953	2,766,596
147TH/148TH NON-MOTORIZED BRIDGE	-	-	-	500,000	-	-	-	-	-	500,000	500,000
System Preservation Projects											
ANNUAL ROAD SURFACE MAINTENANCE PROGRAM	13,036,866	2,336,320	250,000	2,592,145	2,200,137	1,110,000	843,000	1,120,000	1,250,000	9,115,282	22,402,148
CURB RAMP, GUTTER AND SIDEWALK MAINTENANCE PROGRAM	2,266,597	236,419	152,517	190,000	190,000	190,000	200,000	200,000	200,000	1,170,000	3,589,114
TRAFFIC SIGNAL REHABILITATION PROGRAM	1,413,233	162,339	162,339	115,763	121,551	127,628	134,010	140,711	147,746	787,409	2,362,981
<u>CAPACITY CONSTRUCTION</u>											
Pedestrian / Non-Motorized Projects											
25TH AVE. NE SIDEWALKS	-	60,000	-	-	112,000	483,000	-	-	-	595,000	595,000
BIKE SYSTEM IMPLEMENTATION	-	642,725	57,000	585,725	-	-	-	-	-	585,725	642,725
ECHO LAKE SAFE ROUTES TO SCHOOL	3,376	514,124	116,000	405,000	5,624	-	-	-	-	410,624	530,000
INTERURBAN TRAIL/BURKE-GILMAN CONNECTORS	108,482	436,017	10,000	436,017	-	-	-	-	-	436,017	554,499
TRAIL ALONG THE RAIL	-	-	60,000	275,000	-	-	-	-	-	275,000	335,000
Safety / Operations Projects											
145TH CORRIDOR - 99TH TO I5	62	2,447,977	300,000	4,253,657	1,437,281	-	-	-	-	5,690,938	5,991,000
145TH AND I5 INTERCHANGE	-	-	20,000	3,375,000	1,125,000	-	-	-	-	4,500,000	4,520,000
160TH AND GREENWOOD/INNIS ARDEN INTERSECTION	-	-	-	125,000	-	-	-	-	-	125,000	125,000
185TH CORRIDOR STUDY	89	600,000	65,000	500,000	135,000	-	-	-	-	635,000	700,089
AURORA AVENUE NORTH 192ND - 205TH	38,754,105	4,821,217	2,367,366	208,630	-	-	-	-	-	208,630	41,330,101
AURORA LED LIGHT CONVERSION	-	-	-	-	215,000	-	-	-	-	215,000	215,000
AURORA MEDIAN RETROFITS	-	-	-	-	-	-	175,000	-	-	175,000	175,000
MERIDIAN AVE N & N 155TH ST SIGNAL IMPROV	-	58,929	58,929	300,000	-	-	-	-	-	300,000	358,929
N 175TH ST - STONE AVE N TO I5	-	2,665,000	-	1,640,000	2,460,000	-	-	-	-	4,100,000	4,100,000
RADAR SPEED SIGNS	-	120,456	25,000	95,456	-	-	-	-	-	95,456	120,456
RICHMOND BEACH RE-CHANNELIZATION	-	-	-	200,000	-	-	-	-	-	200,000	200,000
WESTMINSTER AND 155TH IMPROVEMENTS	-	250,000	150,000	300,000	-	-	-	-	-	300,000	450,000
<u>PROJECTS TO BE COMPLETED IN CURRENT YEAR (2016)</u>											
10TH AVENUE NW BRIDGE	168,854	383,207	372,000	-	-	-	-	-	-	-	540,854
145TH CORRIDOR STUDY	477,333	128,884	172,667	-	-	-	-	-	-	-	650,000
AURORA AVENUE NORTH-145TH TO 192ND SAFETY IMPROVEMENTS	433,574	3,543	7,472	-	-	-	-	-	-	-	441,046
EINSTEIN SAFE ROUTE TO SCHOOL	666,828	43,793	9,263	-	-	-	-	-	-	-	676,091
NE 195TH SEPARATED TRAIL	536,081	10,000	500	-	-	-	-	-	-	-	536,581
<u>NON-PROJECT SPECIFIC</u>											
ROADS CAPITAL ENGINEERING	1,920,776	215,805	240,000	360,000	370,000	385,000	395,000	405,000	415,000	2,330,000	4,490,776
TRANSPORTATION MASTER PLAN UPDATE	-	100,000	60,000	200,000	100,000	-	-	-	-	300,000	360,000
COST ALLOCATION CHARGES	-	64,767	64,767	64,736	64,736	50,000	50,000	50,000	50,000	329,472	394,239
TOTAL EXPENDITURES	61,370,945	16,474,476	4,893,774	16,880,010	8,697,104	2,509,442	1,964,015	2,091,066	2,246,869	34,388,506	100,653,225
REVENUES											
REAL ESTATE EXCISE TAX	-	1,038,146	1,160,493	1,195,965	1,261,315	1,286,415	1,393,487	1,446,024	1,537,797	8,121,003	-
INVESTMENT INTEREST	-	37,415	37,415	61,690	38,068	10,527	808	7,683	12,173	130,948	-
GENERAL FUND CONTRIBUTION	-	1,804,179	1,169,179	1,650,168	282,812	244,822	241,938	239,403	236,924	2,896,067	-
CMAQ	-	346,673	873,056	32,527	-	-	-	-	-	32,527	-
FEDERAL - STP	-	6,009,695	384,998	8,693,338	4,899,389	-	-	-	-	13,592,727	-
FTA - RAPID RIDE	-	599,236	619,223	3,261	-	-	-	-	-	3,261	-
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)	-	1,793,945	1,004,907	434,711	-	-	-	-	-	434,711	-
KING COUNTY METRO	-	172,860	89,762	-	-	-	-	-	-	-	-
SAFE ROUTES TO SCHOOL	-	516,763	492,263	12,500	-	-	-	-	-	12,500	-
TRANSPORTATION IMPROVEMENT BOARD	-	289,601	282,321	125,000	-	-	-	-	-	125,000	-
TRANSPORTATION BENEFIT DISTRICT	-	1,031,824	236,138	1,497,359	858,327	780,000	780,000	780,000	780,000	5,475,686	-
UTILITY REIMBURSEMENTS	-	633,486	371,788	-	-	-	-	-	-	-	-
TRANSPORTATION IMPACT FEES	-	359,775	-	221,400	332,100	-	-	-	-	553,500	-
WSDOT - PEDESTRIAN & BICYCLE SAFETY PROGRAM	-	448,989	17,273	403,273	-	-	-	-	-	403,273	-
TOTAL REVENUES	-	15,082,587	6,822,545	14,331,192	7,672,011	2,321,764	2,416,233	2,473,110	2,566,894	31,781,203	-
BEGINNING FUND BALANCE											
TOTAL REVENUES	-	6,822,545	14,331,192	7,672,011	2,321,764	2,416,233	2,473,110	2,566,894	-	-	-
TOTAL EXPENDITURES	-	4,893,774	16,880,010	8,697,104	2,509,442	1,964,015	2,091,066	2,246,869	-	-	-
RESTRICTED AMOUNT FOR GRANT MATCHING	-	127,291	100,000	100,000	100,000	250,000	250,000	250,000	-	1,077,291	-
ENDING FUND BALANCE	2,183,867	4,112,638	1,436,529	311,436	23,758	225,975	358,020	428,044	-	-	-
IMPACT ON OPERATING BUDGET	-	70,760	119,351	119,351	119,474	119,519	119,519	119,519	119,519	-	-

ROADS CAPITAL FUND SUMMARY

Types of Projects

In the Roads Capital Fund projects are categorized as Repair & Replacement or Capacity Construction. Within those two categories they are further categorized as Pedestrian/Non-Motorized Projects, System Preservation Projects, and Safety/Operations Projects. Funding for these projects is primarily a result of monies from real estate excise tax (REET), one-time General Fund revenues, municipal financing, and grants.

2017-2022 CIP Summary

The 2017-2022 Roads Capital CIP totals \$34.389 million. There are 22 funded projects during this period.

Project	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	Total 2017 - 2022
<i>Expenditures</i>							
Pedestrian / Non-Motorized Projects	\$2,359,623	\$278,399	\$646,814	\$167,005	\$175,355	\$184,123	\$3,811,319
System Preservation Projects	\$2,897,908	\$2,511,688	\$1,427,628	\$1,177,010	\$1,460,711	\$1,597,746	\$11,072,691
Safety / Operations Projects	\$10,997,743	\$5,372,281	\$0	\$175,000	\$0	\$0	\$16,545,024
Non-Project Specific	\$624,736	\$534,736	\$435,000	\$445,000	\$455,000	\$465,000	\$2,959,472
Total Expenditures by Year	\$16,880,010	\$8,697,104	\$2,509,442	\$1,964,015	\$2,091,066	\$2,246,869	\$34,388,506
Revenues by Year	\$14,331,192	\$7,672,011	\$2,321,764	\$2,416,233	\$2,473,110	\$2,566,894	\$31,781,203
Beginning Fund Balance	\$4,112,638	\$1,436,529	\$311,436	\$23,758	\$225,975	\$358,020	\$4,112,638
Total Revenues	\$14,331,192	\$7,672,011	\$2,321,764	\$2,416,233	\$2,473,110	\$2,566,894	\$31,781,203
Amount Restricted for Grant Matching	\$127,291	\$100,000	\$100,000	\$250,000	\$250,000	\$250,000	\$1,077,291
Total Expenditures	\$16,880,010	\$8,697,104	\$2,509,442	\$1,964,015	\$2,091,066	\$2,246,869	\$34,388,506
Ending Fund Balance	\$1,436,529	\$311,436	\$23,758	\$225,975	\$358,020	\$428,044	\$428,044
Impact on Operating Budget	\$119,351	\$119,351	\$119,474	\$119,519	\$119,519	\$119,519	

Policy Issues

Master Plan: This capital improvement plan includes transportation projects included in the Transportation Master Plan.

General Fund Contribution: One of the primary funding resources for the transportation capital projects has been an allocation of General Fund revenues. The level of General Fund contribution has been determined by allocating the amount of gambling tax revenue from card room activities in excess of the 7% of the tax rate for transportation capital purposes. In the 2012-2017 CIP the General Fund gambling tax contribution was reduced by the cost of the Transportation Planning Program move to the City's operating budget. In 2014, the Traffic Services program reallocated a portion of the FTE count to the City's operating budget and the General Fund contribution to the Roads Capital Fund was again reduced. In 2016, the Traffic Services program reallocated a portion of the FTE count to the Roads Capital Fund and the General Fund contribution to the Roads Capital Fund was increased accordingly. In the proposed CIP the 2017 contribution is \$97,651. Additional one-time contributions have been included to be used for specific projects.

Municipal Art Funding: The City Council adopted a Municipal Art Program for capital projects in 2002. Projects that include construction will provide 1% of the construction contract award to the Art Program. Maintenance projects are excluded from the Municipal Art Program.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
UNDERFUNDED			
Pedestrian Improvements	Sidewalks are a high priority for residents of the community. Additional funding is necessary to install sidewalks and pedestrian facilities throughout the City.	\$750,000/year	\$1,000,000/year
Annual Sidewalk Maintenance (aka Curb Ramp, Gutter and Sidewalk Program)	Annual Sidewalk Maintenance addresses pedestrian safety through the repair and replacement of sidewalk, curb ramps and gutter in compliance with ADA requirements.	\$500,000/year	\$750,000/year
UNFUNDED			
Richmond Beach Rd at 3rd Ave NW	This project will design and construct left-turn lanes on Richmond Beach Road at the intersection with 3rd Ave NW and install signal modifications. The improvements will also include storm drainage, pavement widening, curb-and-gutter	\$1,900,000	\$2,500,000

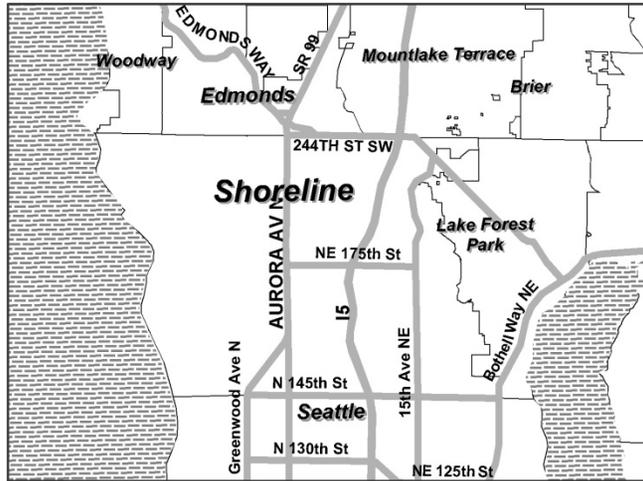
PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED LOW	ESTIMATED HIGH
	and sidewalks, retaining walls and street lighting. NW Richmond Beach Road is a high-volume arterial street at this location and this project will improve safety and traffic flow.		
NW 160th Street and Greenwood Ave N/Innis Arden Way	This project will improve the operations and safety of this five-way intersection at N 160th St. Greenwood Ave N and Innis Arden Way. Design will be coordinated with Shoreline Community College (SCC) Master Planning and with Metro Transit. Illumination and landscaping will be provided through the realignment area. Bus zone and layover improvements will be included. This project also includes the construction of a new sidewalk on the north side of N 160th St from Dayton Ave N to Greenwood Ave N. Development of conceptual plans and alternatives has been funded in the CIP but design and construction is unfunded.	\$1,750,000	\$2,000,000



Roads Capital Fund

Projects

TRAFFIC SAFETY IMPROVEMENTS



Project Description:

The primary purpose of this program is to investigate traffic and pedestrian safety concerns, evaluate possible alternatives, and implement spot improvement projects to improve safety and enhance the livability of neighborhoods. The program works closely with neighborhoods as part of the Neighborhood Traffic Safety Program. Projects that will be completed in 2016-17 include but are not limited to a colored walkway treatment on Ridgefield Rd NW, Rapid Rectangular Flashing Beacons (pedestrian pushbutton activated) at the intersections of Wallingford and 175th and Wallingford and 155th, flashing school zone signs on Greenwood Ave N for Highland Terrace Elementary, installation of countdown signal heads at high pedestrian collision locations, and other phase one Neighborhood Traffic Safety Program efforts.

Service Impact:

Provide the ability to mobilize and address unplanned small projects, make enhancements along principal, minor and collector arterials, and local streets, and manage traffic issues on local streets through coordination and education, as well as minor capital projects that can include speed humps, traffic circles, signing, and channelization.

Changes from 2016-2021 CIP: Includes the addition of funding for projects in 2022.

TRAFFIC SAFETY IMPROVEMENTS													
ORGKEY: 2914179		J.L.# ST108500											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	838,564	55,125	31,664	55,125	57,881	60,775	63,814	67,005	70,355	73,873	393,703	1,287,393	
2-REAL ESTATE ACQUISITION	3,163											3,163	
3-CONSTRUCTION	742,962	117,829	72,006	117,829	100,000	100,000	100,000	100,000	105,000	110,250	615,250	1,476,041	
TOTAL PROJECT EXPENDITURES	1,584,689	172,954	103,671	172,954	157,881	160,775	163,814	167,005	175,355	184,123	1,008,953	2,766,596	
REVENUE SOURCES:													
RESIDENTIAL PARKING ZONE PERMIT	735			11,273								12,008	
ROADS CAPITAL FUND	1,583,954	172,954	103,671	161,681	157,881	160,775	163,814	167,005	175,355	184,123	1,008,953	2,754,588	
TOTAL PROJECT REVENUES	1,584,689	172,954	103,671	172,954	157,881	160,775	163,814	167,005	175,355	184,123	1,008,953	2,766,596	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
IMPACT ON OPERATING BUDGET		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E			
LANDSCAPING					283	283	283	283	283	283			
OTHER					227	227	227	227	227	227			
TOTAL IMPACT ON OPERATING BUDGET					510	510	510	510	510	510			
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4									
CONSTRUCTION				Q1 Q2 Q3 Q4									



147TH/148TH NON-MOTORIZED BRIDGE

Project Description:

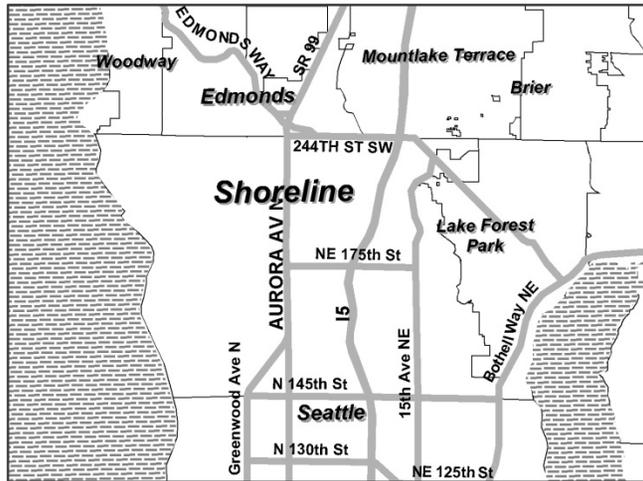
Schematic design of either a 147th or 148th non-motorized bridge crossing (based on outcome of feasibility study) of Interstate 5 to the 145th St Station. Schematic design phase will include development of alignment plan, profile, cross sections, and grading plan; agency coordination with WSDOT and Sound Transit, preliminary cost estimate, and environmental clearance.

Service Impact:

Supports non-motorized connectivity to future light rail station and redevelopment consistent with the 145th subarea plan.

147TH/148TH NON-MOTORIZED BRIDGE												
ORGKEY: 2914354		J.L.# ST273700										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION					500,000						500,000	500,000
TOTAL PROJECT EXPENDITURES					500,000						500,000	500,000
REVENUE SOURCES:												
GENERAL FUND CONTRIBUTION					350,000						350,000	350,000
ROADS CAPITAL FUND					150,000						150,000	150,000
TOTAL PROJECT REVENUES					500,000						500,000	500,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)												
Y												
PROJECT TIME LINE:					2016E	2017E	2018E	2019E	2020E	2021E	2022E	
PROJECT ADMINISTRATION						Q1 Q2 Q3 Q4						

ANNUAL ROAD SURFACE MAINTENANCE PROGRAM



Project Description:

The City's long-term road surface maintenance program is designed to maintain the City's road system to the highest condition rating with the funds available using various thicknesses of asphalt overlay and bituminous surface treatments (BST).

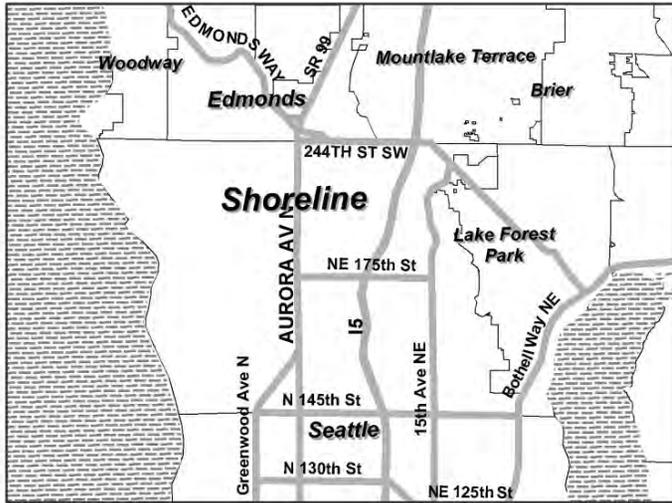
Service Impact:

BST applications typically extend the useful life of local streets by seven to ten years, increase skid resistance and improve ride quality. In addition to providing increased skid resistance and improving ride quality, asphalt overlays generally return the street to full structural capacity and can extend the service life of the road by 15 to 20 years.

Changes from 2016-2021 CIP: The new cost estimate includes the addition of funding for projects in 2022.

ANNUAL ROAD SURFACE MAINTENANCE PROGRAM													
ORGKEY: 2918151		J.L.# Multiple											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	1,987,101	100,000	122,749	70,000	250,000	240,000	110,000		120,000		720,000	2,777,101	
2-REAL ESTATE ACQUISITION	1,227											1,227	
3-CONSTRUCTION	11,048,539	2,236,320	430	180,000	2,342,145	1,960,137	1,000,000	843,000	1,000,000	1,250,000	8,395,282	19,623,821	
TOTAL PROJECT EXPENDITURES	13,036,866	2,336,320	123,179	250,000	2,592,145	2,200,137	1,110,000	843,000	1,120,000	1,250,000	9,115,282	22,402,148	
REVENUE SOURCES:													
GENERAL FUND CONTRIBUTION	2,239,888											2,239,888	
TRANSPORTATION BENEFIT DISTRICT	2,301,263	1,031,824	112,402	236,138	1,497,359	858,327	780,000	780,000	780,000	780,000	5,475,686	8,013,087	
FEDERAL - STP	37,166	959,300	3,862	13,862	1,054,786	587,289					1,642,075	1,693,103	
ROADS CAPITAL FUND	8,458,549	345,196	6,915		40,000	754,521	330,000	63,000	340,000	470,000	1,997,521	10,456,070	
TOTAL PROJECT REVENUES	13,036,866	2,336,320	123,179	250,000	2,592,145	2,200,137	1,110,000	843,000	1,120,000	1,250,000	9,115,282	22,402,148	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	22,363	4	1,800	23,421	19,601	10,000	8,430	10,000	12,500		85,753	
PROJECT TIME LINE:					2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4		
CONSTRUCTION				Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4	Q3 Q4		

CURB RAMP, GUTTER AND SIDEWALK MAINTENANCE PROGRAM



Project Description:

The ongoing Curb Ramp, Gutter and Sidewalk Program includes:

- Repairing and replacing existing cement concrete gutters and sidewalks damaged by tree roots, cracking or settlement.
- Design and construction of curb ramps in compliance with the Americans with Disabilities Act (ADA) standards.

Service Impact:

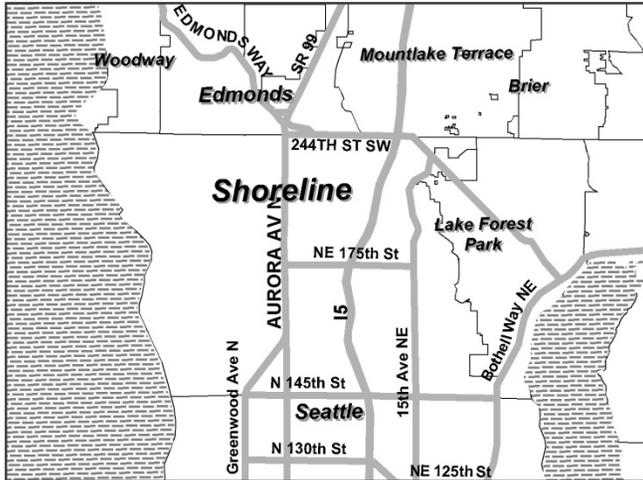
This project addresses locations throughout the City where improvements are needed to increase the safety of the users of the City's sidewalk system by:

- Removing barriers and increasing/enhancing accessibility in the community.
- Eliminating damaged sections and completing missing links in the existing system.

Changes from the 2016-2021 CIP: Annual funding was increased from \$152,000 to \$200,000 starting in 2017.

CURB RAMP, GUTTER AND SIDEWALK MAINTENANCE PROGRAM													
ORGKEY: 2914096 J.L.# ST100600, ST100612													
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	538,677	38,805	62	38,805	50,000	50,000	50,000	55,000	55,000	55,000	315,000	892,482	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION	1,727,920	197,614		113,712	140,000	140,000	140,000	145,000	145,000	145,000	855,000	2,696,632	
TOTAL PROJECT EXPENDITURES	2,266,597	236,419	62	152,517	190,000	190,000	190,000	200,000	200,000	200,000	1,170,000	3,589,114	
REVENUE SOURCES:													
COMMUNITY DEVELOPMENT BLOCK GRANT	960,026											960,026	
COMMUNITY DEVELOPMENT BLOCK GRANT - RECOV	100,168											100,168	
CONGESTION MITIGATION & AIR QUALITY (CMAQ)	80,440											80,440	
IN-LIEU PAYMENT	11,063											11,063	
METRO KING COUNTY	6,060											6,060	
GENERAL FUND CONTRIBUTION				152,517	152,517	152,517	152,517	152,517	152,517	152,517	915,102	1,067,619	
ROADS CAPITAL FUND	1,108,840	236,419	62		37,483	37,483	37,483	47,483	47,483	47,483	254,898	1,363,738	
TOTAL PROJECT REVENUES	2,266,597	236,419	62	152,517	190,000	190,000	190,000	200,000	200,000	200,000	1,170,000	3,589,114	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	1,976		1,137	1,400	1,400	1,400	1,450	1,450	1,450	9,687		
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4									
CONSTRUCTION				Q4 Q1 Q2	Q2 Q3								

TRAFFIC SIGNAL REHABILITATION PROGRAM



Project Description:

There are currently 46 traffic signals in operation in Shoreline. The typical life span of the electronic hardware is 20 years. This annual program updates and replaces existing traffic signal controllers and related components. This enables implementation of new technology or additional features that improve signal operations including installation of rechargeable battery packs, installation of fire truck pre-emption and transit signal priority. Projects to be completed in 2016-17 include but are not limited to controller replacements at 5th Ave NE/NE 155th St, 19th Ave NE/NE 205th St, Meridian Ave N/N 200th St, 15th Ave NE/NE 155th St, and 1st Ave NE/NE 185th St, countdown pedestrian heads and accessible pushbuttons at 5 intersections, and detection repair and installation at various intersections throughout the City.

Service Impact:

This program reduces annual maintenance costs of each signal. Improved signal operation reduces driver delay and can also improve the level of service.

Changes from 2016-2021 CIP: Includes the addition of funding for projects in 2022.

TRAFFIC SIGNAL REHABILITATION PROGRAM													
ORGKEY: 2915228		J.L.# ST111400											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	339,948	85,219	8,194	33,130	34,787	36,526	38,352	40,270	42,284	44,398	236,616	609,694	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION	1,073,285	77,120	7,742	129,209	80,976	85,025	89,276	93,740	98,427	103,348	550,792	1,753,286	
TOTAL PROJECT EXPENDITURES	1,413,233	162,339	15,935	162,339	115,763	121,551	127,628	134,010	140,711	147,746	787,409	2,362,981	
REVENUE SOURCES:													
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)	350,000												350,000
INSURANCE RESTITUTION	51,453												51,453
ROADS CAPITAL FUND	1,011,780	162,339	15,935	162,339	115,763	121,551	127,628	134,010	140,711	147,746	787,409	1,961,528	
TOTAL PROJECT REVENUES	1,413,233	162,339	15,935	162,339	115,763	121,551	127,628	134,010	140,711	147,746	787,409	2,362,981	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								
CONSTRUCTION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								

25TH AVE NE SIDEWALKS



Project Description:

This project will extend sidewalks along the west side of 25th Ave NE from NE 195th Pl to NE 200th St. Sidewalk will be installed in front of the North Maintenance Facility and Bruggers Bog Park. Intermittent on-street parking will also be installed.

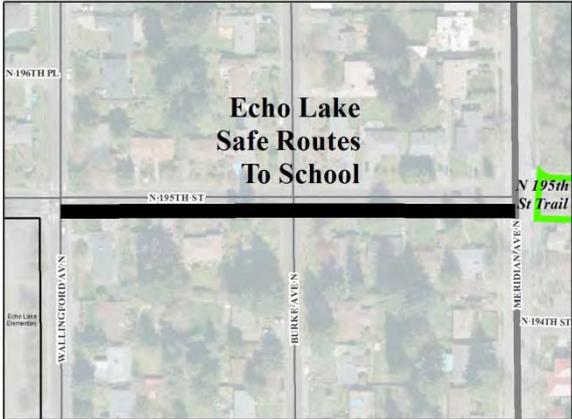
Service Impact:

Improve access and safety for walkers, hikers and cyclists near parks and bus lines.

Changes from the 2016-2021 CIP: Moved to 2018 project start to coincide with schedule for 25th Ave NE drainage project

25TH AVE. NE SIDEWALKS													
ORGKEY: 2914315		J.L.# ST263300											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		60,000				112,000	40,000				152,000	152,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION							443,000				443,000	443,000	
TOTAL PROJECT EXPENDITURES		60,000				112,000	483,000				595,000	595,000	
REVENUE SOURCES:													
ROADS CAPITAL FUND		60,000				112,000	483,000				595,000	595,000	
TOTAL PROJECT REVENUES		60,000				112,000	483,000				595,000	595,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)		Y					4,430				4,430		
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION						Q2 Q3 Q4	Q1 Q2 Q3						
CONSTRUCTION							Q2 Q3 Q4						

ECHO LAKE SAFE ROUTES TO SCHOOL



Project Description:

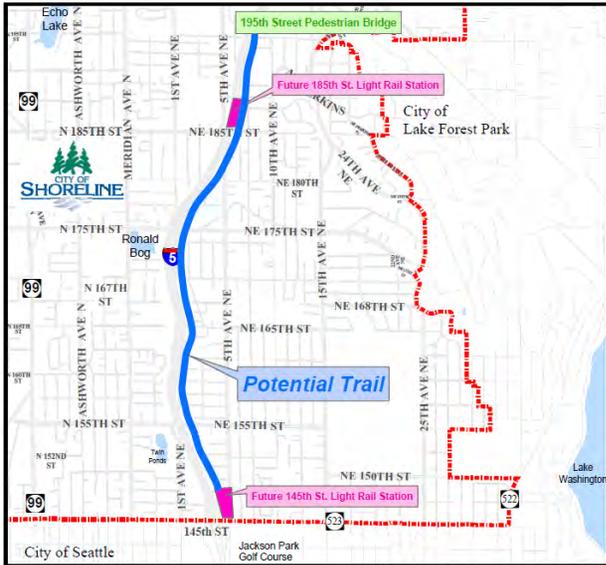
This project will construct sidewalks, curb, gutter, ADA compliant curb ramps, and crosswalks on N 195th St. between Meridian Ave N and Wallingford Ave N, directly adjacent to Echo Lake Elementary School. The new sidewalk will connect to sidewalk already in place in front of the school eastward to the N 195th St. Separated Trail, which connects student walkers and bicyclists to the surrounding neighborhoods.

Service Impact:

This project will enhance pedestrian safety near schools, residences and the Interurban-Burke Gilman North Connector.

Changes from the 2016-2021 CIP: A \$530,000 Safe Routes to School Grant was awarded to the City in July 2015.

ECHO LAKE SAFE ROUTES TO SCHOOL													
ORGKEY: 2914326		J.L.# ST267049											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	3,376	114,124	7,103	116,000		2,500					2,500	121,876	
2-REAL ESTATE ACQUISITION					5,000						5,000	5,000	
3-CONSTRUCTION		400,000			400,000	3,124					403,124	403,124	
TOTAL PROJECT EXPENDITURES	3,376	514,124	7,103	116,000	405,000	5,624					410,624	530,000	
REVENUE SOURCES:													
SAFE ROUTES TO SCHOOL		507,500		483,000	12,500						12,500	495,500	
ROADS CAPITAL FUND	3,376	6,624	7,103	(367,000)	392,500	5,624					398,124	34,500	
TOTAL PROJECT REVENUES	3,376	514,124	7,103	116,000	405,000	5,624					410,624	530,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	4,000			4,000	31						4,031	
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								
CONSTRUCTION				Q3 Q4									



TRAIL ALONG THE RAIL

Project Description:

This project will progress engineering and design to the level necessary to complete the NEPA/SEPA environmental review process for the construction of a 15 foot wide multi-use trail along the Sound Transit Lynnwood Link Extension (LLE) project in Shoreline between NE 145th and NE 195th Street. The proposed trail would be constructed along the west side of the LLE track alignment between NE 145th Street and NE 195th Street. The project would connect into the separated pedestrian/bicycle trail on NE 195th Street that is part of the northern connection between Shoreline's Interurban Trail and the Burke Gilman Trail in Lake Forest Park.

The construction of the LLE light rail project opens up a travel corridor that provides a unique and rare opportunity to build a parallel, separated multi-use trail. The new trail will enhance access to the City's future 145th St and 185th St light rail stations and existing pedestrian and bike facilities as well as enhance access to existing and future parks, open space, and schools within the neighborhoods adjacent to the LLE

track alignment. In addition, the multi-use trail could serve as the City of Shoreline segment of a potential regional multi-use trail to would connect cities along the LLE alignment.

Service Impact:

Improve access and safety for walkers, hikers and cyclists to the multi-county and multi-jurisdictional trail system network.

Changes from the 2016-2021 CIP: New project.

TRAIL ALONG THE RAIL													
ORGKEY: 2914350		J.L.# ST272300											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION				60,000	275,000						275,000	335,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES				60,000	275,000						275,000	335,000	
REVENUE SOURCES:													
GENERAL FUND CONTRIBUTION					275,000						275,000	275,000	
ROADS CAPITAL FUND				60,000								60,000	
TOTAL PROJECT REVENUES				60,000	275,000						275,000	335,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q3 Q4	Q1 Q2 Q3								

145TH CORRIDOR DESIGN AND ENVIRONMENTAL REVIEW – AURORA TO I-5



Project Description:

This project will design and conduct environmental review for the reconstruction of 145th between Interstate 5 (I-5) and Aurora (SR 99) and will address current safety and congestion issues as well support growth associated with both the 145th Street Station Subarea Plan and a Sound Transit light rail station. The current design/configuration of the roadway is primarily 4 lanes with no access management devices (no c-curb/jersey barriers, limited curbs). Final design along the corridor will include the following elements: 1) improvements to vehicular capacity, safety and traffic flow, transit speed and reliability, and accessibility to I-5 and the future light rail station; 2) upgrade of the existing substandard, non-ADA compliant walkways and construct new sidewalks for a continuous system along the corridor; 3) installation of continuous illumination and landscaping; 4) bus stop improvements; 5) upgrade the existing storm water management system to improve water quality and provide flow control; and, 6) consideration of bicycle needs. Total project costs including ROW and Construction estimated at \$45-50 million.

Service Impact:

The project will improve safety and accessibility for all users by reducing modal conflicts, increasing transit use and enhancing active transportation options. The design and engineering for the re-construction of N/NE 145th Street from Aurora Avenue N to I-5 will provide the facilities and technology that improve the speed and reliability of buses, improve sidewalks and lighting, increase vehicular capacity (where needed), intersection and interchange upgrades and bicycle facilities. Once the improvements are in place, pedestrians and bicyclists will have a safe connection from Shoreline’s Interurban Train to the Sound Transit light rail station at N/NE 145th Street.

Changes from the 2016-2021 CIP: Budge increased by \$1 million for early ROW acquisition.

145TH CORRIDOR - 99TH TO I5												
ORGKEY: 2916322		J.L.# ST266643										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	62	2,447,977	2,321	300,000	3,353,657	1,437,281					4,790,938	5,091,000
2-REAL ESTATE ACQUISITION					900,000						900,000	900,000
3-CONSTRUCTION												
TOTAL PROJECT EXPENDITURES	62	2,447,977	2,321	300,000	4,253,657	1,437,281					5,690,938	5,991,000
REVENUE SOURCES:												
FEDERAL - STP		2,117,500		250,000	2,773,925	1,211,075					3,985,000	4,235,000
ROADS CAPITAL FUND	62	330,477	2,321	50,000	1,479,732	226,206					1,705,938	1,756,000
TOTAL PROJECT REVENUES	62	2,447,977	2,321	300,000	4,253,657	1,437,281					5,690,938	5,991,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)												
Y												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q4 Q1 Q2 Q3 Q4								

145TH AND I-5 INTERCHANGE DESIGN AND ENVIRONMENTAL REVIEW



Project Description:

This project will implement the design, engineering and environmental phase of the proposed I-5 and 145th interchange improvements. The 145th (SR 523) and I-5 interchange is a critical facility on the corridor. A design concept for the interchange has been developed through the 145th Route Development Plan (RDP). The design concept for the interchange includes reconstructing the existing sidewalks on the SR 523 (145th Street) bridge deck in order to create an additional travel lane. A new northbound ramp on I-5 is also proposed. The ramp would allow vehicles traveling eastbound on SR 523/145th Street (SR 523) to turn right (south) on to 5th Avenue and access northbound I-5.

Service Impact:

The design and engineering for the re-construction of N/NE 145th Street and I-5 interchange will provide the facilities and technology that improve the speed and reliability of buses, improve sidewalks and lighting, increase vehicular capacity which will result in

improved safety, access and mobility for all users.

Changes from 2016-2021 CIP: New project

145TH AND I5 INTERCHANGE														
ORGKEY: 2916351		J.L.# ST272443												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT		
PROJECT EXPENDITURES:														
1-PROJECT ADMINISTRATION				20,000	3,375,000	1,125,000					4,500,000	4,520,000		
2-REAL ESTATE ACQUISITION														
3-CONSTRUCTION														
TOTAL PROJECT EXPENDITURES				20,000	3,375,000	1,125,000					4,500,000	4,520,000		
REVENUE SOURCES:														
FEDERAL - STP					2,919,375	973,125					3,892,500	3,892,500		
ROADS CAPITAL FUND				20,000	455,625	151,875					607,500	627,500		
TOTAL PROJECT REVENUES				20,000	3,375,000	1,125,000					4,500,000	4,520,000		
ELIGIBLE (Y/N)														
1% FOR PUBLIC ART ELIGIBLE (Y/N)														
Y														
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E				
PROJECT ADMINISTRATION				Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								

160TH AND GREENWOOD/INNIS ARDEN INTERSECTION



Project Description:

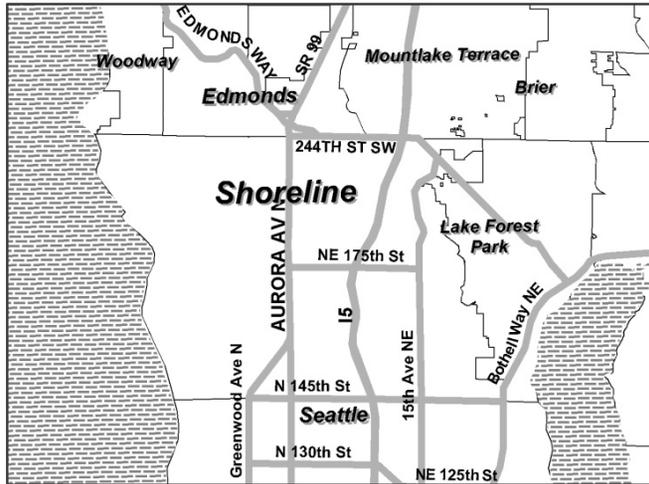
This project will develop a conceptual design to improve operations and safety of this five-way intersection at N 160th St., Greenwood Ave N and Innis Arden Way. The conceptual design will be coordinated with Shoreline Community College, Metro Transit and the Shoreline School District.

Service Impact:

This project will improve the operations and safety of pedestrians, bicyclists and drivers.

160TH AND GREENWOOD/INNIS ARDEN INTERSECTION												
ORGKEY: 2916352		J.L.# ST272500										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION					125,000						125,000	125,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION												
TOTAL PROJECT EXPENDITURES					125,000						125,000	125,000
REVENUE SOURCES:												
GENERAL FUND CONTRIBUTION					125,000						125,000	125,000
ROADS CAPITAL FUND												
TOTAL PROJECT REVENUES					125,000						125,000	125,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION					Q3 Q4							

185TH CORRIDOR STUDY



Project Description:

This project will study the N/NE 185th Street Corridor between Fremont Avenue North Aurora Ave N and 10th Ave NE connecting on 10th Avenue NE south to Northeast 180th to support growth associated with both the 185th Street Station Subarea Plan and a Sound Transit light rail station. The process will include traffic analysis, public involvement, and identification and evaluation of alternatives that support multi modal transportation facilities, right of way needs, cost estimates and a funding plan or strategy for improvements. This project is identified in the 185th Street Station Subarea Plan.

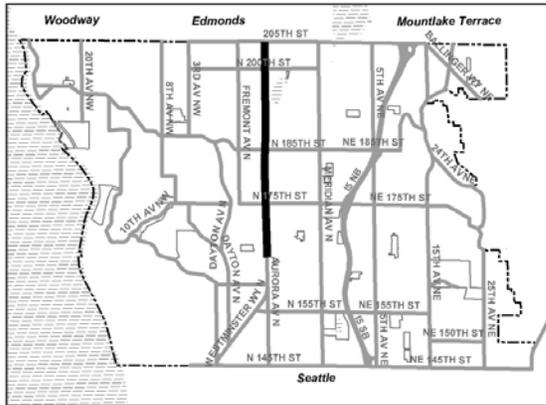
Service Impact:

This project will identify and evaluate the future transportation needs for the 185th Corridor to provide a safe, efficient and effective infrastructure in support of growing and changing needs as a result of the 185th Subarea plan and Sound Transit Light Rail.

Changes from 2016-2021 CIP: The 185th Corridor Study's western project termini has been extended from Aurora Avenue North to Fremont Avenue North. Project budget has increased

185TH CORRIDOR STUDY												
ORGKEY: 2916337		J.L.# ST269400										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	89	600,000	3,106	65,000	500,000	135,000					635,000	700,089
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION												
TOTAL PROJECT EXPENDITURES	89	600,000	3,106	65,000	500,000	135,000					635,000	700,089
REVENUE SOURCES:												
GENERAL FUND CONTRIBUTION		600,000	2,127	65,000	500,000	35,000					535,000	600,000
ROADS CAPITAL FUND	89		979			100,000					100,000	100,089
TOTAL PROJECT REVENUES	89	600,000	3,106	65,000	500,000	135,000					635,000	700,089
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N) Y												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q3 Q4 Q1 Q2 Q3 Q4								

AURORA CORRIDOR IMPROVEMENT PROJECT (N 165TH Street to N 205TH Street)



Project Description: The project scope of work includes adding Business Access and Transit (BAT) lanes, curbs, gutters, landscaping/street furnishings, sidewalks on both sides. The project adds a landscaped center median safety zone with left turn and U-turn provisions, interconnects traffic signals which also include pedestrian crosswalks, improves transit stops with new shelters and new street lighting, places overhead utility lines underground and improves the existing storm water drainage system. This project has been broken down into three different segments: Aurora Ave. N from N 165th St to N 185th St, Aurora Ave. N from N 185th St to N 192nd St, and Aurora Ave. from N 192nd St to 205th St.

Service Impact: This project will improve the safety and mobility of pedestrians, transit users, people with disabilities, and drivers. The project also supports economic development potential and enhances the livability of adjacent neighborhoods.

Changes from the 2016-2021 CIP: Project budget revised based on final projected costs.

AURORA AVENUE NORTH 192ND - 205TH													
ORGKEY: 2918161 J.L.# MULTIPLE													
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	8,239,475	1,023,696	433,943	747,674	145,221						145,221	9,132,370	
2-REAL ESTATE ACQUISITION	4,503,452											4,503,452	
3-CONSTRUCTION	26,011,177	3,797,521	1,261,809	1,469,692	13,409						13,409	27,494,278	
CONTINGENCY				150,000	50,000						50,000	200,000	
TOTAL PROJECT EXPENDITURES	38,754,105	4,821,217	1,695,752	2,367,366	208,630						208,630	41,330,101	
REVENUE SOURCES:													
FEDERAL - STP	1,958,097	71,713	58,105	71,831	20,000						20,000	2,049,928	
KING COUNTY METRO	86,430	172,860		89,762								176,192	
CMAQ	7,004,114	346,673	1,082,577	873,056	32,527						32,527	7,909,697	
FEDERAL TRANSIT ADMINISTRATION (FTA)	16,620											16,620	
TRANSPORTATION IMPROVEMENT BOARD	7,793,582	289,601	414,743	282,321	125,000						125,000	8,200,903	
UTILITY REIMBURSEMENTS	7,559,923	633,486	371,789	371,788								7,931,711	
REGIONAL MOBILITY	6,357,837											6,357,837	
FTA - RAPID RIDE	3,664,525	599,236	552,952	619,223	3,261						3,261	4,287,009	
DEPARTMENT OF ECOLOGY STORMWATER RETROFIT	708,931		72,455	72,456								781,387	
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)	563,086	1,615,503	839,401	871,897	46,742						46,742	1,481,725	
RENT FROM CONSTRUCTION PROJECTS	14,401											14,401	
ROADS CAPITAL FUND	3,026,559	1,092,145	(1,696,270)	(884,968)	(18,900)						(18,900)	2,122,691	
TOTAL PROJECT REVENUES	38,754,105	4,821,217	1,695,752	2,367,366	208,630						208,630	41,330,101	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y			213,125								213,125	
IMPACT ON OPERATING BUDGET													
		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E			
LANDSCAPING					44,075	44,075	44,122	44,139	44,139	44,139			44,139
UTILITIES				8,172	8,172	8,172	8,181	8,184	8,184	8,184			8,184
OTHER				62,588	62,594	62,594	62,661	62,686	62,686	62,686			62,686
TOTAL IMPACT ON OPERATING BUDGET				70,760	114,841	114,841	114,964	115,009	115,009	115,009			115,009
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2								
CONSTRUCTION				Q1 Q2 Q3 Q4									

AURORA LED LIGHT CONVERSION



Project Description:

Retrofit inefficient high pressure sodium streets lights on Aurora Avenue from North 145th to North 185th with LED (light emitting diode) lights.

Service Impact:

Estimated cost savings due to reduced energy costs would be approximately \$2,400/month or a \$28,800 annual savings.

Changes in 2016-2021 CIP: New project.

AURORA LED LIGHT CONVERSION														
ORGKEY: 2915349		J.L.# ST272200												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT		
PROJECT EXPENDITURES:														
1-PROJECT ADMINISTRATION														
2-REAL ESTATE ACQUISITION														
3-CONSTRUCTION														
						215,000					215,000	215,000		
TOTAL PROJECT EXPENDITURES						215,000					215,000	215,000		
REVENUE SOURCES:														
ROADS CAPITAL FUND														
						215,000					215,000	215,000		
TOTAL PROJECT REVENUES						215,000					215,000	215,000		
ELIGIBLE (Y/N)														
1% FOR PUBLIC ART ELIGIBLE (Y/N)														
				Y					2,150					2,150
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E				
PROJECT ADMINISTRATION						Q1 Q2 Q3 Q4								
REAL ESTATE ACQUISITION														
CONSTRUCTION						Q1 Q2 Q3 Q4								

AURORA MEDIAN RETROFITS



Project Description:

Remove cobbles and landscaping in narrow medians and replace with decorative concrete in various locations on Aurora Ave N between N 145th and N 192nd Streets.

Service Impact:

Increase safety and reduce maintenance required to weed and maintain cobbles.

AURORA MEDIAN RETROFITS												
ORGKEY: NEW		J.L.# NEW										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION								35,000			35,000	35,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION								140,000			140,000	140,000
TOTAL PROJECT EXPENDITURES								175,000			175,000	175,000
REVENUE SOURCES:												
ROADS CAPITAL FUND								175,000			175,000	175,000
TOTAL PROJECT REVENUES								175,000			175,000	175,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)			Y					1,400			1,400	
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION								Q1	Q2			
CONSTRUCTION								Q2				

MERIDIAN AVE N & N 155TH ST SIGNAL IMPROVEMENTS



Project Description:

This project will revise northbound/southbound signal phasing from permissive to flashing yellow arrow operation to address collisions at the intersection of Meridian Ave N and N 155th St in Shoreline. It will decrease corner radii to lower vehicle turning speeds and reduce pedestrian crossing distance for increased pedestrian safety. This project will also repair and provide vehicle and bicycle detection where needed as well as rebuild intersection sidewalks, curb ramps and pedestrian signal systems for ADA compliance.

Service Impact:

This project will enhance pedestrian safety and accessibility near schools, parks, bus lines and residences and will improve driver safety at the intersection.

Changes from the 2016-2021 CIP: None.

MERIDIAN AVE N & N 155TH ST SIGNAL IMPROV													
ORGKEY: 2916338 J.L.# ST269500													
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		58,929		58,929	15,000						15,000		73,929
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION					285,000						285,000		285,000
TOTAL PROJECT EXPENDITURES		58,929		58,929	300,000						300,000		358,929
REVENUE SOURCES:													
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)		58,929		58,929	293,456						293,456		352,385
ROADS CAPITAL FUND					6,544						6,544		6,544
TOTAL PROJECT REVENUES		58,929		58,929	300,000						300,000		358,929
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)			Y		2,850							2,850	
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4								
CONSTRUCTION					Q2 Q3 Q4								

N 175TH STREET (STONE WAY TO I-5)



Project Description:

This project will provide mobility and safety improvements to users of the N 175th St corridor. Planned improvements include reconstruction of the existing street to provide two traffic lanes in each direction, a center lane with two-way left turn areas, medians and turn pockets, bicycle lanes (integrated into the sidewalk), curb, gutter, and sidewalk with planter strip where feasible, illumination, landscaping and retaining walls. Intersections with high accident rates will be improved as part of this as well project. Grant funding of approximately \$3.5 million was received in 2016. Preliminary design will begin mid-2017.

Service Impact:

This project will improve the safety and mobility of pedestrians, people with disabilities, transit users and drivers and provide better access to the school, park and ride lot, park and residents located along the corridor.

Changes from the 2016-2021 CIP: Project start delayed until mid-2017 based on award of grant

N 175TH ST - STONE AVE N TO I5												
ORGKEY: 2916339		J.L.# ST269600										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION		2,665,000			1,640,000	2,460,000					4,100,000	4,100,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION												
TOTAL PROJECT EXPENDITURES		2,665,000			1,640,000	2,460,000					4,100,000	4,100,000
REVENUE SOURCES:												
FEDERAL - STP		2,305,225			1,418,600	2,127,900					3,546,500	3,546,500
TRANSPORTATION IMPACT FEES		359,775	179,888		221,400	332,100					553,500	553,500
ROADS CAPITAL FUND			(179,888)									
TOTAL PROJECT REVENUES		2,665,000			1,640,000	2,460,000					4,100,000	4,100,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)		Y										
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4								

RADAR SPEED SIGN INSTALLATIONS



Project Description:

This project will install radar speed signs on five corridors throughout Shoreline in order to reduce speeding and speed-related collisions. Project corridors were identified through coordination with neighborhoods and validated through collision and speed data review. Locations include: Greenwood Ave N between Westminster Way N and N 160th St. (NB/SB), 5th Ave NE between NE 192nd St and NE 205th St. (NB/SB), 1st Ave NE between N 145th St. and N 155th St. (NB/SB), 15th Ave NW between NW Richmond Beach Rd. and NW 205th St. (NB/SB), and NW Innis Arden Way between Greenwood Ave N and 10th Ave NW (SB).

Service Impact:

This project will improve pedestrian, bicyclist and driver safety along multiple corridors in Shoreline.

Changes from 2016-2021 CIP: No changes.

RADAR SPEED SIGNS												
ORGKEY: 2916340		J.L.# ST269700										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION		25,000		25,000								25,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION		95,456			95,456						95,456	95,456
TOTAL PROJECT EXPENDITURES		120,456		25,000	95,456						95,456	120,456
REVENUE SOURCES:												
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)		119,513		25,000	94,513						94,513	119,513
ROADS CAPITAL FUND		943			943						943	943
TOTAL PROJECT REVENUES		120,456		25,000	95,456						95,456	120,456
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	955			955						955	
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q3 Q4	Q1 Q2							
CONSTRUCTION				Q1 Q2								

RICHMOND BEACH RD RECHANNELIZATION



Project Description:

This project will re-channelize Richmond Beach Rd/NW 195th St./NW 196th St. from 24th Ave NW to Dayton Ave N, from four lanes to one lane in each direction, plus a center turn lane. The primary goal of this project is to improve driver, pedestrian, and bicyclist safety and mobility. Re-channelization also provides the ability to implement on-street bicycle lanes as well as pedestrian refuge space for pedestrians crossing the street between controlled intersections.

Service Impact:

This project will improve the safety and mobility of pedestrians, drivers, and bicyclists along the corridor. This project also enhances the livability of adjacent neighborhoods.

Changes from 2016-2021 CIP: No Changes.

RICHMOND BEACH RE-CHANNELIZATION												
ORGKEY: 2916341		J.L.# ST269800										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION					50,000						50,000	50,000
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION					150,000						150,000	150,000
TOTAL PROJECT EXPENDITURES					200,000						200,000	200,000
REVENUE SOURCES:												
ROADS CAPITAL FUND					200,000						200,000	200,000
TOTAL PROJECT REVENUES					200,000						200,000	200,000
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)			Y		1,500						1,500	
PROJECT TIME LINE:					2016E	2017E	2018E	2019E	2020E	2021E	2022E	
PROJECT ADMINISTRATION						Q2 Q3						
REAL ESTATE ACQUISITION												
CONSTRUCTION						Q2 Q3						

WESTMINSTER WAY N AND N 155TH STREET IMPROVEMENTS



Project Description:

This project will design improvements for the intersection of Westminister Way N and N 155th St. as well as Westminister Way between N 155th St. and Aurora Ave N. Improvements are needed in order to provide a safer, realigned intersection for all users and to support redevelopment of the Aurora Square Community Renewal Area (CRA) and adjacent properties as large increases in pedestrian activity are anticipated. The redesign must also support vehicle mobility as this is a designated freight route and well used arterial route.

Service Impact

This project will improve the safety and mobility of pedestrians, bicyclists and drivers. This also supports economic development potential and enhances the livability and walkability of adjacent neighborhoods and properties, including the Aurora Square CRA.

Changes from 2016-2021 CIP: Project delayed to be completed in 2017 instead of 2016

WESTMINSTER AND 155TH IMPROVEMENTS													
ORGKEY: 2916342		J.L.# ST269900											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		250,000		150,000	300,000						300,000	450,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES		250,000		150,000	300,000						300,000	450,000	
REVENUE SOURCES:													
GENERAL FUND CONTRIBUTION		250,000		150,000	150,000						150,000	300,000	
ROADS CAPITAL FUND					150,000						150,000	150,000	
TOTAL PROJECT REVENUES		250,000		150,000	300,000						300,000	450,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) Y													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION					Q2 Q3 Q4								

TRANSPORTATION MASTER PLAN UPDATE



Project Description:

This project will review and update of the 2011 Transportation Master Plan. The update will include: updating the transportation model/forecasting system to ensure adequate capacity at intersections; review and update of growth projects utilized for determining Transportation Impact Fees; review and update pedestrian and bicycle system plans including prioritizations; a transit plan for working with Metro, Community Transit and Sound Transit to define and implement a transit system that serves Shoreline residents locally and regionally; review and update the master street and right-of-way plan; review and update all policies in the currently adopted TMP.

Service Impact:

This project will improve development review, project design, and maintenance programs.

Changes from 2016-2021 CIP: Project start and finish revised.

TRANSPORTATION MASTER PLAN UPDATE													
ORGKEY: 2915164		J.L.# ST106100											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		100,000		60,000	200,000	100,000					300,000	360,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES		100,000		60,000	200,000	100,000					300,000	360,000	
REVENUE SOURCES:													
ROADS CAPITAL FUND		100,000		60,000	200,000	100,000					300,000	360,000	
TOTAL PROJECT REVENUES		100,000		60,000	200,000	100,000					300,000	360,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)		N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4									

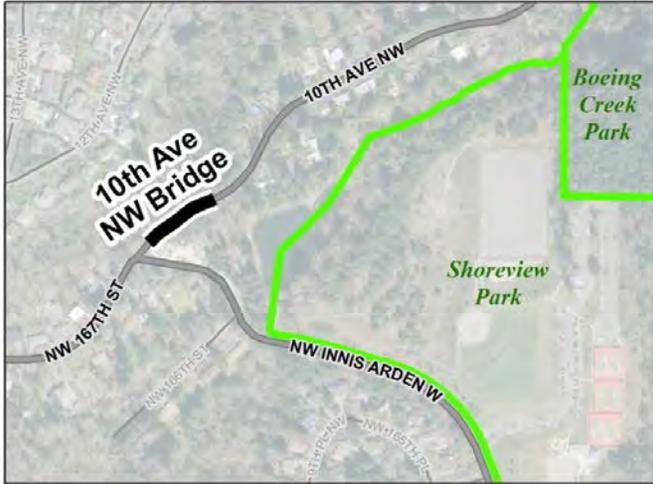
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***Projects to be completed
in current year***

(2016)

10TH AVENUE NW (HIDDEN LAKE) BRIDGE REPAIR



Project Description:

Hidden Lake Bridge No. 167 C, located on 10th Ave NW at Innis Arden Way was built in 1931. The bridge is showing signs of deterioration and is in need of rehabilitation. In 2014, the bridge condition was evaluated and it was determined that certain measures could be taken to extend the life of the bridge. This project designed and constructed the improvements recommended in the May 2014 Evaluation Report.

Service Impact:

This project will result in repairs of the bridge and protect the use of 10th Ave NW for pedestrian and vehicular use.

Changes from the 2016-2021 CIP: The construction of the improvements was completed in 2016.

10TH AVENUE NW BRIDGE													
ORGKEY: 2914301		J.L.# ST260800											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	168,854	39,000	66,139	78,000									246,854
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION		344,207	280,281	294,000									294,000
TOTAL PROJECT EXPENDITURES	168,854	383,207	346,420	372,000									540,854
REVENUE SOURCES:													
ROADS CAPITAL FUND	168,854	383,207	346,420	372,000									540,854
TOTAL PROJECT REVENUES	168,854	383,207	346,420	372,000									540,854
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	3,442	2,803	2,940									2,940
IMPACT ON OPERATING BUDGET													
		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E			
LANDSCAPING					1,000	1,000	1,000	1,000	1,000	1,000			
TOTAL IMPACT ON OPERATING BUDGET					1,000	1,000	1,000	1,000	1,000	1,000			
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION											Q1 Q2 Q3		
CONSTRUCTION											Q2 Q3		

145TH CORRIDOR STUDY



Project Description:

This project is to perform a multi-modal corridor study of 145th Street (SR 523) from Bothell Way NE (SR 522) to 3rd Ave NW. This work will be in conjunction with the City of Seattle, the Washington State Department of Transportation, King County, Metro Transit and Sound Transit to evaluate the future transportation needs for this corridor. The study will include an examination of safety, traffic, transit and non-motorized needs resulting from anticipated changes in the area such as growth, location of light rail station(s) and regional tolling. The City of Shoreline will lead the study. The process will include traffic analysis, developing a base map, guiding the five agencies and public toward a design proposal, costing the various sections of the corridor and helping to generate priorities for funding and implementation.

Service Impact:

This project will bring together the City of Seattle; WSDOT; King County; Metro; Sound Transit; and the City of Shoreline to identify and evaluate the future transportation needs for the 145th Corridor to provide a safe, efficient and effective infrastructure.

Changes from the 2016-2021 CIP: Final project costs increased

145TH CORRIDOR STUDY													
ORGKEY: 2913302		J.L.# ST260900											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	477,333	128,884	129,245	172,667									650,000
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	477,333	128,884	129,245	172,667									650,000
REVENUE SOURCES:													
FEDERAL - STP	246,000												246,000
ROADS CAPITAL FUND	231,333	128,884	129,245	172,667									404,000
TOTAL PROJECT REVENUES	477,333	128,884	129,245	172,667									650,000
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1	Q2	Q3							

AURORA AVE N – 145TH TO 192ND SAFETY IMPROVEMENTS



Project Description:

This grant funded project begins at N 145th St. and extends to N 192nd St. The project scope of work includes upgrades to elements along this section of the Aurora Corridor to improve safety. These elements include: 1) changing hand hole lids to meet ADA requirements for skid resistance; 2) adding side-mounted signal heads at intersections to improve visibility; 3) adding pedestrian push button poles at certain curb ramps per the current WSDOT Design Manual; 4) revising illuminated signs at four intersections; and, 5) relocating/updating other signs to comply with the Manual of Uniform Traffic Control Devices (MUTCD) standards and provide better advance information.

Service Impact:

This project will improve the safety and mobility of pedestrians, transit users, people with disabilities, and drivers along Aurora Ave from N from N 145th St. to N 192nd St.

Changes from the 2016-2021 CIP: No changes.

AURORA AVENUE NORTH-145TH TO 192ND SAFETY IMPROVEMENTS												
ORGKEY: 2916311		J.L.# ST262042										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	100,487	3,543	7,099	7,472								107,959
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION	333,087		3,221									333,087
TOTAL PROJECT EXPENDITURES	433,574	3,543	10,320	7,472								441,046
REVENUE SOURCES:												
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)	299,477		49,081	49,081								348,558
ROADS CAPITAL FUND	134,097	3,543	(38,761)	(41,609)								92,488
TOTAL PROJECT REVENUES	433,574	3,543	10,320	7,472								441,046
	ELIGIBLE (Y/N)											
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N											

EINSTEIN SAFE ROUTES TO SCHOOL



Project Description:

This project will construct sidewalks on the south side of NW 195th St. from 3rd Ave NW to 8th Ave NW, utilizing a state grant. The project will install or replace curb ramps at the intersections with 3rd NW, 5th NW and 8th NW. There is an existing sidewalk adjacent to the school and two additional sections that were constructed as part of private development. Additionally, the project will install four school zone flashing signs on all four legs of the NW 195th St. to 3rd Ave NW intersection approaching the school from all four directions and will construct ADA access into the school along NW 195th St. and on 3rd Ave NW. This project also includes an education and enforcement component that will be coordinated with the School District and with Shoreline Police.

Service Impact:

This project will enhance pedestrian safety near schools, parks and bus lines.

Changes from the 2016-2021 CIP: Project was completed in 2016.

EINSTEIN SAFE ROUTE TO SCHOOL													
ORGKEY: 2914303		J.L.# ST261000											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	185,266	2,162	100	500								185,766	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION	481,562	41,631		8,763								490,325	
TOTAL PROJECT EXPENDITURES	666,828	43,793	100	9,263								676,091	
REVENUE SOURCES:													
SAFE ROUTES TO SCHOOL	425,737	9,263		9,263								435,000	
ROADS CAPITAL FUND	241,091	34,530	100									241,091	
TOTAL PROJECT REVENUES	666,828	43,793	100	9,263								676,091	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	Y	416		88									88
IMPACT ON OPERATING BUDGET													
		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E			
LANDSCAPING					1,000	1,000	1,000	1,000	1,000	1,000			
TOTAL IMPACT ON OPERATING BUDGET					1,000	1,000	1,000	1,000	1,000	1,000			
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION											Q1 Q2		
CONSTRUCTION											Q1		

NE 195TH SEPARATED TRAIL



Project Description:

Construction of this project is completed. The project is the final segment of separated pedestrian/bicycle trail that is part of the northern connection between Shoreline's Interurban Trail and the Burke Gilman Trail in Lake Forest Park. The 15 foot wide pervious concrete trail is located on the previously undeveloped right of way of NE 195th St. between 1st Ave NE and 5th Ave NE and connects to the pedestrian/bicycle bridge that crosses Interstate 5 east of 7th Ave NE.

Service Impact:

Improve access and safety for walkers, hikers and cyclists to the multi-county and multi-jurisdictional trail system network.

Changes from the 2016-2021 CIP: Construction was completed in April 2015. The final construction cost was \$389,858, approximately \$103,563 less than projected.

NE 195TH SEPARATED TRAIL													
ORGKEY: 2914306		J.L.# ST261337											
PROJECT MGR: J. VINCENT		PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		224,185		229	500								224,685
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION		311,896	10,000										311,896
TOTAL PROJECT EXPENDITURES		536,081	10,000	229	500								536,581
REVENUE SOURCES:													
CMAQ		371,950											371,950
ROADS CAPITAL FUND		164,131	10,000	229	500								164,631
TOTAL PROJECT REVENUES		536,081	10,000	229	500								536,581
		ELIGIBLE (Y/N)											
1% FOR PUBLIC ART ELIGIBLE (Y/N)		Y	100										



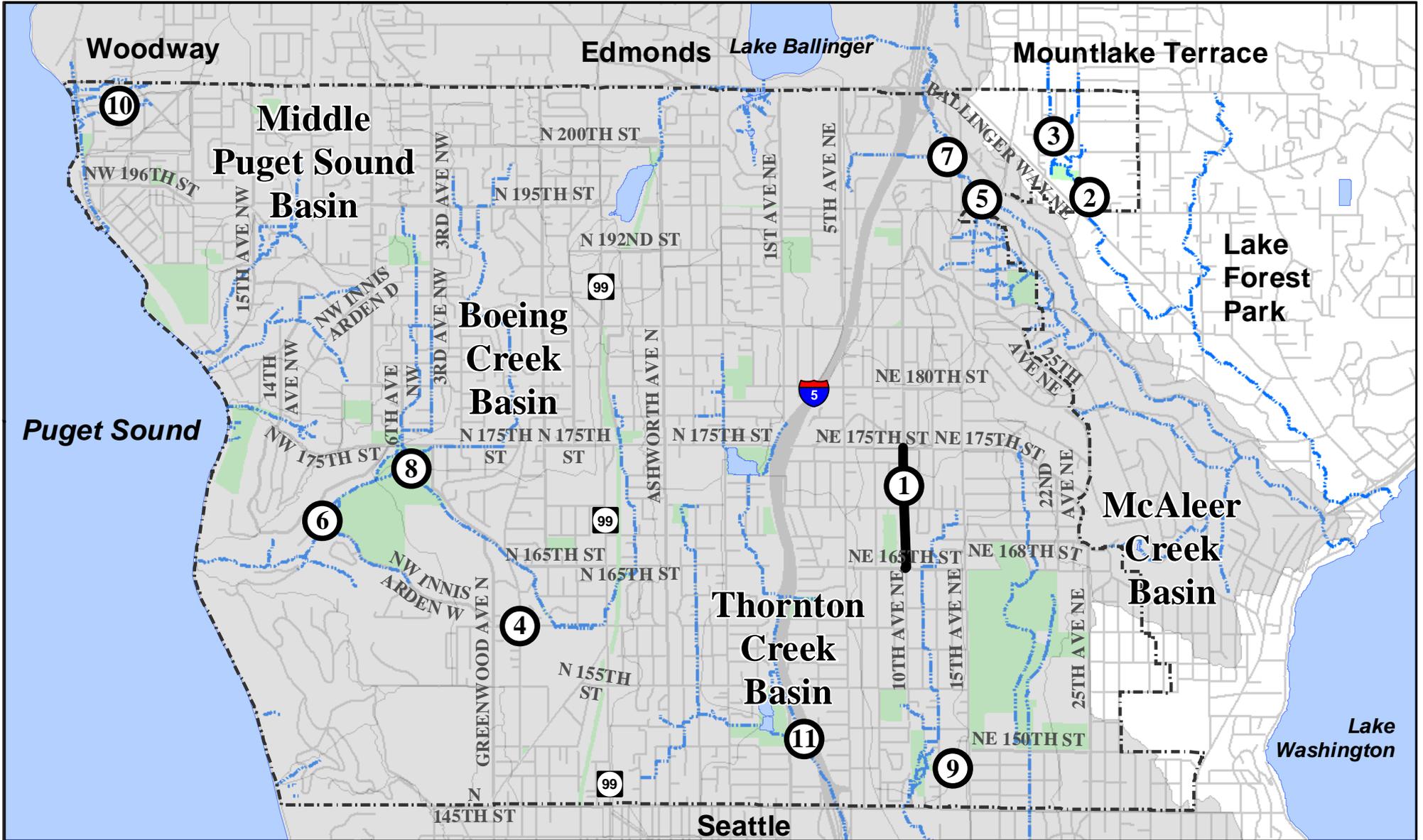
SURFACE WATER UTILITY



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SURFACE WATER UTILITY FUND SUMMARY



City of Shoreline
2017-2022
Capital Improvement Plan



Date: 9/29/2016

- City Limits
- Stream
- Park

1. 10th Ave NE Drainage Improvements
2. 25th Ave NE Flood Reduction Improvements
3. Ballinger Creek Drainage Study (Lyon Creek Basin)
4. Boeing Creek Regional Stormwater Facility Study
5. Goheen Revetment Repair

6. Hidden Lake Dam Removal
7. McAleer Creek Basin Plan
8. Boeing Creek Restoration
9. NE 148th Infiltration Facilities
10. Puget Sound Basin Drainage Plan
11. Thornton Creek Basin Condition Assessment

CITYWIDE IMPROVEMENTS

- Stormwater Pipe Replacement Program
- Surface Water Master Plan
- Surface Water Small Projects

**City of Shoreline 2017 - 2022 Capital Improvement Plan
Program Summary
Surface Water Utility Fund**

	PRIOR-YRS	2016CB	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
<i>PROPOSED UTILITY RATE INCREASE</i>			4.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%		
<i>SWM RATE RESIDENTIAL SF HOME ANNUAL FEE</i>			152	160	168	176	185	194	204		
PROJECT EXPENDITURES											
<i>CAPACITY</i>											
10TH AVE NE DRAINAGE IMPROVEMENTS	-	250,000	2,500	250,000	-	-	-	600,000	30,000	880,000	882,500
25TH AVE. NE FLOOD REDUCTION IMPROVEMENTS	217	880,000	341,930	615,000	370,000	2,817,853	-	-	-	3,802,853	4,145,000
BOEING CREEK REGIONAL STORMWATER FACILITY STUDY	-	200,000	50,000	150,000	-	-	-	-	-	150,000	200,000
NE 148TH INFILTRATION FACILITIES	81,907	368,886	7,500	11,701	365,000	-	-	-	-	376,701	466,108
<i>REPAIR AND REPLACEMENT</i>											
GOHEEN REVETMENT REPAIR	399,929	20,626	20,626	11,500	6,000	6,000	6,000	-	-	29,500	450,055
HIDDEN LAKE DAM REMOVAL	109,513	61,213	60,212	30,085	160,000	70,000	850,000	-	-	1,110,085	1,279,810
BOEING CREEK RESTORATION PROJECT	-	-	43,000	79,000	-	-	-	-	-	79,000	122,000
STORMWATER PIPE REPLACEMENT PROGRAM	757,869	657,103	583,530	235,000	40,000	400,000	50,000	520,000	50,000	1,295,000	2,636,399
SURFACE WATER SMALL PROJECTS	2,369,025	215,723	215,723	250,000	-	-	-	-	-	250,000	2,834,748
<i>OTHER</i>											
SURFACE WATER MASTER PLAN	-	500,000	250,000	400,000	-	-	-	-	-	400,000	650,000
THORNTON CREEK BASIN CONDITION ASSESSMENT	-	100,000	-	150,000	150,000	-	-	-	-	300,000	300,000
<i>PROJECTS TO BE COMPLETED IN CURRENT YEAR (2016)</i>											
BALLINGER CREEK DRAINAGE STUDY (LYONS CREEK BASIN)	179,632	4,000	4,000	-	-	-	-	-	-	-	183,632
MCALFEER CREEK BASIN PLAN	391,945	4,000	4,000	-	-	-	-	-	-	-	395,945
PUGET SOUND DRAINAGES BASIN PLAN	173,569	271,432	271,432	-	-	-	-	-	-	-	445,001
<i>NON-PROJECT SPECIFIC</i>											
SURFACE WATER CAPITAL ENGINEERING	2,190,242	158,013	160,000	182,000	191,100	200,655	210,688	221,222	232,283	1,237,948	3,588,190
COST ALLOCATION CHARGES	812,119	190,448	190,448	204,105	200,000	200,000	200,000	200,000	200,000	1,204,105	2,206,672
TOTAL CAPITAL EXPENDITURES	3,747,507	3,881,444	2,204,901	2,568,391	1,482,100	3,694,508	1,316,688	1,541,222	512,283	11,115,192	20,786,060
REVENUES											
INVESTMENT INTEREST		18,877	18,877	41,774	42,311	54,500	38,853	41,954	44,624	264,015	
DEPARTMENT OF ECOLOGY BIENNIAL STORMWATER CAPACITY GRANT		-	-	-	-	-	-	-	-	-	
DEPARTMENT OF ECOLOGY STORMWATER RETROFIT GRANT		-	-	-	-	-	-	-	-	-	
DOE STORMWATER PRE-CONSTRUCTION GRANT		250,000	-	250,000	-	-	-	-	-	250,000	
KING COUNTY FLOOD ZONE DISTRICT OPPORTUNITY		110,898	110,898	110,898	110,898	110,898	110,898	110,898	110,898	665,388	
WA STATE STORMWATER FINANCIAL ASSISTANCE PROGRAM		290,625	-	-	290,625	-	-	-	-	290,625	
FUTURE FUNDING - BONDS		2,000,000	2,000,000	-	-	2,000,000	-	-	-	2,000,000	
TOTAL CAPITAL REVENUES		2,670,400	2,129,775	402,672	443,834	2,165,398	149,751	152,852	155,522	3,470,028	
BEGINNING FUND BALANCE			2,095,313	2,848,599	1,596,633	1,612,433	1,142,723	1,233,942	1,312,465	2,848,599	
TOTAL CAPITAL REVENUES			2,129,775	402,672	443,834	2,165,398	149,751	152,852	155,522	3,470,028	
TOTAL CAPITAL EXPENDITURES			2,204,901	2,568,391	1,482,100	3,694,508	1,316,688	1,541,222	512,283	11,115,192	
SURFACE WATER FEES			4,004,586	4,540,815	4,767,856	5,006,249	5,256,561	5,519,389	5,795,359	30,886,230	
OPERATING GRANTS		50,000	50,000	50,000	-	-	-	-	-	50,000	
PUBLIC WORKS DEBT SERVICE PAYMENT		344,431	344,431	344,431	335,902	334,269	332,637	332,637	332,637	2,012,513	
AMOUNT RESTRICTED - LOAN MAINTENANCE FACILITY DEBT SERVICE		119,086	119,086	119,086	119,086	119,086	119,086	119,086	119,086	714,516	
STORMWATER PIPE REPL DEBT SERVICE PAYMENT		182,391	-	182,391	182,391	364,783	364,783	364,783	364,783	1,823,914	
TOTAL DEBT SERVICE		645,908	463,517	645,908	637,379	818,138	816,506	816,506	816,506	4,550,943	
TOTAL OPERATING EXPENDITURES		2,828,841	2,762,657	3,031,154	3,076,412	3,128,711	3,181,899	3,235,991	3,291,003	18,945,169	
ENDING FUND BALANCE	2,095,313		2,848,599	1,596,633	1,612,433	1,142,723	1,233,942	1,312,465	2,643,553	2,643,553	
MINIMUM REQUIRED RESERVE (20% OPER REV)			810,917	908,163	953,571	1,001,250	1,051,312	1,103,878	1,159,072		
DEBT SERVICE/FUND BALANCE RATIO (MINIMUM 1.25)				2.47	2.53	1.40	1.51	1.61	3.24		
VARIANCE ABOVE MINIMUM REQUIRED RESERVE			2,037,682	688,470	658,861	141,473	182,630	208,587	1,484,482		
IMPACT ON OPERATING BUDGET			-	-	10,000	-	-	-	-		

SURFACE WATER UTILITY FUND SUMMARY

Types of Projects

In the Surface Water Utility Fund, projects are categorized as Capacity, Repair and Replacement, or Other. Funding for these projects is provided from an allocation of the surface water fees or grants.

2017-2022 CIP Summary

The 2017-2022 Surface Water CIP totals \$15.666 million. There are 11 funded projects during this period.

Project	2017 Estimate	2018 Estimate	2019 Estimate	2020 Estimate	2021 Estimate	2022 Estimate	Total 2017 - 2022
<i>Expenditures</i>							
Capacity	\$1,026,701	\$735,000	\$2,817,853	\$0	\$600,000	\$30,000	\$5,209,554
Repair & replacement	\$605,585	\$206,000	\$476,000	\$906,000	\$520,000	\$50,000	\$2,763,585
Other	\$550,000	\$150,000	\$0	\$0	\$0	\$0	\$700,000
Non-Project Specific	\$1,032,013	\$1,028,479	\$1,218,793	\$1,227,194	\$1,237,728	\$1,248,789	\$6,992,996
Total Expenditures by Year	\$3,214,299	\$2,119,479	\$4,512,646	\$2,133,194	\$2,357,728	\$1,328,789	\$15,666,135
Revenues by Year	\$4,993,487	\$5,211,690	\$7,171,647	\$5,406,312	\$5,672,241	\$5,950,881	\$34,406,258
Beginning Fund Balance	\$2,848,599	\$1,596,633	\$1,612,433	\$1,142,723	\$1,233,942	\$1,312,465	\$2,848,599
Total Capital Revenues	\$402,672	\$443,834	\$2,165,398	\$149,751	\$152,852	\$155,522	\$3,470,028
Total Operating Revenues	\$4,590,815	\$4,767,856	\$5,006,249	\$5,256,561	\$5,519,389	\$5,795,359	\$30,936,230
Total Capital Expenditures	\$2,568,391	\$1,482,100	\$3,694,508	\$1,316,688	\$1,541,222	\$512,283	\$11,115,192
Total Operating Expenditures	\$3,031,154	\$3,076,412	\$3,128,711	\$3,181,899	\$3,235,991	\$3,291,003	\$18,945,169
Ending Fund Balance	\$2,242,541	\$2,249,812	\$1,960,861	\$2,050,448	\$2,128,971	\$3,460,059	\$7,194,496
Impact on Operating Budget	\$0	\$10,000	\$0	\$0	\$0	\$0	

Policy Issues

Minimum Working Capital: The fund balance reserve needs to be maintained at 20% of budgeted operating revenues. The proposed CIP meets that goal.

Master Plan: This capital improvement plan includes surface water projects recommended in the 2011 Surface Water Master Plan based on available funding.

Surface Water Fees: The 2017-2022 CIP assumes that surface water rates will be increased in by 5% each year through 2021. This equates to an annual increase of \$7.58 for a single family residential home in 2017. Rate analysis will be evaluated in Surface Water Master Plan Update to be completed in 2017 and as the City Council makes policy decisions regarding the level of capital improvements to be implemented.

King County Flood Zone Taxes: In 2008, King County began assessing a \$0.154 per \$1,000 assessed valuation property tax for the purpose of addressing flooding issues throughout the county. Based on the current funding distribution formula, Shoreline anticipates receiving \$110,898 annually.

Underfunded and Unfunded Projects: The following table reflects all the projects that are either underfunded or unfunded and awaiting future funding.

PROJECT TITLE	PROJECT DESCRIPTION	ESTIMATED
UNDER FUNDED		
Hidden Lake Dam Removal Project	Construction of the Hidden Lake Dam Removal Project is underfunded by an estimated amount of \$700,000 (which includes a \$400,000 construction contingency). Grant funding is being targeted to cover this underfunding but has not been secured.	\$700,000
Boeing Creek Restoration Project	Design, permitting, construction, and project administration for the Boeing Creek Restoration Project is underfunded by an estimated amount of \$6,400,000. Grant funding is being targeted to cover this underfunding but has not been secured.	\$6,400,000

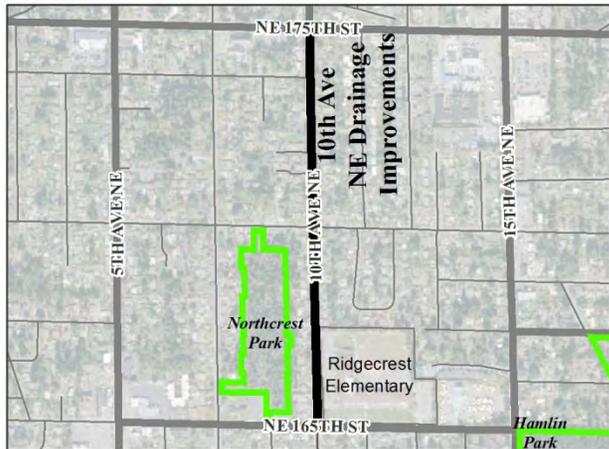
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Surface Water Utility Fund

Projects

10TH AVENUE NE DRAINAGE IMPROVEMENTS



Project Description:

This project will reduce flooding and improve water quality along 10th Ave NE between NE 165th St. and NE 175th St. Improvements will include installation of bioretention and infiltration facilities to provide flow retention and water quality treatment. Additionally, conveyance system capacity will be increased by pipe and culvert replacements.

Service Impact:

Decrease flooding and increase the service level to residents, drivers, pedestrians, and bicyclists along 10th Ave NE between NE 165th St. and NE 175th St.

Changes from the 2016-2021 CIP: Construction was delayed by two years from 2019 to 2021 due to the indefinite delay of Washington State Department of Ecology (Ecology) grant funding for design and pre-design. Accordingly the total 6-year project

budget was reduced by \$30,000 because the second year of plant establishment (\$30,000 cost) was pushed from 2021 (previously budgeted) to 2023 (not currently budgeted).

The 10th Avenue NE Drainage Improvements Project was selected by Ecology in 2015 to receive a \$250,000 in grant funding for pre-design and design engineering consultant fees. However, a revenue shortfall in April 2016 caused Ecology to indefinitely delay funding for many grants, including the grant for this project. This project is on hold until the delayed Ecology funding is available, or until alternative funding can be secured. For budgeting purposes it is currently assumed that Ecology funding could be made available for pre-design and design efforts as soon as 2017.

10TH AVE NE DRAINAGE IMPROVEMENTS												
ORGKEY: 3023333		J.L.# SW269000										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION		250,000		2,500	250,000				50,000	10,000	310,000	312,500
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION									550,000	20,000	570,000	570,000
TOTAL PROJECT EXPENDITURES		250,000		2,500	250,000				600,000	30,000	880,000	882,500
REVENUE SOURCES:												
DOE STORMWATER PRE-CONSTRUCTION GRANT		250,000			250,000						250,000	250,000
SW CAPITAL FUND				2,500					600,000	30,000	630,000	632,500
TOTAL PROJECT REVENUES		250,000		2,500	250,000				600,000	30,000	880,000	882,500
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N) N												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION					Q1 Q2 Q3 Q4				Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4			
CONSTRUCTION									Q2 Q3 Q4 Q1 Q2 Q3 Q4			

25TH AVENUE NE FLOOD REDUCTION



Project Description:

This project will address recurring flooding along 25th Ave NE between Brugger's Bog Park and NE 195th Street. Since 2001 the City has received 15 separate reports of Ballinger Creek flooding this area. Nearby public and private properties have flooded, including public rights-of-way and the City's North Maintenance Facility site, which is scheduled for future construction. The project will upgrade approximately 550 linear feet of stream conveyance system along 25th Ave NE downstream of Brugger's Bog Park and the 75-foot culvert crossing at NE 195th St.

Service Impact:

Increase the service level to residents, drivers, and others along 25th Ave NE between NE Ballinger Way and Brugger's Bog Park.

Changes from the 2016-2021 CIP: Previous 6-year project total budget amount is unchanged at \$4,145,000. The project schedule was updated as more accurate estimates produced during the consulting contract scoping process were analyzed. Previous annual distributions of budget were reallocated to account for the current project schedule: 2016 pre-design (\$341,930), 2017 design and permitting (\$615,000), 2018 final design (\$370,000), and 2019 construction (\$2,817,853). Costs for construction and subsequent plant establishment will be updated in future CIP budgets as pre-design and design efforts for this project advance.

25TH AVE. NE FLOOD REDUCTION IMPROVEMENTS													
ORGKEY: 3023334 J.L.# SW269100													
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	45	880,000	50,381	341,930	615,000	370,000	40,000				1,025,000	1,366,975	
2-REAL ESTATE ACQUISITION	172		660									172	
3-CONSTRUCTION							2,777,853				2,777,853	2,777,853	
TOTAL PROJECT EXPENDITURES	217	880,000	51,042	341,930	615,000	370,000	2,817,853				3,802,853	4,145,000	
REVENUE SOURCES:													
SW CAPITAL FUND	217	880,000	51,042	341,930	615,000	370,000	2,817,853				3,802,853	4,145,000	
TOTAL PROJECT REVENUES	217	880,000	51,042	341,930	615,000	370,000	2,817,853				3,802,853	4,145,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:													
				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1 Q2 Q3 Q4	
CONSTRUCTION								Q2	Q3	Q4			

BOEING CREEK REGIONAL STORMWATER FACILITY STUDY



Project Description:

The initial effort for the project will be to conduct a feasibility assessment to construct a regional surface water detention facility to support redevelopment of the Aurora Square. The feasibility study would include alternatives or mechanisms for development to pay for the facility.

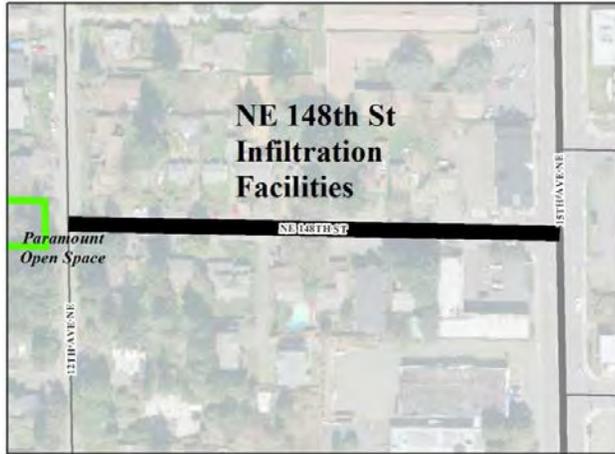
Service Impact:

Increase the service level to residents.

Changes from the 2016-2021 CIP: \$200,000 project budget previously allocated for 2016 only was reallocated to a 25%-75% split over two years (2016-2017) due to a lack of available staffing to start the project in the first half of 2016.

BOEING CREEK REGIONAL STORMWATER FACILITY STUDY													
ORGKEY: 3023335		J.L.# SW269200											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		200,000		50,000	150,000						150,000	200,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES		200,000		50,000	150,000						150,000	200,000	
REVENUE SOURCES:													
SW CAPITAL FUND		200,000		50,000	150,000						150,000	200,000	
TOTAL PROJECT REVENUES		200,000		50,000	150,000						150,000	200,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)		N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q3 Q4	Q1 Q2								

NE 148TH STREET INFILTRATION FACILITIES



Project Description:

This project will install multiple below-ground infiltration facilities along the NE 148th St. roadside between 12th Ave NE and 15th Ave NE. The infiltration facilities will reduce flooding. The infiltration facility technology allows for various surface treatments, including hard surfaces for locations requiring parking and other vehicle access usage, and bioretention surfacing at other locations. This is a new type of facility for the City with broad potential future implementation.

Service Impact:

Increase the service level to residents along NE 148th St. between 12th Ave NE and 15th Ave NE; avoid adverse water quality and peak flow impacts to Little's Creek which could be created by implementation of a conventional stormwater solution

Changes from the 2016-2021 CIP: Total budget increased by \$15,315 for additional project administration and consulting support costs, largely driven by the indefinite

delay of Washington State Department of Ecology (Ecology) grant funding.

The NE 148th Street Infiltration Facilities Project was selected by Ecology in 2015 to receive a \$290,625 grant (funding 75% of the costs to complete this project, including construction of improvements). However, a revenue shortfall for the State's Model Toxics Control Act (MTCA) caused Ecology in April 2016 to indefinitely delay funding for many grants, including the grant for this project. This project is on hold until the delayed Ecology funding is available, or until alternative funding can be secured (if it is later determined that funding from Ecology is effectively unavailable). For budgeting purposes it is currently assumed that Ecology funding could be made available as soon as 2017, which would result in 2018 construction.

NE 148TH INFILTRATION FACILITIES												
ORGKEY: 3023328		J.L.# SW266015										
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	81,907	13,886	7,313	7,500	11,701	10,000					21,701	111,108
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION		355,000				355,000					355,000	355,000
TOTAL PROJECT EXPENDITURES	81,907	368,886	7,313	7,500	11,701	365,000					376,701	466,108
REVENUE SOURCES:												
DEPARTMENT OF ECOLOGY BIENNIAL STORMWATER CAPACIT	52,780											52,780
WA STATE STORMWATER FINANCIAL ASSISTANCE PROGRAM		290,625				290,625					290,625	290,625
SW CAPITAL FUND	29,127	78,261	7,313	7,500	11,701	74,375					86,076	122,703
TOTAL PROJECT REVENUES	81,907	368,886	7,313	7,500	11,701	365,000					376,701	466,108
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N) N												
IMPACT ON OPERATING BUDGET		2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E		
LANDSCAPING						5,000						
TOTAL IMPACT ON OPERATING BUDGET						10,000						
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4								
CONSTRUCTION				Q2 Q3								

GOHEEN REVETMENT REPAIR



Project Description:

The McAleer Creek – Goheen Property Revetment Repair Project consists of installing a biorevetment structure to address erosion damage to the south bank of McAleer Creek approximately 300 feet upstream of the NE 196th St. creek crossing. The biorevetment will be approximately 100 feet long and constructed from interwoven and layered logs, rock, and vegetated fabric-encapsulated soil lifts.

The project will also remove invasive vegetation, restore native vegetation, and install a gated permanent access driveway to the existing streamflow control structure on the north side of NE 196th St.

Major construction was completed by July 2015; the planting establishment period will continue from 2016 through 2020.

Service Impact: Maintain existing storm facility infrastructure associated with

drainage easements.

Changes from the 2016-2021 CIP: No changes.

GOHEEN REVETMENT REPAIR													
ORGKEY: 3023304		J.L.# SW261100											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	202,359	5,626	5,672	11,626	1,500	1,000	1,000	1,000			4,500	218,485	
2-REAL ESTATE ACQUISITION	578											578	
3-CONSTRUCTION	196,991	15,000	2,300	9,000	10,000	5,000	5,000	5,000			25,000	230,991	
TOTAL PROJECT EXPENDITURES	399,929	20,626	7,972	20,626	11,500	6,000	6,000	6,000			29,500	450,055	
REVENUE SOURCES:													
SW CAPITAL FUND	399,929	20,626	7,972	20,626	11,500	6,000	6,000	6,000			29,500	450,055	
TOTAL PROJECT REVENUES	399,929	20,626	7,972	20,626	11,500	6,000	6,000	6,000			29,500	450,055	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q2	Q2	Q2	Q2	Q2					
CONSTRUCTION				Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3					

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HIDDEN LAKE DAM REMOVAL



Project Description:

Hidden Lake is a man-made lake located at the intersection of Innis Arden Way and 10th Ave NW in the Boeing Creek Basin of Shoreline, adjacent to Shoreview Park. Following the 2014 City Council direction to cease dredging the lake, the City began a phased approach to restore Boeing Creek at the Hidden Lake site.

Following concepts developed under an alternatives analysis completed in 2016, the Hidden Lake Dam Removal Project will implement improvements located within Shoreview Park including removal of Hidden Lake Dam and waterbody, Boeing Creek channel restoration, trail restoration, and native plantings. This project will address the flood hazard due to sediment loading prior to 2020.

The Boeing Creek Restoration Project is a new, complementary project immediately downstream of the Hidden Lake Dam to remove three major fish passage barriers: the NW Innis Arden Way culverts, riprap cascade, and Seattle

Golf Club diversion dam. The Boeing Creek Restoration Project is not subject to the same schedule as the Hidden Lake Dam Removal Project, and can be implemented over a much longer-term time. These two projects will implement major fish passage, habitat, and flood reduction improvements along lower Boeing Creek.

Obtaining a majority of project funding from grants and sources other than utility funds is a critical component of the current project approach. The City is working to secure sufficient funding for the Hidden Lake Dam Removal Project by 2018, due to the need to address the flood hazard from sediment accumulation in a timely fashion. If this does not occur, staff will provide Council with an updated recommendation considering a revised array of options to address the flood hazard in a timely manner utilizing available funding.

Service Impact:

Reduce long term maintenance costs for the Surface Water Utility at Hidden Lake, reduce long-term flood risk, implement habitat improvements, and remove one major fish passage barrier.

Changes from the 2016-2021 CIP: The previous project budget was reallocated and total budget increased by \$89,000 for pre-design and design efforts in 2017-2019. This change was driven by more accurate cost estimates produced during the alternatives analysis process. Construction in 2020 is currently underfunded by an estimated \$600,000. Grant funding is being targeted to cover this underfunding but has not been secured.

HIDDEN LAKE DAM REMOVAL

HIDDEN LAKE DAM REMOVAL												
ORGKEY: 3023327 J.L.#SW267100												
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT
PROJECT EXPENDITURES:												
1-PROJECT ADMINISTRATION	109,513	61,213	37,553	60,212	30,085	160,000	70,000	50,000			310,085	479,810
2-REAL ESTATE ACQUISITION												
3-CONSTRUCTION								800,000			800,000	800,000
TOTAL PROJECT EXPENDITURES	109,513	61,213	37,553	60,212	30,085	160,000	70,000	850,000			1,110,085	1,279,810
REVENUE SOURCES:												
SW CAPITAL FUND	109,513	61,213	37,553	60,212	30,085	160,000	70,000	850,000			1,110,085	1,279,810
TOTAL PROJECT REVENUES	109,513	61,213	37,553	60,212	30,085	160,000	70,000	850,000			1,110,085	1,279,810
ELIGIBLE (Y/N)												
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E		
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4				
CONSTRUCTION												Q1 Q2 Q3 Q4

BOEING CREEK RESTORATION



Project Description:

Following the concepts developed under the Hidden Lake Dam Removal alternatives analysis completed in 2016, the Boeing Creek Restoration Project is a new project located immediately downstream of the Hidden Lake Dam that will remove three major fish passage barriers: the NW Innis Arden Way culverts, a riprap cascade, and Seattle Golf Club diversion dam. These improvements will also increase flood protection and address aging infrastructure by replacing the NW Innis Arden Way culverts.

The Boeing Creek Restoration Project is not a response to sediment accumulation. Consequently, the project can be implemented over a much longer-term timeframe. This project, combined with the Hidden Lake Dam Removal project, will implement major fish passage, habitat, and flood reduction improvements along lower Boeing Creek.

Design, permitting, construction, and project administration for the Boeing Creek Restoration Project is underfunded by an estimated \$6 million. Grant funding is being targeted to cover this underfunding but has not been secured.

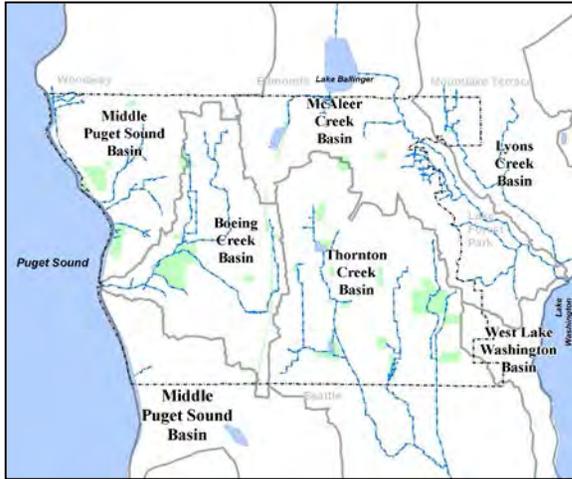
Service Impact:

Improve fish passage and habitat, replace aging infrastructure, and reduce flooding and erosion potential along lower Boeing Creek.

Changes from the 2016-2021 CIP: New project.

BOEING CREEK RESTORATION PROJECT													
ORGKEY: 3018107		J.L.# SW271900											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION				43,000	79,000						79,000		122,000
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES				43,000	79,000						79,000		122,000
REVENUE SOURCES:													
SW CAPITAL FUND				43,000	79,000						79,000		122,000
TOTAL PROJECT REVENUES				43,000	79,000						79,000		122,000
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q3 Q4	Q1 Q2 Q3 Q4								

STORMWATER PIPE REPAIR/REPLACEMENT (CITYWIDE)



Project Description:

A majority of the 140 miles of stormwater pipes that the City owns and maintains have exceeded their service life. To address this issue, the Stormwater Pipe Repair and Replacement Project (SWPRRP) repairs and replaces the failing stormwater pipes identified during the condition assessment video inspections. The SWPRRP proactively ensures public safety, reduces flooding, decreases maintenance demands, and protects critical infrastructure and other public and private property.

Pipes are prioritized for repair based upon the estimated probability and potential consequences of failure. The primary repair method is to install a durable composite pipe liner (known as cured-in-place pipe or CIPP); open-cut trench pipe replacement is used for pipes that are too deteriorated to repair with CIPP lining. These methods provide optimal value by extending the lifespan of the City’s existing stormwater infrastructure.

The project schedules design and construction phases in alternating years (design years in 2018, 2020, 2022; construction years in 2017, 2019, 2021). This biennial construction cycle better accommodates staff time and budget availability.

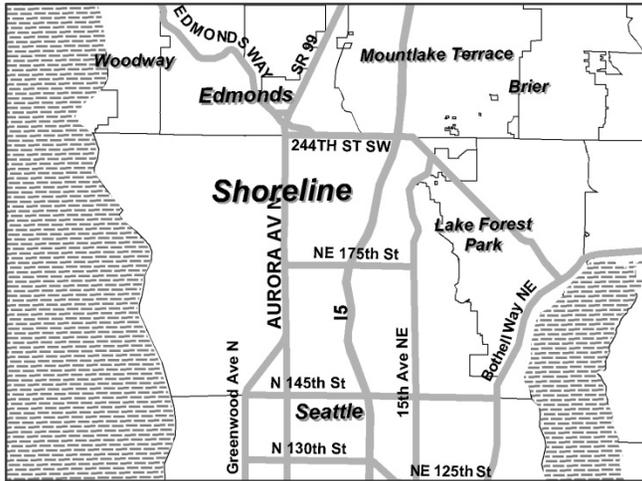
Service Impact:

Increase the service level to residents in the drainage basins where condition assessments have been completed.

Changes from the 2016-2021 CIP: Six year budget was updated to show more balanced, regular costs for biennial design-construction cycles (approximately \$50,000 each design year and \$500,000 each construction year) than the previous budget (which, for example, had allocated \$0 in 2018 and \$1,740,000 in 2021). Reduced design costs represent a cost-saving shift from consultants to in-house engineering staff.

STORMWATER PIPE REPLACEMENT PROGRAM													
ORGKEY: 3023305		J.L.# SW261200											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	416,128	117,756	31,897	71,530	20,000	40,000	20,000	50,000	20,000	50,000	200,000	687,658	
2-REAL ESTATE ACQUISITION	502		187									502	
3-CONSTRUCTION	341,238	539,347	25,438	512,000	215,000		380,000		500,000		1,095,000	1,948,238	
TOTAL PROJECT EXPENDITURES	757,869	657,103	57,522	583,530	235,000	40,000	400,000	50,000	520,000	50,000	1,295,000	2,636,399	
REVENUE SOURCES:													
KING COUNTY FLOOD ZONE DISTRICT OPPORTUNITY	291,061												291,061
SW CAPITAL FUND	466,808	657,103	57,522	583,530	235,000	40,000	400,000	50,000	520,000	50,000	1,295,000	2,345,338	
TOTAL PROJECT REVENUES	757,869	657,103	57,522	583,530	235,000	40,000	400,000	50,000	520,000	50,000	1,295,000	2,636,399	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)													
N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4			
CONSTRUCTION				Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3	Q2 Q3			

SURFACE WATER SMALL DRAINAGE PROJECTS



Project Description:

Small works drainage projects will be identified that provide for the construction of minor drainage improvements to reduce localized flooding or surface water-related problems at various locations throughout the city. Projects are identified through the City’s customer request system and issues found in the field by City staff.

Service Impact:

This project will alleviate localized flooding of private and public properties by making improvements to storm drainage systems where a small works project can be a cost-effective resolution of the problem.

Changes from the 2016-2021 CIP: 2017 project budget increased from \$0 to \$200,000 to fund project administration, design, and construction for high priority small projects. Previously, the 2016-2021 CIP had reduced programmatic funding

due to need re-evaluation of small drainage project processes and prioritization of small project candidates. This re-evaluation will be conducted as part of the Surface Water Master Plan Update, currently scheduled for completion in 2017. Funding for the Surface Water Small Drainage Projects will be revisited after completion of the Surface Water Master Plan Update.

SURFACE WATER SMALL PROJECTS													
ORGKEY: 3017105		J.L.# SW100700											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	858,779	20,000	4,690	65,723	100,000						100,000	1,024,502	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION	1,510,246	195,723		150,000	150,000						150,000	1,810,246	
TOTAL PROJECT EXPENDITURES	2,369,025	215,723	4,690	215,723	250,000						250,000	2,834,748	
REVENUE SOURCES:													
KING COUNTY FLOOD ZONE DISTRICT OPPORTUNITY	136,902											136,902	
SW CAPITAL FUND	2,232,123	215,723	4,690	215,723	250,000						250,000	2,697,846	
TOTAL PROJECT REVENUES	2,369,025	215,723	4,690	215,723	250,000						250,000	2,834,748	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1	Q4	Q1	Q4						
CONSTRUCTION				Q2	Q3	Q2	Q3						

SURFACE WATER MASTER PLAN UPDATE



Project Description:

Project will revise and update the 2011 Surface Water Master Plan to reflect the changes in the City and the Surface Water Utility and provide a long term management strategy to ensure the continued financial viability of the Surface Water Utility. The master plan will evaluate the surface water management fees and rate structure, prioritize and incorporate the capital and operational needs identified in the basin plans, and direct the future activities using an asset management strategy.

Service Impact:

Deliver defined service levels to the residents of the City of Shoreline with the lowest life cycle cost.

Changes from the 2016-2021 CIP: \$150,000 increase in 2017 to reflect the Scope of work and contracted services to update the Surface Water Master Plan.

SURFACE WATER MASTER PLAN													
ORGKEY: 3018165		J.L.#SW106000											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION		500,000	36,259	250,000	400,000						400,000	650,000	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES		500,000	36,259	250,000	400,000						400,000	650,000	
REVENUE SOURCES:													
SW CAPITAL FUND		500,000	36,259	250,000	400,000						400,000	650,000	
TOTAL PROJECT REVENUES		500,000	36,259	250,000	400,000						400,000	650,000	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)		N											
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q3 Q4	Q1 Q2 Q3								

SURFACE WATER CAPITAL ENGINEERING



Project Description:

This ongoing project includes the administrative costs of capital engineering for surface water projects. The project supports the capital programming and project development to achieve the goals of the Surface Water Utility, including flood reduction, water quality improvement, and aquatic habitat enhancement.

Service Impact:

This project will provide more accurate and timely information on upcoming projects for use in developing and updating each year's Capital Improvement Plan and completing applications for grant funding.

Changes from 2016-2021 CIP: The new cost estimate includes the addition of funding for projects in 2022 and annual adjustments of engineering costs.

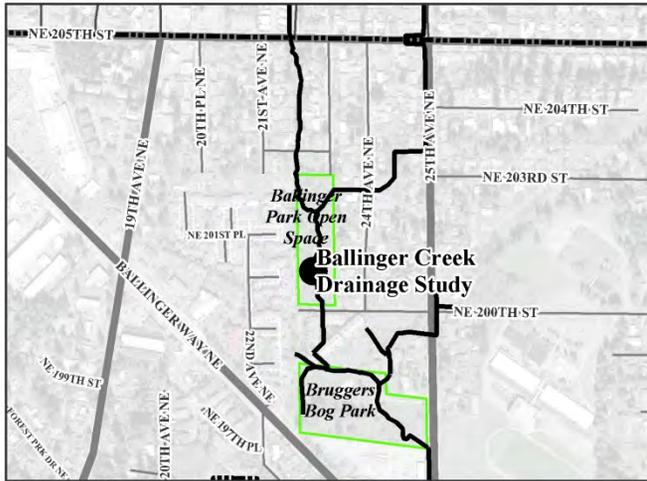
SURFACE WATER CAPITAL ENGINEERING													
ORGKEY: 3013064		J.L.# SW107700											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	2,190,242	158,013	119,245	160,000	182,000	191,100	200,655	210,688	221,222	232,283	1,237,948	3,588,190	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	2,190,242	158,013	119,245	160,000	182,000	191,100	200,655	210,688	221,222	232,283	1,237,948	3,588,190	
REVENUE SOURCES:													
SW CAPITAL FUND	2,190,242	158,013	119,245	160,000	182,000	191,100	200,655	210,688	221,222	232,283	1,237,948	3,588,190	
TOTAL PROJECT REVENUES	2,190,242	158,013	119,245	160,000	182,000	191,100	200,655	210,688	221,222	232,283	1,237,948	3,588,190	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N) N													
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2 Q3 Q4									



***Projects to be completed
in current year***

(2016)

BALLINGER CREEK DRAINAGE STUDY (LYONS CREEK BASIN)



Project Description:

The goal of this drainage study is to develop policies and a set of actions to be completed in the watershed that will address flooding, fish habitat, and water quality problems in a comprehensive and affordable manner. This study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement, as well as flood plain delineation (where appropriate). The project area extends from the north at the City of Shoreline-Snohomish County border to the south at Ballinger Way NE (the Lake Forest Park Boundary). The primary goal will be to reduce creek flows in Ballinger Creek north of Ballinger Way NE that cause routine flooding on 25th Ave NE.

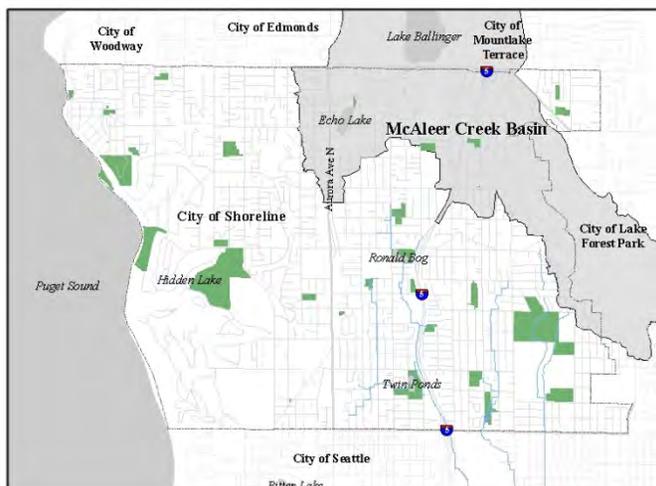
Service Impact:

Increase the service level to residents in the vicinity of Ballinger Creek.

Changes from the 2016-2021 CIP: \$4,000 increase in 2016 budget necessary for finalize basin plan and present results. Project completed as of February 2016.

BALLINGER CREEK DRAINAGE STUDY (LYONS CREEK BASIN)													
ORGKEY: 3023308		J.L.# SW115200											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	179,632	4,000	2,779	4,000								183,632	
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	179,632	4,000	2,779	4,000								183,632	
REVENUE SOURCES:													
SW CAPITAL FUND	179,632	4,000	2,779	4,000								183,632	
TOTAL PROJECT REVENUES	179,632	4,000	2,779	4,000								183,632	
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N												

MCALEER CREEK BASIN PLAN



Project Description:

The goal of the basin plan is to develop policies and a set of actions to be completed in the watershed that will address flooding, fish habitat, and water quality problems in a comprehensive and affordable manner. This study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement and flood plain delineation (where appropriate). The project area extends from the Echo Lake Drainage down McAleer Creek to the City of Lake Forest Park boundary on McAleer Creek. The completion of this plan will coincide with the completion of the Ballinger Creek basin plan.

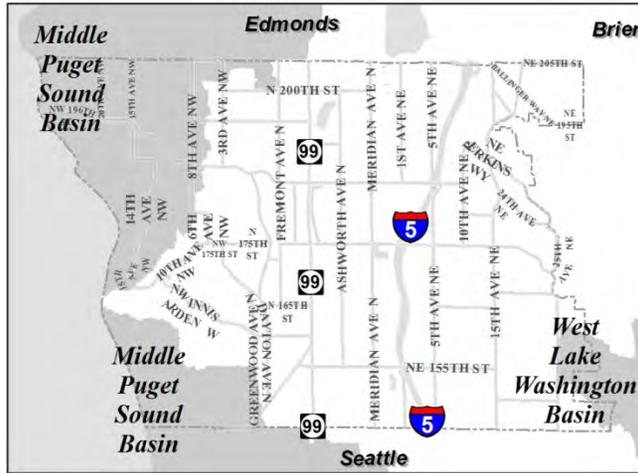
Service Impact:

Increase the service level to residents within the vicinity of Echo Lake and those Shoreline residents that live between Lake Ballinger and the Lake Forest Park city boundary.

Changes from the 2016-2021 CIP: \$4,000 increase in 2016 budget necessary for finalize basin plan and present results. Project completed as of February 2016.

MCALEER CREEK BASIN PLAN													
ORGKEY: 3023309		J.L.# SW115300											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	391,945	4,000	1,776	4,000									395,945
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	391,945	4,000	1,776	4,000									395,945
REVENUE SOURCES:													
SW CAPITAL FUND	391,945	4,000	1,776	4,000									395,945
TOTAL PROJECT REVENUES	391,945	4,000	1,776	4,000									395,945
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N												

PUGET SOUND DRAINAGES BASIN PLAN



Project Description:

The goal of the basin plan is to assess existing hydrologic, water quality, and habitat conditions; identify projects, programs and regulatory measures to improve drainage, water quality, stream and wetland habitat for the Puget Sound Drainages Basin and other selected small drainage basins elsewhere within the City without previous basin planning. The study will also include a stormwater pipe condition assessment to identify stormwater infrastructure for future repair and replacement and flood plain delineation (where appropriate).

Service Impact:

Increase the service level to residents that live within the studied drainage areas throughout the City.

Changes from the 2016-2021 CIP: Project is planned for completion in 2016.

PUGET SOUND DRAINAGES BASIN PLAN													
ORGKEY: 3023318		J.L.# SW266300											
PHASE	PRIOR-YRS	2016CB	2016YTD	2016E	2017E	2018E	2019E	2020E	2021E	2022E	6-YEAR TOTAL	TOTAL PROJECT	
PROJECT EXPENDITURES:													
1-PROJECT ADMINISTRATION	173,569	271,432	185,007	271,432									445,001
2-REAL ESTATE ACQUISITION													
3-CONSTRUCTION													
TOTAL PROJECT EXPENDITURES	173,569	271,432	185,007	271,432									445,001
REVENUE SOURCES:													
SW CAPITAL FUND	173,569	271,432	185,007	271,432									445,001
TOTAL PROJECT REVENUES	173,569	271,432	185,007	271,432									445,001
ELIGIBLE (Y/N)													
1% FOR PUBLIC ART ELIGIBLE (Y/N)	N												
PROJECT TIME LINE:				2016E	2017E	2018E	2019E	2020E	2021E	2022E			
PROJECT ADMINISTRATION				Q1 Q2									

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APPENDIX



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Financial Policies

- I. Financial Planning Policies
- II. General Budget Policies
 - A. No Operating Deficit
 - B. Resources Greater than Estimates
 - C. Budget Adoption Level
 - D. Necessary to Implement City Council Goals Identified in Annual Workplan
 - E. Public Safety Protection
 - F. Degradation of Current Service Levels
 - G. Investments that are Primarily funded by Additional Fees or Grants
 - H. Investments that delay Future Cost Increases
 - I. Investments that Forestall Adding Permanent Staff
 - J. Commitments that can Reasonably be Maintained over the Long Term
 - K. Overhead and Full Cost Allocation
 - L. Maintenance of Quality Service Programs
 - M. Distinguished Budget Presentation
- III. Formulation and Approval of Budgets
- IV. Budget Adjustment and Amendment Process
 - A. Adjustment
 - B. Amendment
- V. Reserve and Contingency Fund Policies
 - A. General Policy
 - B. Revenue Stabilization Fund
 - C. General Fund Operating Reserves
 - D. Equipment and Vehicle Replacement Reserves
 - E. City Street Fund Reserve
 - F. Surface Water Utility Fund Reserve
- VI. Capital Improvement Program Plan Policies
 - A. Relationship of Long-Range Plans to the CIP
 - B. Capital Improvement Plan Coordination Team
 - C. Establishing CIP Priorities
 - D. Types of Projects Included in the CIP
 - E. Scoping and Costing Based on Predesign Study
 - F. Required Project Features and Financial Responsibility
 - G. Predictability of Project Timing, Cost and Scope
 - H. CIP Maintenance and Operating Costs
 - I. Local Improvement Districts (LID)
 - J. Preserve Existing Capital Infrastructure Before Building New Facilities
 - K. New Facilities Should be of High Quality, Low Maintenance, Least Cost
 - L. Public Input at All Phases of Projects
 - M. Basis for Project Appropriations
 - N. Balanced CIP Plan
 - O. Use of Debt in the CIP
 - P. Finance Director's Authority to Borrow
 - Q. CIP Plan Update and Amendment
 - R. Formalization of Monetary Agreements
 - S. Applicable Project Charges
- VII. Debt Policy

I. FINANCIAL PLANNING POLICY

The City shall develop and maintain a 6-year financial forecast that estimates resource and expenditure behavior for the five years beyond the current budget period. This forecast will provide the City's decision makers with an indication of the long-term fiscal impact of current policy and budget decisions. This planning tool must recognize the effects of economic cycles on the demand for services and the City's resources. To this end, the forecast should differentiate between revenue associated with one-time economic activities and revenues derived as a result of base economic growth. City financial planning should ensure the delivery of needed services (many of which become more critical during economic downturns) by assuring adequate reliance on ongoing resources in order to support continued City services during economic downturns.

II. GENERAL BUDGET POLICIES

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- A. No Operating Deficit: Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- B. Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
- C. Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- D. Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- E. Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- F. Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- G. Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- H. Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- I. Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- J. Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- K. Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
- L. Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.

- M. Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

III. FORMULATION AND APPROVAL OF BUDGETS

In accordance with RCW 35A.33, departments shall be requested by the Finance Director to prepare detailed estimates of revenues and expenditures for the next fiscal year by no later than the second Monday of September. Responses will be due by no later than the fourth Monday in September, and by no later than the first business day in October, the Finance Director will present to the City Manager a proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each program is proposed to be financed.

Although the schedule outlined above meets the requirements of the Revised Code of Washington, the Shoreline budget process usually follows an accelerated time schedule. The Finance Director typically requests departments to prepare their detailed estimates of revenues and expenditures for the next fiscal year in July, with those responses due in August.

By no later than the first Monday in October, the City Manager will provide the City Council with current information on estimates of revenues from all sources as adopted in the budget for the current year. The City complies with this requirement by providing the City Council with a quarterly report and a comprehensive overview of the City's current financial position at a summer Budget Retreat.

The administration will analyze program priorities and needs and recommend funding levels for each program in a proposed operating budget and six-year capital improvement program, which will be submitted to the Council by no later than 60 days prior to the end of the fiscal year. The City Manager typically presents the proposed budget to the City Council in late October.

As part of the budget document, a budget message will be prepared that contains the following:

- An explanation of the budget document.
- An outline of the recommended financial policies and programs of the City for the ensuing fiscal year.
- A statement of the relation of the recommended appropriation to such policies and programs.
- A statement of the reason for salient changes from the previous year in appropriation and revenue items.
- An explanation of any recommended major changes in financial policy.

The operating budget proposal for the general fund will include a financial plan that shows projected revenues and expenditures for at least the next five fiscal years. The financial plan will provide an explanation of the assumptions used in projecting future year expenditure and revenue levels, such as growth in tax revenues, inflation, cost of services, and other factors that may impact the financial condition of the City.

The operating budget will be classified and segregated according to a standard classification of accounts as prescribed by the State Auditor.

The Council will hold public hearings as required and approve operating and capital budgets prior to the end of the fiscal year in accordance with State law.

IV. BUDGET ADJUSTMENT & AMENDMENT PROCESSES

Under the provisions of State law and the City's operating procedures, the operating budget may be adjusted or amended in two different ways. Adjustment of the budget involves a reallocation of existing appropriations and does not change the budget "bottom line." Amendment of the budget involves an addition to or reduction of existing appropriations.

A. Adjustment

The City departmental expenditures and program goals are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the budget, while other departments may unexpectedly not require their full budget authorizations. The Finance Department reviews and analyzes all department and/or fund budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits and within the City Council and Departmental goals as provided in the budget. Necessary adjustments are then reviewed with the affected department and/or fund managers. When an adjustment is needed, the Finance staff will look first to savings within the department and then consider budget transfers between departments. The Finance Director, in conjunction with the Department Directors and the City Manager, reviews and decides if any specific budget reductions are needed. No City Council action is needed as State law allows budget adjustments to be done administratively and approved by the City Manager. As a matter of practice, staff will include any adjustments made between departments with the quarterly financial information provided to the City Council.

B. Amendment

Amending the City's budget occurs whenever the requested changes from departments and/or funds will cause the existing appropriation level for the fund to change. This situation generally occurs when the City Council authorizes additional appropriation. This is done by an ordinance that amends the original budget and states the sources of funding for the incremental appropriations.

V. RESERVE AND CONTINGENCY FUND POLICIES

Adequate fund balance and reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength.

Maintenance of fund balance for each accounting fund assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in condition.

A. General Policy

The City shall maintain reserves required by law, ordinance and/or bond covenants.

All expenditures drawn from reserve accounts shall require prior Council approval unless previously authorized by the City Council for expenditure within the City's annual budget.

If reserves and/or fund balances fall below required levels as set by this policy, the City shall include within its annual budget a plan to restore reserves and/or fund balance to the required levels.

All reserves will be presented in the City's annual budget.

- B. Revenue Stabilization Fund
The City will establish a Revenue Stabilization Fund and shall accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.
- C. General Fund Operating Reserves
The City shall maintain a General Fund Operating Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The General Fund Operating Reserves will be determined as follows:
 1. Cash Flow Reserve: The City shall maintain a cash flow reserve within the General Fund in an amount equal to \$3,000,000. This is approximately equal to 1.5 months of operating expenditures. The City will review annually the required cash flow reserve level that is necessary to meet the City's cash flow needs. If it is determined that \$3,000,000 is not adequate, the Finance Director shall propose an amendment to these policies.
 2. Budget Contingency: The City shall maintain a budget contingency reserve within the General Fund equal to 2% of budgeted operating revenues.
 3. Insurance Deductible Reserve: The City shall maintain an insurance reserve within the General Fund to be used for potential substantial events that cause damage to the City's fixed assets and/or infrastructure.
- D. Equipment and Vehicle Replacement Reserves
The City will maintain fully funded reserves for the replacement of vehicles, computer equipment, and equipment identified on the City's fixed asset listing. Contributions will be made through assessments to the using funds and maintained on a per asset basis.
- E. City Street Fund Reserve
The City shall maintain an operating reserve within the City's Street Fund an amount equal to 20% of annually budgeted operating revenues.
- F. Surface Water Utility Fund Reserve
The City shall maintain an operating reserve within the Surface Water Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

VI. CAPITAL IMPROVEMENT PROGRAM PLAN POLICIES

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

- A. Relationship of Long-Range Plans to the CIP
The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are

exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Finance Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The criteria are identified in the City's budget document. The City has divided its CIP projects into the following program areas: General Facilities & Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Operating and Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of \$10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.

4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of \$25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds \$25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Predesign Study

For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the predesign study process.

- F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

- G. Predictability of Project Timing, Cost and Scope: The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of project schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

- H. CIP Maintenance and Operating Costs: CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID)

Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The

Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

- J. Preserve Existing Capital Infrastructure Before Building New Facilities: It is the City's policy to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.
- K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost: The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.
- L. Public Input at All Phases of Projects: The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.
- M. Basis for Project Appropriations: During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.
- N. Balanced CIP Plan: The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.
- O. Use of Debt in the CIP: The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt

should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

- P. Finance Director's Authority to Borrow: The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.
- Q. CIP Plan Update and Amendment: The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.
- R. Formalization of Monetary Agreements: All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.
- S. Applicable Project Charges: CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

VII. DEBT POLICY

The Objectives of the City's Debt Management Policy are:

- A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
- B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:
 - 1. Keeping a high credit rating (while making attempts to strengthen credit rating).
 - 2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
 - 3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

- A. Annual reports
- B. Operating budget and Capital Facilities Plan
- C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps

June '15 cpi-U 251.622
 June '16 cpi-U 256.098
 % Change 1.78%
 90% of % Change: 1.60%

Mkt Adj: 1.60%
 Effective: January 1, 2017

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after

Range	Title	FLSA Status	Min						Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
1			9.99 20,776	10.39 21,607	10.80 22,471	11.24 23,370	11.68 24,305	12.15 25,277	
2			10.24 21,295	10.65 22,147	11.07 23,033	11.52 23,954	11.98 24,912	12.46 25,909	
3			10.49 21,827	10.91 22,701	11.35 23,609	11.80 24,553	12.28 25,535	12.77 26,556	
4			10.76 22,373	11.19 23,268	11.63 24,199	12.10 25,167	12.58 26,173	13.09 27,220	
5			11.03 22,932	11.47 23,850	11.92 24,804	12.40 25,796	12.90 26,828	13.41 27,901	
6			11.30 23,506	11.75 24,446	12.22 25,424	12.71 26,441	13.22 27,499	13.75 28,598	
7			11.58 24,094	12.05 25,057	12.53 26,060	13.03 27,102	13.55 28,186	14.09 29,313	
8			11.87 24,696	12.35 25,684	12.84 26,711	13.36 27,779	13.89 28,891	14.45 30,046	
9			12.17 25,313	12.66 26,326	13.16 27,379	13.69 28,474	14.24 29,613	14.81 30,797	
10			12.47 25,946	12.97 26,984	13.49 28,063	14.03 29,186	14.59 30,353	15.18 31,567	
11			12.79 26,595	13.30 27,658	13.83 28,765	14.38 29,915	14.96 31,112	15.56 32,357	
12			13.11 27,260	13.63 28,350	14.17 29,484	14.74 30,663	15.33 31,890	15.94 33,165	
13			13.43 27,941	13.97 29,059	14.53 30,221	15.11 31,430	15.71 32,687	16.34 33,995	
14			13.77 28,640	14.32 29,785	14.89 30,977	15.49 32,216	16.11 33,504	16.75 34,844	
15			14.11 29,356	14.68 30,530	15.26 31,751	15.88 33,021	16.51 34,342	17.17 35,716	
16			14.47 30,089	15.04 31,293	15.65 32,545	16.27 33,847	16.92 35,200	17.60 36,608	
17			14.83 30,842	15.42 32,075	16.04 33,358	16.68 34,693	17.35 36,080	18.04 37,524	
18			15.20 31,613	15.81 32,877	16.44 34,192	17.10 35,560	17.78 36,982	18.49 38,462	
19			15.58 32,403	16.20 33,699	16.85 35,047	17.52 36,449	18.22 37,907	18.95 39,423	
20			15.97 33,213	16.61 34,542	17.27 35,923	17.96 37,360	18.68 38,855	19.43 40,409	
21			16.37 34,044	17.02 35,405	17.70 36,821	18.41 38,294	19.15 39,826	19.91 41,419	

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps

June '15 cpi-U 251.622
 June '16 cpi-U 256.098
 % Change 1.78%
 90% of % Change: 1.60%

Mkt Adj: 1.60%
 Effective: January 1, 2017

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after

Range	Title	FLSA Status	Min						Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
22			16.78 34,895	17.45 36,290	18.15 37,742	18.87 39,252	19.63 40,822	20.41 42,455	
23			17.20 35,767	17.88 37,198	18.60 38,686	19.34 40,233	20.12 41,842	20.92 43,516	
24			17.63 36,661	18.33 38,128	19.06 39,653	19.83 41,239	20.62 42,888	21.44 44,604	
25			18.07 37,578	18.79 39,081	19.54 40,644	20.32 42,270	21.13 43,961	21.98 45,719	
26			18.52 38,517	19.26 40,058	20.03 41,660	20.83 43,326	21.66 45,060	22.53 46,862	
27			18.98 39,480	19.74 41,059	20.53 42,702	21.35 44,410	22.20 46,186	23.09 48,033	
28			19.46 40,467	20.23 42,086	21.04 43,769	21.88 45,520	22.76 47,341	23.67 49,234	
29			19.94 41,479	20.74 43,138	21.57 44,863	22.43 46,658	23.33 48,524	24.26 50,465	
30			20.44 42,516	21.26 44,216	22.11 45,985	22.99 47,824	23.91 49,737	24.87 51,727	
31	Senior Lifeguard	Non-Exempt, Hourly	20.95 43,579	21.79 45,322	22.66 47,135	23.57 49,020	24.51 50,981	25.49 53,020	
32			21.48 44,668	22.33 46,455	23.23 48,313	24.16 50,245	25.12 52,255	26.13 54,345	
33			22.01 45,785	22.89 47,616	23.81 49,521	24.76 51,502	25.75 53,562	26.78 55,704	
34	Administrative Assistant I	Non-Exempt, Hourly	22.56 46,929	23.46 48,806	24.40 50,759	25.38 52,789	26.39 54,901	27.45 57,097	
35		Non-Exempt, Hourly Non-Exempt, Hourly	23.13 48,103	24.05 50,027	25.01 52,028	26.01 54,109	27.05 56,273	28.14 58,524	
36	Parks Maintenance Worker I PW Maintenance Worker I		23.70 49,305	24.65 51,277	25.64 53,328	26.66 55,462	27.73 57,680	28.84 59,987	
37	Finance Technician Recreation Specialist I	Non-Exempt, Hourly Non-Exempt, Hourly	24.30 50,538	25.27 52,559	26.28 54,662	27.33 56,848	28.42 59,122	29.56 61,487	
38	Administrative Assistant II Facilities Maintenance Worker I	Non-Exempt, Hourly Non-Exempt, Hourly	24.90 51,801	25.90 53,873	26.94 56,028	28.01 58,269	29.13 60,600	30.30 63,024	
39		Non-Exempt, Hourly Non-Exempt, Hourly	25.53 53,096	26.55 55,220	27.61 57,429	28.71 59,726	29.86 62,115	31.06 64,600	
40	Parks Maintenance Worker II Permit Technician PW Maintenance Worker II	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	26.17 54,424	27.21 56,601	28.30 58,865	29.43 61,219	30.61 63,668	31.83 66,215	

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

June '15 cpi-U 251.622
 June '16 cpi-U 256.098
 % Change 1.78%
 90% of % Change: 1.60%

Mkt Adj: **1.60%**
 Effective: January 1, 2017

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after

Range	Title	FLSA Status	Min						Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
41	Recreation Specialist II	Non-Exempt, Hourly	26.82	27.89	29.01	30.17	31.37	32.63	
	Senior Finance Technician	Non-Exempt, Hourly	55,784	58,016	60,336	62,750	65,260	67,870	
	Special Events Coordinator	Non-Exempt, Hourly							
42	Administrative Assistant III	Non-Exempt, Hourly	27.49	28.59	29.73	30.92	32.16	33.45	
	Communication Specialist	Non-Exempt, Hourly	57,179	59,466	61,845	64,318	66,891	69,567	
	Environmental Program Specialist	Non-Exempt, Hourly							
	Facilities Maintenance Worker II	Non-Exempt, Hourly							
	Human Resources Technician	Non-Exempt, Hourly							
	Legal Assistant	Non-Exempt, Hourly							
	Records Coordinator	Non-Exempt, Hourly							
	Transportation Specialist	Non-Exempt, Hourly							
43	Payroll Officer	Non-Exempt, Hourly	28.18	29.30	30.48	31.70	32.96	34.28	
	Purchasing Coordinator	Non-Exempt, Hourly	58,608	60,953	63,391	65,926	68,563	71,306	
44	Assistant Planner	EXEMPT, Annual	28.88	30.04	31.24	32.49	33.79	35.14	
	Engineering Technician	Non-Exempt, Hourly	60,074	62,476	64,976	67,575	70,278	73,089	
45	CRT Representative	Non-Exempt, Hourly	29.60	30.79	32.02	33.30	34.63	36.02	
	PRCS Rental & System Coordinator	Non-Exempt, Hourly	61,575	64,038	66,600	69,264	72,034	74,916	
	Recreation Specialist III - Aquatics	Non-Exempt, Hourly							
46	Deputy City Clerk	Non-Exempt, Hourly	30.34	31.56	32.82	34.13	35.50	36.92	
	IT Specialist	Non-Exempt, Hourly	63,115	65,639	68,265	70,996	73,835	76,789	
	Plans Examiner I	Non-Exempt, Hourly							
	Senior Facilities Maintenance Worker	Non-Exempt, Hourly							
	Senior PW Maintenance Worker	Non-Exempt, Hourly							
	Senior Parks Maintenance Worker	Non-Exempt, Hourly							
	Staff Accountant	EXEMPT, Annual							
	Surface Water Quality Specialist	Non-Exempt, Hourly							
47	Code Enforcement Officer	Non-Exempt, Hourly	31.10	32.35	33.64	34.99	36.39	37.84	
	Construction Inspector	Non-Exempt, Hourly	64,693	67,280	69,972	72,770	75,681	78,708	
	Executive Assistant to City Manager	EXEMPT, Annual							
48	Associate Planner	EXEMPT, Annual	31.88	33.15	34.48	35.86	37.29	38.79	
			66,310	68,962	71,721	74,590	77,573	80,676	
49	PRCS Supervisor I - Recreation	EXEMPT, Annual	32.68	33.98	35.34	36.76	38.23	39.76	
			67,968	70,686	73,514	76,454	79,513	82,693	
50	Budget Analyst	EXEMPT, Annual	33.49	34.83	36.23	37.68	39.18	40.75	
	Combination Inspector	Non-Exempt, Hourly	69,667	72,454	75,352	78,366	81,500	84,760	
	Community Diversity Coordinator	EXEMPT, Annual							
	Community Diversity Coordinator	Non-Exempt, Hourly							
	Emergency Management Coordinator	EXEMPT, Annual							
	Environmental Services Analyst	EXEMPT, Annual							
	Management Analyst	EXEMPT, Annual							
	Neighborhoods Coordinator	EXEMPT, Annual							
	Plans Examiner II	Non-Exempt, Hourly							
	Utility Operations Specialist	Non-Exempt, Hourly							
51			34.33	35.70	37.13	38.62	40.16	41.77	
			71,409	74,265	77,235	80,325	83,538	86,879	
52	Senior Human Resources Analyst	EXEMPT, Annual	35.19	36.60	38.06	39.58	41.17	42.81	
	Web Developer	EXEMPT, Annual	73,194	76,122	79,166	82,333	85,626	89,051	

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

June '15 cpi-U 251.622
 June '16 cpi-U 256.098
 % Change 1.78%
 90% of % Change: 1.60%

Mkt Adj: **1.60%**
 Effective: January 1, 2017

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after

Range	Title	FLSA Status	Min						Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
53	Communications Program Manager	EXEMPT, Annual	36.07	37.51	39.01	40.57	42.20	43.88	
	Construction Inspection Supervisor	EXEMPT, Annual	75,024	78,025	81,146	84,391	87,767	91,278	
	CRT Supervisor	EXEMPT, Annual							
	Parks Project Coordinator	EXEMPT, Annual							
	PRCS Supervisor II - Aquatics	EXEMPT, Annual							
	PRCS Supervisor II - Recreation	EXEMPT, Annual							
54	CMO Management Analyst	EXEMPT, Annual	36.97	38.45	39.99	41.59	43.25	44.98	
	Grants Administrator	EXEMPT, Annual	76,899	79,975	83,174	86,501	89,961	93,560	
	Plans Examiner III	Non-Exempt, Hourly							
	PW Maintenance Superintendent	EXEMPT, Annual							
	Senior Planner	EXEMPT, Annual							
	Senior Management Analyst	EXEMPT, Annual							
55	Engineer I - Capital Projects	EXEMPT, Annual	37.90	39.41	40.99	42.63	44.33	46.11	
	Engineer I - Development Review	EXEMPT, Annual	78,822	81,975	85,254	88,664	92,210	95,899	
	Engineer I - Surface Water	EXEMPT, Annual							
	Engineer I - Traffic	EXEMPT, Annual							
56	Budget Supervisor	EXEMPT, Annual	38.84	40.40	42.01	43.69	45.44	47.26	
	City Clerk	EXEMPT, Annual	80,792	84,024	87,385	90,880	94,515	98,296	
	Parks Superintendent	EXEMPT, Annual							
57	GIS Specialist	EXEMPT, Annual	39.81	41.41	43.06	44.78	46.58	48.44	
	Network Administrator	EXEMPT, Annual	82,812	86,125	89,570	93,152	96,878	100,754	
	IT Projects Manager	EXEMPT, Annual							
58			40.81	42.44	44.14	45.90	47.74	49.65	
			84,882	88,278	91,809	95,481	99,300	103,272	
59	Engineer II - Capital Projects	EXEMPT, Annual	41.83	43.50	45.24	47.05	48.93	50.89	
	Engineer II - Development Review	EXEMPT, Annual	87,004	90,485	94,104	97,868	101,783	105,854	
	Engineer II - Surface Water	EXEMPT, Annual							
	Engineer II - Traffic	EXEMPT, Annual							
	IT Systems Analyst	EXEMPT, Annual							
	Structural Plans Examiner	EXEMPT, Annual							
60	Central Services Manager	EXEMPT, Annual	42.87	44.59	46.37	48.23	50.16	52.16	
	Community Services Manager	EXEMPT, Annual	89,179	92,747	96,457	100,315	104,327	108,501	
	Permit Services Manager	EXEMPT, Annual							
	Planning Manager	EXEMPT, Annual							
	Recreation Superintendent	EXEMPT, Annual							
61			43.95	45.70	47.53	49.43	51.41	53.47	
			91,409	95,065	98,868	102,823	106,936	111,213	
62			45.05	46.85	48.72	50.67	52.70	54.80	
			93,694	97,442	101,340	105,393	109,609	113,993	
63	Building Official	EXEMPT, Annual	46.17	48.02	49.94	51.94	54.01	56.17	
	City Traffic Engineer	EXEMPT, Annual	96,037	99,878	103,873	108,028	112,349	116,843	
	Economic Development Program Manager	EXEMPT, Annual							
	Intergovernmental Program Manager	EXEMPT, Annual							
	SW Utility & Environmental Svcs Manager	EXEMPT, Annual							
64	Finance Manager	EXEMPT, Annual	47.33	49.22	51.19	53.24	55.36	57.58	
			98,438	102,375	106,470	110,729	115,158	119,764	
65	Assistant City Attorney	EXEMPT, Annual	48.51	50.45	52.47	54.57	56.75	59.02	
	Engineering Manager	EXEMPT, Annual	100,898	104,934	109,132	113,497	118,037	122,758	
	Transportation Services Manager	EXEMPT, Annual							

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps

June '15 cpi-U 251.622
 June '16 cpi-U 256.098
 % Change 1.78%
 90% of % Change: 1.60%

Mkt Adj: 1.60%
 Effective: January 1, 2017

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Range	Title	FLSA Status	Min						Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	
66	Information Technology Manager	EXEMPT, Annual	49.72 103,421	51.71 107,558	53.78 111,860	55.93 116,335	58.17 120,988	60.49 125,827	
67	Utility & Operations Manager	EXEMPT, Annual	50.96 106,006	53.00 110,247	55.12 114,657	57.33 119,243	59.62 124,013	62.01 128,973	
68			52.24 108,657	54.33 113,003	56.50 117,523	58.76 122,224	61.11 127,113	63.56 132,197	
69	City Engineer	EXEMPT, Annual	53.54 111,373	55.69 115,828	57.91 120,461	60.23 125,280	62.64 130,291	65.15 135,502	
70			54.88 114,157	57.08 118,724	59.36 123,473	61.74 128,412	64.21 133,548	66.77 138,890	
71			56.26 117,011	58.51 121,692	60.85 126,559	63.28 131,622	65.81 136,887	68.44 142,362	
72			57.66 119,937	59.97 124,734	62.37 129,723	64.86 134,912	67.46 140,309	70.15 145,921	
73	Human Resource Director	EXEMPT, Annual	59.10 122,935	61.47 127,852	63.93 132,967	66.48 138,285	69.14 143,817	71.91 149,569	
74			60.58 126,008	63.00 131,049	65.52 136,291	68.15 141,742	70.87 147,412	73.71 153,309	
75	Administrative Services Director Parks, Rec & Cultural Svcs Director Planning & Community Development Director Public Works Director	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	62.10 129,159	64.58 134,325	67.16 139,698	69.85 145,286	72.64 151,097	75.55 157,141	
76	Assistant City Manager City Attorney	EXEMPT, Annual EXEMPT, Annual	63.65 132,388	66.19 137,683	68.84 143,190	71.60 148,918	74.46 154,875	77.44 161,070	

2017 Extra Help Pay Table - Non-Exempt Positions							
Range	Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
A	Day Camp Leader Special Events Attendant	9.76	10.00	10.25	10.51	10.77	11.04
B	Building Monitor Indoor Playground Attendant Sr. Day Camp Leader Swim Instructor	10.20	10.45	10.71	10.98	11.25	11.54
C	Special Events Assistant Special Events Monitor	10.66	10.92	11.19	11.47	11.76	12.06
D		11.14	11.41	11.69	11.99	12.29	12.60
E	Lifeguard/Swim Instructor Undergraduate Intern Teen Program Leader	11.64	11.92	12.22	12.53	12.84	13.17
F		12.16	12.46	12.77	13.09	13.42	13.76
G	CIT Camp Director Front Desk Attendant Janitor Park Laborer Specialized Recreation Specialist	12.71	13.02	13.34	13.68	14.02	14.38
H	Afterschool Program Site Director	13.28	13.61	13.94	14.30	14.65	15.03
I	Camp Excel Specialist Day Camp Site Director Event Manager	13.88	14.22	14.57	14.94	15.31	15.71
J		14.50	14.86	15.23	15.61	16.00	16.42
K		15.15	15.53	15.92	16.31	16.72	17.16
L	Engineering Support Senior Lifeguard	15.83	16.23	16.64	17.04	17.47	17.93
M		16.54	16.96	17.39	17.81	18.26	18.74
N		17.28	17.72	18.17	18.61	19.08	19.58
O	Finance Assistant	18.06	18.52	18.99	19.45	19.94	20.46
P	Computer Support GIS Support	18.87	19.35	19.84	20.33	20.84	21.38
Q		19.72	20.22	20.73	21.24	21.78	22.34
R	PW Flagger / Street Maintenance	20.61	21.13	21.66	22.20	22.76	23.35
S	Facilities Maintenance	21.54	22.08	22.63	23.20	23.78	24.40
T	Public Disclosure Specialist	22.51	23.07	23.65	24.24	24.85	25.50
U		23.52	24.11	24.71	25.33	25.97	26.65
V		24.58	25.19	25.82	26.47	27.14	27.85
W	Public Art Coordinator	25.69	26.32	26.98	27.66	28.36	29.10
X		26.85	27.50	28.19	28.90	29.64	30.41
Y		28.06	28.74	29.46	30.20	30.97	31.78
Z	Videographer	29.32	30.03	30.79	31.56	32.36	33.21
ZA	Expert Professional Inspector Instructor	9.76	A wide range for hiring expert professionals, inspectors and instructors at the prevailing rate.				35.00
<p>Table Structure: Range A Step 1 (A1) is increased annually by the same cost of living adjustment (COLA) for regular employees provided that COLA does not exceed 90% of CPI and the resulting rate is not less than the Washington State Minimum wage. Otherwise, the City Manager will make a recommendation considering the totality of the circumstances. Ranges and steps are mathematically derived from A1, 4.5% apart vertically and 2.5% apart horizontally except for range ZA.</p> <p>Approval of Position Placement within the Table: Human Resources recommends and the City Manager approves placement of a position within the pay table.</p> <p>Approval of the Table Rates: The City Manager recommends and the City Council approves the table when adopting the budget. A rate in excess of range ZA Step 6 requires City Council approval.</p> <p>Implementation: An employee that works in a job classification that provides year-round service and who has not had a break in service and whose pay prior to implementation 5/10/2015 exceeds step 6, shall be Y-Rated. A break in service is defined as terminating employment or not working any hours for four consecutive pay periods.</p>							

2017 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
City Council	Mayor	1	0.00
City Council	Deputy Mayor	1	0.00
City Council	Councilmember	5	0.00
	<i>Department Total</i>	7	0.00
City Manager	City Manager	1	1.00
City Manager	Assistant City Manager	1	1.00
City Manager	City Clerk	1	1.00
City Manager	Economic Development Program Manager	1	1.00
City Manager	Intergovernmental Programs Manager	1	1.00
City Manager	Communications Program Coordinator	1	1.00
City Manager	CMO Management Analyst	1	1.00
City Manager	Executive Asst. to the City Manager	1	1.00
City Manager	Deputy City Clerk	1	1.00
City Manager	Administrative Assistant III	1	1.00
City Manager	Records Coordinator	1	1.00
City Manager	Communication Specialist	1	1.00
City Manager	Administrative Assistant II	1	1.00
	<i>Department Total</i>	13	13.00
Community Services	Community Services Manager	1	1.00
Community Services	Grants Coordinator*	0	0.18
Community Services	Neighborhoods Coordinator	1	1.00
Community Services	Community Diversity Coordinator	1	0.50
Community Services	Administrative Assistant II	2	2.00
Community Services	Emergency Management Coordinator	1	1.00
Community Services	Customer Response Team (CRT) Supervisor	1	1.00
Community Services	CRT Representative	2	2.00
	<i>Department Total</i>	9	8.68
City Attorney	City Attorney	1	1.00
City Attorney	Assistant City Attorney	1	1.00
City Attorney	Legal Assistant	1	1.00
	<i>Department Total</i>	3	3.00
Administrative Services	Administrative Services Director	1	1.00
Administrative Services	Finance Manager	1	1.00
Administrative Services	Central Services Manager	1	1.00
Administrative Services	Information Technology Manager	1	1.00
Administrative Services	Administrative Assistant III	1	1.00
Administrative Services	Administrative Assistant II	1	1.00
Administrative Services	Grants Coordinator	1	0.82
Administrative Services	Budget Supervisor	1	1.00
Administrative Services	Budget Analyst	1	1.00

2017 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Administrative Services	Management Analyst	1	1.00
Administrative Services	Staff Accountant	1	1.00
Administrative Services	Payroll Officer	1	1.00
Administrative Services	Purchasing Coordinator	1	1.00
Administrative Services	Senior Finance Technician	1	1.00
Administrative Services	Finance Technician	1	0.63
Administrative Services	Facilities Maint. Worker II	2	2.00
Administrative Services	GIS Specialist	1	1.00
Administrative Services	Web Developer	1	1.00
Administrative Services	Network Administrator	1	1.00
Administrative Services	IT Systems Analyst	1	1.00
Administrative Services	IT Specialist	1	1.00
Administrative Services	IT Project Manager***	1	1.00
	<i>Department Total</i>	23.00	22.45
	<i>***3-Year term limited IT Project Manager Starting in 2016</i>		
Human Resources	Human Resource Director	1	1.00
Human Resources	Senior Human Resources Analyst	1	1.00
Human Resources	Administrative Assistant III	1	1.00
	<i>Department Total</i>	3	3.00
Parks & Recreation	Parks Director	1	1.00
Parks & Recreation	Recreation Superintendent	1	1.00
Parks & Recreation	PRCS Supervisor - Recreation	2	1.83
Parks & Recreation	PRCS Supervisor 2 - Recreation	1	1.00
Parks & Recreation	PRCS Supervisor 2 - Aquatics	1	1.00
Parks & Recreation	Administrative Assistant I	2	1.50
Parks & Recreation	Administrative Assistant II	2	2.00
Parks & Recreation	Administrative Assistant III	1	1.00
Parks & Recreation	Special Events Coordinator	1	1.00
Parks & Recreation	Recreation Specialist II	5	4.40
Parks & Recreation	Recreation Specialist III - Aquatics	1	1.00
Parks & Recreation	PRCS Rental & System Coordinator	1	1.00
Parks & Recreation	Parks Superintendent	1	1.00
Parks & Recreation	Senior Parks Maintenance Worker	1	1.00
Parks & Recreation	Parks Maintenance Worker I	2	2.00
Parks & Recreation	Parks Maintenance Worker II	5	5.00
Parks & Recreation	Parks and Recreation Project Coordinator	1	1.00
Parks & Recreation	Senior Lifeguard	4	3.08
	<i>Department Total</i>	33	30.80
Planning & Community Development	Planning & Community Development Director	1	1.00
Planning & Community Development	Planning Manager	1	1.00
Planning & Community Development	Management Analyst	1	1.00
Planning & Community Development	Permit Services Manager	1	1.00

2016 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Planning & Community Development	Senior Planner	2	2.00
Planning & Community Development	Building Official	1	1.00
Planning & Community Development	Associate Planner	3	3.00
Planning & Community Development	Assistant Planner	1	1.00
Planning & Community Development	Plans Examiner II	1	1.00
Planning & Community Development	Plans Examiner III	1	1.00
Planning & Community Development	Structural Review Plans Examiner	1	1.00
Planning & Community Development	Combination Inspector	2	2.00
Planning & Community Development	Code Enforcement Officer	1	1.00
Planning & Community Development	Technical Assistant	3	3.00
Planning & Community Development	Administrative Assistant II	1	1.00
Planning & Community Development	Administrative Assistant III	1	1.00
	<i>Department Total</i>	22	22.00
Public Works	Public Works Director	1	1.00
Public Works	City Engineer	1	1.00
Public Works	Senior Management Analyst	1	1.00
Public Works	Engineering Manager	1	1.00
Public Works	Transportation Services Manager	1	1.00
Public Works	Engineer II - Capital Projects	7	7.00
Public Works	Engineer II: Surface Water	1	1.00
Public Works	Construction and Inspection Supervisor	1	1.00
Public Works	Development Review Engineer I	1	1.00
Public Works	Development Review Engineer II	2	2.00
Public Works	Senior Planner	2	2.00
Public Works	Utility and Operations Manager	1	1.00
Public Works	PW Maintenance Superintendent	1	1.00
Public Works	Senior PW Maintenance Worker	1	1.00
Public Works	PW Maintenance Worker II	7	7.00
Public Works	Surface Water & Env. Svcs. Manager	1	1.00
Public Works	Surface Water Quality Specialist	1	1.00
Public Works	Administrative Assistant II	3	2.50
Public Works	Administrative Assistant III	1	1.00
Public Works	Engineering Technician	4	4.00
Public Works	Transportation Specialist	1	1.00
Public Works	City Traffic Engineer	1	1.00
Public Works	Engineer II: Traffic	1	1.00
Public Works	Environmental Services Analyst	1	1.00
Public Works	Environmental Program Specialist	1	1.00
Public Works	Utility Operations Specialist	1	1.00
Public Works	Construction Inspector	2	2.00
	<i>Department Total</i>	47	46.50
	Total City Personnel	160	149.43

City of Shoreline Fee Schedules

3.01.010 Planning and Community Development

Type of Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
A. BUILDING		
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code.		
1. \$0 - \$8,000 <u>\$10,000.00</u>	1-hour minimum (\$161.25 per hour)	<u>\$187.00</u>
2. \$8,001-\$10,000.01 - \$25,000	\$75 for the first \$2,000.00 + \$14 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00 (1 hour minimum)	\$75 for the first \$2,000.00 + \$14 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00
3. \$25,000.01 - \$50,000.00	\$397 for the first \$25,000.00 + \$11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.	\$397 for the first \$25,000.00 + \$11 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
4. \$50,000.01 - \$100,000.00	\$672 for the first \$50,000.00 + \$9 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.	\$672 for the first \$50,000.00 + \$9 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
5. \$100,000.01 - \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
6. \$500,000.01 - \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
7. \$1,000,000.01 +	\$6,422 for the first \$1,000,000.00 + \$3.15 for each additional \$1,000.00, or fraction thereof.	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 5 Hour Minimum \$806.25	Hourly rate, <u>12</u> Hour Minimum <u>\$2,244.00</u>
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 3 Hour Minimum \$483.75	Hourly rate, <u>4</u> Hour Minimum <u>\$748.00</u>
11. Floodplain Permit	Hourly rate, 1-hour minimum \$161.25	<u>\$200.00</u>
12. Floodplain Variance	Hourly rate, 3 Hour Minimum \$483.75	<u>\$561.00</u>
13. Demolition, Commercial	Hourly rate, 3 Hour Minimum \$483.75	\$1,600.00
14. Demolition, Residential	Hourly rate, 1-hour minimum \$161.25	\$600.00
15 <u>Zoning Review</u>		Hourly rate, 1-hour minimum <u>\$187.00</u>
16 <u>Temporary Certificate of Occupancy (TCO)- Single-Family</u>		<u>\$187.00</u>
17 <u>Temporary Certificate of Occupancy (TCO)- Other</u>		<u>\$561.00</u>
B. ELECTRICAL		
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION		
1. Automatic Fire Alarm System:		
a. Existing System		
New or relocated devices up to 5	Hourly rate, 1-hour minimum \$161.25	\$187.00
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum \$483.75	\$561.00
Each additional new or relocated device over 12	\$6.50 per device	\$6.50 per device
b. New System		
	Hourly rate, 4-hour minimum \$645	\$748.00
c. Each additional new or relocated device over 30		
	\$6.50 per device	\$6.50 per device
2. Fire Extinguishing Systems:		
a. Commercial Cooking Hoods		
1 to 12 flow points	Hourly rate, 3-hour minimum \$483.75	\$561.00
More than 12	Hourly rate, 4-hour minimum \$645	\$748.00
Other Fixed System Locations	Hourly rate, 4-hour minimum \$645	\$748.00
3 Fire Pumps:		

City of Shoreline Fee Schedules

Type of Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
a. Commercial Systems	Hourly rate, 4-hour minimum \$645	\$748.00
4. Commercial Flammable/Combustible Liquids:		
a. Aboveground Tank Installations		
First tank	Hourly rate, 2-hour minimum \$322.50	\$374.00
Additional	Hourly rate, 1-hour minimum \$161.25	\$187.00
b. Underground Tank Installations		
First tank	Hourly rate, 2-hour minimum \$322.50	\$374.00
Additional	Hourly rate, 1-hour minimum \$161.25	\$187.00
c. Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum \$322.50	\$374.00
d. Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum \$483.75	\$561.00
e. Underground Tank Removal		
First tank	Hourly rate, 2-hour minimum \$322.50	\$374.00
Additional Tank	Hourly rate, 0.5 Hours \$80.63 per additional tank	\$94.00 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing)		
a. Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum \$322.50	\$374.00
6. High-Piled Storage:		
a. Class I – IV Commodities:		
501 – 2,500 square feet	Hourly rate, 2-hour minimum \$322.50	\$374.00
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum \$483.75	\$561.00
Over 12,000 square feet	Hourly rate, 4-hour minimum \$645	\$748.00
b. High Hazard Commodities:		
501 – 2,500 square feet	Hourly rate, 3-hour minimum \$483.75	\$561.00
Over 2,501 square feet	Hourly rate, 5-hour minimum \$806.25	\$935.00
7. Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum \$483.75	\$561.00
8. Industrial Ovens:		
Class A or B Furnaces	Hourly rate, 2-hour minimum \$322.50	\$374.00
Class C or D Furnaces	Hourly rate, 4-hour minimum \$645	\$748.00
9. LPG (Propane) Tanks:		
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum \$322.50	\$374.00
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum \$483.75	\$561.00
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum \$161.25	\$187.00
Spray Booth	Hourly rate, 4-hour minimum \$645	\$748.00
10. Sprinkler Systems (each riser):		
a. New Systems	Hourly rate, 5-hour minimum \$806.25, plus \$3.00 per head	\$935.00, plus \$3.00 per head
b. Existing Systems		
1 – 10 heads	Hourly rate, 3-hour minimum \$483.75	\$561.00
11 – 20 heads	Hourly rate, 4-hour minimum \$645	\$748.00
More than 20 heads	Hourly rate, 5-hour minimum \$806.25, plus \$3.00 per head	\$935.00, plus \$3.00 per head
c. Residential (R-3) 13-D System		
1 – 30 heads	Hourly rate, 3-hour minimum \$483.75	\$561.00
More than 30 heads	Hourly rate, 3-hour minimum \$483.75, plus \$3.00 per head	\$561.00, plus \$3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	Hourly rate, 1-hour minimum \$161.25	\$187.00
11. Standpipe Systems	Hourly rate, 4-hour minimum \$645	\$748.00
12. Emergency Power Supply Systems:		
10 kW - 50 kW	Hourly rate, 3-hour minimum \$483.75	\$561.00
> 50 kW	Hourly rate, 5-hour minimum \$806.25	\$935.00
13. Temporary Tents and Canopies	Hourly rate, 1-hour minimum \$161.25	\$187.00

City of Shoreline Fee Schedules

Type of Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
14 <u>Fire Review -Single-Family</u>		<u>\$94.00</u>
15 <u>Fire Review -Other</u>		<u>Hourly rate, 1-hour minimum \$187.00</u>
16 <u>Fire Review -Subdivision</u>		<u>Hourly rate, 1-hour minimum \$187.00</u>
D. MECHANICAL		
1. Residential Mechanical System	Hourly rate, 1-hour minimum (\$161.25) (including 4 pieces of equipment), \$11.50 per piece of equipment over 4	\$187.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
2. Commercial Mechanical System	Hourly rate, 3-hour minimum (\$483.75) (including 4 pieces of equipment), \$11.50 per piece of equipment over 4	\$500.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
3. <u>All Other Mechanical Plan Review (Residential and Commercial)</u>	Hourly rate, 1-hour minimum \$161.25	Hourly rate, 1-hour minimum \$187.00
E. PLUMBING		
1. Plumbing System	Hourly rate, 1-hour minimum (\$161.25) (including 4 fixtures), \$11.50 per fixture over 4	\$187.00 (including 4 fixtures), \$12.00 per fixture over 4
2. Gas Piping System standalone permit	Hourly rate, 1-hour minimum (\$161.25) (including 4 outlets), \$11.50 per outlet over 4	\$187.00 (including 4 outlets), \$12.00 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	\$11.50 per outlet (when included in outlet count)	\$12.00 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	Hourly rate, 1-hour minimum (\$161.25) (including 4 devices), \$11.50 per devices over 4	\$187.00 (including 4 devices), \$12.00 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	\$11.50 per device (when included in fixture count)	\$12.00 per device (when included in fixture count)
6 <u>All Other Plumbing Plan Review (Residential and Commercial)</u>		<u>Hourly rate, 1-hour minimum \$187.00</u>
F. ENVIRONMENTAL REVIEW		
Environmental Checklist (SEPA):		
1. Single-Family <u>SEPA Checklist</u>	Hourly rate, 10-hour minimum \$1,612.50	\$3,000.00
2. Multifamily/Commercial <u>SEPA Checklist</u>	Hourly rate, 15-hour minimum \$2,418.75	\$4,500.00
3. Environmental Impact Statement Review	Hourly rate, 35-hour minimum \$5,643.75	\$7,800.00
G. LAND USE		
1. Accessory Dwelling Unit	Hourly rate, 1-hour minimum \$161.25	\$800.00
2. Administrative Design Review	Hourly rate, 1-hour minimum \$161.25	\$1,500.00
3. Adult Family Home	Hourly rate, 2-1/2-hour minimum \$403.13	\$450.00
4. Comprehensive Plan Amendment – Site Specific (<u>Note: may be combined with Rezone public hearing.</u>)	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$16,500.00, plus public hearing (\$3,500.00)
5. Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum \$4,837.50	\$7,000.00
6. <u>Critical Areas Reasonable Use Permit (CARUP)</u>	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	13,500.00, plus public hearing (\$3500.00)
7. <u>Critical Areas Special Use Permit (CASUP)</u>	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	13,500.00, plus public hearing (\$3500.00)
8. Historic Landmark Review	Hourly rate, 1-hour minimum \$161.25	\$380.00
9. <u>Bed and Breakfast, Boarding House</u>	Hourly rate, 1-hour minimum \$161.25	
10. Interpretation of Development Code	Hourly rate, 1-hour minimum \$161.25	\$700.00
11. Master <u>Development</u> Plan	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$25,000.00, plus public hearing (\$3,500.00)
12 <u>Changes to a Master Development Plan</u>		\$12,500.00, plus public hearing (\$3,500)
13 Planned Action Determination	Hourly rate, 1-hour minimum \$161.25	\$320.00
14 Rezone	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$16,200.00, plus public hearing (\$3,500.00)
15 SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$14,600.00, plus public hearing (\$3,500.00)
16 <u>Sign Permit - Building Mounted, Awning, Driveway Signs</u>	Hourly rate, 2-hour minimum \$322.50	<u>\$400.00</u>
17 <u>Sign Permit - Monument/Pole Signs</u>		<u>\$800.00</u>

City of Shoreline Fee Schedules

Type of Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
18 Special Use Permit	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$14,600.00, plus public hearing (\$3,500.00)
19 Street Vacation	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	\$10,300.00, plus public hearing (\$3,500.00)
20 Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum \$322.50	\$1,500.00
21 <u>Deviation from Variance</u> —Engineering Standards	Hourly rate, 3-hour minimum \$483.75	Hourly rate, <u>8-hour minimum \$1,496.00</u>
22 Variances - Zoning	Hourly rate, 30-hour minimum \$4,837.50	\$8,500.00
23 <u>Transitional Encampment</u>		<u>\$0.00</u>
H. CRITICAL AREAS FEES		
1. Critical Area Field Signs	\$6.50 per sign	\$6.50 per sign
2 <u>Critical Areas Review</u>		<u>Hourly rate, 2-hour minimum \$374.00</u>
3 <u>Critical Areas Monitoring Inspections (Review of three reports and three inspections.)</u>		<u>\$1,800.00</u>
4 Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	13,500.00, plus public hearing (\$3,500.00)
5 Critical Areas Special Use Permit (CASUP)	Hourly rate, 60-hour minimum (\$9,675), plus public hearing (\$2,476.75)	13,500.00, plus public hearing (\$3,500.00)
I. MISCELLANEOUS FEES		
1 Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee	Twice the Applicable Permit Fee
2 Expedited Review – Building or Site Development Permits	Twice the applicable plan review fee(s)	Twice the applicable plan review fee(s)
3 All Other Fees Per Hour	Hourly rate, 1-hour minimum \$161.25	Hourly rate, 1-hour minimum \$187.00
4 Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum (\$483.75) for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program	\$350.00 for processing land use permits, plus current King County Assessors fee for administering the Multiple Family Tax Exemption program
5 Extension of the Conditional Certificate for the Multiple Family Tax Exemption	\$161.25	\$187.00
6 Pre-application Meeting	Mandatory pre-application meeting \$483.75 Optional pre-application meeting \$161.25	Mandatory pre-application meeting \$440.00; Optional pre-application meeting \$187.00
7 <u>Transportation Impact Analysis (TIA) Review (less than 20 trips)</u>		<u>\$200.00</u>
8 <u>Transportation Impact Analysis (TIA) Review (greater than 20 trips)</u>		<u>\$1,100.00</u>
9 <u>Transportation Impact Analysis (TIA) Review - additional review per hour</u>		<u>\$187.00</u>
J. RIGHT-OF-WAY		
1 <u>Right-of-Way Utility Blanket Permits</u>		<u>\$187.00</u>
2 Right-of-Way Use	Hourly rate, 1-hour minimum \$161.25	Hourly rate, <u>3-hour minimum \$561.00</u>
3 Right-of-Way Site	Hourly rate, 2-hour minimum \$322.50	Hourly rate, <u>4-hour minimum \$748.00</u>
4 <u>Right-of-Way Special Events</u>		<u>\$935.00</u>
K. SHORELINE SUBSTANTIAL DEVELOPMENT		
1. Shoreline Conditional Permit Use	Hourly rate, 30-hour minimum \$4,837.50	\$7,200.00
2. Shoreline Exemption	Hourly rate, 2-hour minimum \$322.50	\$470.00
3. Shoreline Variance	Hourly rate, 30-hour minimum (\$4,837.50), plus public hearing if required (\$2,476.75)	\$10,000.00, plus public hearing if required (\$3,500.00)
Substantial Development Permit (based on valuation):		
1. up to \$10,000	Hourly rate, 15-hour minimum \$2,418.75	\$2,500.00
2. \$10,000 to \$500,000	Hourly rate, 34-hour minimum \$5,482.50	\$6,000.00
3. over \$500,000	Hourly rate, 60-hour minimum \$9,675	\$10,000.00
L. SITE DEVELOPMENT		
1 <u>Clearing and/or Grading Permit</u>		Hourly rate, <u>3-hour minimum \$561.00</u>
2 Subdivision Construction	Hourly rate, 12-hour minimum \$1,935	Hourly rate, <u>10-hour minimum \$1,870.00</u>

**City of Shoreline
Fee Schedules**

Type of Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
<u>Clearing and Grading Inspection - Sum of Cut and Fill Yardage:</u>		
4 <u>50-500 CY without drainage conveyance</u>		<u>\$187.00</u>
5 <u>50-500 CY with drainage conveyance</u>		<u>\$400.00</u>
6 <u>501-5,000 CY</u>		<u>\$800.00</u>
7 <u>5001-15,000 CY</u>		<u>\$1,600.00</u>
8 <u>More than 15,000 CY</u>		<u>\$4,200.00</u>
Grading	Hourly rate, 3-hour minimum \$483.75	
Clearing	Hourly rate, 3-hour minimum \$483.75	
10 Tree Removal	Hourly rate, 1-hour minimum \$161.25	\$187.00
10 Landscaping	Hourly rate, 3-hour minimum \$483.75	Hourly rate, 3-hour minimum \$561.00
11 Parking Lot	Hourly rate, 3-hour minimum \$483.75	Hourly rate, 3-hour minimum \$561.00
M. SUBDIVISIONS		
1. Binding Site Plan	Hourly rate, 6-hour minimum \$967.50	\$5,700.00
2. Lot Line Adjustment	Hourly rate, 3-hour minimum \$483.75	\$1,500.00
3. Preliminary Short Subdivision	Hourly rate, 30-hour minimum (\$4,837.50) for two-lot short subdivision plus 3-hour minimum (\$483.75) for each additional lot	\$6,500.00 for two-lot short subdivision, plus (\$500.00) for each additional lot
4. Final Short Subdivision	Hourly rate, 8-hour minimum \$1,290	\$1,900.00
5. Preliminary Subdivision	Hourly rate, 39-hour minimum (\$6,288.75) for five-lot subdivision plus 3-hour minimum (\$483.75) for each additional lot, plus public hearing (\$2,476.75)	\$15,000.00 for ten-lot subdivision, plus (\$700.00) for each additional lot, and public hearing (\$3,500.00)
6. Final Subdivision	Hourly rate, 30-hour minimum \$4,837.50	\$7,300.00
7. Changes to Preliminary Short or Formal Subdivision	Hourly rate, 12-hour minimum \$1,935	\$3,700.00
N. SUPPLEMENTAL FEES		
1. Supplemental building permit fees	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at \$161.25 per hour, minimum of one hour.	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at \$187.00 per hour, minimum of one hour.
2. Reinspection fees	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at \$161.25 per hour, minimum one hour.	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at \$187.00 per hour, minimum one hour.
<u>3 Investigation inspection</u>		<u>\$250.00</u>
O. FEE REFUNDS		
<p>The city manager or designee may authorize the refunding of:</p> <ol style="list-style-type: none"> One hundred percent of any fee erroneously paid or collected. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment. 		
P. FEE WAIVER		
<p><u>1 The City Manager or designee may authorize the waiver of the double fee for work commenced without a permit for property owners not responsible for initiating the work without a permit. Any fee waiver request must be submitted in writing by the current property owner prior to permit issuance and detail the unpermitted work related to the dates of property ownership.</u></p>		

**City of Shoreline
Fee Schedules**

3.01.015 Transportation Impact Fees

ITE Code	Land Use Category/Description	2016 Fee Schedule		2017 Fee Schedule	
		Impact Fee Per Unit @		Impact Fee Per Unit @	
		\$6,804.62 per Trip		\$7,224.12 per Trip	
A. Rate Table					
90	Park-and-ride lot w/ bus svc	3,164.15	per parking space	3,359.22	per parking space
110	Light industrial	8.64	per square foot	9.18	per square foot
140	Manufacturing	6.51	per square foot	6.91	per square foot
151	Mini-warehouse	2.32	per square foot	2.47	per square foot
210	Single family house (includes townhouse and duplex)	6,185.39	per dwelling unit	6,566.72	per dwelling unit
220	Apartment (includes accessory dwelling unit)	4,007.92	per dwelling unit	4,255.01	per dwelling unit
230	Condominium	4,069.16	per dwelling unit	4,320.02	per dwelling unit
240	Mobile home park	2,890.60	per dwelling unit	3,068.80	per dwelling unit
251	Senior housing	1,322.81	per dwelling unit	1,404.36	per dwelling unit
254	Assisted Living	606.28	per bed	643.66	per bed
255	Continuing care retirement	1,973.34	per dwelling unit	2,094.99	per dwelling unit
310	Hotel	4,135.16	per room	4,390.09	per room
320	Motel	3,294.12	per room	3,497.19	per room
444	Movie theater	12.97	per square foot	13.76	per square foot
492	Health/fitness club	17.08	per square foot	18.13	per square foot
530	School (public or private)	5.02	per square foot	5.33	per square foot
540	Junior/community college	13.13	per square foot	13.94	per square foot
560	Church	3.38	per square foot	3.59	per square foot
565	Day care center	32.43	per square foot	34.43	per square foot
590	Library	16.39	per square foot	17.40	per square foot
610	Hospital	7.94	per square foot	8.43	per square foot
710	General office	11.95	per square foot	12.69	per square foot
720	Medical office	21.72	per square foot	23.06	per square foot
731	State motor vehicles dept	104.67	per square foot	111.12	per square foot
732	United States post office	24.98	per square foot	26.51	per square foot
820	General retail and personal services (includes shopping center)	9.04	per square foot	9.60	per square foot
841	Car sales	16.63	per square foot	17.66	per square foot
850	Supermarket	24.70	per square foot	26.22	per square foot
851	Convenience market-24 hr	45.90	per square foot	48.72	per square foot
854	Discount supermarket	25.19	per square foot	26.74	per square foot
880	Pharmacy/drugstore	14.54	per square foot	15.44	per square foot
912	Bank	35.39	per square foot	37.57	per square foot
932	Restaurant: sit-down	25.52	per square foot	27.09	per square foot
934	Fast food	58.72	per square foot	62.34	per square foot
937	Coffee/donut shop	74.49	per square foot	79.08	per square foot
941	Quick lube shop	26,486.97	per service bay	28,119.87	per service bay
944	Gas station	24,085.79	per pump	25,570.66	per pump
948	Automated car wash	51.48	per square foot	54.66	per square foot

B. Administrative Fees		2016 Fee Schedule	2017 Fee Schedule
1	Administrative Fee - All Applicable Projects	Hourly rate, 1- hour minimum \$161.25	Hourly rate, 1- hour minimum \$187
2	Administrative Fee - Impact fee estimate/preliminary determination	Hourly rate, 1- hour minimum \$161.25	Hourly rate, 1- hour minimum \$187
3	Administrative Fee - Independent fee calculation	Hourly rate, 1- hour minimum \$161.25	Hourly rate, 1- hour minimum \$187
4	Administrative Fee - Deferral Program	Hourly rate, 1- hour minimum \$161.25	Hourly rate, 1- hour minimum \$187

All administrative fees are nonrefundable.

Administrative fees shall not be credited against the impact fee.

Administrative fees applicable to all projects shall be paid at the time of building permit issuance.

Administrative fees for impact fee estimates or preliminary determination shall be paid at the time the request is submitted to the city.

Administrative fees for independent fee calculations shall be paid prior to issuance of the director's determination.

[Ord. 737 § 2 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 720 § 1, 2015; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 690 § 2 (Exh B), 2014]

**City of Shoreline
Fee Schedules**

3.01.020 Fire - Operational

Type of Permit Application	2016 Fee Schedule	2017 Fee Schedule
	Fee Based on \$161.25 Per Hour	
A. FIRE - OPERATIONAL		
1. Aerosol Products	Hourly rate, 1-hour minimum \$161.25	\$187.00
2. Amusement Buildings	Hourly rate, 1-hour minimum \$161.25	\$187.00
3. Carnivals and Fairs	Hourly rate, 1-hour minimum \$161.25	\$187.00
4. Combustible Dust-Producing Operations	Hourly rate, 1-hour minimum \$161.25	\$187.00
5. Combustible Fibers	Hourly rate, 1-hour minimum \$161.25	\$187.00
6. Compressed Gases	Hourly rate, 1-hour minimum \$161.25	\$187.00
7. Cryogenic Fluids	Hourly rate, 1-hour minimum \$161.25	\$187.00
8. Cutting and Welding	Hourly rate, 1-hour minimum \$161.25	\$187.00
9. Dry Cleaning (hazardous solvent)	Hourly rate, 1-hour minimum \$161.25	\$187.00
10. Flammable/Combustible Liquid Storage/Handle/Use	Hourly rate, 1-hour minimum \$161.25	\$187.00
11. Flammable/Combustible Liquid Storage/Handle/Use - (add'l specs)	Add'l fee based on site specs	Add'l fee based on site specs
12. Floor Finishing	Hourly rate, 1-hour minimum \$161.25	\$187.00
13. Garages, Repair or Servicing - 1 to 5 Bays	Hourly rate, 1-hour minimum \$161.25	\$187.00
14. Garages, Repair or Servicing - (add'l 5 Bays)	\$88.50	\$94.00
15. Hazardous Materials	Hourly rate, 3-hour minimum \$483.75	\$561.00
16. Hazardous Materials (including Battery Systems 55 gal>)	Hourly rate, 1-hour minimum \$161.25	\$187.00
17. High-Piled Storage	Hourly rate, 1-hour minimum \$161.25	\$187.00
18. Hot Work Operations	Hourly rate, 1-hour minimum \$161.25	\$187.00
19. Indoor Fueled Vehicles	Hourly rate, 1-hour minimum \$161.25	\$187.00
20. Industrial Ovens	Hourly rate, 1-hour minimum \$161.25	\$187.00
21. LP Gas-Consumer Cylinder Exchange	\$88.50	\$94.00
22. LP Gas-Retail Sale of 2.5 lb or less	\$88.50	\$94.00
23. LP Gas-Commercial Containers (Tanks)	Hourly rate, 1-hour minimum \$161.25	\$187.00
24. LP Gas-Commercial Containers, Temporary (Tanks)	Hourly rate, 1-hour minimum \$161.25	\$187.00
25. Lumber Yard	Hourly rate, 1-hour minimum \$161.25	\$187.00
26. Misc Comb Material	Hourly rate, 1-hour minimum \$161.25	\$187.00
27. Open Flames and Candles	Hourly rate, 1-hour minimum \$161.25	\$187.00
28. Open Flames and Torches	Hourly rate, 1-hour minimum \$161.25	\$187.00
29. Places of Assembly 50 to 100	\$88.50	\$94.00
30. Places of Assembly up to 500	Hourly rate, 1-hour minimum \$161.25	\$187.00
31. Places of Assembly 501>	Hourly rate, 2-hour minimum \$322.50	\$374.00
32. Places of Assembly (add'l assembly areas)	\$88.50	\$94.00
33. Places of Assembly - A-5 Outdoor	\$88.50	\$94.00
34. Places of Assembly - Outdoor Pools	\$88.50	\$94.00
35. Places of Assembly - Open Air Stadiums	Hourly rate, 1-hour minimum \$161.25	\$187.00
36. Pyrotechnic Special Effects Material	Hourly rate, 1-hour minimum \$161.25	\$187.00
37. Pyrotechnic Special Effects Material (add'l specs)	Add'l fee based on site specs	Add'l fee based on site specs
38. Refrigeration Equipment	Hourly rate, 1-hour minimum \$161.25	\$187.00
39. Scrap Tire Storage	Hourly rate, 1-hour minimum \$161.25	\$187.00
40. Spraying or Dipping	Hourly rate, 1-hour minimum \$161.25	\$187.00
41. Waste Handling	Hourly rate, 1-hour minimum \$161.25	\$187.00
42. Wood Products	Hourly rate, 1-hour minimum \$161.25	\$187.00

[Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 3 (Exh. A), 2013]

City of Shoreline Fee Schedules

3.01.100 Animal Licensing and Service Fees

Annual License	2017 Fee Schedule
A. PET - DOG OR CAT	
1. Unaltered	\$60.00
2. Altered	\$30.00
3. Juvenile pet	\$15.00
4. Discounted pet	\$15.00
5. Replacement tag	\$5.00
6. Transfer fee	\$3.00
7. License renewal late fee – received 45 to 90 days following license expiration	\$15.00
8. License renewal late fee – received 90 to 135 days following license expiration	\$20.00
9. License renewal late fee – received more than 135 days following license expiration	\$30.00
10. License renewal late fee – received more than 365 days following license expiration	\$30.00 plus license fee(s) for any year(s) that the pet was unlicensed
<i>Service Animal Dogs and Cats and K-9 Police Dogs: Service animal dogs and cats and K-9 police dogs must be licensed, but there is no charge for the license.</i>	
B. GUARD DOG	
1. Guard dog registration	\$100.00
C. ANIMAL RELATED BUSINESS	
1. Hobby kennel and hobby cattery	\$50.00
2. Guard dog trainer	\$50.00
3. Guard dog purveyor	\$250.00
D. GUARD DOG PURVEYOR	
1. If the guard dog purveyor is in possession of a valid animal shelter, kennel or pet shop license, the fee for the guard dog purveyor license shall be reduced by the amount of the animal shelter, kennel or pet shop license.	
E. FEE WAIVER	
1. The director of the animal care and control authority may waive or provide periods of amnesty for payment of outstanding licensing fees and late licensing penalty fees, in whole or in part, when to do so would further the goals of the animal care and control authority and be in the public interest. In determining whether a waiver should apply, the director of the animal care and control authority must take into consideration the total amount of the fees charged as compared with the gravity of the violation and the effect on the owner, the animal's welfare and the animal care and control authority if the fee or fees or penalties are not waived and no payment is received.	

[Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 595 § 3 (Att. B), 2011]

City of Shoreline Fee Schedules

3.01.200 Business License Fees

License	2016 Fee Schedule	2017 Fee Schedule
A. BUSINESS LICENSE FEES - GENERAL		
1. Annual business license fee	\$40.00	\$40.00 Annual
The annual business license fee may be prorated as necessary to conform to SMC 5.05.060		
2. Penalty for late renewal as described in SMC 5.05.080	\$20.00	\$20.00 Annual
B. REGULATORY LICENSE FEES		
1. Regulated massage business	\$202.50	\$206.00 Per Year
2. Massage manager	\$44.00	\$45.00 Per Year
3. Public dance	\$139.00	\$141.00 Per Dance
4. Pawnbroker	\$647.25	\$659.00 Per Year
5. Secondhand Dealer	\$62.00	\$63.00 Per Year
6. Master solicitor	\$127.00	\$129.00 Per Year
7. Solicitor	\$31.75	\$32.00 Per Year
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than \$50.00, two percent of the required fee. * For a license requiring a fee of more than \$50.00, ten percent of the required fee.		
8. Adult cabaret operator	\$647.25	\$659.00 Per Year
9. Adult cabaret manager	\$139.00	\$141.00 Per Year
10. Adult cabaret entertainer	\$139.00	\$141.00 Per Year
Late fees for renewal of the above cabaret licenses: There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date as follows:-		
Days Past Due		
7 - 30	10%	10%
31 - 60	25%	25%
61 and over	100%	100%
11. Panoram Operator	\$647.25 Per Year/plus additional \$38 fee for fingerprint background checks for each operator	\$657.75 Per Year/plus additional \$38 fee for fingerprint background checks for each operator
12. Panoram premise	\$265.75	\$270.00 Per Year
13. Panoram device	\$76.00	\$77.00 Per Year Per Device
Renewals Late fees for Adult cabaret and Panoram licenses: On renewals for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows:-		
Days Past Due		
7 - 30	10%	10%
31 - 60	25%	25%
61 and over	100%	100%
14. Duplicate Regulatory License	\$6.00	\$6.00

[Ord. 734 § 2, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 625 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

3.01.210 Hearing Examiner Fees

	2016 Fee Schedule	2017 Fee Schedule
A. HEARING EXAMINER FEES	\$484.75	\$493.00

[Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 2, 2006]

City of Shoreline Fee Schedules

3.01.220 Public Records

	2016 Fee Schedule	2017 Fee Schedule
1. Black and white photocopies or scanned copies from paper up to 11 by 17 inches - if more than five pages	\$0.15	\$0.15 Per Page
2. Black and white photocopies larger than 11 by 17 inches - City Produced	\$3.50	\$4.00 Per Page
3. Black and white photocopies larger than 11 by 17 inches - Vendor Produced	Cost charged by vendor, depending on size and process	
4. Color photocopies up to 11 by 17 inches - if more than one page	\$0.70	\$0.25 Per Page
5. CD or DVD: Convert electronic records (in native format) into PDF format – if more than 15 minutes	\$0.50 each	\$0.50 each \$46.98 per hour
6. Photographic prints and slides	Cost charged by vendor, depending on size and process	
7. GIS maps smaller than 11 by 17 inches	\$0.50	\$0.50 Per Page
8. GIS maps larger than 11 by 17 inches	\$1.70	\$1.70 Per Square Foot
9. Mylar-Sheets	\$6.40	\$0.00 Per-Sheet
10.9. Clerk Certification	\$1.10	\$1.10 Per Document
11.10. Custom GIS Mapping and Data Requests	\$90.00	\$92.00 Per Hour (1 Hour Minimum)
12.11. Other storage media	Cost incurred by City	Cost incurred by City

[Ord. 738 § 1, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 6, 2006; Ord. 435 § 7, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 3, 2001; Ord. 256 § 3, 2000]

3.01.230 Vehicle Impound Fees

	2016 Fee Schedule	2017 Fee Schedule
Individuals redeeming vehicles impounded under SMC 10.05.030 (A)(3) shall pay an administrative fee	\$161.75	\$165.00

[Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 585 § 5 (Exh. D), 2010]

City of Shoreline Fee Schedules

3.01.300 Parks, Recreation and Cultural Services

Fee	2016 Resident Rate	2016 Non-Resident Rate	2017 Resident Rate	2017 Non-Resident Rate
A. OUTDOOR RENTAL FEES				
1. Picnic Shelters – (same for all groups)				
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	\$66.00	\$84.00	\$66.00	\$84.00
b. Full Day (9:00am - Dusk)	\$96.00	\$120.00	\$96.00	\$120.00
c. Over 100 people extra fee may apply	\$50.00	\$50.00	\$50.00	\$50.00
2. Cromwell Park Amphitheater & Richmond Beach Terrace				
a. Half Day	\$66.00	\$84.00	\$66.00	\$84.00
b. Full Day	\$96.00	\$120.00	\$96.00	\$120.00
c. Plus Supervisor Fee (hourly rate; when applicable)	\$18.50	\$18.50	\$18.50	\$18.50
3. Alcohol Use				
a. Per hour, 4 hour minimum (includes shelter rental)	\$85.00	\$95.00	\$85.00	\$95.00
4. Athletic Fields (Per Hour)				
a. Lights (determined by dusk schedule; hourly rate includes \$5 Capital Improvement Fee)	\$22.00	\$22.00	\$22.00	\$22.00
b. Youth Organization Game * and/or Practice	\$6.00	\$9.00	\$6.00	\$9.00
c. Youth Organization Tournament *	\$9.00	\$12.00	\$9.00	\$12.00
d. Practice	\$16.00	\$20.00	\$16.00	\$20.00
e. Games *	\$30.00	\$36.00	\$30.00	\$36.00
f. Tournament *	\$36.00	\$43.00	\$36.00	\$43.00
g. * Additional field prep fee may be added	\$25.00	\$34.00	\$25.00	\$34.00
5. Synthetic Fields (Per Hour)				
a. Youth Organizations	\$18.00	\$26.00	\$18.00	\$26.00
b. Private Rentals	\$62.00	\$76.00	\$62.00	\$76.00
c. Discount Field Rate **	\$18.00	\$26.00	\$18.00	\$26.00
6. Tennis Courts				
a. Per hour	\$7.00	\$7.00	\$7.00	\$7.00
b. Private Lessons (no player limit; hourly rate)	\$14.00	\$14.00	\$14.00	\$14.00
c. Tournaments (per participant)	\$5.00	\$5.00	\$5.00	\$5.00
7. Park and Open Space Non-Exclusive Use Permit				
a. 1-25 people (hourly rate) out of normal park usage	\$10.00	\$10.00	\$10.00	\$10.00
a.b. 25-50 people (hourly rate)	\$10.00	\$10.00	\$10.00	\$10.00
b.c. 50-100 people	\$20.00	\$20.00	\$20.00	\$20.00
e.d. Over 100 people	Varies	Varies	Varies	Varies
8. Community Garden Plot Annual Rental Fee				
a. Standard Plot	\$40.00	N/A	\$40.00	N/A
b. Accessible Plot	\$20.00	N/A	\$20.00	N/A
**Offered during hours of low usage as established and posted by the PRCS Director				
9. Amplification Supervisor Fee				
a. Per hour; when applicable	\$18.50	\$18.50	\$18.50	\$18.50

City of Shoreline Fee Schedules

Fee	2016 Resident Rate	2016 Non-Resident Rate	2017 Resident Rate	2017 Non-Resident Rate
B. INDOOR RENTAL FEES				
	Per Hour (2 Hour Minimum)			
1. Richmond Highlands (same for all groups) Maximum Attendance 214				
a. Entire Building (including building monitor)	\$58.00	\$70.00	\$58.00	\$70.00
2. Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$12.00	\$16.00	\$12.00	\$16.00
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$20.00	\$25.00	\$20.00	\$25.00
c. Gymnastics Room	\$12.00	\$16.00	\$12.00	\$16.00
d. Dance Room	\$12.00	\$16.00	\$12.00	\$16.00
e. Gym-One Court	\$20.00	\$25.00	\$20.00	\$25.00
f. Entire Gym	\$35.00	\$45.00	\$35.00	\$45.00
g. Entire Facility	\$95.00	\$120.00	\$95.00	\$120.00
3. Spartan Recreation Center Fees for All Other Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$24.00	\$29.00	\$24.00	\$29.00
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$34.00	\$41.00	\$34.00	\$41.00
c. Gymnastics Room	\$24.00	\$29.00	\$24.00	\$29.00
d. Dance Room	\$24.00	\$29.00	\$24.00	\$29.00
e. Gym-One Court	\$34.00	\$41.00	\$34.00	\$41.00
f. Entire Gym	\$64.00	\$76.00	\$64.00	\$76.00
g. Entire Facility	\$125.00	\$145.00	\$125.00	\$145.00
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.				
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)				
4. City Hall Rental Fees				
a. City Hall Rental - Third Floor Conference Room	\$35 Per Hour	\$35 Per Hour	\$35 Per Hour	\$35 Per Hour
b. City Hall Rental - Council Chambers	\$100 Per Hour	\$100 Per Hour	\$100 Per Hour	\$100 Per Hour
c. AV Set-up Fee - Per Room	\$15.00	\$15.00	\$15.00	\$15.00
5. Other Indoor Rental Fees:				
a-1. Security Deposit (1-125 people): (refundable)	\$200.00	\$200.00	\$200.00	\$200.00
a-2. Security Deposit (126+ people): (refundable)	\$400.00	\$400.00	\$400.00	\$400.00
b. Supervision Fee (if applicable)	\$18.50/hour	\$18.50/hour	\$18.50/hour	\$18.50/hour
c. Daily Rates (shall not exceed)	\$850.00	\$950.00	\$850.00	\$950.00
d. Spartan Recreation Center Tarp Installation	\$100.00	\$100.00	\$100.00	\$100.00
C. CONCESSIONAIRE PERMIT				
1. One-time concessions or small events (under 300 people)	\$33.00	\$33.00	\$33.00	\$33.00
2. One-time Major Event (over 300 people)	\$77.00	\$77.00	\$77.00	\$77.00
3. 3 month permit	\$150.00	\$150.00	\$150.00	\$150.00
4. Annual Permit	<u>N/A</u>	<u>N/A</u>	<u>\$450.00</u>	<u>\$450.00</u>
Concession Permit fees are waived for Non-Profit Youth Organizations Concession/Admission/Sales Fees may be modified at the discretion of the PRCS Director				

**City of Shoreline
Fee Schedules**

Fee	2016 Resident Rate	2016 Non-Resident Rate	2017 Resident Rate	2017 Non-Resident Rate
D. INDOOR DROP-IN FEES				
1. Showers Only (Spartan Gym Recreation Center)	\$1.00	\$1.00	\$1.00	\$1.00
2. Youth Drop-In	\$4.00	\$4.50	N/A	N/A
a. <u>Adult</u>	<u>\$3.00</u>	<u>\$4.00</u>	<u>\$3.00</u>	<u>\$4.00</u>
b. <u>Youth</u>	<u>\$1.00</u>	<u>\$1.50</u>	<u>\$1.00</u>	<u>\$1.50</u>
c. <u>Senior/Disabled</u>	<u>\$2.00</u>	<u>\$3.00</u>	<u>\$2.00</u>	<u>\$3.00</u>
3. Youth Drop-In Ten Punch Card <u>1 Month Pass</u>	\$9.00	\$12.00	N/A	N/A
a. <u>Adult</u>	<u>N/A</u>	<u>N/A</u>	<u>\$24.00</u>	<u>\$30.00</u>
b. <u>Youth</u>	<u>N/A</u>	<u>N/A</u>	<u>\$10.00</u>	<u>\$12.00</u>
c. <u>Senior/Disabled</u>	<u>N/A</u>	<u>N/A</u>	<u>\$16.00</u>	<u>\$20.00</u>
4. Youth Drop-In Three Month Pass <u>3 Month Pass</u>	\$23.00	\$28.00	N/A	N/A
a. <u>Adult</u>	<u>N/A</u>	<u>N/A</u>	<u>\$60.00</u>	<u>\$70.00</u>
b. <u>Youth</u>	<u>N/A</u>	<u>N/A</u>	<u>\$23.00</u>	<u>\$28.00</u>
c. <u>Senior/Disabled</u>	<u>N/A</u>	<u>N/A</u>	<u>\$42.00</u>	<u>\$50.00</u>
5. Adult Drop-In	\$3.00	\$4.00	N/A	N/A
6. Adult Drop-In Ten Punch Card	\$25.00	\$35.00	<u>N/A</u>	<u>N/A</u>
7. Adult Drop-In Three Month Pass	\$60.00	\$70.00	N/A	N/A
8. Senior/Disabled Drop-In	\$2.00	\$3.00	\$2.00	\$3.00
Senior is 60+ years of age				
E. AQUATICS DROP-IN FEES				
1. Adult Drop-In	\$4.00	\$5.00	N/A	N/A
a. <u>Adult</u>	<u>\$4.00</u>	<u>\$5.00</u>	<u>\$4.00</u>	<u>\$5.00</u>
b. <u>Adult- Real Deal</u>	<u>\$1.50</u>	<u>\$2.50</u>	<u>\$1.50</u>	<u>\$2.50</u>
c. <u>Youth/Senior/Disabled</u>	<u>\$3.00</u>	<u>\$3.50</u>	<u>\$3.00</u>	<u>\$3.50</u>
d. <u>Youth/Senior/Disabled - Real Deal</u>	<u>\$1.00</u>	<u>\$1.50</u>	<u>\$1.00</u>	<u>\$1.50</u>
c. <u>Family</u>	<u>\$10.00</u>	<u>\$12.00</u>	<u>\$10.00</u>	<u>\$12.00</u>
2. Youth/Senior/Disabled	\$3.00	\$3.50	\$3.00	\$3.50
3. Family	\$10.00	\$12.00	\$10.00	\$12.00
4. Adult - Real Deal	\$1.50	\$2.50	\$1.50	\$2.50
5. Youth/Senior/Disabled - Real Deal	\$1.00	\$1.50	\$1.00	\$1.50
6. 10 Punch				
a. Adult	\$32.00	\$40.00	\$32.00	\$40.00
b. Youth/Senior/Disabled	\$24.00	\$29.00	\$24.00	\$29.00
c. Family	\$80.00	\$96.00	\$80.00	\$96.00
7-2. <u>1 Month Pass</u>				
a. Adult	\$50.00	\$60.00	\$40.00	\$48.00
b. Youth/Senior/Disabled	\$35.00	\$42.00	\$30.00	\$36.00
c. Family	\$125.00	\$150.00	\$125.00	\$150.00
8-3. <u>3 Month Pass</u>				
a. Adult	\$137.50	\$165.00	\$115.00	\$137.00
b. Youth/Senior/Disabled	\$96.00	\$115.00	\$86.00	\$103.00
c. Family	\$310.00	\$372.00	\$310.00	\$372.00
9. 6 Month				
a. Adult	\$240.00	\$288.00	\$240.00	\$288.00
b. Youth/Senior/Disabled	\$165.00	\$198.00	\$165.00	\$198.00
c. Family	\$465.00	\$558.00	\$465.00	\$558.00
10-4 <u>1 Year Pass</u>				
a. Adult	\$420.00	\$504.00	\$420.00	\$504.00
b. Youth/Senior/Disabled	\$289.00	\$346.00	\$289.00	\$346.00
c. Family	\$810.00	\$972.00	\$810.00	\$972.00

**City of Shoreline
Fee Schedules**

Fee	2016 Resident Rate	2016 Non-Resident Rate	2017 Resident Rate	2017 Non-Resident Rate
F. INDOOR / AQUATICS JOINT PASS FEES				
1. Indoor / Aquatics Joint 1 Month Pass				
a. Adult	<u>N/A</u>	<u>N/A</u>	\$50.00	\$60.00
b. Youth/Senior/Disabled	<u>N/A</u>	<u>N/A</u>	\$38.00	\$45.00
F.G. AQUATICS RENTAL FEES				
1. Rentals				
a. School Dist: Per 60 Kids/per Hour (non-agreement)	\$50.00	\$50.00	\$50.00	\$50.00
b. Rentals On-Going (non-swim team)	\$75.00	\$90.00	\$75.00	\$90.00
c. Swim Team Per/ Lane/Hr	\$11.00	\$11.00	\$11.00	\$11.00
2. Public Rentals per Hour				
a. 1-60	\$115.00	\$130.00	\$115.00	\$130.00
b. 61-150	\$150.00	\$175.00	\$150.00	\$175.00
Aquatics and General Recreation programs fees are based upon market rate.				
G.H. AQUATICS AND GENERAL RECREATION PROGRAM FEES				
Aquatics and General Recreation Program Fees are based upon the PRCS Cost Recovery/Fee Setting Framework.				
H.I. FEE IN LIEU OF STREET TREE REPLACEMENT	\$2,400.00		\$2,400.00	
I.J. FEE REFUNDS				
Whenever a fee is paid for the use of Parks, Recreation and Cultural Services Department facilities or property or for participation in a Parks, Recreation and Cultural Services Department sponsored class or program, and a refund request is made to the city, fees may be refunded according to the Parks, Recreation and Cultural Services Department's Refund Policy and Procedures.				
J.K. RECREATION SCHOLARSHIPS				
Scholarships for the fee due to the participate in a Parks, Recreation and Cultural Services Department sponsored class or program may be awarded when a request is made to the city according to the Parks, Recreation and Cultural Services Department's Recreation Scholarship Policy and Procedures.				

[Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 647 § 2, 2012; Ord. 627 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 602 § 1, 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. A), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 3, 2006; Ord. 428 § 1, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 2, 2001; Ord. 256 § 2, 2000]

City of Shoreline Fee Schedules

3.01.400 Surface Water Management Rate Table

Rate Category	Percent Impervious Surface	2016 Annual Service Charge	2017 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
A. Rate Table						
1. Residential: Single-family home		\$151.67	\$159.25	Parcel	\$9.56	\$168.81
2. Very Light	Less than or equal to 10%	\$151.67	\$159.25	Parcel	\$9.56	\$168.81
3. Light	More than 10%, less than or equal to 20%	\$352.26	\$369.87	Acre	\$22.19	\$392.07
4. Moderate	More than 20%, less than or equal to 45%	\$727.74	\$764.13	Acre	\$45.85	\$809.98
5. Moderately Heavy	More than 45%, less than or equal to 65%	\$1,411.45	\$1,482.02	Acre	\$88.92	\$1,570.94
6. Heavy	More than 65%, less than or equal to 85%	\$1,788.16	\$1,877.57	Acre	\$112.65	\$1,990.22
7. Very Heavy	More than 85%, less than or equal to 100%	\$2,342.23	\$2,459.34	Acre	\$147.56	\$2,606.90
Minimum Rate		\$151.67	\$159.25		\$9.56	\$168.81
<p>There are two types of service charges: The flat rate and the sliding rate. The flat rate service charge applies to single family homes and parcels with less than 10% impervious surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage.</p>						
B. CREDITS						
Several special rate categories will automatically be assigned to those who qualify						
1. An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.						
2. A discount for any parcel served by a City approved retention/detention (R/D) facility maintained by the owner. This discount will be eliminated beginning Jan 1, 2017.						
3. Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.						
C. RATE ADJUSTMENTS						
Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period). Property owners should file a request for a change in the rate assessed if:						
1. The property acreage is incorrect;						
2. The measured impervious surface is incorrect;						
3. The property is charged a sliding fee when the fee should be flat;						
4. The person or property qualifies for an exemption or discount; or						
5. The property is wholly or in part outside the service area.						
D. REBATE						
Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of \$2.00 per square foot not to exceed \$1,600 for any parcel.						

[Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 659 § 2, 2013; Ord. 650 § 3 (Exh. A), 2012; Ord. 642 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 7, 14, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002. Formerly 3.01.070.]

City of Shoreline Fee Schedules

3.01.800 Fee Waiver

The city manager or designee is authorized to waive use fees for right-of-way permits (SMC 3.01.010), facility use fees and concessionaire permits (SMC 3.01.030), and meeting rooms (SMC 3.01.032) as a city contribution toward events which serve the community and are consistent with adopted city programs. The city manager is authorized to designate collection points in the City Hall lobby, pool, or Spartan Recreation Center for any charitable organization without charge to be used for the donation of food or goods that will benefit Shoreline residents in need.

[Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 602 § 2, 2011; Ord. 570 § 2, 2010; Ord. 243 § 1, 2000]

3.01.810 Collection Fees (Financial)

	2016 Fee Schedule	2017 Fee Schedule
The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee	\$30.25	\$30.75

[Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 5, 14, 2006; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 1, 2001. Formerly 3.01.040.]

3.01.820 Annual Adjustments

The fee schedules in this chapter shall be automatically updated on an annual basis on January 1st of each year by the Seattle Consumer Price Index for all urban consumers (CPI-U). The adjustment shall be calculated each year and included in the city manager's proposed budget. The annual adjustment shall be based on the CPI-U average for the period that includes the last six months of the previous budget year and the first six months of the current budget year. The city manager may choose to not include annual CPI-U adjustments in the city manager's proposed budget and the city council may choose to not include annual CPI-U adjustments in the adopted budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years. The annual adjustments to the fees in this chapter shall be rounded to the nearest quarter-dollar.

[Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 451 § 15, 2006]

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 11 City Manager											
<i>Revenue Accounts</i>											
3216000 - Buss Lic-Professional/Occupnl	7,075	7,075	2,547	6,750	7,075	5,150	0	5,150	5,150	-1,925	-27.20%
3216003 - Buss Lic-WATCH Program	347	347	75	75	347	125	0	125	125	-222	-63.97%
3219000 - Concession Permits	0	0	0	0	0	0	0	0	0	0	0.00%
3219900 - Business Licensing	180,000	180,000	128,733	190,000	180,000	190,000	0	190,000	190,000	10,000	5.55%
3417522 - Franchise Reimbursements-Elect	200	200	0	0	200	200	0	200	200	0	0.00%
3458900 - Hearing Examiner Appeal Fee	1,000	1,000	2,955	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
3590004 - Buss Lic - Penalties	50	50	0	50	50	50	0	50	50	0	0.00%
3625020 - Lease Rev Highland Park Center	47,763	47,763	42,528	54,098	48,627	48,627	0	48,627	48,627	864	1.80%
3625021 - CAM Highland Park Center	7,182	7,182	5,449	7,245	7,182	7,182	0	7,182	7,182	0	0.00%
3625022 - Lease Revenue Admin Fee	2,260	2,260	1,695	2,260	2,260	2,260	0	2,260	2,260	0	0.00%
Total Revenue Accounts:	245,877	245,877	183,982	261,478	246,741	254,594	0	254,594	254,594	8,717	3.54%
Department 15 City Attorney											
<i>Revenue Accounts</i>											
3417500 - Sales of Nontaxable Merchandis	0	0	249	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	0	0	249	0	0	0	0	0	0	0	0.00%
Department 16 Administrative Services											
<i>Revenue Accounts</i>											
3371401 - SOUND TRANSIT	0	0	0	0	0	0	0	0	0	0	0.00%
3414300 - Financial/Accounting Services	1,800	1,800	900	1,800	1,800	1,800	0	1,800	1,800	0	0.00%
3457001 - Video and Audio Taping Service	1,826	1,826	0	1,826	1,826	1,826	0	1,826	1,826	0	0.00%
3625026 - Rent - NMF(Brugger's Bog)	119,086	119,086	59,543	119,086	119,086	119,086	0	119,086	119,086	0	0.00%
3691100 - Misc Revenue-Recycle Proceeds	0	0	0	1,060	0	0	0	0	0	0	0.00%
3691101 - Misc Rev_Sale of Non-Cap Asset	0	0	1,060	0	0	0	0	0	0	0	0.00%
3698100 - Misc-Cash Over/Short	0	0	0	0	0	0	0	0	0	0	0.00%
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0.00%
3699003 - Credit Card Rebate	0	0	0	0	0	0	0	0	0	0	0.00%
3699100 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0.00%
3699103 - Credit Card Rebate	5,385	5,385	7,787	10,385	5,385	10,385	0	10,385	10,385	5,000	92.85%
3699104 - Ronald Wastewater for City Wor	0	97,215	0	97,215	0	0	192,900	192,900	192,900	95,685	98.42%
3980000 - Ins Recovery Non Capital	0	0	4,632	4,632	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	128,097	225,312	73,922	236,004	128,097	133,097	192,900	325,997	325,997	100,685	44.68%
Department 17 City Wide											
<i>Revenue Accounts</i>											
3080000 - Budgeted Beging Fund Balance	4,844,476	6,137,242	0	0	1,415,634	4,229,016	1,882,257	6,111,273	6,111,273	-25,969	-0.42%
3111000 - Property Tax	10,860,481	10,860,481	5,808,561	10,908,460	10,860,481	12,531,317	0	12,531,317	12,531,317	1,670,836	15.38%
3131100 - Sales & Use Tax, Repl 3131000	7,747,700	7,747,700	4,649,589	7,857,700	7,747,700	7,969,800	0	7,969,800	7,969,800	222,100	2.86%
3136200 - Utility Tax-Storm Drainage	240,275	240,275	132,627	240,275	252,289	272,449	0	272,449	272,449	32,174	13.39%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3164300 - Private Utility, Tax-Gas	906,500	906,500	468,865	815,850	906,500	906,500	0	906,500	906,500	0	0.00%
3164500 - Private Utility, Tax-Garbage	548,880	548,880	274,359	548,880	548,880	559,360	0	559,360	559,360	10,480	1.90%
3164600 - Private Utility, Tax-Cable	1,014,240	1,014,240	661,798	1,014,240	1,014,240	1,044,700	0	1,044,700	1,044,700	30,460	3.00%
3164701 - Priv Util Tax-Tele,Cell,Pager	1,421,640	1,421,640	706,286	1,421,640	1,421,640	1,421,640	0	1,421,640	1,421,640	0	0.00%
3168100 - Gambling Tax-Punch & Pull Tabs	112,300	112,300	68,955	111,430	112,300	112,300	0	112,300	112,300	0	0.00%
3168200 - Gambling-Bingo and Raffles	0	0	54	54	0	0	0	0	0	0	0.00%
3168300 - Gambling-Amusement Games	125	125	659	125	125	125	0	125	125	0	0.00%
3168400 - Gambling-Card Games	1,475,000	1,475,000	721,575	1,470,380	1,475,000	1,475,000	0	1,475,000	1,475,000	0	0.00%
3172000 - Leasehold Excise Tax	7,200	7,200	5,897	7,200	7,200	7,200	0	7,200	7,200	0	0.00%
3219101 - Franchise Fee - Cable	888,780	888,780	433,720	888,780	888,780	915,450	0	915,450	915,450	26,670	3.00%
3219103 - Franchise Fee - Water	780,700	780,700	396,330	780,700	780,700	800,510	0	800,510	800,510	19,810	2.53%
3219104 - Franchise Fee - Sewage	859,022	859,022	642,750	859,022	859,022	884,800	0	884,800	884,800	25,778	3.00%
3360694 - Liquor Excise Tax	236,606	236,606	183,790	243,016	236,606	251,667	0	251,667	251,667	15,061	6.36%
3360695 - Liquor Board Profits	459,860	459,860	230,235	452,383	459,860	455,372	0	455,372	455,372	-4,488	-0.97%
3371000 - Interlocal Funding - General	0	0	0	0	0	0	0	0	0	0	0.00%
3371401 - SOUND TRANSIT	0	0	0	0	0	0	0	0	0	0	0.00%
3377100 - City of Seattle-Cty Light Cont	1,838,980	1,838,980	1,172,882	1,838,980	1,838,980	1,921,700	0	1,921,700	1,921,700	82,720	4.49%
3417500 - Sales of Nontaxable Merchandis	0	0	842	624	0	0	0	0	0	0	0.00%
3417520 - Franchise Reimbursements-Cable	0	0	2,343	5,000	0	0	0	0	0	0	0.00%
3575100 - Superior Court Restitution	0	0	17	0	0	0	0	0	0	0	0.00%
3599003 - Fine/Penalties-Gambling Tax	0	0	481	481	0	0	0	0	0	0	0.00%
3611100 - Investment Interest	40,000	40,000	25,421	40,000	40,000	40,000	0	40,000	40,000	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	17,012	15,000	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	29,000	29,000	17,003	29,000	29,000	29,000	0	29,000	29,000	0	0.00%
3613100 - Realized Investment Gain\Loss	0	0	164	-261	0	0	0	0	0	0	0.00%
3614000 - Local Sales Interest	1,600	1,600	3,719	2,609	1,600	1,600	0	1,600	1,600	0	0.00%
3614004 - Interfund Loan Interest	0	0	0	0	0	0	0	0	0	0	0.00%
3628002 - Vend Machine Proceeds-Non Tax	0	0	29	24	0	0	0	0	0	0	0.00%
3698100 - Misc-Cash Over/Short	0	0	572	715	0	0	0	0	0	0	0.00%
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0.00%
3699100 - Miscellaneous Revenue	2,500	2,500	103	2,500	2,500	2,500	0	2,500	2,500	0	0.00%
3699101 - Misc Rev-Recovery of NSF Fees	0	0	30	30	0	0	0	0	0	0	0.00%
3699103 - Credit Card Rebate	0	0	3,054	3,054	0	0	0	0	0	0	0.00%
3970000 - Operating Transfers In	691,313	691,313	0	691,313	0	0	500,799	500,799	500,799	-190,514	-27.55%
3970001 - Trans In GF Overhead	1,020,761	1,020,761	510,381	1,020,761	1,020,761	1,030,288	0	1,030,288	1,030,288	9,527	0.93%
3980000 - Ins Recovery Non Capital	0	0	10,000	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	36,027,939	37,320,705	17,150,103	31,269,965	31,919,798	36,862,294	2,383,056	39,245,350	39,245,350	1,924,645	5.15%
Department 18 Human Resources											
<i>Revenue Accounts</i>											
3670100 - Donate From Non Govt Sources	0	0	220	0	0	0	0	0	0	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Total Revenue Accounts:	0	0	220	0	0	0	0	0	0	0	0.00%
Department 20 Police											
<i>Revenue Accounts</i>											
3137100 - Local Criminal Justice Funding	1,403,619	1,403,619	977,908	1,416,718	1,476,779	1,476,779	0	1,476,779	1,476,779	73,160	5.21%
3311602 - Dept of Justice OCDETF	0	0	8,881	0	0	0	0	0	0	0	0.00%
3311673 - DOJ-Smart Policing FY15	0	631,380	5,240	631,380	0	0	0	0	0	-631,380	-100.00%
3312110 - US Treas. Secret Service Reimb	0	0	0	0	0	0	0	0	0	0	0.00%
3331673 - Byrne Memorial Grant-Seattle	0	10,314	10,224	20,538	0	0	0	0	0	-10,314	-100.00%
3332066 - WTSC Fed Emphasis Patrols	0	0	5,040	0	0	0	0	0	0	0	0.00%
3360621 - MVET - Violent Crime	15,260	15,260	11,168	16,350	17,047	17,047	0	17,047	17,047	1,787	11.71%
3360625 - MVET - CJ Contracted Service	98,247	98,247	69,322	94,710	98,247	99,420	0	99,420	99,420	1,173	1.19%
3360626 - Criminal Justice-Special Prgms	13,745	13,745	10,597	14,453	14,869	14,869	0	14,869	14,869	1,124	8.17%
3360641 - Marijuana Enforcement	20,000	20,000	13,159	20,000	20,000	20,000	0	20,000	20,000	0	0.00%
3360651 - DUI/Other Criminal Just Assist	10,000	10,000	6,380	10,000	10,000	10,000	0	10,000	10,000	0	0.00%
3379000 - Interlocal Government-Other	45,390	45,390	29,805	45,390	45,390	45,726	0	45,726	45,726	336	0.74%
3421001 - Fircrest Patrol	90,000	90,000	0	0	0	0	0	0	0	-90,000	-100.00%
3421100 - Police SET Unit Charges	0	0	961	961	0	0	0	0	0	0	0.00%
3421900 - DUI Car Impound Admin Fee	45,000	45,000	20,344	45,000	45,000	45,000	0	45,000	45,000	0	0.00%
3599001 - Fines/Penalties-Code Violation	4,000	4,000	8,475	7,000	4,000	4,000	0	4,000	4,000	0	0.00%
3621002 - Vehicle Rental_Kenmore Jail Va	2,348	2,348	553	2,348	2,390	2,390	0	2,390	2,390	42	1.78%
3625024 - Police Station Facility Rental	532	532	0	541	551	551	0	551	551	19	3.57%
3628003 - Merchandise Sales	500	500	0	500	500	500	0	500	500	0	0.00%
3698100 - Misc-Cash Over/Short	0	0	28	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	1,748,641	2,390,335	1,178,085	2,325,889	1,734,773	1,736,282	0	1,736,282	1,736,282	-654,053	-27.36%
Department 21 Criminal Justice											
<i>Revenue Accounts</i>											
3531000 - Traffic Infraction Refund	450,000	450,000	333	450,000	450,000	450,000	0	450,000	450,000	0	0.00%
Total Revenue Accounts:	450,000	450,000	333	450,000	450,000	450,000	0	450,000	450,000	0	0.00%
Department 24 Parks, Recreation, Cultural Sv											
<i>Revenue Accounts</i>											
3219000 - Concession Permits	600	600	1,353	900	600	900	0	900	900	300	50.00%
3360626 - Criminal Justice-Special Prgms	19,560	19,560	15,080	20,568	19,560	21,160	0	21,160	21,160	1,600	8.17%
3378400 - King Conservation District	0	0	24,515	24,515	0	0	0	0	0	0	0.00%
3473000 - YTDP-Trips_No Tax	765	765	3,779	385	765	385	0	385	385	-380	-49.67%
3473001 - YTDP-Classes_No Tax	1,400	1,400	4,748	3,816	1,400	3,816	0	3,816	3,816	2,416	172.57%
3473002 - YTDP-Trips_Taxable	19,709	19,709	0	3,108	19,709	3,108	0	3,108	3,108	-16,601	-84.23%
3473101 - Pool-Lessons	38,450	38,450	109,357	100,000	205,450	212,750	0	212,750	212,750	174,300	453.31%
3473102 - Pool-Fitness Classes_No Tax	22,850	22,850	6,720	12,000	22,850	22,000	0	22,000	22,000	-850	-3.71%
3473103 - Pool-Arthritis Program_NoTax	7,800	7,800	2,027	3,000	7,800	6,500	0	6,500	6,500	-1,300	-16.66%
3473104 - Pool-Admissions/Drop In_Taxabl	106,000	106,000	24,144	25,000	65,000	65,000	0	65,000	65,000	-41,000	-38.67%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3473105 - Activity Fee-Pool Rental_Taxab	0	0	0	0	0	0	0	0	0	0	0.00%
3473107 - Pool-Locker Fees	1,640	1,640	402	735	1,640	1,400	0	1,400	1,400	-240	-14.63%
3473109 - Prepaid Membership Pool	0	0	-784	-421	0	0	0	0	0	0	0.00%
3473111 - Pool-WaterSafetyCourse_No Tax	9,500	9,500	2,978	4,396	9,500	8,500	0	8,500	8,500	-1,000	-10.52%
3473113 - SRC-Admissions/Drop In_Taxable	0	0	25,232	41,000	40,000	40,000	0	40,000	40,000	40,000	0.00%
3473114 - YTDP-Camps_No Tax	0	0	15,500	14,600	0	14,600	0	14,600	14,600	14,600	0.00%
3473200 - Athletic Field Rental - All	0	0	0	0	0	0	0	0	0	0	0.00%
3476116 - Preschool Sports Skills_No Tax	0	0	38,146	0	0	0	0	0	0	0	0.00%
3476220 - Preschool-Sports Skills_Taxabl	25,000	25,000	0	35,000	25,000	35,000	0	35,000	35,000	10,000	40.00%
3476221 - Preschool-Arts	34,000	34,000	48,847	42,000	34,000	42,000	0	42,000	42,000	8,000	23.52%
3476222 - Preschool-Indoor Play-Taxable	17,750	17,750	11,242	17,000	17,750	17,000	0	17,000	17,000	-750	-4.22%
3476329 - Youth-Camp Shoreline_Taxable	315,651	315,651	0	330,000	315,651	357,764	0	357,764	357,764	42,113	13.34%
3476330 - Youth Camp Shoreline-No Tax	0	0	327,167	0	0	0	0	0	0	0	0.00%
3476331 - Youth Arts-No Tax	40,000	40,000	52,657	47,000	40,000	45,000	0	45,000	45,000	5,000	12.50%
3476334 - Youth Sports Skills-Taxable	0	0	2,137	608	0	0	0	0	0	0	0.00%
3476336 - Youth-Special Interest_No Tax	9,000	9,000	8,538	25,000	9,000	25,000	0	25,000	25,000	16,000	177.77%
3476337 - Youth-Skyhawk Program_Taxable	0	0	0	0	0	0	0	0	0	0	0.00%
3476339 - Youth-Sports Skills_No Tax	35,000	35,000	39,172	47,000	35,000	40,000	0	40,000	40,000	5,000	14.28%
3476340 - Youth-Health & Fitness-Taxable	0	0	0	0	0	0	0	0	0	0	0.00%
3476441 - Adult-Arts-No Tax	8,000	8,000	4,023	7,000	8,000	7,000	0	7,000	7,000	-1,000	-12.50%
3476442 - Adult-Sports Leagues	20,000	20,000	13,467	18,000	20,000	18,000	0	18,000	18,000	-2,000	-10.00%
3476444 - Adult-Special Interest	3,000	3,000	2,322	3,000	3,000	3,000	0	3,000	3,000	0	0.00%
3476445 - Adult Health & Fitness_Taxable	0	0	8,913	0	0	0	0	0	0	0	0.00%
3476446 - Adult-Health/Fitness_No Tax	68,000	68,000	49,832	68,000	68,000	68,000	0	68,000	68,000	0	0.00%
3476447 - Adult-Dog Obedience	0	0	0	0	0	0	0	0	0	0	0.00%
3476555 - Spec Rec-Trips_No Tax	12,000	12,000	612	12,000	12,000	12,000	0	12,000	12,000	0	0.00%
3476556 - Spec Rec-Event_Taxable	0	0	9,299	0	0	0	0	0	0	0	0.00%
3476558 - Spec Rec-Class_No Tax	78,000	78,000	66,218	78,000	78,000	78,000	0	78,000	78,000	0	0.00%
3476560 - Special Events (Taxable)	0	0	269	0	0	0	0	0	0	0	0.00%
3476665 - City Wide-Celebrate Shoreline	16,000	16,000	14,730	16,000	16,000	16,000	0	16,000	16,000	0	0.00%
3476666 - Celebrate Shoreline_B&O	0	0	700	0	0	0	0	0	0	0	0.00%
3476667 - Adult-Outdoor Activity, Taxabl	10,000	10,000	8,540	10,000	10,000	10,000	0	10,000	10,000	0	0.00%
3476668 - Beer Garden Proceeds-Taxable	2,000	2,000	1,749	2,000	2,000	2,000	0	2,000	2,000	0	0.00%
3476997 - Scholarship Clearing Funding	0	0	0	0	0	0	0	0	0	0	0.00%
3476998 - LFP Residential Discount	13,275	13,275	6,638	13,275	13,624	13,624	0	13,624	13,624	349	2.62%
3476999 - Shoreline Scholarship Clearing	-45,500	-45,500	-45,916	-45,500	-45,500	-45,500	0	-45,500	-45,500	0	0.00%
3621001 - Vehicle Rental_Short Trm_Kruck	197	197	197	197	200	200	0	200	200	3	1.52%
3624001 - Indoor Parks Facilities Rental	72,000	72,000	75,616	80,000	72,000	80,000	0	80,000	80,000	8,000	11.11%
3624002 - Picnic Shelter Rental	25,000	25,000	35,520	30,000	25,000	30,000	0	30,000	30,000	5,000	20.00%
3624003 - Spartan Gym Rental	0	0	0	0	0	0	0	0	0	0	0.00%
3624004 - Booth Rental	4,700	4,700	0	4,700	4,700	4,700	0	4,700	4,700	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3624005 - City Hall Rentals	6,000	6,000	4,268	5,000	6,000	0	0	0	0	-6,000	-100.00%
3624006 - Pool-Rental_Taxable	56,000	56,000	16,227	25,000	56,000	56,000	0	56,000	56,000	0	0.00%
3624007 - Pool-Rental_No Tax	0	0	5,231	3,131	0	0	0	0	0	0	0.00%
3624008 - Tennis Court Rental	0	0	1,988	1,900	0	2,000	0	2,000	2,000	2,000	0.00%
3624009 - Use Permit Fees	0	0	1,185	900	0	1,000	0	1,000	1,000	1,000	0.00%
3624010 - Synthetic Field Rental-Youth	0	0	62,452	0	0	0	0	0	0	0	0.00%
3624011 - Synthetic Field Rental-Adult	363,700	363,700	161,878	375,000	370,000	350,000	0	350,000	350,000	-13,700	-3.76%
3624012 - Grass/Dirt Field Rental-Youth	0	0	28,931	0	0	0	0	0	0	0	0.00%
3624013 - Grass/Dirt Field Rental-Adult	0	0	18,398	0	0	0	0	0	0	0	0.00%
3625027 - Rent - SWM to PARKS Property	0	0	0	0	0	20,552	0	20,552	20,552	20,552	0.00%
3626000 - Rental Income-Caretaker House	5,539	5,539	3,720	5,581	5,581	5,581	0	5,581	5,581	42	0.75%
3626002 - Rent-Kruckeberg Garden	0	0	0	0	0	0	0	0	0	0	0.00%
3628002 - Vend Machine Proceeds-Non Tax	1,300	1,300	386	532	1,300	1,000	0	1,000	1,000	-300	-23.07%
3628003 - Merchandise Sales	6,000	6,000	1,700	2,000	6,000	4,600	0	4,600	4,600	-1,400	-23.33%
3629001 - Use of Property - Cell Tower	94,869	94,869	57,099	94,869	97,049	97,049	0	97,049	97,049	2,180	2.29%
3629003 - Community Garden Application	2,600	2,600	3,040	3,040	2,600	3,040	0	3,040	3,040	440	16.92%
3672200 - Donate From Priv Src-Memorial	4,000	4,000	1,500	1,500	4,000	2,000	0	2,000	2,000	-2,000	-50.00%
3694001 - Judgement/Settle-Abatemnt Coll	0	0	2,400	2,400	0	0	0	0	0	0	0.00%
3698100 - Misc-Cash Over/Short	0	0	-57	-16	0	0	0	0	0	0	0.00%
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0	0.00%
3699100 - Miscellaneous Revenue	4,000	4,000	92	4,000	4,000	4,000	0	4,000	4,000	0	0.00%
Total Revenue Accounts:	1,535,355	1,535,355	1,386,124	1,618,719	1,710,229	1,805,729	0	1,805,729	1,805,729	270,374	17.60%
Department 25	Planning & Community										
<i>Revenue Accounts</i>											
3221011 - Permits-Building & Structures	523,500	523,500	603,676	530,000	523,500	557,000	0	557,000	557,000	33,500	6.39%
3221012 - Permits, Bldg/Struct- Plumbing	1,000	1,000	643	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
3221013 - Permits,Bldg/Struct-Electrical	18,000	18,000	23,724	20,000	18,000	19,000	0	19,000	19,000	1,000	5.55%
3221131 - Mechanical Fees/Permits	85,000	85,000	160,333	200,000	85,000	86,750	0	86,750	86,750	1,750	2.05%
3221241 - Land Use Fees/Permits	74,000	74,000	179,383	155,000	74,000	104,000	0	104,000	104,000	30,000	40.54%
3221501 - Fire System Fees/Permits	13,000	13,000	12,236	13,000	13,000	13,000	0	13,000	13,000	0	0.00%
3417500 - Sales of Nontaxable Merchandis	0	0	603	551	0	0	0	0	0	0	0.00%
3424011 - Inspection Service-Plumbing	65,000	65,000	59,944	65,000	65,000	65,000	0	65,000	65,000	0	0.00%
3458311 - Plan Check Fees	413,000	413,000	542,509	500,000	413,000	524,528	0	524,528	524,528	111,528	27.00%
3458900 - Hearing Examiner Appeal Fee	5,000	5,000	0	5,000	5,000	5,000	0	5,000	5,000	0	0.00%
3458901 - MF Tax Exemption Application	0	0	484	0	0	0	0	0	0	0	0.00%
3458991 - Environmental Review(SEPA/EIS)	7,500	7,500	4,838	7,500	7,500	7,500	0	7,500	7,500	0	0.00%
3698100 - Misc-Cash Over/Short	0	0	0	0	0	0	0	0	0	0	0.00%
3699100 - Miscellaneous Revenue	24,000	24,000	0	24,000	0	0	0	0	0	-24,000	-100.00%
Total Revenue Accounts:	1,229,000	1,229,000	1,588,373	1,521,051	1,205,000	1,382,778	0	1,382,778	1,382,778	153,778	12.51%
Department 27	Public Works										

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
<i>Revenue Accounts</i>											
3224001 - Right of Way Fees/Permits	250,000	250,000	201,051	250,000	250,000	290,000	0	290,000	290,000	40,000	16.00%
3336612 - EPA National Estuary Prog Grnt	0	0	0	0	0	0	0	0	0	0	0.00%
3340311 - DOE -CPG Grant	20,878	20,878	10,439	20,878	20,878	10,439	0	10,439	10,439	-10,439	-50.00%
3371401 - SOUND TRANSIT	0	398,717	0	398,717	0	1,152,479	0	1,152,479	1,152,479	753,762	189.04%
3372101 - KC Recyl-Cty Opt Pgm (COP/WRR)	0	34,980	0	34,980	0	0	0	0	0	-34,980	-100.00%
3372102 - KC Lcl Haz Wst Mgmt Pgm(LHWMP)	26,378	26,378	23,199	26,378	26,378	26,378	0	26,378	26,378	0	0.00%
3625023 - Long Term ROW Lease Revenue	0	0	75	0	0	0	0	0	0	0	0.00%
3671900 - Contrib. from Solid Waste Prov	241,012	291,012	221,601	278,804	241,012	295,734	0	295,734	295,734	4,722	1.62%
3980000 - Ins Recovery Non Capital	15,000	15,000	0	15,000	15,000	15,000	0	15,000	15,000	0	0.00%
Total Revenue Accounts:	553,268	1,036,965	456,365	1,024,757	553,268	1,790,030	0	1,790,030	1,790,030	753,065	72.62%
Department 33	Community Services										
<i>Revenue Accounts</i>											
3319701 - EMPG-Emer Mgmt Perform Grant	0	0	0	0	0	0	0	0	0	0	0.00%
3331000 - CDBG Grant Allocation	0	0	0	0	0	0	0	0	0	0	0.00%
3331400 - CDBG Grant Allocation	116,346	116,346	0	116,346	116,346	116,900	0	116,900	116,900	554	0.47%
3331401 - CDBG Grant Administration	28,346	28,346	0	28,346	28,346	28,900	0	28,900	28,900	554	1.95%
3332000 - CDBG Grant Administration	0	0	0	0	0	0	0	0	0	0	0.00%
3339701 - FEMA INDIRECT WA ST MIL DEPT	36,471	37,485	0	37,485	31,213	31,213	0	31,213	31,213	-6,272	-16.73%
3360626 - Criminal Justice-Special Prgms	19,560	19,560	15,080	20,568	19,560	21,160	0	21,160	21,160	1,600	8.17%
3360694 - Liquor Excise Tax	4,829	4,829	3,751	4,960	4,829	5,136	0	5,136	5,136	307	6.35%
3360695 - Liquor Board Profits	9,385	9,385	4,699	9,232	9,385	9,293	0	9,293	9,293	-92	-0.98%
Total Revenue Accounts:	214,937	215,951	23,530	216,937	209,679	212,602	0	212,602	212,602	-3,349	-1.55%
Total General Fund:	42,133,114	44,649,500	22,041,286	38,924,800	38,157,585	44,627,406	2,575,956	47,203,362	47,203,362	2,553,862	5.71%
Department 27	Public Works										
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	188,943	271,305	0	0	100,000	158,372	39,353	197,725	197,725	-73,580	-27.12%
3360071 - Multimodal Transpo City	0	0	37,178	0	0	0	0	0	0	0	0.00%
3360087 - MV Fuel Tax	1,175,565	1,175,565	759,154	1,232,245	1,175,565	1,254,322	0	1,254,322	1,254,322	78,757	6.69%
3575100 - Superior Court Restitution	0	0	129	0	0	0	0	0	0	0	0.00%
3611100 - Investment Interest	2,500	2,500	2,642	2,500	2,500	2,500	0	2,500	2,500	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	1,202	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	499	0	0	0	0	0	0	0	0.00%
3613100 - Realized Investment Gain\Loss	0	0	246	0	0	0	0	0	0	0	0.00%
3691100 - Misc Revenue-Recycle Proceeds	0	0	312	0	0	0	0	0	0	0	0.00%
3951001 - Proceed_Sale Cap Aset	0	0	225	0	0	0	0	0	0	0	0.00%
3970003 - Transfer IN GF Support	244,403	244,403	122,202	244,403	244,403	244,403	0	244,403	244,403	0	0.00%
3980000 - Ins Recovery Non Capital	20,000	20,000	0	20,000	20,000	20,000	0	20,000	20,000	0	0.00%
Total Revenue Accounts:	1,631,411	1,713,773	923,789	1,499,148	1,542,468	1,679,597	39,353	1,718,950	1,718,950	5,177	0.30%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Total Street Fund:	1,631,411	1,713,773	923,789	1,499,148	1,542,468	1,679,597	39,353	1,718,950	1,718,950	5,177	0.30%
Department 25 Planning & Community											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	19,450	19,450	0	0	19,450	19,450	0	19,450	19,450	0	0.00%
3611100 - Investment Interest	100	100	0	100	100	100	0	100	100	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	263	212	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	450	450	151	313	450	450	0	450	450	0	0.00%
3694001 - Judgement/Settle-Abatemnt Coll	80,000	80,000	24,430	104,430	80,000	80,000	0	80,000	80,000	0	0.00%
Total Revenue Accounts:	100,000	100,000	24,844	105,055	100,000	100,000	0	100,000	100,000	0	0.00%
Total Code Abatement Fund:	100,000	100,000	24,844	105,055	100,000	100,000	0	100,000	100,000	0	0.00%
Department 20 Police											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	150,000	150,000	0	0	0	178,100	17,700	195,800	195,800	45,800	30.53%
3611101 - Bank Interest_OpusBank	0	0	345	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	245	0	0	0	0	0	0	0	0.00%
3693000 - State Asset Seizure Funds	18,243	18,243	22,448	23,255	18,243	18,243	0	18,243	18,243	0	0.00%
Total Revenue Accounts:	168,243	168,243	23,038	23,255	18,243	196,343	17,700	214,043	214,043	45,800	27.22%
Total State Drug Enforcement Forfeit:	168,243	168,243	23,038	23,255	18,243	196,343	17,700	214,043	214,043	45,800	27.22%
Department 24 Parks, Recreation, Cultural Sv											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	77,716	77,716	0	0	61,417	78,580	0	78,580	78,580	864	1.11%
3334500 - Indirect Natl Endowmt-Arts	0	0	3,500	3,500	0	3,500	0	3,500	3,500	3,500	0.00%
3373104 - KC-4Culture Culture Dev. Auth.	0	0	0	4,500	0	4,500	0	4,500	4,500	4,500	0.00%
3611101 - Bank Interest_OpusBank	0	0	322	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	167	0	0	0	0	0	0	0	0.00%
3670100 - Donate From Non Govt Sources	6,500	6,500	0	0	6,500	0	0	0	0	-6,500	-100.00%
Total Revenue Accounts:	84,216	84,216	3,989	8,000	67,917	86,580	0	86,580	86,580	2,364	2.80%
Total Public Arts Fund:	84,216	84,216	3,989	8,000	67,917	86,580	0	86,580	86,580	2,364	2.80%
Department 20 Police											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	234,800	234,800	0	0	0	287,197	0	287,197	287,197	52,397	22.31%
3611101 - Bank Interest_OpusBank	0	0	499	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	200	200	322	200	200	200	0	200	200	0	0.00%
3693300 - Federal Asset Seizure Funds	28,000	28,000	0	28,000	13,000	13,000	0	13,000	13,000	-15,000	-53.57%
Total Revenue Accounts:	263,000	263,000	821	28,200	13,200	300,397	0	300,397	300,397	37,397	14.21%
Total Federal Drug Enforcement Forfe:	263,000	263,000	821	28,200	13,200	300,397	0	300,397	300,397	37,397	14.21%
Department 99 Not Applicable											
<i>Revenue Accounts</i>											

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3080000 - Budgeted Begining Fund Balance	255,584	0	0	0	0	0	0	0	0	0	0.00%
3176000 - TBD Vehicle Fees	780,000	0	0	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	60	0	0	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	<u>1,035,644</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Transportation Benefit Distric:	<u>1,035,644</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Department 99 Not Applicable											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	691,313	691,313	0	0	0	0	500,799	500,799	500,799	-190,514	-27.55%
3611101 - Bank Interest_OpusBank	0	0	2,009	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	1,270	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	<u>691,313</u>	<u>691,313</u>	<u>3,279</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,799</u>	<u>500,799</u>	<u>500,799</u>	<u>-190,514</u>	<u>-27.55%</u>
Total Property Tax Equalization Fund:	<u>691,313</u>	<u>691,313</u>	<u>3,279</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,799</u>	<u>500,799</u>	<u>500,799</u>	<u>-190,514</u>	<u>-27.55%</u>
Department 20 Police											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	177,601	1,823,944	0	0	0	583,651	0	583,651	583,651	-1,240,293	-68.00%
3611101 - Bank Interest_OpusBank	0	0	3,863	3,900	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	1,500	1,500	3,229	3,856	1,500	1,500	0	1,500	1,500	0	0.00%
3693400 - Federal Treasury Seizure Funds	977,000	977,000	0	0	0	200,000	0	200,000	200,000	-777,000	-79.52%
Total Revenue Accounts:	<u>1,156,101</u>	<u>2,802,444</u>	<u>7,092</u>	<u>7,756</u>	<u>1,500</u>	<u>785,151</u>	<u>0</u>	<u>785,151</u>	<u>785,151</u>	<u>-2,017,293</u>	<u>-71.98%</u>
Total Federal Criminal Forfeitures:	<u>1,156,101</u>	<u>2,802,444</u>	<u>7,092</u>	<u>7,756</u>	<u>1,500</u>	<u>785,151</u>	<u>0</u>	<u>785,151</u>	<u>785,151</u>	<u>-2,017,293</u>	<u>-71.98%</u>
Department 99 Not Applicable											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	159,775	159,775	0	0	0	21,400	0	21,400	21,400	-138,375	-86.60%
3458400 - Transportation Impact Fees	200,000	200,000	758,190	200,000	0	200,000	0	200,000	200,000	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	357	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	335	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	<u>359,775</u>	<u>359,775</u>	<u>758,882</u>	<u>200,000</u>	<u>0</u>	<u>221,400</u>	<u>0</u>	<u>221,400</u>	<u>221,400</u>	<u>-138,375</u>	<u>-38.46%</u>
Total Transportation Impact Fees:	<u>359,775</u>	<u>359,775</u>	<u>758,882</u>	<u>200,000</u>	<u>0</u>	<u>221,400</u>	<u>0</u>	<u>221,400</u>	<u>221,400</u>	<u>-138,375</u>	<u>-38.46%</u>
Department 32 Debt ServicesDepartment											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	10,375	10,375	0	0	10,375	10,375	0	10,375	10,375	0	0.00%
3111001 - GO Bond 06 Tax Current	1,700,000	1,700,000	905,298	1,700,000	1,700,000	1,700,000	0	1,700,000	1,700,000	0	0.00%
Total Revenue Accounts:	<u>1,710,375</u>	<u>1,710,375</u>	<u>905,298</u>	<u>1,700,000</u>	<u>1,710,375</u>	<u>1,710,375</u>	<u>0</u>	<u>1,710,375</u>	<u>1,710,375</u>	<u>0</u>	<u>0.00%</u>
Total Unltd Tax GO Bond Fund, 2006:	<u>1,710,375</u>	<u>1,710,375</u>	<u>905,298</u>	<u>1,700,000</u>	<u>1,710,375</u>	<u>1,710,375</u>	<u>0</u>	<u>1,710,375</u>	<u>1,710,375</u>	<u>0</u>	<u>0.00%</u>
Department 32 Debt ServicesDepartment											
<i>Revenue Accounts</i>											
3322120 - ARRA Bonds Interest Subsidy	386,370	386,370	180,049	386,370	386,370	353,254	0	353,254	353,254	-33,116	-8.57%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3970003 - Transfer IN GF Support	0	0	306,250	0	0	0	0	0	0	0	0.00%
3970004 - Transfer In Debt Service	1,277,047	1,277,047	717,209	1,277,047	1,277,047	1,309,563	0	1,309,563	1,309,563	32,516	2.54%
Total Revenue Accounts:	1,663,417	1,663,417	1,203,508	1,663,417	1,663,417	1,662,817	0	1,662,817	1,662,817	-600	-0.03%
Total Limited Tax GO Bond 2009:	1,663,417	1,663,417	1,203,508	1,663,417	1,663,417	1,662,817	0	1,662,817	1,662,817	-600	-0.03%
Department 32 Debt ServicesDepartment											
<i>Revenue Accounts</i>											
3970004 - Transfer In Debt Service	260,948	260,948	62,719	260,948	260,948	260,948	0	260,948	260,948	0	0.00%
Total Revenue Accounts:	260,948	260,948	62,719	260,948	260,948	260,948	0	260,948	260,948	0	0.00%
Total Limited Tax GO Bond 2013:	260,948	260,948	62,719	260,948	260,948	260,948	0	260,948	260,948	0	0.00%
Department 28 General Government CIP											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	853,454	973,631	0	0	0	2,021,447	0	2,021,447	2,021,447	1,047,816	107.61%
3183400 - REET 25, Repl 3173400	1,038,146	1,038,146	717,209	1,160,493	0	1,195,965	0	1,195,965	1,195,965	157,819	15.20%
3331591 - U.S. Dept. of Interior - RCO	0	0	0	0	0	250,000	0	250,000	250,000	250,000	0.00%
3373104 - KC-4Culture Culture Dev. Auth.	0	20,000	20,000	20,000	0	0	0	0	0	-20,000	-100.00%
3378300 - K.C. Trails Levy Funding	110,000	110,000	45,231	110,000	0	110,000	0	110,000	110,000	0	0.00%
3378400 - King Conservation District	36,323	36,323	0	36,323	0	20,000	0	20,000	20,000	-16,323	-44.93%
3611100 - Investment Interest	31,384	31,384	0	31,384	0	35,987	0	35,987	35,987	4,603	14.66%
3611101 - Bank Interest_OpusBank	0	0	1,851	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	2,946	0	0	0	0	0	0	0	0.00%
3671100 - Grants/Pldges frm Priv Sources	0	13,279	7,465	7,465	0	0	0	0	0	-13,279	-100.00%
3671910 - Cable - Education/Govt. Grant	0	0	11,932	0	0	0	0	0	0	0	0.00%
3911001 - Gen Obligation Bond Proceeds	1,471,317	1,471,317	0	0	0	0	0	0	0	-1,471,317	-100.00%
3951001 - Proceed_Sale Cap Aset	1,065,000	1,065,000	13,870	0	0	1,800,000	0	1,800,000	1,800,000	735,000	69.01%
3970000 - Operating Transfers In	1,556,101	3,202,444	1,574,641	1,789,200	0	1,222,548	0	1,222,548	1,222,548	-1,979,896	-61.82%
3970002 - Trans In GF Capital Support	1,000,000	1,000,000	0	0	0	1,782,796	0	1,782,796	1,782,796	782,796	78.27%
3977600 - Transfer In - Parks	180,000	180,000	25,000	180,000	0	180,000	0	180,000	180,000	0	0.00%
Total Revenue Accounts:	7,341,725	9,141,524	2,420,145	3,334,865	0	8,618,743	0	8,618,743	8,618,743	-522,781	-5.71%
Total General Capital Fund:	7,341,725	9,141,524	2,420,145	3,334,865	0	8,618,743	0	8,618,743	8,618,743	-522,781	-5.71%
Department 31 Facility Major Maintenance											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	34,019	83,970	0	0	0	0	0	0	0	-83,970	-100.00%
3611100 - Investment Interest	449	449	0	449	0	12	0	12	12	-437	-97.32%
3611101 - Bank Interest_OpusBank	0	0	49	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	121	0	0	0	0	0	0	0	0.00%
3970002 - Trans In GF Capital Support	724,032	782,335	708,714	782,335	0	124,032	0	124,032	124,032	-658,303	-84.14%
Total Revenue Accounts:	758,500	866,754	708,884	782,784	0	124,044	0	124,044	124,044	-742,710	-85.68%
Total City Facility-Major Maint Fund:	758,500	866,754	708,884	782,784	0	124,044	0	124,044	124,044	-742,710	-85.68%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 29 Roads Capital Improvements											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	1,435,109	1,391,889	0	0	0	2,548,818	0	2,548,818	2,548,818	1,156,929	83.11%
3176000 - TBD Vehicle Fees	0	0	0	0	0	0	0	0	0	0	0.00%
3183500 - REET 50, Repl 3173500	1,038,146	1,038,146	717,209	1,160,493	0	1,195,965	0	1,195,965	1,195,965	157,819	15.20%
3224500 - Residentl Parking Zone Permit	0	0	70	0	0	0	0	0	0	0	0.00%
3332024 - Highway Safety Impv. Program	178,442	1,793,945	1,489,857	1,004,907	0	434,711	0	434,711	434,711	-1,359,234	-75.76%
3332026 - Cong.Mitigation & Air Quality	374,147	346,673	1,085,914	873,056	0	32,527	0	32,527	32,527	-314,146	-90.61%
3332027 - Safe Routes To Schools	0	0	0	0	0	0	0	0	0	0	0.00%
3332050 - FTA Capital Investment Grant	0	599,236	613,142	619,223	0	3,261	0	3,261	3,261	-595,975	-99.45%
3332058 - Surface Transp Program - Urban	5,929,332	6,009,695	75,864	384,998	0	8,693,338	0	8,693,338	8,693,338	2,683,643	44.65%
3340314 - DOE LID Stormwater Grant	0	0	72,455	72,456	0	0	0	0	0	0	0.00%
3340360 - Safe Routes To Schools	474,000	516,763	46,274	492,263	0	12,500	0	12,500	12,500	-504,263	-97.58%
3340361 - WA St. Regional Mobility Grant	0	0	0	0	0	0	0	0	0	0	0.00%
3340369 - WA St Ped/Bicycle Safety Grnt	386,000	448,989	17,273	17,273	0	403,273	0	403,273	403,273	-45,716	-10.18%
3340382 - Trans. Imp. Brd. Aurora	36,908	289,601	414,743	282,321	0	125,000	0	125,000	125,000	-164,601	-56.83%
3371000 - Interlocal Funding - General	0	633,486	0	371,788	0	0	0	0	0	-633,486	-100.00%
3371010 - Interlocal Funding - SCL	0	0	348,790	0	0	0	0	0	0	0	0.00%
3371020 - Interlocal Funding - SPU	0	0	-6,996	0	0	0	0	0	0	0	0.00%
3371030 - Interlocal Funding-Ronald WW	0	0	29,995	0	0	0	0	0	0	0	0.00%
3378000 - King County - METRO	172,860	172,860	0	89,762	0	0	0	0	0	-172,860	-100.00%
3441000 - Annual Road Surface Charge	1,031,824	1,031,824	121,298	236,138	0	1,497,359	0	1,497,359	1,497,359	465,535	45.11%
3611100 - Investment Interest	37,415	37,415	0	37,415	0	61,690	0	61,690	61,690	24,275	64.88%
3611101 - Bank Interest_OpusBank	0	0	2,967	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	1,970	0	0	0	0	0	0	0	0.00%
3970000 - Operating Transfers In	359,775	359,775	179,888	0	0	221,400	0	221,400	221,400	-138,375	-38.46%
3970002 - Trans In GF Capital Support	1,304,179	1,804,179	78,889	1,169,179	0	1,650,168	0	1,650,168	1,650,168	-154,011	-8.53%
3980000 - Ins Recovery Non Capital	0	0	11,273	11,273	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	12,758,137	16,474,476	5,300,875	6,822,545	0	16,880,010	0	16,880,010	16,880,010	405,534	2.46%
Department 99 Not Applicable											
<i>Revenue Accounts</i>											
3176000 - TBD Vehicle Fees	0	0	372,672	0	0	0	0	0	0	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	851	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	1,346	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	0	0	374,869	0	0	0	0	0	0	0	0.00%
Total Roads Capital Fund:	12,758,137	16,474,476	5,675,744	6,822,545	0	16,880,010	0	16,880,010	16,880,010	405,534	2.46%
Department 27 Public Works											
<i>Revenue Accounts</i>											
3336612 - EPA National Estuary Prog Grnt	50,000	50,000	0	0	50,000	0	0	0	0	-50,000	-100.00%
3340315 - DOE Local Source Control	0	0	14,909	50,000	0	50,000	0	50,000	50,000	50,000	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3340316 - DOE Municipal Stormwater Capac	0	0	0	0	0	0	0	0	0	0	0.00%
3378501 - KC Water Quality Improve Fundi	0	0	6,191	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	50,000	50,000	21,100	50,000	50,000	50,000	0	50,000	50,000	0	0.00%
Department 30 Surface Water CIP											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	110,677	631,207	0	0	0	1,167,844	84,122	1,251,966	1,251,966	620,759	98.34%
3340314 - DOE LID Stormwater Grant	0	0	0	0	0	0	0	0	0	0	0.00%
3340393 - DOE Pre-Construction	250,000	250,000	0	0	0	250,000	0	250,000	250,000	0	0.00%
3340394 - DOE Stormwater Fin Asst Prog	290,625	290,625	0	0	0	0	0	0	0	-290,625	-100.00%
3372104 - KC Fld Zn Dst Opportunity Fd	110,898	110,898	0	110,898	0	110,898	0	110,898	110,898	0	0.00%
3431000 - Storm Drainage Fees/Charges	4,004,586	4,004,586	2,122,970	4,004,586	0	4,540,815	0	4,540,815	4,540,815	536,229	13.39%
3431999 - Public Schools SWM Fee Credit	0	0	0	0	0	0	0	0	0	0	0.00%
3611100 - Investment Interest	18,877	18,877	0	18,877	0	41,774	0	41,774	41,774	22,897	121.29%
3611101 - Bank Interest_OpusBank	0	0	2,595	0	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	1,758	0	0	0	0	0	0	0	0.00%
3614004 - Interfund Loan Interest	0	0	937	0	0	0	0	0	0	0	0.00%
3917001 - Other Note Proceeds	2,000,000	2,000,000	0	2,000,000	0	0	0	0	0	-2,000,000	-100.00%
Total Revenue Accounts:	6,785,663	7,306,193	2,128,260	6,134,361	0	6,111,331	84,122	6,195,453	6,195,453	-1,110,740	-15.20%
Total SWM Utility Fund:	6,835,663	7,356,193	2,149,360	6,184,361	50,000	6,161,331	84,122	6,245,453	6,245,453	-1,110,740	-15.09%
Department 16 Administrative Services											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	15,000	15,000	0	0	15,000	15,000	0	15,000	15,000	0	0.00%
3480001 - Interfund Equip/Vehicle Rents	255,966	255,966	255,965	255,966	256,906	438,123	0	438,123	438,123	182,157	71.16%
3611101 - Bank Interest_OpusBank	0	0	495	500	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	250	250	330	300	250	0	0	0	0	-250	-100.00%
Total Revenue Accounts:	271,216	271,216	256,790	256,766	272,156	453,123	0	453,123	453,123	181,907	67.07%
Total Vehicle Operations/Maintenance:	271,216	271,216	256,790	256,766	272,156	453,123	0	453,123	453,123	181,907	67.07%
Department 16 Administrative Services											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	0	259,713	0	0	0	67,900	0	67,900	67,900	-191,813	-73.85%
3480002 - Interfund Equip Rent-Long Term	496,850	496,850	496,850	496,850	356,650	354,000	8,747	362,747	362,747	-134,103	-26.99%
3611100 - Investment Interest	6,000	6,000	2,827	6,000	6,000	6,000	0	6,000	6,000	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	2,076	1,642	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	2,000	2,000	1,579	2,000	2,000	2,000	0	2,000	2,000	0	0.00%
3613100 - Realized Investment Gain\Loss	0	0	479	500	0	0	0	0	0	0	0.00%
3720000 - Insurance Recover_Proprietary	0	0	5,488	4,488	0	0	0	0	0	0	0.00%
3730000 - Gains (Losses)- Current Year	0	0	63,777	0	0	0	0	0	0	0	0.00%
3970000 - Operating Transfers In	0	8,429	0	0	0	0	53,475	53,475	53,475	45,046	534.41%
3970003 - Transfer IN GF Support	0	0	0	0	0	0	19,265	19,265	19,265	19,265	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
3980000 - Ins Recovery Non Capital	0	5,488	0	0	0	0	0	0	0	-5,488	-100.00%
Total Revenue Accounts:	<u>504,850</u>	<u>778,480</u>	<u>573,076</u>	<u>511,480</u>	<u>364,650</u>	<u>429,900</u>	<u>81,487</u>	<u>511,387</u>	<u>511,387</u>	<u>-267,093</u>	<u>-34.30%</u>
Total Equipment Replace/Deprec Fund:	<u>504,850</u>	<u>778,480</u>	<u>573,076</u>	<u>511,480</u>	<u>364,650</u>	<u>429,900</u>	<u>81,487</u>	<u>511,387</u>	<u>511,387</u>	<u>-267,093</u>	<u>-34.30%</u>
Department 16 Administrative Services											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	17,500	17,500	0	0	17,500	17,500	0	17,500	17,500	0	0.00%
3611101 - Bank Interest_OpusBank	0	0	130	105	0	0	0	0	0	0	0.00%
3611110 - LGIP Investment Interest	0	0	74	70	0	0	0	0	0	0	0.00%
3970003 - Transfer IN GF Support	0	0	0	0	0	0	0	0	0	0	0.00%
Total Revenue Accounts:	<u>17,500</u>	<u>17,500</u>	<u>204</u>	<u>175</u>	<u>17,500</u>	<u>17,500</u>	<u>0</u>	<u>17,500</u>	<u>17,500</u>	<u>0</u>	<u>0.00%</u>
Total Unemployment Fund:	<u>17,500</u>	<u>17,500</u>	<u>204</u>	<u>175</u>	<u>17,500</u>	<u>17,500</u>	<u>0</u>	<u>17,500</u>	<u>17,500</u>	<u>0</u>	<u>0.00%</u>
Report Total	<u>79,745,148</u>	<u>89,373,147</u>	<u>37,742,748</u>	<u>62,313,555</u>	<u>44,239,959</u>	<u>84,315,665</u>	<u>3,299,417</u>	<u>87,615,082</u>	<u>87,615,082</u>	<u>-1,758,065</u>	<u>-1.96%</u>

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 10 City Council											
<i>Expense Accounts</i>											
5110000 - Salaries	88,200	88,200	66,150	88,200	88,200	88,200	0	88,200	88,200	0	0.00%
5212000 - Social Security Replace Progm	5,468	5,468	4,095	5,468	5,468	5,468	0	5,468	5,468	0	0.00%
5215000 - Insurance Premium Allowance	82,992	82,992	62,622	82,992	87,192	87,192	0	87,192	87,192	4,200	5.06%
5220000 - Medicare	1,279	1,279	1,866	1,279	1,279	1,279	0	1,279	1,279	0	0.00%
5230000 - Labor & Industries	1,129	1,129	738	1,129	1,153	1,153	0	1,153	1,153	24	2.12%
5310000 - Office Supplies	1,000	1,000	581	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
5330000 - Program Supplies	0	0	0	0	0	4,400	0	4,400	4,400	4,400	0.00%
5360000 - Software/Upgrades/Licenses	0	0	5	0	0	0	0	0	0	0	0.00%
5410000 - Professional Services	8,000	8,000	5,479	8,000	8,000	7,850	0	7,850	7,850	-150	-1.87%
5425000 - Postage/Courier	0	0	0	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	23,880	23,880	14,595	23,880	23,880	24,780	0	24,780	24,780	900	3.76%
5430001 - Council Dinner Meetings	5,000	5,000	3,185	5,000	5,000	5,000	0	5,000	5,000	0	0.00%
5431000 - Mileage Reimb. Local Travel	500	500	297	500	500	500	0	500	500	0	0.00%
5450000 - Operating Rentals & Lease	4,450	4,450	0	4,450	4,450	3,700	0	3,700	3,700	-750	-16.85%
5491000 - Dues, Subscriptions	500	500	35	500	500	500	0	500	500	0	0.00%
5493000 - Printing & Binding	0	0	82	0	0	0	0	0	0	0	0.00%
5494000 - Registration/Training/Admissn	9,570	9,570	2,080	9,570	9,570	9,570	0	9,570	9,570	0	0.00%
5510000 - Intergovt Professional Service	0	0	13	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	231,968	231,968	161,823	231,968	236,192	240,592	0	240,592	240,592	8,624	3.71%
Department 11 City Manager											
<i>Expense Accounts</i>											
5110000 - Salaries	1,196,867	1,196,867	884,365	1,196,867	1,256,371	1,256,371	0	1,256,371	1,256,371	59,504	4.97%
5111000 - Salaries-Extra Help	20,800	20,800	17,297	20,800	0	0	26,520	26,520	26,520	5,720	27.50%
5112000 - Overtime	2,750	2,750	2,573	2,750	1,500	1,000	0	1,000	1,000	-1,750	-63.63%
5212000 - Social Security Replace Progm	74,206	74,206	53,842	74,206	77,894	77,894	0	77,894	77,894	3,688	4.96%
5213000 - Soc Sec Replace Pgm-Xtra Help	1,290	1,290	1,073	1,290	0	0	1,644	1,644	1,644	354	27.44%
5214000 - PERS	133,811	133,811	99,160	133,811	149,823	149,823	0	149,823	149,823	16,012	11.96%
5214001 - CM Retirement Plan	0	0	2,565	3,915	7,500	7,500	0	7,500	7,500	7,500	0.00%
5215000 - Insurance Premium Allowance	239,516	239,516	178,400	239,516	260,030	260,030	0	260,030	260,030	20,514	8.56%
5220000 - Medicare	17,354	17,354	12,809	17,354	18,217	18,217	0	18,217	18,217	863	4.97%
5221000 - Medicare - Extra Help	302	302	251	302	0	0	385	385	385	83	27.48%
5230000 - Labor & Industries	4,965	4,965	3,226	4,965	5,070	5,070	0	5,070	5,070	105	2.11%
5231000 - Labor & Industries-Extra Help	153	153	271	153	0	0	195	195	195	42	27.45%
5310000 - Office Supplies	6,325	6,325	2,297	5,325	6,325	5,825	0	5,825	5,825	-500	-7.90%
5320000 - Operating Supplies	500	500	38	200	500	500	0	500	500	0	0.00%
5330000 - Program Supplies	8,650	8,650	10,048	8,650	8,650	4,250	0	4,250	4,250	-4,400	-50.86%
5350000 - Small Tools/Minor Equipment	1,550	1,550	287	1,550	1,550	1,550	0	1,550	1,550	0	0.00%
5360000 - Software/Upgrades/Licenses	20,050	20,050	18,944	24,573	20,050	20,050	0	20,050	20,050	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5410000 - Professional Services	326,485	473,642	331,637	468,142	288,281	278,281	99,000	377,281	377,281	-96,361	-20.34%
5410002 - Credit Card Fees	0	0	0	0	0	0	0	0	0	0	0.00%
5412000 - Advertising	8,300	8,300	2,062	6,161	8,300	8,300	0	8,300	8,300	0	0.00%
5412001 - Advertising-Franchise	200	200	0	0	200	200	0	200	200	0	0.00%
5425000 - Postage/Courier	42,350	42,350	42,510	43,352	47,350	47,150	0	47,150	47,150	4,800	11.33%
5430000 - Travel(Lodge,meals,miles)	29,995	29,995	14,448	27,620	29,995	30,495	0	30,495	30,495	500	1.66%
5431000 - Mileage Reimb. Local Travel	4,050	4,050	1,361	4,050	4,050	4,050	0	4,050	4,050	0	0.00%
5450000 - Operating Rentals & Lease	8,792	8,792	10,538	9,368	8,792	8,792	0	8,792	8,792	0	0.00%
5471000 - Utility-Electricity	0	0	372	0	0	0	0	0	0	0	0.00%
5472000 - Utility-Water	2,549	2,549	2,213	2,400	2,549	2,549	0	2,549	2,549	0	0.00%
5474000 - UTILITY-SEWER	2,401	2,401	4,342	6,508	2,401	2,401	0	2,401	2,401	0	0.00%
5480000 - Repairs & Maintenance	10,000	10,000	1,024	5,000	10,000	10,000	0	10,000	10,000	0	0.00%
5491000 - Dues, Subscriptions	12,835	12,835	11,215	12,935	12,835	13,010	0	13,010	13,010	175	1.36%
5492000 - Filing,Recording,Witness Fees	1,000	1,000	1,000	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
5493000 - Printing & Binding	31,300	31,300	27,648	32,102	31,300	31,300	0	31,300	31,300	0	0.00%
5494000 - Registration/Training/Admissn	16,860	16,860	6,940	15,235	16,860	16,860	0	16,860	16,860	0	0.00%
5499000 - Miscellaneous Expenses	6,133	6,133	0	0	6,133	6,133	0	6,133	6,133	0	0.00%
5510000 - Intergovt Professional Service	1,808	1,808	180	1,617	1,850	2,478	0	2,478	2,478	670	37.05%
5901000 - Interfund Prof Svc-Bld Permits	350	350	645	350	350	0	0	0	0	-350	-100.00%
Total Expense Accounts:	2,234,497	2,381,654	1,745,581	2,372,067	2,285,726	2,271,079	127,744	2,398,823	2,398,823	17,169	0.72%
Department 15 City Attorney											
<i>Expense Accounts</i>											
5110000 - Salaries	320,912	320,912	234,303	320,912	335,379	335,379	0	335,379	335,379	14,467	4.50%
5112000 - Overtime	100	100	0	100	100	100	0	100	100	0	0.00%
5212000 - Social Security Replace Progm	19,896	19,896	14,169	19,896	20,793	20,793	0	20,793	20,793	897	4.50%
5214000 - PERS	35,878	35,878	26,195	35,878	39,994	39,994	0	39,994	39,994	4,116	11.47%
5215000 - Insurance Premium Allowance	43,140	43,140	30,358	43,140	44,447	44,447	0	44,447	44,447	1,307	3.02%
5220000 - Medicare	4,653	4,653	3,458	4,653	4,863	4,863	0	4,863	4,863	210	4.51%
5230000 - Labor & Industries	1,146	1,146	766	1,146	1,170	1,170	0	1,170	1,170	24	2.09%
5310000 - Office Supplies	1,050	1,050	642	1,050	1,050	1,050	0	1,050	1,050	0	0.00%
5320000 - Operating Supplies	500	500	10	500	500	500	0	500	500	0	0.00%
5410000 - Professional Services	217,190	217,190	138,551	227,190	219,785	219,785	35,000	254,785	254,785	37,595	17.30%
5425000 - Postage/Courier	1,350	1,350	566	900	1,350	1,200	0	1,200	1,200	-150	-11.11%
5430000 - Travel(Lodge,meals,miles)	2,300	2,300	545	2,300	2,300	2,300	0	2,300	2,300	0	0.00%
5431000 - Mileage Reimb. Local Travel	200	200	172	550	200	200	0	200	200	0	0.00%
5491000 - Dues, Subscriptions	6,959	6,959	4,617	6,959	7,244	7,244	0	7,244	7,244	285	4.09%
5492000 - Filing,Recording,Witness Fees	900	900	770	900	900	900	0	900	900	0	0.00%
5493000 - Printing & Binding	0	0	91	100	0	150	0	150	150	150	0.00%
5494000 - Registration/Training/Admissn	1,500	1,500	730	1,500	1,500	1,500	0	1,500	1,500	0	0.00%
Total Expense Accounts:	657,674	657,674	455,943	667,674	681,575	681,575	35,000	716,575	716,575	58,901	8.95%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 16 Administrative Services											
<i>Expense Accounts</i>											
5110000 - Salaries	1,879,915	1,879,915	1,283,895	1,780,047	1,782,349	1,782,349	0	1,782,349	1,782,349	-97,566	-5.18%
5111000 - Salaries-Extra Help	89,246	89,246	62,566	105,243	11,486	18,486	207,760	226,246	226,246	137,000	153.50%
5112000 - Overtime	8,020	8,020	6,485	12,420	8,020	8,020	0	8,020	8,020	0	0.00%
5114000 - Callback Pay	0	0	253	0	0	0	0	0	0	0	0.00%
5115000 - Vacation Buy-Out	30,000	27,286	4,941	27,287	30,000	30,000	0	30,000	30,000	2,714	9.94%
5212000 - Social Security Replace Progm	116,556	116,556	78,912	110,360	110,504	110,504	0	110,504	110,504	-6,052	-5.19%
5213000 - Soc Sec Replace Pgm-Xtra Help	5,534	5,534	3,921	6,526	713	713	4,821	5,534	5,534	0	0.00%
5214000 - PERS	210,173	210,173	141,683	196,973	212,545	212,545	0	212,545	212,545	2,372	1.12%
5214002 - PERS - Extra Help	4,294	4,294	3,493	4,294	0	0	4,294	4,294	4,294	0	0.00%
5214003 - PERS Back Contrib. Employer	0	0	-416	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	334,535	334,535	238,178	344,278	337,765	337,765	0	337,765	337,765	3,230	0.96%
5220000 - Medicare	27,258	27,258	18,993	25,809	25,844	25,844	0	25,844	25,844	-1,414	-5.18%
5221000 - Medicare - Extra Help	1,295	1,295	917	1,527	167	167	1,128	1,295	1,295	0	0.00%
5230000 - Labor & Industries	11,745	11,745	7,117	11,135	10,088	10,088	0	10,088	10,088	-1,657	-14.10%
5231000 - Labor & Industries-Extra Help	621	621	911	1,021	48	48	577	625	625	4	0.64%
5310000 - Office Supplies	8,205	8,205	3,508	6,650	8,205	8,205	0	8,205	8,205	0	0.00%
5320000 - Operating Supplies	95,606	95,606	74,795	102,391	95,606	89,996	0	89,996	89,996	-5,610	-5.86%
5330000 - Program Supplies	200	200	0	200	200	200	0	200	200	0	0.00%
5350000 - Small Tools/Minor Equipment	182,458	231,596	91,267	211,098	153,764	151,164	19,549	170,713	170,713	-60,883	-26.28%
5360000 - Software/Upgrades/Licenses	42,607	68,938	298,309	321,541	55,407	54,907	360,000	414,907	414,907	345,969	501.85%
5410000 - Professional Services	788,913	1,071,999	290,811	847,733	174,913	171,813	975,280	1,147,093	1,147,093	75,094	7.00%
5410001 - Janitorial Service	77,276	77,276	38,638	77,276	79,947	79,947	0	79,947	79,947	2,671	3.45%
5412000 - Advertising	3,500	3,500	1,189	2,200	3,500	3,500	0	3,500	3,500	0	0.00%
5420000 - Telephone	125,100	125,100	83,172	125,100	120,780	120,300	1,680	121,980	121,980	-3,120	-2.49%
5425000 - Postage/Courier	17,125	17,125	10,554	15,631	17,125	17,125	0	17,125	17,125	0	0.00%
5430000 - Travel(Lodge,meals,miles)	23,815	23,815	2,680	17,060	21,815	21,815	2,000	23,815	23,815	0	0.00%
5431000 - Mileage Reimb. Local Travel	639	639	83	483	639	700	0	700	700	61	9.54%
5442000 - Taxes & Operating Assessment	41,093	58,345	58,344	58,345	60,400	60,400	0	60,400	60,400	2,055	3.52%
5450000 - Operating Rentals & Lease	21,430	21,430	10,877	38,715	30,560	21,430	0	21,430	21,430	0	0.00%
5460000 - Insurance	329,901	329,901	329,576	329,901	329,901	312,659	0	312,659	312,659	-17,242	-5.22%
5471000 - Utility-Electricity	83,403	83,403	54,413	83,403	83,403	83,403	0	83,403	83,403	0	0.00%
5472000 - Utility-Water	8,072	8,072	7,610	8,072	8,072	8,072	0	8,072	8,072	0	0.00%
5474000 - UTILITY-SEWER	4,299	4,299	3,399	4,299	4,299	4,299	0	4,299	4,299	0	0.00%
5475000 - UTILITY-GARBAGE/SOLID WASTE	11,126	11,126	6,299	11,126	11,126	11,126	0	11,126	11,126	0	0.00%
5480000 - Repairs & Maintenance	507,300	525,300	348,886	561,355	504,400	536,540	17,950	554,490	554,490	29,190	5.55%
5491000 - Dues, Subscriptions	151,719	151,719	144,608	149,629	151,719	161,907	0	161,907	161,907	10,188	6.71%
5493000 - Printing & Binding	320	320	670	920	320	320	0	320	320	0	0.00%
5494000 - Registration/Training/Admissn	33,083	33,083	10,493	26,712	29,083	26,322	300	26,622	26,622	-6,461	-19.52%
5499000 - Miscellaneous Expenses	0	0	638	638	0	0	0	0	0	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5510000 - Intergovt Professional Service	322,243	322,243	115,240	330,855	262,243	271,351	0	271,351	271,351	-50,892	-15.79%
5640000 - Machinery & Equipment	0	0	8,232	9,422	0	0	46,950	46,950	46,950	46,950	0.00%
5820001 - Interest on Interfund Debt	0	0	937	700	0	0	0	0	0	0	0.00%
5901000 - Interfund Prof Svc-Bld Permits	1,000	1,000	0	0	1,000	1,000	0	1,000	1,000	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	12,697	12,697	12,697	12,697	11,786	11,645	567	12,212	12,212	-485	-3.81%
5950000 - Interfund Vehicle Operat/Maint	15,357	15,357	15,357	15,357	14,852	25,815	0	25,815	25,815	10,458	68.09%
5992000 - Contingency	124,573	44,573	0	0	85,000	141,237	40,000	181,237	181,237	136,664	306.60%
5994000 - Operational Contingency	710,634	710,634	0	0	710,634	791,220	0	791,220	791,220	80,586	11.34%
5995000 - Other Reserves	255,000	255,000	0	0	255,000	255,000	0	255,000	255,000	0	0.00%
Total Expense Accounts:	6,717,886	7,028,979	3,875,131	5,996,429	5,815,228	5,979,947	1,682,856	7,662,803	7,662,803	633,824	9.01%
Department 17 City Wide											
<i>TRANSFER OUT ACCOUNTS</i>											
5970002 - Trans Out GF Capital Support	3,028,211	3,586,514	787,603	1,951,514	824,987	3,556,996	0	3,556,996	3,556,996	-29,518	-0.82%
5970003 - Transfer Out GF Support	244,403	244,403	428,452	244,403	244,403	244,403	19,265	263,668	263,668	19,265	7.88%
5970004 - Transfer Out Debt Service	873,449	873,449	62,719	873,449	872,876	906,565	0	906,565	906,565	33,116	3.79%
5977600 - Transfer Out - Parks	180,000	180,000	25,000	180,000	180,000	180,000	0	180,000	180,000	0	0.00%
Total TRANSFER OUT ACCOUNTS:	4,326,063	4,884,366	1,303,774	3,249,366	2,122,266	4,887,964	19,265	4,907,229	4,907,229	22,863	0.46%
Department 18 Human Resources											
<i>Expense Accounts</i>											
5110000 - Salaries	295,149	295,149	215,826	295,149	305,892	305,892	0	305,892	305,892	10,743	3.63%
5212000 - Social Security Replace Progm	18,300	18,300	13,310	18,300	18,965	18,965	0	18,965	18,965	665	3.63%
5214000 - PERS	32,998	32,998	24,129	32,998	36,478	36,478	0	36,478	36,478	3,480	10.54%
5215000 - Insurance Premium Allowance	42,819	42,819	30,324	42,819	44,133	44,133	0	44,133	44,133	1,314	3.06%
5220000 - Medicare	4,281	4,281	3,341	4,281	4,435	4,435	0	4,435	4,435	154	3.59%
5230000 - Labor & Industries	1,146	1,146	775	1,146	1,170	1,170	0	1,170	1,170	24	2.09%
5310000 - Office Supplies	1,150	1,150	370	1,150	1,150	1,150	0	1,150	1,150	0	0.00%
5320000 - Operating Supplies	0	0	76	0	0	0	0	0	0	0	0.00%
5330000 - Program Supplies	13,200	13,200	4,563	14,500	13,200	15,261	0	15,261	15,261	2,061	15.61%
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0	0.00%
5410000 - Professional Services	34,395	34,395	22,963	32,165	34,395	31,932	0	31,932	31,932	-2,463	-7.16%
5412000 - Advertising	3,000	3,000	4,134	3,500	3,000	3,500	0	3,500	3,500	500	16.66%
5425000 - Postage/Courier	150	150	195	200	150	300	0	300	300	150	100.00%
5430000 - Travel(Lodge,meals,miles)	3,960	3,960	1,362	3,960	3,960	3,960	0	3,960	3,960	0	0.00%
5431000 - Mileage Reimb. Local Travel	0	0	39	80	0	80	0	80	80	80	0.00%
5450000 - Operating Rentals & Lease	0	0	420	300	0	300	0	300	300	300	0.00%
5491000 - Dues, Subscriptions	2,340	2,340	922	2,340	2,340	2,340	0	2,340	2,340	0	0.00%
5494000 - Registration/Training/Admissn	1,600	1,600	825	1,600	1,600	1,600	0	1,600	1,600	0	0.00%
5510000 - Intergovt Professional Service	0	0	88	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	454,488	454,488	323,662	454,488	470,868	471,496	0	471,496	471,496	17,008	3.74%
Department 20 Police											

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
<i>Expense Accounts</i>											
5111000 - Salaries-Extra Help	0	115,488	16,896	115,488	0	0	0	0	0	-115,488	-100.00%
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	1,048	0	0	0	0	0	0	0	0.00%
5221000 - Medicare - Extra Help	0	0	245	0	0	0	0	0	0	0	0.00%
5230000 - Labor & Industries	0	0	46	0	0	0	0	0	0	0	0.00%
5231000 - Labor & Industries-Extra Help	0	0	550	0	0	0	0	0	0	0	0.00%
5310000 - Office Supplies	1,550	13,550	627	13,550	1,550	1,550	0	1,550	1,550	-12,000	-88.56%
5320000 - Operating Supplies	24,350	24,350	13,748	24,350	24,350	24,350	0	24,350	24,350	0	0.00%
5330000 - Program Supplies	2,630	2,630	556	2,630	2,630	2,630	0	2,630	2,630	0	0.00%
5340000 - Supplies Packaged for Resale	500	500	0	500	500	500	0	500	500	0	0.00%
5350000 - Small Tools/Minor Equipment	1,600	11,914	7,271	12,626	1,600	1,600	0	1,600	1,600	-10,314	-86.57%
5360000 - Software/Upgrades/Licenses	0	90,792	0	90,792	0	0	0	0	0	-90,792	-100.00%
5410000 - Professional Services	6,030	358,846	35,373	358,846	6,030	6,030	0	6,030	6,030	-352,816	-98.31%
5410001 - Janitorial Service	22,693	22,693	8,105	22,693	23,497	23,497	0	23,497	23,497	804	3.54%
5420000 - Telephone	0	0	45	45	0	0	0	0	0	0	0.00%
5425000 - Postage/Courier	760	760	180	760	760	760	0	760	760	0	0.00%
5430000 - Travel(Lodge,meals,miles)	6,740	23,529	7,179	25,789	6,740	6,740	0	6,740	6,740	-16,789	-71.35%
5471000 - Utility-Electricity	11,410	11,410	7,322	11,410	11,410	11,410	0	11,410	11,410	0	0.00%
5472000 - Utility-Water	1,013	1,013	811	1,013	1,013	1,013	0	1,013	1,013	0	0.00%
5473000 - Utility-Gas	6,360	6,360	1,198	6,360	6,360	6,360	0	6,360	6,360	0	0.00%
5474000 - UTILITY-SEWER	999	999	562	999	999	999	0	999	999	0	0.00%
5480000 - Repairs & Maintenance	3,400	3,400	1,502	3,848	3,400	3,400	0	3,400	3,400	0	0.00%
5491000 - Dues, Subscriptions	590	590	36	590	590	590	0	590	590	0	0.00%
5493000 - Printing & Binding	500	500	973	1,100	500	500	0	500	500	0	0.00%
5494000 - Registration/Training/Admissn	6,850	9,850	804	9,250	6,850	6,850	0	6,850	6,850	-3,000	-30.45%
5510000 - Intergovt Professional Service	11,212,074	11,229,750	6,324,281	11,051,098	11,584,113	11,608,433	0	11,608,433	11,608,433	378,683	3.37%
5640000 - Machinery & Equipment	0	22,819	0	22,819	0	0	0	0	0	-22,819	-100.00%
Total Expense Accounts:	11,310,049	11,951,743	6,429,358	11,776,556	11,682,892	11,707,212	0	11,707,212	11,707,212	-244,531	-2.04%
Department 21 Criminal Justice											
<i>Expense Accounts</i>											
5410000 - Professional Services	299,913	299,913	116,402	270,432	289,180	289,180	0	289,180	289,180	-10,733	-3.57%
5510000 - Intergovt Professional Service	2,860,000	2,860,000	1,068,969	2,448,114	2,960,000	2,755,250	0	2,755,250	2,755,250	-104,750	-3.66%
5910000 - Interfund Chg-Equip Replacemnt	23,810	23,810	23,810	23,810	9,714	9,714	696	10,410	10,410	-13,400	-56.27%
5950000 - Interfund Vehicle Operat/Maint	7,103	7,103	7,103	7,103	6,823	13,544	0	13,544	13,544	6,441	90.67%
Total Expense Accounts:	3,190,826	3,190,826	1,216,284	2,749,459	3,265,717	3,067,688	696	3,068,384	3,068,384	-122,442	-3.83%
Department 24 Parks, Recreation, Cultural Sv											
<i>Expense Accounts</i>											
5110000 - Salaries	2,039,494	2,043,992	1,442,099	2,007,668	2,125,128	2,125,128	10,148	2,135,276	2,135,276	91,284	4.46%
5111000 - Salaries-Extra Help	612,005	614,872	435,942	559,594	635,350	635,195	0	635,195	635,195	20,323	3.30%
5112000 - Overtime	10,400	10,400	11,007	14,375	10,400	10,400	0	10,400	10,400	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5112100 - Overtime-Extra Help	0	0	0	0	0	0	0	0	0	0	0.00%
5115000 - Vacation Buy-Out	0	1,900	6,541	1,900	0	0	0	0	0	-1,900	-100.00%
5211000 - Benefits - Extra Help	0	0	0	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progm	126,450	126,567	89,284	125,125	131,758	131,758	629	132,387	132,387	5,820	4.59%
5213000 - Soc Sec Replace Pgm-Xtra Help	37,946	37,946	26,994	37,946	39,443	39,384	0	39,384	39,384	1,438	3.78%
5214000 - PERS	228,017	228,037	159,757	220,778	253,421	253,421	1,210	254,631	254,631	26,594	11.66%
5214002 - PERS - Extra Help	10,638	10,638	4,578	10,698	11,348	11,348	0	11,348	11,348	710	6.67%
5214003 - PERS Back Contrib. Employer	0	0	-104	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	493,238	493,238	337,598	466,733	513,247	513,247	3,336	516,583	516,583	23,345	4.73%
5220000 - Medicare	29,574	29,602	21,599	26,128	30,815	30,815	147	30,962	30,962	1,360	4.59%
5221000 - Medicare - Extra Help	8,865	8,865	6,315	8,865	9,224	9,212	0	9,212	9,212	347	3.91%
5230000 - Labor & Industries	42,391	42,391	25,466	41,882	43,302	43,302	433	43,735	43,735	1,344	3.17%
5231000 - Labor & Industries-Extra Help	53,062	53,062	34,403	53,062	53,543	53,521	0	53,521	53,521	459	0.86%
5310000 - Office Supplies	6,450	6,450	3,808	6,550	6,450	6,550	0	6,550	6,550	100	1.55%
5320000 - Operating Supplies	101,326	101,326	65,793	95,226	101,326	103,026	0	103,026	103,026	1,700	1.67%
5330000 - Program Supplies	85,621	90,660	55,178	90,660	85,621	85,471	0	85,471	85,471	-5,189	-5.72%
5340000 - Supplies Packaged for Resale	4,500	4,500	758	2,500	4,500	4,500	0	4,500	4,500	0	0.00%
5350000 - Small Tools/Minor Equipment	18,400	18,400	4,620	20,200	17,500	17,000	0	17,000	17,000	-1,400	-7.60%
5410000 - Professional Services	557,349	658,349	255,956	598,504	531,549	595,499	18,800	614,299	614,299	-44,050	-6.69%
5410001 - Janitorial Service	116,807	116,807	56,831	116,807	122,232	122,232	0	122,232	122,232	5,425	4.64%
5410002 - Credit Card Fees	36,000	36,000	23,429	36,001	36,000	36,000	0	36,000	36,000	0	0.00%
5410003 - MaxGalaxy-Element Stmt Fees	0	0	9	9	0	0	0	0	0	0	0.00%
5412000 - Advertising	8,250	8,250	895	8,250	8,250	7,950	0	7,950	7,950	-300	-3.63%
5420000 - Telephone	300	300	100	390	300	300	0	300	300	0	0.00%
5425000 - Postage/Courier	20,000	20,000	9,230	20,000	20,000	20,000	0	20,000	20,000	0	0.00%
5430000 - Travel(Lodge,meals,miles)	9,680	9,680	2,829	9,680	9,680	9,680	0	9,680	9,680	0	0.00%
5431000 - Mileage Reimb. Local Travel	650	650	288	650	650	650	0	650	650	0	0.00%
5442000 - Taxes & Operating Assessment	6,000	6,000	12,001	8,347	6,000	6,000	0	6,000	6,000	0	0.00%
5450000 - Operating Rentals & Lease	37,430	37,430	16,681	37,430	37,430	37,430	0	37,430	37,430	0	0.00%
5471000 - Utility-Electricity	122,912	122,912	70,425	114,197	127,422	127,422	0	127,422	127,422	4,510	3.66%
5472000 - Utility-Water	221,460	221,460	67,107	206,037	221,985	218,762	0	218,762	218,762	-2,698	-1.21%
5473000 - Utility-Gas	101,245	101,245	28,238	61,245	102,795	92,795	0	92,795	92,795	-8,450	-8.34%
5474000 - UTILITY-SEWER	101,808	101,808	51,119	76,917	102,458	102,458	0	102,458	102,458	650	0.63%
5475000 - UTILITY-GARBAGE/SOLID WASTE	1,858	1,858	239	1,600	1,858	1,858	0	1,858	1,858	0	0.00%
5480000 - Repairs & Maintenance	10,200	10,200	97,092	99,114	10,200	10,200	0	10,200	10,200	0	0.00%
5491000 - Dues, Subscriptions	9,894	9,894	7,860	9,172	9,979	9,172	0	9,172	9,172	-722	-7.29%
5493000 - Printing & Binding	29,800	29,800	20,348	30,091	29,800	29,800	0	29,800	29,800	0	0.00%
5494000 - Registration/Training/Admissn	12,669	17,586	5,924	17,127	12,669	12,628	0	12,628	12,628	-4,958	-28.19%
5495000 - City Grants to Other Agencies	165,000	162,500	83,333	163,334	255,708	255,708	26,000	281,708	281,708	119,208	73.35%
5499000 - Miscellaneous Expenses	3,000	3,000	-1	2,999	3,000	3,000	0	3,000	3,000	0	0.00%
5510000 - Intergovt Professional Service	48,299	48,299	19,469	48,718	48,543	49,543	0	49,543	49,543	1,244	2.57%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5620000 - Buildings & Structures	0	0	0	0	0	0	0	0	0	0	0.00%
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	107,673	107,673	107,673	107,673	83,216	82,202	0	82,202	82,202	-25,471	-23.65%
5950000 - Interfund Vehicle Operat/Maint	73,413	73,413	73,413	73,413	68,483	135,325	0	135,325	135,325	61,912	84.33%
5992000 - Contingency	-77,000	-77,000	0	0	0	0	0	0	0	77,000	-100.00%
Total Expense Accounts:	5,633,074	5,750,960	3,742,124	5,637,595	5,922,583	6,039,892	60,703	6,100,595	6,100,595	349,635	6.07%
Department 25 Planning & Community											
<i>Expense Accounts</i>											
5110000 - Salaries	1,842,039	1,842,039	1,299,426	1,801,178	1,982,298	1,895,806	0	1,895,806	1,895,806	53,767	2.91%
5111000 - Salaries-Extra Help	810	810	0	810	810	810	0	810	810	0	0.00%
5112000 - Overtime	0	0	925	0	0	0	0	0	0	0	0.00%
5115000 - Vacation Buy-Out	0	0	3,608	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progrm	114,208	114,208	80,086	111,674	122,902	117,539	0	117,539	117,539	3,331	2.91%
5213000 - Soc Sec Replace Pgm-Xtra Help	150	150	0	150	150	150	0	150	150	0	0.00%
5214000 - PERS	205,942	205,942	145,252	201,245	236,389	226,075	0	226,075	226,075	20,133	9.77%
5215000 - Insurance Premium Allowance	331,838	331,838	231,159	330,401	362,127	349,875	0	349,875	349,875	18,037	5.43%
5220000 - Medicare	26,710	26,710	19,317	25,759	28,742	27,488	0	27,488	27,488	778	2.91%
5221000 - Medicare - Extra Help	35	35	0	35	35	35	0	35	35	0	0.00%
5230000 - Labor & Industries	13,598	13,598	8,569	13,420	14,297	13,907	0	13,907	13,907	309	2.27%
5231000 - Labor & Industries-Extra Help	42	42	0	42	42	42	0	42	42	0	0.00%
5310000 - Office Supplies	6,012	6,012	3,293	6,012	6,206	6,206	0	6,206	6,206	194	3.22%
5320000 - Operating Supplies	1,667	1,667	7,378	7,086	1,667	1,667	0	1,667	1,667	0	0.00%
5321000 - Fuel Consumed	0	0	77	110	0	0	0	0	0	0	0.00%
5350000 - Small Tools/Minor Equipment	757	2,257	656	2,434	757	757	0	757	757	-1,500	-66.45%
5360000 - Software/Upgrades/Licenses	1,325	1,325	315	1,165	1,325	1,325	0	1,325	1,325	0	0.00%
5410000 - Professional Services	242,995	318,222	88,302	387,361	84,668	84,668	82,000	166,668	166,668	-151,554	-47.62%
5410002 - Credit Card Fees	33,000	33,000	43,388	42,000	33,000	48,000	0	48,000	48,000	15,000	45.45%
5412000 - Advertising	9,020	9,970	2,311	6,000	9,020	9,020	0	9,020	9,020	-950	-9.52%
5425000 - Postage/Courier	8,296	8,296	3,013	6,850	8,296	8,296	0	8,296	8,296	0	0.00%
5430000 - Travel(Lodge,meals,miles)	11,331	11,358	1,000	11,358	11,706	11,706	0	11,706	11,706	348	3.06%
5431000 - Mileage Reimb. Local Travel	400	400	355	750	400	400	0	400	400	0	0.00%
5450000 - Operating Rentals & Lease	530	530	1,003	1,183	530	530	0	530	530	0	0.00%
5480000 - Repairs & Maintenance	0	0	585	114	0	0	0	0	0	0	0.00%
5491000 - Dues, Subscriptions	6,169	6,169	1,937	6,169	6,809	6,809	0	6,809	6,809	640	10.37%
5492000 - Filing,Recording,Witness Fees	6,000	6,000	0	6,000	6,000	6,000	0	6,000	6,000	0	0.00%
5493000 - Printing & Binding	2,030	2,030	2,100	2,811	2,030	2,030	0	2,030	2,030	0	0.00%
5494000 - Registration/Training/Admissn	17,534	17,534	6,020	17,534	18,484	18,484	0	18,484	18,484	950	5.41%
5910000 - Interfund Chg-Equip Replacemnt	4,395	4,395	4,395	4,395	4,620	4,620	0	4,620	4,620	225	5.11%
5950000 - Interfund Vehicle Operat/Maint	4,711	4,711	4,711	4,711	4,114	8,039	0	8,039	8,039	3,328	70.64%
Total Expense Accounts:	2,891,544	2,969,248	1,959,181	2,998,757	2,947,424	2,850,284	82,000	2,932,284	2,932,284	-36,964	-1.24%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 27 Public Works											
<i>Expense Accounts</i>											
5110000 - Salaries	1,139,636	1,313,676	933,567	1,299,147	1,429,778	1,530,708	0	1,530,708	1,530,708	217,032	16.52%
5111000 - Salaries-Extra Help	14,214	14,214	492	12,473	14,214	14,214	48,870	63,084	63,084	48,870	343.81%
5112000 - Overtime	15,007	15,007	10,228	15,549	15,007	15,207	0	15,207	15,207	200	1.33%
5115000 - Vacation Buy-Out	0	596	596	0	0	0	0	0	0	-596	-100.00%
5212000 - Social Security Replace Progm	70,658	70,695	57,686	67,247	88,647	94,905	0	94,905	94,905	24,210	34.24%
5213000 - Soc Sec Replace Pgm-Xtra Help	882	882	30	773	882	882	3,030	3,912	3,912	3,030	343.53%
5214000 - PERS	127,411	127,418	104,932	121,037	170,500	182,536	0	182,536	182,536	55,118	43.25%
5214002 - PERS - Extra Help	0	0	55	55	0	0	0	0	0	0	0.00%
5214003 - PERS Back Contrib. Employer	0	0	-539	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	168,745	168,745	139,440	167,537	216,590	234,466	0	234,466	234,466	65,721	38.94%
5220000 - Medicare	16,527	16,536	14,183	15,729	20,732	22,195	0	22,195	22,195	5,659	34.22%
5221000 - Medicare - Extra Help	207	207	7	182	207	207	709	916	916	709	342.51%
5230000 - Labor & Industries	13,892	13,892	10,472	13,535	17,836	17,655	0	17,655	17,655	3,763	27.08%
5231000 - Labor & Industries-Extra Help	824	824	6	420	824	824	2,670	3,494	3,494	2,670	324.02%
5310000 - Office Supplies	2,968	2,968	1,312	3,023	3,162	3,151	0	3,151	3,151	183	6.16%
5320000 - Operating Supplies	5,268	5,268	8,117	7,400	5,268	5,268	300	5,568	5,568	300	5.69%
5330000 - Program Supplies	22,579	36,079	23,741	35,983	22,579	34,363	0	34,363	34,363	-1,716	-4.75%
5350000 - Small Tools/Minor Equipment	8,200	8,200	4,588	13,300	8,200	7,700	22,620	30,320	30,320	22,120	269.75%
5360000 - Software/Upgrades/Licenses	6,200	6,200	1,322	3,408	6,200	6,200	0	6,200	6,200	0	0.00%
5410000 - Professional Services	271,796	694,478	132,756	716,501	186,796	878,261	76,000	954,261	954,261	259,783	37.40%
5420000 - Telephone	500	500	320	500	500	500	0	500	500	0	0.00%
5425000 - Postage/Courier	6,800	13,800	8,322	13,800	6,800	12,300	0	12,300	12,300	-1,500	-10.86%
5430000 - Travel(Lodge,meals,miles)	5,920	5,920	705	5,275	8,420	8,320	10,000	18,320	18,320	12,400	209.45%
5431000 - Mileage Reimb. Local Travel	517	517	35	477	517	517	0	517	517	0	0.00%
5450000 - Operating Rentals & Lease	3,250	3,250	2,475	3,250	3,250	3,250	0	3,250	3,250	0	0.00%
5471001 - Utility-Electricity,Street Lts	509,524	509,524	343,241	509,524	509,524	509,524	0	509,524	509,524	0	0.00%
5471002 - Utility-Electricity,Traffic Sg	41,420	41,420	23,420	41,420	41,420	41,420	0	41,420	41,420	0	0.00%
5480000 - Repairs & Maintenance	5,590	5,590	2,653	4,185	6,140	6,140	0	6,140	6,140	550	9.83%
5491000 - Dues, Subscriptions	5,745	5,745	5,739	6,328	7,052	3,991	0	3,991	3,991	-1,754	-30.53%
5493000 - Printing & Binding	10,525	15,525	8,360	15,325	10,525	9,100	0	9,100	9,100	-6,425	-41.38%
5494000 - Registration/Training/Admissn	12,435	12,435	7,405	11,821	13,435	13,435	0	13,435	13,435	1,000	8.04%
5495000 - City Grants to Other Agencies	15,000	15,000	0	15,000	15,000	0	0	0	0	-15,000	-100.00%
5510000 - Intergovt Professional Service	264,940	264,940	100,911	265,601	264,940	264,940	0	264,940	264,940	0	0.00%
5650000 - Construction of Fixed Assets	0	0	0	0	0	0	0	0	0	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	15,323	15,323	15,323	15,323	20,009	20,009	0	20,009	20,009	4,686	30.58%
5950000 - Interfund Vehicle Operat/Maint	10,941	10,941	10,941	10,941	9,594	18,765	0	18,765	18,765	7,824	71.51%
Total Expense Accounts:	2,793,444	3,416,315	1,972,841	3,412,069	3,124,548	3,960,953	164,199	4,125,152	4,125,152	708,837	20.74%
Department 33 Community Services											

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
<i>Expense Accounts</i>											
5110000 - Salaries	675,904	675,904	456,288	639,480	680,968	680,968	0	680,968	680,968	5,064	0.74%
5112000 - Overtime	1,500	1,500	502	1,500	2,357	2,357	0	2,357	2,357	857	57.13%
5113000 - Standby Pay	21,573	21,573	13,225	21,573	21,573	21,573	0	21,573	21,573	0	0.00%
5114000 - Callback Pay	7,000	7,000	2,964	7,000	7,000	7,000	0	7,000	7,000	0	0.00%
5115000 - Vacation Buy-Out	0	0	319	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progm	41,906	41,906	28,466	39,647	42,219	42,219	0	42,219	42,219	313	0.74%
5214000 - PERS	75,566	75,566	52,854	71,494	81,205	81,205	0	81,205	81,205	5,639	7.46%
5215000 - Insurance Premium Allowance	146,043	146,043	97,681	143,072	148,220	148,220	0	148,220	148,220	2,177	1.49%
5220000 - Medicare	9,801	9,801	6,781	9,273	9,874	9,874	0	9,874	9,874	73	0.74%
5230000 - Labor & Industries	8,607	8,607	9,866	8,035	8,712	8,712	0	8,712	8,712	105	1.21%
5232000 - Labor & Industries-Standby Pay	6,892	6,892	0	6,892	6,955	6,955	0	6,955	6,955	63	0.91%
5310000 - Office Supplies	2,058	2,058	345	1,500	2,058	1,700	0	1,700	1,700	-358	-17.39%
5320000 - Operating Supplies	2,500	2,500	154	2,500	2,500	2,500	0	2,500	2,500	0	0.00%
5330000 - Program Supplies	19,275	19,275	7,644	18,130	20,475	19,175	5,000	24,175	24,175	4,900	25.42%
5350000 - Small Tools/Minor Equipment	3,350	3,350	508	3,350	3,350	3,350	0	3,350	3,350	0	0.00%
5360000 - Software/Upgrades/Licenses	0	0	312	0	0	0	0	0	0	0	0.00%
5410000 - Professional Services	11,500	11,500	3,494	12,885	11,500	12,000	15,000	27,000	27,000	15,500	134.78%
5412000 - Advertising	450	450	0	450	450	200	0	200	200	-250	-55.55%
5420000 - Telephone	2,004	2,004	1,311	2,004	2,004	2,004	0	2,004	2,004	0	0.00%
5425000 - Postage/Courier	6,850	6,850	5,062	6,450	6,850	6,630	0	6,630	6,630	-220	-3.21%
5430000 - Travel(Lodge,meals,miles)	6,750	6,750	2,812	6,458	6,750	7,598	0	7,598	7,598	848	12.56%
5431000 - Mileage Reimb. Local Travel	2,750	2,750	322	2,750	2,750	2,750	0	2,750	2,750	0	0.00%
5450000 - Operating Rentals & Lease	950	950	1,697	2,215	950	2,250	0	2,250	2,250	1,300	136.84%
5460000 - Insurance	3,960	3,960	3,693	3,693	3,960	3,710	0	3,710	3,710	-250	-6.31%
5480000 - Repairs & Maintenance	2,050	2,050	253	2,050	2,050	2,050	0	2,050	2,050	0	0.00%
5491000 - Dues, Subscriptions	2,670	2,670	2,035	2,670	2,670	2,690	0	2,690	2,690	20	0.74%
5493000 - Printing & Binding	7,100	7,100	3,570	7,100	7,400	7,110	0	7,110	7,110	10	0.14%
5494000 - Registration/Training/Admissn	6,725	6,725	3,497	6,125	7,025	7,025	0	7,025	7,025	300	4.46%
5495000 - City Grants to Other Agencies	568,650	568,650	196,886	568,650	464,241	476,955	0	476,955	476,955	-91,695	-16.12%
5510000 - Intergovt Professional Service	20,033	20,033	13,072	20,045	20,033	17,033	0	17,033	17,033	-3,000	-14.97%
5640000 - Machinery & Equipment	0	0	111	0	0	0	0	0	0	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	15,974	15,974	15,974	15,974	11,582	11,582	1,254	12,836	12,836	-3,138	-19.64%
5950000 - Interfund Vehicle Operat/Maint	11,210	11,210	11,210	11,210	9,494	18,458	0	18,458	18,458	7,248	64.65%
Total Expense Accounts:	1,691,601	1,691,601	942,908	1,644,175	1,597,175	1,615,853	21,254	1,637,107	1,637,107	-54,494	-3.22%
Total General Fund:	42,133,114	44,609,822	24,128,610	41,190,603	40,152,194	43,774,535	2,193,717	45,968,252	45,968,252	1,358,430	3.04%
Department 27 Public Works											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	0	0	0	0	0	0	39,353	39,353	39,353	39,353	0.00%
5970001 - Trans Out GF Overhead	289,674	289,674	144,837	289,674	277,818	277,818	0	277,818	277,818	-11,856	-4.09%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Total TRANSFER OUT ACCOUNTS:	289,674	289,674	144,837	289,674	277,818	277,818	39,353	317,171	317,171	27,497	9.49%
<i>Expense Accounts</i>											
5110000 - Salaries	447,791	447,791	305,849	422,397	450,071	450,071	0	450,071	450,071	2,280	0.50%
5111000 - Salaries-Extra Help	15,513	15,513	1,978	15,513	15,513	15,513	0	15,513	15,513	0	0.00%
5112000 - Overtime	10,164	10,164	770	10,164	10,164	10,164	0	10,164	10,164	0	0.00%
5113000 - Standby Pay	1,000	1,000	310	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
5114000 - Callback Pay	1,606	1,606	667	1,606	1,606	1,606	0	1,606	1,606	0	0.00%
5212000 - Social Security Replace Progm	27,763	27,763	18,707	26,189	27,904	27,904	0	27,904	27,904	141	0.50%
5213000 - Soc Sec Replace Pgm-Xtra Help	962	962	123	962	962	962	0	962	962	0	0.00%
5214000 - PERS	50,063	50,063	34,099	46,933	53,671	53,671	0	53,671	53,671	3,608	7.20%
5215000 - Insurance Premium Allowance	98,999	98,999	77,130	112,137	122,827	122,827	0	122,827	122,827	23,828	24.06%
5220000 - Medicare	6,493	6,493	4,566	6,125	6,526	6,526	0	6,526	6,526	33	0.50%
5221000 - Medicare - Extra Help	225	225	29	225	225	225	0	225	225	0	0.00%
5230000 - Labor & Industries	11,882	11,882	7,758	11,593	11,997	11,997	0	11,997	11,997	115	0.96%
5231000 - Labor & Industries-Extra Help	800	800	102	800	800	800	0	800	800	0	0.00%
5310000 - Office Supplies	500	500	178	500	500	500	0	500	500	0	0.00%
5320000 - Operating Supplies	78,500	78,500	41,705	77,400	78,500	78,500	0	78,500	78,500	0	0.00%
5350000 - Small Tools/Minor Equipment	4,150	4,150	1,978	4,150	4,150	4,150	0	4,150	4,150	0	0.00%
5410000 - Professional Services	15,500	34,605	10,705	34,605	15,500	15,500	0	15,500	15,500	-19,105	-55.20%
5410001 - Janitorial Service	2,630	2,630	1,315	2,630	2,722	2,722	0	2,722	2,722	92	3.49%
5420000 - Telephone	0	0	0	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	1,180	1,180	38	1,180	1,180	1,180	0	1,180	1,180	0	0.00%
5431000 - Mileage Reimb. Local Travel	50	50	0	50	50	50	0	50	50	0	0.00%
5450000 - Operating Rentals & Lease	17,000	17,000	16,439	17,000	19,000	19,000	0	19,000	19,000	2,000	11.76%
5471000 - Utility-Electricity	0	0	0	0	0	0	0	0	0	0	0.00%
5472000 - Utility-Water	29,332	29,332	10,433	29,332	29,332	29,332	0	29,332	29,332	0	0.00%
5475000 - UTILITY-GARBAGE/SOLID WASTE	15,630	15,630	7,120	15,630	16,524	16,524	0	16,524	16,524	894	5.71%
5480000 - Repairs & Maintenance	208,197	208,197	42,461	228,197	216,000	286,000	0	286,000	286,000	77,803	37.36%
5491000 - Dues, Subscriptions	500	500	334	500	500	500	0	500	500	0	0.00%
5493000 - Printing & Binding	0	0	1,046	1,100	0	0	0	0	0	0	0.00%
5494000 - Registration/Training/Admissn	3,000	3,000	360	3,000	3,000	3,000	0	3,000	3,000	0	0.00%
5510000 - Intergovt Professional Service	52,500	52,500	0	32,500	52,500	32,500	0	32,500	32,500	-20,000	-38.09%
5640000 - Machinery & Equipment	0	63,257	29,847	63,257	0	0	0	0	0	-63,257	-100.00%
5910000 - Interfund Chg-Equip Replacemnt	178,832	178,832	178,832	178,832	107,821	107,821	4,577	112,398	112,398	-66,434	-37.14%
5950000 - Interfund Vehicle Operat/Maint	60,975	60,975	60,975	60,975	50,005	96,657	0	96,657	96,657	35,682	58.51%
Total Expense Accounts:	1,341,737	1,424,099	855,854	1,406,482	1,300,550	1,397,202	4,577	1,401,779	1,401,779	-22,320	-1.56%
Total Street Fund:	1,631,411	1,713,773	1,000,691	1,696,156	1,578,368	1,675,020	43,930	1,718,950	1,718,950	5,177	0.30%
Department 25 Planning & Community											
<i>Expense Accounts</i>											
5410000 - Professional Services	100,000	100,000	18,180	93,750	100,000	100,000	0	100,000	100,000	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0	0.00%
5496000 - Judgements/Settlements	0	0	6,250	6,250	0	0	0	0	0	0	0.00%
Total Expense Accounts:	100,000	100,000	24,430	100,000	100,000	100,000	0	100,000	100,000	0	0.00%
Total Code Abatement Fund:	100,000	100,000	24,430	100,000	100,000	100,000	0	100,000	100,000	0	0.00%
Department 20 Police											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	150,000	150,000	0	0	0	195,000	0	195,000	195,000	45,000	30.00%
Total TRANSFER OUT ACCOUNTS:	150,000	150,000	0	0	0	195,000	0	195,000	195,000	45,000	30.00%
<i>Expense Accounts</i>											
5310000 - Office Supplies	400	400	0	400	400	400	0	400	400	0	0.00%
5320000 - Operating Supplies	400	400	0	400	400	400	0	400	400	0	0.00%
5350000 - Small Tools/Minor Equipment	0	0	0	0	0	0	2,700	2,700	2,700	2,700	0.00%
5420000 - Telephone	543	543	317	543	543	543	0	543	543	0	0.00%
5430000 - Travel(Lodge,meals,miles)	10,250	10,250	6,774	10,250	10,250	0	0	0	0	-10,250	-100.00%
5494000 - Registration/Training/Admissn	6,650	6,650	2,300	6,650	6,650	0	0	0	0	-6,650	-100.00%
5640000 - Machinery & Equipment	0	0	0	0	0	0	15,000	15,000	15,000	15,000	0.00%
Total Expense Accounts:	18,243	18,243	9,391	18,243	18,243	1,343	17,700	19,043	19,043	800	4.38%
Total State Drug Enforcement Forfeit:	168,243	168,243	9,391	18,243	18,243	196,343	17,700	214,043	214,043	45,800	27.22%
Department 24 Parks, Recreation, Cultural Sv											
<i>Expense Accounts</i>											
5110000 - Salaries	0	0	302	0	0	0	0	0	0	0	0.00%
5111000 - Salaries-Extra Help	13,406	13,406	10,004	14,260	11,162	11,162	0	11,162	11,162	-2,244	-16.73%
5212000 - Social Security Replace Progm	0	0	19	0	0	0	0	0	0	0	0.00%
5213000 - Soc Sec Replace Pgm-Xtra Help	832	832	620	832	692	692	0	692	692	-140	-16.82%
5214000 - PERS	0	0	34	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	0	0	31	0	0	0	0	0	0	0	0.00%
5220000 - Medicare	0	0	4	0	0	0	0	0	0	0	0.00%
5221000 - Medicare - Extra Help	195	195	145	195	162	162	0	162	162	-33	-16.92%
5230000 - Labor & Industries	0	0	7	0	0	0	0	0	0	0	0.00%
5231000 - Labor & Industries-Extra Help	458	458	72	458	239	239	0	239	239	-219	-47.81%
5320000 - Operating Supplies	0	0	655	463	0	0	0	0	0	0	0.00%
5330000 - Program Supplies	24,325	24,325	602	24,325	11,025	11,025	0	11,025	11,025	-13,300	-54.67%
5350000 - Small Tools/Minor Equipment	0	0	200	200	0	0	0	0	0	0	0.00%
5410000 - Professional Services	5,000	5,000	11,778	5,000	5,000	30,000	0	30,000	30,000	25,000	500.00%
5450000 - Operating Rentals & Lease	0	0	1,988	1,988	0	0	0	0	0	0	0.00%
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0	0.00%
5630000 - Other Improvements	40,000	40,000	0	44,000	40,000	33,300	0	33,300	33,300	-6,700	-16.75%
Total Expense Accounts:	84,216	84,216	26,461	91,721	68,280	86,580	0	86,580	86,580	2,364	2.80%
Total Public Arts Fund:	84,216	84,216	26,461	91,721	68,280	86,580	0	86,580	86,580	2,364	2.80%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
Department 20 Police											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	250,000	250,000	0	0	0	242,397	0	242,397	242,397	-7,603	-3.04%
Total TRANSFER OUT ACCOUNTS:	250,000	250,000	0	0	0	242,397	0	242,397	242,397	-7,603	-3.04%
<i>Expense Accounts</i>											
5320000 - Operating Supplies	3,000	3,000	1,057	3,000	3,000	3,000	0	3,000	3,000	0	0.00%
5350000 - Small Tools/Minor Equipment	10,000	10,000	4,555	10,000	10,000	10,000	0	10,000	10,000	0	0.00%
5420000 - Telephone	0	0	112	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	0	0	22	0	0	0	0	0	0	0	0.00%
5480000 - Repairs & Maintenance	0	0	60	0	0	0	0	0	0	0	0.00%
5640000 - Machinery & Equipment	0	0	0	0	0	45,000	0	45,000	45,000	45,000	0.00%
Total Expense Accounts:	13,000	13,000	5,806	13,000	13,000	58,000	0	58,000	58,000	45,000	346.15%
Total Federal Drug Enforcement Forfe:	263,000	263,000	5,806	13,000	13,000	300,397	0	300,397	300,397	37,397	14.21%
Department 99 Not Applicable											
<i>Expense Accounts</i>											
5460000 - Insurance	2,500	0	0	0	0	0	0	0	0	0	0.00%
5510000 - Intergovt Professional Service	1,033,144	0	0	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	1,035,644	0	0	0	0	0	0	0	0	0	0.00%
Total Transportation Benefit Distric:	1,035,644	0	0	0	0	0	0	0	0	0	0.00%
Department 99 Not Applicable											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	691,313	691,313	0	691,313	0	0	500,799	500,799	500,799	-190,514	-27.55%
Total TRANSFER OUT ACCOUNTS:	691,313	691,313	0	691,313	0	0	500,799	500,799	500,799	-190,514	-27.55%
Total Property Tax Equalization Fund:	691,313	691,313	0	691,313	0	0	500,799	500,799	500,799	-190,514	-27.55%
Department 20 Police											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	1,156,101	2,802,444	1,574,641	1,789,200	0	785,151	0	785,151	785,151	-2,017,293	-71.98%
Total TRANSFER OUT ACCOUNTS:	1,156,101	2,802,444	1,574,641	1,789,200	0	785,151	0	785,151	785,151	-2,017,293	-71.98%
<i>Expense Accounts</i>											
5112000 - Overtime	0	0	0	0	0	0	0	0	0	0	0.00%
5350000 - Small Tools/Minor Equipment	0	0	0	0	0	0	0	0	0	0	0.00%
5410000 - Professional Services	0	0	0	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	0	0	0	0	0	0	0	0	0	0	0.00%
5494000 - Registration/Training/Admissn	0	0	0	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	0	0	0	0	0	0	0	0	0	0	0.00%
Total Federal Criminal Forfeitures:	1,156,101	2,802,444	1,574,641	1,789,200	0	785,151	0	785,151	785,151	-2,017,293	-71.98%
Department 99 Not Applicable											

Comparative Budget Worksheet By Object

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<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	359,775	359,775	179,888	0	0	221,400	0	221,400	221,400	-138,375	-38.46%
Total TRANSFER OUT ACCOUNTS:	359,775	359,775	179,888	0	0	221,400	0	221,400	221,400	-138,375	-38.46%
Total Transportation Impact Fees:	359,775	359,775	179,888	0	0	221,400	0	221,400	221,400	-138,375	-38.46%
Department 32 Debt ServicesDepartment											
<i>Expense Accounts</i>											
5410000 - Professional Services	3,000	3,000	0	3,000	3,000	3,000	0	3,000	3,000	0	0.00%
5700000 - Debt Service-Principal	1,345,000	1,345,000	0	1,345,000	1,345,000	1,345,000	0	1,345,000	1,345,000	0	0.00%
5800000 - Debt Service-Interest	362,375	362,375	0	362,375	362,375	362,375	0	362,375	362,375	0	0.00%
5830000 - Debt Svc GO Bond Int Long Term	0	0	181,188	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	1,710,375	1,710,375	181,188	1,710,375	1,710,375	1,710,375	0	1,710,375	1,710,375	0	0.00%
Total Unltd Tax GO Bond Fund, 2006:	1,710,375	1,710,375	181,188	1,710,375	1,710,375	1,710,375	0	1,710,375	1,710,375	0	0.00%
Department 32 Debt ServicesDepartment											
<i>Expense Accounts</i>											
5410000 - Professional Services	1,500	1,500	350	1,500	1,500	1,500	0	1,500	1,500	0	0.00%
5711000 - Ltd GO Bonds Debt Svc Principa	515,000	515,000	0	515,000	515,000	535,000	0	535,000	535,000	20,000	3.88%
5830000 - Debt Svc GO Bond Int Long Term	1,145,917	1,145,917	572,959	1,145,917	1,145,917	1,125,317	0	1,125,317	1,125,317	-20,600	-1.79%
5851000 - Ltd GO Bonds Debt Registration	1,000	1,000	0	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
Total Expense Accounts:	1,663,417	1,663,417	573,309	1,663,417	1,663,417	1,662,817	0	1,662,817	1,662,817	-600	-0.03%
Total Limited Tax GO Bond 2009:	1,663,417	1,663,417	573,309	1,663,417	1,663,417	1,662,817	0	1,662,817	1,662,817	-600	-0.03%
Department 32 Debt ServicesDepartment											
<i>Expense Accounts</i>											
5410000 - Professional Services	510	510	0	510	510	510	0	510	510	0	0.00%
5700000 - Debt Service-Principal	135,000	135,000	0	135,000	135,000	135,000	0	135,000	135,000	0	0.00%
5800000 - Debt Service-Interest	125,438	125,438	0	125,438	125,438	125,438	0	125,438	125,438	0	0.00%
5830000 - Debt Svc GO Bond Int Long Term	0	0	62,719	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	260,948	260,948	62,719	260,948	260,948	260,948	0	260,948	260,948	0	0.00%
Total Limited Tax GO Bond 2013:	260,948	260,948	62,719	260,948	260,948	260,948	0	260,948	260,948	0	0.00%
Department 28 General Government CIP											
<i>TRANSFER OUT ACCOUNTS</i>											
5970001 - Trans Out GF Overhead	23,977	23,977	11,989	23,977	45,782	45,782	0	45,782	45,782	21,805	90.94%
5970004 - Transfer Out Debt Service	664,546	664,546	717,209	664,546	663,946	663,946	0	663,946	663,946	-600	-0.09%
Total TRANSFER OUT ACCOUNTS:	688,523	688,523	729,198	688,523	709,728	709,728	0	709,728	709,728	21,205	3.07%
<i>Expense Accounts</i>											
5110000 - Salaries	154,187	154,187	126,879	143,431	297,822	221,835	0	221,835	221,835	67,648	43.87%
5111000 - Salaries-Extra Help	0	0	66	0	0	0	0	0	0	0	0.00%
5112000 - Overtime	0	0	979	0	0	0	0	0	0	0	0.00%

Comparative Budget Worksheet By Object

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5212000 - Social Security Replace Progm	9,560	9,560	7,716	9,253	18,465	13,753	0	13,753	13,753	4,193	43.85%
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	4	0	0	0	0	0	0	0	0.00%
5214000 - PERS	17,237	17,237	14,294	16,067	35,515	26,455	0	26,455	26,455	9,218	53.47%
5214002 - PERS - Extra Help	0	0	7	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	29,602	29,602	24,073	26,927	44,720	40,765	0	40,765	40,765	11,163	37.71%
5220000 - Medicare	2,233	2,233	1,855	2,067	4,318	3,218	0	3,218	3,218	985	44.11%
5221000 - Medicare - Extra Help	0	0	1	0	0	0	0	0	0	0	0.00%
5230000 - Labor & Industries	1,989	1,989	1,305	1,808	2,136	2,607	0	2,607	2,607	618	31.07%
5231000 - Labor & Industries-Extra Help	0	0	1	0	0	0	0	0	0	0	0.00%
5310000 - Office Supplies	250	250	13	250	250	250	0	250	250	0	0.00%
5320000 - Operating Supplies	0	0	2,990	0	0	0	0	0	0	0	0.00%
5330000 - Program Supplies	3,823	3,823	0	3,823	0	0	0	0	0	-3,823	-100.00%
5350000 - Small Tools/Minor Equipment	250	250	2,273	250	250	250	0	250	250	0	0.00%
5360000 - Software/Upgrades/Licenses	285	285	0	285	285	285	0	285	285	0	0.00%
5410000 - Professional Services	1,141,704	1,245,176	493,007	1,295,233	1,418	470,823	0	470,823	470,823	-774,353	-62.18%
5425000 - Postage/Courier	0	0	15	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	500	500	438	500	500	500	0	500	500	0	0.00%
5431000 - Mileage Reimb. Local Travel	200	200	0	200	200	200	0	200	200	0	0.00%
5450000 - Operating Rentals & Lease	0	0	25	0	0	0	0	0	0	0	0.00%
5471000 - Utility-Electricity	0	0	118	0	0	0	0	0	0	0	0.00%
5473000 - Utility-Gas	0	0	42	0	0	0	0	0	0	0	0.00%
5474000 - UTILITY-SEWER	0	0	54	0	0	0	0	0	0	0	0.00%
5480000 - Repairs & Maintenance	0	6,000	29,227	6,000	0	0	0	0	0	-6,000	-100.00%
5493000 - Printing & Binding	0	0	1,473	0	0	0	0	0	0	0	0.00%
5494000 - Registration/Training/Admissn	1,000	1,000	0	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
5510000 - Intergovt Professional Service	0	0	72	0	0	0	0	0	0	0	0.00%
5610000 - Land	0	0	1,400,030	1,400,030	0	0	0	0	0	0	0.00%
5630000 - Other Improvements	219,421	1,885,235	900	174,147	0	222,233	0	222,233	222,233	-1,663,002	-88.21%
5650000 - Construction of Fixed Assets	5,070,961	5,095,474	96,423	119,605	0	6,904,841	0	6,904,841	6,904,841	1,809,367	35.50%
5901000 - Interfund Prof Svc-Bld Permits	0	0	1,759	0	0	0	0	0	0	0	0.00%
5992000 - Contingency	0	0	0	0	0	0	0	0	0	0	0.00%
Total Expense Accounts:	6,653,202	8,453,001	2,206,039	3,200,876	406,879	7,909,015	0	7,909,015	7,909,015	-543,986	-6.43%
Total General Capital Fund:	7,341,725	9,141,524	2,935,237	3,889,399	1,116,607	8,618,743	0	8,618,743	8,618,743	-522,781	-5.71%
Department 31 Facility Major Maintenance											
<i>Expense Accounts</i>											
5110000 - Salaries	21,866	21,866	20,833	21,866	0	0	0	0	0	-21,866	-100.00%
5112000 - Overtime	0	0	253	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progm	1,355	1,355	1,161	1,355	0	0	0	0	0	-1,355	-100.00%
5214000 - PERS	2,445	2,445	2,159	2,445	0	0	0	0	0	-2,445	-100.00%
5215000 - Insurance Premium Allowance	4,796	4,796	3,589	4,796	0	0	0	0	0	-4,796	-100.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5220000 - Medicare	317	317	280	317	0	0	0	0	0	-317	-100.00%
5230000 - Labor & Industries	161	161	235	161	0	0	0	0	0	-161	-100.00%
5410000 - Professional Services	104,060	104,060	26,261	104,060	0	0	0	0	0	-104,060	-100.00%
5412000 - Advertising	0	0	171	0	0	0	0	0	0	0	0.00%
5480000 - Repairs & Maintenance	0	89,670	0	89,670	0	0	0	0	0	-89,670	-100.00%
5493000 - Printing & Binding	0	0	1,139	0	0	0	0	0	0	0	0.00%
5630000 - Other Improvements	8,500	27,084	89,670	27,084	0	96,000	0	96,000	96,000	68,916	254.45%
5650000 - Construction of Fixed Assets	615,000	615,000	588,139	615,000	0	0	0	0	0	-615,000	-100.00%
Total Expense Accounts:	758,500	866,754	733,890	866,754	0	96,000	0	96,000	96,000	-770,754	-88.92%
Total City Facility-Major Maint Fund:	758,500	866,754	733,890	866,754	0	96,000	0	96,000	96,000	-770,754	-88.92%
Department 29 Roads Capital Improvements											
<i>TRANSFER OUT ACCOUNTS</i>											
5970001 - Trans Out GF Overhead	64,767	64,767	32,384	64,767	64,736	64,736	0	64,736	64,736	-31	-0.04%
Total TRANSFER OUT ACCOUNTS:	64,767	64,767	32,384	64,767	64,736	64,736	0	64,736	64,736	-31	-0.04%
<i>Expense Accounts</i>											
5110000 - Salaries	613,234	739,969	281,926	580,756	663,202	867,970	0	867,970	867,970	128,001	17.29%
5111000 - Salaries-Extra Help	0	0	5,274	0	0	0	0	0	0	0	0.00%
5112000 - Overtime	0	0	75	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progm	38,022	38,022	17,299	36,964	41,119	53,816	0	53,816	53,816	15,794	41.53%
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	327	0	0	0	0	0	0	0	0.00%
5214000 - PERS	68,556	68,556	31,473	66,650	79,087	103,503	0	103,503	103,503	34,947	50.97%
5214002 - PERS - Extra Help	0	0	369	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	99,340	99,340	50,584	95,808	114,135	136,127	0	136,127	136,127	36,787	37.03%
5220000 - Medicare	8,892	8,892	4,265	8,645	9,616	12,585	0	12,585	12,585	3,693	41.53%
5221000 - Medicare - Extra Help	0	0	77	0	0	0	0	0	0	0	0.00%
5230000 - Labor & Industries	5,909	5,909	2,572	5,613	4,711	7,117	0	7,117	7,117	1,208	20.44%
5231000 - Labor & Industries-Extra Help	0	0	139	0	0	0	0	0	0	0	0.00%
5310000 - Office Supplies	250	250	329	250	0	250	0	250	250	0	0.00%
5320000 - Operating Supplies	100	100	22,736	100	0	0	0	0	0	-100	-100.00%
5350000 - Small Tools/Minor Equipment	300	300	6,764	300	0	300	0	300	300	0	0.00%
5360000 - Software/Upgrades/Licenses	2,500	2,500	779	2,500	0	2,500	0	2,500	2,500	0	0.00%
5410000 - Professional Services	7,038,892	7,093,548	799,160	1,849,638	0	10,168,916	0	10,168,916	10,168,916	3,075,368	43.35%
5412000 - Advertising	0	0	774	0	0	0	0	0	0	0	0.00%
5425000 - Postage/Courier	0	0	1,671	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	2,200	2,200	0	2,200	0	1,200	0	1,200	1,200	-1,000	-45.45%
5431000 - Mileage Reimb. Local Travel	100	100	0	100	0	100	0	100	100	0	0.00%
5450000 - Operating Rentals & Lease	95,456	95,456	1,376	0	0	79,497	0	79,497	79,497	-15,959	-16.71%
5472000 - Utility-Water	0	0	8,174	0	0	0	0	0	0	0	0.00%
5491000 - Dues, Subscriptions	1,081	1,081	538	1,081	0	800	0	800	800	-281	-25.99%
5493000 - Printing & Binding	0	0	2,279	0	0	0	0	0	0	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5494000 - Registration/Training/Admissn	3,119	3,119	150	3,119	0	2,350	0	2,350	2,350	-769	-24.65%
5510000 - Intergovt Professional Service	0	69,918	181,713	69,918	0	0	0	0	0	-69,918	-100.00%
5610000 - Land	5,000	5,000	0	5,000	0	905,000	0	905,000	905,000	900,000	18,000.00
5630000 - Other Improvements	1,331,196	4,590,988	1,420,985	1,669,975	0	727,741	0	727,741	727,741	-3,863,247	-84.14%
5650000 - Construction of Fixed Assets	3,377,840	3,583,078	15,981	429,007	0	3,743,858	0	3,743,858	3,743,858	160,780	4.48%
5820001 - Interest on Interfund Debt	0	0	0	0	0	0	0	0	0	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	944	944	944	944	867	867	0	867	867	-77	-8.15%
5950000 - Interfund Vehicle Operat/Maint	439	439	439	439	339	777	0	777	777	338	76.99%
Total Expense Accounts:	12,693,370	16,409,709	2,859,172	4,829,007	913,076	16,815,274	0	16,815,274	16,815,274	405,565	2.47%
Total Roads Capital Fund:	12,758,137	16,474,476	2,891,556	4,893,774	977,812	16,880,010	0	16,880,010	16,880,010	405,534	2.46%
Department 27 Public Works											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	0	0	0	0	0	0	14,122	14,122	14,122	14,122	0.00%
5970001 - Trans Out GF Overhead	451,895	451,895	225,948	451,895	437,847	437,847	0	437,847	437,847	-14,048	-3.10%
Total TRANSFER OUT ACCOUNTS:	451,895	451,895	225,948	451,895	437,847	437,847	14,122	451,969	451,969	74	0.01%
<i>Expense Accounts</i>											
5110000 - Salaries	748,081	748,081	491,313	688,297	771,588	767,543	0	767,543	767,543	19,462	2.60%
5111000 - Salaries-Extra Help	31,595	31,595	26,956	31,595	31,595	31,595	0	31,595	31,595	0	0.00%
5112000 - Overtime	5,240	5,240	1,160	5,240	5,240	5,240	0	5,240	5,240	0	0.00%
5112100 - Overtime-Extra Help	100	100	0	100	100	100	0	100	100	0	0.00%
5113000 - Standby Pay	1,100	1,100	197	1,100	1,100	1,100	0	1,100	1,100	0	0.00%
5114000 - Callback Pay	2,000	2,000	444	2,000	2,000	2,000	0	2,000	2,000	0	0.00%
5115000 - Vacation Buy-Out	0	0	1,107	1,107	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progrm	46,381	46,381	30,014	42,674	47,838	47,588	0	47,588	47,588	1,207	2.60%
5213000 - Soc Sec Replace Pgm-Xtra Help	1,959	1,959	1,671	1,959	1,959	1,959	0	1,959	1,959	0	0.00%
5214000 - PERS	83,635	83,635	54,796	76,721	92,012	91,529	0	91,529	91,529	7,894	9.43%
5214002 - PERS - Extra Help	3,046	3,046	3,014	3,046	3,046	3,046	0	3,046	3,046	0	0.00%
5215000 - Insurance Premium Allowance	135,848	135,848	97,494	140,370	158,255	157,643	0	157,643	157,643	21,795	16.04%
5220000 - Medicare	10,846	10,846	7,271	9,979	11,188	11,129	0	11,129	11,129	283	2.60%
5221000 - Medicare - Extra Help	458	458	391	458	458	458	0	458	458	0	0.00%
5230000 - Labor & Industries	17,237	17,237	10,457	16,051	17,550	17,442	0	17,442	17,442	205	1.18%
5231000 - Labor & Industries-Extra Help	2,146	2,146	1,590	2,146	2,146	2,146	0	2,146	2,146	0	0.00%
5310000 - Office Supplies	900	900	609	900	900	900	0	900	900	0	0.00%
5320000 - Operating Supplies	62,228	62,228	24,828	62,228	62,228	62,228	0	62,228	62,228	0	0.00%
5330000 - Program Supplies	5,235	5,235	723	5,235	5,235	5,235	0	5,235	5,235	0	0.00%
5350000 - Small Tools/Minor Equipment	5,000	5,000	1,854	5,000	5,000	5,000	0	5,000	5,000	0	0.00%
5360000 - Software/Upgrades/Licenses	0	0	665	488	0	0	0	0	0	0	0.00%
5410000 - Professional Services	181,842	251,842	47,716	251,502	146,842	146,842	70,000	216,842	216,842	-35,000	-13.89%
5412000 - Advertising	0	0	340	340	0	0	0	0	0	0	0.00%
5420000 - Telephone	1,300	1,300	1,139	1,300	1,300	1,300	0	1,300	1,300	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5425000 - Postage/Courier	4,625	4,625	407	4,625	4,625	4,625	0	4,625	4,625	0	0.00%
5430000 - Travel(Lodge,meals,miles)	4,934	4,934	825	4,934	4,934	4,934	0	4,934	4,934	0	0.00%
5431000 - Mileage Reimb. Local Travel	150	150	105	150	150	150	0	150	150	0	0.00%
5450000 - Operating Rentals & Lease	129,844	129,844	63,337	129,844	129,844	150,396	0	150,396	150,396	20,552	15.82%
5471000 - Utility-Electricity	1,769	1,769	702	1,769	1,769	1,769	0	1,769	1,769	0	0.00%
5475000 - UTILITY-GARBAGE/SOLID WASTE	16,009	16,009	6,250	16,009	16,009	16,009	0	16,009	16,009	0	0.00%
5480000 - Repairs & Maintenance	448,613	459,608	186,455	459,608	443,000	483,000	0	483,000	483,000	23,392	5.08%
5491000 - Dues, Subscriptions	2,862	2,862	1,712	2,862	2,862	2,714	0	2,714	2,714	-148	-5.17%
5492000 - Filing,Recording,Witness Fees	0	0	471	314	0	0	0	0	0	0	0.00%
5493000 - Printing & Binding	3,000	3,000	0	3,000	3,000	3,000	0	3,000	3,000	0	0.00%
5494000 - Registration/Training/Admissn	10,008	10,008	4,817	10,008	10,008	10,008	0	10,008	10,008	0	0.00%
5495000 - City Grants to Other Agencies	0	0	0	0	0	0	0	0	0	0	0.00%
5497000 - LID Rebate Program	20,000	20,000	11,977	19,843	20,000	20,000	0	20,000	20,000	0	0.00%
5510000 - Intergovt Professional Service	205,120	205,120	121,032	205,120	205,120	343,352	0	343,352	343,352	138,232	67.39%
5640000 - Machinery & Equipment	13,239	14,291	11,997	14,291	0	0	0	0	0	-14,291	-100.00%
5700000 - Debt Service-Principal	508,866	508,866	326,475	326,475	508,866	508,866	0	508,866	508,866	0	0.00%
5710000 - Debt Service GO Bond Principal	0	0	16	0	0	0	0	0	0	0	0.00%
5800000 - Debt Service-Interest	17,956	17,956	9,794	17,956	17,956	17,956	0	17,956	17,956	0	0.00%
5910000 - Interfund Chg-Equip Replacemnt	136,258	136,258	136,258	136,258	106,168	104,673	1,652	106,325	106,325	-29,933	-21.96%
5950000 - Interfund Vehicle Operat/Maint	71,377	71,377	71,377	71,377	61,516	119,966	0	119,966	119,966	48,589	68.07%
Total Expense Accounts:	2,940,807	3,022,854	1,759,756	2,774,279	2,903,407	3,153,441	71,652	3,225,093	3,225,093	202,239	6.69%
Department 30 Surface Water CIP											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	0	0	0	0	0	0	0	0	0	0	0.00%
5970001 - Trans Out GF Overhead	190,448	190,448	95,224	190,448	204,105	204,105	0	204,105	204,105	13,657	7.17%
Total TRANSFER OUT ACCOUNTS:	190,448	190,448	95,224	190,448	204,105	204,105	0	204,105	204,105	13,657	7.17%
<i>Expense Accounts</i>											
5110000 - Salaries	226,857	226,857	161,179	183,141	217,532	251,995	0	251,995	251,995	25,138	11.08%
5111000 - Salaries-Extra Help	0	0	2,574	0	0	0	0	0	0	0	0.00%
5115000 - Vacation Buy-Out	0	0	213	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progm	14,065	14,065	9,625	11,129	13,487	15,623	0	15,623	15,623	1,558	11.07%
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	159	0	0	0	0	0	0	0	0.00%
5214000 - PERS	25,361	25,361	18,009	20,068	25,941	30,051	0	30,051	30,051	4,690	18.49%
5214002 - PERS - Extra Help	0	0	288	0	0	0	0	0	0	0	0.00%
5215000 - Insurance Premium Allowance	43,993	43,993	31,610	33,602	45,523	46,977	0	46,977	46,977	2,984	6.78%
5220000 - Medicare	3,290	3,290	2,365	2,603	3,154	3,655	0	3,655	3,655	365	11.09%
5221000 - Medicare - Extra Help	0	0	38	0	0	0	0	0	0	0	0.00%
5230000 - Labor & Industries	2,270	2,270	1,203	1,622	1,349	1,706	0	1,706	1,706	-564	-24.84%
5231000 - Labor & Industries-Extra Help	0	0	29	0	0	0	0	0	0	0	0.00%
5310000 - Office Supplies	300	300	212	300	300	300	0	300	300	0	0.00%

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
5350000 - Small Tools/Minor Equipment	350	350	2,273	350	350	350	0	350	350	0	0.00%
5360000 - Software/Upgrades/Licenses	2,500	2,500	0	2,500	2,500	2,500	0	2,500	2,500	0	0.00%
5410000 - Professional Services	2,015,099	2,414,235	414,259	1,214,231	10,000	1,640,968	0	1,640,968	1,640,968	-773,267	-32.02%
5412000 - Advertising	0	0	767	0	0	0	0	0	0	0	0.00%
5430000 - Travel(Lodge,meals,miles)	1,000	1,000	86	1,000	1,000	1,000	0	1,000	1,000	0	0.00%
5431000 - Mileage Reimb. Local Travel	50	50	84	50	50	50	0	50	50	0	0.00%
5491000 - Dues, Subscriptions	400	400	160	400	400	400	0	400	400	0	0.00%
5494000 - Registration/Training/Admissn	1,300	1,300	246	1,300	1,300	1,300	0	1,300	1,300	0	0.00%
5510000 - Intergovt Professional Service	0	0	484	0	0	0	0	0	0	0	0.00%
5630000 - Other Improvements	339,295	378,642	27,738	39,347	0	11,701	0	11,701	11,701	-366,941	-96.90%
5650000 - Construction of Fixed Assets	575,000	575,000	0	501,427	0	354,066	0	354,066	354,066	-220,934	-38.42%
5910000 - Interfund Chg-Equip Replacemnt	944	944	944	944	867	867	0	867	867	-77	-8.15%
5950000 - Interfund Vehicle Operat/Maint	439	439	439	439	439	777	0	777	777	338	76.99%
Total Expense Accounts:	3,252,513	3,690,996	674,984	2,014,453	324,192	2,364,286	0	2,364,286	2,364,286	-1,326,710	-35.94%
Total SWM Utility Fund:	6,835,663	7,356,193	2,755,912	5,431,075	3,869,551	6,159,679	85,774	6,245,453	6,245,453	-1,110,740	-15.09%
Department 16 Administrative Services											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	0	8,429	0	8,429	0	0	0	0	0	-8,429	-100.00%
Total TRANSFER OUT ACCOUNTS:	0	8,429	0	8,429	0	0	0	0	0	-8,429	-100.00%
<i>Expense Accounts</i>											
5110000 - Salaries	23,774	23,774	14,914	23,219	169,800	169,800	0	169,800	169,800	146,026	614.22%
5210000 - Benefits	0	0	0	0	0	0	0	0	0	0	0.00%
5212000 - Social Security Replace Progrm	1,474	1,474	923	1,440	10,528	10,528	0	10,528	10,528	9,054	614.24%
5214000 - PERS	2,658	2,658	1,667	2,596	20,249	20,249	0	20,249	20,249	17,591	661.81%
5215000 - Insurance Premium Allowance	5,300	5,300	3,317	5,596	41,579	41,579	0	41,579	41,579	36,279	684.50%
5220000 - Medicare	345	345	220	337	2,462	2,462	0	2,462	2,462	2,117	613.62%
5230000 - Labor & Industries	310	310	248	298	2,170	2,170	0	2,170	2,170	1,860	600.00%
5310000 - Office Supplies	0	0	232	0	0	0	0	0	0	0	0.00%
5320000 - Operating Supplies	0	0	7,510	4,079	0	0	0	0	0	0	0.00%
5321000 - Fuel Consumed	103,152	94,723	25,245	70,000	77,803	77,803	0	77,803	77,803	-16,920	-17.86%
5350000 - Small Tools/Minor Equipment	0	0	657	0	0	0	0	0	0	0	0.00%
5410000 - Professional Services	0	0	963	577	0	0	0	0	0	0	0.00%
5450000 - Operating Rentals & Lease	0	0	0	0	0	0	0	0	0	0	0.00%
5480000 - Repairs & Maintenance	120,094	120,094	31,934	93,283	115,147	113,532	0	113,532	113,532	-6,562	-5.46%
5491000 - Dues, Subscriptions	900	900	0	400	0	0	0	0	0	-900	-100.00%
5992000 - Contingency	13,209	13,209	0	0	15,000	15,000	0	15,000	15,000	1,791	13.55%
Total Expense Accounts:	271,216	262,787	87,830	201,825	454,738	453,123	0	453,123	453,123	190,336	72.42%
Total Vehicle Operations/Maintenance:	271,216	271,216	87,830	210,254	454,738	453,123	0	453,123	453,123	181,907	67.07%
Department 16 Administrative Services											

Comparative Budget Worksheet By Object

Object	2016 Adopted Budget	2016 Current Budget	2016 YTD Actuals	2016 Current Year Est.	2017 Base Budget	2017 Dept Request	2017 Supplemental Request	2017 Proposed Budget	2017 Final Budget	Change in Budget	Pct Chg
<i>Expense Accounts</i>											
5450000 - Operating Rentals & Lease	25,200	25,200	0	32,780	37,378	37,378	0	37,378	37,378	12,178	48.32%
5640000 - Machinery & Equipment	184,938	458,568	167,928	432,200	401,269	401,269	72,740	474,009	474,009	15,441	3.36%
Total Expense Accounts:	210,138	483,768	167,928	464,980	438,647	438,647	72,740	511,387	511,387	27,619	5.70%
Total Equipment Replace/Deprec Fund:	210,138	483,768	167,928	464,980	438,647	438,647	72,740	511,387	511,387	27,619	5.70%
Department 16	Administrative Services										
<i>Expense Accounts</i>											
5510000 - Intergovt Professional Service	17,500	17,500	710	12,000	17,500	17,500	0	17,500	17,500	0	0.00%
Total Expense Accounts:	17,500	17,500	710	12,000	17,500	17,500	0	17,500	17,500	0	0.00%
Total Unemployment Fund:	17,500	17,500	710	12,000	17,500	17,500	0	17,500	17,500	0	0.00%
Report Total	79,450,436	89,038,757	37,340,197	64,993,212	52,439,680	83,437,268	2,914,660	86,351,928	86,351,928	-2,686,829	-3.01%

2017 Expenditure Categories

Object	Description	Detail Required
<u>Salaries and Benefits</u>		
Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. Personal services do not include fees and out of pocket expenses for professional or consultant services. Amounts charged to these accounts represent expenditures generated through the City's payroll process. Amounts paid to temporary help through another source than payroll does not get charged to these accounts.		
5110	Salaries Employee time will be allocated within the department on a percentage basis and then paid based on that allocation throughout the year unless there is a major shift in employee responsibilities or job duties during the year.	Will be posted from Position Budgeting
5111	Salaries - Extra Help Hourly staff and temporary help that are not designated positions. All agency staff should be budgeted under Professional Services.	Yes
5112	Overtime Overtime pay for employees who are eligible.	No
5112100	Overtime - Extra Help	
5113	Standby Pay Standby pay for employees who are eligible.	No
5114	Call Back Pay	No
5115	Vacation Buy-Out	No
5212	Social Security Replacement Program	Will be posted from Position Budgeting
5213	Soc. Sec. Replac. Prog. - Extra Help	
5214	PERS	Will be posted from Position Budgeting
5214002	PERS - Extra Help	
5215	Insurance Premium Allowance	Will be posted from Position Budgeting
5220	Medicare	Will be posted from Position Budgeting
5221	Medicare - Extra Help	
5230	Labor & Industries	Will be posted from Position Budgeting
5231	Labor & Industries - Extra Help	
5232	Labor & Industries - Standby Pay	
<u>Supplies</u>		
5310	Office Supplies Paper, forms, maps, publications, writing materials, Office Supplies-Boise Cascade, Corp Express (except furniture), Paper Zone	No
5320	Operating Supplies Chemicals, cleaning & sanitation supplies, clothing, construction materials & supplies, drugs, electrical supplies, medicines, oil, paints, and plumbing supplies	No
5321	Fuel Consumed	No
5330	Program Supplies Art supplies, sports equipment, clipboards, first aid supplies, name tags, other program related supplies, fees for admission tickets used in programs, food used as a component of a program. Room Rental - see 5450 Food & Meals - see 5430	No

2017 Expenditure Categories

Object	Description	Detail Required
5340	Supplies Packaged for Resale T-Shirts, food, towels, swimming goggles, other items purchased for resale/revenue Pool Resale Supplies	No
5350	Small tools and Minor Equipment Tools and equipment that are not capitalized (less than \$5,000)	No
5360	Software/Licenses/Upgrades Software & Software Licenses	Yes
Other Services & Charges		
5410	Professional Services Accounting/Auditing, Engineering/architectural, computer programming, management consulting, special legal services, temporary help employed through an agency	Yes
5410001	Janitorial Service	Yes
5410002	Credit Card Fees - Parks	No
5412	Advertising	
5412001	Advertising - Franchise	
5420	Telephone Local, long-distance, and wireless	No
5425	Postage/Courier Postage, Fedex, UPS, Bucky's, West Courier	No
5430	Travel (Lodging, Meals, Miles) Per diem, lodging, meals, mileage	Yes
5430001	Council Dinner Meeting Meals	
5431	Mileage Reimbursement Local Travel Local mileage	Yes
5442	Taxes & Operating Assessments	
5450	Operating Rentals & Leases Room rentals, lease of copy or postage machines, rental of equipment Meeting Facilities Shoreline School District (Shoreline Center Room Rentals) <i>Related food costs greater than \$50 should be coded 5330 for non-events, 5430 for employee related events</i>	Yes
5460	Insurance	No
5471	Electricity	No
5471001	Utility - Electricity, Streetlights	No
5471002	Utility - Electricity, Traffic Signal	No
5472	Water	No
5473	Natural Gas	No
5474	Sewer	No
5475	Garbage/Solid Waste	No
5476	Cable TV	No
5480	Repairs & Maintenance Buildings, improvements, structures, equipment (vehicles, tires, etc.) Maintenance Contracts All supplies purchased directly by City goes under Operating Supplies except software/licenses	No
5491	Dues, Subscriptions, Memberships	Yes
5492	Filing & Recording Fees	No
5493	Printing & Binding Copying costs, printing services, etc. Kinko's Printing Companies (brochures, newsletters, publications)	No
5494	Registration/Training Registration for conferences and training expenses	Yes
5495	City Grants to other Agencies Grants that the City provides to outside agencies.	Yes
5496	Judgements/Settlements	No
5497	Rain Garden Rebate	
5499	Miscellaneous Expenses	No

2017 Expenditure Categories

Object	Description	Detail Required
<u>Intergovernmental/Interfund Services</u>		
5510	Intergovernmental Professional Services Contracts or interlocal agreements between government agencies. Expenditures made to other governmental entities for services rendered. Limited to those functions normally provided by governments and not by private businesses (police, detention, election services, animal control, etc.)	Yes
5550	Interfund Transfers Transfers between funds	No
<u>Capital Outlay (Amounts should be in excess of \$5,000)</u>		
5610	Land Land acquisition costs, rights-of-way, LIDs	Yes
5620	Buildings & Structures Acquisition, construction, and improvements to office or administrative buildings, shops and warehouses, park buildings	Yes
5630	Other Improvements Athletic fields, bridges, water and sewer systems, lighting, parking, roadways, sidewalks, storm drains, streets	Yes
5640	Machinery & Equipment Communications equipment, transportation equipment, office furniture & equipment, computers, heavy duty work equipment	Yes
5650	Construction of Fixed Assets For capital improvement projects on City owned property	Yes
<u>Debt Service Principal</u>		
5700	Debt Service Principal	Yes
5800	Debt Service Interest & Related Costs	Yes
<u>Interfund Payment for Services, Transfers, and Reserves</u>		
Expenditures made to other funds or other departments of the same fund for services rendered		
5901	Interfund Professional Services (Building Permits)	Yes
5910	Interfund Charge - Equipment Replacement	No
5950	Interfund Vehicle Operations and Maintenance	No

Glossary of Budget Terms and Acronyms

ACCOUNT. A chronological record of public funds showing receipts, disbursements, and the balance.

ACCOUNTING SYSTEM. The total set of records and procedures used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS ACCOUNTING. A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

ACTUALS. Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

ADOPTED BUDGET. The budget for the operations of regular City services and for capital expenditures for the fiscal year as proposed by the City Manager and adjusted and adopted by the City Council. The adopted budget can only be adjusted (amended) during the fiscal year by an ordinance of the City Council.

AGENCY FUND. A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

APPROPRIATION ORDINANCE. The official enactment by the City Council giving the legal authority for City officials to obligate and expend resources.

ARRA. American Recovery Reinvestment Act.

ASD. Administrative Services Department

ASSESSED VALUATION. The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

B.A.R.S. The State of Washington prescribed *Budgeting, Accounting, and Reporting System* manual for which compliance is required for all governmental entities in the State of Washington.

BALANCED BUDGET. A budget in which planned expenditures do not exceed projected funds available.

BASE BUDGET. The ongoing cost to maintain the current level of service.

BASIS OF ACCOUNTING. A fund's basis of accounting determines when a transaction is recognized in the fund's operating statement. Annual appropriated budgets for all funds are prepared and adopted on a cash basis. Under a cash basis, transactions are recognized only when cash is increased or decreased. Governmental fund financial statements are prepared on the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures and expenditures are recognized when goods and services are received and liabilities are due and payable at year-end. Under the accrual basis of accounting, the revenues are recognized in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred.

BEGINNING FUND BALANCE. The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditure. Since these resources are typically available due to under-expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures.

BENEFITS. City provided employee benefits such as social security replacement, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

BUDGET. A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET HEARING. A public hearing conducted by City Council to consider and adopt the annual budget.

CAPITAL BUDGET. Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects often require more than one year to complete. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

CAPITAL IMPROVEMENT CONSTRUCTION. Projects such as roads, drainage, buildings, sidewalks and other works to create and repair the City's physical infrastructure; funds in this category may also be used for the design, project management and other associated administrative costs.

CAPITAL IMPROVEMENT PROGRAM. A six-year plan for capital expenditures that identifies the expected beginning and ending date of each project, the amount to be expended in each year on each project and the method of financing project expenditures.

CAPITAL OUTLAYS. Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

CAPITAL PROJECTS. Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a new building or facility. It may also include major maintenance or renovation of a current asset.

CASH BASIS ACCOUNTING. The method of accounting where revenues are recorded when received and expenditures are recorded when paid.

CASH RESERVES. The cash balance that is not appropriated for expenditures or that is segregated by policy for a specific future use.

CHARGES FOR GOODS AND SERVICES. A basic classification for services other than personnel services which are needed by the City. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

CLEAN WATER ACT (CWA). In 1972, Congress amended the Federal Water Pollution Control Act (referred to as the Clean Water Act) to prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by a National Pollutant Discharge Elimination System (NPDES) permit. In 1999 the US Environmental Protection Agency promulgated rules (NPDES Phase II) that sets storm water management requirements for municipalities under 100,000 population, including the City of Shoreline.

CONSUMER PRICE INDEX (CPI). A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

CONTINGENCY. A budgetary reserve set aside for emergencies or unforeseen expenditures.

COUNCILMANIC BONDS. Bonds issued with the approval of the City Council, as opposed to bonds which must be approved by public vote. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation.

CRITICAL SUCCESS FACTORS. Areas where the City has to excel, if it is to accomplish the community's vision.

CSD. Community Services Department

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEFICIT. The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DEPRECIATION. (1.) Expiration in the service of life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2.) That portion of the cost of a capital asset which is charged as an expense during a particular period.

ENCUMBERANCE. The commitment of appropriated funds to purchase an item or service.

ENDANGERED SPECIES ACT (ESA). Refers to the listing of the Puget Sound Chinook salmon as a threatened species by the National Marine Fisheries Service. Potentially affects all sensitive areas, and stormwater regulations for both quality and quantity.

ENDING FUND BALANCE. The cash balance remaining at the end of the fiscal year available for appropriation in future years.

ENTERPRISE FUNDS. Enterprise or proprietary funds are used to account for a government's business-type activities. An enterprise fund may be established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas, and electric utilities; airports; parking garages; or transit systems). In this case, the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES. Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FEES. A charge for a service the City does not provide for free to all citizens. For example, we have fees for recreation classes or land use development applications.

FISCAL YEAR. Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Shoreline begins on January 1 and ends on December 31.

FTE. An acronym for Full-Time Equivalents, which are regular, full-time employee positions; when expressed as a decimal number, this means that only part of a full-time employee position is dedicated to this service or program within the budget.

FUNDS. Funds are comprised of special accounts within the City budget that are used to segregate revenues and expenditures for specific types of programs and services and to comply with State law and generally accepted accounting principles (GAAP).

FUND BALANCE. The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GENERAL FUND. This fund is used to pay the expenses and liabilities of the City's general services and programs for citizens that are not separately accounted for in special revenue funds.

GENERAL FUND SUBSIDY. This reflects the amount of General Fund discretionary taxes required to fund a department's budget. The formula for this figure is total departmental expenditures minus dedicated resources (grants, fees, etc.) equals General Fund subsidy.

GENERAL OBLIGATION BONDS. Bonds for which the full faith and credit of the issuing government are pledged for payment.

GOVERNMENTAL FUNDS. Governmental funds are used to account for most of a government's tax-supported activities. Under current GAAP, there are five types of governmental fund types: general, special revenue, debt service, capital projects, and permanent funds. Governmental funds are used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers, and other changes in fund balance.

GRANTS. Funds provided to or by the City for special purposes or programs, usually requiring a competitive application process.

INFRASTRUCTURE. The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends, i.e., streets, roads, sewer, and water systems.

INTERFUND TRANSFERS. Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.

INTERGOVERNMENTAL REVENUE. Grants, entitlements, shared revenues and payment for goods and services by one government to another.

INTERGOVERNMENTAL SERVICES. Services purchased from other government agencies, normally including types of services that only government agencies provide.

INTERNAL SERVICE FUNDS. A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing such services.

LEED: Leadership in Energy and Environmental Design.

LEVEL OF SERVICE. Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources.

LEVY. To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

LEVY RATE. The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

LIABILITY. Debt or other legal obligation arising out of transactions in the past which must be liquidated renewed or refunded at some future date.

MODIFIED ACCRUAL ACCOUNTING. A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

NON-DEPARTMENTAL EXPENDITURES. Expenditures that are not directly related to the operations of a single City department.

OBJECT OF EXPENDITURE. Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include salary, benefits, supplies, other services and charges, intergovernmental services, inter-fund payment for services, capital outlay and debt service.

OPERATING BUDGET. The annual appropriation to maintain the provision of City services to the public.

OPERATING FUNDS. These funds account for the day-to-day operations of providing City services. They do not include capital improvements. They include the General Fund and Special Revenue Funds.

OPERATING TRANSFER IN. Transfer from other funds which are not related to rendering of service.

OPERATIONAL CONTINGENCY. Funds set-aside in the General Fund budget to provide for unknown operational adjustments or service demands that may arise during the year. These funds are used only as a last resort and with Council approval. Savings within departmental budgets throughout the year will be the first source for funding unforeseen expenditures.

OVERHEAD/INDIRECT COSTS. Overhead or indirect costs represent the level of assistance that the support service departments (Administrative Services, Human Resources, City Manager, etc.) provide to the direct service departments (Police, Parks, Public Works, etc.) so they can provide services to the public.

PERFORMANCE MEASURES. A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

PERS. Acronym for Public Employees Retirement System provided for all City employees, other than law enforcement and fire fighter personnel, by the State of Washington.

PROGRAM. A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

PROGRAM PURPOSE. A broad declaration of purpose explaining why the program exists and what we hope to achieve with the resources invested.

PROPOSED BUDGET. The City Manager's recommended budget submitted to the City Council and public in October of each year.

PROPRIETARY FUNDS. Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning the revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenue and expenses in these funds.

PROPOSED BUDGET. This is the budget, as proposed by the City Manager, for the operations of regular City services and for capital expenditures.

REAPPROPRIATION. A legal authorization granted by the City Council to re-appropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

REET. The Real Estate Excise Tax, a tax levied on real estate sales and used solely for capital purposes.

RESERVES. The funds set aside by the City as a savings account for future emergencies. The City's reserves include the General Reserve Fund, the Insurance Reserve budgeted in Citywide Services, and a General Fund Undesignated Ending Fund Balance.

RESOURCES. Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

REVENUES. Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, fines, forfeits, interest income and miscellaneous revenue.

RFP. Request for Proposal

SAFETEA-LU. Safe, Accountable, Flexible and Efficient Transportation Equity Act - a Legacy for Users transportation grant.

SALARIES AND WAGES. Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties from earnings of enterprise funds. An addition to a pledge or revenues, such bonds sometimes contain a mortgage on the enterprise funds property.

SPECIAL REVENUE FUNDS. Funds that are dedicated for a specific purpose (e.g., roads, surface water, etc.), require an additional level of accountability and are collected in a separate account, not part of the General Fund.

STRATEGIC GOALS. Each critical success factor has a targeted number of strategic goals. These goals are customer-oriented and are connected to the budget, the capital improvement program (CIP), and the comprehensive plan. They are measurable, realistic, and focused.

STRATEGIC PLAN. A plan outlining the goals and strategies the City will focus on over the next six years. It is prioritized around the critical success factors of our community and is intended to be a living document, which will be evaluated regularly.

SUBSIDIES. Financial assistance provided by one agency to another agency for a defined purpose (e.g., King County swimming pool subsidies, General Fund subsidy of the Street Fund transportation programs).

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services.

TAX LEVY. Charge levied by a government to finance services performed for the common benefit.

TAX RATE. The amount of tax stated in terms of units per \$1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district.

TRANSFERS IN/OUT. Resources that are transferred from one fund to another to pay for a specific purpose. For example, resources are transferred from the Surface Water Fund to the Surface Water Capital Fund to pay for surface water related capital improvement projects, since all capital projects are expensed out of the capital improvement funds.

TRANSPORTATION BENEFIT DISTRICT. State legislation allows local governments to establish a Transportation Benefit District ("TBD") and accompanying funding sources to provide for the preservation, maintenance and construction of local transportation infrastructure.

UNRESERVED/UNDESIGNATED FUND BALANCE. That portion of available fund balance that has not been designated or restricted for a specific purpose and is available for general appropriation.



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